TORBAY AND SOUTH DEVON MUSIC CENTRE

England & Wales · Charity number 1069605

Details

Other names	FRIENDS OF DEVON YOUTH MUSIC (SOUTH), TORBAY AND SOUTH DEVON MUSIC CENTRE
Status	Registered
Legal form	Trust
Registered	1998-05-19
Register	View on the Charity Commission register

Contact

Address	C/o Torquay Boys Grammar School Shiphay Manor Drive Torquay TQ2 7EL
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Website	tsdmc.org.uk

Activities

Objects: THE ADVANCEMENT OF MUSICAL EDUCATION BY THE PROMOTION AND SUPPORT OF MUSIC TRAINING AND MUSICAL EVENTS FOR YOUNG PEOPLE UNDER THE AGE OF TWENTY-FIVE YEARS IN THE AREA OF BENEFIT.

Activities: The object of the charity is to advance musical education by promoting and sponsoring musical events - such as concerts - in the Teignbridge, Torbay and Devon education districts.

Classification

- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

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Geography

- **Area of benefit:** DISTRICTS OF TEIGNBRIDGE TORBAY AND SOUTH HAMS IN THE COUNTY OF DEVON
- Devon
- Torbay

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£51,137	£50,479	-	-
2024-04-05	£38,475	£44,448	-	-
2023-04-05	£34,704	£49,986	-	-
2022-04-05	£41,934	£37,675	-	-
2021-04-05	£28,318	£26,838	-	-

Trustees

Name	Role	Appointed
Dr Anne Fairey		2022-07-19
Elizabeth Anne James		2021-01-12
Julia Marie Tanton		2022-07-19
Katherine Amey ACA		2025-01-22
Lisa Joyce Porch		2022-07-19
MARTIN STEWART HILL		
SEAN HINDLE		2025-01-22

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TORBAY AND SOUTH DEVON MUSIC CENTRE

England & Wales - Charity number 1069605

Accounts

Torbay and South Devon Music Centre

www.tsdmc.org.uk

"...an amazing opportunity; an inspired idea..."

Annual Report and Financial Statements
For the year ending 5th April 2025

Torbay and South Devon Music Centre[1]
advancing music education for young people

The committee is pleased to present its report for the year ended 5th April 2025

Torbay and South Devon Music Centre has been supported by:

Devon Music Education Hub
La Motte Charitable trust
Torquay Boys' Grammar School
Brixham C of E Primary School
Oldway Primary School
The Hill Family
The Lee Family
All our members and their parents; The music Centre wouldn't happen without you.

We thank them all.

Devon Music Education Hub

Supported using public funding by

Department for Education

ARTS COUNCIL ENGLAND

[1] **"…. the chance to be part of music making at its best - with others.."**

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Our Objectives - Why What We Do Matters

“Arts and music education are not merely ‘extras’, but central to who we are.”
- Barack Obama

Music plays a key role in the lives of most people, particularly adolescents.

Evidence shows that children who experience high quality musical training have advantages across all school subjects and that participation in music

- enhances positive attitudes towards school, leading to
- higher attendance,
- increased motivation and
- improved behaviour.

The Music Centre provides an important, complementary service that encourages children to continue enjoying and benefitting from their playing.

We believe that group music making, amongst people of all backgrounds, offers the opportunity to

- engage in wider cultural experiences,
- explore new ideas,
- broaden experience and
- encourage tolerance.

Our data shows that some young people stay with us for as long as 10 years, demonstrating that The Music Centre is an important part of their lives through childhood and adolescence. Playing in an ensemble contributes to feelings of

- social inclusion,
- self-confidence and
- aspiration.

Our members learn about

- teamwork,
- communication and
- relating to others in a positive way.

But above all else, The Music Centre allows children to have fun.

The National Plan for Music Education

"When young people make music together, they work toward a common goal that has the potential to change lives profoundly for the better." - The National Plan for Music Education

Through its collaboration with the Devon and Torbay Music Education Hub, The Music Centre is engaged in delivering some aspects of the National Plan.

- In providing a variety of ensembles, we ensure that children have an opportunity to make music with others, and that music education is supported outside schools.
- Our concerts provide an opportunity for children to perform regularly.
- By offering ensembles of varying standard, we give children the opportunity to progress along clearly signposted routes.
- We guide young people to other live music making opportunities. More experienced members have played with county ensembles and with Torbay Symphony Orchestra.
- Our bursaries and subsidies help children from all backgrounds to learn to play, and to progress, by making our ensembles affordable.
- Older members provide inspiring role models for younger ones.
- We ensure all members can learn from specialist instrumental teachers, and that enhanced experiences are available through providing access to specialist ensembles and instruments.
- The use of specialists ensures that our teaching is of a high quality.
- Through us, Hubs can deliver an offer that reaches beyond school boundaries and draws on additional expertise.
- We allow children to experience a range of musical genres and activities and stretch their boundaries.
- We provide teaching and progression routes beyond what individual schools can offer. These experiences can be broader and more challenging.
- These opportunities are not one-offs; they allow for continuous and ongoing progression.

- Residential weekends and attendance at specialist events allow our members to benefit from expert tuition, and to experience high quality playing at large scale events, at prestigious venues and with professional musicians.

- Our feedback demonstrates that our members experience enjoyment and success through all their stages of musical learning.

And that's what matters to us the most.

The objectives of the trust are established in our declaration of trust of 14th April 1998, as varied 22nd May 2012.

The trust's purpose is the advancement of musical education in South Devon by the:

- promotion and support of music training; and
- staging of musical events for young people in the area.

Activities - What We Do

Torbay and South Devon Music Centre operate under that name and as the Peninsula Clarinet Choir. We have approximately 90 members.

The Music Centre provides an opportunity for its members to enjoy playing their instruments and improve their musical skills by performing together. Orchestras and bands are led by experienced musicians and there are opportunities to play in concerts as well as weekly rehearsals. There are groups for players of all standards and all ages, though our focus is on the under 25s.

We also offer members the chance to try new and endangered instruments (such as piccolo, cor anglais, contrabass clarinet) and to become familiar with a greater range of musical styles.

Each term's work culminates in a concert performance staged in front of a live audience. This allows all our students to play in separate ensembles and the full orchestra. Senior students experience participation in a high-quality musical production whilst the more junior members not only participate but are inspired to strive for future success and development. This year we have performed two concerts in The Centenary Hall at TBGS and one outdoor concert on The Terrace, The Old Manor House, TBGS.
Our groups have also participated on the Music Hub stage at The Devon County Show and have been involved with Music For Youth events in Birmingham's Symphony Hall and The Royal Albert Hall, London.

Termly, each group presents a prize to the most deserving member and a "Young Musician of the Year Award" is presented to the member who has made the greatest contribution to The Music Centre overall.

This year it was given to Alistair Jamson and Grace Deam both from our Reed Ensemble and Orchestra who both leave us after many years of membership at Music Centre to go off to different universities. We wish them both well for their future studies and music making!

The Peninsula Clarinet Choir draws its membership from clarinet enthusiasts across the region, meeting approximately monthly at various venues. It also holds a residential weekend with a professional masterclass and recital; and attends the single reed day at Wells Cathedral School.

Here they are on their annual residential in January 2025 at Pixies Halt, Dartmoor.

The committee is determined to ensure that as many young people as possible can access our service. To this end we

- operate a bursary system remitting subscriptions in cases of financial hardship,
- subsidise the cost of our residential weekends; and
- have adopted an equal opportunities policy.

Everyone is welcome[2] at The Music Centre without regard to gender, religion, sexuality, or ethnicity.

Low Membership Fees for beginner musicians.

Low membership fees are also important to us. The Music Centre is pleased to implement a scheme to support free membership for those in receipt of free school meals, funded by Devon Music Education Hub. It has also made it possible to offer subsidised membership of Fast Forward groups (for very young musicians) for £30 a term.
Membership for more advanced groups is £45 per term with siblings charged at the lower £30 rate.

[2] **"...giving children of all ages and abilities the chance to take part."**

Review of Developments and Achievements

Rehearsals, Concerts and Events

Summer Term 2024

The Devon County Show 2024

The Peninsula Clarinet Choir performed at the Devon County Show despite the torrential rain with a great programme and super sound. Well done PCC for keeping the music going no matter what!

MFY Event July 2024

Our Youth Strings, after going to the regional event in March, were invited to play at the Symphony Hall in Birmingham for the MFY National Festival. Here they are backstage before going on to perform. A great experience for all of them and they did TSDMC proud!

Summer Term Concert 2024

The weather was not dry enough for us to play outside for our outdoor end of summer term concert on the terrace at TBGS in July. So, we used our wet weather plan and moved into the Centenary Hall instead. Highlights included the violins from Oldway Primary joining our Fast Forward group and a percussion solo by Arthur. With all our ensembles playing it was a fantastic celebration of all the hard work this year by all at TSDMC.

Mid Summer Music Event 2024

This sucessful event again enabled children of 7-18 years to come to try orchestral instruments with our tutors giving workshops and master classes on each of the four instrument families. We had 32 children over the 2 day event. We also had some of our current members joining in, helping out with the workshops and performing in the master classes

Autumn Term 2024

Highlights of the **Autumn Term Concert** at the end of November were Fast Forward groups being joined by Kings Ash Academy violins, and musicians from every group at TSDMC playing together in an orchestra that would then play at the Royal Albert Hall in the Music for Youth Proms. This was on top of all our groups playing a great programme of pieces from a wide range of composers and music genres.

Jazz Workshop November 2024

Our last week of term was a wonderful workshop to explore Jazz music. We worked with professional musicians Vincent Touret and Joshua Cusworth and welcomed non-members in to join us.
Vincent specialised in street music after graduating in trombone in a classical conservatoire in France. For 20 years he has created numerous joyful street bands with children, with teenagers and with amateur adults alongside touring with the pro Latin street band La Belle Image Fanfare.
Now living in England, he joined the creatives street bands Tongues of Fire and Little Big Horns, runs the Big Friendly Street Band in primary school and some street music workshops about playing together, improvising, welcoming all ages and abilities to make some joyful big sounds!

London based Joshua Cusworth started playing trumpet at the age of 7. During his time as a Drapers Company Scholar at the Royal College of music, he studied classical trumpet with Kate Moore, Jason Evans, Mark Calder, and Dan Newell, jazz trumpet with Mark Armstrong, and Martin Shaw, and baroque trumpet with Paul Sharp.
He has performed many venues in the UK and abroad. His biggest achievements so far playing alongside the world-renowned trumpeter Hakan Hardenberger in a double trumpet concerto with London Symphony Orchestra as well as playing with the Philharmonia Orchestra in London. Alongside performing, Joshua holds an ABRSM diploma in Trumpet teaching, working with the Tri-Borough Music Hub, InDeep Music Therapy and Royal College of Music Sparks Programme to deliver successful private trumpet lessons and workshops to people of all ages.

Music for Youth (MFY) Proms 2025 Create Project

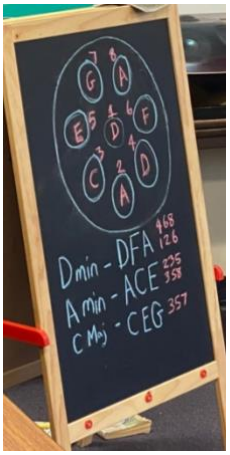
Music for Youth is a national youth music charity working with young people aged 25 and under across the UK. Their vision is to ensure that every young person in the UK can achieve their musical potential by performing the music they love. They believe that music, and the chance to participate in high-quality musical activities, should be open to every young person.

On Wednesday 27th November 2024 TSDMC took two coaches of their musicians and their families and went to London to play at the Royal Albert Hall in the Creative Project pieces. Our members ranged from 7-25 years old. Musicians from every group at Music Centre were involved. Some of our members had never been to London before and here they were playing in such an iconic performance venue with other young musicians from all over the UK.

What an amazing day. Thank you so much! The Royal Albert Hall was incredible, and it was a great experience to be there…It was the best day of my life. – A note from one of TSDMC aged 8.

Spring Term 2025

World Music Workshop February 2025 The second of our Exploring Music workshops was all about World Music. We worked with local professional musician Lynton Forster with his handmade Handpans and our own Tom Deam and Colin Bellworthy on rhythms from around the world.



Spring Term Concert March 2025

The Spring term concert highlights included solos from Arthur and Isabella on the xylophone, Samara on the violin, and a family trio of John on cello, Max on violin and their dad Marios on piano. Peninsula Clarinet Choir shared their music with the rest of Music Centre, and all our groups showed their hard work and enjoyment of music making. Fast Forward and the Orchestra joined together to play Milestones a classic jazz piece in the final section of the concert with the orchestra finishing with the Great Escape by Elmer Bernstein.

Members

Involving as many young people as possible in our work has long been a priority for the committee and we are determined to see our membership increase.

Fast Forward[3]

To this end we have undertaken a number of projects, including satellite groups, to reach out to primary schools in the Bay. The Music Centre has built on the success of the established “Fast Forward” group aimed at primary school children. This group has attracted very young people, learning to play musical instruments for the first time. We have been delighted to welcome these new members both to weekly rehearsals and to the termly concerts where they have done themselves proud.
This year this took the form of an Orchestra for All, based on our existing Fast Forward group, now held on Tuesdays after school from 4-5pm at Oldway Primary School in Paignton and our Thursdays after school in Brixham C of E Primary. These children joined together with the Fast Forward group from Music Centre to perform in the Summer, Autumn and Spring concerts. We continue to build on these numbers.

We are also pleased to report that a number of these younger students have progressed sufficiently to become full members of The Music Centre and join more advanced groups.

We have members from over 25 different local schools, (primary and secondary) and children who are home educated. We have members who play with Devon Youth Music Groups and with the National Youth Orchestra

As always, our members continue to impress. Congratulations to all those who passed grade exams this year including:

Arthur (drum kit), Rosie (piano), Imogen (flute), Cora Mae (piano and trombone), Will (violin), Benji (trombone), Bertie (theory), Thomas (trombone), Hannah (cello), Henry (French Horn), Max (violin), Dylan (violin), Samson (tuned percussion), Isabella (tuned percussion).

Communication with all our members continues to be key. We have continued to develop our online membership forms and emails and social media have proved invaluable to the continuation of our

[3] **“We really enjoy being part of the Music Centre family.”**

provision. Future online communication and website development will be part of our plans looking forward.

Adult participation in centre activities continues, with appropriate regard to our safeguarding policy. The presence of adults strengthens the family atmosphere of the Centre, using work skills to benefit the charity. The committee is grateful for time and effort given.

Alumni News

Our congratulations and best wishes also go to former members

- Jack Oades (violin), who was the winner of the Buckfast Abbey Millennium Composition Competition;

- Ellie Kendall (flute and sax), who, as part of her master's degree, has played with the Gothenburg and Helsingborg Symphony Orchestras.
- Jake Downs (viola), continuing doctoral musicology research at Sheffield University.
- Jason Hill (clarinet), graduating with a master's in orchestral performance at the Royal Welsh College of Music and Drama, and performing with the National Orchestra of Wales; Now plays with Barndon Hill
- Sophie Williams (cello), at the Royal Welsh College, studying music.
- Sebastian Boot (clarinet), graduated in music at Cardiff University; Sebastian Boot (Clarinet), one of our past Young Musician of the Year composed and then conducted music at the Peninsula Clarinet Choir residential 2022.

- Poppy Bell (violin), now in the Royal Marines Band Service.
- Hannah Capstick (flute), now studying music at the University of Oxford.
- Hannah Spear (flute) studying music at Royal Holloway, University of London.

"As a previous member of the Music Centre, attending for 8 years, I am full of gratitude for all the Music Centre has done to further and encourage my musical education." – Hannah Capstick

Our best wishes go to all those who are applying to university this year and wish them every success in their studies and music making.

Staff[4]

The trustees are convinced of the importance of recruiting and retaining highly qualified staff, who are as passionate about music education as the committee itself.

Brass Ensemble	Hannah Spooner BMus(hons) GRNCM PGCE (secondary music)
Percussion Ensemble	Colin Bellworthy BMus(Hons) ATCL LTCL FTCL
Fast Forward Group (for very young musicians)	Tom Deam BA(Hons) PGCE Dip.ABRSM
Flute Choir	Claire Hindle BA(Hons)
Reed Choir	Marina Kummer BA(Hons) Cert.Ed.
Concert Orchestra	Helen Wills ALCM Suzuki Level 2
Youth Strings	Goska Kosmaczewska BA(Hons)
Youth Orchestra	Moira Devonport BEd (Hons)
Fast Forward Orchestra for All Oldway and Brixham	Sharon Cusworth BEd(Hons) Mark Farrin BA Moira Devonport BEd (Hons)
Peninsula Clarinet Choir	Marina Kummer BA(Hons) Cert.Ed Graeme Hardman BA(Hons) PGCE

Marina Kummer is an established arranger and has a body of works in print.

As Faculty Leader for Creative Media at Brixham College, Graeme Hardman is an experienced classroom teacher and musician.

Tom Deam is a member of the Gustav Benzel Hot Club, a Gypsy Jazz / Klezmer band. He also once played fiddle for a colony of seals.

Marina Kummer plays with Torbay Symphony Orchestra and Moira Devonport is a member of Exeter Symphony Orchestra.

We would like to thank the staff for their unfailing professionalism and good-natured support throughout the year, and hope they are looking forward to the next one as much as we are.

[4] **"The dedication of the staff is wonderful…"**

Volunteers

Our volunteers play a vital role in the life of The Music Centre and the trustees are very grateful for all the support they receive:

- The members of the committee are an invaluable sounding board;
- Our external advisors provide expert opinion;
- The first aiders help keep our members safe;
- Our team of concert volunteers sell tickets and provide refreshments, helping create the inclusive and welcoming atmosphere that our members enjoy.

All our volunteers are a source of enthusiasm and inspiration. The trustees couldn't manage without them, and we thank them all for their important contribution.
More volunteers are always welcome.

The Clatworthy Legacy

In 2014, The Music Centre was very pleased to be awarded £7,000 from the estate of the late Mr Henry Clatworthy. This sum is dedicated to promoting the playing of the oboe, and related instruments, and to this end The Music Centre[5] provides a specialist teacher to give subsidised tuition. We are actively looking for children to take up double reed instruments.

Conventions, Conferences and Training

TSDMC was represented at the Devon and Torbay Music Conference held at Buckfast Abbey Conference Centre and flyers were given to participating music teachers from across the area.
Training has been undertaken on communications, safeguarding and website management.
Music Centre continues to invest in DBS checks this year, not only making sure staff are checked but all of our trustees who are present at Music Centre as well. As we believe safeguarding is everyone's responsibility.

[5] **"...what an asset we have in South Devon!" - Stover School**

Music Education Hubs

Following the restructuring of the local Music Hubs, we have been glad to continue our collaboration with the Devon Music Education Hub, working as one of their delivery (Hub-Supported) partners. This relationship is strengthened by our staff member, Tom Deam being part of the board of the Hub.

The trustees would like to record their thanks to the Music Education Hub for all their support. We look forward to further collaboration in the years to come.

Background information on:
Devon Music Education Hub works with schools, music educators and a range of local, regional and national partner organisations to provide an inclusive, diverse and relevant music education offer for all children and young people. As part of a network of Music Education Hubs across England, we are supported using public funding from the DfE and Arts Council England.

Devon County Council is the Hub Lead Organisation (HLO) for Devon Music Education Hub, which covers the upper tier local authority areas of Devon, Plymouth and Torbay. As the HLO, we are tasked with delivering the vision, aims and strategic functions of the National Plan for Music Education, and responsible for reporting to DfE and Arts Council England.

Devon Music Education Hub Advisory Board
Devon Music Education Hub Advisory Board provides strategic direction and ensures the Hub is fulfilling its Vision, Mission and Objectives, as well as ensuring the statutory governance requirements set out in the Arts Council England Relationship Framework are fulfilled.

Hub-supported partners
Devon Music Education Hub-supported partners are organisations delivering or enabling music education opportunities for children and young people in Devon, Plymouth and Torbay. They are valued as part of the rich music education ecosystem that contribute to the delivery of the Hub's Local Plan for Music Education.

Devon Music Education Hub

Financial Review - How We Spent Your Money

Expenditure

Our total expenditure for the year was £50479, slightly more than in the previous year.

As ever, staffing and premises costs form the bulk of our expenditure. We pride ourselves on the quality of our teaching, management and musicianship and make no excuse for the sums we spend. Our staff are our greatest asset.

The committee would like to thank Moira for her tireless work and all our staff for their patience during the course of the year.

Of course, our staff need a venue in which to work and, as always, premises hire has been a significant expense, this year amounting to £3938. This is a reduction due to a change of the Brixham venue and events held this year.

Of the £960 spent on administration, governance and insurance, half of this cost is insurance. We appreciate the importance of protecting our members, the public and the charity's assets and take expert advice to ensure we have appropriate cover.

We increased our spending by worked with some amazing professional musicians on top of our fantastic regular professional staff this year. This enabled us to continue to provide even more outstanding musical experiences for our members and other local young people.

Income

Our total income for the year was £51137, with grants and donations (£31533) and members' subscriptions (£13414) our principal sources of funds. The committee has highlighted the lack of diversity in our income streams and addressing this risk to the charity continues to be a major focus in our risk management strategy.

The use of the gift aid scheme provides a welcome boost to our finances, and we encourage our members to sign up to the scheme whenever possible.

Our Reserves - Where We Go Next

The trust holds both restricted and unrestricted reserves as detailed in the financial statements.

Unrestricted funds are held to:

- meet costs arising at short notice, such as instrument repairs;
- cover ongoing costs incurred in running Music Centre and the Clarinet Choir, including staff fees and premises hire; and
- meet the costs of projects as directed by the trustees.

Restricted reserves have been given to meet specific areas of expenditure as described in the financial statements.

The charity holds total reserves of £94978 of which £7101 are restricted. The movement on and size of the reserves are described in the financial statements. Reserves are utilised as and when volunteers become available to undertake projects, with no fixed timescale.

