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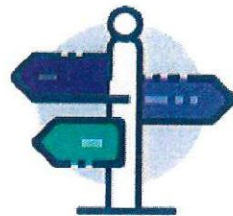
Charity registration number: 1069260

The Community Council for Somerset

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022



CCS

people • place • enterprise

acm
acmole

The Community Council for Somerset
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The Community Council for Somerset Trustees' Report

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OBJECTIVES OF THE CHARITY AND PRINCIPAL ACTIVITIES

The Charity's objects ("the Objects") are as follows: -

- "To promote any charitable purposes for the benefit of the community in the administrative County of Somerset and in particular the advancement of education, the protection of health and the relief of poverty and distress and physical and mental sickness and disability."
- The Charity has the following powers, which may be exercised only in promoting the Objects:
 - to do anything within the law which promotes or helps to promote the Objects;
 - to carry out campaigning and advocacy, provided that the Trustees are satisfied that any proposed campaigning and advocacy will further the Objects to an extent justified by the resources committed and that such activity is not the dominant means by which the Charity promotes the Objects;
 - to pay out of the funds of the Charity the costs of forming and registering the Charity both as a company and as a charity;
 - to provide advice or information;
 - to carry out research;
 - to co-operate with other bodies;
 - to support, administer or set up other charities;
 - to act as a Charity Trustee of a charitable trust;
 - to acquire, merge with or enter into any partnership or joint venture arrangement with any other body for the purposes of any of the Objects;
 - to convert to a charitable incorporated organisation;
 - to accept or refuse gifts and donations and to raise funds (but not by means of Taxable Trading);
 - to borrow money;
 - to give security, including but not limited to guarantees, for loans or other obligations (but only in accordance with the restrictions imposed by the Charities Act);
 - to acquire or hire property of any kind
 - to borrow money;
 - to let or dispose of property of any kind (but only in accordance with the restrictions imposed by the Charities Act);
 - to set aside funds for special purposes or as reserves against future expenditure;
 - to deposit or invest its funds in any manner including without limitation with a view to: (a) directly furthering the Charity's purpose; (b) achieving a financial return for the Charity; or (c) achieving both of the objectives described at (a) and (b) above in accordance with and provided that the Trustees comply with their duties under Part 14A of the Charities Act, (but to invest wholly or partly with a view to achieving a financial return only after obtaining such advice from a Financial Expert as the Trustees consider necessary and having regard to the suitability of investments and the need for diversification);

The Community Council for Somerset Trustees' Report (continued)

- to delegate the management of investments to a Financial Expert, but only on terms that: (a) the investment policy is set down in writing for the Financial Expert by the Trustees; (b) timely reports of all transactions are provided to the Trustees; (c) the performance of the investments is reviewed regularly with the Trustees; 9 (d) the Trustees are entitled to cancel the delegation arrangement at any time; (e) the investment policy and the delegation arrangement are reviewed at least once a year; (f) all payments due to the Financial Expert are on a scale or at a level which is agreed in advance and are notified promptly to the Trustees on receipt; and (g) the Financial Expert must not do anything outside the powers of the Charity;
- to arrange for investments or other property of the Charity to be held in the name of a Nominee Company acting under the direction of the Trustees or controlled by a Financial Expert acting under their instructions, and to pay any reasonable fee required; 3.20 to deposit documents and physical assets with any company registered or having a place of business in England or Wales as Custodian, and to pay any reasonable fee required;
- to insure the property of the Charity against any foreseeable risk and take out other insurance policies to protect the Charity when required;
- to provide Indemnity Insurance for the Trustees and officers of the Charity in accordance with the restrictions imposed by the Charities Act;
- subject to Article 8.3, to employ or engage paid or unpaid agents, staff or advisers and where appropriate: 10 (a) to provide for them to benefit under pension and other staff benefit arrangements for them and their dependants; and (b) to enter into compromise and settlement arrangements with them;
- to enter into contracts and agreements of any kind, including without limitation contracts to provide services to or on behalf of other bodies; and
- to establish or acquire subsidiaries

1.1 The Charity's vision, mission, aims and values are:

Vision - Vibrant, viable and resilient Somerset communities with healthy, happy people and strong, sustainable enterprises.

