

**HOUGHTON NURSERY GROUP  
REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

Tattersall Bailey  
Chartered Accountants  
14A Main Street  
Cockermouth  
Cumbria  
CA13 9LQ

# **HOUGHTON NURSERY GROUP**

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**HOUGHTON NURSERY GROUP**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 AUGUST 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 August 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

Objectives

The charity's objectives are set out in its governing document and include the provision of nursery education for pre-school children and full wrap-around day care for two and a half to eleven-year olds within the local community - also the provision of a holiday club for two and a half to eleven year old children from a wider community during school holidays.

Activities

In planning our activities for the year, we keep in mind the Charity Commission's guidance on public benefit at our trustees' meetings.

We demonstrate our involvement with the community through our daily activities. We help educate and develop the children's social skills whilst ensuring their physical and emotional needs are met. We have close links with our travelling community as we strive to be all inclusive welcoming children from all backgrounds, faith and gender into our setting.

Additional details of objectives and activities

No grants are made by the charity. Though we are a small charity ourselves, we involve the children in activities to raise funds for other charities. This year we have supported Children in Need.

A great contribution is made by our committee members who volunteer their time and energy. Without their valuable contribution we would not be able to achieve so much.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

We have had outdoor work carried erecting a wooden fence around the front grass play area to ensure safety and access to our front door. We have also renewed an outdoor play area removing the old decking.

New indoor and outdoor equipment has been purchased for the children.

We held an afternoon tea to raise funds for the nursery. It was well attended and we raised an amazing £380.

We also continued to raise funds throughout the year through the Nathan's Waste scheme where donations of clothing are collected in our new outdoor waste collection bank in exchange for payment.

In support of our community we continue to run the Holiday Club though due to small numbers we closed at Christmas

The after-school children were given Christmas sweet bags. The nursery children enjoyed a Christmas party where they had a visit from Santa, another great success.

We have further cut back on the use of paper, making ourselves even more environmentally friendly. We continue to use our email system to keep parents informed about activities. We also continue to use Tapestry, an online record keeping system for each child, which means parents have easy quick access to their child's development and reports instead of waiting upon hand written information.

**HOUGHTON NURSERY GROUP**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 AUGUST 2024**

**FINANCIAL REVIEW**

Due to the ongoing increase in cost of living, including raising our pay bands to be competitive with other settings, we have increased the monies in our high interest account to £106,121, all of which is unrestricted funds. The financial security depends upon the number of children attending our setting and also external economic conditions and changes.

The committee has set a reserve policy which requires approximately six months running costs. Though we remain confident of the future this ensures that our core activities can continue during any period of unforeseen difficulties.

We hold £13,505 to our community account which has been allocated to exterior improvements. We are hoping to apply for a grant to help with the planned improvements.

Our main sources of income are the free entitlement hours funded by the government and fees paid by parents for our facilities. We are registered for parents who satisfy certain criteria, to claim the free entitlement grant for 2 year olds alongside the children who claim the 2½ to 4 year olds' grant. In accordance with our policies we accept children from two and a half years of age. We now also offer the 30 hours free entitlement alongside the universal 15 hours for all 3 to 4 year olds who meet the criteria. We constantly monitor our operating costs to make our fees competitive and as affordable as possible for the parents/carers of our children.

Our staffing levels have remained significantly higher to support children returning or attending for the first time and also in order to adhere to strict cleaning procedures. We have adjusted our procedures to maintain and follow all government guidelines.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

Our constitution was adopted on 26th November 2015. Trustees can join the committee throughout the year at meetings. Office bearers are usually appointed or reappointed annually at the Annual General Meeting held in November.

We have policies and procedures in place including safeguarding. All members have disclosure checks carried out prior to joining the committee. We are also members of pre-school learning alliance and the NDNA

As training is no longer free from Children's Services the cost is now included in the annual budget. We have used online courses and courses arranged by the local NDNA branch to keep the costs down.

Our Ofsted inspection in November 2022 resulted in us maintaining our "Good" rating. We continue to achieve good assessments from Cumbria Children's Services.

We have very close links to the local school - we run their breakfast and after school clubs. We also have regular contact with the local Cumbria Wildlife farm. Though visits have not taken place but plans are in place to implement them.

