

2021-2022



ANNUAL REPORT & ACCOUNTS



APRIL 2021 – MARCH 2022

Christian Care and Concern for the Community

SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

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Welcome

Thank you for taking the time to read Spencer Contact's Annual Report for 2021/22. Since 1999 Spencer Contact has been providing the residents of Northampton with good quality second hand (sometimes new) furniture and household items in order to show Christian care and concern to people in need living in our community. There is a great need in the town of Northampton and we have grown significantly over the years to continue meeting that need. We own a large warehouse on Gladstone Close, have a fully committed team of 7 staff and our objective every day remains the same, to help others, whoever they are, whatever their circumstances, in their time of need.

Imagine living in a house with your family and whilst you are thankful for the roof over your heads you don't have the means to obtain the items of furniture you need to make that house comfortable, more than that, to make that house a home. For many, thankfully, this will never become a reality, but for some, even in this last year, circumstances have changed suddenly and



they have found themselves reaching out for help. That help may be in the form of chairs and a table to sit at, beds to sleep in, wardrobes and drawers to store belongings, items which so many take for granted everyday but to be given them in a time of need makes such a positive difference to the lives of those who receive them.

Following the difficulties that the pandemic presented, this year has been one of striving to return to 'normality'. For some, the terrible effects of the pandemic will remain with them for all time, for others the 'after effects' like loss of employment, financial hardship, relationship breakdowns came soon after the virus had receded. This impacted on the demand for the service we provide and we have done all that we can to keep up with the need by trying to ensure that deliveries of items are fulfilled as quickly as possible.

Why do we do it? To show something of the love of God to individuals in this town. Somebody once said 'we come representing a giving God and therefore we must come giving'. We trust that by doing what we do there will be those who will appreciate that they are not forgotten but are loved and valued, not only by us but by the God we serve.

Enjoy reading through the report. We trust you will find it both interesting and informative and that it will give you a sense of the desire that the staff, trustees and volunteers have to make a difference for good in the lives of people living in this town. If you would like to know more or tour our premises then please do not hesitate to contact the General Manager, Steve, at steve@spencercontact.com.

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Our Mission, Vision and Ethos

MISSION

Our mission is to show Christian love to the community in Northampton by freely providing furniture to any person in need, regardless of the cause of their hardship. This is the core of the charity, upon which all our aims and objectives have been built and it has not changed since its founding. Our vision statement is 'Christian care and concern for the community'.

CONSTITUTION AND OBJECTIVES

The charity exists under a constitution adopted on 4th March 1998 and amended on 7th November 2001.

The stated objectives in the constitution are:

- The relief of poverty by the provision of furniture, other household accessories and/or services calculated to reduce need, hardship or distress.
- The relief of persons with mental health problems requiring treatment, including persons suffering from emotional distress by the provision of assistance.
- The advancement of the Christian religion in England and Wales.

ETHOS

Spencer Contact is characterised by its energetic demonstration of Christian care and concern for those whom we serve outside the organisation in action, word and prayer, and to reflect this Christian care and concern in our relationships with one another.



The motivation for our mission comes from Christ's care, concern and compassion that is evident in the Bible and is therefore rooted in our faith in Christ. This faith produces a distinctive heart attitude of love, as we respond to the love God showed for us, which we seek to express and portray with the following core values:

- That people matter;
- To demonstrate the love of Christ in a practical manner;
- To help bring comfort and relief to the poor;
- To love your neighbour as yourself;
- To make a difference one person at a time.

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These values and behaviours are intrinsically linked to our success and fulfilment of our mission. Therefore, the attitude and motivation of our staff and voluntary workers and the way our mission is achieved are as important as the mission itself.

"A new commandment I give unto you, That you love one another, as I have loved you, that you also love one another."

John 13:34

Jesus replied, "Love the Lord your God with all your heart and with all your soul and with all your mind.' This is the first and greatest commandment. And the second is like unto it: 'Love your neighbour as yourself.' On these two commandments hang all the law and the prophets."

Matthew 22:37-40



As this attitude and motivation come only from a relationship with Christ, it becomes a genuine occupational requirement that most of the positions within Spencer Contact to be filled by committed Christians. Roles that have significant leadership, or that are central to fulfilling our aims and purposes, or developing and maintaining our Christian ethos, will



always be held by committed Christians. It is also essential that these attitudes and behaviours continue, and so we expect our staff to act in good faith and with loyalty to that relational ethos and to evangelical Christian standards of behaviour.

Notwithstanding this, the organisation is committed to diversity amongst its staff and volunteers and will not discriminate on any other grounds that

are unrelated to our ethos. We believe that defining our occupational requirements does not restrict, but actually enhances, our commitment to diversity.

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Public Benefit

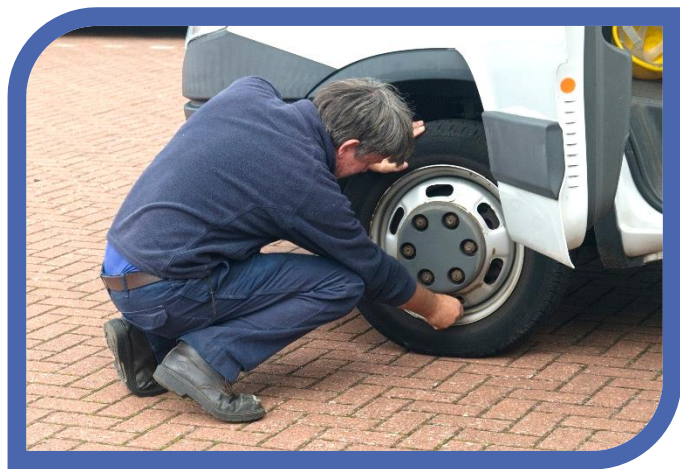
Spencer Contact carries out a range of activities in following its charitable aims. The trustees believe that the activities summarised below provide benefit to the people of the town of Northampton and outlying villages.

PROVISION OF FURNITURE TO PEOPLE IN NEED

Spencer Contact provides good quality furniture and household items to those in need in Northampton and the surrounding villages. Those who use our service are often going through periods of crisis and are made aware of our service by housing associations, local homeless charities, women's refuges and Social Services. We are usually the last link in the chain to those moving into a new property; helping to furnish their new homes. We seek to meet the needs of anyone who requires our service, and this is on a strictly non-prejudicial, first-come, first-served basis.

All the furniture we provide is generously donated to us by members of the public and occasionally from local companies. It is then checked, cleaned and restored

as necessary so that it is delivered in excellent condition. This is important as we want the items to last. It also shows those we help that they are valued and not just receiving cast offs from other people. It is wonderful to see the difference to our customers a few basic items makes; items which most people take for granted. We do not sell the furniture we provide but do charge a small delivery fee, which covers approximately 10% of our annual running costs.



Demand for the items we provide remained high during 2021/22 and we were able to meet 68% of requests for help we received. This figure was on par with the previous year. The number of deliveries and collections significantly increased as 'normality' returned following the pandemic. Bedroom furniture is always in most demand and the one item that we struggle to collect enough of is good quality mattresses (as we only collect ones that are not stained) to meet the needs of the people requesting our assistance. However, we often have a surplus of items such as wall units, sideboards, dining tables and large sofas. This is due to these not being priority items for our customers and they are often too big for the smaller flats and homes to which we deliver. When we have too many of these in stock, we have to turn down offers of these items, allowing us time to collect the items in higher demand.

PRAYER

During the course of our work, we receive requests for prayer. These requests are upheld at our morning devotions at the beginning of each day and our weekly prayer meeting, which

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is open to all members of staff, trustees, voluntary workers and supporters. We use this time to take all our work in prayer to the Almighty God who holds everything in His hands.

VOLUNTARY WORK

The work of the charity creates many opportunities for voluntary work; helping with our delivery and collection team, repairing and restoring furniture, fundraising, cleaning, sorting and administration work. Our volunteers come from a variety of backgrounds; from those who are seeking work experience, to those who have learning difficulties, to the retired who are seeking to use their free time for good. We also have a team of regular volunteers who help us run the stalls at our sales, which are usually held three times a year, although this year all sales had to be cancelled. Voluntary opportunities are open to everyone and anyone interested is encouraged to apply.



ENVIRONMENT

Our work as a furniture reuse charity has great environmental benefits. Furniture, which often otherwise would be sent to landfill, is donated to us to be reused elsewhere. We usually aim to redistribute approximately 100 tonnes of furniture per year through our main work of helping those in need. Items which we do not supply to people in this way, we sell to raise extra money for our work, which again extends the life of the items. We have a small workshop where we are able to carry out repairs to many of the broken or tired items we collect. We also recycle items and earn extra income by selling scrap metal, textiles and books over the course of this year. All other waste items are sorted before being disposed of, allowing us to send wood, glass, crockery and waste electrical items for recycling. In our work, we are sometimes offered various white goods. If we are collecting other furniture, we pick them up, PAT test them and sell them at price which is affordable to those in need. This again helps the environment by preventing items going to landfill, but it also serves as some extra income to help towards the operational costs of the charity. Thanks must go to West Northamptonshire Council who provide us, as a registered charity, a permit to use their waste transfer sites free of charge to recycle and dispose of items we cannot reuse.

COLLABORATION

We aim to assist other charitable organisations who work within our local community for our mutual benefit. We have provided storage space within our warehouse for Good News for Everyone and Northamptonshire Association for the Blind for some years. We have Voluntary Impact Northampton (VIN) storing their buses in our car park, Northampton Community Sheds ("NCS") and World Mandate Ministries operating from our premises.

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Board of Trustees, Staff Members & Volunteers

GOVERNANCE

The charity is managed on a day-to-day basis by a full-time, paid General Manager and is overseen by an executive committee of trustees. There are currently eight trustees, with three trustees holding the honorary offices of Chairman, Secretary and Treasurer. None of the trustees receive any pay for the work that they carry out. Members of the committee are elected at the Annual General Meeting, and each member serves a maximum of three years before they need to seek re-election. Trustees are elected from the membership of the charity, which is open to everyone.