Mission - To inspire and enable Somerset's people, community organisations and enterprises to take action to build vibrant, viable and resilient communities.

Aims

- Strengthen **communities**
- Innovate and encourage **enterprise**
- Support and serve **people**
- Tackle **disadvantage**

Values

- Giving a voice to everyone in the community
- Fairness and courtesy to all
- Flexible and adaptable
- Transparent and accountable
- Impartial, trustworthy, confidential and friendly
- Adopting the highest possible standards in all that we do
- Working with partners and sharing best practice
- Investing in the development and well-being of employees

1.2 Public Benefit

In planning our activities, the trustees have had regard to the Charity Commission's guidance on public benefit. In particular, these activities meet our charitable objects as described above.

The Community Council for Somerset Trustees' Report (continued)

1.3 Review of Activity

The 2021/2022 financial year was again a year of steady growth, with employee numbers increasing by 16%. The organisation was still facing challenges due to the continued restrictions as a result of the ongoing Covid19 Pandemic. As restrictions eased towards the end of the year, we continued with the new ways of working and delivering our services to Clients and Communities and gradually reintroduced face to face contact. Income for the year has continued the upward trend of previous years and increased by over £240,000. We have maintained our robust full cost recovery model to ensure that project funding adequately covers the essential core organisation functions and to enable good governance practice.

CCS continues to be seen as an innovator and trusted partner in service delivery enabling new ways of working in person-centred support.

With a mix of Village and Community Agents CCS now has full county-wide coverage which has been our ambition since launching Village Agents back in 2012. A total of 69 Agents now work to support Somerset's vulnerable and isolated people and we have been able to secure longer term funding from both County Council and Health commissioners. We have also continued the practice of working with partners to develop specialisms and respond to changing demand. Our project to support high intensity users of both primary and secondary care, presenting with non-medical issues has been funded for a further year, as has the Cancer support work which now employs two Agents. We have also received funding for a trial period for an Agent to support homeless people in the South Somerset area. We hope this project will be extended and cover the whole County following the trial. Another innovative test and learn project has been in West Somerset, where Children and Families have been successfully supported.

The web contact form and central point of call by telephone continues to be effective and enable both professionals and individuals to contact us seamlessly using very few points of access. During the year there were 13,397 referrals to the Agent service with an average caseload for the whole service of 1266 at any time.

More than 2000 Carers were supported with 2,452 different issues.

The CCS Strategic Plan will be refreshed during 2022 however, the priorities remain almost identical to those of the previous year.

The main areas of focus will be:

Building on the very successful re-launch of the Community Buildings and Village Halls advisory service which proved to be needed more than ever during the pandemic.

Continued county-wide coverage for our full range of Agent services (reshaped as necessary to respond to the changing funding mix for these services).

Expansion of our specialist services including:

Supporting more communities of interest across a range of equalities issues.

Significant growth in earned income from consultancy through Smart Communities Ltd, our wholly owned trading subsidiary

Further support for emerging social enterprise and entrepreneurs through developing a Countywide Social Enterprise Network and a series of workshops and events for this sector and through the expansion of the Somerset Micro-Enterprise programme.

The current CCS Strategic Plan covers 2018 – 2021 with a broad strategic focus centering on People, Places and Enterprise. This is supported with an Implementation Plan. The strategy establishes our key priorities as:

Grow our reach into, and impact for, communities across Somerset

- We have secured funding for Village, Community and Carers Agents over the whole county. During the year we consulted staff, stakeholders and clients on the delivery model which then resulted in Carers Agents being renamed as Village Agents in order to simplify the referral process and adopt a "One family, one Agent" approach. This includes full-time staff based at Musgrove Park Hospital and Yeovil District Hospital as well as staff working closely with 13 community-based hospitals to support hospital discharge. A test and learn project started in January 2022 in South Somerset to support Homeless people or those at risk of becoming homeless.

