

Kingsbridge Gym Club AGM 2024 Minutes

Apologies; Tony, Oliver, Peter, Mark, Pippa.

Present; Adrian, Dena, Charlotte, Martina, Sandy, Annie, Jonathan, Lisa, Natalie, Ali.

Minutes of 2023 AGM approved.

Chairman's report. Adrian welcomed attendees and reported another good year for The Club. Systems are improving and equipment inventory increasing. Annie was welcomed to her new role along with Dena and Charlotte joining as trustees. Compliance and CPD are a constant issue but we are coping reasonably well. Attention required for HR, Risk assessments and maintenance log along with regular fire drills. Community engagement, rugby and yoga for example, are great and we should do what we can to help other clubs. The new space created is fantastic and grateful thanks for all the help from mum's, dad's and members. We must be careful to ensure The Club continues to go forward, standing still is not an option.

Treasurers report; attached.

Trustees report; attached.

Head Coach report; attached.

Election of Officers and Committee.

All incumbents were gratefully accepted as nominees. Lisa and Natalie were welcomed to The Committee.

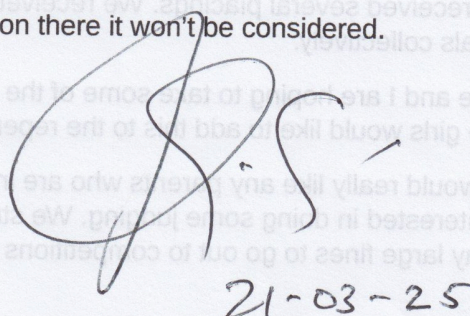
A nominal allowance of £5k for 2024/5 was agreed for hardship support

Ali and Natalie asked about training arrangements as members get older. We agreed there should be a vehicle to ensure they keep training and competing where appropriate. A High Bar 'U' is in design stage and will encourage giant circles, this would be a first in the history of KGC.

The aerial set up is in the planning stage, there will be some compliance requirements and a potential large spend to get going but a great opportunity.

We need to establish an equipment wish list, if it isn't on there it won't be considered.

Meeting closed at 2047hrs



21-03-25

Head coach report

We've had a brilliant year- Our new extension has been a huge help with the club expanding in numbers. We have a new beam, trampette and the new rings that have recently been put up. We have 3 new mats and a competition spring board on the way. We won the Tesco stronger starts fundraiser to be able to purchase the springboard.

Our coach Charlotte has completed her level 2 General qualification and has recently signed up for a level 1 tumbling qualification. Annie and Charlotte both completed their pre-school qualification at the end of last year.

The new badge system has taken off really well with lots of children passing and purchasing them. All children have the opportunity to complete this testing. Our next badge testing week is the week beginning Monday 18th March and it is Bars and Beam. All of our badge testing weeks have been scheduled this week and are listed on the newsletter each month.

We've had several girls undertake their duke of Edinburgh volunteering with us; Charlotte and Hana completed theirs last year. We have Abi back volunteering for her gold award and Immi volunteering for her bronze award.

Our classes are running smoothly throughout, our new pre-school class on a Friday has taken off really well and good numbers for our parent and toddler sessions. Annie and I are now offering private 1-1 coaching sessions. We have a new class on a Saturday for beginners as well. We launched a new Monday evening 2 hour class which we have had a really good uptake and Adrian has launched a new adult gymnastics class Wednesday evening.

We will be taking part in this year's Kingsbridge Fair week and will be performing our yearly display. We are also preparing for our yearly club championships on May 12th.

Our squad girls have been working hard -Some of our girls took part in the regional Zinc championships at Exeter Imogen took 3rd place on Bars earning a bronze medal and Isabel earning 3rd place on floor.

We also took part in the Tin and Zinc teams competition with our Tin team placing 2nd overall, 1st place for Charlotte, India placed 3rd.

Our Zinc team placed 3rd overall.