Operating Costs

The trustees decided to hold our operating costs reserve at £27k to meet potential, unfunded operating costs. This represents 2 terms' costs and is intended to provide a financial breathing space if external funding is withdrawn.

Peninsula Clarinet Choir

Peninsula Clarinet Choir is expected to be financially self-supporting and generates, and spends, its own funds under the umbrella of The Music Centre.

Double Reed Playing

The Clatworthy legacy of £7101 will continue to provide opportunities for double reed playing.

Publicity and Communications

The committee is very aware that the members are the lifeblood of our organisation and that attracting new young musicians is vital. Accordingly, we set aside £3k to fund improvements to our literature and other publicity vehicles. Building on previous investments we will be looking at refreshing the website and promotional videos to be used on social media, at conferences and in schools over the next year.

Refreshing this reserve will be considered at forthcoming trustees' meetings, taking account of the current needs.

Residential Weekends

Residential weekends provide a welcome and valuable opportunity for members to spend time with like-minded friends and to focus on their playing for extended periods. They are also a forum in which young musicians can learn from, and interact with, professional players in an informal environment. The committee is keen to support these events and make them accessible to as many students as possible.

In order to make our reserves work as hard as possible for us, the committee has invested £20k in an ethical fund managed by a specialist provider. The choice of amount and the nature of the fund reflects the trustees' investment policy: £20k is sufficient to increase the diversity of our assets, without incurring excessive risk. The investment continues to increase and at present is £32751.

Torbay and South Devon
Music
Centre

www.tsdmc.org.uk

The Committee and Trustees - Who We Are

The Music Centre committee has a number of different elements, all working together for the furtherance of the charity's aims. The ethos has always been one of inclusive, happy and equal collaboration, something for which the trustees are very grateful.

The members of the committee during the year were:

Chair and trustee	Lisa Portch
Treasurer and trustee	Martin Hill DipPFS
Member and trustee	Elizabeth James BA(Hons) PGCE
Member and trustee	Marie Tanton M.Litt
Member and trustee	Dr Anne Fairey BM FRCP FFPM
Member and trustee	Katherine Amy
Member and trustee	Sean Hindle
Member and parent representative	David Spear
Member and Student representative	Daniel Spear
Member and Manager	Moira Devonport BEd (Hons)
Member and primary education representative	Louise Darvid BA(Hons) PGCE
Member and staff representative	Marina Kummer BA(Hons) Cert.Ed.
Member and secondary education representative	Graeme Hardman BA(Hons) PGCE

The committee devises the strategic direction of the trust, and the manager works under the direction of the committee. However, all responsibility for the management and conduct of the charity rests with the trustees alone.[6]

Committee members advise the trustees in their decision making, bringing a wider range of views and professional opinion to the table. No formal roles are assigned to committee members in recognition of their other responsibilities, away from The Music Centre, but their support is invaluable.

Trustees are appointed at a special meeting, serving for a period of three years. In making new appointments, the existing trustees take into account the residence, employment, occupation and specialist knowledge or personal qualifications of each candidate.

[6] **"...well led and managed and offers excellent progression opportunities..."**

All the trustees and committee members give their time for free and no remuneration or expenses are paid to them. As a committee, we are always pleased to receive expressions of interest and are happy to discuss membership further.

Advisors

Safeguarding [7]	Christine Franklin BA (Hons) Diploma in Psychology Devon Music Education Hub Lead Lewis Gibbs
Insurance	Making Music Making Music is the trading name of the National Federation of Music Societies, a company limited by guarantee registered in England and Wales no. 308632. Registered charity in England and Wales no. 249219 and in Scotland no. SC038849.
Banking	Lloyds TSB plc
Independent Examiner	Michael Walkden MAAT, Walkden Accountancy Services

[7] **"...secure and positive…"**

Governance - How We Work

Contact details:

Web	http://tsdmc.org.uk
Email	torbayandsouthdevonmusiccentre@gmail.com
Facebook	https://www.facebook.com/TSDMusicCentre
Instagram	torbaymusiccentre
Telephone	07862 922739
Post	c/o Torquay Boys' Grammar School, Shiphay Manor Drive, Torquay, TQ2 7EL

Legal Status

Torbay and South Devon Music Centre is a charitable trust, constituted by deed, and registered with the Charity Commission and HM Revenue and Customs.

Other Memberships, Affiliations and Registrations

Arts Council England
National Council for Voluntary Organisations
Making Music
LawWorks
National Centre for Diversity
Musicians Union
Sound Connections
Music for Youth

Both the treasurer and manager report to the committee at each meeting, where members review the financial position and day-to-day running of The Music Centre. An annual budget is agreed at the start of each new financial year and used to monitor both income and expenditure as that year unfolds. The committee members make extensive use of Charity Commission guidance, and other resources, to inform their discussions and ensure they are acting in accordance with best practice and the public benefit.

Devon Music Education Hub
Supported using public funding by
Department for Education
ARTS COUNCIL ENGLAND

Our Ethos

The committee has considered and adopted the seven principles of standards in public life or 'Nolan Principles'. These are:

- **selflessness**: Committee members have a duty to act in the best interest of the organisation as a whole. They should not do so in order to gain financial or other material benefits for themselves, their family, their friends or the organisations they come from or represent;

- **integrity**: Committee members should not place themselves under any financial or other obligation to outside individuals or organisations that might influence them in the performance of their duties;

- **objectivity**: In carrying out their duties, including making appointments, awarding contracts, or recommending individuals for rewards and benefits, committee members should make choices on merit;

- **accountability**: Committee members are accountable for their decisions and actions to the public, funders and service users. They must submit themselves to whatever scrutiny is appropriate to their role;

- **openness**: Committee members should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands;

- **honesty**: Committee members have a duty to declare any interests relating to their role and to take steps to resolve any conflicts arising in favour of their trustee role; and

- **leadership**: Committee members should promote and support these principles by leadership and example.

  (Source: National Council for Voluntary Organisations)

Risk Management

The trustees are responsible for identifying and managing risks faced by The Music Centre and are assisted in this by the committee and external advisors. At present, the areas of highest risk are considered to be:

risk	mitigated by
Safeguarding – As young people, our beneficiaries are vulnerable, and this is an ongoing risk we face. The committee fully appreciates the importance of maintaining best practice in this area.	Involvement of a qualified practitioner to advise the committee. In 2018, we undertook an in-depth review of our policy and procedures, which produced more detailed protocols. These have been communicated to both staff, beneficiaries and their parents. This is updated annually, and all staff and trustees are expected to keep up to date with policies and procedures as safeguarding is everyone's responsibility. Safeguarding is also a standing item on our meeting agendas, to ensure that any issues arising are identified and addressed as soon as possible.
Over dependency on public funding – Public funding is subject to unpredictable changes in policy and direction, which are beyond our control.	The committee believes in taking a holistic and proactive approach to promoting the future viability of the charity. We have implemented a reserves policy which allows for the possibility that funding will be withdrawn. We are also actively pursuing alternative sources of income, including applying to grant making trusts. In tandem with this, the committee is building up expertise in the areas of impact measurement and evidence gathering. These tools should aid us in demonstrating our worth to current and potential supporters.
Trustee recruitment - We are conscious that, as a small body, our pool of resources is limited, and that succession planning is problematic.	Following successful appeals, we recruited two new trustees to join us in 2024. They bring welcome expertise in charity governance and in accountancy. We will be appealing for more trustees this year.

All areas of significant risk are addressed on an annual basis.
During the course of the year, the committee also considered the following issues:

- communication with funders and supporters
- stakeholder feedback, including improved dialogue with our staff
- promoting the playing of 'endangered instruments'
- evidencing the charity's work and the helpfulness of measuring outcomes
- data protection, the use of digital technology and online safety
- conflicts of interest
- progression and continuation following on from a child's first access to music education
- the security of charity assets
- their policy on reserves.

External Scrutiny

The Music Centre was subject to evaluation by staff from the Devon Music Education Hub who concluded that,

'With a well-established weekly music centre, providing a variety of ensemble and progression activities, a strong offer is in place for children and young people drawn from schools across Torbay, South Devon and as far as Plymouth and Cornwall. An experienced team of specialist instrumental teachers provide high quality experiences, with many students progressing to an advanced level of ability and some choosing to pursue music further through county groups and/or further studies.'

Statement of the Responsibilities of the Trustees

The trustees are required to comply with their obligations under the Charities Act 2011 and the declaration of trust to

- keep accounting records;
- prepare annual statements of account;
- present these statements for audit or independent examination;
- prepare an annual report; and
- provide the Charity Commissioners with such information as is required by law.

Gift Aid

Every £1 a UK taxpayer pays in membership subscriptions	allows The Music Centre to claim 25p from the taxman, providing you sign a gift aid declaration.
This costs you nothing	but earns us £2-3k each year, which goes towards paying for our premises.
Please sign up if you can	

How You Can Help

Donate	All donations, large and small, are always welcome and help us maintain financial sustainability.
Volunteer	We can always use more help, particularly at concerts.
Join the committee	An informal commitment where you can contribute as much or little as you feel able.
Become a trustee	We meet 6 times a year and attendance is expected of trustees. We lighten the load by making the meetings as sociable and informal as possible.

If you would like to know more about us and our work, please speak to Moira.

Public Benefit

The trustees confirm that they have had due regard to the Charity Commission guidance on public benefit when determining the activities of the trust.

Basis of Preparation

This report has been prepared in accordance with the Charities Act 2011.

Lisa Porch
Chair
22nd January 2025

Martin Hill DipPFS
Treasurer
22nd January 2025

For and on behalf of the committee.

We are[8]

Torbay and South Devon Music Centre

www.tsdmc.org.uk

[8] **"Fantastic!"**

Torbay and South Devon Music Centre

Independent Examiner's Report

Independent Examiner's Report

I report to the accounts of the trust for the year ended 5th April 2025, which are set out on pages 3 to 7:

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusal items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention whoch gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;
- or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Michael Walkden MAAT Mywalkden

Date: 04/02/26

Income and Expenditure Account for the Year Ending 5th April 2025

	Notes	Unrestriced	Restricted	2025	2024
		£	£	£	£
Income					
Grants and Donations	2	31,533	-	31,533	20,766
Members Subscriptions	3	13,414	-	13,414	15,183
Concert proceeds		2,346	-	2,346	2,147
Event income		3,542		3,542	-
Sundries		302	-	302	379
TOTAL INCOME		**51,137**	**-**	**51,137**	**38,475**
Expenditure					
Tuition costs		24,393	-	24,393	22,948
Manager's fee		14,237	-	14,237	14,179
Premises Hire		3,938	-	3,938	4,158
Event expenses		3,980		3,980	-
Administration		468	-	468	739
Insurance		492	-	492	602
Working with Professional Musicians		2,821	-	2,821	1,616
Governance		-	-	-	47
Repairs and Music Consumables		-	-	-	-
Instrument purchase		-	-	-	950
Sheet Music & Hire		150	-	150	159
TOTAL EXPENDITURE		**50,479**	**-**	**50,479**	**45,398**
Net movement in cash funds		**657**	**-**	**657**	**(6,923)**
Cash funds b/fwd		45,944	7,101	53,045	59,968
Cash funds c/fwd		46,601	7,101	53,702	53,045

Statement of Assets and Liabilities

	Notes	Unrestriced	Restricted	2025	2024
		£	£	£	£
Cash funds					
Cash at Bank		46,601	7,101	53,702	53,045
Investment CCLA	8	32,751	-	32,751	31,850
Total cash funds		**79,352**	**7,101**	**86,453**	**84,895**
Postage Stamps		-	-	-	25
Tuck Shop Stock		70	-	70	70
Fixed Assets held for own use	7	8,454	-	8,454	7,711
TOTAL ASSETS		**87,877**	**7,101**	**94,978**	**92,702**

Approved by the trustees and signed on their behalf

Lisa Portch (Chairman) 2025

Martin Hill DipPFS (Treasurer) 2025

Notes to the accounts

1. Accounting Policies

These accounts have been prepared on a receipts and payments basis, under the historic cost convention and in accordance with the relevant sections of the Charities Act 2011.
The accounting policies have been applies consistently throughout the current and previous periods.

Depreciation
Provision for depreciation of fixed assets is made at the following rates based on the estimated useful life of these assets and their residual value. Assets are not depreciated in the year of purchase:

Instruments	5% of cost per annum
Vehicles and other equipment	25% of cost per annum

Tuck shop stocks
Stocks for resale and valued at the lower of cost and net realisable value.

Unrestricted and restricted funds
Unrestricted funds consist of the general purposes fund and designated funds. Designated funds are funds established by the committee from time to time for specific projects or purposes and are not in any way restricted. Any surplus or deficit will be transferred to/from the general purposes fund when the designated fund is closed.
Restricted funds are funds subject to specific restrictions imposed by the donors or by the purposes of the appeal.

2. Grants and Donations

	2025	2024
	£	£
Grants	31,323	20,641
Donations	210	125
	31,533	20,766

3. Subscriptions

The priority of the committee was to encourage as many young people as possible to come to music centre. This year holding extra workshops to explore different styles of music and worked with Music For Youth (MFY).

We charged subscriptions for 3 full terms in 2024-25.

4. Concert Proceeds

Concert proceeds were higher for this year due in part to reintroduction of resfreshments for audience members and performers at events, and WCET local school musician group participation after tuition which is included in these accounts.

5. Tuition Costs

	2025	2024
	£	£
Total Tuition costs	24,393	22,948

Tuition costs have increased this year due to additional workshops and events in the year.

6. Employees

There were no employees during the year (2024: none).

7. Fixed Assets

	Instruments	Other equipment	Total
Cost			
As at 6 April 2024	15,143	1,437	16,580
Additions	1,500	-	1,500
Disposals	-	-	-
As at 5 April 2025	16,643	1,437	18,080
Depreciation			
As at 6 April 2024	7,432	1,437	8,869
Depreciation Charge	757	-	757
Eliminated on disposal			-
As at 5 April 2025	8,189	1,437	9,626
Net Book Value			
As at 6 April 2024	7,711	-	7,711
As at 5 April 2025	8,454	-	8,454

The purchase in the year relates to percussion donated and therefore does not form part of the income and expenditure which is based on cash movements.

8. Investments

	2024	Movement	2025
CCLA Investment	31,850	901	32,751

The CCLA investment has been revalued at the year end at the closing bid price as at 5th April 2025. The amount is unrestricted.

9. Committee Expenses and Benefits

Moira Devonport and Graeme Hardman were remunerated for their work as members of staff. No other payments were made to committee members.

Torbay and South Devon Music Centre

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TORBAY AND SOUTH DEVON MUSIC CENTRE

England & Wales - Charity number 1069605

Accounts

Torbay and South Devon Music Centre

www.tsdmc.org.uk

"...an amazing opportunity; an inspired idea..."

Annual Report and Financial Statements
For the year ending 5th April 2024

Torbay and South Devon Music Centre[1]
advancing music education for young people

The committee is pleased to present its report for the year ended 5th April 2024

Torbay and South Devon Music Centre has been supported by:

Devon and Torbay Music Education Hub
La Motte Charitable trust
Torquay Boys' Grammar School
Brixham C of E Primary School
Oldway Primary School
The Hill Family
The Lee Family
All our members and their parents; The music Centre wouldn't happen without you.

We thank them all.

Devon Music Education Hub

Supported using public funding by

Department for Education

ARTS COUNCIL ENGLAND

[1] **"…. the chance to be part of music making at its best - with others.."**

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Our Objectives - Why What We Do Matters

"Arts and music education are not merely 'extras', but central to who we are."
- Barack Obama

Music plays a key role in the lives of most people, particularly adolescents.

Evidence shows that children who experience high quality musical training have advantages across all school subjects and that participation in music

- enhances positive attitudes towards school, leading to
- higher attendance,
- increased motivation and
- improved behaviour.

The Music Centre provides an important, complementary service that encourages children to continue enjoying and benefitting from their playing.

We believe that group music making, amongst people of all backgrounds, offers the opportunity to

- engage in wider cultural experiences,
- explore new ideas,
- broaden experience and
- encourage tolerance.

Our data shows that some young people stay with us for as long as 10 years, demonstrating that The Music Centre is an important part of their lives through childhood and adolescence. Playing in an ensemble contributes to feelings of

- social inclusion,
- self-confidence and
- aspiration.

Our members learn about

- teamwork,
- communication and
- relating to others in a positive way.

But above all else, The Music Centre allows children to have fun.

The National Plan for Music Education

"When young people make music together, they work toward a common goal that has the potential to change lives profoundly for the better." - The National Plan for Music Education

Through its collaboration with the Devon and Torbay Music Education Hub, The Music Centre is engaged in delivering some aspects of the National Plan.

- In providing a variety of ensembles, we ensure that children have an opportunity to make music with others, and that music education is supported outside schools.
- Our concerts provide an opportunity for children to perform regularly.
- By offering ensembles of varying standard, we give children the opportunity to progress along clearly signposted routes.
- We guide young people to other live music making opportunities. More experienced members have played with county ensembles and with Torbay Symphony Orchestra.
- Our bursaries and subsidies help children from all backgrounds to learn to play, and to progress, by making our ensembles affordable.
- Older members provide inspiring role models for younger ones.
- We ensure all members can learn from specialist instrumental teachers, and that enhanced experiences are available through providing access to specialist ensembles and instruments.
- The use of specialists ensures that our teaching is of a high quality.
- Through us, Hubs can deliver an offer that reaches beyond school boundaries and draws on additional expertise.
- We allow children to experience a range of musical genres and activities and stretch their boundaries.

- We provide teaching and progression routes beyond what individual schools can offer. These experiences can be broader and more challenging.

- These opportunities are not one-offs; they allow for continuous and ongoing progression.

- Residential weekends and attendance at specialist events allow our members to benefit from expert tuition, and to experience high quality playing at large scale events, at prestigious venues and with professional musicians.

- Our feedback demonstrates that our members experience enjoyment and success through all their stages of musical learning.

And that's what matters to us the most.

The objectives of the trust are established in our declaration of trust of 14th April 1998, as varied 22nd May 2012.

The trust's purpose is the advancement of musical education in South Devon by the:

- promotion and support of music training; and
- staging of musical events for young people in the area.

Activities - What We Do

Torbay and South Devon Music Centre operate under that name and as the Peninsula Clarinet Choir. We have approximately 90 members.

The Music Centre provides an opportunity for its members to enjoy playing their instruments and improve their musical skills by performing together. Orchestras and bands are led by experienced musicians and there are opportunities to play in concerts as well as weekly rehearsals. There are groups for players of all standards and all ages, though our focus is on the under 25s.

We also offer members the chance to try new and endangered instruments (such as piccolo, cor anglais, contrabass clarinet) and to become familiar with a greater range of musical styles.

Each term's work culminates in a concert performance staged in front of a live audience. This allows all our students to play in separate ensembles and the full orchestra. Senior students experience participation in a high-quality musical production whilst the more junior members not only participate but are inspired to strive for future success and development. This year we have performed two concerts in The Centenary Hall at TBGS and one outdoor concert on The Terrace, The Old Manor House, TBGS. Our groups have also participated on the Music Hub stage at The Devon County Show and have been involved with Music For Youth events.

Annually, each group presents a prize to each outstanding member and a "Young Musician of the Year Award" is presented to the member who has made the greatest contribution to The Music Centre overall.

This year it was given to Henry who has been a member of our Reed Ensemble, Peninsula Clarinet Choir and lead clarinettist in the Music Centre Orchestra for over six years! Here he is receiving the engraved award from last years winner.
We wish Henry the very best as he leaves us to go to University and continues to play clarinet and bass clarinet.

The Peninsula Clarinet Choir draws its membership from clarinet enthusiasts across the region, meeting approximately monthly at various venues. It also holds a residential weekend with a professional masterclass and recital; and attends the single reed day at Wells Cathedral School.

Here they are on their residential at Pixies Halt, Dartmoor.

The committee is determined to ensure that as many young people as possible can access our service. To this end we

- operate a bursary system remitting subscriptions in cases of financial hardship;
- subsidise the cost of our residential weekends; and
- have adopted an equal opportunities policy.

Everyone is welcome[2] at The Music Centre without regard to gender, religion, sexuality, or ethnicity.

Low Membership Fees for beginner musicians.

Low membership fees are also important to us. The Music Centre is pleased to implement a scheme to support free membership for those in receipt of free school meals, funded by Devon Music Education Hub. It has also made it possible to offer subsidised membership of Fast Forward groups (for very young musicians) for £30 a term.

[2] **"...giving children of all ages and abilities the chance to take part."**

Review of Developments and Achievements

Rehearsals, Concerts and Events

Summer Term 2023

The Devon County Show 2023

The Peninsula Clarinet Choir performed amidst the very wet weather at the Devon County Show with a great programme and super sound.

Summer Term Concert

The weather held for our outdoor end of summer term concert on the terrace at TBGS in July. With all our ensembles playing in the “picnic in the park style” venue it was a fantastic celebration of all the hard work this year by all at TSDMC.

Mid Summer Music Event 2023

This sucessful event again enabled children of 7-18 years to come to try orchestral instruments with our tutors giving workshops and master classes on each of the four instrument families. We had 34 children over the 2 day event. We also had some of our current members helping out with the workshops and performing in the master classes

Autumn Term 2023

Highlights of the Autumn term concert at the end of November were Fast Forward groups being joined by Kings Ash Academy violins and some of the Midsummer Music participants being presented with their Arts Discover Award by Lisa our Chair of Trustees. This was on top of all our groups playing a great programme of pieces from a wide range of composers and music genres.

Spring Term 2024

The Spring term concert highlights Thomas playing his diploma piece on Xylophone, Peninsula Clarinet Choir sharing their music with the rest of Music Centre and all our groups showing their hard work and enjoyment of music making.

Music for Youth

Our Youth Strings group was invited to perform at Coombeshead Academy, Newton Abbot on Sunday 24 March as part of the Music for Youth event. Music for Youth is a national youth music charity working with young people aged 25 and under across the UK. Their vision is to ensure that every young person in the UK can achieve their musical potential by performing the music they love. They believe that music, and the chance to participate in high-quality musical activities, should be open to every young person. This opportunity was a positive and confidence building opportunity for the group as the feedback from the professional Music Mentors reflected the great performance they gave.

Members

Involving as many young people as possible in our work has long been a priority for the committee and we are determined to see our membership increase.

Fast Forward[3]

To this end we have undertaken a number of projects, including satellite groups, to reach out to primary schools in the Bay. The Music Centre has built on the success of the established “Fast Forward” group aimed at primary school children. This group has attracted very young people, learning to play musical instruments for the first time. We have been delighted to welcome these new members both to weekly rehearsals and to the termly concerts where they have done themselves proud.

[3] **“We really enjoy being part of the Music Centre family.”**

This year this took the form of an Orchestra for All, based on our existing Fast Forward group, now held on Tuesdays after school from 4-5pm at Oldway Primary School in Paignton and our Thursdays after school in in Brixham moved from Brixham College to Brixham C of E Primary. The locations gave children, who found transport to the Torquay main Music Centre, the opportunity to join us. These children joined together with the Fast Forward group from Music Centre to perform in the Summer, Autumn and Spring concerts. We continue to build on these numbers.

We are also pleased to report that a number of these younger students have progressed sufficiently to become full members of The Music Centre and join more advanced groups.

As always, our members continue to impress. Congratulations to all those who passed grade exams this year:

Arthur (drum kit), Rosie (piano), Imogen (flute), Cora Mae (piano and trombone), Will (violin), Benji (trombone), Bertie (theory), Thomas (trombone), Hannah (cello), Henry (French Horn),

Special congratulations go to members who have passed their grade 8 exams Kayleigh (flute), Matthew (cello) and Tom (violin), and Daniel (Alto Saxophone) and Hannah (flute) for passing their ARSM Diplomas.

Communication with all our members continues to be key. We have continued to develop our online membership forms and emails and social media have proved invaluable to the continuation of our provision. Future online communication and website development will be part of our plans looking forward.

Adult participation in centre activities continues, with appropriate regard to our safeguarding policy. The presence of adults strengthens the family atmosphere of the Centre, using work skills to benefit the charity. The committee is grateful for time and effort given.

Alumni News
Our congratulations and best wishes also go to former members

- Jack Oades (violin), who was the winner of the Buckfast Abbey Millennium Composition Competition;

- Ellie Kendall (flute and sax), who, as part of her master's degree, has played with the Gothenburg and Helsingborg Symphony Orchestras;
- Jake Downs (viola), continuing doctoral musicology research at Sheffield University;
- Jason Hill (clarinet), graduating with a master's in orchestral performance at the Royal Welsh College of Music and Drama, and performing with the National Orchestra of Wales;
- Sophie Williams (cello), at the Royal Welsh College, studying music;
- Sebastian Boot (clarinet), now studying music at Cardiff University;

Sebastian Boot (Clarinet), one of our past Young Musician of the Year composed and then conducted music at the Peninsula Clarinet Choir residential 2022.

- Poppy Bell (violin), now in the Royal Marines Band Service;
- Hannah Capstick (flute), now studying music at the University of Oxford.

"As a previous member of the Music Centre, attending for 8 years, I am full of gratitude for all the Music Centre has done to further and encourage my musical education." – Hannah Capstick

Our best wishes go to all those who are applying to university this year and wish them every success in their studies and music making.

Staff[4]

The trustees are convinced of the importance of recruiting and retaining highly qualified staff, who are as passionate about music education as the committee itself.

Brass Ensemble	Hannah Spooner BMus(hons) GRNCM PGCE (secondary music)
Percussion Ensemble	Colin Bellworthy BMus(Hons) ATCL LTCL FTCL
Fast Forward Group (for very young musicians)	Tom Deam BA(Hons) PGCE Dip.ABRSM
Flute Choir	Claire Hindle BA(Hons)
Reed Choir	Marina Kummer BA(Hons) Cert.Ed.
Concert Orchestra	Helen Wills ALCM Suzuki Level 2
Youth Strings	Goska Kosmaczewska BA(Hons)
Youth Orchestra	Moira Devonport BEd (Hons)
Fast Forward Orchestra for All Oldway and Brixham	Louise Darvid BA(Hons) PGCE Mark Farrin BA Moira Devonport BEd (Hons)
Peninsula Clarinet Choir	Marina Kummer BA(Hons) Cert.Ed Graeme Hardman BA(Hons) PGCE

Marina Kummer is an established arranger and has a body of works in print.

As Faculty Leader for Creative Media at Brixham College, Graeme Hardman is an experienced classroom teacher and musician.

Tom Deam is a member of the Gustav Benzel Hot Club, a Gypsy Jazz / Klezmer band. He also once played fiddle for a colony of seals.

Marina Kummer plays with Torbay Symphony Orchestra and Moira Devonport is a member of Exeter Symphony Orchestra.

[4] **"The dedication of the staff is wonderful…"**

We would like to thank the staff for their unfailing professionalism and good-natured support throughout the year, and hope they are looking forward to the next one as much as we are.

Volunteers

Our volunteers play a vital role in the life of The Music Centre and the trustees are very grateful for all the support they receive:

- The members of the committee are an invaluable sounding board;
- Our external advisors provide expert opinion;
- The first aiders help keep our members safe;
- Our team of concert volunteers sell tickets and provide refreshments, helping create the inclusive and welcoming atmosphere that our members enjoy.

All our volunteers are a source of enthusiasm and inspiration. The trustees couldn't manage without them, and we thank them all for their important contribution. More volunteers are always welcome.

The Clatworthy Legacy

In 2014, The Music Centre was very pleased to be awarded £10,000 from the estate of the late Mr Henry Clatworthy. This sum is dedicated to promoting the playing of the oboe, and related instruments, and to this end The Music Centre[5] provides a specialist teacher to give subsidised tuition. We are actively looking for children to take up double reed instruments.

[5] **"...what an asset we have in South Devon!" - Stover School**

Conventions, Conferences and Training

TSDMC was represented at the Devon and Torbay Music Conference held at Buckfast Abbey Conference Centre and flyers were given to participating music teachers from across the area.
Training has been undertaken on communications, safeguarding and website management.
Music Centre continues to invest in DBS checks this year, not only making sure staff are checked but all of our trustees who are present at Music Centre as well. As we believe safeguarding is everyone's responsibility.

Music Education Hubs

Following the restructuring of the local Music Hubs, we have been glad to continue our collaboration with the Devon Music Education Hub, working as one of their delivery partners. This relationship is strengthened by our staff members, Tom Deam and Lou Darvid being part of the board of the Hub.

The trustees would like to record their thanks to the Music Education Hub for all their support. We look forward to further collaboration in the years to come.

Financial Review - How We Spent Your Money

Expenditure

Our total expenditure for the year was £45398, slightly less than in the previous year.

As ever, staffing and premises costs form the bulk of our expenditure. We pride ourselves on the quality of our teaching, management and musicianship and make no excuse for the sums we spend. Our staff are our greatest asset.

The committee would like to thank Moira for her tireless work and all our staff for their patience during the course of the year.

Of course, our staff need a venue in which to work and, as always, premises hire has been a significant expense, this year amounting to £4158.This is a reduction due to a change of the Brixham venue and events held this year.

Of the £1388 spent on administration, governance and insurance, almost half of this cost is insurance. We appreciate the importance of protecting our members, the public and the charity's assets and take expert advice to ensure we have appropriate cover.

Income

Our total income for the year was £38475, with grants and donations (£20766) and members' subscriptions (£15183) our principal sources of funds. The committee has highlighted the lack of diversity in our income streams and addressing this risk to the charity continues to be a major focus in our risk management strategy.

The use of the gift aid scheme provides a welcome boost to our finances, and we encourage our members to sign up to the scheme whenever possible.

Our Reserves - Where We Go Next

The trust holds both restricted and unrestricted reserves as detailed in the financial statements.

Unrestricted funds are held to:

- meet costs arising at short notice, such as instrument repairs;
- cover ongoing costs incurred in running Music Centre and the Clarinet Choir, including staff fees and premises hire; and
- meet the costs of projects as directed by the trustees.

Restricted reserves have been given to meet specific areas of expenditure as described in the financial statements.

The charity holds total reserves of £92702 of which £7101 are restricted. The movement on and size of the reserves are described in the financial statements. Reserves are utilised as and when volunteers become available to undertake projects, with no fixed timescale.

Operating Costs

The trustees decided to hold our operating costs reserve at £27k to meet potential, unfunded operating costs. This represents 2 terms' costs and is intended to provide a financial breathing space if external funding is withdrawn.

Peninsula Clarinet Choir

Peninsula Clarinet Choir is expected to be financially self-supporting and generates, and spends, its own funds under the umbrella of The Music Centre.

Double Reed Playing

The Clatworthy legacy of £7101k will continue to provide opportunities for double reed playing.

Publicity and Communications

The committee is very aware that the members are the lifeblood of our organisation and that attracting new young musicians is vital. Accordingly, we set aside £5k to fund improvements to our literature and other publicity vehicles. Building on previous investments we will be looking at refreshing the website and promotional videos to be used on social media, at conferences and in schools over the next three years. Refreshing this reserve will be considered at forthcoming trustees' meetings, taking account of the current needs.

Residential Weekends

Residential weekends provide a welcome and valuable opportunity for members to spend time with like-minded friends and to focus on their playing for extended periods. They are also a forum in which young musicians can learn from, and interact with, professional players in an informal environment. The committee is keen to support these events and make them accessible to as many students as possible.

In order to make our reserves work as hard as possible for us, the committee has invested £20k in an ethical fund managed by a specialist provider. The choice of amount and the nature of the fund reflects the trustees' investment policy: £20k is sufficient to increase the diversity of our assets, without incurring excessive risk. The investment continues to increase and at present is £31850.

The Committee and Trustees - Who We Are

The Music Centre committee has a number of different elements, all working together for the furtherance of the charity's aims. The ethos has always been one of inclusive, happy and equal collaboration, something for which the trustees are very grateful.

The members of the committee during the year were:

Chair and trustee	Lisa Portch
Treasurer and trustee	Martin Hill DipPFS
Member and trustee	Elizabeth James BA(Hons) PGCE
Member and trustee	Marie Tanton M.Litt
Member and trustee	Dr Anne Fairey BM FRCP FFPM
Member and parent representative	David Spear
Member and Student representative	Daniel Spear
Member and Manager	Moira Devonport BEd (Hons)
Member and primary education representative	Louise Darvid BA(Hons) PGCE
Member and staff representative	Marina Kummer BA(Hons) Cert.Ed.
Member and secondary education representative	Graeme Hardman BA(Hons) PGCE

The committee devises the strategic direction of the trust, and the manager works under the direction of the committee. However, all responsibility for the management and conduct of the charity rests with the trustees alone.[6]

Committee members advise the trustees in their decision making, bringing a wider range of views and professional opinion to the table. No formal roles are assigned to committee members in recognition of their other responsibilities, away from The Music Centre, but their support is invaluable.

Trustees are appointed at a special meeting, serving for a period of three years. In making new appointments, the existing trustees take into account the residence, employment, occupation and specialist knowledge or personal qualifications of each candidate.

[6] **"...well led and managed and offers excellent progression opportunities…"**

All the trustees and committee members give their time for free and no remuneration or expenses are paid to them. As a committee, we are always pleased to receive expressions of interest and are happy to discuss membership further.

Advisors

Safeguarding [7]	Lisa Barker-Jones BA(Hons) Diploma in Social Work
Insurance	Seaway Insurance Consultants Ltd.
Banking	Lloyds TSB plc
Independent Examiner	Robert Pethick SRP Durbarry Accountants

[7] **"...secure and positive…"**

Governance - How We Work

Contact details:

Web	http://tsdmc.org.uk
Email	torbayandsouthdevonmusiccentre@gmail.com
Facebook	https://www.facebook.com/TSDMusicCentre
Instagram	torbaymusiccentre
Telephone	07862 922739
Post	c/o Torquay Boys' Grammar School, Shiphay Manor Drive, Torquay, TQ2 7EL

Legal Status

Torbay and South Devon Music Centre is a charitable trust, constituted by deed, and registered with the Charity Commission and HM Revenue and Customs.

Other Memberships, Affiliations and Registrations

Arts Council England
National Council for Voluntary Organisations
South Hams Community and Voluntary Service
Small Charities Coalition
Making Music
LawWorks
National Centre for Diversity
Online Compass

Both the treasurer and manager report to the committee at each meeting, where members review the financial position and day-to-day running of The Music Centre. An annual budget is agreed at the start of each new financial year and used to monitor both income and expenditure as that year unfolds. The committee members make extensive use of Charity Commission guidance, and other resources, to inform their discussions and ensure they are acting in accordance with best practice and the public benefit.

Our Ethos

The committee has considered and adopted the seven principles of standards in public life or 'Nolan Principles'. These are:

- **selflessness**: Committee members have a duty to act in the best interest of the organisation as a whole. They should not do so in order to gain financial or other material benefits for themselves, their family, their friends or the organisations they come from or represent;

- **integrity**: Committee members should not place themselves under any financial or other obligation to outside individuals or organisations that might influence them in the performance of their duties;

- **objectivity**: In carrying out their duties, including making appointments, awarding contracts, or recommending individuals for rewards and benefits, committee members should make choices on merit;

- **accountability**: Committee members are accountable for their decisions and actions to the public, funders and service users. They must submit themselves to whatever scrutiny is appropriate to their role;

- **openness**: Committee members should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands;

- **honesty**: Committee members have a duty to declare any interests relating to their role and to take steps to resolve any conflicts arising in favour of their trustee role; and

- **leadership**: Committee members should promote and support these principles by leadership and example.

  (Source: National Council for Voluntary Organisations)

Risk Management

The trustees are responsible for identifying and managing risks faced by The Music Centre and are assisted in this by the committee and external advisors. At present, the areas of highest risk are considered to be:

risk	mitigated by
Safeguarding – As young people, our beneficiaries are vulnerable, and this is an ongoing risk we face. The committee fully appreciates the importance of maintaining best practice in this area.	Involvement of a qualified practitioner to advise the committee. In 2018, we undertook an in-depth review of our policy and procedures, which produced more detailed protocols. These have been communicated to both staff, beneficiaries and their parents. This is updated annually, and all staff and trustees are expected to keep up to date with policies and procedures as safeguarding is everyone's responsibility. Safeguarding is also a standing item on our meeting agendas, to ensure that any issues arising are identified and addressed as soon as possible.
Over dependency on public funding – Public funding is subject to unpredictable changes in policy and direction, which are beyond our control.	The committee believes in taking a holistic and proactive approach to promoting the future viability of the charity. We have implemented a reserves policy which allows for the possibility that funding will be withdrawn. We are also actively pursuing alternative sources of income, including applying to grant making trusts. In tandem with this, the committee is building up expertise in the areas of impact measurement and evidence gathering. These tools should aid us in demonstrating our worth to current and potential supporters.
Trustee recruitment - We are conscious that, as a small body, our pool of resources is limited, and that succession planning is problematic.	Following successful appeals, we recruited three new trustees to join us in 2022. They bring welcome expertise in primary education, local music networks and grant funding opportunities. We will be appealing for more trustees this year.

All areas of significant risk are addressed on an annual basis.
During the course of the year, the committee also considered the following issues:

- communication with funders and supporters
- stakeholder feedback, including improved dialogue with our staff
- promoting the playing of 'endangered instruments'
- evidencing the charity's work and the helpfulness of measuring outcomes
- data protection, the use of digital technology and online safety
- conflicts of interest
- progression and continuation following on from a child's first access to music education
- the security of charity assets
- their policy on reserves.

External Scrutiny

The Music Centre was subject to evaluation by staff from the Devon Music Education Hub who concluded that,

'With a well-established weekly music centre, providing a variety of ensemble and progression activities, a strong offer is in place for children and young people drawn from schools across Torbay, South Devon and as far as Plymouth and Cornwall. An experienced team of specialist instrumental teachers provide high quality experiences, with many students progressing to an advanced level of ability and some choosing to pursue music further through county groups and/or further studies.'

Statement of the Responsibilities of the Trustees

The trustees are required to comply with their obligations under the Charities Act 2011 and the declaration of trust to

- keep accounting records;
- prepare annual statements of account;
- present these statements for audit or independent examination;
- prepare an annual report; and
- provide the Charity Commissioners with such information as is required by law.

Gift Aid

Every £1 a UK taxpayer pays in membership subscriptions	allows The Music Centre to claim 25p from the taxman, providing you sign a gift aid declaration.
This costs you nothing	but earns us £2-3k each year, which goes towards paying for our premises.
Please sign up if you can	

How You Can Help

Donate	All donations, large and small, are always welcome and help us maintain financial sustainability.
Volunteer	We can always use more help, particularly at concerts.
Join the committee	An informal commitment where you can contribute as much or little as you feel able.
Become a trustee	We meet 6 times a year and attendance is expected of trustees. We lighten the load by making the meetings as sociable and informal as possible.

If you would like to know more about us and our work, please speak to Moira.

Public Benefit

The trustees confirm that they have had due regard to the Charity Commission guidance on public benefit when determining the activities of the trust.

Basis of Preparation

This report has been prepared in accordance with the Charities Act 2011.

Lisa Porch
Chair
22nd January 2025

Martin Hill DipPFS
Treasurer[8]
22nd January 2025

For and on behalf of the committee.

8 **"Fantastic!"**

Torbay and South Devon Music Centre

Independent Examiner's Report

Independent Examiner's Report

I report to the accounts of the trust for the year ended 5th April 2024, which are set out on pages 3 to 7:

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

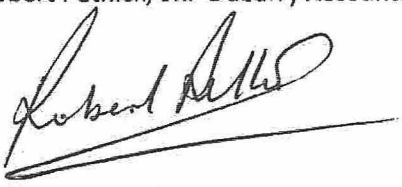
My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusal items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention whoch gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;
- or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Robert Pethick, SRP Dubarry Accountants.
Date:



Income and Expenditure Account for the Year Ending 5th April 2024

	Notes	Unrestriced	Restricted	2024	2023
		£	£	£	£
Income					
Grants and Donations	2	20,766	-	20,766	20,482
Members Subscriptions	3	15,183	-	15,183	13,508
Concert proceeds		2,147	-	2,147	546
Sundries		379	-	379	168
TOTAL INCOME		**38,475**	**-**	**38,475**	**34,704**
Expenditure					
Tuition costs		22,948	-	22,948	23,576
Manager's fee		14,179	-	14,179	14,064
Premises Hire		4,158	-	4,158	7,427
Administration		739	-	739	698
Insurance		602	-	602	539
Working with Professional Musicians		1,616	-	1,616	698
Governance		47	-	47	342
Repairs and Music Consumables		-	-	-	-
Instrument purchase		-	950	950	2,458
Sheet Music & Hire		159	-	159	185
TOTAL EXPENDITURE		**44,448**	**950**	**45,398**	**49,986**
Net movement in cash funds		**(5,973)**	**(950)**	**(6,923)**	**(15,281)**
Cash funds b/fwd		51,917	8,051	59,968	95,248
Cash funds c/fwd		45,944	7,101	53,045	59,968

Statement of Assets and Liabilities

	Notes	Unrestriced	Restricted	2024	2023
		£	£	£	£
Cash funds					
Cash at Bank		45,944	7,101	53,045	59,968
Investment CCLA	11	31,850	-	31,850	31,558
Total cash funds		**77,794**	**7,101**	**84,895**	**91,526**
Postage Stamps		25	-	25	25
Tuck Shop Stock		70	-	70	70
Fixed Assets held for own use	10	7,711	-	7,711	7,471
TOTAL ASSETS		**85,601**	**7,101**	**92,702**	**99,092**

Approved by the trustees and signed on their behalf

Lisa Portch (Chairman) 23/1/2025

Martin Hill DipPFS (Treasurer) 22/1/2025

Notes to the accounts

1. Accounting Policies

These accounts have been prepared on a receipts and payments basis, under the historic cost convention and in accordance with the relenat sections of the Charities Act 2011.
The accounting policies have been applies consistently throughout the current and previous periods.

Depreciation
Provision for depreciation of fixed assets is made at the following rates based on the estimated useful life of these assets and their residual value:

Instruments	5% of cost per annum
Vehicles and other equipment	25% of cost per annum

Tuck shop stocks
Stocks for resale and valued at the lower of cost and net realisable value.

Unrestricted and restricted funds
Unrestricted funds consist of the general purposes fund and designated funds. Designated funds are funds established by the committee from time to time for specific projects or purposes and are not in any way restricted. Any surplus or deficit will be transferred to/from the general purposes fund when the designated fund is closed.
Restricted funds are funds subject to specific restrictions imposed by the donors or by the purposes of the appeal.

2. Grants and Donations

	2024	2023
	£	£
Grants	20,641	20,000
Donations	125	482
	20,766	20,482

3. Subscriptions

The priority of the committee was to encourage as many young people as possible to come to music centre. We continue to develop our Fast Forward groups in Brixham and Paignton and through our Summer School event.

We charged subscriptions for 3 full terms in 2023-24.

4. Concert Proceeds

Concert proceeds were higher for this year due in part to higher Fast Forward participation from WCET local school musician group participation after tuition and are included in these accounts.

5. Tuition Costs

	2024	2023
	£	£
Total Tuition costs	22,948	23,576

Tuition costs have decreased this year due to the shortened Midsummer Music event.

6. Employees

There were no employees during the year (2023: none).

