

**33RD SHEFFIELD
(LANE END CHAPELTOWN) SCOUT GROUP**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

CHARITY NO: 1069378

33RD SHEFFIELD (LANE END CHAPELTOWN) SCOUT GROUP

CHARITY INFORMATION YEAR ENDED 31ST MARCH 2021

TRUSTEES:

Ex-Officio

Chairman January 2021)	*	Mrs N James (appointed 29 th
Group Scout Leader	*	Mrs S Miles (Resigned 26 th September 2020)
Beaver Scout Leader	*	M D Hardman
Cub Scout Leader		Mrs R Blackburn
Scout Leader		J Blackburn
Treasurer	*	Mrs C Westney
Secretary	*	N Bromley
	*	Mrs D Waldock (appointed 21 st January 2021)
		Mrs L Robinson (resigned 26 th September 2020)

Elected

Beaver Representative	Mrs S Blunkett
Cub Representative	Ms E Haglington
Scout Representative	Mrs H Connors
Chairman - Fund Raising Committee	*

Nominated

Co-Opted

Tony Wharam

* Also members of Fund Raising Committee

Bankers

Lloyds TSB Bank plc
High Street
Sheffield
S1 2GA

National Westminster Bank plc
244 Fulwood Road
Sheffield
S10 3AA

Group Registration Number with The Scout Association 31547

Charity Registration Number 1069378

Charity Headquarters

Scout Headquarters
Senior Place
Chapelton
Sheffield
S35

Contact Name and Address

Matt Hardman
27 Bridge Inn Road
Chapelton

Sheffield
S35 2YJ

**33RD SHEFFIELD
(LANE END CHAPELTOWN) SCOUT GROUP**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2021**

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33RD SHEFFIELD (LANE END CHAPELTOWN) SCOUT GROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2021

The trustees present their report and financial statements for the year ended 31st March 2021

Trustees

The trustees who have served during the year can be found on the Charity information page of these financial statements. Appointment of trustees is governed by the laws of The Scout Association as laid out in Policy, Organisation and Rules. Trustees are therefore appointed in accordance with these rules.

Investment Powers

Funds not immediately required must be transferred into a suitable investment account held in the name of the Group. Group funds may only be invested in authorised Funds or in special schemes organised by their Scout County which have been approved by Headquarters or in one of the special schemes run by Headquarters. The Charity has no such investments at present.

Constitution, objects and policies

The Group as required by Scout Association Law has to become a registered Charity on the acquisition of either land or property.

The Group's aim, along with that of The Scout Association as a whole is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities. The Method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult Leadership.

Development, activities and achievements

The main achievement has to be keeping the group's membership numbers at a constant level despite the pandemic.

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Financial Review

The repairs to the building are still ongoing with a new front door being the next job. The Charity has made a large surplus this year due to the obtaining of Covid grants. This money will be ploughed into the HQ and the loan will be repaid in full. Activities over the summer of 2021 have been provided by the Group without further costs to the membership and a Camp is also planned for late 2021. There are a number of years gift aid to claim for and this will make a substantial increase in incoming receipts. The Charity maintains a bank balance sufficient to pay the capitation fees for the following year. The trustees maintain that the overall state of the group is financially sound and continues to adopt a policy of ensuring reserves are maintained to meet liabilities as they fall due.

33RD SHEFFIELD (LANE END CHAPELTOWN) SCOUT GROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2021 - continued

Future Developments

The main plan is the further recruitment of adult help and the finalising of the maintenance work. The Group are always trying to recruit extra adults into the leadership team. The trustees are aware of the waiting list numbers and will try and address this issue in the post Covid restrictions era.

Risk Management

The trustees are fully aware of the risks involved in Youth Organisations and are constantly updated in changes of POR, The Scout Associations ruling document.

They are also aware of the need to keep the Headquarters in a safe state of repair. They are aware of the potential costs associated with repairing the driveway. At the time of this report the trustees are fully aware and have taken all possible precautions over Covid 19. At the time of signing these accounts the trustees are engaged in ensuring the HQ is safe to return to following the Covid pandemic lockdown and restrictions.

Reserves Policy

It is the trustees' aim to keep the following year's insurance (capitation) monies in the bank at any given time throughout the year.

Statement of trustees' responsibilities

The trustees are required under the Charities Act 2011 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare accounts on the alternative receipts and payments basis). In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial statements

The financial statements have been drawn up on the accrual basis, which is consistent with the previous year.

The above report was approved by the trustees on 8th September 2021 and signed on their behalf by:

M D Hardman
GSL

3.