BOARD OF TRUSTEES

| | |
|--------------------|-----------------|
| Honorary Chairman | Pete Burditt |
| Honorary Secretary | Richard Barrett |
| Honorary Treasurer | Phil Stiles |
| Trustee | Sam Baxter |
| Trustee | Steve Pollock |
| Trustee | Eric Lightfoot |
| Trustee | Sonja Lightfoot |
| Trustee | John Phillips |

STAFF MEMBERS

| | |
|---------------------------|-------------------|
| General Manager | Steve Scarsbrook |
| Administrator (Part Time) | Esther Scarsbrook |
| Administrator (Part Time) | Sharon Smith |
| Administrator | Ruth Magombo |
| Warehouse/Delivery Person | Kim Bon Cheong |
| Warehouse/Delivery Person | Martin Nelson |
| Warehouse | Gary McDonnell |

There are no 'higher paid' employees and none of the Trustees claimed any expenses during the year.

REGULAR VOLUNTEERS

| | | |
|-----------------|------------------|-----------------|
| Grace Boulter | Pete Burditt | Liz Jarvis |
| John Green | Marion Green | Eric Lightfoot |
| Sonja Lightfoot | Crawford Lindsay | Phil Stiles |
| David Kinuthia | Stewart Townsend | Tiffany Carter |
| John Phillips | Heather Burditt | Kathryn Sandall |
| Edwina Cutler | Karen Davitt | |

OTHER VOLUNTEERS

| | | | |
|-----------------|------------------|----------------|-------------------|
| Brenda Barton | Richard Barrett | Sam Baxter | Ben Hollands |
| Sue Burditt | Richard Smith | Pete Lightfoot | Sin Wei Lau |
| Judith Burditt | James Scarsbrook | Claire Nelson | Nathan Scarsbrook |
| Andy White | Ruth Burditt | Faith Smith | William Clarke |
| Grace Smith | Harry Hearsum | Rosie Smith | Lydia Hearsum |
| Northampton | Deb Hackett | Martin Page | Steve Hackett |
| Community Sheds | | | |

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Chairman's Report

The year started with a gradual easing of Coronavirus restrictions and a slow return to working as we'd done before the pandemic. The focus was on remaining safe but trying to catch up on lost ground in meeting the needs of our clients who Spencer Contact exists to support.

We have used the experience gained during the pandemic to look at our methods and tweak or change the way we do things. Old plans and methods have had to be revised out of necessity but we've sought to continually improve and have seen some successes. On behalf of the Trustees and Staff I would like to express our appreciation to all who have supported our work in this year. From the Trusts who consistently make grants to assist us to the individuals who give small but meaningful donations. Then there are the individuals and businesses who supply us with furniture and other items that we can pass on to those in need of help.

The Trustees recognise that we are also able to use our excellent premises to benefit other organisations and charities so we have a few tenants who find our facilities suit them in what they do and the rent they pay helps with our running costs.

We also have good relations with our Local Authority who have used our services to support homeless clients when they are provided with accommodation.

We aim to be there for people who are unable to afford basic furniture for their home whether it be moving into an empty house, a single mother needing a bed for her child or a vulnerable family coming out of a hostel into temporary or permanent accommodation.

The commitment of our staff and volunteers is a pleasure to observe and as we began to work without restrictions, we were able to overcome day to day problems and achieve something like normality.

Everyone who helps us, in whatever way, is effectively a partner with us in this work.

Finally, the charity is run with a Christian ethos which underpins all that we do and adds a distinctiveness to our work. We believe our God knows the scale of the need before we do and has the answers. It's fair to say that our faith has been tested at times, especially through the pandemic but God has never failed us yet and there is still so much for us to do.

Pete Burditt

(Chair)



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General Manager's Report

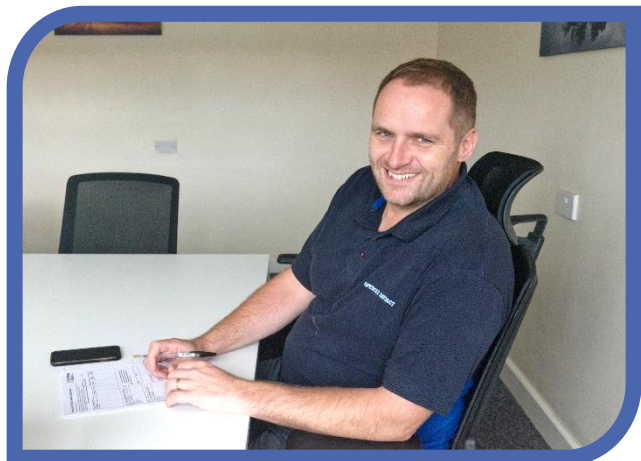
This year has been about recovery and adjustment after the pandemic. My heart and prayers continue to go out to those who lost loved ones and the resulting pain that remains. During the pandemic, Spencer Contact, like thousands of other small charities across Great Britain, had to change the way we could help people, cancel fundraising events, furlough staff and focus our attention on 'getting through the year'. Looking back now they were dark days but I'm thankful to God for His protection and provision through them. The after effects of the pandemic, like loss of employment, financial hardship and relationship breakdowns, have meant an increased demand on the service we provide of helping people in need with the provision of furniture and household items. On a positive note, the period of reduced activity through the pandemic allowed us to re-assess our working practices and make necessary adjustments to enable us to deal with the increased need in the town.

