



HERTS YOUNG HOMELESS GROUP (hyh)
(A Company Limited by Guarantee)

Report and Financial Statements
Year ended 31 March 2023

Registered Charity No. 1069498
Company No. 3525558

Herts Young Homeless Group
Year ended 31 March 2023

Reference and administrative details

Trustee Board and Board Officers

Chairman:	Peter Holland	
Vice Chairman:	Carol Shutkever	
Treasurer:	Tim Willies	
Trustees and directors:	Matthew Baxter Ross Watkins Jake White Paul Groves David Ball Ruth Barnes Diana Kirsch	appointed 28 September 2022

Company Secretary: Jonny Whitehead

Registered Office: 1st Floor, Gracemead House, Woods Avenue, Hatfield, Herts, AL10 8HX

Senior Management Team for 2022/23

Chief Executive	Jonny Whitehead	
Director of Services	Sally Scott	
Head of Fundraising and Communications	Caroline Neill	
Operations Manager	Mitchell Stocker	
Finance Manager	Steffi Huntingford	resigned 11 August 2022
	Paul Boty	appointed 1 March 2023

Auditors, Bankers, and Legal Advisors

Auditor (External): Moore Kingston Smith LLP, 4 Victoria Square, St Albans, Herts, AL1 3TF

Bankers: NatWest Plc, 10 St Peter's Street, St Albans, Herts, AL1 3LY

Additional relationships used during the year for banking and fixed term investment purposes:

Virgin Money, Jubilee House, Gosforth, Newcastle upon Tyne, NE3 4PL

Close Brothers Ltd, 10 Crown Place, London, EC2A 4FT

United Trust Bank Ltd, 80 Haymarket, London SW1Y 4TE

Shawbrook Bank, Lutea House, The Drive, Great Warley, Brentwood, Essex, CM13 3BE

Nationwide Building Society, PO Box 3, 5-11 St. Georges Street, Douglas, Isle of Man, IM99 1AS British Isles

Cambridge & Counties Bank Limited, Charnwood Court, 5B New Walk, Leicester, LE1 6TE

Redwood Bank Ltd, Suite 101 The Nexus Building, Broadway, Letchworth Garden City, England, SG6 3TA

Herts Young Homeless Group
Year ended 31 March 2023

Contents

	Page
Report of the Trustees	1
Trustees' Responsibilities Statement	11
Independent Auditor's Report	12
Statement of Financial Activities	16
Balance Sheet	17
Statement of Cash Flows	18
Notes to the Financial Statements	19

CEO Report

I'm very proud of the fact that in 2022/23 we directly supported 9,581 young people with education, advice and support.

There were two major achievements during the year. Firstly, we demonstrated the value of our work and were re-awarded the five-year contract from Hertfordshire County Council to provide crisis support for 16-17 year olds facing homelessness and outreach support for 18-24 year olds. This provides us with a very stable platform from which to continue to develop, innovate and reach more young people.

Our second major milestone in our long-term growth was the launch of our new strategy in the autumn to reach 40,000 young people by 2026. Our ambition is to be more inclusive, digital, innovative and youth-led. We also updated our vision, mission and values, ensuring they are fresh, relevant and give us the direction we need to do more for young people.

As many charities experienced, the year was particularly challenging for staff recruitment and retention. I'm pleased to say that we took a number of steps to ensure our competitiveness in the marketplace and as a result we are now in a stronger position.

It is a testament to the passion, resilience and professionalism of our team that we also achieved the following during 2022/23:

- Extended our mediation service for young people aged 10-16 thanks to funding from the Henry Smith charity.
- Prioritised the needs of our families and young people during the cost of living crisis by creating a Hardship Fund to support them with supermarket vouchers, utilities bills and essential items.
- Enhanced the mental health support we can give to many of the young people we work with by recruiting an in-house counsellor.
- Reshaped our work on youth engagement.
- Supported young people to make the difficult jump from homelessness into independent living through our Future Roots house. In its first full year of operation, we supported nine young people, four of whom have successfully moved onto alternative accommodation.
- Continued to pilot our new web chat service to make it easier for 18-24 year olds to receive the advice they need.
- Grew our fundraising income and strengthened our contacts in Hertfordshire.

2022/23 has been another successful year for the charity. That is a huge testament to the amazing work of the whole hyh community: our staff and volunteers, the Board of Trustees, our supporters and partners. I want to thank every one of you for the part you have played.

Jonny Whitehead

Jonny Whitehead, Chief Executive Officer

Chairman's report

I am really proud of what we have achieved this year. To have worked with over 9,000 young people, retained our core contracts for another five years and continued to innovate and develop new services is a tremendous achievement.

With the cost-of-living crisis growing through the year and still bearing the scars of the pandemic years, it was important that we provided the foundations for our long term success. We made some important financial decisions to invest our resources in our staff – who are our most important asset – and in new services, most notably counselling and youth engagement. We are already seeing those decisions bear fruit in 2023.

