

**REGISTERED COMPANY NUMBER: 02910659 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1069483**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021  
FOR  
DOUGLAS VALLEY COMMUNITY LTD  
(A COMPANY LIMITED BY GUARANTEE)**

NR Barton  
1st Floor Waterside House  
Waterside Drive  
Wigan  
Lancashire  
WN3 5AZ

**DOUGLAS VALLEY COMMUNITY LTD**

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FOR THE YEAR ENDED 31 MARCH 2021**

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**DOUGLAS VALLEY COMMUNITY LTD**

**REFERENCE AND ADMINISTRATIVE DETAILS  
FOR THE YEAR ENDED 31 MARCH 2021**

<b>Trustees</b>	Mr J C Hill Mr M P Honor Mr J Moodie Mr D Rainford Councillor C Ready Mr F B Walker Ms J Sharratt
<b>Registered office</b>	Wigan Investment Centre Waterside Drive Wigan Lancashire WN3 5BA
<b>Registered company number</b>	02910659 (England and Wales)
<b>Registered charity number</b>	1069483
<b>Independent examiner</b>	NR Barton 1st Floor Waterside House Waterside Drive Wigan Lancashire WN3 5AZ

## **DOUGLAS VALLEY COMMUNITY LTD**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **Objectives and activities**

##### **Objectives and aims**

The charity's objectives are defined in the Memorandum of Association as:

"Such charitable purposes in the Borough of Wigan as the Trustees from time to time decide".

The charity owns one community centre and holds seven more on long term lease.

We also provide ongoing expertise and support for 24 other assets across the borough which have been transferred to community groups through Wigan Council's Community Asset Transfer Programme, with which Douglas Valley Community work in partnership. These include community centres, bowling greens, allotments and playing fields.

The main long term objectives are to:

1. Establish and maintain an acceptable physical condition for the Douglas Valley Community (DVC) community centres.
2. Establish and maintain effective, outward looking, community management of the eight DVC community centres, and community centres across the Borough of Wigan.

Douglas Valley Community wants to make a real difference to the quality of life for local people in Wigan. It supports and promotes community development. It believes in principles of self-help and local action for local problems.

#### **Supporting Centres during Covid 19**

Douglas Valley Community has played a vital role in providing expertise, advice and support to community organisations during the Covid crisis. DVC has been the 'go to' organisation to provide this support to the managers of the borough's community asset. We have been supporting community centres throughout the pandemic, whether it be advice around security and safety of buildings during lockdown period, to ensuring that the groups have the ability to undertake the health & safety measures (risk assessments) that were needed when community centres were able to reopen.

When lockdown was eased in June 2020 and centres were able to reopen again, DVC worked with 35 community centres to complete Covid 19 Community Building Risk Assessments for approval for reopening. In addition, we provided accessible online templates, posters and links to purchase PPE equipment.

In January 2021 when another lockdown came into place, DVC have hosted x2 online support sessions for community centre management groups, 28 centre representatives joined these sessions. Topics included.

- Building Maintenance - Ensuring statutory maintenance works are done and building safe and secure during lockdown
- Finance & Budgeting - checking on contracts, core running costs, staffing support
- Communication -Governance - regular committee meetings, keeping in touch with staff, volunteers, user groups.

#### **Funding & Grants**

DVC have supported 45 organisations to successfully apply for the Government Business Rate Relief Grant. In total this amounted to £450,000

DVC have supported 14 community centres to apply for Forever Manchester grant of £500 towards purchasing costs for PPE for their centres.

DVC have supported x 3 organisations to secure £10,000 National Lottery Awards for All Funding (Balcarres Allotment, St Mary's Bowling Club, Daffodil Dreams CIC)

#### **Capital Funding Programme**

DVC project manages a Community Building Capital Funding Programme in partnership with Wigan Council and Wigan Metropolitan Development Company. Funding is prioritised to major capital improvement works on the borough's community buildings. During 2020, x 5 community centres benefited from investment. Improvement works included replacement windows, roof replacement/repairs, refurbishment of toilet facilities, replacement boilers and new flooring. Plans are underway (March 2021) for a further 3 buildings to receive investment.

