



Registered Charity Number 1069943

**TWENTY FIFTH ANNUAL REPORT
AUDITED**

For the financial year ended 31 March 2023

Address

Priory Road, Chalfont St Peter, Gerrards Cross, Buckinghamshire SL9 8SB

TRUSTEES

Ex-Officio Trustees

Caroline Lovegrove (Head Teacher)
Simon Hardcastle (Chair of Governors)

Nominated Trustees

Victoria Christian (Chair)
Joanna Pilsniak (Treasurer)
Sarah Carroll
Liberty Minoli

Co-opted Trustees

Andrea Houston (Co-Chair)
Zoe Crone
Barbara Skrabski
Maria Morris

Governing document

Trust document dated 18th May 1998.

Object

The advancement of the education (including religious, social, moral and physical education) of the children attending St Joseph's Catholic Primary School.

Activities and achievements during the year

A Statement of Income and Expenditure for the year is attached.

Donations are sought from parents and supporters.

Firstly, I would like to thank Mrs Lovegrove and Mrs Morris in particular for their support of myself, Andrea, Co-Chair of FOSJS, and Joanna, Treasurer of FOSJS, as we have tried to find our feet in the roles left by Lisa Murphy and Nicola Fairbrother respectively at the end of the last school year. Big shoes to fill!

With this last school year being the first 'normal' year back since the Covid pandemic and it being all of our first experience of PTA we were keen to get the wheels moving again and not to try and reinvent those wheels - the mission to re-energise FOSJS and to re-build the school community where some parents had had no social events at all during this time.

With the help of Barbara Skrabski, Zoe Crone, indeed Lisa and Nicola and also previous experienced FOSJS members we sought to simply replicate the calendar of 2018 and hit all of those previously successful events in the best way we could in order to learn the ropes, build the team and also do some healthy fundraising.

Of course, we have made some errors along the way but we feel strong and confident in our roles and abilities now going into the next school year and are happy to report some strong numbers from our fundraising to date plus some lovely friendships and good feeling in the parents and guardians community which I'm sure that you can feel and see too.

Our Net income for financial 2022/2023 from fundraising events £33,878 (2021/2022: £6,576; over five times more) with some major events still to go in this school year (Father's Day Sale, Camp Night and Summer Silent Auction and Raffle), which will be reflected in next year's accounts.

Building Fund contributions for the year were 27% less than year before, with a total of £9,046. I would like to thank those families who give in this way, which is tax efficient, as the charity will be able to reclaim tax (£2,261). FOSJS is committed to help the school to drive the Building Fund contributions from families, with success which will be reflected in next year's figures.

FOSJS is thankful to Arthur Grace Residential for the generous sponsorship commitment for the school and £550/term direct support of FOSJS, as well Mr and Mrs Blacha for Match Funding two events for a total sum of £1,250.

FOSJS paid to school a total of £33,420 for 10% cold water pipework contribution, the KS2 outdoor gym, 1st and 2d instalment on roof loan, as well as PiXL, Accelerated Reader, focus tables and preschool-reception equipment.

The net funds remained steady from £44,707 to £40,556.

FOSJS remain committed to funding agreed worthwhile projects and have already pledged £18,000 for Phase 2 KS1 castle outdoor play equipment, every classroom IT equipment leasing on a 3 year plan with annual fee of £5,000. Additionally, since last AGM, FOSJS committed to supporting the school in purchasing new paper waste bins for each class room (£220), £100 worth of arts and crafts supplies for each class (£1,500), KS1 playground line marking (£3,000, May 2023) and KS1 WCs refurbishment (5 rooms, budget costs to be confirmed).

Early on in the school year with thanks to our whizz Treasurer Joanna we moved over to internet banking (check book phased out in lieu of bank transfers) and introduced card machines, and the FOSJS SumUp online store which has removed most of the necessity for cash aside from Mufti Day collections and pop up shops, but allows us to take contributions from parents and guardians in any form with ease.

We also introduced the GalaBid free platform for online £1 raffles and online silent auctions with good success and solid fundraising results as these reach a wider audience.

Additionally, we re-invigorated the FOSJS Uniform Shop, which now stocks new and nearly new items and proves to be a popular destination for all school uniform related needs.

In terms of communications FOSJS maintain a variety of channels to promote upcoming events, issue reminders and request support from Class Parents and the wider group of parents and carers for donations of both items and the volunteering of time. These communication channels are: Classlist, WhatsApp - through Class Parents , FOSJS dedicated newsletter (which we have worked with Maria to understand how to lessen her workload on this front by presenting it as a finished article), the Terrapin notice board and laminated flyers around the school. As we have found, despite our best efforts to streamline, everyone takes in their information in different ways.

In addition to the promotion of events through these channels we also make a point of reporting back on events results so that the St Joseph's family can see what results their efforts and support are making.

As mentioned, when we took the reins fully we wished to maintain a familiarity with the events calendar of previous years and maintained some tried and tested events including: Mufti Days, Family Bingo, Easter Egg hunts, Mother's and Father's Day sales, a parents social and the Christmas Bazaar.

However, we couldn't resist adding in some new events along the way such as the educational visit with all year groups of the Reindeer, the Online Raffles and Silent Auction, Inset days discount Legoland tickets, and the sale of tree saplings to mark the late Queen's Platinum Jubilee through the 'plant a tree for the Jubilee' campaign.

And finally, rather than letting our hard earned money sit in a single account we opened 3 savings accounts to make the money work hard for us in turn (interest is paid out every month to the main FOSJS account) - we allocated £15,000 in each with a 1 day, a 35 day and a 95 day notice period for withdrawals.

We are thankful to the school faculty and Governors and to all the support to The Friends of St Joseph's School in realising our mission to enrich the lives of our children during their time at St Joseph's Catholic Primary School.

Respectfully Submitted
Victoria Christian
Chair

**TWENTY FOURTH ANNUAL REPORT
AUDITED
For the financial year ended 31 March 2023**

	2023	2022
	£	£
INCOME		
Donations (BF/PP)	9,046	12,339
Gross fundraising events income	68,885	9,706
Income tax refund (y/e 20/21 + 21/22)	6,192	-
Total income	84,123	22,045
EXPENDITURE		
Payments to the school	33,420	23,055
Fundraising events expenses	35,007	3,130
Total expenditure	68,428	26,185
Surplus/(deficit) funds	15,695	(4,140)
	84,123	22,045
Surplus funds at beginning of year	40,566	44,707
Add: (Deficit)/surplus funds for the year	15,695	(4,140)
Surplus funds at end of year	56,261	40,567
The Surplus Funds are represented by:		
Cash in hand	100	100
<u>Cash at bank</u>		
Current account	11,160	40,466
Reserve account (to be closed, not needed)	1	1
Reserve account (1 day notice)	15,000	
Reserve account (35 day notice)	15,000	
Reserve account (95 day notice)	15,000	
	56,261	40,567



Notes:

1. During the year £33,420 was paid to the school as follows:

• 10% Capital Contribution: Cold water pipework (reported last year)	£1,253
• Outdoor gym	£5,000
• Yr1 and Yr2 payment plan roof loan	£14,000
• PiXL, Accelerated Reader, focus tables and preschool-reception equipment	<u>£13,168</u>
	£33,420

2. The Trustees have submitted a claim to the Inland Revenue for repayment of tax on the donations received under the Family Contribution scheme of £3382.64 for the year 2020/21 and £2808.98 for the year 2021/22.

**The Friends of Saint Joseph's School
Financial Year End Report to 31 May 2023**

The Financial Position as at 31 March 2023 is as follows:

Bank	FOSJS £	Building £	Total £
Natwest Current Account			11,160.41
Natwest Reserve Account			0.71
Natwest Reserve Account 1 day Notice			15,000.00
Natwest Reserve Account 35 day Notice			15,000.00
Natwest Reserve Account 95 day Notice			15,000.00
Petty Cash			100.00
			56,261.12

Cumulative Income/Expenditure to 31 March 2023

Building Fund Standing Orders / ParentPay payments		9,046.13	9,046.13
Gift Aided Donations by cash / cheque		0.00	0.00
Non Gift Aided Donations by cash / cheque		0.00	0.00
HMRC Gift Aid Reclaim	271.13	5,920.49	6,191.62
FOSJS Fundraising income	68,885.10		68,885.10
FOSJS Fundraising expenses	(35,007.24)		(35,007.24)

Net Income Raised	34,148.99	14,966.62	49,115.61
--------------------------	------------------	------------------	------------------

Payments to School:			
- 10% Capital Contribution: Cold water pipework		(1,252.76)	(1,252.76)
- Outdoor gym (reported last year)	(5,000.00)		(5,000.00)
- Yr1 and Yr2 payment plan roof loan		(14,000.00)	(14,000.00)
- PiXL, Accelerated Reader, focus tables and preschool-reception equipment	(13,167.67)		(13,167.67)
	(18,167.67)	(15,252.76)	(33,420.43)

Plus Surplus Funds as at 31st March 2022	41,258.77	(692.83)	40,565.94
Total Funds to agree with Bank position above.	57,240.09	(978.97)	56,261.12

Cash available for School / Capital Projects	57,240.09	(978.97)	56,261.12
---	------------------	-----------------	------------------

For information only
25% Tax Reclaimable

49,115.61 check

(0.00) check

Cumulative Fundraising Event Income to 31 March 2023

	Gross	Expenses	Net Income	Comments
903 Christmas Cards	683.30	0.00	683.30	run by Jo and Dave Reilly
904 Summer Ball Silent Auction	2,591.97	0.00	2,591.97	held online
909 Easy Fundraising/Amazon Smile	362.70	0.00	362.70	AmazonSmile ended March 2023
910 2nd Hand Uniform Shop	2,731.16	(1,934.73)	796.43	
910 Ice cream sales	622.80	(150.03)	472.77	
915 Parents Xmas disco/social	194.99	(322.38)	(127.39)	postponed - £100 deposit for hall hire to be transfered to another refunds?
920 Cheese and wine parents social	941.50	(616.14)	325.36	UK Online Giving, Amazon Smile
921 Dads footbal social	658.68	(339.67)	319.01	
930 Family Bingo	1,352.91	(595.07)	757.84	
930 Matched Funding for Bingo	1,000.00	0.00	1,000.00	Joyce Blacha
931 Father's Day	961.35	(645.76)	315.59	
933 Easter Egg Hunt 2022	627.40	(109.48)	517.92	

933 Easter Egg Hunt 2023	661.05	(154.80)	506.25	some additional income will be shown next year
934 Bags2school	409.60	0.00	409.60	
934 <i>Matched Funding for Bags2School</i>	250.00	0.00	250.00	Andrzej Blacha
937 Sports Day	720.91	(58.00)	662.91	
940 KS2 Disco 2022	2,117.82	(880.98)	1,236.84	Includes 500 donation (Donaghey)
940 KS2 Disco 2023	1,612.20	(754.89)	857.31	
941 Terrapin Supplies	0.00	(395.97)	(395.97)	
942 Mother's Day 2022	735.37	(259.91)	475.46	
942 Mother's Day 2023	1,489.28	(689.74)	799.54	
943 KS1 Pizza party in the tent	738.87	(248.36)	490.51	
944 Reindeers educational visit	1,884.68	(1,194.00)	690.68	
948 KS1 Xmas Party	504.86	(564.94)	(60.08)	
949 Xmas Bazaar Hampres Raffle	1,336.44	0.00	1,336.44	
950 Xmas Bazaar	13,040.64	(9,176.22)	3,864.42	
951 Cake Sales	1,407.79	(177.50)	1,230.29	
952 Mufti Days	604.48	(23.96)	580.52	
953 Pop up book store	191.94	0.00	191.94	
954 Summer Ball	21,868.98	(12,969.96)	8,899.02	
956 Donut sales	381.00	(217.00)	164.00	
958 Your School Lottery	823.10	0.00	823.10	
959 Admin expenses		(944.90)	(944.90)	Card terminals, Parentkind membership
960 Drinks Yr6 performance	259.70	0.00	259.70	
970 Legoland last school year	2,702.00	(1,380.00)	1,322.00	
970 Legoland this school year 24th April	622.65	0.00	622.65	costs will be shown next year
980 Jubilee Trees	359.46	(152.85)	206.61	
990 Summer Raffle	939.53	0.00	939.53	
991 Easter Raffle	406.93	(50.00)	356.93	
999 Individual donation	68.20	0.00	68.20	
INT Interest on Savings Accounts	14.96	0.00	14.96	3 reserve accounts opened 15,000 in each
MISC Misc	3.90	0.00	3.90	
	<u>68,885.10</u>	<u>(35,007.24)</u>	<u>33,877.86</u>	

Independent examiner's report on the accounts

Report to the trustees

Charity Name
The Friends of St Joseph's School

On accounts for the year ended

31 March 2023

**Charity no
(if any)**

1069943

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

10/05/2023

Name:

Nicola Fairbrother

Relevant professional qualification(s) or body (if any):

ACA

Address:

3 Grove Road, Beaconsfield HP9 1UR

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--