

Clwb Plant Llandegfan Kids Club
Ysgol Gynradd Llandegfan
Llandegfan
Ynys Môn
LL59 5UW
07717 380 386
clwbplantllandegfan@outlook.com
Registered Charity Number: 1070044



AGM Meeting 2024

Tuesday May 21st 2024 - 5.30pm

School Yard - Ysgol Gynradd Llandegfan

Present

- John Latchford - Chair and Treasurer
- Trish Roberts - Manager, Responsible Individual and Secretary
- Jeanette Owen - Staff Member
- Natasha Griffiths - Staff Member
- Rhian Thomas - Parent

Apologies

- Mr Dewi Hood - Headteacher, Ysgol Gynradd Llandegfan
- Melanie Hogan - Parent

Minutes of the Last Meeting

The minutes of the last AGM held on the school yard on 23rd May 2023, were agreed by John Latchford and Jeanette Owen as a true record of the meeting.

Matters Arising From the Minutes

No matters arising from the minutes.

Matters for Discussion

Committee Members

- John Latchford was re-elected as Chairperson for the 2024-2025 academic year as well as interim Treasurer.
- Patricia Roberts was elected as Secretary for the 2024-2025 academic year.
- With only two parents attending the meeting and three existing trustees wishing to be removed, this left a significant shortfall in trustees. The risk of closure of the club as a consequence of a lack of trustees was communicated to parents following the meeting. Pleasingly, this resulted in a number of new parents agreeing to be listed as trustees on the Charity Commission website. We now have eleven trustees in total.

Annual Accounts

- Copies of audited accounts were shared with committee members.
- John provided a brief run through of the accounts, highlighting how healthy the balance is this academic year compared to previous years.

Treasurer Report

- *The accounts have been verified again by the accountant David Rios-Hughes, this year's fee was £184.00.*
- *David concluded that it has been an extremely successful year for the club ending with a surplus of £9,000 which includes grants not yet spent.*
- *David has agreed to take on the payroll and will charge £15.00 per hour.*

Role of Treasurer

- John is to act as treasurer for the time being however moving forward, new committee members will be asked to declare any interest they may have in taking on the role.

Grants

- Trish presented two grants which had been awarded in the past year:
 1. *Change of Operational Language to Welsh Grant*
The club was Awarded £4,000 to cover the administration costs involved such as translation of policies, training and marketing. This is part of the CYMell project which exists to support the Welsh Governments' vision of 1 million Welsh speakers by 2050.
 2. *Menter Môn Food Partnership Grant*
The club was Awarded £1,000 to support the health and well being of the children in our care through healthy eating and promoting sustainable food production.

Policies

- Trish has reviewed and where necessary, updated plus translated all policies in April 2024.

Training

- *Natasha has completed her Level 2 in Playwork Training and Mark is due to complete his Level training 2 next month.*
- *Trish is over half way through her Level 5 in Playwork Training.*
- *Trish, Jeanette, Natasha and Mark are due to undertake Paediatric 1st Aid and First Aid at Work Training on Thursday 8th August. The training will cost £399.00 in total.*
- *All staff members are trained in food hygiene and child protection.*

Fees

- John proposed that the fees remain the same for the 2024/2025 academic year and that the decreased numbers for holiday clubs are subsidised to ensure the provision remains available to the parents who rely on it.

Any Other Business

- No other business.

Date of Next Meeting - To Be Confirmed

Chairperson John Latchford thanked everyone for their attendance and for all their hard work with the club.

Meeting ended at 6.10pm

Clwb Plant Llandefan Kids Club
Accounts 18.03.23 - 15.03.24

Income

Fees Collected	50,564.00
Grants	5,000.00
TOTAL INCOME	55,564.00

Expenses

Insurance	417.80
Fridge Freezer	299.00
Meals and Entertainment	2,732.71
Cleaning/Consumables	243.51
Payroll (Wages/PAYE)	41,537.72
Sage Payroll	183.60
DBS Fees	13.00
Travel Expenses	30.00
Accounting Fee	172.00
TOTAL EXPENSES	45,629.34

Surplus \ (Deficit) 9,934.66

Balance Brought Forward	22,051.92
Add Income	55,564.00
Deduct Expenditure	45,629.34
Balance at 15.03.24	31,986.58

Made up by:

Current Account	31,615.65
Savings Account	370.93
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