And even more recently 12 of our squad girls undertook their Grades On Sunday 10th March at Penryn. All girls passed their grade with either a working above or working beyond result. We also received several placings. We received 10 bronze medals, 9 silver medals and 7 gold medals collectively.

Annie and I are hoping to take some of the girls to their first tumbling competition in May to see if the girls would like to add this to the repertoire.

We would really like any parents who are interested in the sport to come forward if they would be interested in doing some judging. We struggle to enter competitions at times and often have to pay large fines to go out to competitions due to this.

Annie's part

I have been doing lots of marketing to advertise our new sessions as well as try to boost our existing classes. I am also in touch with all the local primary schools, secondary schools and pre-schools to try and offer them the chance to use our space within their curriculum. Unfortunately lots of schools are facing budget cuts or have transport barriers but hopefully we will be able to try and come up with a plan in the future. We have had 2 requests for us to offer after school sessions at 2 of the local primary schools which may also be an offer we can accommodate in the future with extra staffing.

I have lots of new ideas for classes and sessions which include; a daytime adult class, a drop in session for home ed children, more parent and toddler classes, Adult SEN sessions.

We have A new home Ed class that we launched on a Thursday Morning which is full, this is a mixture of abilities ranging from age 4 to 11.

Our Gymclusive class is thriving, we have got a lovely bunch of regulars who show up each week as well as some fresh faces. Our half term Gymclusive session we had only 4 children turn up however, I am confident that this could increase in the coming holidays.

I am emailing out all the special needs schools with details of our Gymclusive offerings which has been shared in the schools newsletters. We also have had interest from Bidwell Brook school in terms of them coming in to use our space within their curriculum.

We have had some interest from Kingsbridge Community College too.

Our parties have been a huge hit since we have changed our pricing and offering. We now offer a structured party at £150 or a non-structured party which is £100. Our structured parties include 2 coaches with up to 16 children-this is a mixture of games, structured learning and free time-optional for food as well. Our non-structured parties include 1 coach and up to 20 children with parental supervision, this is completely free play with the option for food add on if wanted. Most weekends in March have a party booked so its safe to say the parties have taken off successfully.

Leadership Academy

Charlotte and I have been working on building up our leadership Academy. The leadership academy is an award scheme to help develop our young gymnasts within the sport, this can be learning the different roles that are a part of gymnastics as well as the most important topics like mental health and safeguarding. They have opportunities to help out at various different level events-club, regional and national. Imogen Rundle and Oli Smyth are our Captains. We also have interested in working with us to complete the awards. Imogen, along with our helper Hana completed their Gymnastics helper award in 2023 which allows them to help coach their syllabus within our sessions. Hana can be found helping out on a Monday and Tuesday evening. Imogen helps out at our holiday clubs when she's not doing her own sessions. Imogen recently undertook an intro to Mental health and wellbeing course as well as an intro to judging course to help advance her to her Bronze and Silver awards. Imogen has also set up a second hand leotard and gym wear sale as her project to help raise funds for the club. Oli has completed

We will be holding a meeting to explain what the awards entail and a chance for our young leaders to meet. We will be holding our first meeting in the Easter holidays to get the ball rolling for our young leaders.

Treasurer's Report

It has been a wonderful year for the club. 2023 was all about strengthening our future. We completed major renovations and purchased a great deal of equipment, further securing its future.

As a result of closing for all of August and not increasing our offering until the last couple of months of the year, we only saw a minimal increase of 4 % in turnover yr on yr. The club will be open for 12 months in 2024.

The club invested a total £21k for our major refit, which has opened up the space and allowed us to welcome more members and put on additional classes / holiday clubs. We received a total of £12,008 grants and we would like to thank the following... Gibbons family, Norman family, DCC, Three sheets, Kingsbridge town council. We have a total of £6,500 grant money to spend in 2024.

In 2023 we also saw the following

- The club has now positioned itself so we can expand our offering with lots of additional classes / which we have already seen an increase of 33% in turnover between Q1 2023 & Q1 2024.
- We presented another successful Club champs, where we raised a total of £1,700. A total of 95 participated.
- The launch of our badge scheme
- A new online gym clothing shop
- Staffology – HR system
- We purchased a new trampette, boys rings and bars,

Turnover £109,600 (Includes £12,008 grant)

Expenditures = £105,178 (includes £21k refit)

Net income = £4,422

Kingsbridge Gymnastics Club

Trustees Annual General Meeting

Wednesday 06/03/2024 1915 hours at The Loft

Present; A Masters, M Edmonds, A Rundle ,D Stafford.

Apologies; C Povey

Minutes of 2022/3 meeting were read and signed as a true copy.

Matters arising from minutes; Correction-Tony Rundle was not actually a Trustee until May of 2023. The minutes should read, Tony Rundle was invited to join the Board of Trustees.

Trustee report; The Club has grown and and expanded it's offering once again and is operating with due regard to the Governing Document guidelines. Financial position is strong and The Club should be congratulated for maintaining a surplus withsuch challenging cost of living experieneces. The surplus which include a 'ring fenced' safety deposit equivalent to 12 months rent, is considered too high. As a charitable organisation we should find ways to engage the surplus for the benefit of members and our community. Trustees suggest a sum be set aside, up to £5k, for the express use by children unable to beome a member due to financial hardship. It is not easy to identify these children. Martina and Dena will contact our local primary and secondary schools for their suggested individuals. The Club already has a small sum set aside for current members in financial hardship.

The re-modelling of The Club has been a great sucess, so much extra useable space is now in constant use by classes, the work was largely carried out during the summer closure and The Trustees would like to thank contractors and volunteers for the superb result.

Squad classes are in external competitions regularly and continue to enjoy success as well as achieving personal goals, boys squad is intending to attend a competition before summer 2024 which will be a great development. Club Champs is scheduled once again and is eagerly anticipated by the entire club. The Club held a wonderful Christmas party which was very busy! The Gymclusive class had a surprise visit from Father Christmas who made a big impact. There is a suggestion to include more members from non squad classes in a low key competition with another club. The Trustees encourage this.

Questions were asked about risk assessment and compliance documents, Trustees are aware they are in place but are concerned they do not appear to be available for public scrutiny. Similarly, HR documents are incomplete, contracts must be signed within a defined period to protect The Club and employee. Trustees suggest 7 days is sufficient from publication to signature, employment offers should be withdrawn if there are undue delays for new employees and disciplinary actions engaged for current employees. The Management Committee should use their discretion whilst maintaining integrity of employment conditions. Trustees encourage The Club to define roles and responsibilities to ensure

coaches and volunteers understand their job role, everyone should be well advised where their responsibilities begin and end.

The Governing Document is considered to be outdated by events since it's inception. Tony will investigate a schedule of ammendments and report back.

The Club should once again be congratulated on another positive year ethically, financially, pastorally and sport specifically. Sound management and quality coaching as well as ensuring safety, wellbeing and fun will continue to be important.

The meeting closed at 2120hrs

KINGSBRIDGE GYMNASTICS CLUB

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2024

REGISTERED CHARITY NO: 1069625

KINGSBRIDGE GYMNASTICS CLUB

Independent Examiners' Report to the Trustees of Kingsbridge Gymnastics Club For the year ended 31st December 2024

Respective responsibilities of the Trustees and Independent Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of opinion

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

In connection with our examination, no matter has come to our attention

1. which gives us reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the act: and to prepare accounts which accord with the accounting records and to comply with the accounting requirement of the Act.

have not been met: or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts is reached.