33RD SHEFFIELD (LANE END CHAPELTOWN) SCOUT GROUP

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2021

	Note	Restricted £	2021 Unrestricted £	Total £	2020 £
INCOMING RESOURCES					
Subscriptions (Net)		-	5,206-00	5,206-00	7,327-00
Gift aid		-		0-00	0-00
0-00					
Donations, Gifts & Grants		-	22,000-00	22,000-00	0-00
Fundraising ventures		-	70-85	70-85	429-99
Rent received		-	0-00	0-00	80-00
Trips, Camps and other outings		-	0-00	0-00	8,522-34
Other Income		-	784-72	784-72	187-75
Interest received		-	3-94	3-94	11-04
TOTAL INCOMING RESOURCES		£ -	£ 28,065-51	£ 28,065-51	£ 16,558-12
RESOURCES EXPENDED					
DIRECT CHARITABLE					
Sectional running costs		-	320-98	320-98	595-80
Other Expenses		-	54-80	54-80	100-00
Trips, Camps and Outings		-	0-00	0-00	11,991-63
		£ -	£ 375-78	£ 375-78	£ 12,687-43
OTHER EXPENDITURE					
Fundraising costs		-	0-00	0-00	0-00
Management and administration of the charity		-	0-00	0-00	0-00
Headquarters running costs		-	1,856-93	1,856-93	4,009-56
Loan interest		-	101-82	101-82	101-82
Other Expenses		-	60-00	60-00	60-00
		£ -	£ 2,018-75	£ 2,018-75	£ 4,171-38
NET MOVEMENT IN FUNDS FOR THE YEAR		£ -	£ 25,670-98	£ 25,670-98	
£ (300-69)					
TOTAL FUNDS BROUGHT FORWARD		£ -	£ 24,881-99	£ 24,881-99	

£ 25,182-68

TOTAL FUNDS CARRIED FORWARD
£ 24,881-99

	£	-	£ 50,552-97
			£ 50,552-97

33RD SHEFFIELD (LANE END CHAPELTOWN) SCOUT GROUP**BALANCE SHEET AS AT 31ST MARCH 2021**

	2021	2020
	£	£
FIXED ASSETS		
Tangible Assets for use by the Charity		
Freehold Property	27,338-50	27,338-50
CURRENT ASSETS		
Prepayments	2,716-00	0-00
Cash in hand	209-73	121-68
Cash at bank	25,067-78	3,599-03
	<u>27,993-51</u>	<u>3,720-71</u>
CURRENT LIABILITIES		
Creditors	(1,800-00)	(1,800-00)
	<u></u>	<u></u>
NET CURRENT ASSETS	26,193-51	1,920-71
CREDITORS: Due after one year		
Don District Loan	(2,979-04)	(4,377-22)
	<u></u>	<u></u>
NET ASSETS	<u>£ 50,552-97</u>	<u>£ 24,881-99</u>
CAPITAL		
Unrestricted funds	50,552-97	24,881-99
Restricted funds	-	-
	<u></u>	<u></u>
FUNDS		£ 50,552-97
24,881-99	<u></u>	<u>£</u>

Approved by the trustees on 8th September 2021 and signed on their behalf by :-

Neil Bromley (Treasurer)

33RD SHEFFIELD (LANE END CHAPELTOWN) SCOUT GROUP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

(a) Basis of preparation of accounts

The financial statements are prepared under the historical cost convention and include the results of the charity's operations which are described in the Trustees' Report and all of which are continuing.

The financial statements have been prepared in accordance with the Statement of Recommended Practice for charity accounts.

The charity has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it qualifies as a small charity.

(b) Tangible fixed assets for use by the charity and depreciation

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Equipment	-	15% on cost
Camping equipment	-	10% on cost

(c) Income

Voluntary income and donations are accounted for as received by the charity. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs. No permanent endowments have been received in the period.

(d) Value added tax

Value added tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Financial Activities.¹

(e) Sectional Running Costs

Is the amount paid for badges, paper and other items required to run section programmes. It also includes amounts paid for District Competitions and trip subsidies arranged for meeting nights.

(f) Fundraising costs

Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the charity's work. This includes the cost of advertising for donations and the staging of special fundraising events.

(g) Management and administration expenditure

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity, or fundraising ventures.

(h) Grant Income

Grant income is accounted for on receipt.

**SCRUTINEER'S REPORT TO THE TRUSTEES OF
33RD SHEFFIELD SCOUT GROUP**

I report on the financial statements of the Group for the year ended 31st March 2021.

Respective responsibilities of Trustees and Scrutineer

As the Group's trustees you are responsible for the preparation of the financial statements; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the Financial Statements set out on pages 3 to 5.

Scrutineer's Statement

In my opinion the financial are in accordance with the records produced to me and comply with the constitution.

Name:

Address:

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Date: