



Westbury & District Link Scheme
Charity No: 1069754

Trustees' Annual Report
for the period 1 August 2024 - 31 July 2025

Principal address and Charity Number

The charity's name is Westbury & District Link Scheme, also known as Westbury Link. The registered Charity no is 1069754.

The Charity's address is 31a Hawkeridge, Westbury, Wiltshire BA13 4LA.

The Independent examiner is Chappell Associates Ltd, Westfield House, Bratton Road, Westbury, Wiltshire BA13 3EP

Website: <https://www.westburyanddistrictlinkscheme.co.uk/>

Charity Trustees

The Charity's Trustees are:

John Masson (chair)

Charmian Horseman (secretary)

Ann Bizeray (treasurer)

Maurice Bizeray

Colin Gladwell

Dorian Jones

David Nolan

Mavis Payne

Nicholas Pyne

The Management Committee consists of these Trustees.

Structure, Governance & Management

The Charity is an organisation governed by a Constitution dated 1 August 1997.

The Management Committee may consist of up to 11 Trustees/members at any one time, and meets four times a year.

Objects & activities

The objects of the organisation are to relieve poor, sick, elderly or disabled persons in Westbury, Wiltshire and adjoining parishes, by providing or assisting in the provision of services calculated to reduce the need, hardship or distress of such persons.

The aim of the charity is to provide transport for clients to attend medical and related appointments, and Good Neighbour support when needed.

Achievements & performance

The current focus is on providing transport due to an increase in demand and lack of available public transport. In 2024/2025, a total of 2,474 journeys were undertaken, and 47,184 miles covered.

Good Neighbour tasks such as shopping and visiting friends and family are also included.

Financial position and reserves policy

Reserves at 31 July 2025 stand at £23,510. The Trustees' policy is to maintain a balance of a minimum of £21,000, which equates to 9 months' average expenditure.

The Charity's main source of income is donations from clients who use the services provided. It also receives occasional bequests.

Expenditure is mainly on mileage claims paid to volunteer drivers, at the HMRC approved mileage rate of 45 pence per mile. Other expenditure is on running costs for the organisation and small donations to other charities whose objectives align with those of Westbury & District Link Scheme.

Trustees and volunteers

All members of the organisation are volunteers, including the Trustees. The Trustees receive no remuneration for their services to the Charity, but may be recompensed for out-of-pocket expenses.

Approved by the Trustees and signed on their behalf by:

J Masson

EA Bizeray

Mr J Masson (Chairman/trustee)

Mrs EA Bizeray (Treasurer/trustee)

On:
11 May 2026

On:
11 May 2026

Date

Date

Note:
Actual signatures shown
in TAR 2024-25 p3



WESTBURY & DISTRICT LINK SCHEME

Income & Expenditure report for the year 1 August 2024 - 31 July 2025

	2025 £	2024 £
INCOME		
Donations & bequests	25,998	24,489
Social functions	900	1,170
	<u>26,898</u>	<u>25,659</u>
EXPENDITURE		
Drivers' expenses	21,529	20,025
Social functions	1,717	1,798
Meetings	-	-
Rent	344	308
Bank charges	-	40
Insurance	473	457
Advertising	-	611
IT	174	428
Printing, postage & stationery	154	681
Telephone	727	720
Donations	100	1,000
Gifts to volunteers	200	653
Miscellaneous	460	723
Total expenditure	<u>25,878</u>	<u>27,444</u>
SURPLUS / (DEFICIT) FOR YEAR	<u>1,020</u>	<u>(1,785)</u>
FUNDS		
Current bank account b/f	22,490	24,275
Current bank account c/f	23,510	22,490
Surplus / (deficit) for year	<u>1,020</u>	<u>(1,785)</u>

EXAMINERS UNQUALIFIED REPORT

Independent examiner's report to the Trustees of Westbury & District Link Scheme

I report on the accounts of the Trust for the year ended 31 July 2025, which are set out on page 1.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the *Charities Act 2011*.

I report in my respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Andrew Chappell
Chappell Associates Limited
Chartered Accountants**

Westfield House
Bratton Road
WESTBURY
Wiltshire
BA13 3EP

9th September 2025