



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.09.23 Period start date To 31.08.24 Period end date

Charity name: Little Chalfont Primary School

Charity registration number: 1069430

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the pupils at the school by providing or assisting in the provision of educational, recreational and other charitable facilities in augmentation of such facilities financed by the Local Education Authority.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Purchase enhanced materials for more engaged learning. Establish outdoor learning areas. Create engaging and inspiring areas within the classrooms.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have taken the commission's public benefit guidance into account when making any decision that is relevant such as the use of the School Fund resources.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	not applicable
Policy on social investment including program related investment	Para 1.38	not applicable
Contribution made by volunteers	Para 1.38	not applicable

Review of the charity's financial position at the end of the period	Para 1.21	The charity has a surplus represented by its bank balance of £28,716.76
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The surplus represents charity funds not yet paid out pursuant to the charity's objectives. There is no general policy for holding reserves as the charity does not plan to carry out activities which might render it liable to the risk of loss or unforeseeable liabilities. There is however a small historical reserve of £4,338.29 included within the surplus of £33,055.05
Amount of reserves held	Para 1.22	£4,338.29
Reasons for holding zero reserves	Para 1.22	See above for reserve policy
Details of fund materially in deficit	Para 1.24	not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The School Fund is reliant upon parental and business donations, and fundraising.
Investment policy and objectives including any social investment policy adopted	Para 1.46	not applicable
A description of the principal risks facing the charity	Para 1.46	not applicable
Other		not applicable

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Hacking		Throughout year	
3	David Cooke		Resigned 31 st March 2024	
4	Simon Kearey		Throughout year	
6	Simon Barrett	Chair	Throughout year	
7	Ravi Shah		Resigned on 18 th July 2025 (not during this financial period)	
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Corporate trustees – names of the directors at the date the report was approved


Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Simon Barrett
Position (eg Secretary, Chair, etc)	Chair of Trustees
Date	

LITTLE CHALFONT PRIMARY SCHOOL FUND

ACCOUNTS TO 31 AUGUST 2024

	Extended trial balance					Income & Expenditure	Balance Sheet	
	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £	Total (surplus) /deficit £	Transfer net surplus to balance sheet	Closing balance sheet £
DONATIONS AND SCHOOL ACTIVITIES FUNDED BY DONATIONS								
UNRESTRICTED FUNDS								
Fund surplus	23,641.05				23,641.05		188.47	23,829.52
General fundraising income and fund expenditure	0.00	11,695.27			11,695.27	(11,695.27)		0.00
Gift Aid Return	0.00	0.00			0.00	0.00		0.00
Classroom Resources	0.00		1,663.48		(1,663.48)	1,663.48		0.00
Curriculum/School Enrichment	0.00		7,607.70		(7,607.70)	7,607.70		0.00
Premises	0.00		5.00		(5.00)	5.00		0.00
Amazon Prime/Subscriptions	0.00		181.00		(181.00)	181.00		0.00
Sundries	0.00				0.00	0.00		0.00
Circle of Security	0.00				0.00	0.00		0.00
Cross Country	0.00	2,817.65	1,781.40		1,036.25	(1,036.25)		0.00
School Production	0.00	700.00	556.98		143.02	(143.02)		0.00
Edible Garden Project	0.00	800.00	2,702.66		(1,902.66)	1,902.66		0.00
Gardening club			439.01		(439.01)			0.00
Thank you Gifts	0.00				0.00	0.00		0.00
Investment in Books	(4,815.22)		893.44		(5,708.66)	5,708.66		0.00
Trading Activities								
Uniform	0.00	5,027.50	997.25		4,030.25	(4,030.25)		0.00
Commission	0.00	352.18			352.18	(352.18)		0.00
Designated Funds								
Kitchen reserve	3,785.04	553.25			4,338.29			4,338.29
Drawdown of kitchen reserve for dishwasher	0.00				0.00			0.00
TOTAL UNRESTRICTED FUNDS	22,610.87	21,945.85	16,827.92	0.00	27,728.80	(188.47)		28,167.81
RESTRICTED FUNDS								
Design and Technology	1,184.00	1,340.00	52.15		2,471.85			2,471.85
Cookery	1,729.25	670.00	58.64		2,340.61			2,340.61
British Science Week	(1,219.82)			1,219.82	0.00			0.00
IT equipment	3,296.35		1,339.60		1,956.75			1,956.75
Solar Panel Project	355.00	1001.00	10,365.00		0.00			0.00
Under Investigation	0.00	386.00	386.00		0.00			0.00
TOTAL RESTRICTED FUNDS	5,344.78	12,406.00	12,201.39	1,219.82	6,769.21	0.00		6,769.21
TOTAL AMOUNTS BELONGING TO FUND	27,955.65	34,351.85	29,029.31	1,219.82	34,498.01	(188.47)		34,937.02
AMOUNTS RECEIVED ON BEHALF OF THE SCHOOL AND DUE TO BUCKS CC								
Before and After School Club	0.00	462.00	462.00		0.00			0.00
Nursery	159.13		159.13		0.00			0.00
School Trips	0.00	22.00	3,321.00		(3,299.00)			(3,299.00)
Lettings Refundable Deposit (Russian School)	948.77				948.77			948.77
COVID PGL Refund	0.00				0.00			0.00
Other	0.00	208.50	188.50		20.00			20.00
MIndfulness class	0.00	792.00	792.00		0.00			0.00
TOTAL AMOUNTS DUE TO BUCKS CC	1,107.90	1,484.50	4,922.63	0.00	(2,330.23)	0.00		(2,330.23)
AMOUNTS HELD ON BEHALF OF SCIENCE PARTNERSHIP	5,005.09	96.00	2,994.00	(1,219.82)	887.27	0		887.27
AGGREGATE AMOUNTS DUE TO FUND, TO BUCKS AND TO SCIENCE PARTNERSHIP	34,068.64	35,932.35	36,945.94	0.00	33,055.05	(188.47)		33,494.06
REPRESENTED BY:								
Lloyds Treasurer's Account	30,283.60	35,379.10	36,945.94		28,716.76			28,716.76
Lloyds Business Account	3,785.04	553.25	0.00		4,338.29			4,338.29
	34,068.64	35,932.35	36,945.94		33,055.05	(188.47)		33,055.05

To be transferred from the trust