

Torbay and South Devon  
**Music  
Centre**



[www.tsdmc.org.uk](http://www.tsdmc.org.uk)

**“...an amazing opportunity; an inspired idea...”**



**Annual Report and Financial Statements  
For the year ending 5<sup>th</sup> April 2021**

**Torbay and South Devon Music Centre<sup>1</sup>**  
**advancing music education for young people**

The committee is pleased to present its report for the year ended 5<sup>th</sup> April 2021

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**Torbay and South Devon Music Centre has been supported by:**

Torbay Music Education Hub  
Devon Music Education Hub  
Torquay Boys' Grammar School  
The Hill Family  
The Lee Family

We thank them all.

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<sup>1</sup> “....the chance to be part of music making at its best - with others..”

## Activities - What We Do

Torbay and South Devon Music Centre operates under that name and as the Peninsula Clarinet Choir. We have approximately 60 members.

The Music Centre provides an opportunity for its members to enjoy playing their instruments and improve their musical skills by performing together. Orchestras and bands are led by experienced musicians and there are opportunities to play in concerts as well as weekly rehearsals. There are groups for players of all standards and all ages, though our focus is on the under 25s.

We also offer members the chance to try new and endangered instruments (such as piccolo, cor anglais, contrabass clarinet) and to become familiar with a greater range of musical styles.

Each term's work culminates in a concert performance normally staged in front of a live audience, however this year has been a little different.

Annually, each group presents a prize to each outstanding member and a "Young Musician of the Year Award" is presented to the member who has made the greatest contribution to The Music Centre overall. This is given at the last concert of the season.<sup>2</sup> This year it was announced at the last concert of the session but presented at a later date due to the pandemic.

Sebastian Boot was awarded Young Musician of the Year for Sept 2019-July 2020 for his commitment and consistently outstanding contribution to Music Centre.



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<sup>2</sup> "...fabulous teaching, fabulous concerts..."

The Peninsula Clarinet Choir draws its membership from clarinet enthusiasts across the region, meeting approximately monthly . It also holds a residential weekend with a professional masterclass and recital; and attends the single reed day at Wells Cathedral School.



The committee is determined to ensure that as many young people as possible can access our service. To this end we

- operate a bursary system remitting subscriptions in cases of financial hardship; and
- have adopted an equal opportunities policy.

Everyone is welcome<sup>3</sup> at The Music Centre without regard to gender, religion, sexuality or ethnicity.

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<sup>3</sup> “...giving children of all ages and abilities the chance to take part.”

## Our Objectives - Why What We Do Matters

**“Arts and music education are not merely ‘extras’, but central to who we are.”**  
- Barack Obama

Music plays a key role in the lives of most people, particularly adolescents.

Evidence shows that children who experience high quality musical training have advantages across all school subjects and that participation in music

- enhances positive attitudes towards school, leading to
- higher attendance,
- increased motivation and
- improved behaviour.

The Music Centre provides an important, complementary service that encourages children to continue enjoying and benefitting from their playing.

We believe that group music making, amongst people of all backgrounds, offers the opportunity to

- engage in wider cultural experiences,
- explore new ideas,
- broaden experience and
- encourage tolerance.

Our data shows that some young people stay with us for as long as 10 years, demonstrating that The Music Centre is an important part of their lives through childhood and adolescence. Playing in an ensemble contributes to feelings of

- social inclusion,
- self-confidence and
- aspiration.

Our members learn about

- teamwork,
- communication and
- relating to others in a positive way.

**But above all else, The Music Centre allows children to have fun.**



## The National Plan for Music Education

**“When young people make music together, they work toward a common goal that has the potential to change lives profoundly for the better.” - The National Plan for Music Education**

Through its collaboration with the Devon and Torbay Music Education Hubs, The Music Centre is engaged in delivering some aspects of the National Plan.

- In providing a variety of ensembles, we ensure that children have an opportunity to make music with others, and that music education is supported outside schools.
- Our concerts provide an opportunity for children to perform regularly.
- By offering ensembles of varying standard, we give children the opportunity to progress along clearly signposted routes.
- We guide young people to other live music making opportunities. More experienced members have played with county ensembles and with Torbay Symphony Orchestra.
- Our bursaries and subsidies help children from all backgrounds to learn to play, and to progress, by making our ensembles affordable.
- Older members provide inspiring role models for younger ones.
- We ensure all members can learn from specialist instrumental teachers, and that enhanced experiences are available through providing access to specialist ensembles and instruments.
- The use of specialists ensures that our teaching is of a high quality.
- Through us, Hubs can deliver an offer that reaches beyond school boundaries and draws on additional expertise.
- We allow children to experience a range of musical genres and activities and stretch their boundaries.

- We provide teaching and progression routes beyond what individual schools can offer. These experiences can be broader and more challenging.
- These opportunities are not one-offs; they allow for continuous and ongoing progression.
- Residential weekends and attendance at specialist events allow our members to benefit from expert tuition, and to experience high quality playing at large scale events, at prestigious venues and with professional musicians.
- Our feedback demonstrates that our members experience enjoyment and success through all their stages of musical learning.

**And that's what matters to us the most.**

The objectives of the trust are established in our declaration of trust of 14<sup>th</sup> April 1998, as varied 22<sup>nd</sup> May 2012.