7. Fixed Assets

	Instruments	Other equipment	Total
Cost			
As at 6 April 2023	14,193	1,437	15,630
Additions	950	-	950
Disposals	-	-	-
As at 5 April 2024	15,143	1,437	16,580
Depreciation			
As at 6 April 2023	6,722	1,437	8,159
Depreciation Charge	710	-	710
Eliminated on disposal			-
As at 5 April 2024	7,432	1,437	8,869
Net Book Value			
As at 6 April 2023	7,471	-	7,471
As at 5 April 2024	7,711	-	7,711

8. Investments

	2023	Movement	2024
CCLA Investment	31,558	292	31,850

The CCLA investment has been revalued at the year end at the closing bid price as at 5th April 2024. The amount is unrestricted.

9. Committee Expenses and Benefits

Moira Devonport and Graeme Hardman were remunerated for their work as members of staff. No other payments were made to committee members.

TORBAY AND SOUTH DEVON MUSIC CENTRE

England & Wales - Charity number 1069605

Accounts

Torbay and South Devon Music Centre

www.tsdmc.org.uk

"...an amazing opportunity; an inspired idea..."

Annual Report and Financial Statements
For the year ending 5th April 2023

Torbay and South Devon Music Centre[1]
advancing music education for young people

The committee is pleased to present its report for the year ended 5th April 2023

Torbay and South Devon Music Centre has been supported by:

Devon and Torbay Music Education Hub
Torquay Boys' Grammar School
The Hill Family
The Lee Family
All our members and their parents; The music Centre wouldn't happen without you.

We thank them all.

Devon County Council | Devon Education Services | Devon and Torbay Music Education Hubs | Supported using public funding by Department for Education | ARTS COUNCIL ENGLAND

[1] **"…. the chance to be part of music making at its best - with others.."**

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Our Objectives - Why What We Do Matters

“Arts and music education are not merely ‘extras’, but central to who we are.”
- Barack Obama

Music plays a key role in the lives of most people, particularly adolescents.

Evidence shows that children who experience high quality musical training have advantages across all school subjects and that participation in music

- enhances positive attitudes towards school, leading to
- higher attendance,
- increased motivation and
- improved behaviour.

The Music Centre provides an important, complementary service that encourages children to continue enjoying and benefitting from their playing.

We believe that group music making, amongst people of all backgrounds, offers the opportunity to

- engage in wider cultural experiences,
- explore new ideas,
- broaden experience and
- encourage tolerance.

Our data shows that some young people stay with us for as long as 10 years, demonstrating that The Music Centre is an important part of their lives through childhood and adolescence. Playing in an ensemble contributes to feelings of

- social inclusion,
- self-confidence and
- aspiration.

Our members learn about

- teamwork,
- communication and
- relating to others in a positive way.

But above all else, The Music Centre allows children to have fun.

The National Plan for Music Education

"When young people make music together, they work toward a common goal that has the potential to change lives profoundly for the better." - The National Plan for Music Education

Through its collaboration with the Devon and Torbay Music Education Hub, The Music Centre is engaged in delivering some aspects of the National Plan.

- In providing a variety of ensembles, we ensure that children have an opportunity to make music with others, and that music education is supported outside schools.
- Our concerts provide an opportunity for children to perform regularly.
- By offering ensembles of varying standard, we give children the opportunity to progress along clearly signposted routes.
- We guide young people to other live music making opportunities. More experienced members have played with county ensembles and with Torbay Symphony Orchestra.
- Our bursaries and subsidies help children from all backgrounds to learn to play, and to progress, by making our ensembles affordable.
- Older members provide inspiring role models for younger ones.
- We ensure all members can learn from specialist instrumental teachers, and that enhanced experiences are available through providing access to specialist ensembles and instruments.
- The use of specialists ensures that our teaching is of a high quality.
- Through us, Hubs can deliver an offer that reaches beyond school boundaries and draws on additional expertise.
- We allow children to experience a range of musical genres and activities and stretch their boundaries.

- We provide teaching and progression routes beyond what individual schools can offer. These experiences can be broader and more challenging.

- These opportunities are not one-offs; they allow for continuous and ongoing progression.

- Residential weekends and attendance at specialist events allow our members to benefit from expert tuition, and to experience high quality playing at large scale events, at prestigious venues and with professional musicians.

- Our feedback demonstrates that our members experience enjoyment and success through all their stages of musical learning.

And that's what matters to us the most.

The objectives of the trust are established in our declaration of trust of 14th April 1998, as varied 22nd May 2012.

The trust's purpose is the advancement of musical education in South Devon by the:

- promotion and support of music training; and
- staging of musical events for young people in the area.

Activities - What We Do

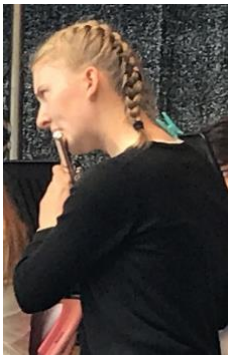
Torbay and South Devon Music Centre operates under that name and as the Peninsula Clarinet Choir. We have approximately 80 members.

The Music Centre provides an opportunity for its members to enjoy playing their instruments and improve their musical skills by performing together. Orchestras and bands are led by experienced musicians and there are opportunities to play in concerts as well as weekly rehearsals. There are groups for players of all standards and all ages, though our focus is on the under 25s.

We also offer members the chance to try new and endangered instruments (such as piccolo, cor anglais, contrabass clarinet) and to become familiar with a greater range of musical styles.

Each term's work culminates in a concert performance staged in front of a live audience. This allows all our students to play in separate ensembles and the full orchestra. Senior students experience participation in a high-quality musical production whilst the more junior members not only participate but are inspired to strive for future success and development. This year we have performed two concerts in The Centenary Hall at TBGS and one outdoor concert on The Terrace, The Old Manor House, TBGS. Our groups have also participated in Music Hub events such as The Mix and on the Music Hub stage at The Devon County Show.

Annually, each group presents a prize to each outstanding member and a "Young Musician of the Year Award" is presented to the member who has made the greatest contribution to The Music Centre overall.



This is given at the last concert of the season.[2]
This academic year the award was given to Hannah Spear who has worked her way up through music centre groups to be lead flute player in Fute Choir and in TSDMC Orchestra. She is a helpful and reliable member of Music Centre. She has this year acheived her Grade 8 with distinction. Well done Hannah!

[2] **"...fabulous teaching, fabulous concerts…"**

The Peninsula Clarinet Choir draws its membership from clarinet enthusiasts across the region, meeting approximately monthly at various venues. It also holds a residential weekend with a professional masterclass and recital; and attends the single reed day at Wells Cathedral School.

Here they are on their residential at Pixies Halt.

The committee is determined to ensure that as many young people as possible can access our service. To this end we

- operate a bursary system remitting subscriptions in cases of financial hardship;
- subsidise the cost of our residential weekends; and
- have adopted an equal opportunities policy.

Everyone is welcome[3] at The Music Centre without regard to gender, religion, sexuality, or ethnicity.

Low Membership Fees for beginner musicians.

Low membership fees are also important to us. The Music Centre is pleased to implement a scheme to support free membership for those in receipt of free school meals, funded by Devon and Torbay Music Education Hub. It has also made it possible to offer membership of Fast Forward groups (for very young musicians) for £25 a term.

[3] **"...giving children of all ages and abilities the chance to take part."**

Review of Developments and Achievements

Rehearsals, Concerts and Events

Summer Term 2022
This term was very busy with Our Concert Orchestra enjoying playing at The Mix on 18th June at Killerton House, Exeter.

Our Flute Choir played beautifully at The Devon County Show 2nd July and Peninsula Clarinet Choir also played a great set of music there too.

The weather held for our outdoor concert Friday 8th July 2022. All the groups played well and enjoyed the relaxed setting on the Terrace at TBGS.

Mid Summer Music Event 2022

This sucessful event again enabled children of 7-18 years to come to try orchestral instruments with our tutors giving workshops and master classes on each of the four instrument families. We had 36 children over the 3 day event. We also had some of our current members helping out with the workshops and performing in the master classes

Autumn Term 2022

Fantastic Concert held on Friday 2nd December 2022 in Centenary Hall TBGS.

Spring Term 2023

Highlights included:

Indoor Concert 24th March TBGS with Peninsula Clarinet Choir joining the other Music Centre ensembles.

Tom Ward (Violin) playing Czardas by Vittorio Monti written in 1904
Prize winner at this year's Torbay Music Festival Solo with piano accompaniment.

Matthew Cusworth had recently recorded the piece with the Youth Strings for his GCSE Music portfolio. Sonata No 6 in B flat major 1st movement 'Preludio: Largo' for Violoncello by Antonio Vivaldi arr. Vincent Dindy. Soloist Matthew Cusworth

Members

Involving as many young people as possible in our work has long been a priority for the committee and we are determined to see our membership increase.

Fast Forward[4]

To this end we have undertaken a number of projects, including satellite groups, to reach out to primary schools in the Bay. The Music Centre has built on the success of the established “Fast Forward” group aimed at primary school children. This group has attracted very young people, learning to play musical instruments for the first time. We have been delighted to welcome these new members both to weekly rehearsals and to the termly concerts where they have done themselves proud.
This year this took the form of an Orchestra for All, based on our existing Fast Forward group, now held on Tuesdays after school from 4-5pm at Oldway Primary School in Paignton and from September 2021 on Thursdays after school in Brixham at Brixham College. The locations gave children, who found transport to the Torquay main Music Centre, the opportunity to join us. These children joined together with the Fast Forward group from Music Centre to perform in the Summer, Autumn and Spring concerts. We continue to build on these numbers.

We are also pleased to report that a number of these younger students have progressed sufficiently to become full members of The Music Centre and join more advanced groups.

[4] **“We really enjoy being part of the Music Centre family.”**

As always, our members continue to impress. Congratulations to all those who passed grade exams this year:
Samson Spooner (percussion), Ella Sedgeman (Drums), Arthur Eastman (Tuned Percussion), Alex Randell (violin), Issac Brown (Saxophone), Daisy Whittaker (Saxophone) ,Meredith Cooke (Flute), Hannah Spear (Piano), Scarlette Ito- Grayson (Saxophone), Seren Hickman-Heritage (Cello)..

Special congratulations go to Ben German for passing Grade 8 (Percussion -snare drum), and Daniel Spear (Alto Saxophone) and Hannah Spear (Flute) for passing their ARSM Diplomas.

Communication with all our members continues to be key. We have continued to develop our online membership forms and emails and social media have proved invaluable to the continuation of our provision. Future online communication and website development will be part of our plans looking forward.

Adult participation in centre activities continues, with appropriate regard to our safeguarding policy. The presence of adults strengthens the family atmosphere of the Centre, using work skills to benefit the charity. The committee is grateful for time and effort given.

Alumni News
Our congratulations and best wishes also go to former members

- Jack Oades (violin), who was the winner of the Buckfast Abbey Millennium Composition Competition;

- Ellie Kendall (flute and sax), who, as part of her master's degree, has played with the Gothenburg and Helsingborg Symphony Orchestras;
- Jake Downs (viola), continuing doctoral musicology research at Sheffield University;
- Jason Hill (clarinet), graduating with a master's in orchestral performance at the Royal Welsh College of Music and Drama, and performing with the National Orchestra of Wales;
- Sophie Williams (cello), at the Royal Welsh College, studying music;
- Sebastian Boot (clarinet), now studying music at Cardiff University;

Sebastian Boot (Clarinet), one of our past Young Musician of the Year composed and then conducted music at the Peninsula Clarinet Choir residential 2022.

- Poppy Bell (violin), now in the Royal Marines Band Service;
- Hannah Capstick (flute), now studying music at the University of Oxford.

"As a previous member of the Music Centre, attending for 8 years, I am full of gratitude for all the Music Centre has done to further and encourage my musical education." – Hannah Capstick

Our best wishes go to all those who are applying to university this year and wish them every success in their studies and music making.

Staff[5]

The trustees are convinced of the importance of recruiting and retaining highly qualified staff, who are as passionate about music education as the committee itself.

Brass Ensemble	Hannah Spooner BMus(hons) GRNCM PGCE (secondary music)
Percussion Ensemble	Colin Bellworthy BMus(Hons) ATCL LTCL FTCL
Fast Forward Group (for very young musicians)	Tom Deam BA(Hons) PGCE Dip.ABRSM
Flute Choir	Claire Hindle BA(Hons)
Clarinet Choir	Marina Kummer BA(Hons) Cert.Ed.
Concert Orchestra	Helen Wills ALCM Suzuki Level 2
Youth Strings	Goska Kosmaczewska BA(Hons)
Youth Orchestra	Moira Devonport BEd (Hons)
Fast Forward Orchestra for All Oldway and Brixham	Louise Darvid BA(Hons) PGCE Mark Farin BA Moira Devonport BEd (Hons)
Peninsula Clarinet Choir	Marina Kummer BA(Hons) Cert.Ed Graeme Hardman BA(Hons) PGCE

Both Marina Kummer and treasurer, Deborah Blackmore, are established as arrangers and have a body of works in print. Marina is also the musician librarian at Dartington International Summer School.

As Faculty Leader for Creative Media at Brixham College, Graeme Hardman is an experienced classroom teacher and musician.

Tom Deam is a member of the Gustav Benzel Hot Club, a Gypsy Jazz / Klezmer band. He also once played fiddle for a colony of seals.

Marina Kummer plays with Torbay Symphony Orchestra and Moira Devonport is a member of Exeter Symphony Orchestra.

[5] **"The dedication of the staff is wonderful…"**

We would like to thank the staff for their unfailing professionalism and good-natured support throughout the year, and hope they are looking forward to the next one as much as we are.

Volunteers

Our volunteers play a vital role in the life of The Music Centre and the trustees are very grateful for all the support they receive:

- The members of the committee are an invaluable sounding board;
- Our external advisors provide expert opinion;
- The first aiders help keep our members safe;
- Our team of concert volunteers sell tickets and provide refreshments, helping create the inclusive and welcoming atmosphere that our members enjoy.

All our volunteers are a source of enthusiasm and inspiration. The trustees couldn't manage without them, and we thank them all for their important contribution. More volunteers are always welcome.

The Clatworthy Legacy

In 2014, The Music Centre was very pleased to be awarded £10,000 from the estate of the late Mr Henry Clatworthy. This sum is dedicated to promoting the playing of the oboe, and related instruments, and to this end The Music Centre[6] provides a specialist teacher to give subsidised tuition. We are actively looking for children to take up the oboe.

[6] **"...what an asset we have in South Devon!" - Stover School**

Conventions, Conferences and Training

TSDMC was represented at the Devon and Torbay Music Conference held at Buckfast Abbey Conference Centre and flyers were given to participating music teachers from across the area.
Training has been undertaken on communications, safeguarding and website management.
Music Centre has invested more in DBS checks this year, not only making sure staff are checked but all of our trustees who are present at Music Centre as well. As we believe safeguarding is everyone's responsibility.

Music Education Hubs

Following the restructuring of the local Music Hubs, we have been glad to continue our collaboration with the Devon and Torbay Music Education Hub, working as one of their delivery partners. This relationship is strengthened by our staff members, Tom Deam and Lou Darvid being part of the board of the Hub.

The trustees would like to record their thanks to the Music Education Hub for all their support. We look forward to further collaboration in the years to come.

Financial Review - How We Spent Your Money

Expenditure

Our total expenditure for the year was £49.98k, considerably more than 2021/22 as we begin the ‘new normal’.

As ever, staffing and premises costs form the bulk of our expenditure. We pride ourselves on the quality of our teaching, management and musicianship and make no excuse for the sums we spend. Our staff are our greatest asset.

The committee would like to thank Moira for her tireless work and all our staff for their patience during the course of the year.

Of course, our staff need a venue in which to work and, as always, premises hire has been a significant expense, this year amounting to £7.4K. This is because of the two extra venues and our summer event.

Of the £1.58K spent on administration and governance and insurance, a third of this cost is insurance. We appreciate the importance of protecting our members, the public and the charity’s assets and take expert advice to ensure we have appropriate cover.

Income

Our total income for the year was £34.7K, with grants and donations (£20.49K) and members’ subscriptions (£13.5K) our principle sources of funds. The committee has highlighted the lack of diversity in our income streams and addressing this risk to the charity continues to be a major focus in our risk management strategy.

The use of the gift aid scheme provides a welcome boost to our finances and we encourage our members to sign up to the scheme whenever possible.

Our Reserves - Where We Go Next

The trust holds both restricted and unrestricted reserves as detailed in the financial statements.

Unrestricted funds are held to:

- meet costs arising at short notice, such as instrument repairs;
- cover ongoing costs incurred in running Music Centre and the Clarinet Choir, including staff fees and premises hire; and
- meet the costs of projects as directed by the trustees.

Restricted reserves have been given to meet specific areas of expenditure as described in the financial statements.

The charity holds total reserves of £99k, of which £8k are restricted. The movement on and size of the reserves are described in the financial statements. Reserves are utilised as and when volunteers become available to undertake projects, with no fixed timescale.

Operating Costs

The trustees decided to hold our operating costs reserve at £27k to meet potential, unfunded operating costs. This represents 2 terms' costs and is intended to provide a financial breathing space if external funding is withdrawn.

Peninsula Clarinet Choir

Peninsula Clarinet Choir is expected to be financially self-supporting and generates, and spends, its own funds under the umbrella of The Music Centre.

Hiring Professional Musicians

This reserve was created following a donation of £4.3k from a generous benefactor. The committee is using this sum to extend the involvement of professional musicians with our young performers.

Double Reed Playing

The Clatworthy legacy of £8k will continue to provide opportunities for double reed playing.

Publicity and Communications

The committee is very aware that the members are the lifeblood of our organisation and that attracting new young musicians is vital. Accordingly, we set aside £5k to fund improvements to our literature and other publicity vehicles. In 2015/16 we revised our graphics and invested in more advertising opportunities. In 2016/17, we commissioned a new website. This cost £1k.

In 2019/20, The Music Centre commissioned a promotional video which is now being used on social media, at conferences and in schools.

We are further developing our digital reach and are using Facebook and Instagram to take our message to a wider audience.
In 2021/22 we launched a summer event Mid-Summer Music which was aimed at promoting Music Centre to none musicians.
Refreshing this reserve will be considered at forthcoming trustees' meetings, taking account of the current needs.

Residential Weekends

Residential weekends provide a welcome and valuable opportunity for members to spend time with like-minded friends and to focus on their playing for extended periods. They are also a forum in which young musicians can learn from, and interact with, professional players in an informal environment. The committee is keen to support these events and make them accessible to as many students as possible.

In order to make our reserves work as hard as possible for us, the committee has invested £20k in an ethical fund managed by a specialist provider. The choice of amount and the nature of the fund reflects the trustees' investment policy: £20k is sufficient to increase the diversity of our assets, without incurring excessive risk. As at 5.4.23 worth £31.558

The Committee and Trustees - Who We Are

The Music Centre committee has a number of different elements, all working together for the furtherance of the charity's aims. The ethos has always been one of inclusive, happy and equal collaboration, something for which the trustees are very grateful.

The members of the committee during the year were:

Chair and trustee	Lisa Portch
Treasurer and trustee	Martin Hill DipPFS
Member and trustee	Elizabeth James BA(Hons) PGCE
Member and trustee	Marie Tanton M.Litt
Member and trustee	Dr Anne Fairey BM FRCP FFPM
Member and Manager	Moira Devonport BEd (Hons)
Member and primary education representative	Louise Darvid BA(Hons) PGCE
Member and staff representative	Marina Kummer BA(Hons) Cert.Ed.
Member and secondary education representative	Graeme Hardman BA(Hons) PGCE

The committee devises the strategic direction of the trust, and the manager works under the direction of the committee. However, all responsibility for the management and conduct of the charity rests with the trustees alone.[7]

Committee members advise the trustees in their decision making, bringing a wider range of views and professional opinion to the table. No formal roles are assigned to committee members in recognition of their other responsibilities, away from The Music Centre, but their support is invaluable.

Trustees are appointed at a special meeting, serving for a period of three years. In making new appointments, the existing trustees take into account the residence, employment, occupation and specialist knowledge or personal qualifications of each candidate.

All the trustees and committee members give their time for free and no remuneration or expenses are paid to them. As a committee, we are always pleased to receive expressions of interest and are happy to discuss membership further.

[7] **"...well led and managed and offers excellent progression opportunities…"**

Advisors

Safeguarding [8]	Lisa Barker-Jones BA(Hons) Diploma in Social Work
Insurance	Making Music.
Banking	Lloyds TSB plc
Independent Examiner	Robert Pethick SRP Durbarry Accountants

[8] **"...secure and positive…"**

Governance - How We Work

Contact details:

Web	http://tsdmc.org.uk
Email	torbayandsouthdevonmusiccentre@gmail.com
Facebook	https://www.facebook.com/TSDMusicCentre
Instagram	torbaymusiccentre
Telephone	07862 922739
Post	c/o Torquay Boys' Grammar School, Shiphay Manor Drive, Torquay, TQ2 7EL

Legal Status

Torbay and South Devon Music Centre is a charitable trust, constituted by deed, and registered with the Charity Commission and HM Revenue and Customs.

Other Memberships, Affiliations and Registrations

Arts Council England
National Council for Voluntary Organisations
South Hams Community and Voluntary Service
Small Charities Coalition
Making Music
LawWorks
National Centre for Diversity
Online Compass

Both the treasurer and manager report to the committee at each meeting, where members review the financial position and day-to-day running of The Music Centre. An annual budget is agreed at the start of each new financial year and used to monitor both income and expenditure as that year unfolds. The committee members make extensive use of Charity Commission guidance, and other resources, to inform their discussions and ensure they are acting in accordance with best practice and the public benefit.

Our Ethos

The committee has considered and adopted the seven principles of standards in public life or 'Nolan Principles'. These are:

- **selflessness**: Committee members have a duty to act in the best interest of the organisation as a whole. They should not do so in order to gain financial or other material benefits for themselves, their family, their friends or the organisations they come from or represent;

- **integrity**: Committee members should not place themselves under any financial or other obligation to outside individuals or organisations that might influence them in the performance of their duties;

- **objectivity**: In carrying out their duties, including making appointments, awarding contracts, or recommending individuals for rewards and benefits, committee members should make choices on merit;

- **accountability**: Committee members are accountable for their decisions and actions to the public, funders and service users. They must submit themselves to whatever scrutiny is appropriate to their role;

- **openness**: Committee members should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands;

- **honesty**: Committee members have a duty to declare any interests relating to their role and to take steps to resolve any conflicts arising in favour of their trustee role; and

- **leadership**: Committee members should promote and support these principles by leadership and example.