The Community Council for Somerset Trustees' Report (continued)

- Funding from the Hinkley Community fund continued for Somerset Diverse Communities whose BAME Community Engagement support groups and communities to develop, as well as provide learning opportunities for individuals.
- We continued to support organisations with business plans and funding bids to enable their new community projects to happen.
- Our Community Buildings Officers supported Village Halls to adapt to the changes brought about by the Pandemic and its restrictions. Membership increased to 148, up by 10%, as a result of the support available.

Diversify our funding base:

- Smart Communities Ltd continues to undertake consultancy work for an increasingly diverse range of clients and gifts any trading surpluses to CCS as unrestricted income.
- Somerset Diverse Communities (SDC) continued to expand and also diversify funding streams from Statutory sector partners in particular. Two new projects resulted in the employment of an Interfaith and Belief worker and a Diverse Communities Enabler who will work with Communities to engage in health services.
- We continue to promote the Love Somerset campaign to increase funds for the Rural Somerset Crisis fund and locality crisis funds. We also build in 'fix-it' funding to grants from funders to support individuals.
- Funding continued from Somerset County Council, Somerset CCG, Primary Care Networks and GP federations to deliver Agent services.
- Our Marketing and Communications Strategy including more effectively communicating our brand and developing a range of support materials for staff to use when articulating our offer was implemented along with innovative ways of advertising our services during lockdown.

ACHIEVEMENTS AND PERFORMANCE

Our success is measured in a number of ways; for specific projects the outcomes and indicators are agreed with the funders and are regularly reported on in accordance with their requirements, along with case studies as examples. Defra require us to report on progress and achievements across a number of key themes on a quarterly basis. Feedback is sought from events held including training provided for Community Buildings workshops and Social Enterprise events. The Chief Executive reports on progress across the organisation to every Board meeting.

A set of bespoke outcomes and reporting requirements has been agreed with funders.

2.1 People

Village and Community Agents including Home First Hospital Discharge, Transport Agent, Macmillan Agent and SDC.

Village and Community Agents including Home First and other specialist agents.

This year – as the pandemic eased, and lockdown restrictions were removed – our Agent Services delivered a continually evolving range of virtual and face to face services. Rather than returning to 'Business as Usual' agents have incorporated the lessons learned during the pandemic in to their 'New Normal':

- Home visiting resumed, but with improved risk assessment and, where appropriate, continuing COVID testing and infection control measures.
- Talking Cafes began to meet again – initially by appointment only, but more recently on the established drop-in basis – but are now supplemented by the online/virtual provision that was developed under lockdown.
- Phone-based referral and triage continues but agents are now re-engaging with peer forums and multi-disciplinary team meetings, and with the many community groups that support vulnerable people in their areas.

This year has also seen significant change in terms of staffing. In addition to the expected turnover of agents – whose experience and skills make them attractive to other employers – we have seen some turnover in local leadership. Two of our locality managers have been promoted to more senior roles, and two agents stepped up as Locality Managers in Taunton and West Somerset.

The Community Council for Somerset Trustees' Report (continued)

At the end of the year the agent workforce stood at:

Team	Community Agents	Village Agents	Home First/ UBUNTU	Other agents
Hospital Team	n/a	n/a	8 (2 part-time)	5
Mendip	2 (1 part-time)	5 (5 part-time)	n/a	n/a
Sedgemoor	4 (2 part-time)	8 (2 part-time)	n/a	n/a
South Somerset	2 (1 part-time)	7	n/a	1
Taunton	2	8 (2 part-time)	n/a	n/a
West Somerset	1	5 (3 part-time)	n/a	n/a

