



# **CEREBRAL PALSY PLUS**

**COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**31st MARCH 2024**

Company Registration Number 3553651

Charity Number 1070079

**CEREBRAL PALSY PLUS  
COMPANY LIMITED BY GUARANTEE**

**YEAR ENDED 31 MARCH 2024**

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**CEREBRAL PALSY PLUS  
COMPANY LIMITED BY GUARANTEE**

**TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Cerebral Palsy Plus is a registered charity and a company limited by guarantee and is governed by its Memorandum and Articles of Association. It is incorporated in the United Kingdom.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered charity name** CEREBRAL PALSY PLUS

**Charity registration number** 1070079

**Company registration number** 3553651

**Registered office** The Vassall Centre  
Gill Avenue  
Bristol  
BS16 2QQ

**The trustees**

The trustees who served the charity during the period are shown below in the Trustees' Report.

**Secretary** Sonia Fu Clarke (to 7 December 2023)  
Robyn Taylor (from 7 December 2023)

**Bankers** Lloyds Bank plc  
PO Box 1000  
Andover BX1 1LT

**TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

Cerebral Palsy Plus is run by a management committee, all of whom are volunteers.

The trustees that run our charity include service-users/members and carers. The trustees set the charity's strategy to ensure that the vision, aims and objectives are fulfilled. Operational matters are delegated to the Development Co-ordinator and a small team of staff, all of whom are part-time. The trustees regularly review operations with the Development Co-ordinator. The Treasurer and trustees maintain financial control by working closely with the Development Co-ordinator, who is the charity's longest serving and most senior employee. All on-line banking is authorised by two people who are not related and there are similar procedures and safeguards for cheque payments.

The trustees meet on a regular basis at least 10 times per year. Minutes are taken to record matters discussed, decisions and action required. An annual financial review meeting is held, where the accounts, annual return and annual report are discussed. The trustees review service provision, achievements and outcomes throughout the year.

**OBJECTIVES AND ACTIVITIES**

To promote the care, welfare, interest, treatment, education, employment and advancement of people with cerebral palsy and other disabilities living in Bristol, South Gloucestershire and North Somerset.

To achieve this our charity provides social, leisure and sports activities, respite breaks, mobility/disability aids and assistive equipment, information, signposting, financial assistance, practical support, training, learning and work experience opportunities, and a remote and face-to-face talking therapy service.

This report covers from the 1 April 2023 to 31 March 2024 and highlights some of our main activities and achievements.

**Projects, Services & Activities**

All our projects, service and activities improve the welfare of children, young people and adults affected by cerebral palsy (CP). Amongst other things they improve emotional and physical well-being and promote inclusion.

In providing our services, we have ensured that we meet the Commission's guidance on public benefit, particularly the benefits of improved emotional and physical health. We consult and undertake surveys with our members to prioritise our services and projects in accordance with their needs and the funds available.

All our programmes are designed to meet the needs of our members and their families and are therefore free of charge and easy to access. Our activities help to overcome physical and attitudinal barriers, improve confidence, skills and well-being and alleviate loneliness and isolation.

**TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

Through regular contact and building relationships with our members, their parents and other family carers we identify and recognise the different needs that cerebral palsy can create.

In view of this our programmes are varied and tailored to meet these differing needs. Everything that we provide for our members is free of charge. Our programme includes:-

- A Friendship club which is held in person on 36 evenings throughout the year (3 times each month) and ten sessions on Zoom.
- Swimming and physiotherapy sessions for children (0-16 years), who are members of our Swimming Club, at a local hydrotherapy pool. Family members are welcome to attend and participate. Sessions are term-time only.
- A range of social, sport and leisure activities and day-trips throughout the year for different age-groups such as sailing, Boccia, multi- sport taster days, meals with other members and day-trips to places of interest and local attractions.
- A capped financial assistance scheme. Members can apply for small sums of money and are helped to complete application forms to obtain additional funds and larger amounts from other grant-giving organisations. Money received is mainly to obtain equipment and other things that improve their lives such as assistive technology, disability aids and equipment. They can also apply for short breaks which offer respite to carers or strengthen family bonds.
- An accessible time-share holiday apartment in Villamoura, Portugal is offered for up to four weeks each year to members and their carers (family members), free-of-charge. This enables our charity to provide occasional respite holiday breaks for our members.
- A practical support, information and signposting service. This includes the provision of information packs to members, additional inserts and updates.
- Newsletters and weekly e-bulletins
- Volunteering, training and work experience opportunities
- Zoom sessions are held twice weekly for 50 weeks of the year, these are for adults and are drop-in sessions with activities and an opportunity to chat. They have been highly successful in countering isolation and many friendships have been forged. These sessions have proved to be a great way of engaging new members and encouraging attendance at other events and activities.

**TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

**Achievements and performance**

**Notable achievements**

We improved and extended the range of services and activities provided and introduced new activities and services in accordance with goals set in our business plan 2017-2023.

Our membership reached an all-time high of over 440 members.

Our website was completed redesigned and relaunched in 2023-24 and key staff were trained in videography.

We provided mentoring and associated support to enable members to become trustees, or act as representatives or ambassadors, and we provided work experience opportunities for young adult members.

Membership of our popular Swimming Club has continued to grow, and we continue to be happy with the facilities provided at our home at New Siblands School in Thornbury. We have received significant funding towards the provision of swimming activities in future years and are committed to providing this service to members in the future.

**Social, Sports and Leisure Activities**

Amongst those social, sports and leisure activities that we provided during the year were-

- A weekly Friendship Club either online and in person with many trips. Activities such as ten pin bowling, pub meals, yoga and a Christmas party were enjoyed
- A lively and entertaining Christmas party/AGM at a hotel in North Bristol for 100 guests
- Zoom Social Events - such as quiz nights, bingo, meditation and afternoon tea socials
- A busy multi-sport day with new activities such as silent disco, sensory play, wrestling and yoga and shooting
- Activity Days - an extremely popular Family Fun Day at Woodside activity centre with axe throwing, archery, music and pizza making attended by 100 people.
- The popular Sailing Day for 100 people and individual family sailing sessions and a friendship club sailing evening.
- A Christmas pantomime trip for 30 members
- A monthly frame running and accessible cycling group at the family cycling centre
- Zoom peer support groups on a weekly basis
- Telephone support-provided at a frequency to suit individual members
- Swimming Sessions for the over 16s held on an "ad hoc" basis at a local Hydrotherapy pool when availability permitted
- Young adults' trips including meals, open air cinema and a museum trip
- A trip to the Pineapple dance studio in Covent Garden for members to take part in an accessible dance class.

**TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

- Our second CPP got talent event engaging nearly 100 people in a totally fun event with a guest inspirational speaker. The event showcased the wealth of talents and skills our members have
- Dedicated sessions with our partners Gympanzees, using their inclusive leisure facilities.
- Promote World CP Day with members involved in collections in local stores and the lighting up of local landmarks.

**Structure, Governance and Management**

**Trustees**

The charity may appoint any person who is willing to undertake the responsibilities of being a trustee. If a person expresses interest in becoming a trustee, a formal application is submitted and the trustees determine if their skills and experience will complement those already on the Board.

New trustees are provided with an information pack and given induction.

We offer basic and enhanced training to trustees about their duties and responsibilities. This is provided by local voluntary infrastructure organisations.

Trustees meet monthly and additional meetings are held when required. They hold a strategic overview of our charity and make decisions on all matters which affect the smooth running and development of our organisation.

The Chair, vice-chair, treasurer and secretary have clear responsibilities. Other trustees take the lead for specific work and projects, such as property and HR.

**Financial**

Financial procedures are in place for staff and trustees to ensure safeguarding of funds, recording information and producing reports.

Accounts are compiled by a book-keeper, reviewed by the treasurer and presented regularly to the trustees at their monthly meetings. Payroll is completed each month by an external provider.

Financial accounts are finalised and reviewed by an independent accountant following the year-end.

**Statement on the Charity's reserves**

A proportion of the money required by our charity comes from sub-letting a large, commercial building in Dovercourt Road, Bristol.

Funds have been set aside to cover ongoing maintenance of the Dovercourt Road property to comply with regulations and improve standards. We understand the MEEs (Minimum Energy Efficiency) regulations and their impact on our responsibilities as landlord. There remains the risk that previously identified improvements and repairs need to be completed such as the installation of further PVC windows and improving insulation and other energy-efficiency measures.