  (Source: National Council for Voluntary Organisations)

Risk Management

The trustees are responsible for identifying and managing risks faced by The Music Centre and are assisted in this by the committee and external advisors. At present, the areas of highest risk are considered to be:

risk	mitigated by
Safeguarding – As young people, our beneficiaries are vulnerable and this is an ongoing risk we face. The committee fully appreciates the importance of maintaining best practice in this area.	Involvement of a qualified practitioner to advise the committee. In 2018, we undertook an in-depth review of our policy and procedures, which produced more detailed protocols. These have been communicated to both staff, beneficiaries and their parents. This is updated annually and all staff and trustees are expected to keep up to date with policies and procedures as safeguarding is everyone's responsibility. Safeguarding is also a standing item on our meeting agendas, to ensure that any issues arising are identified and addressed as soon as possible.
Over dependency on public funding – Public funding is subject to unpredictable changes in policy and direction, which are beyond our control.	The committee believes in taking a holistic and proactive approach to promoting the future viability of the charity. We have implemented a reserves policy which allows for the possibility that funding will be withdrawn. We are also actively pursuing alternative sources of income, including applying to grant making trusts. In tandem with this, the committee is building up expertise in the areas of impact measurement and evidence gathering. These tools should aid us in demonstrating our worth to current and potential supporters.
Trustee recruitment - We are conscious that, as a small body, our pool of resources is limited and that succession planning is problematic.	Following successful appeals, we recruited three new trustees to join us in 2022. They bring welcome expertise in primary education, local music networks and grant funding opportunities. We will be appealing for more trustees this year.

All areas of significant risk are addressed on an annual basis.
During the course of the year, the committee also considered the following issues:

- communication with funders and supporters
- stakeholder feedback, including improved dialogue with our staff
- promoting the playing of 'endangered instruments'
- evidencing the charity's work and the helpfulness of measuring outcomes
- data protection, the use of digital technology and preparing for GDPR
- conflicts of interest
- progression and continuation following on from a child's first access to music education
- the security of charity assets
- their policy on reserves.

External Scrutiny

In 2019, The Music Centre was subject to evaluation by staff from the Devon Music Education Hub who concluded that,

'With a well-established weekly music centre, providing a variety of ensemble and progression activities, a strong offer is in place for children and young people drawn from schools across Torbay, South Devon and as far as Plymouth and Cornwall. An experienced team of specialist instrumental teachers provide high quality experiences, with many students progressing to an advanced level of ability and some choosing to pursue music further through county groups and/or further studies.'

Statement of the Responsibilities of the Trustees

The trustees are required to comply with their obligations under the Charities Act 2011 and the declaration of trust to

- keep accounting records;
- prepare annual statements of account;
- present these statements for audit or independent examination;
- prepare an annual report; and
- provide the Charity Commissioners with such information as is required by law.

Gift Aid

Every £1 a UK taxpayer pays in membership subscriptions	allows The Music Centre to claim 25p from the taxman, providing you sign a gift aid declaration.
This costs you nothing	but earns us £2-3k each year, which goes towards paying for our premises.
Please sign up if you can	

How You Can Help

Donate	All donations, large and small, are always welcome and help us maintain financial sustainability.
Volunteer	We can always use more help, particularly at concerts.
Join the committee	An informal commitment where you can contribute as much or little as you feel able.
Become a trustee	We meet 6 times a year and attendance is expected of trustees. We lighten the load by making the meetings as sociable and informal as possible.

If you would like to know more about us and our work, please speak to Moira.

Public Benefit

The trustees confirm that they have had due regard to the Charity Commission guidance on public benefit when determining the activities of the trust.

Basis of Preparation

This report has been prepared in accordance with the Charities Act 2011.

Lisa Porch
Chair
23rd January 2024

Martin Hill DipPFS
Treasurer[9]
23rd January 2024

For and on behalf of the committee.

9 **"Fantastic!"**

Independent examiner's report

Independent examiner's report

I report on the accounts of the trust for the year ended 5th April 2023, which are set out on pages ~~XX to XX:~~ 2 – 6

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;
- or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Robert Pethick, SRP Dubarry Accountants.
Date: 01/02/2024

Income and Expenditure Account for the Year Ending 5th April 2023

		Unrestricted Funds	Restricted Funds	2022	2021
	notes	£	£	£	£
Income					
grants and donations	2	20,482	-	32,818	26,032
members' subscriptions	3	13,508	-	8,529	2,280
concert proceeds	4	546	-	539	-
sundries		168	-	48	6
Total income		**34,704**	**-**	**41,934**	**28,318**
Expenditure					
tuition costs	5,6,7	23,576	-	19,726	12,508
manager's fee		14,064	-	12,375	12,245
premises hire	8	7,427	-	2,654	660
administration		698	-	713	620
insurance		539	-	762	762
working with professional musicians		698	-	735	-
governance		342	-	230	-
repairs and music consumables		-	-	368	-
Instrument purchase		2,458	-		
sheet music and hire		185	-	112	43
Total expenditure		**49,986**	**-**	**37,675**	**26,838**
Net movement in cash funds		**(15,281)**	**-**	**4,259**	**1,480**
Cash funds brought forward		87,197	8,051	90,989	
Cash funds carried forward		**71,916**	**8,051**	**95,248**	**90,989**

Statement of Assets and Liabilities at 5th April 2023

		Unrestricted Funds	Restricted Funds	2023	2022
	notes	£	£	£	£
cash at bank		51,917	8,051	79,966	75,249
Investment - CCLA		31,558		31,558	20,000
postage stamps		25	-	25	25
tuck shop stock		70	-	70	70
fixed assets held for charity's own use	10	7,471	-	7,471	5,600
Total assets		**91,041**	**8,051**	**99,092**	**100,944**

Approved by the trustees and signed on their behalf.

Lisa Portch Chairman 2023

Martin Hill DipPFS Treasurer 2023

Notes to the Accounts

1. Accounting Policies

These accounts have been prepared on a receipts and payments basis, under the historic cost convention and in accordance with the relevant sections of the Charities Act 2011. The accounting policies have been applied consistently throughout the current and previous periods.

Depreciation
Provision for depreciation of fixed assets is made at the following rates based on the estimated useful life of these assets and their residual value:

Instruments	5% of cost per annum
Vehicles and other equipment	25% of cost per annum.

Tuck shop stocks
Stocks for resale are valued at the lower of cost and net realisable value.

Unrestricted and restricted funds
Unrestricted funds consist of the general purposes fund and designated funds. Designated funds are funds established by the committee from time to time for specific projects or purposes and are not in any way restricted. Any surplus or deficit will be transferred to/from the general purposes fund when the designated fund is closed.
Restricted funds are funds subject to specific restrictions imposed by the donors or by the purpose of the appeal.

2. Grants and Donations (note 2)

	2022	2022
	£	£
Grants	20,000	32,500
Donations	482	318
Legacy from a generous benefactor	-	
	20,482	**32,815**

3. Subscriptions

The priority of the committee was to encourage as many young people as possible to come to music centre. We continue to develop our Fast Forward groups in Brixham and Paignton and through our Summer School event.

We charged subscriptions for 3 full terms in 2022-23.

4. Concert Proceeds

Concert proceeds were higher for this year due in part to higher fast forward participation and are included in these accounts.

5. Tuition Costs

	2023	2022
Total Tuition costs	**£23,575**	**£19,726**

Tuition costs were higher in this year due to inflationary rises and additional tuition time.

6. Employees

There were no employees during the year (2022: none).

10. Fixed assets

	Instruments	other equipment	total
	£	£	£
Cost			
At beginning of year	**11,735**	**1,437**	**13,172**
Additions	2,458	-	-
Disposals	-	-	-
At end of year	**14,193**	**1,437**	**15,630**
Depreciation			
At beginning of year	**6,135**	**1,437**	**7,572**
Charge for the year	587	-	-
Disposals	-	-	-
At end of year	**6,722**	**1,437**	**7,572**
Net Book Value			
At 5th April 2023	**7,471**	-	**7,471**
At 5th April 2022	**5600**	-	**5600**

Note 1

Investments
An investment has been made in CCLA (in accordance with the charity's investment policy). The investment has been revalued at the end of the year at the market rate

11.	CCLA Investment	2023	movement in year	2022
		£31,558	£11,558	£20,000

The CCLA investment has been revalued at the year end at the closing bid price at 5th April 2023. The amount is unrestricted

Committee Expenses and Benefits

Moira Devonport, Graeme Hardman and Marina Kummer were remunerated for their work as members of staff. No other payment was made to committee members.

Independent examiner's report

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Basis of independent examiner's report

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Independent examiner's statement

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- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;
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governance		342	-	230	-
repairs and music consumables		-	-	368	-
Instrument purchase		2,458	-		
sheet music and hire		185	-	112	43
Total expenditure		**49,986**	**-**	**37,675**	**26,838**
Net movement in cash funds		**(15,281)**	**-**	**4,259**	**1,480**
Cash funds brought forward		87,197	8,051	90,989	
Cash funds carried forward		**71,916**	**8,051**	**95,248**	**90,989**

Statement of Assets and Liabilities at 5th April 2023

		Unrestricted Funds	Restricted Funds	2023	2022
	notes	£	£	£	£
cash at bank		51,917	8,051	79,966	75,249
Investment - CCLA		31,558		31,558	20,000
postage stamps		25	-	25	25
tuck shop stock		70	-	70	70
fixed assets held for charity's own use	10	7,471	-	7,471	5,600
Total assets		**91,041**	**8,051**	**99,092**	**100,944**

Approved by the trustees and signed on their behalf.

Lisa Portch Chairman 2023

Martin Hill DipPFS Treasurer 2023

Notes to the Accounts

1. Accounting Policies

These accounts have been prepared on a receipts and payments basis, under the historic cost convention and in accordance with the relevant sections of the Charities Act 2011. The accounting policies have been applied consistently throughout the current and previous periods.

Depreciation
Provision for depreciation of fixed assets is made at the following rates based on the estimated useful life of these assets and their residual value:

Instruments	5% of cost per annum
Vehicles and other equipment	25% of cost per annum.

Tuck shop stocks
Stocks for resale are valued at the lower of cost and net realisable value.

Unrestricted and restricted funds
Unrestricted funds consist of the general purposes fund and designated funds. Designated funds are funds established by the committee from time to time for specific projects or purposes and are not in any way restricted. Any surplus or deficit will be transferred to/from the general purposes fund when the designated fund is closed.
Restricted funds are funds subject to specific restrictions imposed by the donors or by the purpose of the appeal.

2. Grants and Donations (note 2)

	2022	2022
	£	£
Grants	20,000	32,500
Donations	482	318
Legacy from a generous benefactor	-	
	20,482	**32,815**

3. Subscriptions

The priority of the committee was to encourage as many young people as possible to come to music centre. We continue to develop our Fast Forward groups in Brixham and Paignton and through our Summer School event.

We charged subscriptions for 3 full terms in 2022-23.

4. Concert Proceeds

Concert proceeds were higher for this year due in part to higher fast forward participation and are included in these accounts.

5. Tuition Costs

	2023	2022
Total Tuition costs	**£23,575**	**£19,726**

Tuition costs were higher in this year due to inflationary rises and additional tuition time.

6. Employees

There were no employees during the year (2022: none).

10. Fixed assets

	Instruments	other equipment	total
	£	£	£
Cost			
At beginning of year	**11,735**	**1,437**	**13,172**
Additions	2,458	-	-
Disposals	-	-	-
At end of year	**14,193**	**1,437**	**15,630**
Depreciation			
At beginning of year	**6,135**	**1,437**	**7,572**
Charge for the year	587	-	-
Disposals	-	-	-
At end of year	**6,722**	**1,437**	**7,572**
Net Book Value			
At 5th April 2023	**7,471**	-	**7,471**
At 5th April 2022	**5600**	-	**5600**

Note 1

Investments
An investment has been made in CCLA (in accordance with the charity's investment policy). The investment has been revalued at the end of the year at the market rate

11.	CCLA Investment	2023	movement in year	2022
		£31,558	£11,558	£20,000

The CCLA investment has been revalued at the year end at the closing bid price at 5th April 2023. The amount is unrestricted

Committee Expenses and Benefits

Moira Devonport, Graeme Hardman and Marina Kummer were remunerated for their work as members of staff. No other payment was made to committee members.

TORBAY AND SOUTH DEVON MUSIC CENTRE

England & Wales - Charity number 1069605

Accounts

Torbay and South Devon Music Centre

www.tsdmc.org.uk

"...an amazing opportunity; an inspired idea..."

Annual Report and Financial Statements
For the year ending 5th April 2022

Torbay and South Devon Music Centre[1]
advancing music education for young people

The committee is pleased to present its report for the year ended 5th April 2022

Torbay and South Devon Music Centre has been supported by:

Devon and Torbay Music Education Hub
Torquay Boys' Grammar School
The Hill Family
The Lee Family
All our members and their parents; The music Centre wouldn't happen without you.

We thank them all.

Devon County Council
Devon Education Services
Devon and Torbay Music Education Hubs
Supported using public funding by
Department for Education
ARTS COUNCIL ENGLAND

[1] **"…. the chance to be part of music making at its best - with others.."**

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Our Objectives - Why What We Do Matters

“Arts and music education are not merely ‘extras’, but central to who we are.”
- Barack Obama

Music plays a key role in the lives of most people, particularly adolescents.

Evidence shows that children who experience high quality musical training have advantages across all school subjects and that participation in music

- enhances positive attitudes towards school, leading to
- higher attendance,
- increased motivation and
- improved behaviour.

The Music Centre provides an important, complementary service that encourages children to continue enjoying and benefitting from their playing.

We believe that group music making, amongst people of all backgrounds, offers the opportunity to

- engage in wider cultural experiences,
- explore new ideas,
- broaden experience and
- encourage tolerance.

Our data shows that some young people stay with us for as long as 10 years, demonstrating that The Music Centre is an important part of their lives through childhood and adolescence. Playing in an ensemble contributes to feelings of

- social inclusion,
- self-confidence and
- aspiration.

Our members learn about

- teamwork,
- communication and
- relating to others in a positive way.

But above all else, The Music Centre allows children to have fun.

The National Plan for Music Education

"When young people make music together, they work toward a common goal that has the potential to change lives profoundly for the better." - The National Plan for Music Education

Through its collaboration with the Devon and Torbay Music Education Hub, The Music Centre is engaged in delivering some aspects of the National Plan.

- In providing a variety of ensembles, we ensure that children have an opportunity to make music with others, and that music education is supported outside schools.
- Our concerts provide an opportunity for children to perform regularly.
- By offering ensembles of varying standard, we give children the opportunity to progress along clearly signposted routes.
- We guide young people to other live music making opportunities. More experienced members have played with county ensembles and with Torbay Symphony Orchestra.
- Our bursaries and subsidies help children from all backgrounds to learn to play, and to progress, by making our ensembles affordable.
- Older members provide inspiring role models for younger ones.
- We ensure all members can learn from specialist instrumental teachers, and that enhanced experiences are available through providing access to specialist ensembles and instruments.
- The use of specialists ensures that our teaching is of a high quality.
- Through us, Hubs can deliver an offer that reaches beyond school boundaries and draws on additional expertise.
- We allow children to experience a range of musical genres and activities and stretch their boundaries.

- We provide teaching and progression routes beyond what individual schools can offer. These experiences can be broader and more challenging.

- These opportunities are not one-offs; they allow for continuous and ongoing progression.

- Residential weekends and attendance at specialist events allow our members to benefit from expert tuition, and to experience high quality playing at large scale events, at prestigious venues and with professional musicians.

- Our feedback demonstrates that our members experience enjoyment and success through all their stages of musical learning.

And that's what matters to us the most.

The objectives of the trust are established in our declaration of trust of 14th April 1998, as varied 22nd May 2012.

The trust's purpose is the advancement of musical education in South Devon by the:

- promotion and support of music training; and
- staging of musical events for young people in the area.

Activities - What We Do

Torbay and South Devon Music Centre operates under that name and as the Peninsula Clarinet Choir. We have approximately 70 members.

The Music Centre provides an opportunity for its members to enjoy playing their instruments and improve their musical skills by performing together. Orchestras and bands are led by experienced musicians and there are opportunities to play in concerts as well as weekly rehearsals. There are groups for players of all standards and all ages, though our focus is on the under 25s.

We also offer members the chance to try new and endangered instruments (such as piccolo, cor anglais, contrabass clarinet) and to become familiar with a greater range of musical styles.

Each term's work culminates in a concert performance staged in front of a live audience. This allows all our students to play in separate ensembles and the full orchestra. Senior students experience participation in a high quality musical production whilst the more junior members not only participate but are inspired to strive for future success and development. This year we have performed two concerts in The Centenary Hall at TBGS and one outdoor concert on The Terrace, The Old Manor House, TBGS.

Annually, each group presents a prize to each outstanding member and a "Young Musician of the Year Award" is presented to the member who has made the greatest contribution to The Music Centre overall. This is given at the last concert of the season.[2]
This academic year of 20-21 year the award was given to Francis Lee (flute). As well as being a supportive member of the Music Centre, he is an outstanding player and achieved his ARSM Diploma in June. We wish him every success in his future studies at Oxford University where he is studying English but also plays in three orchestras there.

The Peninsula Clarinet Choir draws its membership from clarinet enthusiasts across the region, meeting approximately monthly at various venues. It also holds a residential

[2] **"...fabulous teaching, fabulous concerts…"**

weekend with a professional masterclass and recital; and attends the single reed day at Wells Cathedral School.

The committee is determined to ensure that as many young people as possible can access our service. To this end we

- operate a bursary system remitting subscriptions in cases of financial hardship;
- subsidise the cost of our residential weekends; and
- have adopted an equal opportunities policy.

Everyone is welcome[3] at The Music Centre without regard to gender, religion, sexuality, or ethnicity.

[3] **"...giving children of all ages and abilities the chance to take part."**

Review of Developments and Achievements

Rehearsals, Concerts and Events

Summer Term 2021

The government rules for performing were that we had to either have no audience and an indoor concert or have a live audience but perform outside.

The solution was a fantastic venue of The Terrace situated behind the Old Manor House at TBGS. We rehearsed inside and outside and performed a picnic in the park style concert with all groups socially distanced and family groups bringing their own food and drink. The weather was dry until the very end of the last piece when umbellas were useful!

We had some fantastic comments from parents who were in tears to hear the live music of their children's groups which they had not heard for over two years. It was an amazing feeling to be back performing infront of an audience again.

Mid Summer Music Event 2021

Our inaugrual summer event based at TBGS for three days in August. This was an event to enable children of 7-18 years to come to try orchestral instruments with our tutors giving workshops and master classes on each of the four instrument families. We had 34 children over the 3 day event. We also had some of our regular members helping out with the workshops and performing in the master classes. We invited a trumpet student from The Royal College of Music to give input to the brass master class.

Autumn Term 2021

Our concert was in TBGS Centenary Hall. We could have a concert indoors with an audience, but people were still wearing masks if they wanted to, and seating was socially spaced. We dedicated the concert to our late friend and colleague Susan

Durant who directed the Brass Ensembles for TSDMC for many years and who sadly passed away on 31st October 2021.

All the groups performed on the stage in turn for the first time in two years and the Fast Forward performance was made up of Oldway and Torquay groups, joined for the first time by our Fast Forward group from Brixham who sat together in the front of the stage.

We also invited the children from The Mid-Summer Event to the concert to be presented with their Arts Award Discover. 7 out of the 8 children pictured are now members of TSDMC.

Spring Term 2022

We had our Spring concert in The Centenary Hall at TBGS and were pleased to see some children back that we had not seen for a year or two due to the pandemic. All our groups played a great programme of music showing their progress and hard work to families and friends.

It is a tradition of TSDMC that when a child leaves us to go to university or college they are presented with a mug with our logo on. The Music Centre mug was presented to Abigail Bevan as she left this term to go to Exeter College.

Some of our ensembles are preparing to take part in the Devon County Show and The Mix festival next term now that things are getting back to normal.

Members

Involving as many young people as possible in our work has long been a priority for the committee and we are determined to see our membership increase.

Fast Forward[4]

To this end we have undertaken a number of projects, including satellite groups, to reach out to primary schools in the Bay. The Music Centre has built on the success of the established “Fast Forward” group aimed at primary school children. This group has attracted very young people, learning to play musical instruments for the first time. We have been delighted to welcome these new members both to weekly rehearsals and to the termly concerts where they have done themselves proud.
This year this took the form of an Orchestra for All, based on our existing Fast Forward group held on Tuesdays after school from 4-5pm at Oldway Primary School in Paignton and from September 2021 on Thursdays after school from 4.30-5.30pm at Brixham College, Brixham. The locations gave children, who found transport to the Torquay main Music Centre, the opportunity to join us. These children joined together with the Fast Forward group from Music Centre to perform in the Autumn and Spring concerts. Attendance has increased this year and we continue to work on building these numbers.

[4] **“We really enjoy being part of the Music Centre family.”**

We are also pleased to report that a number of these younger students have progressed sufficiently to become full members of The Music Centre and join more advanced groups.

Low Membership Fees

Low membership fees are also important to us. The Music Centre is pleased to implement a scheme to support free membership for those in receipt of free school meals, funded by Devon and Torbay Music Education Hub. It has also made it possible to offer membership of Fast Forward groups (for very young musicians) for £20 a term.

