



# Trustees' Annual Report for the period

Period start date  
 From Day 1<sup>st</sup> Month October Year 2021 To Day 30<sup>th</sup> Month September Year 2022

## Section A Reference and administration details

Charity name Little Acorns Shireoaks

Other names charity is known by Little Acorns Pre-school

Registered charity number (if any) 1069794

Charity's principal address

Branchcliffe Lane

Shireoaks

Worksop

Postcode

S81 8PW

### Names of the charity trustees who manage the charity

|    | Trustee name     | Office (if any)  | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|------------------|-----------------------------------|---|
| 1  | Rachael Hauxwell | Chairperson      |                                   |   |
| 2  | Gemma Carroll    | Vice-Chairperson |                                   |   |
| 3  | Hannah Underwood | Treasurer        |                                   |   |
| 4  | Stevie Pickering | Acting Secretary |                                   |   |
| 5  | Susan Bekisz     | Member           |                                   |   |
| 6  | Crystal Lee      | Member           |                                   |   |
| 7  | Rachel Hartley   | Member           |                                   |   |
| 8  | Verity Robinson  | Member           |                                   |   |
| 9  | Mike Chendambuya | Member           |                                   |   |
| 10 | Amy Downs        | Member           | Oct 2021 to Nov 2021              |   |
| 11 | Vikki Greenhalgh | Member           | Jan 2022 to Sep 2022              |   |
| 12 | Laura Williams   | Member           | Mar 2022 to Sep 2022              |   |
| 13 |                  |                  |                                   |   |
| 14 |                  |                  |                                   |   |
| 15 |                  |                  |                                   |   |
| 16 |                  |                  |                                   |   |
| 17 |                  |                  |                                   |   |
| 18 |                  |                  |                                   |   |
| 19 |                  |                  |                                   |   |
| 20 |                  |                  |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name              | Dates acted if not for whole year |
|-------------------|-----------------------------------|
| Helen Ruff        |                                   |
| Jessica Nicholson |                                   |
|                   |                                   |

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Trust

Trustee selection methods

Elected by Committee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- Committee handbook updated and issued to new members.
- Follow guidance and advice from the Early Years Alliance and maintain membership to access specialist support and services.
- Accept support, guidance and advice from Local Authority via the Early Years Specialist Teacher to ensure Early Years Quality & Attainment standards are met.
- Regular inspection by Ofsted.
- Annual review of all policies and procedures undertaken to ensure any changes in legislation and best practice have been incorporated.
- Building trustees are appointed with particular focus on health and safety issues surrounding the premises (Portakabin unit).

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children, primarily under statutory school age, by encouraging parents to understand and provide for the needs of the children through community groups.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- Offer appropriate play, education and care facilities for children aged 2 to 5 from the local village and surrounding area.
- Offer opportunities for all children, regardless of race, culture, religion, means or ability and encourage the study of the needs of such children.
- Offer 15 hours of funded early years education for eligible 2, 3 and 4 year olds and up to 30 hours for 3 and 4 year olds whose parents meet the governments eligibility criteria.
- Endeavour to keep childcare fees affordable for children of all means to attend the pre-school until they become eligible for nursery education funding.
- Support families of children on our register with chronic medical conditions through offering flexible childcare around absences resulting from their illness.
- Support offered if a child is absent due to admission to hospital.
- Provide further support to children with Special Educational Needs where government funding has failed to completely meet the child's needs whilst attending the setting.
- Assist families struggling to meet fees on a case by case basis.
- Keep session places available (when financially viable) to accommodate looked after children at short notice.
- In carrying out our charitable purposes we comply with the duty to have due regard for the Charity Commission's public benefit guidance.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- Offer placements to students studying for childcare qualifications from local colleges, enabling them to gain experience within an Early Years educational setting.
- The pre-school is managed by a committee of volunteer parents and guardians who contribute their time, skills and expertise to ensure the successful running of the setting and fulfilling duty to:
  - ensure resources are used exclusively to pursue Little Acorns charitable aims
  - ensure Little Acorns complies with its constitution
  - ensure the pre-schools' finances comply with relevant legislation
  - obey employment laws in fulfilling responsibilities to both staff and the Government