As trustees we are aware it is our responsibility to identify, assess and manage risks. This we do on a daily basis by monitoring our procedures and systems so that any issues are identified and managed as early as possible restricting the impact upon the nursery or its future stability. We have increased our reserves in our high interest account to counter balance the uncertainty within the country at the present time. As the present political and financial climate are uncertain and this being such an important and sensitive subject to further strengthen our risk management system we have introduced a risk register this year.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1069874

**Principal address**

Jackson Road  
Houghton  
Carlisle  
Cumbria  
CA3 0NX

**HOUGHTON NURSERY GROUP**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 AUGUST 2024**

**Trustees**

K Harding  
C Maxwell  
C Birrell  
D Hadley

**Independent Examiner**

Luke Tattersall  
Tattersall Bailey  
Chartered Accountants  
14A Main Street  
Cockermouth  
Cumbria  
CA13 9LQ

27/11/2024

Approved by order of the board of trustees on ..... and signed on its behalf by:



.....  
C Birrell - Trustee

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HOUGHTON NURSERY GROUP

## Independent examiner's report to the trustees of Houghton Nursery Group

I report to the charity trustees on my examination of the accounts of Houghton Nursery Group (the Trust) for the year ended 31 August 2024.

## Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



---

Luke Tattersall

Tattersall Bailey  
Chartered Accountants  
14A Main Street  
Cockermouth  
Cumbria  
CA13 9LQ

Date: ..... 27/11/2024 .....

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# HOUGHTON NURSERY GROUP

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2024

	Notes	Unrestricted fund £	Restricted fund £	31.8.24 Total funds £	31.8.23 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		400	-	400	26
<b>Charitable activities</b>					
Nursery		203,897	-	203,897	186,590
Other trading activities	2	497	-	497	382
Investment income	3	2,146	-	2,146	719
<b>Total</b>		<u>206,940</u>	<u>-</u>	<u>206,940</u>	<u>187,717</u>
<b>EXPENDITURE ON</b>					
Raising funds		833	-	833	360
<b>Charitable activities</b>					
Nursery		205,196	-	205,196	174,908
Other		5,112	-	5,112	4,647
<b>Total</b>		<u>211,141</u>	<u>-</u>	<u>211,141</u>	<u>179,915</u>
<b>NET INCOME/(EXPENDITURE)</b>		(4,201)	-	(4,201)	7,802
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		221,010	297,990	519,000	511,198
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>216,809</u></u>	<u><u>297,990</u></u>	<u><u>514,799</u></u>	<u><u>519,000</u></u>

The notes form part of these financial statements

# HOUGHTON NURSERY GROUP

## BALANCE SHEET 31 AUGUST 2024

	Notes	Unrestricted fund £	Restricted fund £	31.8.24 Total funds £	31.8.23 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	10,503	297,990	308,493	308,404
<b>CURRENT ASSETS</b>					
Debtors	8	3,838	-	3,838	3,364
Cash at bank and in hand		205,430	-	205,430	210,041
		<u>209,268</u>	<u>-</u>	<u>209,268</u>	<u>213,405</u>
<b>CREDITORS</b>					
Amounts falling due within one year	9	(2,962)	-	(2,962)	(2,809)
<b>NET CURRENT ASSETS</b>		<u>206,306</u>	<u>-</u>	<u>206,306</u>	<u>210,596</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>216,809</u>	<u>297,990</u>	<u>514,799</u>	<u>519,000</u>
<b>NET ASSETS</b>		<u>216,809</u>	<u>297,990</u>	<u>514,799</u>	<u>519,000</u>
<b>FUNDS</b>	10				
Unrestricted funds				216,809	221,010
Restricted funds				<u>297,990</u>	<u>297,990</u>
<b>TOTAL FUNDS</b>				<u>514,799</u>	<u>519,000</u>

The financial statements were approved by the Board of Trustees and authorised for issue on .....  
and were signed on its behalf by:

30950000-EA54-F260-927B-08DD0B443EE

*C Birrell*

.....  
C Birrell - Trustee

The notes form part of these financial statements



# HOUGHTON NURSERY GROUP

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **Financial reporting standard 102 - reduced disclosure exemptions**

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

- |                       |   |
|-----------------------|---|
| Long leasehold        | - in accordance with the property                     |
| Fixtures and fittings | - 25% on reducing balance and 15% on reducing balance |

#### **Taxation**

The charity is exempt from tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

# HOUGHTON NURSERY GROUP

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2024

### 2. OTHER TRADING ACTIVITIES

	31.8.24	31.8.23
	£	£
Fundraising events	497	382
	<u>          </u>	<u>          </u>

### 3. INVESTMENT INCOME

	31.8.24	31.8.23
	£	£
Rents received	175	-
Deposit account interest	1,971	719
	<u>          </u>	<u>          </u>
	2,146	719
	<u>          </u>	<u>          </u>

### 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2024 nor for the year ended 31 August 2023.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2024 nor for the year ended 31 August 2023.