The trust's purpose is the advancement of musical education in South Devon by the:

- promotion and support of music training; and
- staging of musical events for young people in the area.



## Review of Developments and Achievements

### Concerts and Rehearsals

This year has been extraordinary for many reasons. But we never stopped providing a service for young musicians in our area to make music together and give them a chance to perform.

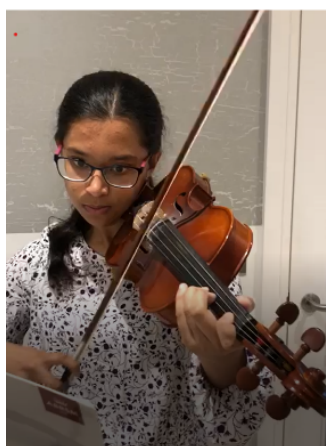
The Covid pandemic meant society locked down three times so we could not meet in person at our rehearsal venues.



At TSDMC we were determined to meet our objectives so had to work around all the obstacles that presented themselves during this time. So, we moved our provision online on Zoom. We started with the free 40 minute sessions and then invested in a Zoom subscription so TSDMCLive@5 on Zoom was started in June 2020. The pitfalls and limitations of

this were very apparent for rehearsing but the friendship and social aspects were positive and this was used to give a structure to the end of our academic year. Some students joined us who found they could attend an online Music Centre but not one in person!

Music online was added into our safeguarding procedures and extra permissions were obtained from all participants. All forms were forced to be online due to the pandemic and this had a positive effect on people completing forms quickly and made the processes streamlined.



Concerts have looked very different this year due to the pandemic! When asked, some students sent in a recording of themselves playing pieces at home and we celebrated these performances altogether with a Zoom presentation concert in July 2020. This presentation was possible with expertise from one of our trustees.

In September 2020 we opened up TSDMC in person, one of the only Devon youth musical providers to do so. This was enabled by TBGS willingness to continue to let us use the venue, our valuable, professional staff's desire to return to face to face music and thorough risk assessments and procedures put in place by the TSDMC trustees and manager. For the first half of the Autumn term 2020 we rehearsed each week (6 weeks) and during this time we recorded rehearsals. Our numbers were lower than pre-pandemic but still more than 50 people were participating each week.



The second lock down happened, and we went back online from October 2020 half term until April 2021.

Our presentation concert at the end of Autumn 2020 was the edited recordings we had done earlier in the term as a walk round TSDMC seeing rehearsals going on! We played this over Zoom and set up our own YouTube channel so people could watch them at their leisure.

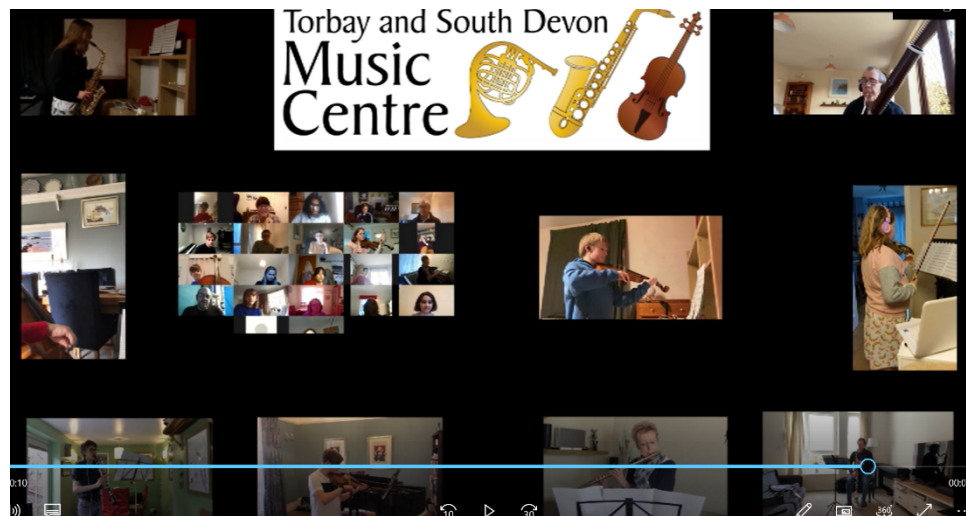
We also used our Concert Orchestra recordings to support the Devon Music Hub Advent Calendar which went online and out to all schools etc in December.



In the Spring term 2021 we were prepared for the lockdown to continue and be online. All students were sent their part from a click track piece which we worked on in breakout rooms as ensemble rooms on our weekly TSDMC Live@5. Teachers helped them work on these and other activities and musical ideas which developed over this time.

They recorded themselves at home and sent the recordings in to be edited together. We also encouraged families and individuals to record themselves and compiled these, with the click track piece into our end

of Spring term presentation.