Helen Solomon Ltd

Helen Solomon Ltd

Chartered Certified Accountants

Unit 4G, South Hams Business Park

Churchstow

Kingsbridge

Devon

TQ7 3QH

19th September 2025

KINGSBRIDGE GYMNASTICS CLUB

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31ST DECEMBER 2024

| | 2024 | | 2023 | |
|--|----------|---------------|----------|--------------|
| | £ | £ | £ | £ |
| <u>RECEIPTS</u> | | | | |
| Subscriptions and Summer Training | | 145,386 | | 98,992 |
| Gym Hire | | 625 | | - |
| Kits, badges and Grades | | 4,678 | | 4,167 |
| Fundraising | | 3,052 | | 1,674 |
| Donations | | 352 | | 1,750 |
| Grants | | 6,720 | | 2,275 |
| Bank interest Received | | 488 | | 386 |
| | | | | |
| | | 161,301 | | 109,244 |
| <u>EXPENDITURE</u> | | | | |
| Kit, Badges and Grades | 8,373 | | 2,482 | |
| Rent | 21,583 | | 21,083 | |
| Light and Heat | 5,460 | | 3,205 | |
| Wages, Pensions and Self Employed Staff | 76,711 | | 45,218 | |
| Training and Associated Costs | 1,695 | | 1,912 | |
| Office Administration Expenses | 3,185 | | 1,575 | |
| Insurance | 3,453 | | 1,434 | |
| Equipment replacements | 16,625 | | 20,612 | |
| Building Repairs and Maintenance | 3,857 | | 1,146 | |
| Staff Clothing | 476 | | - | |
| Advertising and Promotions | 80 | | 550 | |
| Subscriptions and BAGA | 3,493 | | 1,398 | |
| Legal fees | 499 | | - | |
| Accountancy | 114 | | 222 | |
| Bank Charges | 219 | | 130 | |
| Depreciation | 2,546 | | 3,195 | |
| | | 148,369 | | 104,162 |
| Net Surplus Expenditure Over Income | £ | 12,932 | £ | 5,082 |

KINGSBRIDGE GYMNASTICS CLUB

BALANCE SHEET

FOR THE YEAR ENDED 31ST DECEMBER 2024

| | 2024 | | 2023 | |
|---|---------------|------------------------|---------------|------------------------|
| | £ | £ | £ | £ |
| FIXED ASSETS | | | | |
| Gym Equipment | 9,340 | | 11,675 | |
| Office Equipment | 645 | | 856 | |
| | <u>9,985</u> | | <u>12,531</u> | |
| CURRENT ASSETS | | | | |
| Stock of Clothing for Resale | 2,739 | | 5,144 | |
| Current Account | 43,790 | | 25,750 | |
| Deposit Account | 25,519 | | 25,030 | |
| | <u>72,048</u> | | <u>55,924</u> | |
| CREDITORS: Amounts due within one year | <u>2,095</u> | | <u>1,451</u> | |
| NET CURRENT ASSETS | | <u>79,938</u> | | <u>67,004</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | <u>£ 79,938</u> | | <u>£ 67,004</u> |
| RESERVES | | | | |
| Accumulated Funds Brought Forward | | 67,004 | | 61,922 |
| Plus Surplus for the year | | 12,932 | | 5,082 |
| Unrestricted Funds | | <u>£ 79,936</u> | | <u>£ 67,004</u> |

Transactions with trustees and related parties

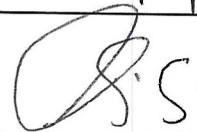
During the year the charity made payments to A Masters a trustee of £4,574 for coaching work done. Wages for gymnastic coaching also included payments to family members of trustees. All payments of this type were at no more than normal commercial rates of pay.

Approval

There accounts were approved by the trustees on:

19/9/2025

Signed on behalf of the trustees:



Name: Adrian Masters

Signed on behalf of the trustees:



Name: Martina Edmonds

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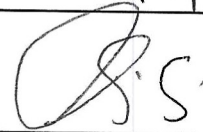
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19/9/2025

Signed on behalf of the trustees:



Name: Adrian Masters

Signed on behalf of the trustees:



Name: Martina Edmonds