

WESTBURY & DISTRICT LINK SCHEME

England & Wales · Charity number 1069754

Details

Status Registered

Legal form Other

Registered 1998-05-27

Register [View on the Charity Commission register](#)

Contact

Address 31A Hawkeridge
Westbury
Wiltshire
BA13 4LA

Phone 01373 859669

Email johnmasson38@gmail.com

Website www.westburyanddistrictlinkscheme.co.uk

Activities

Objects: TO RELIEVE POOR, SICK, ELDERLY OR DISABLED PERSONS IN WESTBURY AND THE ADJOINING PARISHES OF DILTON MARSH, CHAPMANSLADE, HEYWOOD AND UPTON SCUDAMORE, BY PROVIDING OR ASSISTING IN THE PROVISION OF SERVICES CALCULATED TO REDUCE THE NEED, HARDSHIP OR DISTRESS OF SUCH PERSONS

Activities: Provides Good Neighbour support to elderly and vulnerable people, and those without transport to residents of Westbury, Westbury Leigh, Dilton Marsh, Chapmanslade, Heywood and Hawkeridge

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** Disability
- **Who:** Elderly/old People, People With Disabilities

Geography

- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£26,898	£25,878	-	-
2024-07-31	£25,659	£27,444	-	-
2023-07-31	£14,341	£16,316	-	-
2022-07-31	£17,186	£18,729	-	-
2021-07-31	£11,056	£11,143	-	-
2020-07-31	£16,433	£17,035	-	-

Trustees

Name	Role	Appointed
John Sandford Masson	Chair	2018-10-03
BARBARA MAVIS PAYNE		2012-02-12
CHARMIAN HORSEMAN		
Colin Gladwell		2018-04-01
David Nolan		2023-03-21
Dorian Philip Jones		2024-04-08
Elizabeth Ann Bizeray		2016-06-13
Maurice John Bizeray		2025-04-07
Nicholas Pyne		2018-10-03

WESTBURY & DISTRICT LINK SCHEME

England & Wales - Charity number 1069754

Accounts



Westbury & District Link Scheme
Charity No: 1069754

Trustees' Annual Report
for the period 1 August 2024 - 31 July 2025

Principal address and Charity Number

The charity's name is Westbury & District Link Scheme, also known as Westbury Link. The registered Charity no is 1069754.

The Charity's address is 31a Hawkeridge, Westbury, Wiltshire BA13 4LA.

The Independent examiner is Chappell Associates Ltd, Westfield House, Bratton Road, Westbury, Wiltshire BA13 3EP

Website: <https://www.westburyanddistrictlinkscheme.co.uk/>

Charity Trustees

The Charity's Trustees are:

John Masson (chair)

Charmian Horseman (secretary)

Ann Bizeray (treasurer)

Maurice Bizeray

Colin Gladwell

Dorian Jones

David Nolan

Mavis Payne

Nicholas Pyne

The Management Committee consists of these Trustees.

Structure, Governance & Management

The Charity is an organisation governed by a Constitution dated 1 August 1997.

The Management Committee may consist of up to 11 Trustees/members at any one time, and meets four times a year.

Objects & activities

The objects of the organisation are to relieve poor, sick, elderly or disabled persons in Westbury, Wiltshire and adjoining parishes, by providing or assisting in the provision of services calculated to reduce the need, hardship or distress of such persons.

The aim of the charity is to provide transport for clients to attend medical and related appointments, and Good Neighbour support when needed.

Achievements & performance

The current focus is on providing transport due to an increase in demand and lack of available public transport. In 2024/2025, a total of 2,474 journeys were undertaken, and 47,184 miles covered.

Good Neighbour tasks such as shopping and visiting friends and family are also included.

Financial position and reserves policy

Reserves at 31 July 2025 stand at £23,510. The Trustees' policy is to maintain a balance of a minimum of £21,000, which equates to 9 months' average expenditure.

The Charity's main source of income is donations from clients who use the services provided. It also receives occasional bequests.

Expenditure is mainly on mileage claims paid to volunteer drivers, at the HMRC approved mileage rate of 45 pence per mile. Other expenditure is on running costs for the organisation and small donations to other charities whose objectives align with those of Westbury & District Link Scheme.

Trustees and volunteers

All members of the organisation are volunteers, including the Trustees. The Trustees receive no remuneration for their services to the Charity, but may be recompensed for out-of-pocket expenses.