One thing that often strikes me in Northampton is the massive contrast between those that have everything they need and more in their homes and those that literally have nothing; in the course of a day working out on the van both types of homes can be visited. It reconfirms to me the need that there is for Spencer Contact to help redistribute items of necessary furniture that one customer has finished with to the customer who is in desperate need and, as a further benefit, to keep those items from going to landfill.

Northampton remains a town in need and sometimes the 'need' on our own doorstep can be overlooked by many. Families are living in poverty, struggling to 'make ends meet' and with the rising costs in living this is something that we are going to see more and more of over time. Also, people's circumstances can change very suddenly and unexpectedly; a loss of stable employment, ill health (physical or mental), the breakdown of a relationship, or the loss of a loved one that others were dependent upon, are just some of the circumstances which leave people unable to cope and in need of some help.

It has been a privilege to be involved in this work for another year. To be able to reach out to people in this community, not to judge them, but just to do what we can to help them with the provision of furniture and necessary household items and in doing so to show something of the love of God to them in a practical and meaningful way.

The statistics show that a sense of 'normality' has returned over this year with more than double the number of people helped compared with 2020/21 and over twice as many households visited, whether to collect furniture from those who have finished with it or deliver it to those in need. The demand continues to grow and I'm thankful to God for those that make this work possible and tirelessly support it. For those that give of their finances



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to fund the work; trustees of funds, churches, individuals, local schools and parents. Also, people contact us every day to give things that might then be used to help others. Often these are items which could be sold to make a profit for the individual but thankfully there are many in the town of Northampton that choose to forego that personal gain in order to see someone helped. There are also those that give of their time to assist with the work, on a weekly basis, cleaning furniture and household items that have been donated, testing the safety of electrical items, sorting through items that have been collected or dropped in at our warehouse, collating ancillary packs to go out to customers, or assisting with the running of our sale events. If it wasn't for each of these groups doing their part then Spencer Contact would not be able to carry out the work that we do in reaching out to those in need in this community.



The team that work at Spencer Contact continue to go above and beyond and I can't fault them for their effort and commitment. Each of us understands the importance of the fact that the furniture and items being given away to people in the town should be of a high standard. Whilst the furniture is second hand, the staff all try and ensure that we have done all that can be done to repair and clean items before they are ready to be reused or sold in our sales. Please continue to pray for the seven staff, that their skills and abilities will be used for the positive good of others.

It's always good to remind us and others 'Why we do what we do'. The Lord Jesus lived on this earth for 33 years and met people, many of whom, whether through physical illness, mental anguish or grief due to loss, had no one else that they could turn to for help. He did not judge, he always had time for those that came to him and he changed their lives for the better. What a wonderful Saviour! As Christians, what amazing motivation!

Steve Scarsbrook
(General Manager)

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Key Statistics 2021/22

Collections
943

(26,745)

On average, it
took two
collections to
bring in
enough
furniture for
one delivery

Items
Collected
3,587
(96,452)

Items
Redistributed
2,160
(83,585)

Our Deliveries:
Only **4%** were moving into
a new home
99% tenants in social
housing

Deliveries
368
(10,670)

We could only
meet 68% of
the requests
we received
for help this
year

Average
collection
response time
14 days

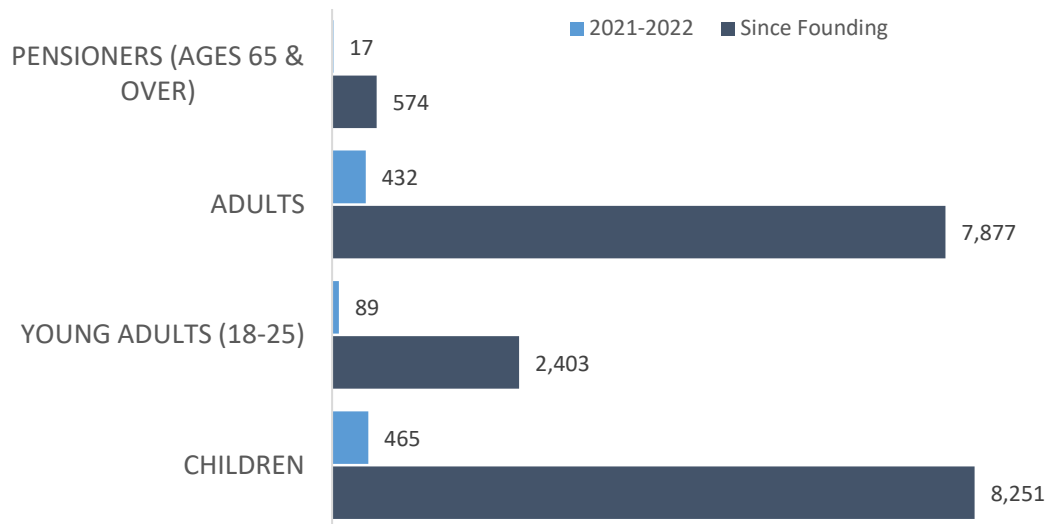
Average
delivery
response time
18 days

Figures in brackets show the total since we began operations in January 1999.