Somerset Diverse Communities

Over the course of the pandemic, Somerset Diverse Communities has considerably expanded its impact and reach. We secured another year of funding from the Hinkley Point C Community Fund, distributed by Somerset Community Foundation, to continue to grow and develop. We increased the support we provide to ethnically diverse communities, giving advice on structure and governance as well as supporting community groups to identify funding opportunities and write applications. Based on the feedback received from ethnically diverse communities, SDC linked in with Smart Communities to deliver two separate wellbeing workshops (12 sessions each) to women of colour and Polish community. The sessions were run by psychologists who were covering subjects related to people's challenges – racism, discrimination, language and cultural barrier, isolation, cultural shock, belonging and cultural identity, etc. To overcome the language and cultural barrier in participating in the workshop, the course for Polish community has been delivered in their native language by Polish specialist. The project was covered by the Open Mental Health Fund.

In April 2021, Somerset Community Foundation (funded by Somerset Youth Parliament) commissioned Somerset Diverse Communities (delivered with Smart Communities Ltd) to work with a group of ethnically diverse young people on an undefined peer-led project (Diverse Young Somerset) to help identify and address issues which mattered to them. This was part of a bigger programme of work - #iwill fund – which looked to encourage the next generation of volunteers, campaigners and activists to take action. A core group of ethnically diverse young people aged 15 – 19, were recruited in Summer 2021 following a call out to Somerset Diverse Community networks to engage young people in project work. In its earliest stages, the project was not defined as research, but as topics and questions emerged (and with assistance from the Smart Communities Ltd team when required), it developed into survey with themes examining racial identity and the curriculum; and racial identity, mental health and potential barriers for support. The key objectives of the survey were to gather evidence of the continuing problem of discrimination and the devastating effect it may have on a child's mental health; recommend changes to the mental health services and schools in Somerset; improve understanding of the challenges that young people from Black, Asian, and minority ethnic communities face. As a result of the research, the report was written and widely disseminated with schools, youth clubs, mental health services and local authorities.

Apart from the Diverse Young Somerset survey, Somerset Diverse Communities was involved in other consultations such as C19 impact on Black, Asian and minority ethnic groups in Somerset and Access to Services. Our involvement has not only helped local authorities to understand the barriers and challenges that ethnically diverse communities face but also indicated sectors for the improvement. We also have been involved in work with Public Health around vaccinations were our team facilitated communication and helped to gather vital data around concerns and obstacles in getting vaccines.

Somerset Diverse Communities have coordinated, and supported events related to ethnically diverse communities in Somerset attracting hundreds of individuals with different backgrounds. The events – Bridgwater Together, Yeovil Together, Multicultural Frome - provided a platform to become more vocal and visible by communities. It helped minority ethnic groups to integrate with local communities but also it was a fantastic way to gain new skills and confidence by newly established groups.

The Community Council for Somerset Trustees' Report (continued)

We successfully secured funds from Somerset Skills and Learning to deliver English classes across the County - expanding the provision previously provided. We were able to reopen face to face classes which have provided learning opportunities that have been so vital when social isolation has meant that people have not been able to practice their English skills in the community. Our classes have had a positive impact on people's employability and social skills. In addition to the structural lessons, SDC has been offering the Language Connect project where students can practice their spoken English with native speakers (volunteers). This project has not only helped people to better understand the language but most of all, helped them to raise their self-esteem and encouraged to take another step in integrating with local communities. This project is going to be expanded to include Ukrainian Refugees in Somerset.

In the last year, SDC has released 8 podcasts related to ethnically diverse communities in Somerset. It is another way of supporting minority groups in becoming recognised and heard by a wider audience. In our episodes we have talked about the multicultural events (Yeovil Together and Multicultural Frome); mental health; Diverse Young Somerset project; challenges and uniqueness of being mixed-race; cultural identity; Black Lives Matter movement in Taunton. Our podcasts have been listened 571 times.

Somerset Diverse Communities have accepted 14 applications submitted by communities and organisations working with ethnically diverse communities in Somerset. Our grants have supported many initiatives which have far-reaching influence on communities and individuals participating in projects organised with the help of our grants.