**DOUGLAS VALLEY COMMUNITY LTD**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2021**

**Objectives and activities**

**Community Asset Transfer**

DVC continue to work in partnership with Wigan Council to provide independent advice and expertise on the Community Asset Transfer Programme. Between September 2020 and February 2021, there have been 3 successfully completed asset transfers. A further 2 are in the business planning process and are due to be completed May 2021.

DVC continue to work with groups once asset is handed over to ensure a smooth transition. In addition, DVC carry out Annual Organisation Diagnostic reviews to ensure new asset transfers are meeting their business plan outcomes and to identify where they may need support.

**Structure, governance and management**

**Governing document**

The charity is a company limited by guarantee. The Memorandum and Articles of Association are therefore its governing document. It was incorporated in March 1994, and the Memorandum and Articles were amended in March 1998 and February 2007.


This document specifies twelve trustees (four nominated by Wigan Council, four representing the private commercial sector of the borough of Wigan, and four representing the community of the borough of Wigan).

New trustees receive a general induction in the origins, role and structures of the charity, as well as their role and responsibilities under charity law and regulations, and under company law. Training for individuals or groups of trustees is given, as required, on more detailed issues such as the structure and interpretation of the accounts and other technical issues.

The board of trustees has elected a Chair, Vice-Chair and Treasurer. The Board generally meets six times per year with an elected officers meeting in the alternate months.

There are currently seven serving Trustees. The Charity is actively looking to appoint new trustees.

Approved by order of the board of trustees on 24/3/2022 and signed on its behalf by:

  
Mr F B Walker - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
DOUGLAS VALLEY COMMUNITY LTD**

**Independent examiner's report to the trustees of Douglas Valley Community Ltd ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*A. Farrimond*

Mr Adrian Farrimond FCCA  
NR Barton  
1st Floor Waterside House  
Waterside Drive  
Wigan  
Lancashire  
WN3 5AZ

Date: 27/3/2022

**DOUGLAS VALLEY COMMUNITY LTD**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		40,000	-	40,000	153,582
<b>Charitable activities</b>					
General and Management		120,088	-	120,088	61,236
Investment income	2	142	-	142	406
Other Income		3,616	-	3,616	22,925
<b>Total</b>		<u>163,846</u>	<u>-</u>	<u>163,846</u>	<u>238,149</u>
<b>EXPENDITURE ON</b>					
Raising funds	3	4,033	-	4,033	45,317
<b>Charitable activities</b>					
General and Management		78,171	11,288	89,459	102,422
Other		28,492	-	28,492	26,610
<b>Total</b>		<u>110,696</u>	<u>11,288</u>	<u>121,984</u>	<u>174,349</u>
<b>NET INCOME/(EXPENDITURE)</b>		<u>53,150</u>	<u>(11,288)</u>	<u>41,862</u>	<u>63,800</u>
<b>Transfers between funds</b>	12	<u>218,609</u>	<u>(218,609)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<u>271,759</u>	<u>(229,897)</u>	<u>41,862</u>	<u>63,800</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>265,946</u>	<u>298,383</u>	<u>564,329</u>	<u>500,529</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>537,705</u></u>	<u><u>68,486</u></u>	<u><u>606,191</u></u>	<u><u>564,329</u></u>

The notes form part of these financial statements

## DOUGLAS VALLEY COMMUNITY LTD

BALANCE SHEET  
31 MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	268,880	19,970	288,850	288,816
<b>CURRENT ASSETS</b>					
Debtors	9	(804)	-	(804)	104,948
Cash at bank and in hand		273,187	48,516	321,703	180,721
		<u>272,383</u>	<u>48,516</u>	<u>320,899</u>	<u>285,669</u>
<b>CREDITORS</b>					
Amounts falling due within one year	10	(3,558)	-	(3,558)	(10,156)
<b>NET CURRENT ASSETS</b>		<u>268,825</u>	<u>48,516</u>	<u>317,341</u>	<u>275,513</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>537,705</u>	<u>68,486</u>	<u>606,191</u>	<u>564,329</u>
<b>NET ASSETS</b>		<u>537,705</u>	<u>68,486</u>	<u>606,191</u>	<u>564,329</u>
<b>FUNDS</b>	12				
Unrestricted funds				537,705	265,946
Restricted funds				68,486	298,383
<b>TOTAL FUNDS</b>				<u>606,191</u>	<u>564,329</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24/3/2022 and were signed on its behalf by:

FRS Walker  
Mr F B Walker - Trustee

The notes form part of these financial statements



## DOUGLAS VALLEY COMMUNITY LTD

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- not provided
Long leasehold	- 4% on cost
Plant and machinery	- 10% on cost
Fixtures and fittings	- 10% on cost
Computer equipment	- 33.3% on cost

Properties (including improvements to property) are included at valuation. All remaining assets are included at cost.

Freehold property has not been depreciated on the basis that the depreciation charge would be immaterial to the financial statements and the freehold property is revalued on a regular basis.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**DOUGLAS VALLEY COMMUNITY LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**2. INVESTMENT INCOME**

	31.3.21	31.3.20
	£	£
Deposit account interest	142	406
	<u>142</u>	<u>406</u>

**3. RAISING FUNDS**

**Investment management costs**

	31.3.21	31.3.20
	£	£
Property repairs	4,033	45,317
	<u>4,033</u>	<u>45,317</u>

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.21	31.3.20
	£	£
Depreciation - owned assets	19,936	9,484
	<u>19,936</u>	<u>9,484</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**6. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Managed centres	6	6
Management	1	1
	<u>7</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

**DOUGLAS VALLEY COMMUNITY LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**7. MATERIAL TRANSFERS**

It has been necessary to make transfers between the General Fund and other unrestricted funds. Grants received from external sources typically only cover a proportion of the expenditure for the project or activity. The remaining expenditure is therefore funded from the General Fund and is shown as a fund transfer.

**8. TANGIBLE FIXED ASSETS**

	Freehold property £	Long leasehold £	Improvements to property £
<b>COST</b>			
At 1 April 2020	85,000	90,000	139,409
Additions	-	-	18,820
At 31 March 2021	85,000	90,000	158,229
<b>DEPRECIATION</b>			
At 1 April 2020	-	39,600	8,686
Charge for year	-	3,600	13,941
At 31 March 2021	-	43,200	22,627
<b>NET BOOK VALUE</b>			
At 31 March 2021	85,000	46,800	135,602
At 31 March 2020	85,000	50,400	130,723

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1 April 2020	27,934	60,021	4,253	406,617
Additions	-	1,150	-	19,970
At 31 March 2021	27,934	61,171	4,253	426,587
<b>DEPRECIATION</b>				
At 1 April 2020	27,934	37,328	4,253	117,801
Charge for year	-	2,395	-	19,936
At 31 March 2021	27,934	39,723	4,253	137,737
<b>NET BOOK VALUE</b>				
At 31 March 2021	-	21,448	-	288,850
At 31 March 2020	-	22,693	-	288,816

During the year ended 31 March 2009 the freehold and leasehold properties were revalued. The valuation of the assets was carried out in March 2009 by DTZ at market value.

## DOUGLAS VALLEY COMMUNITY LTD

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021

## 9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
	£	£
Trade debtors	(1,377)	1,809
Other debtors	573	103,139
	<u>(804)</u>	<u>104,948</u>

## 10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
	£	£
Bank loans and overdrafts (see note 11)	-	1,112
Accruals and deferred income	3,558	9,044
	<u>3,558</u>	<u>10,156</u>

## 11. LOANS

An analysis of the maturity of loans is given below:

	31.3.21	31.3.20
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	-	1,112
	<u>-</u>	<u>1,112</u>

## 12. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	Transfers between funds	At 31.3.21
	£	£	£	£
<b>Unrestricted funds</b>				
Core activities	265,946	53,150	218,609	537,705
<b>Restricted funds</b>				
Forever Manchester (Highfield CC)	(504)	-	504	-
Forever Manchester (kitchen at Ince)	4,438	-	(4,438)	-
Increased funding for the centres	294,449	(11,288)	(214,675)	68,486
	<u>298,383</u>	<u>(11,288)</u>	<u>(218,609)</u>	<u>68,486</u>
<b>TOTAL FUNDS</b>	<u>564,329</u>	<u>41,862</u>	<u>-</u>	<u>606,191</u>