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2024

Money spent on our Dovercourt Road property will ensure we receive significant rental income both now and in the future.

The building is currently used as a day-centre for disabled people and will generate £45,000 of our annual income requirement for the next 18 months, when the lease expires. We are currently in negotiations with the tenant to agree a new rental term, with an anticipated increase in future rental stream.

The charity liaises regularly with the tenant about the repair and renovation work which is required to the premises and retain designated funds to cover the charity's potential exposure to costs which may be incurred in the year ahead.

In recent years, designated funds of £20,000 each have been created for Youth Engagement, Job Creation and Cost of Living Support. These funds are yet to have been fully utilised, but the Charity is currently refreshing its Strategy, and there is the expectation that we shall target these areas in the short to medium term, and that these funds will be utilised as we provide these services to members.

A further £30,000 has been designated to a business plan implementation fund, to allocate funding towards the implementation of our refreshed business plan. We anticipate that expenditure will be incurred against this fund in the year ended 31 March 2025.

The total funds held by the Charity are £295,542 of which £200,014 are designated reserves, £28,555 are restricted income funds and £66,973 are undesignated funds which can be used in unrestricted ways to deliver new and existing services to members.

The trustees aim to hold free reserves equating to at least **6 months** running costs and the level of undesignated funds currently meets that aim.

We have accumulated reserves over the past years, as the level of activities and services we have been able to offer our members have been restricted. However, we are actively liaising with members to help inform our new business plan, which will set out our strategies for the next 3 to 5 years, including the provision of enhanced and additional services to members.

**Staff**

We employ thirteen staff all of which are part time. Six of them work five hours a week or less.

All staff are given full induction and training to equip them to fulfil their roles and responsibilities.

Staff receive regular supervision and are appraised annually. Our most senior staff member, who is responsible for the overall day to day running of our charity, has a regular supervision meeting with the Chair.

Staff are supported by trustees and volunteers, to help them achieve agreed targets, objectives and deadlines.



TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2024

Volunteers

Our small team of staff are assisted by volunteers (which include members, parents and other family members). Our volunteers help staff to plan and run various activities, to welcome members and visitors and to offer practical assistance. We offer volunteering opportunities for members, their carers and anyone else who wishes to assist our charity in such a way.

**Risk Management**

**Activities** - When planning and organising activities, accessibility and risk assessments are carried out to highlight the levels of risk and action required. Currently all our activities are classified as low risk, but we always ensure that we have sufficient staff and volunteers in attendance to deal with any eventualities.

**Holidays at Villamoura** -To ensure that our Holidays offered at Villamoura meet all our insurance obligations we aim to travel to the apartment once every three years to ensure all health and safety meets insurance standards and to review accessibility.

**Financial** - The treasurer and trustees identify financial risks and discuss these at committee meetings. Trustees then take any necessary steps to mitigate these risks.

**Employment** – Peninsula Business Services advise the trustees on issues connected with employment law to eliminate the risk of failure to comply with employment law and the consequences.

**Financial Review**

Our charity is a public benefit entity. Our staff and trustees work hard to ensure that we raise sufficient income to pay for the services and activities that our members need.

Raising donations through our fundraising work continues to be uncertain and unpredictable, but we are delighted with the level of donations received through the hard work of our fundraisers in the year.

We therefore set aside sufficient reserves to ensure that, in the worst case scenario, we can still provide support services and activities to members for at least six months.

This year, the amount raised from donations and grants was £123,835, significantly lower than the previous year. This reduction was not unexpected, as 2022-23 was an exceptional year, seeing an unusually high number of significant donations being secured in the first full post-Covid period.

Despite this reduction in income, we increased our expenditure by over £20,000, as we continued to expand the range and quality of services we provided to members, including continued investment into frame-running and swimming.

Consequently, we are reporting a deficit for the year of £40,557, compared to a surplus last year of £41,053. However, this was in line with our expectations, as we sought to investment additional sums into members' services, whilst retaining a strong level of cash reserves.

