

**HOUGHTON NURSERY GROUP
REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023**

Tattersall Bailey
Chartered Accountants
14A Main Street
Cockermouth
Cumbria
CA13 9LQ

HOUGHTON NURSERY GROUP

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HOUGHTON NURSERY GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023

The trustees present their report with the financial statements of the charity for the year ended 31 August 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Objectives

The charity's objectives are set out in its governing document and include the provision of nursery education for pre-school children and full wrap-around day care for two and a half to eleven-year olds within the local community - also the provision of a holiday club for two and a half to eleven year old children from a wider community during school holidays.

Activities

In planning our activities for the year, we keep in mind the Charity Commission's guidance on public benefit at our trustees' meetings.

We demonstrate our involvement with the community through our daily activities. We help educate and develop the children's social skills whilst ensuring their physical and emotional needs are met. We have close links with our travelling community as we strive to be all inclusive welcoming children from all backgrounds, faith and gender into our setting.

Additional details of objectives and activities

No grants are made by the charity. Though we are a small charity ourselves, we involve the children in activities to raise funds for other charities. This year we have supported Children in Need.

A great contribution is made by our committee members who volunteer their time and energy. Without their valuable contribution we would not be able to achieve so much.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

We have had outdoor work carried out restoring our front wall and gateposts. We have also renewed an outdoor play area with new astroturf.

New indoor and outdoor equipment has been purchased for the children.

We held an afternoon tea to raise funds for the nursery. It was well attended and we raised an amazing £325.

We also continued to raise funds throughout the year through the Nathan's Waste scheme where donations of clothing are collected in our new outdoor waste collection bank in exchange for payment.

In support of our community we continue to run the Holiday Club during the Christmas break to help local parents at this busy time

The annual Christmas party for the after-school children was again cancelled though we were able to give out party bags funded by a kind donation from a parent. The nursery children enjoyed a Christmas party where they had a visit from Santa, another great success.

We have further cut back on the use of paper, making ourselves even more environmentally friendly. We continue to use our email system to keep parents informed about activities. We also continue to use Tapestry, an online record keeping system for each child, which means parents have easy quick access to their child's development and reports instead of waiting upon hand written information.

HOUGHTON NURSERY GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023

FINANCIAL REVIEW

Due to the ongoing increase in cost of living, including raising our pay bands to be competitive with other settings, we have increased the monies in our high interest account to £104149, all of which is unrestricted funds. The financial security depends upon the number of children attending our setting and also external economic conditions and changes.

The committee has set a reserve policy which requires approximately six months running costs. Though we remain confident of the future this ensures that our core activities can continue during any period of unforeseen difficulties.

We hold £22k to our community account which has been allocated to exterior improvements.

Our main sources of income are the free entitlement hours funded by the government and fees paid by parents for our facilities. We are registered for parents who satisfy certain criteria, to claim the free entitlement grant for 2 year olds alongside the children who claim the 3 to 4 year olds' grant. In accordance with our policies we accept children from two and a half years of age. We now also offer the 30 hours free entitlement alongside the universal 15 hours for all 3 to 4 year olds who meet the criteria. We constantly monitor our operating costs to make our fees competitive and as affordable as possible for the parents/carers of our children.

Our staffing levels have remained significantly higher to support children returning or attending for the first time and also in order to adhere to strict cleaning procedures. We have adjusted our procedures to maintain and follow all government guidelines.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Our constitution was adopted on 26th November 2015. Trustees can join the committee throughout the year at meetings. Office bearers are usually appointed or reappointed annually at the Annual General Meeting held in November.

We have policies and procedures in place including safeguarding. All members have disclosure checks carried out prior to joining the committee. We are also members of pre-school learning alliance and the NDNA

As training is no longer free from Children's Services the cost is now included in the annual budget. We have used online courses and courses arranged by the local NDNA branch to keep the costs down.

Our Ofsted inspection in November 2022 resulted in us maintaining our "Good" rating. We continue to achieve good assessments from Cumbria Children's Services.

We have very close links to the local school - we run their breakfast and after school clubs. We also have regular contact with the local Cumbria Wildlife farm. Though visits have not taken place but plans are in place to implement them.