As always, our members continue to impress. Congratulations to all those who passed grade exams this year: Ali Jamson, Grace Deam, Lauren Tanton, Emily Gaffney, Finley Doets, Seren Hickman-Heritage, Carolina Toribio, Tommy Weston; Esther Franklin; Thomas Crawford; Isabella Woulfe, Arthur Eastman, Max Moorman, Kayleigh Sandeman, Hannah Spear and Victor Aram.
And in particular congratulations to Thomas Ward (Violin), Ben German (Drum Kit), Thomas Young (Drum Kit) and Daniel Spear (Saxophone) who all passed their Grade 8 and Francis Lee (Flute) who passed his ARSM diploma.

Communication with all our members has been key this year, with so many changes taking place and sometimes at short notice. Emails and social media have proved invaluable to the continuation of our provision. Future online communication and website development will be part of our plans looking forward.

Adult participation in centre activities continues, with appropriate regard to our safeguarding policy. The presence of adults strengthens the family atmosphere of the Centre, using work skills to benefit the charity. The committee is grateful for time and effort given.

Alumni News
Our congratulations and best wishes also go to former members

- Jack Oades (violin), who was the winner of the Buckfast Abbey Millennium Composition Competition;

- Ellie Kendall (flute and sax), who, as part of her master's degree, has played with the Gothenburg and Helsingborg Symphony Orchestras;
- Jake Downs (viola), continuing doctoral musicology research at Sheffield University;
- Jason Hill (clarinet), graduating with a master's in orchestral performance at the Royal Welsh College of Music and Drama, and performing with the National Orchestra of Wales;
- Sophie Williams (cello), at the Royal Welsh College, studying music;
- Sebastian Boot (clarinet), now studying music at Cardiff University;
- Poppy Bell (violin), now in the Royal Marines Band Service;
- Hannah Capstick (flute), now studying music at the University of Oxford.

"As a previous member of the Music Centre, attending for 8 years, I am full of gratitude for all the Music Centre has done to further and encourage my musical education." – Hannah Capstick

Our best wishes go to all those who are applying to university this year and wish them every success in their studies and music making.

Staff[5]

The trustees are convinced of the importance of recruiting and retaining highly qualified staff, who are as passionate about music education as the committee itself.

Brass Ensemble	Sue Durant ALCM GLCM PGCE passed away and Hannah Spooner BMus(hons) GRNCM PGCE (secondary music) has stepped in to continue Sue's work. Our heartfelt sympathy goes to Sue's husband and daughter. She will be very much missed at the Music Centre.
Percussion Ensemble	Colin Bellworthy BMus(Hons) ATCL LTCL FTCL
Fast Forward Group (for very young musicians)	Tom Deam BA(Hons) PGCE Dip.ABRSM
Flute Choir	Claire Hindle BA(Hons)
Clarinet Choir	Marina Kummer BA(Hons) Cert.Ed.
Concert Orchestra	Helen Wills ALCM Suzuki Level 2
Youth Strings	Goska Kosmaczewska BA(Hons)
Youth Orchestra	Moira Devonport BEd (Hons)
Fast Forward Orchestra for All Oldway and Brixham	Louise Darvid BA(Hons) PGCE Mark Farin BA Moira Devonport BEd (Hons)
Peninsula Clarinet Choir	Marina Kummer BA(Hons) Cert.Ed Graeme Hardman BA(Hons) PGCE

Both Marina Kummer and treasurer, Deborah Blackmore, are established as arrangers and have a body of works in print. Marina is also the musician librarian at Dartington International Summer School.

As Faculty Leader for Creative Media at Brixham College, Graeme Hardman is an experienced classroom teacher and musician.

[5] **"The dedication of the staff is wonderful…"**

Tom Deam is a member of the Gustav Benzel Hot Club, a Gypsy Jazz / Klezmer band. He also once played fiddle for a colony of seals.

Marina Kummer plays with Torbay Symphony Orchestra and Moira Devonport is a member of Exeter Symphony Orchestra.

We would like to thank the staff for their unfailing professionalism and good-natured support throughout the year, and hope they are looking forward to the next one as much as we are.

Volunteers

Our volunteers play a vital role in the life of The Music Centre and the trustees are very grateful for all the support they receive:

- The members of the committee are an invaluable sounding board;
- Our external advisors provide expert opinion;
- The first aiders help keep our members safe;
- Our team of concert volunteers sell tickets and provide refreshments, helping create the inclusive and welcoming atmosphere that our members enjoy.

All our volunteers are a source of enthusiasm and inspiration. The trustees couldn't manage without them, and we thank them all for their important contribution. More volunteers are always welcome.

The Clatworthy Legacy

In 2014, The Music Centre was very pleased to be awarded £10,000 from the estate of the late Mr Henry Clatworthy. This sum is dedicated to promoting the playing of the oboe, and related instruments, and to this end The Music Centre[6] provides a specialist teacher to give subsidised tuition. We are actively looking for children to take up the oboe.

Conventions, Conferences and Training

These continued to be affected by the aftermath of the pandemic and were mostly limited to online workshops and training.
Training has been undertaken on communications, safeguarding and website management.

Music Education Hubs

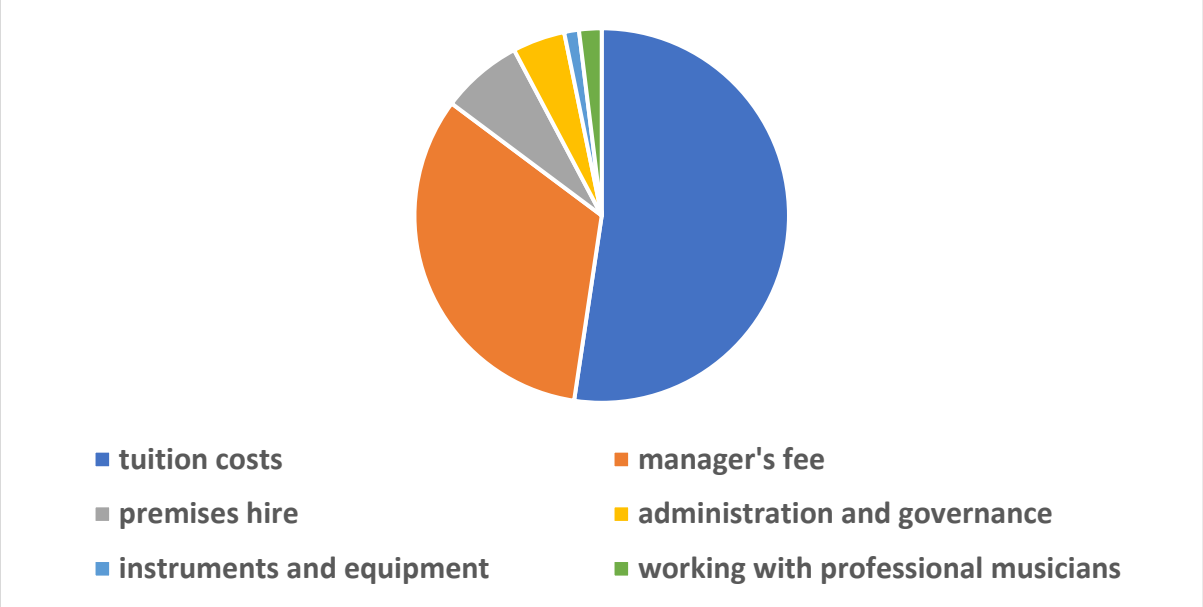
Following the restructuring of the local Music Hubs, we have been glad to continue our collaboration with the Devon and Torbay Music Education Hub, working as one of their delivery partners. This relationship is strengthened by our staff members, Tom Deam and Lou Darvid being part of the board of the Hub.

The trustees would like to record their thanks to the Music Education Hub for their support. We look forward to further collaboration in the years to come.

[6] **"...what an asset we have in South Devon!" - Stover School**

Financial Review - How We Spent Your Money

Expenditure



Our total expenditure for the year was £37k, considerably more than 2020/21 as we begin the 'new normal'. As with every other organisation, the Covid-19 pandemic has had a significant impact on our operations and continued to do so post lockdowns. We were proud of our rapid response and transition to online provision, a testament to the flexibility and professionalism of our staff and manager. Although this facility is no longer paramount for the running of the Music centre, we have the structures in place to use this again if needed.

As ever, staffing and premises costs form the bulk of our expenditure. We pride ourselves on the quality of our teaching, management and musicianship and make no excuse for the sums we spend. Our staff are our greatest asset.

The committee would like to thank Moira for her tireless work and all our staff for their patience during the course of the year.

Of course, our staff need a venue in which to work and, as always, premises hire has been a significant expense, this year amounting to £2.6K.

Of the £1.7K spent on administration and governance, more than half of this cost (£760) is insurance. We appreciate the importance of protecting our members, the public and the charity's assets and take expert advice to ensure we have appropriate cover.

Income

Our total income for the year was £41.9K, with grants and donations (£32.8K) and members' subscriptions (£8.5K) our principle sources of funds. The committee has highlighted the lack of diversity in our income streams and addressing this risk to the charity continues to be a major focus in our risk management strategy.

The use of the gift aid scheme provides a welcome boost to our finances and we encourage our members to sign up to the scheme whenever possible.

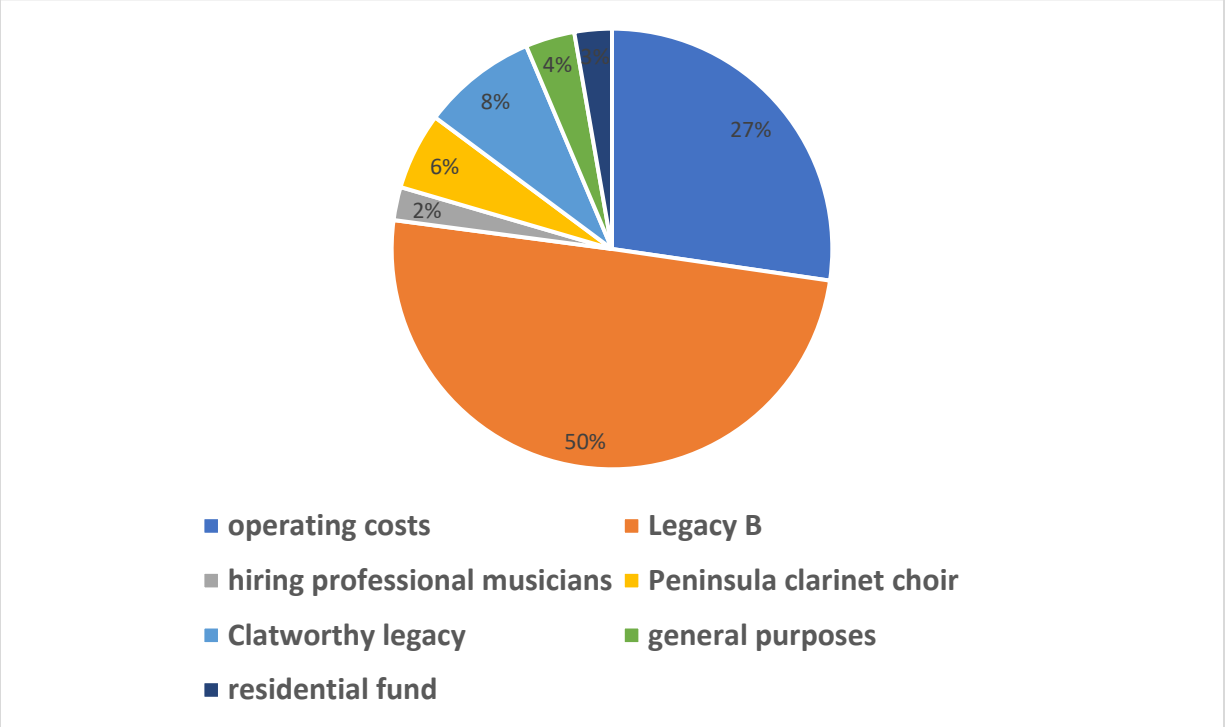
Our Reserves - Where We Go Next

The trust holds both restricted and unrestricted reserves as detailed in the financial statements.

Unrestricted funds are held to:

- meet costs arising at short notice, such as instrument repairs;
- cover ongoing costs incurred in running Music Centre and the Clarinet Choir, including staff fees and premises hire; and
- meet the costs of projects as directed by the trustees.

Restricted reserves have been given to meet specific areas of expenditure as described in the financial statements.



The charity holds total reserves of £87k, of which £8k are restricted. The movement on and size of the reserves are described in the financial statements. Reserves are utilised as and when volunteers become available to undertake projects, with no fixed timescale.

Legacy B

We were all saddened by the death of a longstanding supporter of the Music Centre but delighted to receive a legacy of £48k; the last of her many acts of kindness to us.

While we have many ideas of how to put these funds to work, for the time being, until the pandemic is over, the committee has decided to hold fire on new developments until we see how the musical landscape lies.

Operating Costs

The trustees decided to hold our operating costs reserve at £30k to meet potential, unfunded operating costs. This represents 2 terms' costs and is intended to provide a financial breathing space if external funding is withdrawn.

Peninsula Clarinet Choir

Peninsula Clarinet Choir is expected to be financially self-supporting and generates, and spends, its own funds under the umbrella of The Music Centre. The reserve of £5.3k in respect of this represents the result of its activities.

Hiring Professional Musicians

This reserve was created following a donation of £5k from a generous benefactor. The committee is using this sum to extend the involvement of professional musicians with our young performers.

Double Reed Playing

The Clatworthy legacy of £8k will continue to provide opportunities for double reed playing.

Publicity and Communications

The committee is very aware that the members are the lifeblood of our organisation and that attracting new young musicians is vital. Accordingly, we set aside £5k to fund improvements to our literature and other publicity vehicles. In 2015/16 we revised our graphics and invested in more advertising opportunities. In 2016/17, we commissioned a new website. This cost £1k.

In 2019/20, The Music Centre commissioned a promotional video which is now being used on social media, at conferences and in schools.

We are further developing our digital reach and are using Twitter, Facebook and Instagram to take our message to a wider audience.

Refreshing this reserve will be considered at forthcoming trustees' meetings, taking account of the pandemic.

Residential Weekends

Residential weekends provide a welcome and valuable opportunity for members to spend time with like-minded friends and to focus on their playing for extended periods.

They are also a forum in which young musicians can learn from, and interact with, professional players in an informal environment. The committee is keen to support these events and make them accessible to as many students as possible. To this end we set aside £5k to subside the cost to our members. Of this, £2.6k remains and will be used to offset the cost of future residential weekends.

In order to make our reserves work as hard as possible for us, the committee has invested £20k in an ethical fund managed by a specialist provider. The choice of amount and the nature of the fund reflects the trustees' investment policy: £20k is sufficient to increase the diversity of our assets, without incurring excessive risk.

The Committee and Trustees - Who We Are

The Music Centre committee has a number of different elements, all working together for the furtherance of the charity's aims. The ethos has always been one of inclusive, happy and equal collaboration, something for which the trustees are very grateful.

The members of the committee during the year were:

Chair and trustee	Martin Hill DipPFS
Treasurer and trustee	Deborah Blackmore BSc(Hons) ACA and member of the Charity and Voluntary Sector Group of the ICAEW
Member and trustee	Kelvin Boot BSc (Hons)
Member and trustee	Nicola Smith BA(Hons) PGCE MA(Ed)
Member and trustee	Elizabeth James BA(Hons) PGCE
Member and Manager	Moira Devonport BEd (Hons)
Member and primary education representative	Louise Darvid BA(Hons) PGCE
Member and staff representative	Marina Kummer BA(Hons) Cert.Ed.
Member and secondary education representative	Graeme Hardman BA(Hons) PGCE

The committee devises the strategic direction of the trust, and the manager works under the direction of the committee. However, all responsibility for the management and conduct of the charity rests with the trustees alone.[7]

Committee members advise the trustees in their decision making, bringing a wider range of views and professional opinion to the table. No formal roles are assigned to committee members in recognition of their other responsibilities, away from The Music Centre, but their support is invaluable.

Trustees are appointed at a special meeting, serving for a period of three years. In making new appointments, the existing trustees take into account the residence,

[7] **"...well led and managed and offers excellent progression opportunities…"**

employment, occupation and specialist knowledge or personal qualifications of each candidate.

All the trustees and committee members give their time for free and no remuneration or expenses are paid to them. As a committee, we are always pleased to receive expressions of interest and are happy to discuss membership further.

Advisors

Safeguarding [8]	Lisa Barker-Jones BA(Hons) Diploma in Social Work
Insurance	Seaway Insurance Consultants Ltd.
Banking	Lloyds TSB plc
Independent Examiner	Robin Breeze MA BA CertEd

[8] **"...secure and positive…"**

Governance - How We Work

Contact details:

Web	http://tsdmc.org.uk
Email	torbayandsouthdevonmusiccentre@gmail.com
Twitter	@torbaymusiccent
Facebook	https://www.facebook.com/TSDMusicCentre
Instagram	torbaymusiccentre
Telephone	07862 922739
Post	c/o Torquay Boys' Grammar School, Shiphay Manor Drive, Torquay, TQ2 7EL

Legal Status

Torbay and South Devon Music Centre is a charitable trust, constituted by deed, and registered with the Charity Commission and HM Revenue and Customs.

Other Memberships, Affiliations and Registrations

Arts Council England
National Council for Voluntary Organisations
South Hams Community and Voluntary Service
Small Charities Coalition
Making Music
LawWorks
National Centre for Diversity
Online Compass

Both the treasurer and manager report to the committee at each meeting, where members review the financial position and day-to-day running of The Music Centre. An annual budget is agreed at the start of each new financial year and used to monitor both income and expenditure as that year unfolds. The committee members make extensive use of Charity Commission guidance, and other resources, to inform their discussions and ensure they are acting in accordance with best practice and the public benefit.

Our Ethos

The committee has considered and adopted the seven principles of standards in public life or 'Nolan Principles'. These are:

- **selflessness**: Committee members have a duty to act in the best interest of the organisation as a whole. They should not do so in order to gain financial or other material benefits for themselves, their family, their friends or the organisations they come from or represent;

- **integrity**: Committee members should not place themselves under any financial or other obligation to outside individuals or organisations that might influence them in the performance of their duties;

- **objectivity**: In carrying out their duties, including making appointments, awarding contracts, or recommending individuals for rewards and benefits, committee members should make choices on merit;

- **accountability**: Committee members are accountable for their decisions and actions to the public, funders and service users. They must submit themselves to whatever scrutiny is appropriate to their role;

- **openness**: Committee members should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands;

- **honesty**: Committee members have a duty to declare any interests relating to their role and to take steps to resolve any conflicts arising in favour of their trustee role; and

- **leadership**: Committee members should promote and support these principles by leadership and example.

  (Source: National Council for Voluntary Organisations)

Risk Management

The trustees are responsible for identifying and managing risks faced by The Music Centre and are assisted in this by the committee and external advisors. At present, the areas of highest risk are considered to be:

risk	mitigated by
Safeguarding – As young people, our beneficiaries are vulnerable and this is an ongoing risk we face. The committee fully appreciates the importance of maintaining best practice in this area.	Involvement of a qualified practitioner to advise the committee. In 2018, we undertook an in-depth review of our policy and procedures, which produced more detailed protocols. These have been communicated to both staff, beneficiaries and their parents. Safeguarding is also a standing item on our meeting agendas, to ensure that any issues arising are identified and addressed as soon as possible. Trustees are also encouraged to take training in this area.
Over dependency on public funding – Public funding is subject to unpredictable changes in policy and direction, which are beyond our control.	The committee believes in taking a holistic and proactive approach to promoting the future viability of the charity. We have implemented a reserves policy which allows for the possibility that funding will be withdrawn. Use of the NCVO sun tool has allowed us to identify weakness in our sustainable funding strategy and address them. We are also actively pursuing alternative sources of income, including applying to grant making trusts. In tandem with this, the committee is building up expertise in the areas of impact measurement and evidence gathering. These tools should aid us in demonstrating our worth to current and potential supporters.
Trustee recruitment - We are conscious that, as a small body, our pool of resources is limited and that succession planning is problematic.	Following successful appeals, we recruited two new trustees to join us in 2017/18. They bring welcome expertise in primary education and communications. We will be appealing for more trustees this year.

All areas of significant risk are addressed on an annual basis.
During the course of the year, the committee also considered the following issues:

- communication with funders and supporters
- stakeholder feedback, including improved dialogue with our staff
- promoting the playing of 'endangered instruments'
- evidencing the charity's work and the helpfulness of measuring outcomes
- data protection, the use of digital technology and preparing for GDPR
- conflicts of interest
- progression and continuation following on from a child's first access to music education
- the security of charity assets
- their policy on reserves.

External Scrutiny

In 2019, The Music Centre was subject to evaluation by staff from the Devon Music Education Hub who concluded that,

'With a well-established weekly music centre, providing a variety of ensemble and progression activities, a strong offer is in place for children and young people drawn from schools across Torbay, South Devon and as far as Plymouth and Cornwall. An experienced team of specialist instrumental teachers provide high quality experiences, with many students progressing to an advanced level of ability and some choosing to pursue music further through county groups and/or further studies.'

Statement of the Responsibilities of the Trustees

The trustees are required to comply with their obligations under the Charities Act 2011 and the declaration of trust to

- keep accounting records;
- prepare annual statements of account;
- present these statements for audit or independent examination;
- prepare an annual report; and
- provide the Charity Commissioners with such information as is required by law.

Gift Aid

Every £1 a UK taxpayer pays in membership subscriptions	allows The Music Centre to claim 25p from the taxman, providing you sign a gift aid declaration.
This costs you nothing	but earns us £2-3k each year, enough to pay for our premises.
Please sign up if you can	

How You Can Help

Donate	All donations, large and small, are always welcome and help us maintain financial sustainability.
Volunteer	We can always use more help, particularly at concerts.
Join the committee	An informal commitment where you can contribute as much or little as you feel able.
Become a trustee	We meet 6 times a year and attendance is expected of trustees. We lighten the load by making the meetings as sociable and informal as possible.

If you would like to know more about us and our work, please speak to Moira.

Public Benefit

The trustees confirm that they have had due regard to the Charity Commission guidance on public benefit when determining the activities of the trust.