**Future Plans**

Our plans for the future include:-

- Recruitment of at least one further trustee, particularly service-users/member or carer.
- To continue to raise our charity's profile and greater awareness of our services, primarily through our website and social media. We intend to redesign our website and develop our videography skills.
- To continue to increase our membership and the number of people we help, particularly people living in rural and outlying areas such as North Somerset through publicity and outreach work. Recruit a worker to give attention to the North Somerset area and develop services.
- Recruit a volunteer coordinator to grow our network of volunteers and ensure they are well supported.
- To organise our newly acquired additional workspace and /or storage space to provide training, volunteering, and work experience opportunities for our members. This improves accessibility and safety and enable us to store more equipment.
- To organise another "Cerebral Palsy Got Talent" Event in Cerebral Palsy awareness month in March 2024
- To hold a Strategic Planning & Creativity Day for staff, trustees and members to shape and develop our projects and services over the coming years.
- To review and develop our fundraising structure and strategy-this key piece of work will be undertaken by our fundraiser in line with the Business plan.
- To ensure young members are heard and their views are reflected in the services we provide, we will recruit & support our two youth ambassadors from within our membership.
- To maintain the successful remotely provided social groups and information giving service.
- To ensure young members are heard and their views are reflected in the services we provide, we aim to recruit and support two youth ambassadors from within our membership.
- To maintain the successful remotely provided talking therapy and information giving service.
- To produce an annual Impact Review document which will be a useful tool for fundraising bids
- To continue to raise awareness of Cerebral Palsy on World CP Day and involve members in fundraising events
- To collate good quality event feedback and gather views of membership to shape future events and services

**CEREBRAL PALSY PLUS  
COMPANY LIMITED BY GUARANTEE**

**TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2024**

Since the end of the year, we have developed a five-year plan for the Charity, which identifies our key strategic priorities and formulates a plan as to how these will be achieved. This plan was in part developed by feedback received from members, and we are excited about the opportunity to put this plan in action at the earliest opportunity. We are currently actively recruiting for a volunteer coordinator and development to join our team, to help develop additional service offering out members.

**Trustees, Senior Staff and advisors**

**Trustees**

Sonia Fu Clarke (Chair)

Frances Wright (former Chair) (resigned 31 March 2024)

Ian Thomas

Julia Foligno (resigned 1 May 2023)

James Barrell (Treasurer)

Robyn Taylor

Natalie Trezise (appointed 7 December 2023)

**Senior Management Staff**

Cathy Truman - Development Co-ordinator

**Payroll**

Nick Bradshaw MAAT, Congresbury Accountancy Services, 30 Wrington Mead  
Congresbury, BS49 5BH

**Freelance Fundraiser**

Carl Concannon, Well House, 6 Fremantle Square, Cotham, Bristol. BS6 5TL

**Employment Advisors**

Peninsula Business Services, The Peninsula, 2 Cheetham Hill Rd, Manchester, Lancashire M4 4F

Approved by the trustees on 30 November 2024 and signed on their behalf by



James Barrell, Treasurer

**CEREBRAL PALSY PLUS  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT**

**YEAR ENDED 31 MARCH 2024**

I report on the accounts of Cerebral Palsy Plus for the year ended 31<sup>st</sup> March 2024, which are set out on pages 13 - 23.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under s. 144(2) of the *Charities Act 2011* (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under s. 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under s. 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with the *Companies Act 2006*, s. 386; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of the *Companies Act 2006*, s. 386 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities,
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**CEREBRAL PALSY PLUS  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT**

**YEAR ENDED 31 MARCH 2024**

A handwritten signature in blue ink, appearing to read 'H Rowe', is shown on a light-colored background.