I want to thank our staff who have achieved an enormous amount in some very challenging circumstances; they truly display our values of open, expert and big-hearted and it is a pleasure to work with them.

I also want to pay tribute to my fellow trustees for their support, time, wisdom and good judgment throughout the year.

We have our 25th anniversary in 2023 and I hope our founders back in 1998 would feel proud of how the charity they set up has grown and developed today.



Peter Holland
Chairman and Trustee

Vision, mission & values

our vision is

Every young person has a safe home from which they can grow and thrive

our mission is

To break the cycle of youth homelessness in Hertfordshire through education, advice and support for young people and their families.

our values

Open

We are purposefully inclusive; we pledge to reach out to young people in our local communities, their families, and service partners to design solutions together.

Expert

We run services based on the evidence of what works; we pledge to innovate, to create new ways to tackle youth homelessness and share what we learn.

Big-hearted

We are all passionate about turning around young people's lives; we pledge to put good outcomes for young people at the centre of all we do.

Our strategy

Our Strategic Priorities

By 2026, Herts Young Homeless will support more young people and their families across Hertfordshire to reduce family conflict and prevent homelessness, achieving more positive outcomes.

Herts Young Homeless will connect with 40,000 young people by 2026.

To achieve our ambition we will **Be more...**

1. Youth-led

In order to stay relevant, accessible and attractive, we will listen to young people's experiences and involve them in continuing to develop and improve all of our services.

2. Innovative

We will constantly evolve and proactively adapt the way we work.

3. Digital

We will invest in technology and digital solutions to improve everything that we do.

4. Inclusive

Our people will feel included and valued. We will embed Equality, Diversity and Inclusion (EDI) across all areas of our organisation.



1. Preventing youth homelessness through education

Our education programme is funded by Local Authorities and offers face to face and virtual sessions across Hertfordshire to children of secondary school age on topics of homelessness, leaving home, independent living, managing conflict, healthy relationships and dealing with anger.

- ✓ **8,464** young people educated
- ✓ **94%** can now recognise how their behaviour may influence an argument
- ✓ **97%** know where to access support if they are ever having problems at home or made homeless

2. Resolving family conflict

Our mediation service is funded by The Henry Smith Charity. Our mediators work with young people under the age of 16 and their parents, carers or guardians to build better relationships and prevent family breakdown.

- ✓ **96** young people and their families received mediation
- ✓ **90%** of those supported remained in the family home
- ✓ **78%** reported improved family relationships

3. Crisis support for 16-17 year olds

The hyh Hub is funded by Hertfordshire County Council (HCC) and acts as a "front door" to homeless prevention services in Hertfordshire, working intensively with 16 & 17 year olds and their families or carers to put in place realistic and achievable prevention plans.

- ✓ **379** referrals
- ✓ **2,442** nights in Crashpad
- ✓ **£24m** saving to the public purse
- ✓ **80%** returned home or had a planned move-on

4. Supporting care leavers

Our Outreach Housing Support Service is funded by Hertfordshire County Council and delivered in partnership with Peabody; housing related support is offered to 18-24 year old care leavers who are moving into independent accommodation or are in accommodation and require support to maintain this.

- ✓ **184** referrals
- ✓ **420** calls received to the 18+ Advice Line by young people who were homeless or at risk of homelessness, an increase of 50%
- ✓ **£737,000** saving to the public purse by preventing evictions for young people in permanent accommodation
- ✓ **78%** of referrals closed with positive outcomes

5. Counselling support for our young people and families

Our counselling service provides our young people and parents with a safe space to explore, change and grow. It supports their mental wellbeing, helping them to develop positive coping strategies and providing an opportunity to come to terms with the past, live in the present and create their future.

The service is free and flexible; we meet at times best for our young people and their parents and at easily accessible venues to help those most vulnerable engage.

6. Learning how to live independently

Our Future Roots house in Welwyn Garden City supports young people by providing a stepping stone from supported accommodation into an independent tenancy. Using a 5-bedroom house rented from Welwyn Hatfield Borough Council, we provide practical support to help our housemates achieve financial stability and the necessary level of confidence and maturity that they need to live successfully within the private sector.

- ✓ All housemates are in some form of education or training
- ✓ All housemates are actively engaged in their support plans
- ✓ All housemates are making positive contributions to ensure that Future Roots is a friendly supportive environment for all
- ✓ We have been approached by external agencies who want us to open more houses
- ✓ Neighbours who previously opposed the house now comment on how lovely it is
- ✓ Four young people have successfully moved onto alternative accommodation in a planned way
- ✓ The garden has been transformed from a wilderness into a useful outdoor space for the housemates to enjoy

Financial Review

The charity recorded a surplus of £89,168 (2022: £154,654) against a budgeted loss of £26,649. This was driven by cost savings, against our staff and travel budgets. We continued to find recruitment difficult, reflecting challenges across the sector, which meant holding vacancies for longer than we usually would. We also made strategic decisions not to recruit into budgeted roles, demonstrating our desire to continually adapt and evolve our staff structure to deliver best value for money. We continued to save on travels costs as we continued with the hybrid working approach as we exited the pandemic.