**DOUGLAS VALLEY COMMUNITY LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**12. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Core activities	163,846	(110,696)	53,150
<b>Restricted funds</b>			
Increased funding for the centres	-	(11,288)	(11,288)
<b>TOTAL FUNDS</b>	<u>163,846</u>	<u>(121,984)</u>	<u>41,862</u>

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
Core activities	314,495	(55,005)	6,456	265,946
Norley Hall Direct Costs	-	3,603	(3,603)	-
Ince CC	-	(11,380)	11,380	-
Highfield CC	-	8,028	(8,028)	-
Marsh Green CC	-	(1,320)	1,320	-
	<u>314,495</u>	<u>(56,074)</u>	<u>7,525</u>	<u>265,946</u>
<b>Restricted funds</b>				
Forever Manchester (Highfield CC)	4,542	-	(5,046)	(504)
Forever Manchester (kitchen at Ince)	5,472	-	(1,034)	4,438
Increased funding for the centres	176,020	119,874	(1,445)	294,449
	<u>186,034</u>	<u>119,874</u>	<u>(7,525)</u>	<u>298,383</u>
<b>TOTAL FUNDS</b>	<u>500,529</u>	<u>63,800</u>	<u>-</u>	<u>564,329</u>

**DOUGLAS VALLEY COMMUNITY LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**12. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Core activities	30,405	(85,410)	(55,005)
Norley Hall Direct Costs	17,296	(13,693)	3,603
Ince CC	42,468	(53,848)	(11,380)
Highfield CC	24,398	(16,370)	8,028
Marsh Green CC	-	(1,320)	(1,320)
	<hr/>	<hr/>	<hr/>
	114,567	(170,641)	(56,074)
<b>Restricted funds</b>			
Increased funding for the centres	123,582	(3,708)	119,874
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<hr/> <hr/> 238,149	<hr/> <hr/> (174,349)	<hr/> <hr/> 63,800

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.

**DOUGLAS VALLEY COMMUNITY LTD**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	31.3.21 £	31.3.20 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Grants	40,000	153,582
<b>Investment income</b>		
Deposit account interest	142	406
<b>Charitable activities</b>		
Room hire	120,088	61,236
<b>Other Income</b>		
Misc. income (including cafU)	3,616	22,925
<b>Total incoming resources</b>	<u>163,846</u>	<u>238,149</u>
<b>EXPENDITURE</b>		
<b>Investment management costs</b>		
Property repairs	4,033	45,317
<b>Charitable activities</b>		
Wages	21,962	43,596
Rates and water	4,140	11,069
Repairs and maintenance	9,461	7,945
Light and heat	7,149	8,085
Telephone	2,135	1,942
Postage and stationery	252	449
Other building costs	2,382	8,246
Sundries	4,552	1,827
Leasing costs	-	5,378
	<u>52,033</u>	<u>88,537</u>
<b>Other</b>		
Wages	26,417	24,853
Travelling	108	456
Computer costs	1,607	1,301
	<u>28,132</u>	<u>26,610</u>
<b>Support costs</b>		
<b>Management</b>		
Telephone	2,521	1,038
Postage and stationery	129	1,366
Sundries	836	158
Other meeting costs	-	279
Bad debts	360	360
Depreciation of tangible and heritage assets	19,936	9,484
	<u>23,782</u>	<u>12,685</u>

This page does not form part of the statutory financial statements

**DOUGLAS VALLEY COMMUNITY LTD**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	31.3.21 £	31.3.20 £
<b>Management</b>		
<b>Governance costs</b>		
Accountancy fees	1,216	1,200
Subscriptions & donations	12,788	-
	<hr/> 14,004	<hr/> 1,200
Total resources expended	<hr/> 121,984	<hr/> 174,349
<b>Net income</b>	<hr/> <hr/> 41,862	<hr/> <hr/> 63,800

This page does not form part of the statutory financial statements