Helen Rowe ACA  
Helen Rowe Accountancy  
Independent Examiner

23 Newlyn Avenue, Stoke Bishop, Bristol, BS9 1BP

7 December 2024

**CEREBRAL PALSY PLUS  
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE  
ACCOUNT)**

**YEAR ENDED 31 MARCH 2024**

	<b>Note</b>	<b>Unrestricted Funds (Note 18) £</b>	<b>Restricted Funds (Note 16) £</b>	<b>Total Funds 2024 £</b>	<b>Total Funds 2023 £</b>
<b>INCOME</b>					
Donations	2	63,507	60,328	123,835	187,748
Other trading activities	2	45,000	-	45,000	45,000
Interest receivable		3,591	-	3,591	-
<b>TOTAL INCOME</b>		<b>112,098</b>	<b>60,328</b>	<b>172,426</b>	<b>232,748</b>
<b>EXPENDITURE</b>					
Raising funds	3	29,413	-	29,413	24,598
Charitable activities	4/5	70,935	84,577	155,512	146,696
Governance costs	6	26,262	-	26,262	16,655
Dovercourt property costs	7	1,796	-	1,796	3,746
<b>TOTAL EXPENDITURE</b>		<b>128,406</b>	<b>84,577</b>	<b>212,983</b>	<b>191,695</b>
<b>NET (EXPENDITURE)/INCOME FOR THE YEAR</b>		<b>(16,308)</b>	<b>(24,249)</b>	<b>(40,557)</b>	<b>41,053</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		283,295	52,804	336,099	295,046
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>266,987</b>	<b>28,555</b>	<b>295,542</b>	<b>336,099</b>

The Charity has no recognised gains or losses other than the results for the year as set out above and therefore a statement of total recognised gains and losses has not been prepared.

All of the activities of the Charity are classed as continuing.

**The notes on pages 15 to 23 form part of these financial statements.**

**CEREBRAL PALSY PLUS  
COMPANY LIMITED BY GUARANTEE**

**BALANCE SHEET**

**AS AT 31 MARCH 2024**

	Note	2024 £	2023 £
<b>FIXED ASSETS</b>			
Tangible assets	13	42	62
<b>CURRENT ASSETS</b>			
Cash at bank and in hand		292,758	337,281
Other debtors and prepayments	14	6,864	3,023
		<u>299,622</u>	<u>340,304</u>
<b>CREDITORS: Amounts falling due within one year</b>	15	(4,122)	(4,267)
<b>NET CURRENT ASSETS</b>		<u>295,500</u>	<u>336,037</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>295,542</b>	<b>336,099</b>
<b>NET ASSETS</b>		<u><b>295,542</b></u>	<u><b>336,099</b></u>
<b>FUNDS</b>			
Restricted income funds	16	28,555	52,804
Unrestricted income funds	18	266,987	282,295
<b>TOTAL FUNDS</b>		<u><b>295,542</b></u>	<u><b>336,099</b></u>

For the year ended 31 March 2024 the Charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain and audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These financial statements were approved by the members of the committee and authorised for issue on 30 November 2024 and are signed on their behalf by:



James Barrell (Treasurer)  
Company Registration Number: 3553651

**CEREBRAL PALSY PLUS  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006, the Financial Reporting Standard 102 (FRS 102), and the requirements of the Charities Statement of Recommended Practice (SORP FRS 102) based thereon. The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The charity is a Public Benefit Entity as defined by FRS 102.

**Going concern**

At the time of approving the financial statements, the Trustees have an expectation that the charity has adequate resources to continue for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

**Cash flow statement**

The trustees have taken advantage of the exemption of preparing a cash flow statement on the grounds that the charity is small.

**Incoming resources**

Income is recognised when it is receivable.

**Basis of apportionment of expenditure**

Expenditure is accounted for on an accruals basis and has been classified under the appropriate headings. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of the resource. Direct costs, including directly attributable salaries are allocated on an actual basis to activities. Overheads and other salaries are allocated on the basis of the time spent. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

**Tangible fixed assets**

All fixed assets are initially recorded at cost.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office equipment:	25% reducing balance
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**CEREBRAL PALSY PLUS  
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**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**2. OPERATIONAL INCOME**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>Donations</b>				
Donations & gifts- unrestricted	63,507	-	63,507	116,432
Donations & gifts - restricted	-	60,328	60,328	71,316
<b>Other trading activities</b>				
Property income	45,000	-	45,000	45,000
Interest receivable	3,591	-	3,591	
	<u>112,098</u>	<u>60,328</u>	<u>172,426</u>	<u>232,748</u>

**3. RAISING FUNDS**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Fundraising costs	<u>29,413</u>	<u>-</u>	<u>29,413</u>	<u>24,59</u>

**4. CHARITABLE ACTIVITIES EXPENDITURE BY FUND TYPE**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Social, Sport & Leisure	43,806	74,577	118,383	127,64
Evening	6,908	10,000	16,908	7,348
Member support	20,221	-	20,221	11,702
	<u>70,935</u>	<u>84,577</u>	<u>155,512</u>	<u>146,69</u>