Our Reserves Policy is to target free reserves between three to six months' total costs of charitable activities, plus closure costs which include staff redundancies. The outcome of the tender for our two significant statutory contracts, Homeless Hub and Floating Support, was only confirmed in July 2022 for a further 5 years. It therefore felt prudent to continue to adopt a conservative position for the rest of the year. We close the year ahead of our Reserves target - with free reserves of £423,079, designated funds of £226,657 (which includes a strategic reserve of £93,832 to be spent by the end of FY23-24) and restricted funds of £141,973, which includes £117,982 on the Future Roots project.

Having successfully secured both contracts, we have continued with our new strategic plan for 2022-26 and to evolve our areas for investment in the forthcoming years. It is our intention to bring our free Reserves back towards the mid-point of our Reserves threshold in this period.

Investment Powers & Policy

Funds are held in FCA registered UK banks covered by government guarantees. The charity continues to adopt a conservative investment policy that seeks to balance capital preservation and achieving an appropriate return.

Risk Management

The Trustees follow a risk management strategy which comprises:

- Consideration of any heightened or new risks to the organisation at each Board meeting
- Determining and reviewing the risk appetite of the organisation
- The establishment of policies, systems and procedures to mitigate those risks identified
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.
- The maintenance of a risk register and an annual Board review of the principal risks and uncertainties that the charity faces
- Appointment of a Lead Trustee on risk.

We continue to use our risk register, which provides greater clarity about the risks and the mitigating controls and, where further action is required, the deadlines and responsibilities. Those actions are reviewed by the EMT, and Board sub committees.

We currently identify the following risk areas as being most significant to our charity:

Key risk areas	Mitigations in place
Failure to attract and recruit right staff with the right skills, experience and attributes leads to negative impact on our ability to operate effectively.	<ul style="list-style-type: none"> • Agreed recruitment processes, including Recruitment Pack and focus on non-pay benefits. • Annual salary review process in place to ensure competitive salaries with salary increase and new floor salary implemented in April 23. • Plan to improve recruitment, retention and morale in place and overseen by EMT.
Cyber Fraud resulting in loss of service, financial loss or reputational damage.	<ul style="list-style-type: none"> • IT and Security Access Policy in place. • Cyber Essentials certificate compliance maintained and Liability Insurance Policy in place. • Regular communications with staff about cyber security risks and mitigations. • Web and Vulnerability Assessments undertaken.
Inadequate focus on the importance of equality, diversity and inclusion leading to lack of diversity amongst staff team, reduced ability to connect effectively with diverse communities in Herts.	<ul style="list-style-type: none"> • Diversity and Inclusion Policy in place. • Strategic goal to "be more inclusive" embedded in new strategy. • Training programme started, beginning with managers. Be More Inclusive project plan for 23/24 agreed by EMT and Governance Committee.
Level of free (unrestricted) reserves is too high which deters potential donors.	<ul style="list-style-type: none"> • Reserves Policy includes a reasonable target reserve level (currently 3-6 months). • 2023/24 budget and business plan agreed, including designated fund to spend on strategic activities and plan to reach year end with reserves within target range. • Regular reporting on free reserves level to EMT, Finance Committee and Board.
Inadequate Information Technology systems or inadequate skilled IT staff resource, failing to meet day to day operational needs.	<ul style="list-style-type: none"> • New IT managed services provider on-boarded in Feb/March 23 with strong SLAs in place and effective handover from previous supplier. • External IT provider monitors system 24/7. • Security and authorisation procedures in place. • Employee induction includes IT/ Security access and GDPR training.

Structure

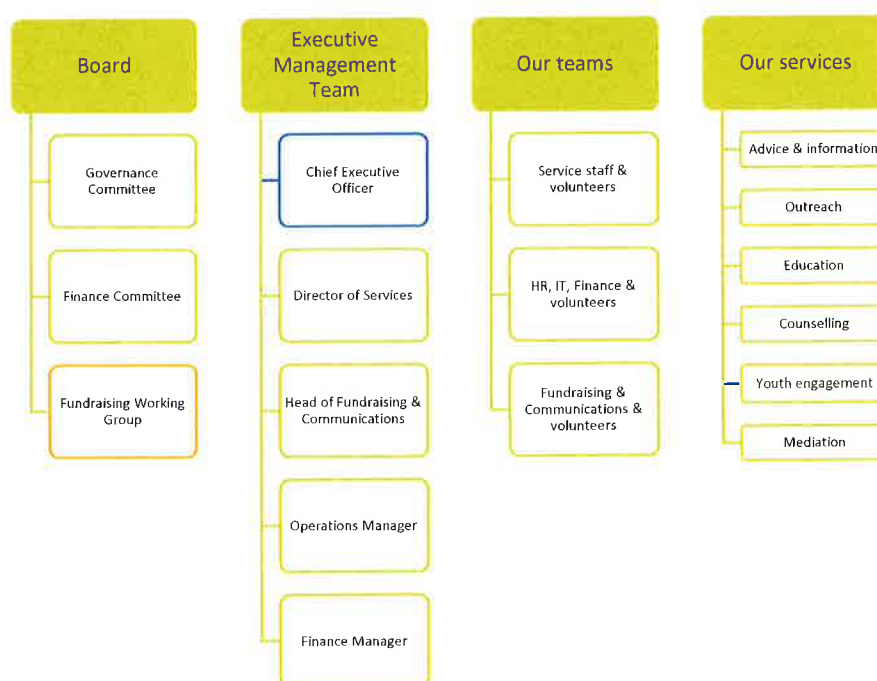
hyh is a registered charity and a company limited by guarantee, with its constitution set out in its Articles of Association.