Basis of Preparation

This report has been prepared in accordance with the Charities Act 2011.

Martin Hill DipPFS
Chair
24th January 2023

Deborah Blackmore BSc (Hons) ACA
Treasurer[9]
24th January 2023

For and on behalf of the committee.

9 **"Fantastic!"**

Independent examiner's report

I report on the accounts of the trust for the year ended 5th April 2022, which are set out on pages 31 to 37.

Respective responsibilities of trustees and examiner
The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report
My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;
- or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Robin James Breeze
Relevant professional qualification or body: MA BA CertEd
Address: 2 Rowe’s Barns, Stoke Gabriel, Devon, TQ9 6RT
Date: 24.1.23

Income and Expenditure Account for the Year Ending 5th April 2022

		Unrestricted Funds	Restricted Funds	2022	2021
	notes	£	£	£	£
Income					
grants and donations	2	32,818	-	32,818	26,032
members' subscriptions	3	8,529	-	8,529	2,280
concert proceeds	4	539	-	539	-
sundries		48	-	48	6
Total income		**41,934**	**-**	**41,934**	**28,318**
Expenditure					
tuition costs	5,6,7	19,726	-	19,726	12,508
manager's fee		12,375	-	12,375	12,245
premises hire	8	2,654	-	2,654	660
administration		713	-	713	620
insurance		762	-	762	762
working with professional musicians		735	-	735	-
governance		230	-	230	-
repairs and music consumables		368	-	368	-
sheet music		112	-	112	43
Total expenditure		**37,675**	**-**	**37,675**	**26,838**
Net movement in cash funds		**4,259**	**-**	**4,259**	**1,480**
Cash funds brought forward		82,938	8,051	90,989	
Cash funds carried forward		**87,197**	**8,051**	**95,248**	**90,989**

Statement of Assets and Liabilities at 5th April 2022

		Unrestricted Funds	Restricted Funds	2022	2021
	notes	£	£	£	£
cash at bank		87,198	8,051	95,249	90,989
postage stamps		25	-	25	25
tuck shop stock		70	-	70	70
fixed assets held for charity's own use	10	5,600	-	5,600	6,865
Total assets		**92,893**	**8,051**	**100,944**	**97,949**

The notes on pages 34 to 37 form part of these financial statements.

Approved by the trustees and signed on their behalf.

Martin Hill DipPFS, Chairman
24th January 2023

Deborah Blackmore BSc(Hons) ACA, Treasurer
24th January 2023

Notes to the Accounts

1. Accounting Policies

These accounts have been prepared on a receipts and payments basis, under the historic cost convention and in accordance with the relevant sections of the Charities Act 2011. The accounting policies have been applied consistently throughout the current and previous periods.

Depreciation
Provision for depreciation of fixed assets is made at the following rates based on the estimated useful life of these assets and their residual value:

Instruments	5% of cost per annum
Vehicles and other equipment	25% of cost per annum.

Tuck shop stocks
Stocks for resale are valued at the lower of cost and net realisable value.

Unrestricted and restricted funds
Unrestricted funds consist of the general purposes fund and designated funds. Designated funds are funds established by the committee from time to time for specific projects or purposes and are not in any way restricted. Any surplus or deficit will be transferred to/from the general purposes fund when the designated fund is closed.
Restricted funds are funds subject to specific restrictions imposed by the donors or by the purpose of the appeal.

Investments
Capital of £20k has been invested by the trustees (in accordance with the charity's investment policy) over the medium to long term. No income has been withdrawn from our investments and none in included within these accounts.

2. Grants and Donations

	2022	**2021**
	£	**£**
Grants	32,500	22,640
Donations	318	120
Legacy from a generous benefactor	-	3,272
	32,818	**26,032**

3. Subscriptions

The priority of the committee was to encourage as many young people as possible to continue playing through the pandemic by providing an online service. No subscriptions were charged for our online provision during 2020-21. We charged subscriptions for 3 full terms in 2021-22.

4. Concert Proceeds

No concert proceeds were raised in 2021 due to the Covid-19 pandemic.

5. Tuition Costs

	2022	2021
	£	£
Music Centre	14,509	12,508
Orchestra for All - Paignton	360	-
Orchestra for All - Brixham	540	-
Midsummer Music	4,317	-
	19,726	**12,508**

In 2022, we (re)started 3 satellite projects to reach more young musicians, who cannot access our regular provision. This contributed to the increase in our tuition costs.

6. Employees

There were no employees during the year (2021: none).

7. Committee Expenses and Benefits

Moira Devonport, Graeme Hardman, and Marina Kummer were remunerated for their work as members of staff. No other payment was made to committee members.

8. Premises Hire

	2022	2021
	£	£
Music Centre	2,143	660
Satellite Projects	511	-
	2,654	660

In 2021 rehearsal space was hired for only one term due to the pandemic, and there were no satellite projects.

9. Funds

	Opening balance	Funds allocated	Funds expended	Transfer	Closing balance
	£	£	£	£	£
Unrestricted:					
General purposes	(2,574)	6,020			3,446
Operating costs	26,000				26,000
Legacy B	48,272		840		47,432
Peninsula clarinet choir	5,569		186		5,383
Working with professional musicians	3,055		735		2,320
Residential fund	2,616				2,616
Restricted:					
Clatworthy legacy	8,051				8,051
Total of all funds	**90,989**	**6,020**	**1,761**	**-**	**95,248**

10. Fixed assets

	Instruments	other equipment	total
	£	£	£
Cost			
At beginning of year	**11,735**	**1,437**	**13,172**
Additions	-	-	-
Disposals	**-**	-	-
At end of year	**11,735**	**1,437**	**13,172**
Depreciation			
At beginning of year	**5,548**	**1,437**	**6,985**
Charge for the year	587	-	587
Disposals	-	-	-
At end of year	**6,135**	**1,437**	**7,572**
Net Book Value			
At 5th April 2022	**5,600**	**-**	**5,600**
At 5th April 2021	**6,865**	**-**	**6,865**

TORBAY AND SOUTH DEVON MUSIC CENTRE

England & Wales - Charity number 1069605

Accounts

Torbay and South Devon Music Centre

www.tsdmc.org.uk

"...an amazing opportunity; an inspired idea..."

Annual Report and Financial Statements
For the year ending 5th April 2021

Torbay and South Devon Music Centre[1]
advancing music education for young people

The committee is pleased to present its report for the year ended 5th April 2021

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Torbay and South Devon Music Centre has been supported by:

Torbay Music Education Hub
Devon Music Education Hub
Torquay Boys' Grammar School
The Hill Family
The Lee Family

We thank them all.

[1] **"....the chance to be part of music making at its best - with others.."**

Activities - What We Do

Torbay and South Devon Music Centre operates under that name and as the Peninsula Clarinet Choir. We have approximately 60 members.

The Music Centre provides an opportunity for its members to enjoy playing their instruments and improve their musical skills by performing together. Orchestras and bands are led by experienced musicians and there are opportunities to play in concerts as well as weekly rehearsals. There are groups for players of all standards and all ages, though our focus is on the under 25s.

We also offer members the chance to try new and endangered instruments (such as piccolo, cor anglais, contrabass clarinet) and to become familiar with a greater range of musical styles.

Each term's work culminates in a concert performance normally staged in front of a live audience, however this year has been a little different.

Annually, each group presents a prize to each outstanding member and a "Young Musician of the Year Award" is presented to the member who has made the greatest contribution to The Music Centre overall. This is given at the last concert of the season.[2] This year it was announced at the last concert of the session but presented at a later date due to the pandemic.

Sebastian Boot was awarded Young Musician of the Year for Sept 2019-July 2020 for his commitment and consistently outstanding contribution to Music Centre.

[2] **"...fabulous teaching, fabulous concerts…"**

The Peninsula Clarinet Choir draws its membership from clarinet enthusiasts across the region, meeting approximately monthly . It also holds a residential weekend with a professional masterclass and recital; and attends the single reed day at Wells Cathedral School.

The committee is determined to ensure that as many young people as possible can access our service. To this end we

- operate a bursary system remitting subscriptions in cases of financial hardship; and
- have adopted an equal opportunities policy.

Everyone is welcome[3] at The Music Centre without regard to gender, religion, sexuality or ethnicity.

[3] **"...giving children of all ages and abilities the chance to take part."**

Our Objectives - Why What We Do Matters

"Arts and music education are not merely 'extras', but central to who we are."
- Barack Obama

Music plays a key role in the lives of most people, particularly adolescents.

Evidence shows that children who experience high quality musical training have advantages across all school subjects and that participation in music

- enhances positive attitudes towards school, leading to
- higher attendance,
- increased motivation and
- improved behaviour.

The Music Centre provides an important, complementary service that encourages children to continue enjoying and benefitting from their playing.
We believe that group music making, amongst people of all backgrounds, offers the opportunity to

- engage in wider cultural experiences,
- explore new ideas,
- broaden experience and
- encourage tolerance.

Our data shows that some young people stay with us for as long as 10 years, demonstrating that The Music Centre is an important part of their lives through childhood and adolescence. Playing in an ensemble contributes to feelings of

- social inclusion,
- self-confidence and
- aspiration.

Our members learn about

- teamwork,
- communication and
- relating to others in a positive way.

But above all else, The Music Centre allows children to have fun.

The National Plan for Music Education

"When young people make music together, they work toward a common goal that has the potential to change lives profoundly for the better." - The National Plan for Music Education

Through its collaboration with the Devon and Torbay Music Education Hubs, The Music Centre is engaged in delivering some aspects of the National Plan.

- In providing a variety of ensembles, we ensure that children have an opportunity to make music with others, and that music education is supported outside schools.
- Our concerts provide an opportunity for children to perform regularly.
- By offering ensembles of varying standard, we give children the opportunity to progress along clearly signposted routes.
- We guide young people to other live music making opportunities. More experienced members have played with county ensembles and with Torbay Symphony Orchestra.
- Our bursaries and subsidies help children from all backgrounds to learn to play, and to progress, by making our ensembles affordable.
- Older members provide inspiring role models for younger ones.
- We ensure all members can learn from specialist instrumental teachers, and that enhanced experiences are available through providing access to specialist ensembles and instruments.
- The use of specialists ensures that our teaching is of a high quality.
- Through us, Hubs can deliver an offer that reaches beyond school boundaries and draws on additional expertise.
- We allow children to experience a range of musical genres and activities and stretch their boundaries.

- We provide teaching and progression routes beyond what individual schools can offer. These experiences can be broader and more challenging.

- These opportunities are not one-offs; they allow for continuous and ongoing progression.

- Residential weekends and attendance at specialist events allow our members to benefit from expert tuition, and to experience high quality playing at large scale events, at prestigious venues and with professional musicians.

- Our feedback demonstrates that our members experience enjoyment and success through all their stages of musical learning.

And that's what matters to us the most.

The objectives of the trust are established in our declaration of trust of 14th April 1998, as varied 22nd May 2012.

The trust's purpose is the advancement of musical education in South Devon by the:

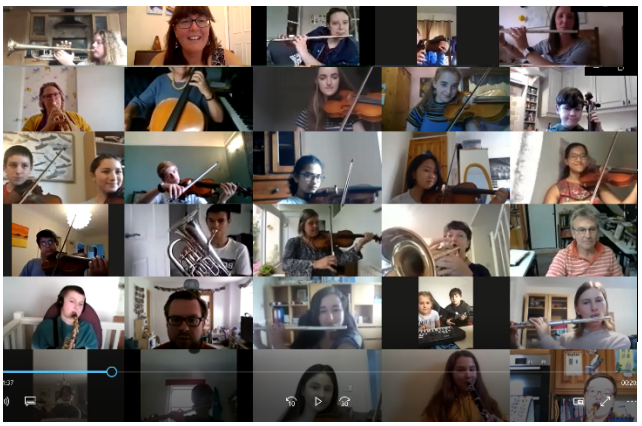
- promotion and support of music training; and
- staging of musical events for young people in the area.

Review of Developments and Achievements

Concerts and Rehearsals

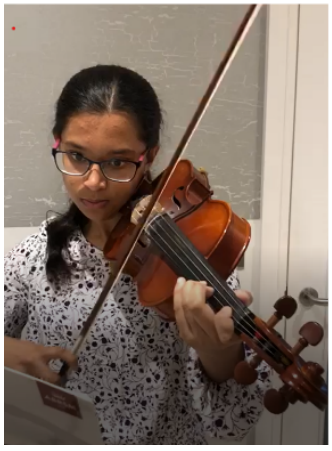
This year has been extraordinary for many reasons. But we never stopped providing a service for young musicians in our area to make music together and give them a chance to perform.

The Covid pandemic meant society locked down three times so we could not meet in person at our rehearsal venues.



At TSDMC we were determined to meet our objectives so had to work around all the obstacles that presented themselves during this time. So, we moved our provision online on Zoom. We started with the free 40 minute sessions and then invested in a Zoom subscription so TSDMCLive@5 on Zoom was started in June 2020. The pitfalls and limitations of this were very apparent for rehearsing but the friendship and social aspects were positive and this was used to give a structure to the end of our academic year. Some students joined us who found they could attend an online Music Centre but not one in person!

Music online was added into our safeguarding procedures and extra permissions were obtained from all participants. All forms were forced to be online due to the pandemic and this had a positive effect on people completing forms quickly and made the processes streamlined.



Concerts have looked very different this year due to the pandemic! When asked, some students sent in a recording of themselves playing pieces at home and we celebrated these performances altogether with a Zoom presentation concert in July 2020. This presentation was possible with expertise from one of our trustees.

In September 2020 we opened up TSDMC in person, one of the only Devon youth musical providers to do so. This was enabled by TBGS willingness to continue to let us use the venue, our valuable, professional staff's desire to return to face to face music and thorough risk assessments and procedures put in place by the TSDMC trustees and manager. For the first half of the Autumn term 2020 we rehearsed each week (6 weeks) and during this time we recorded rehearsals. Our numbers were lower than pre-pandemic but still more than 50 people were participating each week.

The second lock down happened, and we went back online from October 2020 half term until April 2021.

Our presentation concert at the end of Autumn 2020 was the edited recordings we had done earlier in the term as a walk round TSDMC seeing rehearsals going on! We played this over Zoom and set up our own YouTube channel so people could watch them at their leisure.

We also used our Concert Orchestra recordings to support the Devon Music Hub Advent Calendar which went online and out to all schools etc in December.

In the Spring term 2021 we were prepared for the lockdown to continue and be online. All students were sent their part from a click track piece which we worked on in breakout rooms as ensemble rooms on our weekly TSDMC Live@5. Teachers helped them work on these and other activities and musical ideas which developed over this time.

They recorded themselves at home and sent the recordings in to be edited together. We also encouraged families and individuals to record themselves and compiled these, with the click track piece into our end of Spring term presentation.

Members

Involving as many young people as possible in our work has long been a priority for the committee and we are determined to see our membership increase. To this end we have undertaken a number of projects, including a satellite organisation, to reach out to primary schools in the Bay. This took the form of an Orchestra for All, based on our existing Fast Forward group held on Thursdays after school from 4-5pm at Oldway Primary School in Paignton. The location gave children, who found transport to the Torquay main Music Centre, the opportunity to join us. These children joined together with the Fast Forward group from Music Centre to perform in the Summer and Autumn concerts. **This work was paused until we were able to return to Oldway when the level of risk allowed.**

Low membership fees are also important to us. The Music Centre is pleased to implement a scheme to support free membership for those in receipt of free school meals, funded by Devon and Torbay Music Education Hub. It has also made it possible to offer membership of Fast Forward groups (for very young musicians) for £20 a term.

Communication with all our members has been key this year, with so many changes taking place and sometimes at short notice. Emails and social media have proved invaluable to the continuation of our provision. Future online communication and website development will be part of our plans looking forward.

Our congratulations and best wishes also go to former members

- Jack Oades (violin), who was the winner of the Buckfast Abbey Millennium Composition Competition;

- Ellie Kendall (flute and sax), who, as part of her master's degree, has played with the Gothenburg and Helsingborg Symphony Orchestras;
- Jake Downs (viola), continuing doctoral musicology research at Sheffield University;
- Jason Hill (clarinet), graduating with a master's in orchestral performance at the Royal Welsh College of Music and Drama, and performing with the National Orchestra of Wales;
- Sophie Williams (cello), at the Royal Welsh College, studying music;
- Sebastian Boot (clarinet), now studying music at Cardiff University;
- Poppy Bell (violin), now in the Royal Marines Band Service;
- Hannah Capstick (flute), now studying music at the University of Oxford.

"As a previous member of the Music Centre, attending for 8 years, I am full of gratitude for all the Music Centre has done to further and encourage my musical education." – Hannah Capstick

Our best wishes go to all those who are applying to university this year.

Staff[4]

The trustees are convinced of the importance of recruiting and retaining highly qualified staff, who are as passionate about music education as the committee itself.

Brass Ensemble	Sue Durant ALCM GLCM PGCE
Percussion Ensemble	Colin Bellworthy BMus(Hons) ATCL LTCL FTCL
Fast Forward Group (for very young musicians)	Tom Deam BA(Hons) PGCE Dip.ABRSM
Flute Choir	Claire Hindle BA(Hons)
Clarinet Choir	Marina Kummer BA(Hons) Cert.Ed.
Concert Orchestra	Helen Wills ALCM Suzuki Level 2
Youth Strings	Goska Kosmaczewska BA(Hons)
Youth Orchestra	Moira Devonport BEd(Hons)
Fast Forward Orchestra for All at Oldway	Louise Darvid BA(Hons) PGCE Moira Devonport BEd(Hons)
Peninsula Clarinet Choir	Marina Kummer BA(Hons) Cert.Ed Graeme Hardman BA(Hons) PGCE

Both Marina Kummer and treasurer, Deborah Blackmore, are established as arrangers and have a body of works in print.

Tom Deam is a member of the Gustav Benzel Hot Club, a Gypsy Jazz / Klezmer band. He also once played fiddle for a colony of seals.

Sue Durant is a current member of the Plymouth Symphony Orchestra. Marina Kummer plays with Torbay Symphony Orchestra and Moira Devonport is a member of Exeter Symphony Orchestra.

[4] **"The dedication of the staff is wonderful…"**

We would like to thank the staff for their unfailing professionalism and good-natured support throughout the year, and hope they are looking forward to the next one as much as we are.

Volunteers

Our volunteers play a vital role in the life of The Music Centre and the trustees are very grateful for all the support they receive:

- The members of the committee are an invaluable sounding board;
- Our external advisors provide expert opinion;
- The first aiders help keep our members safe;
- Our team of concert volunteers sell tickets and provide refreshments, helping create the inclusive and welcoming atmosphere that our members enjoy.

All our volunteers are a source of enthusiasm and inspiration. The trustees couldn't manage without them and we thank them all for their important contribution. More volunteers are always welcome.

The Clatworthy Legacy

In 2014, The Music Centre was very pleased to be awarded £10,000 from the estate of the late Mr Henry Clatworthy. This sum is dedicated to promoting the playing of the oboe, and related instruments, and to this endThe Music Centre[5] provided a specialist teacher to give subsidised tuition.

[5] **"...what an asset we have in South Devon!" - Stover School**

Fast Forward[6]

Using support from Torbay Music Education Hub, The Music Centre has built on the success of the established “Fast Forward” group aimed at primary school children. This group has attracted very young people, learning to play musical instruments for the first time. We have been delighted to welcome these new members both to weekly rehearsals and to the termly concerts where they have done themselves proud.

We are also pleased to report that a number of these younger students have progressed sufficiently to become full members of The Music Centre and join more advanced groups. We wish them every success.

Last year saw the start of a satellite Fast Forward group at Oldway Primary School in Paignton which is designed to help young people to bridge that gap between their first access to music and more specialist provision at secondary level.[7] We still hope to add additional satellite groups in other parts of Torbay to enable local children to overcome barriers to being able to join Music Centre, such as transport and location issues when it is safe to do so.

[6] **“We really enjoy being part of the Music Centre family.”**
[7] **“...opportunity and encouragement for those starting on the musical road.”**

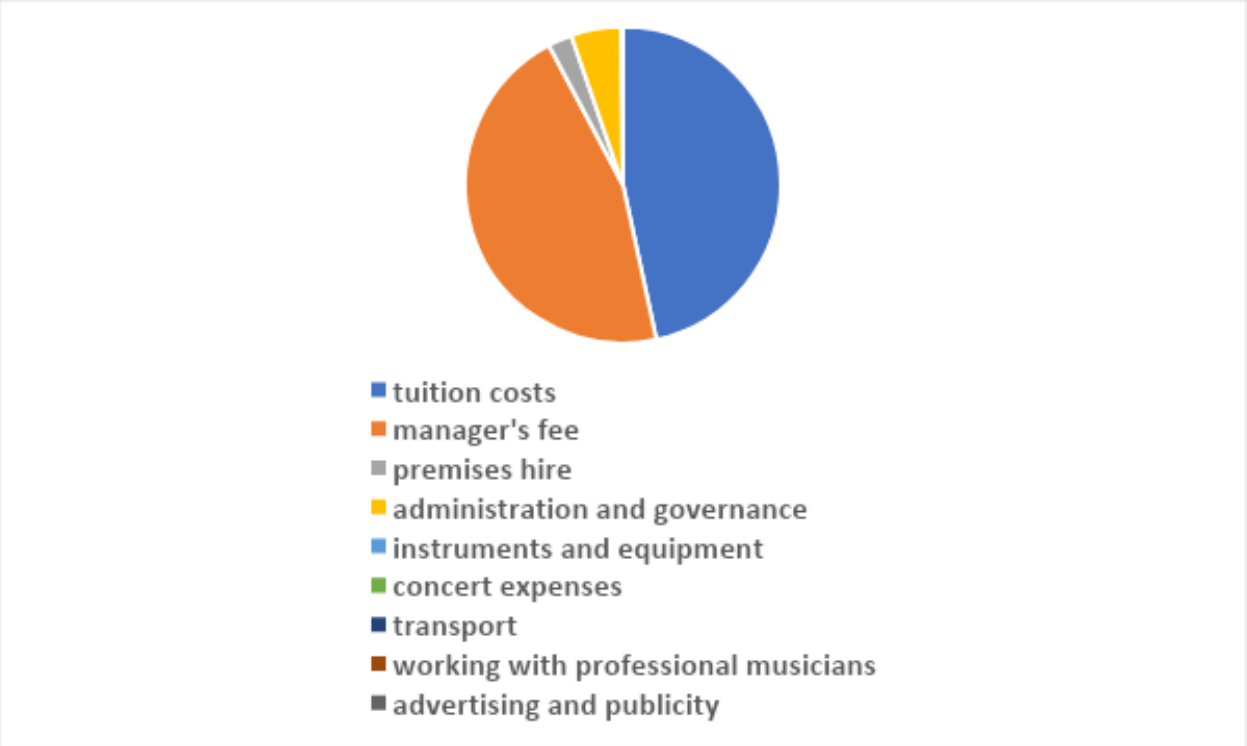
Conventions and Conferences
Sadly, in a year blighted by Covid, no such events were possible. However, we have funds and arrangements in place to take advantage of every opportunity that comes our way as the pandemic recedes.