**CEREBRAL PALSY PLUS  
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**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**5. CHARITABLE ACTIVITIES EXPENDITURE BY ACTIVITY TYPE**

	Activities & Events £	Covid Support £	Financial Assistance £	Total 2024 £	Total 2023 £
Social, Sport & Leisure Activities	118,383	-	-	118,38	126,394
Evening club	16,908	-	-	16,908	6,600
Member support	-	-	20,221	20,221	13,702
	<u>135,291</u>	<u>-</u>	<u>20,221</u>	<u>155,51</u>	<u>146,696</u>

**6. GOVERNANCE COSTS**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Rent, rates and insurance	12,885	-	12,885	7,627
Staff costs	4,932	-	4,932	4,474
Independent examiner's fees	650	-	650	650
Legal, accountancy and other	1,275	-	1,275	3,641
Website development	4,148	-	4,148	-
Depreciation	20	-	20	20
Other administrative costs	2,352	-	2,352	243
	<u>26,262</u>	<u>-</u>	<u>26,262</u>	<u>16,655</u>

**7. DOVERCOURT PROPERTY COSTS**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Professional fees	-	-	-	2,244
Maintenance costs	1,796	-	1,796	1,502
	<u>1,796</u>	<u>-</u>	<u>1,796</u>	<u>3,746</u>

**CEREBRAL PALSY PLUS  
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**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**8. NET (EXPENDITURE)/INCOME FOR THE YEAR**

This is stated after charging:

	2024	2023
	£	£
Depreciation	20	20
Independent examiner's fee - report on the financial statements	650	650

**9. STAFF COSTS AND EMOLUMENTS**

Total staff costs were as follows:

	2024	2023
	£	£
Wages and salaries	93,360	83,511
Social security costs	-	-
Pension costs	1,248	1,016
	<u>94,608</u>	<u>84,527</u>

**Particulars of employees**

The average monthly head count was 13 staff (2023: 12 staff)

The average number of employees during the year, calculated on the basis of full-time equivalents was:-

	2024	2023
Number of staff	<u>6</u>	<u>5</u>

No employee received emoluments of more than £60,000 during the year (2023 - Nil)

The charity trustees were not paid and did not receive any other benefits from employment in the year (2023: £nil). No trustees were reimbursed expenses in the current or prior year.

There were no other related party transactions

**CEREBRAL PALSY PLUS  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**10. FINANCIAL ASSISTANCE TO MEMBERS**

The Trustees made grants totalling £20,221 in the year (2023: £11,702).

**11. TAXATION**

The company is exempt from corporation tax on its income and gains to the extent that these are applied to its charitable objects.

**12. OPERATING LEASES**

The company leases out our building in Dovercourt Road. This non-cancellable lease has a remaining term of one and a half years, and there are ongoing discussions over the terms of its renewal.

Future minimum rentals receivable under non-cancellable operating leases until the break clause date are as follows:

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Not later than one year	<b>45,000</b>	45,000
Later than one year but not later than five years	<b>22,500</b>	67,500
Later than five years	-	-
	<b><u>67,500</u></b>	<b><u>112,500</u></b>

**CEREBRAL PALSY PLUS  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**13. TANGIBLE FIXED ASSETS**

	Office Equipment £	Leasehold Property £	Total £
<b>COST</b>			
At 1 April 2023	13,438	1	13,439
Additions	-	-	-
At 31 March 2024	<u>13,438</u>	<u>1</u>	<u>13,439</u>
<b>DEPRECIATION</b>			
At 1 April 2023	13,377	-	13,377
Charge for the year	20	-	20
At 31 March 2024	<u>13,397</u>	<u>-</u>	<u>13,397</u>
<b>NET BOOK VALUE</b>			
At 31 March 2024	<u>41</u>	<u>1</u>	<u>42</u>
At 31 March 2023	<u>61</u>	<u>1</u>	<u>62</u>

The property is held on a lease from Scope National head office at a peppercorn rent.

**14. OTHER DEBTORS**

	2024 £	2023 £
Other debtors, prepayments and accrued income	<u>6,864</u>	<u>3,023</u>

**15. CREDITORS: Amounts falling due within one year**

	2024 £	2023 £
Other creditors and accruals	<u>4,122</u>	<u>4,267</u>

**CEREBRAL PALSY PLUS  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**16. RESTRICTED INCOME FUNDS**

	Balance at 1 Apr 2023 £	Incoming Resources £	Outgoing Resources £	Balance at 31 Mar 2024 £
Toyota Charitable Foundation	1,700	-	-	1,700
Screwfix Foundation	5,000	-	-	5,000
Starfish	16,008	6,318	(16,318)	6,008
Weinstock Fund	4,000	-	(4,000)	-
Sweetpea Charity	1,000	1,000	(2,000)	-
Nineveh Trust	2,000	2,000	(4,000)	-
John James Trust	-	3,000	(1,003)	1,997
BBC Children in Need	10,000	10,000	(20,000)	-
Irwin Mitchell	-	500	(500)	-
Barbara Ward Childrens Foundation	3,241	5,000	(5,000)	3,241
Global Charities Development	5,000	-	(5,000)	-
Aquarians Swimming School	2,859	-	-	2,859
Slater and Gordon	-	3,500	(3,500)	-
ESC Lottery Fund	1,628	3,850	(3,828)	1,650
Asda Charity Foundation	-	400	(400)	-
SJP Charitable Foundation	-	3,040	(1,140)	1,900
The Big Give Trust	368	-	(368)	-
Alpkit Foundation	-	500	(500)	-
Downend Round Table	-	5,000	(3,500)	1,500
J G Anderson Trust	-	500	(500)	-
Sports Fund	-	2,000	(2,000)	-
Barleycorn Trust	-	1,000	(1,000)	-
Pixel Fund	-	8,000	(8,000)	-
The Casey Trust	-	500	(500)	-
L M Haines	-	520	(520)	-
RWK Goodman LLP	-	500	(500)	-
Douglas Arter Foundation	-	500	(500)	-
Bloss Family Trust	-	1,200	-	1,200
Stewards Company Barnabus Trust	-	1,500	-	1,500
	<u>52,804</u>	<u>60,328</u>	<u>(84,577)</u>	<u>28,555</u>

**CEREBRAL PALSY PLUS  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**17. PENSION COMMITMENTS**

The company makes pension contributions under the guidelines of Auto-Enrolment

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Employees' Contributions	<b>1,622</b>	1,354
Employer's Contributions	<b>1,248</b>	1,106
	<b><u>2,870</u></b>	<b><u>2,460</u></b>

There were no unpaid pension contributions at the year-end (2023: £nil)

**18. UNRESTRICTED INCOME FUNDS**

	<b>Balance at 1 Apr 2023</b>	<b>Net expenditure</b>	<b>Balance at 31 Mar 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
General funds	<b><u>283,295</u></b>	<b><u>(16,308)</u></b>	<b><u>266,987</u></b>

**CEREBRAL PALSY PLUS  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**19. ANALYSIS OF FUNDS**

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b><u>Designated Funds</u></b>				
Dovercourt dilapidation fund	75,000	-	75,000	75,000
Reserves held in case of closure	34,640	-	34,640	34,640
Training	1,000	-	1,000	1,000
Youth engagement fund	20,000	-	20,000	20,000
Villamoura	1,374	-	1,374	1,374
Job creation fund	20,000	-	20,000	20,000
Cost of living support fund	18,000	-	18,000	18,000
Business plan implementation fund	30,000	-	30,000	30,000
	<u>200,014</u>	<u>-</u>	<u>200,014</u>	<u>200,014</u>
 Undesignated funds for delivering services to members	 66,973	 -	 66,973	 83,281
 Restricted funds (see note 16)	 -	 28,555	 28,555	 52,804
 Total funds	 <u>266,987</u>	 <u>28,555</u>	 <u>295,542</u>	 <u>336,099</u>

**20. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Tangible fixed assets £	Other net assets £	Total £
<b>Restricted funds</b>			
General funds	-	295,500	295,500
<b>Unrestricted funds</b>			
Fixed assets	42	-	42
General funds	-		
	<u>42</u>	<u>295,500</u>	<u>295,542</u>

**21. COMPANY LIMITED BY GUARANTEE**

The company is limited by guarantee.