## Members

Involving as many young people as possible in our work has long been a priority for the committee and we are determined to see our membership increase. To this end we have undertaken a number of projects, including a satellite organisation, to reach out to primary schools in the Bay. This took the form of an Orchestra for All, based on our existing Fast Forward group held on Thursdays after school from 4-5pm at Oldway Primary School in Paignton. The location gave children, who found transport to the Torquay main Music Centre, the opportunity to join us. These children joined together with the Fast Forward group from Music Centre to perform in the Summer and Autumn concerts. **This work was paused until we were able to return to Oldway when the level of risk allowed.**

Low membership fees are also important to us. The Music Centre is pleased to implement a scheme to support free membership for those in receipt of free school meals, funded by Devon and Torbay Music Education Hub. It has also made it possible to offer membership of Fast Forward groups (for very young musicians) for £20 a term.

Communication with all our members has been key this year, with so many changes taking place and sometimes at short notice. Emails and social media have proved invaluable to the continuation of our provision. Future online communication and website development will be part of our plans looking forward.

Our congratulations and best wishes also go to former members

- Jack Oades (violin), who was the winner of the Buckfast Abbey Millennium Composition Competition;



- Ellie Kendall (flute and sax), who, as part of her master's degree, has played with the Gothenburg and Helsingborg Symphony Orchestras;
- Jake Downs (viola), continuing doctoral musicology research at Sheffield University;
- Jason Hill (clarinet), graduating with a master's in orchestral performance at the Royal Welsh College of Music and Drama, and performing with the National Orchestra of Wales;
- Sophie Williams (cello), at the Royal Welsh College, studying music;
- Sebastian Boot (clarinet), now studying music at Cardiff University;
- Poppy Bell (violin), now in the Royal Marines Band Service;
- Hannah Capstick (flute), now studying music at the University of Oxford.

"As a previous member of the Music Centre, attending for 8 years, I am full of gratitude for all the Music Centre has done to further and encourage my musical education." – Hannah Capstick

Our best wishes go to all those who are applying to university this year.

## Staff<sup>4</sup>

The trustees are convinced of the importance of recruiting and retaining highly qualified staff, who are as passionate about music education as the committee itself.

Brass Ensemble	Sue Durant ALCM GLCM PGCE
Percussion Ensemble	Colin Bellworthy BMus(Hons) ATCL LTCL FTCL
Fast Forward Group (for very young musicians)	Tom Deam BA(Hons) PGCE Dip.ABRSM
Flute Choir	Claire Hindle BA(Hons)
Clarinet Choir	Marina Kummer BA(Hons) Cert.Ed.
Concert Orchestra	Helen Wills ALCM Suzuki Level 2
Youth Strings	Goska Kosmaczewska BA(Hons)
Youth Orchestra	Moir Devonport BEd(Hons)
Fast Forward Orchestra for All at Oldway	Louise Darvid BA(Hons) PGCE Moir Devonport BEd(Hons)
Peninsula Clarinet Choir	Marina Kummer BA(Hons) Cert.Ed Graeme Hardman BA(Hons) PGCE

Both Marina Kummer and treasurer, Deborah Blackmore, are established as arrangers and have a body of works in print.

Tom Deam is a member of the Gustav Benzel Hot Club, a Gypsy Jazz / Klezmer band. He also once played fiddle for a colony of seals.

Sue Durant is a current member of the Plymouth Symphony Orchestra. Marina Kummer plays with Torbay Symphony Orchestra and Moira Devonport is a member of Exeter Symphony Orchestra.

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<sup>4</sup> “The dedication of the staff is wonderful...”

We would like to thank the staff for their unfailing professionalism and good-natured support throughout the year, and hope they are looking forward to the next one as much as we are.

## Volunteers

Our volunteers play a vital role in the life of The Music Centre and the trustees are very grateful for all the support they receive:

- The members of the committee are an invaluable sounding board;
- Our external advisors provide expert opinion;
- The first aiders help keep our members safe;
- Our team of concert volunteers sell tickets and provide refreshments, helping create the inclusive and welcoming atmosphere that our members enjoy.



All our volunteers are a source of enthusiasm and inspiration. The trustees couldn't manage without them and we thank them all for their important contribution. More volunteers are always welcome.

## The Clatworthy Legacy

In 2014, The Music Centre was very pleased to be awarded £10,000 from the estate of the late Mr Henry Clatworthy. This sum is dedicated to promoting the playing of the oboe, and related instruments, and to this end The Music Centre<sup>5</sup> provided a specialist teacher to give subsidised tuition.

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<sup>5</sup> “...what an asset we have in South Devon!” - Stover School

## **Fast Forward<sup>6</sup>**

Using support from Torbay Music Education Hub, The Music Centre has built on the success of the established “Fast Forward” group aimed at primary school children. This group has attracted very young people, learning to play musical instruments for the first time. We have been delighted to welcome these new members both to weekly rehearsals and to the termly concerts where they have done themselves proud.



We are also pleased to report that a number of these younger students have progressed sufficiently to become full members of The Music Centre and join more advanced groups. We wish them every success.

Last year saw the start of a satellite Fast Forward group at Oldway Primary School in Paignton which is designed to help young people to bridge that gap between their first access to music and more specialist provision at secondary level.<sup>7</sup> We still hope to add additional satellite groups in other parts of Torbay to enable local children to overcome barriers to being able to join Music Centre, such as transport and location issues when it is safe to do so.

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<sup>6</sup> “We really enjoy being part of the Music Centre family.”

<sup>7</sup> “...opportunity and encouragement for those starting on the musical road.”