Staff received Zoom and click track training online during this time as well as attending Music Hub CPD meetings online.

Music Education Hubs
Following the restructuring of the local Music Hubs, we have been glad to continue our collaboration with the Devon and Torbay Music Education Hub, working as one of their delivery partners. This relationship is strengthened by our staff members, Tom Deam and Lou Darvid being part of the board of the Hub.

The trustees would like to record their thanks to the Music Education Hub for their support. We look forward to further collaboration in the years to come.

Financial Review - How We Spent Your Money



Our total expenditure for the year was £27k, considerably less than 2019/20. As with every other organisation, the Covid-19 pandemic had a significant impact on our operations, with only one term of in-person rehearsals being possible. However, we are proud of our rapid response and transition to online provision, a testament to the flexibility and professionalism of our staff and manager. The committee wholeheartedly thanks them.

As ever, staffing and premises costs form the bulk of our expenditure. We pride ourselves on the quality of our teaching, management and musicianship and make no excuse for the sums we spend. Our staff are our greatest asset.

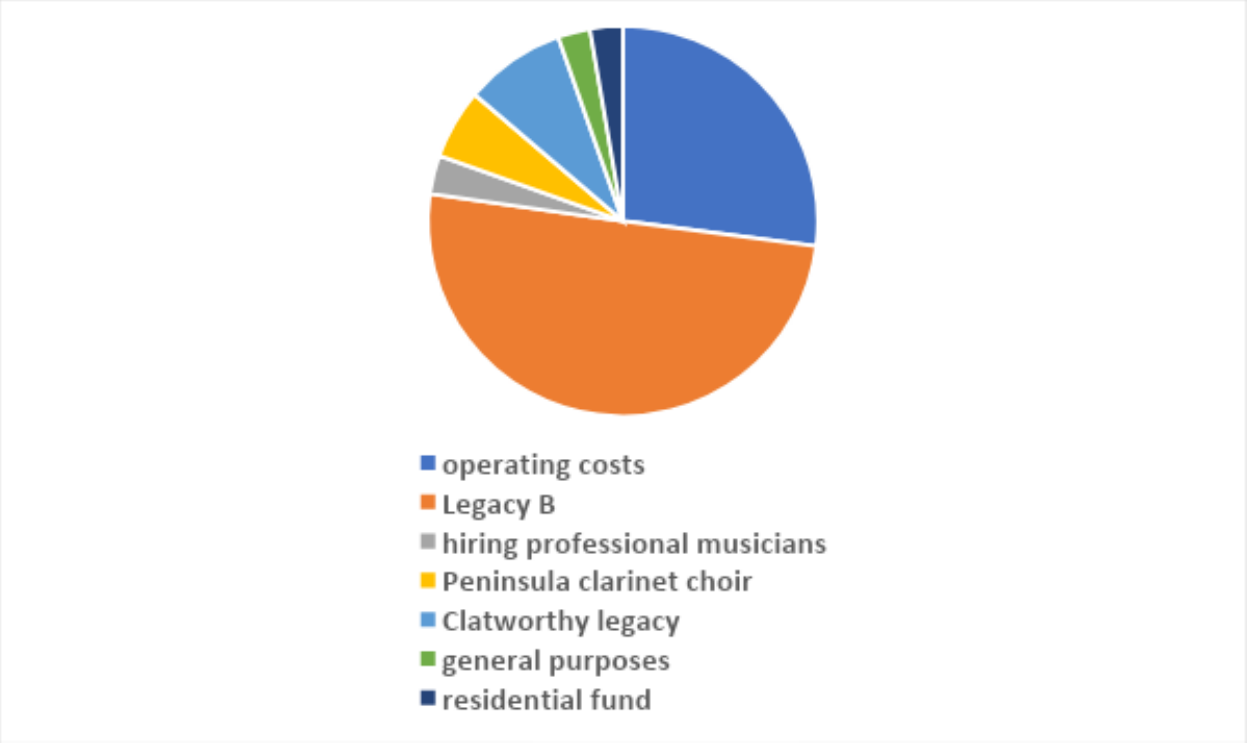
Our Reserves - Where We Go Next

The trust holds both restricted and unrestricted reserves as detailed in the financial statements.

Unrestricted funds are held to:

- meet costs arising at short notice, such as instrument repairs;
- cover ongoing costs incurred in running Music Centre and the Clarinet Choir, including staff fees and premises hire; and
- meet the costs of projects as directed by the trustees.

Restricted reserves have been given to meet specific areas of expenditure as described in the financial statements.



The charity holds total reserves of £91k, of which £8k are restricted. The movement on and size of the reserves are described in the financial statements. Reserves are utilised

as and when volunteers become available to undertake projects, with no fixed timescale.

Legacy B
We were all saddened by the death of a longstanding supporter of the Music Centre but delighted to receive a legacy of £48k; the last of her many acts of kindness to us.

While we have many ideas of how to put these funds to work, for the time being, until the pandemic is over, the committee has decided to hold fire on new developments until we see how the musical landscape lies.

Operating Costs
The trustees decided to hold our operating costs reserve at £26k to meet potential, unfunded operating costs. This represents 2 terms' costs and is intended to provide a financial breathing space if external funding is withdrawn.

Peninsula Clarinet Choir
Peninsula Clarinet Choir is expected to be financially self-supporting and generates, and spends, its own funds under the umbrella of The Music Centre. The reserve of £5.5k in respect of this represents the result of its activities.

Hiring Professional Musicians
This reserve was created following a donation of £5k from a generous benefactor. The committee is using this sum to extend the involvement of professional musicians with our young performers.

Double Reed Playing

The Clatworthy legacy of £10k will continue to provide opportunities for double reed playing.

Publicity and Communications

The committee is very aware that the members are the lifeblood of our organisation and that attracting new young musicians is vital. Accordingly, we set aside £5k to fund improvements to our literature and other publicity vehicles. In 2015/16 we revised our graphics and invested in more advertising opportunities. In 2016/17, we commissioned a new website. This cost £1k.
In 2019/20, The Music Centre commissioned a promotional video which is now being used on social media, at conferences and in schools.

We are further developing our digital reach and are using Twitter, Facebook and Instagram to take our message to a wider audience.
Refreshing this reserve will be considered at forthcoming trustees' meetings, taking account of the pandemic.

Residential Weekends

Residential weekends provide a welcome and valuable opportunity for members to spend time with like-minded friends and to focus on their playing for extended periods. They are also a forum in which young musicians can learn from, and interact with, professional players in an informal environment. The committee is keen to support these events and make them accessible to as many students as possible. To this end we set aside £5k to subside the cost to our members. Of this, £2.6k remains and will be used to offset the cost of future residential weekends.

In order to make our reserves work as hard as possible for us, the committee has invested £20k in an ethical fund managed by a specialist provider. The choice of amount and the nature of the fund reflects the trustees' investment policy: £20k is sufficient to increase the diversity of our assets, without incurring excessive risk.

The Committee and Trustees - Who We Are

The Music Centre committee has a number of different elements, all working together for the furtherance of the charity's aims. The ethos has always been one of inclusive, happy and equal collaboration, something for which the trustees are very grateful.

The members of the committee during the year were:

Chairman and trustee	Martin Hill DipPFS
Treasurer and trustee	Deborah Blackmore BSc(Hons) ACA and member of the Charity and Voluntary Sector Group of the ICAEW
Member and trustee	Kelvin Boot BSc(Hons)
Member and trustee	Nicola Smith BA(Hons) PGCE MA(Ed)
Member and trustee	Elizabeth James BA(Hons) PGCE
Member and Manager	Moira Devonport BEd(Hons)
Member	Alicia Stolliday BA(Hons) PGCE
Member and primary education representative	Louise Darvid BA(Hons) PGCE
Member and staff representative	Marina Kummer BA(Hons) Cert.Ed.
Member and secondary education representative	Graeme Hardman BA(Hons) PGCE

The committee devises the strategic direction of the trust and the manager works under the direction of the committee. However, all responsibility for the management and conduct of the charity rests with the trustees alone.[8]

Committee members advise the trustees in their decision making, bringing a wider range of views and professional opinion to the table. No formal roles are assigned to committee members in recognition of their other responsibilities, away from The Music Centre, but their support is invaluable.

[8] **"...well led and managed and offers excellent progression opportunities..."**

Trustees are appointed at a special meeting, serving for a period of three years. In making new appointments, the existing trustees take into account the residence, employment, occupation and specialist knowledge or personal qualifications of each candidate.

All the trustees and committee members give their time for free and no remuneration or expenses are paid to them. As a committee, we are always pleased to receive expressions of interest and are happy to discuss membership further.

Advisors

Safeguarding [9]	Lisa Barker-Jones BA(Hons) Diploma in Social Work
Insurance	Seaway Insurance Consultants Ltd.
Banking	Lloyds TSB plc
Independent Examiner	Robin Breeze MA BA CertEd

[9] **"...secure and positive…"**

Governance - How We Work

Contact details:

Web	http://tsdmc.org.uk
Email	torbayandsouthdevonmusiccentre@gmail.com
Twitter	@torbaymusiccent
Facebook	https://www.facebook.com/TSDMusicCentre
Instagram	torbaymusiccentre
Telephone	07862 922739
Post	c/o Torquay Boys' Grammar School, Shiphay Manor Drive, Torquay, TQ2 7EL

Legal Status

Torbay and South Devon Music Centre is a charitable trust, constituted by deed, and registered with the Charity Commission and HM Revenue and Customs.

Other Memberships, Affiliations and Registrations

Arts Council England
National Council for Voluntary Organisations
South Hams Community and Voluntary Service
Small Charities Coalition
Making Music
LawWorks
National Centre for Diversity
Online Compass

Both the treasurer and manager report to the committee at each meeting, where members review the financial position and day-to-day running of The Music Centre. An annual budget is agreed at the start of each new financial year and used to monitor both income and expenditure as that year unfolds. The committee members make extensive use of Charity Commission guidance, and other resources, to inform their discussions and ensure they are acting in accordance with best practice and the public benefit.

Our Ethos

The committee has considered and adopted the seven principles of standards in public life or 'Nolan Principles'. These are:

- **selflessness**: Committee members have a duty to act in the best interest of the organisation as a whole. They should not do so in order to gain financial or other material benefits for themselves, their family, their friends or the organisations they come from or represent;

- **integrity**: Committee members should not place themselves under any financial or other obligation to outside individuals or organisations that might influence them in the performance of their duties;

- **objectivity**: In carrying out their duties, including making appointments, awarding contracts, or recommending individuals for rewards and benefits, committee members should make choices on merit;

- **accountability**: Committee members are accountable for their decisions and actions to the public, funders and service users. They must submit themselves to whatever scrutiny is appropriate to their role;

- **openness**: Committee members should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands;

- **honesty**: Committee members have a duty to declare any interests relating to their role and to take steps to resolve any conflicts arising in favour of their trustee role; and

- **leadership**: Committee members should promote and support these principles by leadership and example.

  (Source: National Council for Voluntary Organisations)

Risk Management

The trustees are responsible for identifying and managing risks faced by The Music Centre and are assisted in this by the committee and external advisors. At present, the areas of highest risk are considered to be:

risk	mitigated by
Safeguarding – As young people, our beneficiaries are vulnerable and this is an ongoing risk we face. The committee fully appreciates the importance of maintaining best practice in this area.	Involvement of a qualified practitioner to advise the committee. In 2018, we undertook an in-depth review of our policy and procedures, which produced more detailed protocols. These have been communicated to both staff, beneficiaries and their parents. Safeguarding is also a standing item on our meeting agendas, to ensure that any issues arising are identified and addressed as soon as possible. Trustees are also encouraged to take training in this area.
Over dependency on public funding – Public funding is subject to unpredictable changes in policy and direction, which are beyond our control.	The committee believes in taking a holistic and proactive approach to promoting the future viability of the charity. We have implemented a reserves policy which allows for the possibility that funding will be withdrawn. Use of the NCVO sun tool has allowed us to identify weakness in our sustainable funding strategy and address them. We are also actively pursuing alternative sources of income, including applying to grant making trusts. In tandem with this, the committee is building up expertise in the areas of impact measurement and evidence gathering. These tools should aid us in demonstrating our worth to current and potential supporters.
Trustee recruitment - We are conscious that, as a small body, our pool of resources is limited and that succession planning is problematic.	Following successful appeals, we recruited two new trustees to join us in 2017/18. They bring welcome expertise in primary education and communications.

All areas of significant risk are addressed on an annual basis.
During the course of the year, the committee also considered the following issues:

- communication with funders and supporters
- stakeholder feedback, including improved dialogue with our staff
- promoting the playing of 'endangered instruments'
- evidencing the charity's work and the helpfulness of measuring outcomes
- data protection, the use of digital technology and preparing for GDPR
- conflicts of interest
- progression and continuation following on from a child's first access to music education
- the security of charity assets
- their policy on reserves.

External Scrutiny
In 2019, The Music Centre was subject to evaluation by staff from the Devon Music Education Hub who concluded that,

'With a well-established weekly music centre, providing a variety of ensemble and progression activities, a strong offer is in place for children and young people drawn from schools across Torbay, South Devon and as far as Plymouth and Cornwall. An experienced team of specialist instrumental teachers provide high quality experiences, with many students progressing to an advanced level of ability and some choosing to pursue music further through county groups and/or further studies.'

Statement of the Responsibilities of the Trustees

The trustees are required to comply with their obligations under the Charities Act 2011 and the declaration of trust to

- keep accounting records;
- prepare annual statements of account;
- present these statements for audit or independent examination;
- prepare an annual report; and
- provide the Charity Commissioners with such information as is required by law.

Gift Aid

Every £1 a UK tax payer pays in membership subscriptions	allows The Music Centre to claim 25p from the taxman, providing you sign a gift aid declaration.
This costs you nothing	but earns us £2-3k each year, enough to pay for our premises.
Please sign up if you can	

How You Can Help

Donate	All donations, large and small, are always welcome and help us maintain financial sustainability.
Volunteer	We can always use more help, particularly at concerts.
Join the committee	An informal commitment where you can contribute as much or little as you feel able.
Become a trustee	We meet 6 times a year and attendance is expected of trustees. We lighten the load by making the meetings as sociable and informal as possible.

If you would like to know more about us and our work, please speak to Moira.

Public Benefit

The trustees confirm that they have had due regard to the Charity Commission guidance on public benefit when determining the activities of the trust.

Basis of Preparation

This report has been prepared in accordance with the Charities Act 2011.

Martin Hill DipPFS
Chairman
22nd January 2022

Deborah Blackmore BSc (Hons) ACA
Treasurer[10]
22nd January 2022

For and on behalf of the committee.

[10] **"Fantastic!"**

Independent examiner's report

I report on the accounts of the trust for the year ended 5th April 2021, which are set out on pages 30 to 36.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;
- or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Robin James Breeze
Relevant professional qualification or body: MA BA CertEd
Address: 2 Rowe’s Barns, Stoke Gabriel, Devon, TQ9 6RT
Date: 22nd January 2022

Income and Expenditure Account for the Year Ending 5th April 2021

		Unrestricted Funds	Restricted Funds	2021	2020
	notes	£	£	£	£
Income					
grants and donations	2	26,032	-	26,032	54,760
members' subscriptions	3	2,280	-	2,280	10,063
gift aid	4	-	-	-	3,415
concert proceeds	5	-	-	-	1,288
sundries		6	-	6	153
Total income		**28,318**	**-**	**28,318**	**69,679**
Expenditure					
tuition costs	6,7	12,508	-	12,508	15,631
manager's fee		12,245	-	12,245	12,000
premises hire	8	660	-	660	4,515
advertising and publicity	9	-	-	-	4,100
administration		620	-	620	808
insurance		762	-	762	762
working with professional musicians		-	-	-	745
governance		-	-	-	600
concert expenses		-	-	-	372
repairs and music consumables		-	-	-	325
transport		-	-	-	235
sheet music		43	-	43	15
instruments and equipment		-	-	-	-
Total expenditure		**26,838**	**-**	**26,838**	**40,108**
Net movement in cash funds		**1,480**	**-**	**1,480**	**29,571**
Cash funds brought forward		81,458	8,051	89,509	59,938
Cash funds carried forward	10	**82,938**	**8,051**	**90,989**	**89,509**

Statement of Assets and Liabilities at 5th April 2021

		Unrestricted Funds	Restricted Funds	2021	2020
	notes	£	£	£	£
cash at bank		82,938	8,051	90,989	89,509
postage stamps		25	-	25	25
tuck shop stock		70	-	70	70
fixed assets held for charity's own use	11	6,865	-	6,865	7,529
owed by Torbay Music Education Hub and received Apr 2020		-	-	-	11,140
Total assets		**89,898**	**8,051**	**97,949**	**108,273**

The notes on pages 32 to 36 form part of these financial statements.

Approved by the trustees and signed on their behalf.

Martin Hill DipPFS, Chairman
22nd January 2022

Deborah Blackmore BSc(Hons) ACA, Treasurer
22nd January 2022

Notes to the Accounts

1. Accounting Policies

These accounts have been prepared on a receipts and payments basis, under the historic cost convention and in accordance with the relevant sections of the Charities Act 2011. The accounting policies have been applied consistently throughout the current and previous periods.

Depreciation
Provision for depreciation of fixed assets is made at the following rates based on the estimated useful life of these assets and their residual value:

Instruments	5% of cost per annum
Vehicles and other equipment	25% of cost per annum.

Tuck shop stocks
Stocks for resale are valued at the lower of cost and net realisable value.

Unrestricted and restricted funds
Unrestricted funds consist of the general purposes fund and designated funds. Designated funds are funds established by the committee from time to time for specific projects or purposes and are not in any way restricted. Any surplus or deficit will be transferred to/from the general purposes fund when the designated fund is closed.
Restricted funds are funds subject to specific restrictions imposed by the donors or by the purpose of the appeal.

Investments
Capital of £20k has been invested by the trustees (in accordance with the charity's investment policy) over the medium to long term. No income has been withdrawn from our investments and none is included within these accounts.

2. Grants and Donations

	2021	2020
	£	£
Grants	22,640	9,600
Donations	120	160
Legacy from a generous benefactor	3,272	45,000
	26,032	54,760

£11.1k was received from Torbay Music Education Hub in April 2020. This sum was funding for services we delivered in 2019/20.

3. Subscriptions

The priority of the committee was to encourage as many young people as possible to continue playing through the pandemic by providing an online service. No subscriptions were charged for our online provision.

4. Gift Aid

Claims are made as and when administrative resources allow.

5. Concert Proceeds

	2021	2020
	£	£
Summer	-	607
Autumn	-	681
Spring	-	-
	-	1,288

No concert proceeds were raised due to the Covid-19 pandemic.

6. **Employees**

There were no employees during the year (2020: none).

7. **Committee Expenses and Benefits**

Moira Devonport, Graeme Hardman and Marina Kummer were remunerated for their work as members of staff. No other payment was made to committee members.

8. Premises Hire

	2021	2020
	£	£
Music Centre	660	2,565
Residential	-	1,950
	660	**4,515**

At 5th April 2019, £672 was still owed in regard of a 2018 event. This was paid during 2019/20.
Rehearsal space was hired for only one term due to the pandemic, and there was no residential.

9. Advertising and Publicity

	2021	2020
	£	£
Promotional video	-	4,000
Other expenditure	-	100
	-	**4,100**

During the 2019-20, the committee decided that an effective way to reach out to schools was by producing a video, using testimony from the young people we work with. This will be shown in local colleges as soon as Covid-19 conditions make that appropriate.
Other publicity initiatives were put on hold until the future is more certain.

10. **Funds**

	Opening balance	Funds allocated	Funds expended	Transfer	Closing balance
	£	£	£	£	£
Unrestricted:					
General purposes	(1,509)		(1,065)		(2,574)
Operating costs	26,000				26,000
Legacy B	45,000	3,272			48,272
Peninsula clarinet choir	6,176		(727)	120	5,569
Working with professional musicians	3,055				3,055
Residential fund	2,736			(120)	2,616
Restricted:					
Clatworthy legacy	8,051				8,051
Total of all funds	**89,509**	**3,272**	**(1,792)**	**-**	**90,989**

11. Fixed assets

	Instruments	other equipment	total
	£	£	£
Cost			
At beginning of year	**11,735**	**1,437**	**13,172**
Additions	-	-	-
Disposals	**-**	-	-
At end of year	**11,735**	**1,437**	**13,172**
Depreciation			
At beginning of year	**4,282**	1,361	**5,643**
Charge for the year	588	76	664
Disposals	-	-	-
At end of year	**4,870**	**1,437**	**6,307**
Net Book Value			
At 5th April 2021	**6,865**	**-**	**6,865**
At 5th April 2020	7,453	76	7,529