Executive Management Team

A Chief Executive is appointed by the Trustees to manage the day-to-day operations of the charity. The Trustees oversee the pay, pension and benefits of the Chief Executive and Executive Management Team. Their remuneration is reviewed annually. All salaries are benchmarked against similar size charities.

The Board

The Board of Trustees comprises up to 12 members who are responsible for ensuring the charity is being well managed and operating within agreed policies, the law and its budget. The Board meets 5 times a year and delegates authority to sub-committees which meet more frequently to focus on the matters within their remit.



Trustees

Trustees are appointed by the Board for an initial 3 year term, which can then be extended by the Board for further 3 year periods.

Following a skills analysis of the Board, if gaps are identified, we seek appropriately skilled Trustees following our documented Trustee recruitment process. All new Trustees undergo an extensive induction program to ensure they understand their legal obligations, the charity Commission guidance on public benefit and governance, the content of the company's Articles of Association, our committees and decision-making processes, our strategy and services and our recent financial performance.

Trustees are encouraged to attend appropriate internal and external training where these will facilitate the undertaking of their role.

Related party relationships

None of our Trustees receive remuneration or other benefit for their work with the Charity. Trustees are required to disclose all relevant interests and withdraw from decisions where a conflict in interest arises. Any transactions where trustees had a relationship with a related third party is disclosed in the notes to the accounts.

Public benefit statement

The Trustees confirm that they have complied with the duty in the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. hyh's objective is entirely focused on public benefit through the provision of support services, with the aim to reduce homelessness and make a lasting improvement to the quality of life for our service users.

Trustees' responsibilities in relation to the financial statements

The Trustee Board is responsible for preparing the annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure of the Charity for that period. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charitable Company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclosure to our auditor

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- There is no relevant audit information, being information needed by the auditor in connection with preparing the report, of which the charity's auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Auditor

Moore Kingston Smith were appointed as auditor in the year.

The report of the Trustee Board was approved by the Trustees on 27 September 2023 and signed on their behalf by:



Peter Holland
Chairman and Trustee

Herts Young Homeless Group

Year ended 31 March 2023

Independent auditor's report to the members of Herts Young Homeless Group

Opinion

We have audited the financial statements of Herts Young Homeless ('the company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard Applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs(UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Independent auditor's report to the members of Herts Young Homeless Group

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' annual report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 11, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Independent auditor's report to the members of Herts Young Homeless Group

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.

Herts Young Homeless Group
Year ended 31 March 2023

Independent auditor's report to the members of Herts Young Homeless Group

- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

There are inherent limitations in the audit procedures described above. We are less likely to become aware of instances of non-compliance with laws and regulations that are not closely related to events and transactions reflected in the financial statements. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Silvia Vitiello (Senior Statutory Auditor)
for and on behalf of Moore Kingston Smith LLP
4 Victoria Square
St Albans
AL1 3TF

Date

15 November 2023

Herts Young Homeless Group

Statement of Financial Activities for the year ended 31 March 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Unrestricted Funds £	Restricted Funds £	Total 2022 £
Income and endowments from:							
Donations and legacies	2a	448,135	-	448,135	338,400	-	338,400
Charitable activities	2b	-	1,178,512	1,178,512	-	1,234,623	1,234,623
Other trading activities	2c	83,503	-	83,503	74,870	-	74,870
Investments	2d	6,216	-	6,216	3,325	-	3,325
Other	2e	7,132	-	7,132	26,420	-	26,420
Total		544,986	1,178,512	1,723,498	443,015	1,234,623	1,677,638
Expenditure on:							
Raising funds	3	303,878	-	303,878	261,627	-	261,627
Charitable activities	3	211,641	1,118,811	1,330,452	88,378	1,172,979	1,261,357
Total		515,519	1,118,811	1,634,330	350,005	1,172,979	1,522,984
Net income		29,467	59,701	89,168	93,010	61,644	154,654
Transfers between funds		-	-	-	-	-	-
Net movement in funds		29,467	59,701	89,168	93,010	61,644	154,654
Reconciliation of funds:							
Total funds brought forward	11	620,269	82,272	702,541	527,259	20,628	547,887
Total funds carried forward	11	649,736	141,973	791,709	620,269	82,272	702,541

The charitable Company's income and expenditure all relates to continuing operations.
The notes of pages 19 to 28 form part of these financial statements.

Herts Young Homeless Group

Balance Sheet at 31 March 2023
Registered Charity No. 1069498
Company No. 3525558

	Notes	31 March 2023 £	31 March 2022 £	£
Fixed assets:				
Intangible assets	6	5,755	6,522	
Tangible assets	7	<u>14,929</u>	<u>27,525</u>	
		20,684	34,047	
Current assets:				
Debtors	8	279,032	68,678	
Short term investments	9	416,036	585,042	
Cash and cash equivalents	9	<u>312,674</u>	<u>308,605</u>	
Total current assets		1,007,742	962,325	
Liabilities:				
Creditors: Amounts falling due within one year	10	<u>236,717</u>	<u>293,831</u>	
Net current assets			771,025	668,494
Net assets			791,709	702,541
The funds of the Charity:				
Unrestricted funds - general	11	649,736	620,269	
Restricted funds	11	<u>141,973</u>	<u>82,272</u>	
Total Charity funds			791,709	702,541

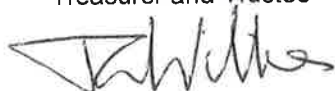
These financial statements have been prepared with the special provision of part 15 of the Companies Act 2006 relating to small entities.

The accounts were approved and authorised for issue by the Board of Trustees on 31 October 2023 and signed on their behalf by:

Peter Holland
Chairman and Trustee



Tim Willies
Treasurer and Trustee



The notes of pages 19 to 28 form part of these financial statements.

Herts Young Homeless Group

Statement of Cash Flows for the year ended 31 March 2023

	2023		2022	
	£	£	£	£
Cash flows from operating activities:				
Net income for the year as per the Statement of Financial Activities	89,168		154,654	
Adjustments for:				
Amortisation	767		767	
Depreciation	13,740		15,845	
Interest from investments	(6,216)		(3,325)	
Decrease/(Increase) in short term investments	169,006		(83,001)	
(Increase)/decrease in debtors	(210,354)		38,844	
(Decrease)/increase in creditors	(57,114)		(214,417)	
Net cash used in operating activities		(1,003)		(90,633)
Cash flows (used in)/generated from investing activities:				
Purchase of tangible fixed assets	(1,144)		(13,649)	
Interest from investments	6,216		3,325	
Net cash generated/(used in) investing activities		5,072		(10,324)
Change in cash and cash equivalents in the year		4,069		(100,957)
Cash and cash equivalents at the beginning of the year		308,605		409,562
Cash and cash equivalents at the end of the year		312,674		308,605

Herts Young Homeless Group

Notes to the financial statements for the year ended 31 March 2023

1. Accounting policies

1.1 General information

hyh is a Company limited by guarantee, incorporated in England and Wales. The address of its registered office and principal place of business is disclosed in the Company information.

The principal activities are to provide a free county-wide service dealing with the problems of housing and homelessness by supplying specialist services for vulnerable, young people in Hertfordshire as well as services for adults who have mental health and housing issues.

The financial statements are presented in Sterling and this is the functional currency of the Charity.

1.2 Basis of preparation

The financial statements have been prepared on a historical cost convention and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The company is a public benefit entity for the purposes of FRS 102 and a registered charity established as a company limited by guarantee and therefore has also prepared its financial statements in accordance with the Charities SORP FRS 102 (second edition - October 2019) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and Charities Act 2011.

1.3 Going concern

The financial statements are prepared on a going concern basis. The Trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The Trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the Trustees have considered the charity's forecasts and projections and have taken account of pressures on fundraising events and other funding.

1.4 Income

Grants, Project Funding, and large Single Donations have been treated as income in the year they have been earned or deferred to the accounting period in the year the service will be provided unless agreed by the donors. The Trustees consider phasing income adjustments to future periods in light of requests to or by funders where this is needed to phase contracted income in order to maintain service levels.

1.5 Expenditure

All expenditure and administration costs comprise direct expenditure, including direct staff costs attributable to the activity, together with central support costs which are expended in line with our charitable objectives. Where central support costs cannot be directly attributed to an activity, they are allocated on a basis using either direct hours percentage, an estimated time and effort percentage or the percentage of incoming grant funding for the activity to total grants.

1.6 Fund accounting

Unrestricted Funds are considered by the Trustees as funds coming into the Charity and held in reserves to provide for the services of the Charity. Restricted funds are considered by the Trustees to be funds that are granted to the Charity with certain additional requirements to provide specific charitable activities. Accounting for restricted activities is maintained separately to unrestricted funds, being reported separately to the commissioning bodies as required under the terms of the grant.

Herts Young Homeless Group

Notes to the financial statements for the year ended 31 March 2023 (continued)

1. Accounting policies (continued)

1.7 Cash and cash equivalents

Cash and cash equivalents are cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8 Investments

It is the Charity's policy to ensure that all funds are held in FCA registered banks and yield interest applicable to low risk cash investments.

1.9 VAT

The Charity is not registered for VAT. Irrecoverable VAT is included in the costs of the item to which it relates.

1.10 Fixed Assets including Office Furniture and Equipment

The Charity has a capitalisation policy of £500 of individual assets and £500 for bulk purchases of similar assets where individual assets fall below the threshold.

Depreciation is provided at rates calculated to write each asset down to its estimated residual value over its expected useful life:

Fixtures and fittings:	3 years straight line basis
Office equipment:	3 years straight line basis

1.11 Intangible Assets

The cost of migrating the Charity's IT systems to the cloud were considered a significant investment in the infrastructure of the Charity and have been capitalised as an intangible asset.

Intangible assets are stated as cost less accumulated amortisation.

Amortisation is charged so as write off the full cost, less any residual value, over the economic life of the asset at the following annual rates:

Cloud Migration:	10 years straight line basis
------------------	------------------------------

1.12 Pensions

The Charity provides staff with access to one current scheme (a historic scheme is also held) to which the Charity provides funding between 3% and 6%, depending on the contribution of the employee. From 1 October 2014 all new employees joined an auto enrolment compliant scheme in their first full month of employment if they met the eligibility conditions. These funds are paid over monthly to the service providers and held in the individual's name.

1.13 Creditors

The Charity seeks to pay all creditors within agreed credit terms.

1.14 Leased Assets

Rental applicable to operating leases, where substantially all benefits and risks of ownership remain with the lessor, are charged to the Statement of Financial Activities as incurred.

1.15 Governance Costs

Governance costs (include board expenses and audit fee) incurred are reported to comply with constitutional or statutory requirements of the Charity.

Herts Young Homeless Group

Notes to the financial statements for the year ended 31 March 2023 (continued)

1. Accounting policies (continued)

1.16 Financial Instruments

The Charity only enters into basic financial instrument transactions that result in the recognition of financial assets such as trade and other debtors and short term investments (notice period not exceeding 3 months) and financial liabilities such as trade and other creditors. Basic financial instruments are initially recognised at transaction value and then subsequently measured at their settlement value.

1.17 Judgements in applying accounting policies and key sources of estimation uncertainty

Due to the nature of the charitable company's activities and financial statements, the Trustees do not consider there to be any significant judgements or sources of estimation uncertainty which could influence the reader's understanding of the financial statements.

Herts Young Homeless Group

Notes to the financial statements for the year ended 31 March 2023 (continued)

2a. Donations income

	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Community Donations	113,341	-	113,341	57,893
Corporate Donations	152,469	-	152,469	116,654
Individual Giving	79,140	-	79,140	77,491
Grants and Trusts	103,185	-	103,185	86,362
	<u>448,135</u>	<u>-</u>	<u>448,135</u>	<u>338,400</u>

2b. Charitable activities income

	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Client Grants	-	-	-	1,524
Homeless Hub	-	422,559	422,559	390,088
Floating Support	-	264,902	264,902	266,693
Intensive Outreach	-	108,531	108,531	73,326
Health	-	21,839	21,839	101,548
Rough Sleeping	-	-	-	76,873
U16s Mediation	-	127,729	127,729	64,725
Tenancy Sustainment	-	-	-	10,000
Education	-	93,124	93,124	83,715
Live Life	-	12,929	12,929	42,235
Future Roots	-	126,899	126,899	123,896
	<u>-</u>	<u>1,178,512</u>	<u>1,178,512</u>	<u>1,234,623</u>

2c. Other trading activities income

	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Fundraising Events	83,503	-	83,503	74,870
	<u>83,503</u>	<u>-</u>	<u>83,503</u>	<u>74,870</u>

2d. Investment income

	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Bank interest received	6,216	-	6,216	3,325

2e. Other income

	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Sponsorship	1,000	-	1,000	7,900
Other	3,182	-	3,182	16,781
Government grants	2,950	-	2,950	1,739
	<u>7,132</u>	<u>-</u>	<u>7,132</u>	<u>26,420</u>

Herts Young Homeless Group

Notes to the financial statements for the year ended 31 March 2023 (continued)