### **Conventions and Conferences**

Sadly, in a year blighted by Covid, no such events were possible. However, we have funds and arrangements in place to take advantage of every opportunity that comes our way as the pandemic recedes.

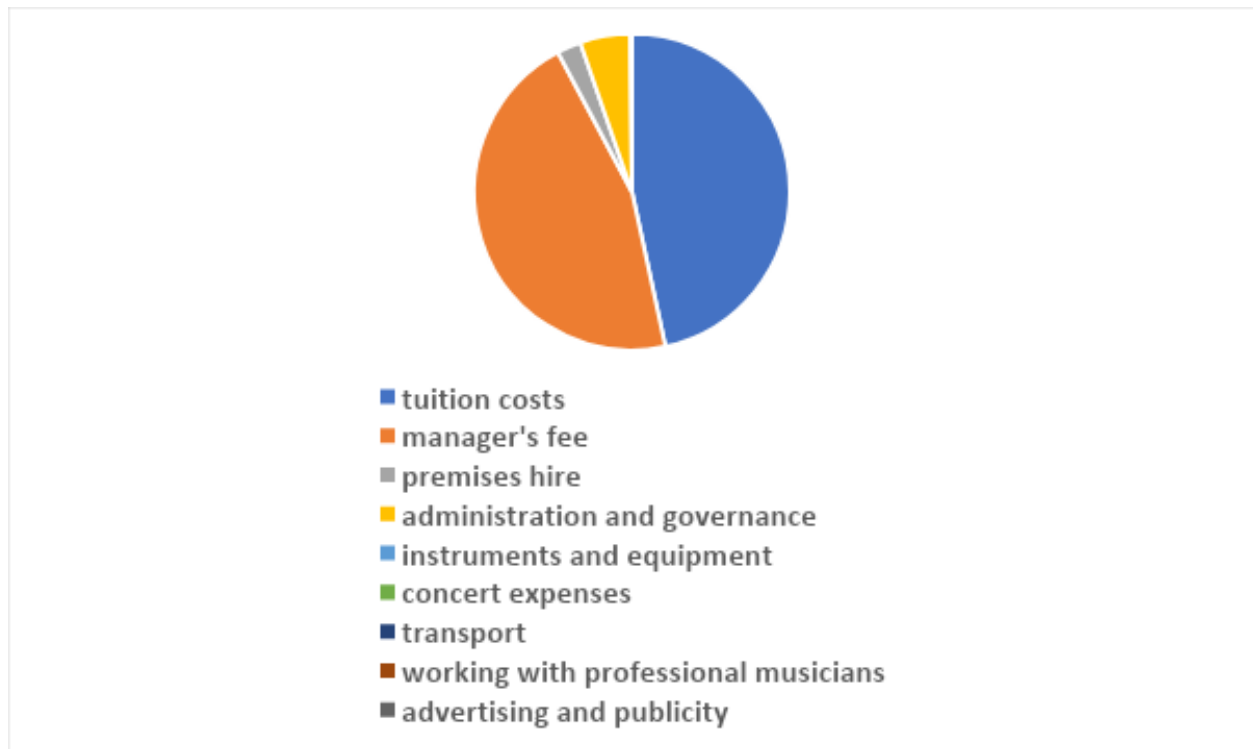
Staff received Zoom and click track training online during this time as well as attending Music Hub CPD meetings online.

### **Music Education Hubs**

Following the restructuring of the local Music Hubs, we have been glad to continue our collaboration with the Devon and Torbay Music Education Hub, working as one of their delivery partners. This relationship is strengthened by our staff members, Tom Deam and Lou Darvid being part of the board of the Hub.

The trustees would like to record their thanks to the Music Education Hub for their support. We look forward to further collaboration in the years to come.

## Financial Review - How We Spent Your Money



Our total expenditure for the year was £27k, considerably less than 2019/20. As with every other organisation, the Covid-19 pandemic had a significant impact on our operations, with only one term of in-person rehearsals being possible. However, we are proud of our rapid response and transition to online provision, a testament to the flexibility and professionalism of our staff and manager. The committee wholeheartedly thanks them.

As ever, staffing and premises costs form the bulk of our expenditure. We pride ourselves on the quality of our teaching, management and musicianship and make no excuse for the sums we spend. Our staff are our greatest asset.