Approved by the Trustees and signed on their behalf by:

J Masson

EA Bizeray

Mr J Masson (Chairman/trustee)

Mrs EA Bizeray (Treasurer/trustee)

On:
11 May 2026

On:
11 May 2026

Date

Date

Note:
Actual signatures shown
in TAR 2024-25 p3



WESTBURY & DISTRICT LINK SCHEME

Income & Expenditure report for the year 1 August 2024 - 31 July 2025

	2025 £	2024 £
INCOME		
Donations & bequests	25,998	24,489
Social functions	900	1,170
	<u>26,898</u>	<u>25,659</u>
EXPENDITURE		
Drivers' expenses	21,529	20,025
Social functions	1,717	1,798
Meetings	-	-
Rent	344	308
Bank charges	-	40
Insurance	473	457
Advertising	-	611
IT	174	428
Printing, postage & stationery	154	681
Telephone	727	720
Donations	100	1,000
Gifts to volunteers	200	653
Miscellaneous	460	723
Total expenditure	<u>25,878</u>	<u>27,444</u>
SURPLUS / (DEFICIT) FOR YEAR	<u>1,020</u>	<u>(1,785)</u>
FUNDS		
Current bank account b/f	22,490	24,275
Current bank account c/f	23,510	22,490
Surplus / (deficit) for year	<u>1,020</u>	<u>(1,785)</u>

EXAMINERS UNQUALIFIED REPORT

Independent examiner's report to the Trustees of Westbury & District Link Scheme

I report on the accounts of the Trust for the year ended 31 July 2025, which are set out on page 1.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the *Charities Act 2011*.

I report in my respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Andrew Chappell
Chappell Associates Limited
Chartered Accountants**

Westfield House
Bratton Road
WESTBURY
Wiltshire
BA13 3EP

9th September 2025

WESTBURY & DISTRICT LINK SCHEME

England & Wales - Charity number 1069754

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	August	2023		31	July	2024

Section A Reference and administration details

Charity name Westbury & District Link Scheme

Other names charity is known by Westbury Link

Registered charity number (if any) 1069754

Charity's principal address 31A Hawkeridge
WESTBURY
Wiltshire

Postcode BA13 4LA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Sandford Masson	Chair		
2	Nicholas Pyne	Vice chair		
3	Charmian Horseman	Secretary		
4	Elizabeth Ann Bizeray	Treasurer		
5	Dorian Philip Jones	Committee member	From 8 April 2024	
6	David Nolan	Committee member		
7	Barbara Mavis Payne	Committee member		
8	Colin Gladwell	Committee member		
9	Maurice John Bizeray	Committee member		
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution signed 1 August 1997
How the charity is constituted <i>(eg. trust, association, company)</i>	Other
Trustee selection methods <i>(eg. appointed by, elected by)</i>	All Trustees serve as members of the Management Committee and are appointed/re-appointed annually at the Annual General Meeting in October

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the main achievements of the charity during the year

The number of tasks carried out has continued to rise compared to the previous year:

y/e 310723 - 2,109

y/e 310724 - 2,560

- an increase of 21% year on year.

There is also increased demand for the Charity's services which can be seen from the number of active clients on the database.

Section E Financial review

Brief statement of the charity's policy on reserves

The Trustees' policy is to maintain a balance of £21,000 (if possible), which equates to 9 months' average expenditure. This will cover emergency situations which may arise from time to time. The Trustees consider that this level will provide sufficient funds for the Charity to continue to operate, if income materially declines or ceases, but the requirement for the Charity's services continues. This amount will allow the Trustees sufficient time to identify and apply for other sources of income.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) **EA Bizeray**

Full name(s) Elizabeth Ann Bizeray

Position (eg Secretary, Chair, etc) Treasurer

Date

21 May 2025

WESTBURY AND DISTRICT LINK SCHEME

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR 1 AUGUST 2023- 31 JULY 2024

	2024	2023
	£	£
INCOME		
Donations	25,659	22,205
Interest received	-	-
	<u>25,659</u>	<u>22,205</u>
 EXPENDITURE		
Drivers	20025	17,659
Telephone	720	261
Postage, printing & stationary	681	305
Insurance	457	377
Advertising	1039	236
Meeting expenses	-	74
Miscellaneous	4521	4,915
Journey Expenses	-	27
	<u>27,444</u>	<u>23,853</u>
 SURPLUS / (DEFICIT) FOR YEAR		
	- 1,785	- 1,648
 Current Bank Account		
	22,490	24,275
Deposit Account	-	-
	<u>22,490</u>	<u>24,275</u>

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9th September 2024