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WHO WE HELPED

Individuals Helped



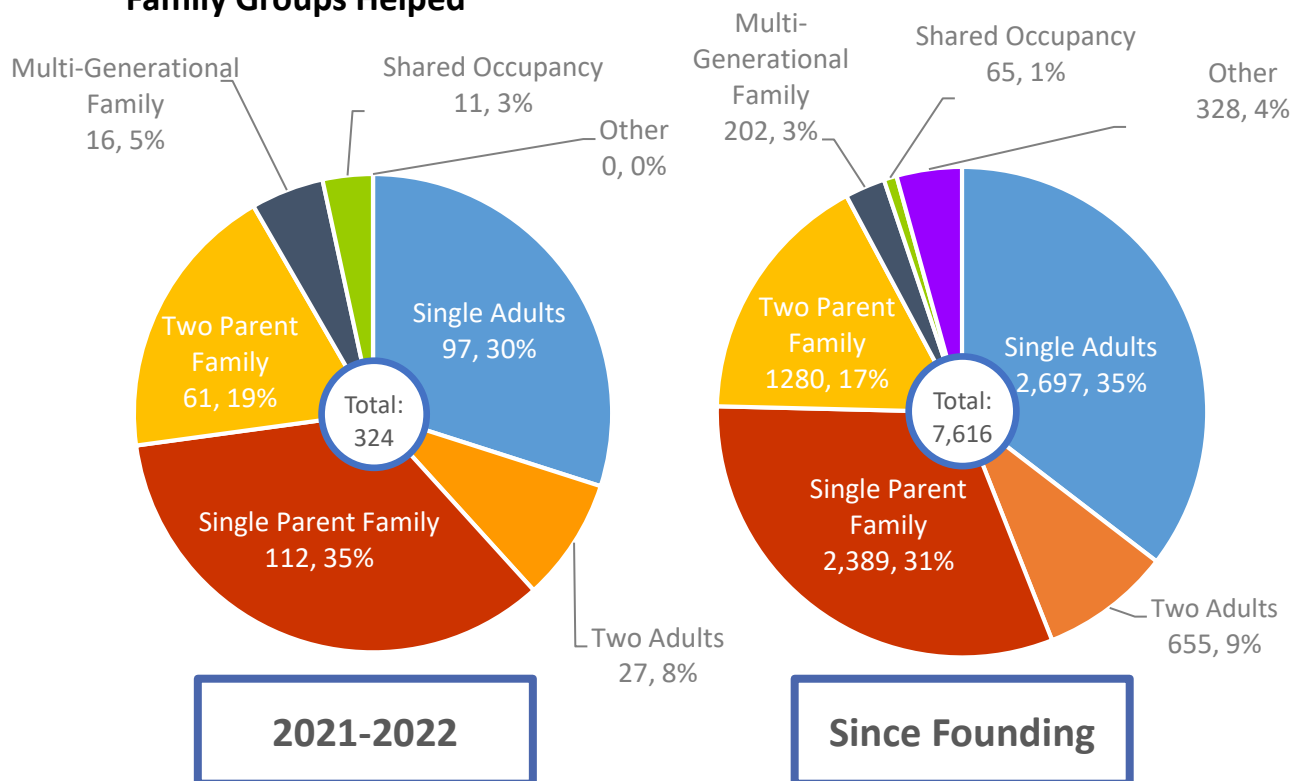
Total for financial year 2021-2022:

1,003

Total since founding:

19,105

Family Groups Helped*



*Two categories have been added in 2015/2016 that we did not record previously: 'Multi-Generational Family' and 'Shared Occupancy'.

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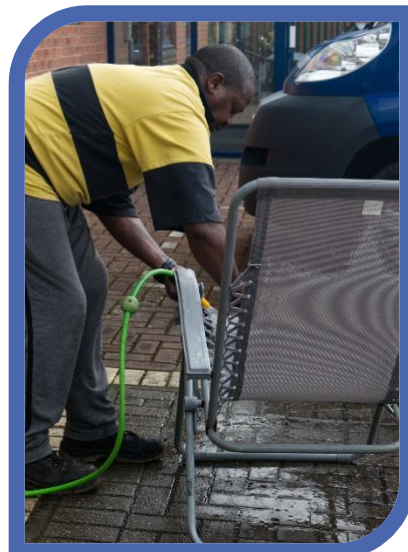
CUSTOMER SATISFACTION SURVEY RESULTS

From our 2021/22 customer satisfaction survey, we found that:

- 100% of those helped were satisfied, happy or very happy with the furniture they received.
- 63% of those helped would have had some sort of difficulty in moving in to their property without the furniture we provided.
- 99% rated the speed of our delivery service as excellent or good.
- 78% of clients thought our delivery charges to be cheap or very cheap, with less than 2% considering the charges to be expensive.
- 82% of clients indicated that they would not have been able to get the furniture delivered without Spencer Contact.