As trustees we are aware it is our responsibility to identify, assess and manage risks. This we do on a daily basis by monitoring our procedures and systems so that any issues are identified and managed as early as possible restricting the impact upon the nursery or its future stability. We have increased our reserves in our high interest account to counter balance the uncertainty within the country at the present time. As the present political and financial climate are uncertain and this being such an important and sensitive subject to further strengthen our risk management system we have introduced a risk register this year.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1069874

Principal address

Jackson Road
Houghton
Carlisle
Cumbria
CA3 0NX

Trustees

K Harding
C Maxwell
C Birrell
D Hadley

HOUGHTON NURSERY GROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Luke Tattersall
FCA
Tattersall Bailey
Chartered Accountants
14A Main Street
Cockermouth
Cumbria
CA13 9LQ

05/12/2023

Approved by order of the board of trustees on CA820400-4895-0023-3A9D-08DF68B816C and signed on its behalf by:



.....
C Birrell - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HOUGHTON NURSERY GROUP

Independent examiner's report to the trustees of Houghton Nursery Group

I report to the charity trustees on my examination of the accounts of Houghton Nursery Group (the Trust) for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Luke Tattersall
FCA
Tattersall Bailey
Chartered Accountants
14A Main Street
Cockermouth
Cumbria
CA13 9LQ

Date:06/12/2023.....

■■■■ CAB20900-4898-0022-3A9D-0BD0F6B8B16C ■■■■

HOUGHTON NURSERY GROUP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	Unrestricted fund £	Restricted fund £	31.8.23 Total funds £	31.8.22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		26	-	26	1
Charitable activities					
Nursery		186,590	-	186,590	158,610
Other trading activities	2	382	-	382	261
Investment income	3	719	-	719	20
Total		<u>187,717</u>	<u>-</u>	<u>187,717</u>	<u>158,892</u>
EXPENDITURE ON					
Raising funds		360	-	360	114
Charitable activities					
Nursery		174,908	-	174,908	132,468
Other		4,647	-	4,647	5,564
Total		<u>179,915</u>	<u>-</u>	<u>179,915</u>	<u>138,146</u>
NET INCOME		7,802	-	7,802	20,746
RECONCILIATION OF FUNDS					
Total funds brought forward		213,208	297,990	511,198	490,452
TOTAL FUNDS CARRIED FORWARD		<u><u>221,010</u></u>	<u><u>297,990</u></u>	<u><u>519,000</u></u>	<u><u>511,198</u></u>

The notes form part of these financial statements

HOUGHTON NURSERY GROUP

BALANCE SHEET 31 AUGUST 2023

05/12/2023

CA820500-4898-0022-3A9D-08D9F58B816C

	Notes	Unrestricted fund £	Restricted fund £	31.8.23 Total funds £	31.8.22 Total funds £
FIXED ASSETS					
Tangible assets	7	10,414	297,990	308,404	309,354
CURRENT ASSETS					
Debtors	8	3,364	-	3,364	11,497
Cash at bank and in hand		210,041	-	210,041	193,471
		<u>213,405</u>	<u>-</u>	<u>213,405</u>	<u>204,968</u>
CREDITORS					
Amounts falling due within one year	9	(2,809)	-	(2,809)	(3,124)
NET CURRENT ASSETS		<u>210,596</u>	<u>-</u>	<u>210,596</u>	<u>201,844</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>221,010</u>	<u>297,990</u>	<u>519,000</u>	<u>511,198</u>
NET ASSETS		<u>221,010</u>	<u>297,990</u>	<u>519,000</u>	<u>511,198</u>
FUNDS	10				
Unrestricted funds				221,010	213,208
Restricted funds				<u>297,990</u>	<u>297,990</u>
TOTAL FUNDS				<u>519,000</u>	<u>511,198</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 05/12/2023 and were signed on its behalf by:

CA820700-4898-0022-3A9D-08D9F58B816C



.....
C Birrell - Trustee

The notes form part of these financial statements

HOUGHTON NURSERY GROUP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

- | | |
|-----------------------|---|
| Long leasehold | - in accordance with the property |
| Fixtures and fittings | - 25% on reducing balance and 15% on reducing balance |

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

HOUGHTON NURSERY GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2023

2. OTHER TRADING ACTIVITIES

	31.8.23	31.8.22
	£	£
Fundraising events	382	261
	<u> </u>	<u> </u>

3. INVESTMENT INCOME

	31.8.23	31.8.22
	£	£
Deposit account interest	719	20
	<u> </u>	<u> </u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2023 nor for the year ended 31 August 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2023 nor for the year ended 31 August 2022.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.8.23	31.8.22
	10	10
Nursery	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1	-	1
Charitable activities			
Nursery	158,610	-	158,610
Other trading activities	261	-	261
Investment income	20	-	20
	<u> </u>	<u> </u>	<u> </u>
Total	158,892	-	158,892
EXPENDITURE ON			
Raising funds	114	-	114
Charitable activities			
Nursery	132,468	-	132,468
Other	5,564	-	5,564