**Summary of the main achievements of the charity during the year**

- We held fundraising events to raise funds to pay for activities, new equipment and a pre-school trip. These included Christmas & Spring Fayres and a Sponsored Walk (£500 matched funding from HSBC).
- We funded a Christmas trip for the children to Sundown Adventureland, purchased end of year and Christmas gifts and bought each child a souvenir 70<sup>th</sup> Jubilee teddy to keep.
- Continue to provide play, education and childcare facilities to the 'Good' Ofsted standard achieved in our last inspection, whilst overcoming the challenges of integrating children back into early years education following lockdown periods.
- Staff develop and extend their skills by attending courses across a wide range of relevant areas, including language, behaviour and special needs. Performance is assessed through annual appraisals and regular supervisions.
- Invite parents/carers into pre-school to share in their child's learning – linking activities to the main areas of the Early Years Foundation Stage (EYFS) framework. Also hold a summer open morning tailored to meet the needs of parents of new children.
- We organised a summer picnic & graduation ceremony to celebrate the end of the academic year and wish the children who were transitioning to school luck in the next stage of their educational journey. An ice-cream van visited and bouncy castles were hired.
- A new Pre-school Manager was appointed qualified to undertake Forest School sessions providing new opportunity for children to experience the natural environment surrounding their setting.
- We have a 'Speech & Language Lead' for the setting to identify children where additional support in development is needed. They are integral in targeting and securing extra specialised support available from the LA and attend courses and termly meetings.
- Two members of staff are qualified as Special Educational Needs & Disability Co-ordinators (SENDCo), and have a deeper understanding and awareness of the issues faced by children with more complex needs.
- We also have a Practitioner who is responsible for children with English as an Additional Language (EAL).
- We have four Designated Safeguarding Leads (DSL) who work together in taking responsibility for any child protection issues.
- We were able to resume our support and involvement with local community groups:
  - We shared a Christmas Carol Service with St. Luke's Church tailored to meet the needs of pre-school age children.
  - We held our summer picnic on the field of Shireoaks Sports & Social Club, lending our support to their business.
  - We printed posters for the Parish Council to promote the villages Platinum Jubilee celebration.
  - Allowed our building to be used for a Parish Council meeting.



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

In order to maintain financial stability the pre-school holds reserves at a level to cover any unforeseen circumstances that might arise. To ensure that our pre-school's core activity can continue we intend to build reserves for this purpose and also raise funds for specific planned projects.

### Details of any funds materially in deficit

We continue to add reserves, when means permit, to our Building Replacement Fund.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Rachael Hauxwell*

*Hannah Underwood*

Full name(s)

Rachael Hauxwell

Hannah Underwood

Position (eg Secretary, Chair, etc)

Chairperson

Treasurer

Date

06/02/2023





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Little Acorns Shireoaks

No (if any)  
1069794

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/10/2021

To

Period end date  
30/09/2022

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
| Fees  | 32,292                                       | -                                       | -                                      | 32,292                          | 38,557                        |
| Funding   | 103,006                                      | -                                       | -                                      | 103,006                         | 70,184                        |
| Fundraising   | 2,383  | -                                       | -                                      | 2,383                           | 1,065                         |
| Bank Interest   | 1,136  | -                                       | -                                      | 1,136                           | 1,649                         |
| Other   | 1,075  | -                                       | -                                      | 1,075                           | 1,274                         |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>139,892</b>                               | <b>-</b>                                | <b>-</b>                               | <b>139,892</b>                  | <b>112,729</b>                |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>139,892</b>                               | <b>-</b>                                | <b>-</b>                               | <b>139,892</b>                  | <b>112,729</b>                |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
| Charitable activities                                 | 120,204                                      | -                                       | -                                      | 120,204                         | 103,790                       |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>120,204</b>                               | <b>-</b>                                | <b>-</b>                               | <b>120,204</b>                  | <b>103,790</b>                |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>120,204</b>                               | <b>-</b>                                | <b>-</b>                               | <b>120,204</b>                  | <b>103,790</b>                |
| <b>Net of receipts/(payments)</b>                     | <b>19,688</b>                                | <b>-</b>                                | <b>-</b>                               | <b>19,688</b>                   | <b>8,940</b>                  |
| A5 Transfers between funds                            | - 70,000                                     | 70,000                                  | -                                      | -                               | -                             |
| A6 Cash funds last year end                           | 80,978                                       | 130,000                                 | -                                      | 210,978                         | 202,038                       |
| <b>Cash funds this year end</b>                       | <b>30,666</b>                                | <b>200,000</b>                          | <b>-</b>                               | <b>230,666</b>                  | <b>210,978</b>                |



## Section B Statement of assets and liabilities at the end of the period

| Categories    | Details  | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Current Account  | 30,521                             | -                                | -                               |
|               | Deposit Account  | -                                  | 200,000                          | -                               |
|               | Cash in Hand   | 145                                | -                                | -                               |
|               | <b>Total cash funds</b>                                | <b>30,666</b>                      | <b>200,000</b>                   | <b>-</b>                        |
|               | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |

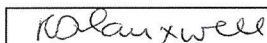

|                          | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |

|                      | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |

|  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |

|                | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name     | Date of approval |
|---|----------------|------------------|
|  | R. D. HAYXWELL | 9-1-23           |
|  | H. UNDERWOOD   | 9-1-23           |