COMMENTS

The following comments come from customers writing on the survey about the difference our service had made to their lives:



"I am beyond grateful for everything you have provided for me and my young son. I'm not sure what I'd do without you. Ruth and the team, you are amazing!"

"All the team were so great in assisting, humble and respectful. They also have time to listen and problem solve. God bless you all. Thank you."

"Very friendly, hardworking delivery workers, without whom I would've been unable to get furniture for my room."

"Very happy with the service and delivery. Pleasing and polite delivery personnel. Really appreciate the help."



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Acknowledgements

We express our grateful thanks to those charitable trusts and organisations that have made a financial or material contribution to the work of Spencer Contact, including the following:

| | |
|---|---|
| Grace Charitable Trust | Sabina Sutherland Charitable Trust |
| The P and C Hickinbotham Charitable Trust | The P & F W Family Charitable Trust |
| The Marsh Christian Trust | The HDH Wills 1965 Charitable Trust |
| The Gordon Trust | The Page Fund |
| The Maud Elkington Charitable Trust | The SMB Charitable Trust |
| The 29th May 1961 Charitable Trust | The Pettit Charity |
| The Eric Stanton (Northampton) Trust | The Wyvill Charitable Trust |
| The Northampton Municipal Church Charity | The Hearth Foundation |
| The Souter Charitable Trust | Sir John Sumner's Trust |
| The Barleycorn Trust | Viscountess Blakenham's Charitable Trust |
| The Thomas and Rosemary Greenhalgh Charitable Trust | Gay and Peter Hartley's Hillards Charitable Trust |
| Steyn Charitable Trust | The Elaine Barratt Charitable Trust |
| Northants Community Aid | May Hearnshaw Charitable Trust |
| Garfield Weston Foundation | The Beatrice Laing Trust |
| The Dorcas Trust | Kingsthorpe Manor And Town Charity |
| The Benham Charitable Settlement | The Constance Travis Charitable Trust |
| The Dennis Alan Yardy Charitable Trust | Reynard Way Church |

We also give our heartfelt thanks to those supporters, both organisations and individuals, that are not listed here.

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Fundraising

Spencer Contact, as with every other charity in the UK, faces the continuous challenge of raising money in order to fund the work that we look to do. For many years, because of the kindness of those that give financially towards this work, we have been able to keep our delivery charges at a relatively low level. The customer pays between £25 and £55 for their delivery of furniture and this is calculated on the number of items that are being delivered. If we are furnishing an entire home then the most a customer would be expected to pay is £55. We found that where a financial sacrifice is made by the customer (even if relatively small) they tend to value more the items that they receive. The delivery charges taken each year cover less than 10% of our overall operational costs.

The warehouse, offices and vans are all owned outright by Spencer Contact which means that we do not have to make mortgage or rental payments each month. We had 6 purpose built offices, together with a staff room and toilets built upstairs to allow us to make good use of what was before 'wasted space' and these are rented out primarily to another charity and an office furniture business. We have a boardroom which comfortably seats 12 and is available by businesses to hire (please see the photo below). We also rent parts of our car park for another charity to store their community busses. All the monies raised from this goes towards funding the work of Spencer Contact.

We are thankful to God for those that give of their finances to help fund this work; trustees of funds, churches, individuals and parents of school children. Without all of their support we would not be able to continue helping the residents of Northampton who find themselves in times of need.



Our fundraising initiative 'Sleep on the Floor so others don't have to' where we invite primary school age children to raise sponsorship from family and friends by giving up their own bed for one night and sleeping on their floor had to take a back seat through the pandemic with schools being shut for months but we are thankful to say that interest in participating in this event is returning as a sense of 'normality' returns. The money

raised through this event enables us to continue providing beds and household furniture to those in the town who do not have these basic items.

We are also approaching secondary schools asking them to participate in 'non-uniform days' or 'wearing blue for Spencer Contact' events in order to raise awareness and funds.

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SALES

Prior to the pandemic we held regular sales in our warehouse where we would sell 'non-essential household items' together with smaller specific sales (children and baby items, clothes, bikes, bric-a-brac sales) throughout the year. Prices are kept low to ensure that nobody in the town feels excluded from being able to purchase items.

We had to cancel all sales during 2021/22 as it would not have been sensible to have a large crowd of people together in the warehouse. These cancellations had significant financial implications as the funds raised from these events go directly towards supporting the work of Spencer Contact and makes it possible for the work in this town to continue.

We plan to hold our first sale again in May 2022 and then every November and May thereafter together with smaller specific sales in our warehouse. Your support at these events would be greatly appreciated.

We do what we can to raise our own funds to support the work that we do and are developing our fundraising strategies to try and become more self-sufficient and less reliant on income from external sources like Trust Funds. We are pleased to see that currently there is almost a 50:50 split between income generated by our own fundraising and income kindly donated from external funders. Thank you once again to all those who have and continue to financially support this work and in doing so make a positive difference to the lives of those in need in Northampton.



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Treasurer's Report for Year Ending 31st March 2022

The Covid risk has fallen significantly in the UK, but this has coincided with the war in Ukraine, which has caused volatility in commodity prices and increased pressure on supply chains.



The rate of inflation has increased with household spending power and living standards being seriously squeezed.