HOUGHTON NURSERY GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2023

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
Total	138,146	-	138,146
NET INCOME	20,746	-	20,746
RECONCILIATION OF FUNDS			
Total funds brought forward	192,462	297,990	490,452
TOTAL FUNDS CARRIED FORWARD	213,208	297,990	511,198

7. TANGIBLE FIXED ASSETS

	Long leasehold £	Fixtures and fittings £	Totals £
COST			
At 1 September 2022	301,317	37,782	339,099
Additions	-	405	405
At 31 August 2023	301,317	38,187	339,504
DEPRECIATION			
At 1 September 2022	-	29,745	29,745
Charge for year	-	1,355	1,355
At 31 August 2023	-	31,100	31,100
NET BOOK VALUE			
At 31 August 2023	301,317	7,087	308,404
At 31 August 2022	301,317	8,037	309,354

Long Leasehold property is not amortised as the building is maintained to a high standard and after seeking legal advice the trustees are satisfied that the lease will be renewed because of the close relationship between the Nursery and School, and the C of E.

HOUGHTON NURSERY GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2023

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.8.23	31.8.22
	£	£
Trade debtors	2,361	4,833
Prepayments	1,003	6,664
	<u>3,364</u>	<u>11,497</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.8.23	31.8.22
	£	£
Other creditors	<u>2,809</u>	<u>3,124</u>

10. MOVEMENT IN FUNDS

	At 1.9.22	Net movement in funds	At 31.8.23
	£	£	£
Unrestricted funds			
General fund	213,208	7,802	221,010
Restricted funds			
Restricted Funds	297,990	-	297,990
TOTAL FUNDS	<u>511,198</u>	<u>7,802</u>	<u>519,000</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	187,717	(179,915)	7,802
TOTAL FUNDS	<u>187,717</u>	<u>(179,915)</u>	<u>7,802</u>

HOUGHTON NURSERY GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2023

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.9.21 £	Net movement in funds £	At 31.8.22 £
Unrestricted funds			
General fund	192,462	20,746	213,208
Restricted funds			
Restricted Funds	297,990	-	297,990
TOTAL FUNDS	<u>490,452</u>	<u>20,746</u>	<u>511,198</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	158,892	(138,146)	20,746
TOTAL FUNDS	<u>158,892</u>	<u>(138,146)</u>	<u>20,746</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.9.21 £	Net movement in funds £	At 31.8.23 £
Unrestricted funds			
General fund	192,462	28,548	221,010
Restricted funds			
Restricted Funds	297,990	-	297,990
TOTAL FUNDS	<u>490,452</u>	<u>28,548</u>	<u>519,000</u>

HOUGHTON NURSERY GROUP

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2023

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	346,609	(318,061)	28,548
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>346,609</u>	<u>(318,061)</u>	<u>28,548</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2023.

HOUGHTON NURSERY GROUP

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2023

	31.8.23 £	31.8.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	1	1
Donations	25	-
	<hr/>	<hr/>
	26	1
Other trading activities		
Fundraising events	382	261
Investment income		
Deposit account interest	719	20
Charitable activities		
Nursery fees	59,507	65,642
Grants- Nursery	127,083	92,968
	<hr/>	<hr/>
	186,590	158,610
Total incoming resources	<hr/>	<hr/>
	187,717	158,892
EXPENDITURE		
Other trading activities		
Purchases	360	114
Charitable activities		
Wages	130,777	104,524
Rates and water	1,382	1,354
Insurance	1,243	1,091
Light and heat	1,844	1,810
Telephone	628	510
Sundries	2,189	4,636
Purchases	12,980	4,477
Other costs	8,651	8,557
Repairs and renewals	13,859	4,079
Fixtures and fittings	1,355	1,430
	<hr/>	<hr/>
	174,908	132,468
Support costs		
Governance costs		
Sundries	1,666	1,735
Carried forward	1,666	1,735

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HOUGHTON NURSERY GROUP

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2023

	31.8.23 £	31.8.22 £
Governance costs		
Brought forward	1,666	1,735
Accountancy and legal fees	2,981	3,829
	<hr/> 4,647	<hr/> 5,564
Total resources expended	<hr/> 179,915	<hr/> 138,146
Net income	<hr/> <hr/> 7,802	<hr/> <hr/> 20,746

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