### 5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.8.24	31.8.23
	10	10
Nursery	<u>          </u>	<u>          </u>

No employees received emoluments in excess of £60,000.

### 6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	26	-	26
<b>Charitable activities</b>			
Nursery	186,590	-	186,590
Other trading activities	382	-	382
Investment income	719	-	719
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Total</b>	187,717	-	187,717
	<u>          </u>	<u>          </u>	<u>          </u>
<b>EXPENDITURE ON</b>			
Raising funds	360	-	360

# HOUGHTON NURSERY GROUP

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2024

### 6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
<b>Charitable activities</b>			
Nursery	174,908	-	174,908
Other	4,647	-	4,647
<b>Total</b>	<u>179,915</u>	<u>-</u>	<u>179,915</u>
<b>NET INCOME</b>	7,802	-	7,802
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	213,208	297,990	511,198
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>221,010</u>	<u>297,990</u>	<u>519,000</u>

### 7. TANGIBLE FIXED ASSETS

	Long leasehold £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 September 2023	301,317	38,187	339,504
Additions	-	1,343	1,343
At 31 August 2024	<u>301,317</u>	<u>39,530</u>	<u>340,847</u>
<b>DEPRECIATION</b>			
At 1 September 2023	-	31,100	31,100
Charge for year	-	1,254	1,254
At 31 August 2024	<u>-</u>	<u>32,354</u>	<u>32,354</u>
<b>NET BOOK VALUE</b>			
At 31 August 2024	<u>301,317</u>	<u>7,176</u>	<u>308,493</u>
At 31 August 2023	<u>301,317</u>	<u>7,087</u>	<u>308,404</u>

Long Leasehold property is not amortised as the building is maintained to a high standard and after seeking legal advice the trustees are satisfied that the lease will be renewed because of the close relationship between the Nursery and School, and the C of E.

# HOUGHTON NURSERY GROUP

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2024

### 8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.8.24	31.8.23
	£	£
Trade debtors	2,299	2,361
Prepayments	1,539	1,003
	<u>3,838</u>	<u>3,364</u>

### 9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.8.24	31.8.23
	£	£
Other creditors	<u>2,962</u>	<u>2,809</u>

### 10. MOVEMENT IN FUNDS

	At 1.9.23 £	Net movement in funds £	At 31.8.24 £
<b>Unrestricted funds</b>			
General fund	221,010	(4,201)	216,809
<b>Restricted funds</b>			
Restricted Funds	297,990	-	297,990
<b>TOTAL FUNDS</b>	<u>519,000</u>	<u>(4,201)</u>	<u>514,799</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	206,940	(211,141)	(4,201)
<b>TOTAL FUNDS</b>	<u>206,940</u>	<u>(211,141)</u>	<u>(4,201)</u>

# HOUGHTON NURSERY GROUP

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2024

### 10. MOVEMENT IN FUNDS - continued

#### Comparatives for movement in funds

	At 1.9.22 £	Net movement in funds £	At 31.8.23 £
<b>Unrestricted funds</b>			
General fund	213,208	7,802	221,010
<b>Restricted funds</b>			
Restricted Funds	297,990	-	297,990
<b>TOTAL FUNDS</b>	<u>511,198</u>	<u>7,802</u>	<u>519,000</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	187,717	(179,915)	7,802
<b>TOTAL FUNDS</b>	<u>187,717</u>	<u>(179,915)</u>	<u>7,802</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.9.22 £	Net movement in funds £	At 31.8.24 £
<b>Unrestricted funds</b>			
General fund	213,208	3,601	216,809
<b>Restricted funds</b>			
Restricted Funds	297,990	-	297,990
<b>TOTAL FUNDS</b>	<u>511,198</u>	<u>3,601</u>	<u>514,799</u>