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Little Acorns Shireoaks

On accounts for the year  
ended

30<sup>th</sup> September 2022

Charity no  
(if any)

1069794

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 / 09 / 2022**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

7.1.2023

Name:

Sarah Smith, BA (Hons), FCA

Relevant professional  
qualification(s) or body  
(if any):

FELLOW, ICAEW (INSTITUTE OF CHARTERED ACCOUNTANTS OF ENGLAND & WALES)

Address:

70 MIDDLE MEADOW, SHIREOAKS

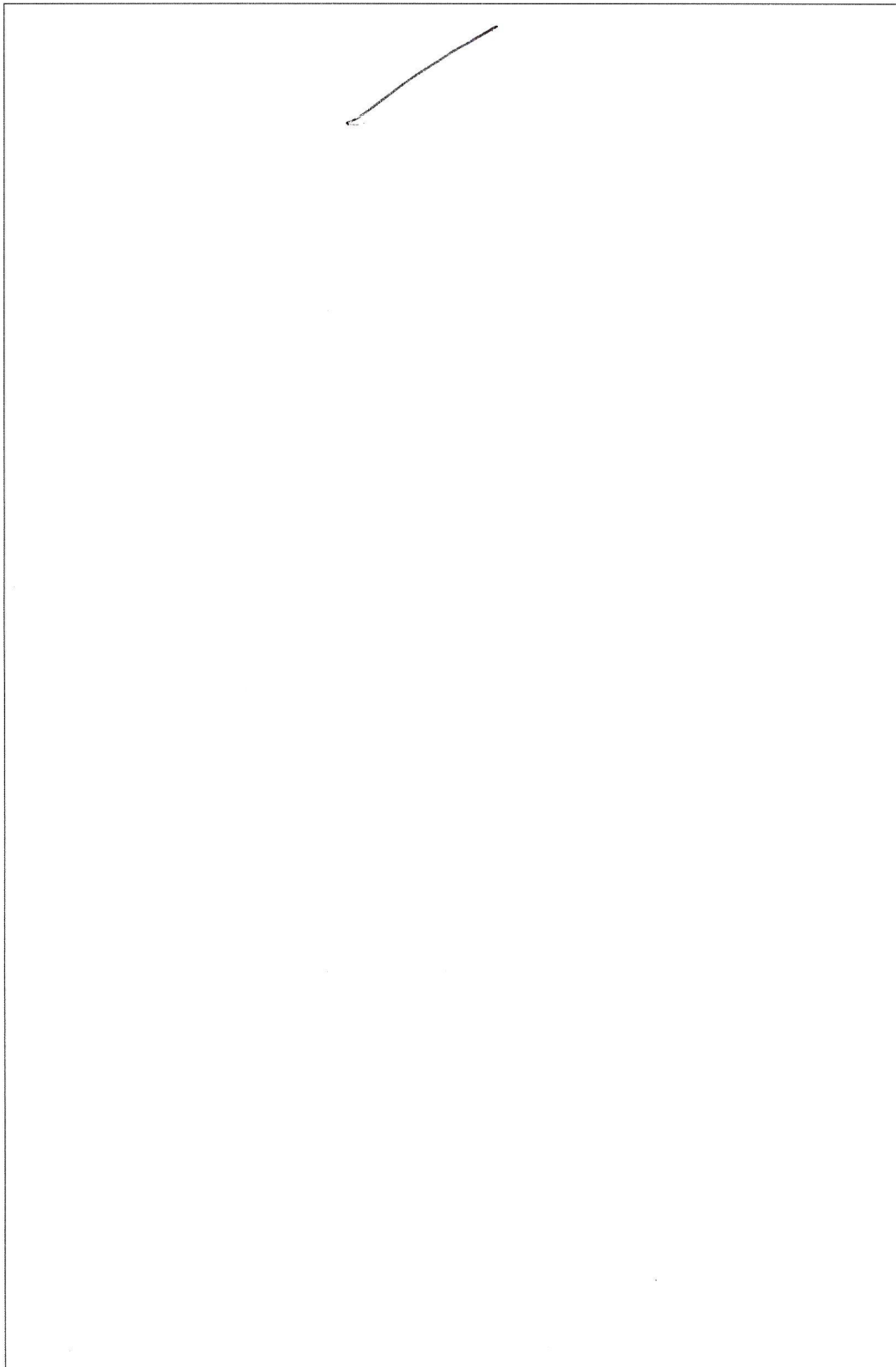
WORKSOP, NOTTINGHAMSHIRE

S81 8PX

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

A large empty rectangular box for disclosure, with a small curved line in the top right corner.