

Brandon Accountancy

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THE STOKE HEATH COMMUNITY CENTRE LIMITED

(A Company Limited By Guarantee with no share capital)

Financial Statement for the Year Ended 31st March 2021

Registered Company No. 03302167

Registered Charity No. 1069451

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THE STOKE HEATH COMMUNITY CENTRE LIMITED

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Legal and Administrative Information for the Year Ended 31st March 2021

Trustees/Directors	Abulgadsem Errabou Christopher Foulkes Debora Hill Edwina Jones Faye Kaczur
Secretary	Debora Hill
Registered Office	14 Burroughs Close, Liberty Park Stoke Heath Coventry CV2 3QH
Registered Company Number	03302167 (England and Wales)
Registered Charity Number	1069451 (England and Wales)
Independent Examiner	Brandon Accountancy Suite 2 The Koco Building The Arches Spon End Coventry CV1 3JQ
Bankers	National Westminster Bank plc Coventry

THE STOKE HEATH COMMUNITY CENTRE LIMITED

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The past year has been difficult with the challenges imposed on the community needed to be faced, with the COVID-19 Pandemic taking on a new way of life. We have welcomed several volunteers offering to help throughout the week. We now have 4 volunteer trustees.

We have had bookings at the centre, celebrating weddings, birthdays and sadly funerals. A Classical Asian music school has celebrated winning an award and having members of the school, going to London for the presentation ceremony. They have proudly achieved various exam success levels. We have continued to hold monthly Tea Dances with live music. There was a Christmas concert provided by the Apostolic church.

Due to COVID-19 within the past 12 months, we have now managed to increase the amount of Community Groups using the centre. The Party Bookings have been constant and there has been lower rates offered to shorter events of 3 hours or less. Adult Education have continued to provide courses to the local community and an important asset to Upper Stoke. The year has seen an increase in new visitors and new volunteers which brings hope. The office staff work closely with the Book-keeper with monthly updates with the staff and Management Committee. The government funding for businesses and local emergency food supplies has been gratefully received.

The Grub Hub continues to supply much needed bags of food to its members on a weekly basis. The weekly membership is at 70 and 30 Christmas hampers were supplied

Debora Hill
Trustee / Director
Company Secretary

THE STOKE HEATH COMMUNITY CENTRE LIMITED

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Trustees / Directors Report for the Year Ended 31st March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their annual report along with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005, in preparing the annual report and financial statements. This report has also been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies and with the Financial Reporting Standards for Smaller Entities, also with the accounting policies set out on page 8 and comply with all other applicable accounting standards.

The company is a Limited Company By Guarantee with no share capital, and is governed by a Memorandum and Articles of Association.

The Stoke Heath Community Centre Limited became incorporated in England and Wales under the registered number of 03302167 on 14th January 1997 and was amended by special resolution on the 27th November 2017. The company become a registered charity under number 1069451 on 7th May 1998.

Objects

(a) To promote the benefit of the inhabitants of the Stoke Heath area of the City of Coventry, without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisation in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

(b) To establish, or secure the establishment of a community centre and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.

(c) Promote such other charitable purposes as may from time to time be determined.

Achievements and Performance

The statement of financial activities for the year is set out on page 6 of the accounts. In summary, the incoming resources for the year amounted to £99,161 (2020 - £44,025) with the major portions coming from various grants as shown. The expenditure was £67,604 (2020 - £47,953), with the main expense being wages,, activities and general running costs of the centre..

Organisation

The trustees who have served during the year and since the year end are set out on page 1, and meet on a regular basis. The trustees have ultimate control over all the affairs of the charitable company.

Risk management

The trustees conducts its own review of major risks to which the charitable company is exposed. These procedures are periodically reviewed to ensure that they meet the needs of the company and are as follows:

- an annual review of the risks which the company may face;
- the establishment of systems and procedures to mitigate those risks identified;
- the implementation of procedures designed to minimise any potential impact on the charitable company should any of the risks materialise.

THE STOKE HEATH COMMUNITY CENTRE LIMITED

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Trustees / Directors Report for the Year Ended 31st March 2021

(continued)

Trustees responsibilities

The law applicable to companies and charities in England and Wales requires the directors to prepare financial statements for each financial year which give a true and fair view of the financial activities carried out during the year and its financial position at the end of the year. In preparing financial statement, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgement and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charitable company will continue to operate.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charitable company and which enable them to ensure that the financial statements comply with the applicable accounting standards. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

Brandon Accountancy have expressed their willingness to continue in examiners and a resolution for their re-appointment will be proposed at the forthcoming Annual General Meeting.

Approved by the Directors and signed on its behalf by:

Chairperson:

Date: 24/01/2022

Print Name D. A. Hill

THE STOKE HEATH COMMUNITY CENTRE LIMITED

Independent Examiners' report to the Trustees / Directors of The Stoke Heath Community Centre Limited in respect of the year ended 31st March 2021

I report on the account for the year ended 31st March 2021 set on pages 6 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors for the purpose of company law) are responsible for the preparation of accounts. The charity's trustees consider that an audit is not required for the year under Section 144 (2) of the Charities Act 2011 and that an independent examination is required.

Having checked that the charity is eligible for and independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission (under Section 145 (5)(b) of the Act) and
- to state whether any particular matters have come to my attention.

Basis on the independent examiners' report

My examination was carried out in accordance with the General Direction given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as directors / trustees concerning any such matters. The procedures undertaken does not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statements below.


Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006 and section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Section 394 and 395 of the Companies Act 2006 and with the accounting requirements of the Charities Act have been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J Brandon
Brandon Accountancy Limited
Suite 2, The Koco Building
The Arches, Spon End
Coventry CV1 3JQ

18th January 2022

THE STOKE HEATH COMMUNITY CENTRE LIMITED
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Statement of Financial Activities for the Year Ended 31st March 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	2020 £
Income & Expenditure					
Incoming Resources:					
C.C.C. Small Business Grant		54,375	0	54,375	0
C.C.C. Food Grant		9,997	0	9,997	0
Heart Of England Grant		8,800	0	8,800	0
Coventry General Charities		0	3,000	3,000	0
Adult Education		7,260	0	7,260	0
H M R C Furlough Grant		8,582	0	8,582	0
Donations		790	0	790	0
Room Hire		3,671	0	3,671	0
Grub Hub		2,685	0	2,685	0
General Income 2019/2020		0	0	0	44,025
Other Income		0	0	0	0
Total Incoming Resources		96,161	3,000	99,161	44,025
Resources Expended:					
Direct Charitable Expenditure	3	55,702	0	55,702	47,953
Management and Administration	4	11,902	0	11,902	0
Publicity		0	0	0	0
Total Resources Expended		67,604	0	67,604	47,953
Net Movement in Funds		28,557	3,000	31,557	(-3,928)
Fund balance brought forward		17,172	0	17,172	21,100
Fund Balance carried forward		45,729	3,000	48,729	17,172

The notes on page 8 and 10 form part of this financial statement

Notes to the Financial Statement for the Year Ended 31st March 2021

Note 1 Accounting policies

- (a) The financial statements have been prepared under the going concern basis and the special provision of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standards for Small Entities (effective April 2008).
The financial statements have also been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" published in the Charities Act in March 2005 and other applicable accounting standards.
- (b) The charity is a Company Limited by Guarantee. The directors of the company are also trustees and are named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per director of the charity.
- (c) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- (d) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Activities in the year in which they are receivable.
- (e) Incoming resources from investments is included when receivable.
- (f) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (g) Resources expended are allocated to the particular activity where the cost relates directly to the activity.
- (h) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life. All assets have now been written off.
- (i) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further purpose and are available as general funds.
- (j) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (k) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

Note 2 Taxation

As a charity, The Stoke Heath Community Centre Limited is exempt from Corporation Tax on income and gains falling within section 505 of the Taxation and Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

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Balance Sheet for the Year Ended 31st March 2021

	Notes	£	2021 £	2020 £
Fixed Assets				
Tangible Assets	7		0	15,698
Current Assets				
Debtors	6	0		605
Deposit Bank Account		15,179		392
Current Bank Account		34,150		1,557
		49,329		2,554
Current Liabilities				
Creditors	5	600		1,080
			48,729	1,474
Net Assets			<u>48,729</u>	<u>17,172</u>
Represent by:				
Unrestricted Income Funds			45,729	17,172
Restricted Income Funds:			3,000	0
Total Funds	8		<u>48,729</u>	<u>17,172</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2021.

The directors have not required the company to obtain an audit of its financial statements for the year ended 31st March 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the charitable company keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standards for Smaller Entities. (effective April 2008)

The financial statements were approved by the Board of Directors on 24/01/2022 and were signed on its behalf by:

Director: 

Print Name D. A. HILL

The notes on page 8 and 10 form part of this financial statement

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Notes to the Financial Statement for the Year Ended 31st March 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	2020 £
Note 3	Direct Charitable Expenditure				
	Salaries and NIC	13,092	0	13,092	0
	Redundancy	1,088	0	1,088	0
	Rent and Rates	2,366	0	2,366	0
	Heat and Light	5,815	0	5,815	0
	Telephone and Internet	1,603	0	1,603	0
	Post, Print and Stationery	487	0	487	0
	Youth Activities	1,403	0	1,403	0
	Grub Hub and Covid Support	11,055	0	11,055	0
	Youth Club - Gift Aid	248	0	248	0
	Equipment	2,847	0	2,847	0
	Charitable Expenditure 2019/2020	0	0	0	47,340
	Depreciation	8 15,698	0	15,698	613
		55,702	0	55,702	47,953
Note 4	Management and Administration				
	Insurance	1,666	0	1,666	0
	Equipment Hire and Leasing	2,245	0	2,245	0
	Premises and Maintenance	6,331	0	6,331	0
	Company House Subscriptions	13	0	13	0
	Cleaning	567	0	567	0
	Training Costs	43	0	43	0
	Year End Accounts	816	0	816	0
	Accountancy Fees	220	0	220	0
	Miscellaneous	0	0	0	0
		11,902	0	11,902	0
Note 5	Creditors				
	Year End Accounts	600	0	600	1,080
		600	0	600	1,080
Note 6	Debtors				
	Wages Overpaid	0	0	0	605
		0	0	0	605

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Notes to the Financial Statement for the Year Ended 31st March 2021

Note 7 Tangible Fixed Assets

The 'Depreciation' is higher this year this as to write off the old Fixed Asset amount.
This represented old equipment which over the years has been disposed of.

Note 8 Total Funds Breakdown

	2021	2020
Unrestricted Income Funds		
Capital to be Depreciated	0	15,698
General Purposes Fund	45,729	1,474
	<u>45,729</u>	<u>17,172</u>
Restricted Income Funds:		
Capital to be Depreciated	0	0
Coventry General Charities	3,000	0
	<u>3,000</u>	<u>0</u>
Total Funds	<u><u>48,729</u></u>	<u><u>17,172</u></u>

Note 9 Employees

Number of Employees	3	4
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