## HOUGHTON NURSERY GROUP

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2024

#### 10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	394,657	(391,056)	3,601
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>394,657</u>	<u>(391,056)</u>	<u>3,601</u>

#### 11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2024.

# HOUGHTON NURSERY GROUP

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2024

	31.8.24 £	31.8.23 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Gifts	-	1
Donations	400	25
	<hr/> 400	<hr/> 26
<b>Other trading activities</b>		
Fundraising events	497	382
<b>Investment income</b>		
Rents received	175	-
Deposit account interest	1,971	719
	<hr/> 2,146	<hr/> 719
<b>Charitable activities</b>		
Nursery fees	63,035	59,507
Grants- Nursery	140,862	127,083
	<hr/> 203,897	<hr/> 186,590
<b>Total incoming resources</b>	<hr/> 206,940	<hr/> 187,717
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Purchases	833	360
<b>Charitable activities</b>		
Wages	167,826	130,777
Rates and water	1,323	1,382
Insurance	1,344	1,243
Light and heat	3,133	1,844
Telephone	763	628
Sundries	2,590	2,189
Purchases	9,553	12,980
Other costs	9,978	8,651
Repairs and renewals	7,433	13,859
Fixtures and fittings	1,253	1,355
	<hr/> 205,196	<hr/> 174,908
<b>Support costs</b>		

This page does not form part of the statutory financial statements

# HOUGHTON NURSERY GROUP

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2024

	31.8.24 £	31.8.23 £
<b>Support costs</b>		
<b>Governance costs</b>		
Sundries	1,573	1,666
Accountancy and legal fees	3,539	2,981
	<hr/>	<hr/>
	5,112	4,647
	<hr/>	<hr/>
Total resources expended	211,141	179,915
	<hr/>	<hr/>
<b>Net (expenditure)/income</b>	<u>(4,201)</u>	<u>7,802</u>

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Signed by	Christine Birrell (admin@houghtonnursery.com), Luke Tattersall (luke.tattersall@tbc.uk.com)
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## Document Signers

### Signer 1

**Name** Christine Birrell  
**Email** admin@houghtonnursery.com  
**Mobile** N/A  
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**Signed on Pages** 5, 8  
**Verification Mode** Unauthenticated



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### Signer 2

**Name** Luke Tattersall  
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**Signed on Pages** 6  
**Verification Mode** Unauthenticated



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2024-11-27 06:58 +00:00	CHRISTINE BIRRELL	CHRISTINE BIRRELL HAS COMPLETED BUNDLE DD670000-BDC2-6045-75FD-08DD08B3FAE4
2024-11-27 06:59 +00:00	SYSTEM	PROGRESSING BUNDLE TO SIGNING GROUP 2
2024-11-27 06:59 +00:00	SYSTEM	EMAILS SENT TO: LUKE.TATTERSALL@TBC.UK.COM (2 DOCUMENTS - 1 ACTION)
2024-11-27 08:07 +00:00	LUKE TATTERSALL	CUSTOMER VERIFIED BY UNIQUE URL SENT VIA EMAIL (NO 2FA)
2024-11-27 08:07 +00:00	LUKE TATTERSALL	LINK OPENED FROM IP 90.205.231.247
2024-11-27 08:08 +00:00	LUKE TATTERSALL	DOCUMENT SIGNED: H0001-CHARITIES REPORT - 24_3-CHA-TG-20241119 [FYI-40091394].PDF - ON PAGE 6 (SIGNATUREID: 30950000-EA54-F260-92F3-08DD08B443EE)
2024-11-27 08:08 +00:00	LUKE TATTERSALL	FORM FIELDS SUBMITTED FOR DOCUMENT: H0001-CHARITIES REPORT - 24_3-CHA-TG-20241119 [FYI-40091394].PDF
2024-11-27 08:08 +00:00	LUKE TATTERSALL	DOCUMENT SIGNED: H0001-CHARITIES REPORT - 24_3-CHA-TG-20241119 [FYI-40091394].PDF
2024-11-27 08:08 +00:00	LUKE TATTERSALL	LUKE TATTERSALL HAS COMPLETED BUNDLE DD670000-BDC2-6045-75FD-08DD08B3FAE4
2024-11-27 08:08 +00:00	SYSTEM	FINALISING DOCUMENT (93E25C03-2D15-428A-855A-02F72119FE4E)

## More Information

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