Growth in the British economy has slowed down.

INCOME RESOURCES

Looking at the details on page 2 of the accounts under "Income Resources", you will see that some of our income streams have increased compared to the previous financial year e.g., sale of goods, delivery charges, and rental and storage income. These figures reflect the income received from our own fund-raising activities.

RESOURCES EXPENDED

Although our overall expenditure compared to the previous financial year has increased, this has been mainly due to the rise in inflation.

On page 4 under "Current Assets" you will see our financial position at the end of this financial year.

SUMMARY

These accounts show that despite the effect the rise in inflation has had on our activities, we have still been able to maintain our day-to-day operations. We praise and thank our Lord for his continued provision. We will continue to make every effort to budget prudently in order to maintain a viable trading position for the future.

Phil Stiles
(Treasurer)

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SPENCER CONTACT
Registered Charity No: 1070072

ACCOUNTS

for the year ended

31 MARCH 2022

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SPENCER CONTACT

We report on the accounts of the Charity for the period ended 31 March 2022 which are set out on pages 2 to 7.

Respective responsibilities of trustees and examiner

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply and that an independent examination is needed.

It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention and to examine the accounts under Section 145 of the 2011 Act.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts. Our report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the following requirements have not been met –
 - a) to keep accounting records in accordance with section 130 of the Act; and
 - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The Ollis Partnership Ltd

The Ollis Partnership Limited

Nelson House, 2 Hamilton Terrace, Leamington Spa, Warwickshire. CV32 4LY

Date 7/7/2022

SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

SPENCER CONTACT

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

| | <u>Note</u> | <u>Unrestricted funds</u> | <u>Restricted funds</u> | <u>Total 2022</u> | <u>Total 2021</u> |
|---|-------------|---------------------------|-------------------------|-------------------|-------------------|
| <u>INCOMING RESOURCES</u> | 2 | | | | |
| Unrestricted donations | | 79,068 | | 79,068 | 94,886 |
| Restricted donations | | - | | - | 5,150 |
| Local government grants | | 2,730 | | 2,730 | 6,000 |
| Inland Revenue refunds | | 642 | | 642 | 767 |
| Fundraising events | | 197 | | 197 | - |
| Sale of goods | | 33,403 | | 33,403 | 11,280 |
| Delivery charges | | 12,742 | | 12,742 | 5,549 |
| Rental and storage income | | 27,655 | | 27,655 | 25,760 |
| Commission | | 29 | | 29 | 218 |
| | | <u>156,466</u> | <u>-</u> | <u>156,466</u> | <u>149,610</u> |
| <u>RESOURCES EXPENDED</u> | | | | | |
| <u>Direct Charitable Expenditure</u> | | | | | |
| Wages and national insurance | | 128,649 | | 128,649 | 126,844 |
| Staff pension | | 2,403 | | 2,403 | 2,357 |
| Training | | 390 | | 390 | - |
| Protective clothing | | 364 | | 364 | 129 |
| Insurance | | 4,321 | | 4,321 | 4,074 |
| Water, gas and electricity charges | | 7,870 | | 7,870 | 5,420 |
| Telephone | | 2,032 | | 2,032 | 1,351 |
| Printing, postage and stationery | | 836 | | 836 | 713 |
| Premises costs, repairs and small tools | | 5,099 | | 5,099 | 3,932 |
| Motor and travel expenses | | 6,615 | 1,732 | 8,347 | 5,105 |
| Fundraising expenses | | 2,065 | | 2,065 | 620 |
| Professional fees | | 192 | | 192 | 141 |
| Depreciation | | 30,391 | | 30,391 | 32,702 |
| (Profit)/loss on disposal of assets | | 128 | | 128 | 209 |
| Sundry expenses | | 833 | | 833 | 592 |
| Donations | | 1,750 | | 1,750 | 3,300 |
| Matress and other stock purchases | | 487 | | 487 | - |
| Volunteer expenses | | 791 | | 791 | 63 |
| | | <u>195,216</u> | <u>1,732</u> | <u>196,948</u> | <u>187,552</u> |

SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

SPENCER CONTACT

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

| | <u>Unrestricted funds</u> | <u>Restricted funds</u> | <u>Total 2022</u> | <u>Total 2021</u> |
|--------------------------------------|-------------------------------|-----------------------------|-----------------------|-----------------------|
| <u>Administration of the Charity</u> | | | | |
| Accountancy: Independent Examination | 944 | | 944 | 830 |
| Subscriptions | 1,585 | | 1,585 | 616 |
| Software and computer costs | 486 | | 486 | 405 |
| | <u>3,015</u> | <u>-</u> | <u>3,015</u> | <u>1,851</u> |
| <u>TOTAL RESOURCES EXPENDED</u> | <u>198,231</u> | <u>1,732</u> | <u>199,963</u> | <u>189,403</u> |
| <u>OTHER INCOME</u> | | | | |
| Coronavirus job retention scheme | | | - | 37,354 |
| <u>NET INCOMING</u> | | | | |
| <u>RESOURCES FOR THE YEAR</u> | <u>-41,765</u> | <u>-1,732</u> | <u>-43,497</u> | <u>-2,439</u> |
| <u>BALANCES BROUGHT FORWARD</u> | | | | |
| <u>1 APRIL 2021</u> | <u>1,431,904</u> | <u>1,732</u> | <u>1,433,636</u> | <u>1,436,075</u> |
| <u>BALANCES CARRIED FORWARD</u> | | | | |
| <u>31 MARCH 2022</u> | <u>1,390,139</u> | <u>0</u> | <u>1,390,139</u> | <u>1,433,636</u> |


SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

SPENCER CONTACT

STATEMENT OF FINANCIAL POSITION FOR THE YEAR ENDED 31 MARCH 2022

| | Notes | 31.3.2022 | | | 31.3.2021 |
|-------------------------------|-------|--------------------|------------------|-----------|-----------|
| | | Unrestricted funds | Restricted funds | Total | |
| FIXED ASSETS | 3 | 1,362,679 | | 1,362,679 | 1,392,807 |
| CURRENT ASSETS | | | | | |
| Prepayments and other debtors | | 3,831 | | 3,831 | 5,314 |
| Deposit account Santander | | 8,260 | | 8,260 | 2,486 |
| Current account Co-op | | 19,576 | | 19,576 | 35,636 |
| Paypal account | | - | | - | - |
| Cash in hand | | 23 | | 23 | 5 |
| | | 31,690 | 0 | 31,690 | 43,441 |
| CURRENT LIABILITIES | | | | | |
| PAYE & NI | | 2,112 | | 2,112 | 1,271 |
| Other creditors and accruals | | 2,118 | | 2,118 | 1,341 |
| | | 4,230 | - | 4,230 | 2,612 |
| NET CURRENT ASSETS | | 27,460 | 0 | 27,460 | 40,829 |
| NET ASSETS | | 1,390,139 | 0 | 1,390,139 | 1,433,636 |
| Represented by: | | | | | |
| UNRESTRICTED FUNDS | | | | 1,390,139 | 1,431,904 |
| RESTRICTED FUNDS | 4 | | | 0 | 1,732 |
| | | | | 1,390,139 | 1,433,636 |

I approve the above accounts on behalf of the trustees.

 P Burditt, Hon. Chairman

Date of meeting: 7/9/2022

I confirm that I have made available all the relevant records and information for the preparation of these accounts.

 P Stiles, Hon. Treasurer

SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

SPENCER CONTACT (Charity No. 1070072)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General information and basis of preparation

The nature of the charity's operations and principal activities are shown on pages 2 to 5.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

SPENCER CONTACT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

2 ACCOUNTING POLICIES

General

These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities. The term "resources" includes funds received and paid during the period adjusted for items which are accrued and prepaid at the period end.

Depreciation

Depreciation is provided at the following rates based on the estimated useful life of these fixed assets and their anticipated residual value:

| | |
|---------------|-----------------------------------|
| Property | 2% p.a. (straight line basis) |
| Motor vehicle | 25% p.a. (reducing balance basis) |
| Equipment | 20% p.a. (reducing balance basis) |

Included within freehold property is freehold land at a historical cost value of £285,000. No depreciation was provided on the value of the land.

Incoming Resources:

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to The resources
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Grants and Donations

Grants and donations are only included in the SoFA when the Charity has unconditional entitlement to the resources.

Investment Income

This is included in the accounts when receivable

Expenditure and Liabilities:

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources

SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

SPENCER CONTACT

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

3 FIXED ASSETS

| | Land and buildings | Motor vehicles | Equipment | Total |
|-----------------------------|-----------------------|-------------------|-----------|-----------|
| Cost at 1.4.2021 | 1,431,361 | 75,423 | 5,035 | 1,511,819 |
| Additions | | | 391 | 391 |
| Disposals | | | -312 | -312 |
| Cost at 31.3.2022 | 1,431,361 | 75,423 | 5,114 | 1,511,898 |
| Depreciation at 1.4.2021 | 68,736 | 47,932 | 2,344 | 119,012 |
| Charge for the year | 22,927 | 6,872 | 592 | 30,391 |
| Eliminated on disposal | | | -184 | -184 |
| Depreciation at 31.3.2022 | 91,663 | 54,804 | 2,752 | 149,219 |
| Net book value at 31.3.2022 | 1,339,698 | 20,619 | 2,362 | 1,362,679 |
| Net book value at 31.3.2021 | 1,362,625 | 27,491 | 2,691 | 1,392,807 |

4 RESTRICTED FUNDS

| | Balance at 1.4.2021 | During the year: | | Balance at 31.3.2021 |
|----------|------------------------|------------------|-------------|-------------------------|
| | | Income | Expenditure | |
| Van fund | 1,732 | 0 | -1,732 | 0 |
| | 1,732 | 0 | -1,732 | 0 |

5 REMUNERATION OF TRUSTEES

None of the trustees or management committee members received any payment for the services they provided during the period.

6 RELATED PARTY TRANSACTIONS

During the year the charity received donations from trustees with a total value of £960.00.

END OF REPORT

SPENCER CONTACT ANNUAL REPORT & ACCOUNTS

Supported By:

