

TRUSTEES' ANNUAL REPORT 2024/2025

For Clare House Parent Teacher Association

Reporting period: 1 August 2024 and 31 July 2025

Charity number: 1069643

Address: Clare House Primary School, Overbury Avenue, Beckenham BR3 6YP

Trustees during the period:

Shamineh Mavalvala (Co-Chair)

Tibisai Mendez (Co-Chair)

Laura Knight (Treasurer)

Gemma Medcalf (Secretary)

Clare House PTA is a charitable association. Trustees are elected by members at the Annual General Meeting and manage the charity on a voluntary basis. The trustees meet bi-monthly (or more frequently when necessary) to oversee the charity's activities and finances.

The purpose of Clare House PTA is to support the education and wellbeing of pupils at Clare House by raising funds for additional resources and activities. The trustees have had regard to the Charity Commission's guidance on public benefit and confirm that the charity's activities are carried out for the benefit of the pupils and school community.

This year saw a vibrant calendar of events, with both new and established initiatives contributing to our success. The Winter Fair and Summer Fair remained our highest-grossing events, demonstrating the continued enthusiasm of our school community.

The PTA had funds brought forward of **£28,374** from 23/24 and generated income of **£42,506** (including grants and donations) during the 24/25 academic year. Total expenditure amounted to **£55,112**, primarily supporting a range of school projects and resources. We therefore closed the year with a funds balance of **£15,768**, placing the PTA in a stable position moving into the next academic cycle.

Funds raised this year have directly supported key school priorities, ensuring that resources are aligned with the needs identified by staff and leadership. This collaborative approach has ensured that spending is both strategic and impactful.

These accounts were independently audited by Edd Castledine (member of ICAEW).

The trustees are responsible for preparing this report and the financial statements in accordance with charity law. This report was approved by and signed by the trustees on 28 April 2026.



Ella Franci
Clare House PTA
Chair

Clare House Primary School Parent Teacher Association
Charity registration number 1069643

Statement of Financial Activities between 1 August and 31 July

	2024/2025	2023/2024
	£	£
<u>Incoming Resources</u>		
Income in furtherance of the charities objects (note1)	35,519	32,517
Gift Aid	-	-
Grants & Donations	6,987	1,773
Bank interest received	-	-
Total Incoming Resources	42,506	34,290
<u>Resources Expended</u>		
Cost in furtherance of the charities objects (note1)	9,903	13,213
Bank charges	156	167
Charitable activities	45,053	23,523
Total Resources Expended	55,112	36,903
Net Incoming / (Outgoing) Resources	(12,606)	(2,613)
Funds brought forward	28,374	30,988
Funds carried forward	15,768	28,374

	31 July 2025	31 July 2024
	£	£
<u>Balance sheet</u>		
Current Assets:		
Cash and Bank	15,942	27,278
Stock on hand	-	-
Debtors	430	1,209
Total Current Assets	16,372	28,487
Current Liabilities	604	113
Net Assets	15,768	28,374
Financed by	15,768	28,374

Clare House Primary School Parent Teacher Association

Charity registration number 1069643

	2024/2025	2023/2024
	£	£
<u>Note 1. Charities activities</u>		
Revenue	35,519	32,517
Expenses	(9,903)	(13,213)
Charities activities (net)	25,616	19,304
<u>Net income by activity:</u>		
Summer Fair	9,276	7,383
Winter Fair	6,536	6,086
Auction of Promises	2,951	-
Halloween Party	1,484	1,688
Uniform Sales	1,368	702
Spring Fun Day	1,315	1,013
Family Fun Day	729	-
Cake & Drink Sales	519	435
Christmas Pantomime	396	464
Fantasy Football	351	-
Club 100	85	363
Easyfundraising / Parentkind / My Childs Art	1,141	132
Circus	-	1,390
Bingo Night	-	588
Own clothes day	-	104
Fireworks	-	81
Sports Day	-	81
Quiz Night (cancelled)	-	(21)
Sundry	(535)	(1,185)
	25,616	19,304



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Clare House Primary School Parent Teacher Association

**On accounts for the year
ended**

31 July 2025

**Charity no
(if any)**

1069643

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 07 / 2025**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Signed by:

Edd Castledine

Date:

29/04/2026

Name:

Edd Castledine

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

82 Manor Way

Beckenham

BR3 3LR

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None