

# Scaynes Hill Millennium Village Centre

## Chairman's Report 2024

*(Including Buildings Report)*

I am pleased to report on behalf of the trustees, another very successful year for the village centre. The treasurers report outlines where we have invested in the centre and incurred some necessary repairs.

The proposal for the new kitchen is currently with Mid Sussex District Council for approval of funding from s106 monies that are ring fenced for the centre. We anticipate getting this work completed this year.

Consideration regarding the upgrading of our heating is on-going and we hope to reach a solution before too long. It is a balance between environmental consideration and constantly changing technology. Fortunately, there are funds allocated to the centre under s106, community infrastructure. These will, all being well, be available to fund the upgrade work. Leaving our reserves intact as insurance against unforeseen events.

We have increased the hire rates during the year by about 10% to reflect the increase in our costs.

During the year there has been repair work to the roof of the centre as well as to some of the doors inside the centre.

We already have many people who support the centre in many ways both regularly and occasionally. I thank you most sincerely on behalf of the centre – you know who you are!

It is hoped that the village will continue to be involved with the centre and we will use as many volunteers as possible to ensure the centre remains a valued asset in our community. If you can spare some time to support the centre in any way, please get in touch. If you have any skill that you could offer to the centre or know of anyone else who may be prepared to help, please let us know. (i.e., Builder, Window Cleaner, Tradesman, Lawyer, Roofer, Engineer etc.).

We have welcomed several new trustees to the trustee committee during the year and their support is much appreciated. I am very grateful to all those who have supported us.

A handwritten signature in black ink, appearing to read 'Steve Hunter', with a long horizontal flourish extending to the right.

Chair of Trustees

**Scaynes Hill Village Centre Trust**  
**Annual Income and Expenses**  
**Year ended 31 March 2024**

	<b>Year Ended 31 March 2024</b>	<b>Year Ended 31 March 2023</b>
	£	£
<b>Income</b>		
Total Hiring invoices	34,354	33,416
Crockery Hire	0	0
Rental Income	0	0
Interest Received	1,131	335
Solar Feed-in Tariff Income	1,566	1,805
Total Other Income	1	539
Total Income	<u>37,052</u>	<u>36,095</u>
<b>Expenses</b>		
<b>Cleaning</b>		
Contract Cleaning	5,720	5,208
Window / Gutter Cleaning	342	456
Cleaning Materials	215	161
Healthcare Cleaning	646	606
Other Cleaning Costs	24	0
Total Centre Cleaning	<u>6,947</u>	<u>6,431</u>
<b>Administration</b>		
Booking Sec./Treasurer	5,424	5,508
Stewarding	0	0
Total General Expenses	321	444
Insurance	1,294	1,157
Licences & Subscriptions	465	440
Rent	100	100
Bank Charges	469	787
Total Administration	<u>8,073</u>	<u>8,436</u>
<b>Utilities</b>		
Supply of gas	10,316	5,487
Electricity Supply	1,391	1,285
Supply of fresh water	0	84
Waste Water	0	68
Telephone	550	918
Waste collection	390	640
Total Utilities	<u>12,647</u>	<u>8,482</u>
<b>Maintenance and Repairs</b>		
Total Maintenance	9,276	1,797
Total Purchases	6,860	1,016
Total Maint. and Repairs	<u>16,136</u>	<u>2,813</u>
<b>Total Expenses</b>	<u>43,803</u>	<u>26,162</u>
<b>Income less Expenses</b>	<u>(6,751)</u>	<u>9,933</u>
<b>Major Capital Expenditure</b>	0	(3,432)
<b>Less : Grants Received</b>	0	0
<b>Total Net Income / (Expenditure)</b>	<u>(6,751)</u>	<u>6,501</u>

**Scaynes Hill Village Centre Trust**  
**Annual Income and Expenses**  
**Year ended 31 March 2024**

**Year Ended**  
**31 March 2024**

£

Maintenance Expenses

Roof and ceiling repairs

7,038

Various other repairs and ongoing  
maintenance costs

2,238

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9,276

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Purchases of Equipment and Fittings

New LED Lighting

3,241

CCTV Installation

1,854

Various other items

1,765

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6,860

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**Scaynes Hill Village Centre Trust**  
**Balance Sheet**  
**At 31 March 2024**

	Year Ended 31 March 2024 £	Year Ended 31 March 2023 £
<b>Accumulated Funds</b>		
Brought forward	55,930	49,429
Income less Expenses for year ended 31 March 2024	(6,751)	6,501
Carried forward	<u>49,179</u>	<u>55,930</u>
<b>Comprising:</b>		
Cancellations reserve	1,000	1,000
Battery storage system	0	0
Kitchen refit reserve	10,000	15,000
Central heating / boilers reserve	30,000	30,000
General reserves	8,179	9,930
Total accumulated funds	<u>49,179</u>	<u>55,930</u>
<b>Represented by:</b>		
Current Account	3,656	5,045
Deposit Account	46,500	52,000
Due from Hirers	2,123	2,735
Due to Hirers - Deposits	(3,100)	(3,850)
Total	<u>49,179</u>	<u>55,930</u>

## **Independent Examiner's Report to the Trustees of Scaynes Hill Village Centre Trust**

**Year ended 31st March 2024**

I report to the trustees on my examination of the financial statements of Scaynes Hill Village Centre Trust ('the charity') for the year ended 31st March 2024.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

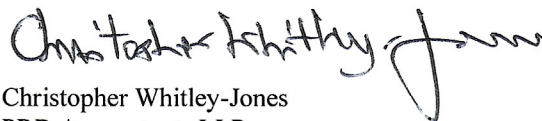
I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Whitley-Jones  
PRB Accountants LLP  
Independent Examiner

25/6/24  
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