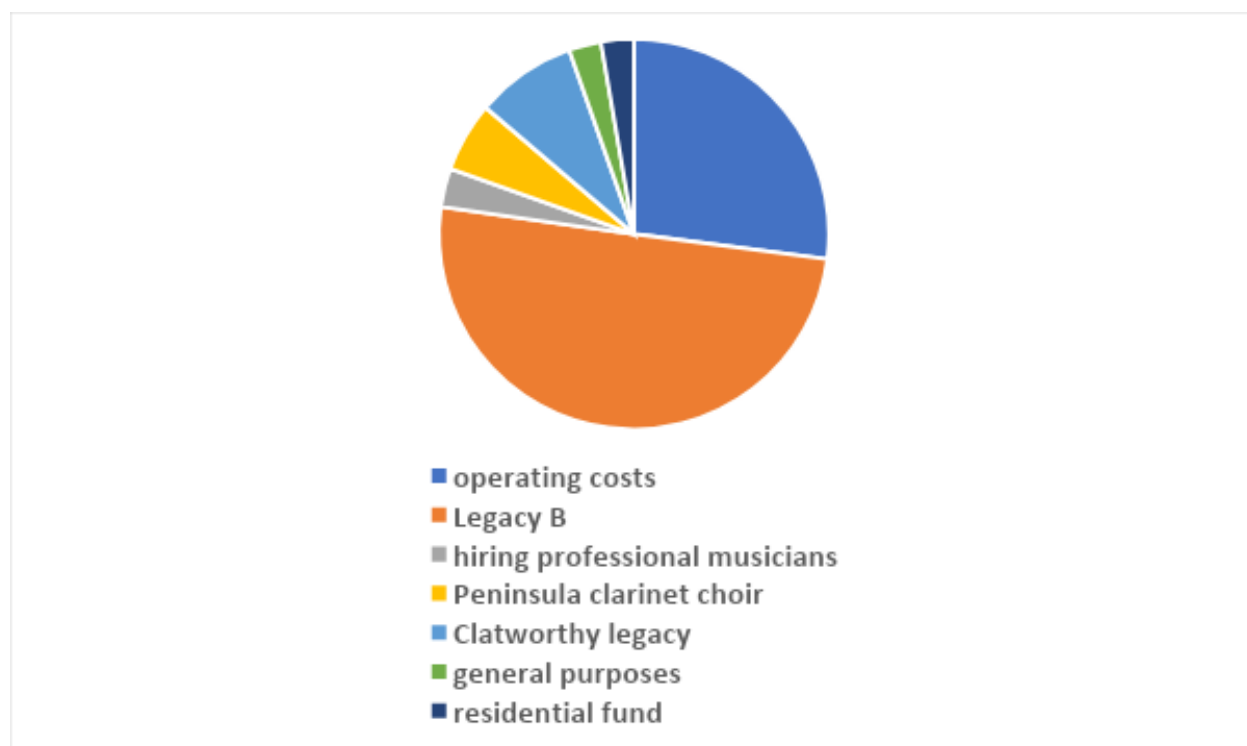
## Our Reserves - Where We Go Next

The trust holds both restricted and unrestricted reserves as detailed in the financial statements.

Unrestricted funds are held to:

- meet costs arising at short notice, such as instrument repairs;
- cover ongoing costs incurred in running Music Centre and the Clarinet Choir, including staff fees and premises hire; and
- meet the costs of projects as directed by the trustees.

Restricted reserves have been given to meet specific areas of expenditure as described in the financial statements.



The charity holds total reserves of £91k, of which £8k are restricted. The movement on and size of the reserves are described in the financial statements. Reserves are utilised

as and when volunteers become available to undertake projects, with no fixed timescale.

### **Legacy B**

We were all saddened by the death of a longstanding supporter of the Music Centre but delighted to receive a legacy of £48k; the last of her many acts of kindness to us.

While we have many ideas of how to put these funds to work, for the time being, until the pandemic is over, the committee has decided to hold fire on new developments until we see how the musical landscape lies.

### **Operating Costs**

The trustees decided to hold our operating costs reserve at £26k to meet potential, unfunded operating costs. This represents 2 terms' costs and is intended to provide a financial breathing space if external funding is withdrawn.

### **Peninsula Clarinet Choir**

Peninsula Clarinet Choir is expected to be financially self-supporting and generates, and spends, its own funds under the umbrella of The Music Centre. The reserve of £5.5k in respect of this represents the result of its activities.

### **Hiring Professional Musicians**

This reserve was created following a donation of £5k from a generous benefactor. The committee is using this sum to extend the involvement of professional musicians with our young performers.

### **Double Reed Playing**

The Clatworthy legacy of £10k will continue to provide opportunities for double reed playing.

### **Publicity and Communications**

The committee is very aware that the members are the lifeblood of our organisation and that attracting new young musicians is vital. Accordingly, we set aside £5k to fund improvements to our literature and other publicity vehicles. In 2015/16 we revised our graphics and invested in more advertising opportunities. In 2016/17, we commissioned a new website. This cost £1k.

In 2019/20, The Music Centre commissioned a promotional video which is now being used on social media, at conferences and in schools.

We are further developing our digital reach and are using Twitter, Facebook and Instagram to take our message to a wider audience.

Refreshing this reserve will be considered at forthcoming trustees' meetings, taking account of the pandemic.

### **Residential Weekends**

Residential weekends provide a welcome and valuable opportunity for members to spend time with like-minded friends and to focus on their playing for extended periods. They are also a forum in which young musicians can learn from, and interact with, professional players in an informal environment. The committee is keen to support these events and make them accessible to as many students as possible. To this end we set aside £5k to subsidise the cost to our members. Of this, £2.6k remains and will be used to offset the cost of future residential weekends.

In order to make our reserves work as hard as possible for us, the committee has invested £20k in an ethical fund managed by a specialist provider. The choice of amount and the nature of the fund reflects the trustees' investment policy: £20k is sufficient to increase the diversity of our assets, without incurring excessive risk.

## The Committee and Trustees - Who We Are

The Music Centre committee has a number of different elements, all working together for the furtherance of the charity's aims. The ethos has always been one of inclusive, happy and equal collaboration, something for which the trustees are very grateful.

The members of the committee during the year were:

Chairman and trustee	Martin Hill DipPFS
Treasurer and trustee	Deborah Blackmore BSc(Hons) ACA and member of the Charity and Voluntary Sector Group of the ICAEW
Member and trustee	Kelvin Boot BSc(Hons)
Member and trustee	Nicola Smith BA(Hons) PGCE MA(Ed)
Member and trustee	Elizabeth James BA(Hons) PGCE
Member and Manager	Moir Devonport BEd(Hons)
Member	Alicia Stolliday BA(Hons) PGCE
Member and primary education representative	Louise Darvid BA(Hons) PGCE
Member and staff representative	Marina Kummer BA(Hons) Cert.Ed.
Member and secondary education representative	Graeme Hardman BA(Hons) PGCE

The committee devises the strategic direction of the trust and the manager works under the direction of the committee. However, all responsibility for the management and conduct of the charity rests with the trustees alone.<sup>8</sup>

Committee members advise the trustees in their decision making, bringing a wider range of views and professional opinion to the table. No formal roles are assigned to committee members in recognition of their other responsibilities, away from The Music Centre, but their support is invaluable.

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<sup>8</sup> "...well led and managed and offers excellent progression opportunities..."

Trustees are appointed at a special meeting, serving for a period of three years. In making new appointments, the existing trustees take into account the residence, employment, occupation and specialist knowledge or personal qualifications of each candidate.

All the trustees and committee members give their time for free and no remuneration or expenses are paid to them. As a committee, we are always pleased to receive expressions of interest and are happy to discuss membership further.

### **Advisors**

Safeguarding <sup>9</sup>

Lisa Barker-Jones  
BA(Hons) Diploma in Social Work

Insurance

Seaway Insurance Consultants Ltd.

Banking

Lloyds TSB plc

Independent Examiner

Robin Breeze MA BA CertEd

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<sup>9</sup> “...secure and positive...”

## **Governance - How We Work**

### **Contact details:**

Web	<a href="http://tsdmc.org.uk">http://tsdmc.org.uk</a>
Email	<a href="mailto:torbayandsouthdevonmusiccentre@gmail.com">torbayandsouthdevonmusiccentre@gmail.com</a>
Twitter	@torbaymusiccent
Facebook	<a href="https://www.facebook.com/TSDMusicCentre">https://www.facebook.com/TSDMusicCentre</a>
Instagram	torbaymusiccentre
Telephone	07862 922739
Post	c/o Torquay Boys' Grammar School, Shiphay Manor Drive, Torquay, TQ2 7EL

### **Legal Status**

Torbay and South Devon Music Centre is a charitable trust, constituted by deed, and registered with the Charity Commission and HM Revenue and Customs.

### **Other Memberships, Affiliations and Registrations**

Arts Council England  
National Council for Voluntary Organisations  
South Hams Community and Voluntary Service  
Small Charities Coalition  
Making Music  
LawWorks  
National Centre for Diversity  
Online Compass



Both the treasurer and manager report to the committee at each meeting, where members review the financial position and day-to-day running of The Music Centre. An annual budget is agreed at the start of each new financial year and used to monitor both income and expenditure as that year unfolds. The committee members make extensive use of Charity Commission guidance, and other resources, to inform their discussions and ensure they are acting in accordance with best practice and the public benefit.



## Our Ethos

The committee has considered and adopted the seven principles of standards in public life or 'Nolan Principles'. These are:

- **selflessness:** Committee members have a duty to act in the best interest of the organisation as a whole. They should not do so in order to gain financial or other material benefits for themselves, their family, their friends or the organisations they come from or represent;
- **integrity:** Committee members should not place themselves under any financial or other obligation to outside individuals or organisations that might influence them in the performance of their duties;
- **objectivity:** In carrying out their duties, including making appointments, awarding contracts, or recommending individuals for rewards and benefits, committee members should make choices on merit;
- **accountability:** Committee members are accountable for their decisions and actions to the public, funders and service users. They must submit themselves to whatever scrutiny is appropriate to their role;
- **openness:** Committee members should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands;
- **honesty:** Committee members have a duty to declare any interests relating to their role and to take steps to resolve any conflicts arising in favour of their trustee role; and
- **leadership:** Committee members should promote and support these principles by leadership and example.

(Source: National Council for Voluntary Organisations)

## Risk Management

The trustees are responsible for identifying and managing risks faced by The Music Centre and are assisted in this by the committee and external advisors. At present, the areas of highest risk are considered to be:

risk	mitigated by
<p>Safeguarding – As young people, our beneficiaries are vulnerable and this is an ongoing risk we face. The committee fully appreciates the importance of maintaining best practice in this area.</p>	<p>Involvement of a qualified practitioner to advise the committee. In 2018, we undertook an in-depth review of our policy and procedures, which produced more detailed protocols. These have been communicated to both staff, beneficiaries and their parents. Safeguarding is also a standing item on our meeting agendas, to ensure that any issues arising are identified and addressed as soon as possible. Trustees are also encouraged to take training in this area.</p>
<p>Over dependency on public funding – Public funding is subject to unpredictable changes in policy and direction, which are beyond our control.</p>	<p>The committee believes in taking a holistic and proactive approach to promoting the future viability of the charity. We have implemented a reserves policy which allows for the possibility that funding will be withdrawn. Use of the NCVO sun tool has allowed us to identify weakness in our sustainable funding strategy and address them. We are also actively pursuing alternative sources of income, including applying to grant making trusts. In tandem with this, the committee is building up expertise in the areas of impact measurement and evidence gathering. These tools should aid us in demonstrating our worth to current and potential supporters.</p>
<p>Trustee recruitment - We are conscious that, as a small body, our pool of resources is limited and that succession planning is problematic.</p>	<p>Following successful appeals, we recruited two new trustees to join us in 2017/18. They bring welcome expertise in primary education and communications.</p>

All areas of significant risk are addressed on an annual basis.

During the course of the year, the committee also considered the following issues:

- communication with funders and supporters
- stakeholder feedback, including improved dialogue with our staff
- promoting the playing of 'endangered instruments'
- evidencing the charity's work and the helpfulness of measuring outcomes
- data protection, the use of digital technology and preparing for GDPR
- conflicts of interest
- progression and continuation following on from a child's first access to music education
- the security of charity assets
- their policy on reserves.

### **External Scrutiny**

In 2019, The Music Centre was subject to evaluation by staff from the Devon Music Education Hub who concluded that,

*'With a well-established weekly music centre, providing a variety of ensemble and progression activities, a strong offer is in place for children and young people drawn from schools across Torbay, South Devon and as far as Plymouth and Cornwall. An experienced team of specialist instrumental teachers provide high quality experiences, with many students progressing to an advanced level of ability and some choosing to pursue music further through county groups and/or further studies.'*

### **Statement of the Responsibilities of the Trustees**

The trustees are required to comply with their obligations under the Charities Act 2011 and the declaration of trust to

- keep accounting records;
- prepare annual statements of account;
- present these statements for audit or independent examination;
- prepare an annual report; and
- provide the Charity Commissioners with such information as is required by law.

## Gift Aid

Every £1 a UK tax payer pays in membership subscriptions	allows The Music Centre to claim 25p from the taxman, providing you sign a gift aid declaration.
<b>This costs you nothing</b>	but earns us £2-3k each year, enough to pay for our premises.
<b>Please sign up if you can</b>	

## How You Can Help

<b>Donate</b>	All donations, large and small, are always welcome and help us maintain financial sustainability.
<b>Volunteer</b>	We can always use more help, particularly at concerts.
<b>Join the committee</b>	An informal commitment where you can contribute as much or little as you feel able.
<b>Become a trustee</b>	We meet 6 times a year and attendance is expected of trustees. We lighten the load by making the meetings as sociable and informal as possible.

If you would like to know more about us and our work, please speak to Moira.

## Public Benefit

The trustees confirm that they have had due regard to the Charity Commission guidance on public benefit when determining the activities of the trust.



## Basis of Preparation

This report has been prepared in accordance with the Charities Act 2011.

**Martin Hill DipPFS**  
**Chairman**  
**22nd January 2022**

**Deborah Blackmore BSc (Hons) ACA**  
**Treasurer<sup>10</sup>**  
**22nd January 2022**

For and on behalf of the committee.

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<sup>10</sup> "Fantastic!"

## **Independent examiner's report**

I report on the accounts of the trust for the year ended 5th April 2021, which are set out on pages 30 to 36.

## **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

## **Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;
- or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Robin James Breeze

Relevant professional qualification or body: MA BA CertEd

Address: 2 Rowe's Barns, Stoke Gabriel, Devon, TQ9 6RT

Date: 22nd January 2022

## Income and Expenditure Account for the Year Ending 5<sup>th</sup> April 2021

		Unrestricted Funds	Restricted Funds	2021	2020
	notes	£	£	£	£
<b>Income</b>					
grants and donations	2	26,032	-	26,032	54,760
members' subscriptions	3	2,280	-	2,280	10,063
gift aid	4	-	-	-	3,415
concert proceeds	5	-	-	-	1,288
sundries		6	-	6	153
<b>Total income</b>		<b>28,318</b>	<b>-</b>	<b>28,318</b>	<b>69,679</b>
<b>Expenditure</b>					
tuition costs	6,7	12,508	-	12,508	15,631
manager's fee		12,245	-	12,245	12,000
premises hire	8	660	-	660	4,515
advertising and publicity	9	-	-	-	4,100
administration		620	-	620	808
insurance		762	-	762	762
working with professional musicians		-	-	-	745
governance		-	-	-	600
concert expenses		-	-	-	372
repairs and music consumables		-	-	-	325
transport		-	-	-	235
sheet music		43	-	43	15
instruments and equipment		-	-	-	-
<b>Total expenditure</b>		<b>26,838</b>	<b>-</b>	<b>26,838</b>	<b>40,108</b>
<b>Net movement in cash funds</b>		<b>1,480</b>	<b>-</b>	<b>1,480</b>	<b>29,571</b>
Cash funds brought forward		81,458	8,051	89,509	59,938
<b>Cash funds carried forward</b>	10	<b>82,938</b>	<b>8,051</b>	<b>90,989</b>	<b>89,509</b>

## Statement of Assets and Liabilities at 5<sup>th</sup> April 2021

		Unrestricted Funds	Restricted Funds	2021	2020
	notes	£	£	£	£
cash at bank		82,938	8,051	90,989	89,509
postage stamps		25	-	25	25
tuck shop stock		70	-	70	70
fixed assets held for charity's own use	11	6,865	-	6,865	7,529
owed by Torbay Music Education Hub and received Apr 2020		-	-	-	11,140
<b>Total assets</b>		<b>89,898</b>	<b>8,051</b>	<b>97,949</b>	<b>108,273</b>

The notes on pages 32 to 36 form part of these financial statements.