3. Expenditure

	Staff costs £	Direct costs £	Support costs £	2023 Total £	2022 Total £
Raising funds	204,844	59,551	39,483	303,878	261,627
Charitable Activities					
Homeless Hub	302,283	7,762	66,382	376,427	387,888
Floating Support	182,460	121,571	34,624	338,655	269,090
Intensive Outreach	61,149	1,579	13,664	76,392	73,326
Health	71,980	2,944	24,913	99,837	102,948
Rough Sleeping	10,912	52	1,585	12,549	77,026
U16s Mediation	87,990	2,635	17,039	107,664	65,425
Tenancy Sustainment	-	-	-	-	10,000
Education	95,313	1,300	16,963	113,576	91,490
Live Life	8,754	74	2,329	11,157	48,491
Head Office	32,988	21,788	28,274	83,050	78,589
Future Roots	39,109	61,166	10,870	111,145	57,084
	892,938	220,871	216,643	1,330,452	1,261,357
Total expenditure	1,097,782	280,422	256,126	1,634,330	1,522,984

Analysis of central support costs and overheads

	2023 £	2022 £
Governance	13,335	10,991
Head Office staff	1,573	1,147
Information technology	56,773	46,959
Premises expenses	67,726	54,464
Legal and professional	33,603	32,761
Stationery, postage, telephone, equipment	21,001	7,706
Sundry costs	52,959	23,452
Depreciation	9,156	15,537
	256,126	193,017

The basis of allocation was budgeted direct hours.

Governance costs comprise the audit fee and board expenses.

Herts Young Homeless Group

Notes to the financial statements for the year ended 31 March 2023 (continued)

4. Net expenditure

Net expenditure is presented after charging:

	2023	2022
	£	£
Operating leases on land and buildings	42,250	18,750
Auditors' remuneration - audit	12,595	8,514

5. Employee costs

Analysis of staff costs, Trustee remuneration and expenses	2023	2022
	£	£
Wages and salaries	945,878	955,856
Social security costs	79,567	73,454
Pension costs	44,612	48,681
Group Life Insurance Policy	3,758	5,911
Other costs	23,967	25,278
	<u>1,097,782</u>	<u>1,109,180</u>

During the year one employee earned remuneration in excess of £60,000 (2022: 0).

2 members of staff received termination payment totalling £6,356 (2022: £2,000).

hyh operates two contribution pension schemes; a stakeholder defined contribution scheme and an auto-enrolment pension scheme. The assets of the schemes are held separately from those of the Charity in an independently administered funds. The pension cost charge represents contributions payable in the year by the Charity to the fund: total contributions amounted to £44,612 (2022: £48,681).

In the year, the Trustees received £0 remuneration (2022: £0) and £0 (2022: £0) reimbursement of expenses. The value of expenses waived by the Trustees is undisclosed as immaterial.

Remuneration totalling £235,393 (2022: £207,835) was paid to 8 members of key management personnel (2022: 6). This figure includes staff changes during the year.

Average number of employees by activity

	2023	2022
Raising funds	6	5
Charitable activities	27	31
Management and administration	6	6
	<u>39</u>	<u>42</u>

The equivalent full-time number of staff is 33 (2022: 36).

Herts Young Homeless Group

Notes to the financial statements for the year ended 31 March 2023 (continued)

6. Intangible Assets

	Software £	Total £
Cost		
At 1 April 2022	7,673	7,673
At 31 March 2023	<u>7,673</u>	<u>7,673</u>
Amortisation		
At 1 April 2022	1,151	1,151
Charge for the year	767	767
At 31 March 2023	<u>1,918</u>	<u>1,918</u>
Net Book Value		
At 31 March 2023	<u>5,755</u>	<u>5,755</u>
At 31 March 2022	<u>6,522</u>	<u>6,522</u>

7. Tangible fixed assets

	Fixtures and fittings £	Office equipment £	Total £
Cost			
At 1 April 2022	12,894	62,711	75,605
Additions	1,144	-	1,144
At 31 March 2023	<u>14,038</u>	<u>62,711</u>	<u>76,749</u>
Depreciation			
At 1 April 2022	1,075	47,005	48,080
Charge for the year	4,584	9,156	13,740
At 31 March 2023	<u>5,659</u>	<u>56,161</u>	<u>61,820</u>
Net Book Value			
At 31 March 2023	<u>8,379</u>	<u>6,550</u>	<u>14,929</u>
At 31 March 2022	<u>11,819</u>	<u>15,706</u>	<u>27,525</u>

8. Debtors

	2023 £	2022 £
Trade debtors	76,238	36,896
Other debtors	119	1,345
Prepayments	20,258	29,254
Accrued income	182,417	1,183
	<u>279,032</u>	<u>68,678</u>

Herts Young Homeless Group

Notes to the financial statements for the year ended 31 March 2023 (continued)

9. Short term investments and cash and cash equivalents

	2023 £	2022 £
Short term investments:		
Fixed notice accounts (notice not exceeding 3 months)	416,036	585,042
Cash and cash equivalents	312,674	308,605

10. Creditors - amounts falling due within one year

	2023 £	2022 £
Trade creditors	8,371	17,837
Accruals	18,410	23,171
Deferred income	176,799	223,592
Sundry creditors	4,617	4,927
Social security and pension	28,520	24,304
	236,717	293,831

Deferred income

Deferred income represents income received or invoiced during the year, in respect of future charitable activities taking place after 31 March 2023.

	Balance 1 April 2022 £	Released in the year £	Deferred in the year £	Balance 31 March 2023 £
Deferred income	223,592	(273,164)	226,371	176,799

11. Funds

	Balance 1 April 2022 £	Movement in resources			Balance 31 March 2023 £
		Income £	Expenditure £	Transfers £	
Unrestricted funds	478,810	544,986	(500,717)	(100,000)	423,079
Designated funds:					
Digital and data fund	35,000	-	(8,334)	-	26,666
Service continuity fund	75,000	-	-	-	75,000
EDI & environmental fund	1,459	-	(300)	-	1,159
Office refurbishment fund	30,000	-	-	-	30,000
Strategic fund	-	-	(6,168)	100,000	93,832
	620,269	544,986	(515,519)	-	649,736
Restricted funds					
HCC	-	790,289	(790,289)	-	-
Charity Partnerships	-	132,317	(132,317)	-	-
Local Authorities	-	56,300	(56,300)	-	-
Henry Smith	-	60,000	(60,000)	-	-
Crouchfield Trust	2,450	1,600	(900)	-	3,150
Letchworth Heritage	2,359	210	-	-	2,569
Future Roots grants and donations	64,746	126,899	(73,663)	-	117,982
General restricted grants	12,717	10,897	(5,342)	-	18,272
					-
	82,272	1,178,512	(1,118,811)	-	141,973
Total funds	702,541	1,723,498	(1,634,330)	-	791,709

Herts Young Homeless Group

Notes to the financial statements for the year ended 31 March 2023 (continued)

11. Funds (continued)

Hertfordshire County Council (HCC)

We are contracted by HCC to provide our Homeless Hub, Outreach Housing Support and Intensive Outreach services.

Charity Partnerships

We work in partnership with a number of local charities to deliver our services. This included being part of a multi-disciplinary team on a Rough Sleeper project co-ordinated by New Hope; and a Dual Diagnosis service, funded by Children in Need, supporting families whose mental health needs and substance misuse issues were preventing them from utilising our mediation service.

Local Authorities

We receive funding from the District and Borough Councils in Hertfordshire to support the delivery of our Education service.

Henry Smith

We receive grant funding from The Henry Smith Charity to support our Under-16s Mediation service.

Crouchfield Trust

Funding to enable Homeless Hub to proactively support families following a young person's return home.

Letchworth Garden City Heritage Foundation

Funding for our tenancy support work.

Future Roots grants and donations

We have received donations to fund the running costs of our accommodation project, Future Roots, including from The Hadley Trust.

General restricted grants

We received various grants to support our youth engagement work and to support our service users with food vouchers, care packages and with the costs of moving into new accommodation and sustaining their tenancy.

12. Analysis of net assets between funds

	Unrestricted	Restricted	Total
	£	£	£
Fixed Assets	20,684	-	20,684
Current assets			
Debtors	279,032	-	279,032
Short term investments	416,036	-	416,036
Cash and cash equivalents	170,701	141,973	312,674
Current liabilities			
Falling due within one year	(236,717)	-	(236,717)
	<u>649,736</u>	<u>141,973</u>	<u>791,709</u>

Herts Young Homeless Group

Notes to the financial statements for the year ended 31 March 2023 (continued)

13. Financial commitments

At 31 March 2023 Herts Young Homeless was committed to making the following payments under leases or contracts:

Leases on land and buildings which expire within:

	At 31 March 2023	At 31 March 2022
1 year	47,616	42,250
2-5 years	47,458	64,625
more than 5 years	-	-
	<u>95,074</u>	<u>106,875</u>

14. Share capital

The charitable Company is limited by guarantee with each of its members liable to contribute £1 in the event of it being wound up.

15. Pension commitments

The Charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £44,612 (2022: £48,681). Contributions totalling £5,733 (2022: £6,103) were payable to the fund at Balance Sheet date.

16. Related party transactions

During the year the charity received £26,100 (2022: £26,000) from fundraising events run by Echelon Consulting Limited, a company in which M Baxter is a director. During the year the charity paid £6,861 (2022: £6,079) to Homeless Link, a charity in which R Watkins is a director.

17. Control

The Board of Trustees are deemed to be the controlling party.

18. Analysis of changes in net debt

	1 April 2022	Cash flows	Other non-cash changes	31 March 2023
	£	£	£	£
Cash and cash equivalents				
Cash	308,605	4,069	-	312,674
Overdrafts	-	-	-	-
Cash equivalents	<u>585,042</u>	<u>(169,006)</u>	<u>-</u>	<u>416,036</u>
	<u>893,647</u>	<u>(164,937)</u>	<u>-</u>	<u>728,710</u>
Borrowings				
Debt	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u><u>893,647</u></u>	<u><u>(164,937)</u></u>	<u><u>-</u></u>	<u><u>728,710</u></u>