Approved by the trustees and signed on their behalf.

Martin Hill DipPFS, Chairman  
22nd January 2022

Deborah Blackmore BSc(Hons) ACA, Treasurer  
22nd January 2022

## Notes to the Accounts

### 1. Accounting Policies

These accounts have been prepared on a receipts and payments basis, under the historic cost convention and in accordance with the relevant sections of the Charities Act 2011. The accounting policies have been applied consistently throughout the current and previous periods.

#### **Depreciation**

Provision for depreciation of fixed assets is made at the following rates based on the estimated useful life of these assets and their residual value:

Instruments	5% of cost per annum
Vehicles and other equipment	25% of cost per annum.

#### **Tuck shop stocks**

Stocks for resale are valued at the lower of cost and net realisable value.

#### **Unrestricted and restricted funds**

Unrestricted funds consist of the general purposes fund and designated funds. Designated funds are funds established by the committee from time to time for specific projects or purposes and are not in any way restricted. Any surplus or deficit will be transferred to/from the general purposes fund when the designated fund is closed.

Restricted funds are funds subject to specific restrictions imposed by the donors or by the purpose of the appeal.

#### **Investments**

Capital of £20k has been invested by the trustees (in accordance with the charity's investment policy) over the medium to long term. No income has been withdrawn from our investments and none is included within these accounts.

## 2. Grants and Donations

	2021	2020
	£	£
Grants	22,640	9,600
Donations	120	160
Legacy from a generous benefactor	3,272	45,000
	<b>26,032</b>	54,760

£11.1k was received from Torbay Music Education Hub in April 2020. This sum was funding for services we delivered in 2019/20.

## 3. Subscriptions

The priority of the committee was to encourage as many young people as possible to continue playing through the pandemic by providing an online service. No subscriptions were charged for our online provision.

## 4. Gift Aid

Claims are made as and when administrative resources allow.

## 5. Concert Proceeds

	2021	2020
	£	£
Summer	-	607
Autumn	-	681
Spring	-	-
	-	1,288

No concert proceeds were raised due to the Covid-19 pandemic.

6. **Employees**

There were no employees during the year (2020: none).

7. **Committee Expenses and Benefits**

Moir Devonport, Graeme Hardman and Marina Kummer were remunerated for their work as members of staff. No other payment was made to committee members.

8. **Premises Hire**

	2021	2020
	£	£
Music Centre	660	2,565
Residential	-	1,950
	<b>660</b>	<b>4,515</b>

At 5<sup>th</sup> April 2019, £672 was still owed in regard of a 2018 event. This was paid during 2019/20.

Rehearsal space was hired for only one term due to the pandemic, and there was no residential.

9. **Advertising and Publicity**

	2021	2020
	£	£
Promotional video	-	4,000
Other expenditure	-	100
	<b>-</b>	<b>4,100</b>

During the 2019-20, the committee decided that an effective way to reach out to schools was by producing a video, using testimony from the young people we work with. This will be shown in local colleges as soon as Covid-19 conditions make that appropriate.

Other publicity initiatives were put on hold until the future is more certain.

## 10. Funds

	Opening balance	Funds allocated	Funds expended	Transfer	Closing balance
	£	£	£	£	£
<b>Unrestricted:</b>					
General purposes	(1,509)		(1,065)		(2,574)
Operating costs	26,000				26,000
Legacy B	45,000	3,272			48,272
Peninsula clarinet choir	6,176		(727)	120	5,569
Working with professional musicians	3,055				3,055
Residential fund	2,736			(120)	2,616
<b>Restricted:</b>					
Clatworthy legacy	8,051				8,051
<b>Total of all funds</b>	<b>89,509</b>	<b>3,272</b>	<b>(1,792)</b>	<b>-</b>	<b>90,989</b>

## 11. Fixed assets

	Instruments	other equipment	total
	£	£	£
<b>Cost</b>			
At beginning of year	11,735	1,437	13,172
Additions	-	-	-
Disposals	-	-	-
<b>At end of year</b>	<b>11,735</b>	<b>1,437</b>	<b>13,172</b>
<b>Depreciation</b>			
At beginning of year	4,282	1,361	5,643
Charge for the year	588	76	664
Disposals	-	-	-
<b>At end of year</b>	<b>4,870</b>	<b>1,437</b>	<b>6,307</b>
<b>Net Book Value</b>			
<b>At 5<sup>th</sup> April 2021</b>	<b>6,865</b>	-	<b>6,865</b>
At 5 <sup>th</sup> April 2020	7,453	76	7,529