The Somerset Diverse Communities project has been expanded to include two new employees - Community Enabler (focusing on health inequalities) and Interfaith & Belief Coordinator. Both employees develop new initiatives and strengthen communities by working closely together on important aspects of the lives of minority groups. Their work will help us to have a better understanding of other needs and challenges that the ethnically diverse communities in Somerset may have.

Surviving Winter Grants

CCS distributed payments to those individuals in need of 'Surviving Winter Grants'. These grants come from money kindly donated by people who receive the Winter Fuel allowance and allocated by Somerset Community Foundation. The grants are available for older people in our communities to ensure they stay warm and well during the winter months. We were allocated a further £49,500 from the Somerset Community Foundation in 2021/22 however funds of £19,819 were returned in May 2021 as they had not been distributed in the previous year. A total of **£ 43,867** was awarded in the period which includes a balance from the previous year. The remaining funds will be distributed during 2022/23.

Rural Somerset Crisis Fund

This fund makes grants available to people and families in crisis situations. Funding comes from general donations received from organisations for example Somerset West Lottery, Amazon Smile, Tesco blue voucher donation, Local Giving and the commission CCS receives from the Oil buying scheme. We also receive grants from various organisations for specific individuals to purchase goods or services on their behalf. During 2021/22 there was a continued need for support and 319 grants were awarded to individuals and Community Groups totalling **£37,928** from these funds.

Bishop Fox's Educational Foundation

The Bishop Fox's Educational Foundation (BFEF) is administered by CCS. The aim of BFEF is to promote public benefit through the education (including social and physical training) of young people, aged 11-24 years through financial assistance. The Board of Trustees meets five times a year to consider grant applications for school uniform, academic and vocational studies, capital bids, educational travel, training courses and sporting expenses. Further information is available via www.bfef.org.uk and in the BFEF annual report and financial statements.

All 6 board meetings for 2021/22 took place via Zoom. Interim grant award decisions were agreed via email or phone.

BFEF awarded or pledged grants during the year for musical activities, other art related activities physical activities, school uniform grants and for capital grants. The largest capital grant was pledged to Courtfields School to assist in funding a 3G pitch and a further grant was the first of a three year agreement to support three schools run a programme to provide insights into apprenticeships. The majority of Grants were given to support Educational activities.

The Community Council for Somerset Trustees' Report (continued)

Oil Scheme

The Community Oil Scheme is a bulk-buying oil scheme which is being run by Community Councils throughout the country. We launched the scheme in September 2011 and AF Affinity now administers this service which offers a range of services for customers and the ability to pay in instalments.

For the £24 annual membership subscription for individuals, members can order with the scheme and buy together in bulk, saving money on the cost of their heating oil and helping to reduce fuel poverty and tackle disadvantage. There were 199 members of the scheme during the reporting period, 21 less than 2020/21, who placed a total of 481 orders during the year.

2.2 Place

Community Projects

Smart Communities (also see below) have delivered projects to Communities in all parts of Somerset, urban and rural. This involved regular liaison with Town and Parish Councils, Social Enterprises, charities and community groups. This included advice on project planning, gathering evidence of need, community consultation, funding plans, bid writing, business plans and governance. This support enables a group or organisation to go from idea to successful project. The projects ranged from small amounts of funding to carry out improvements to building completely new buildings. Examples of successful support include Sparkford Parish Council. They have an opportunity to create a new community building to replace their small village hall. We carried out a community consultation to give them evidence of the need in the parish to help with the design for the new facility and to inform funding bids. The next stage will be creation of a plan for the facility, writing a business plan, seeking planning permission and then writing funding bids. As and when they need additional support during the process we can assist or signpost them to appropriate professional support.

Smart Communities Ltd

CCS has a wholly owned trading subsidiary; Smart Communities Ltd. Smart Communities Ltd is a company limited by guarantee and has its own Board of Directors; who in the reporting year were Gary Francis (Chair), Penny James, Julian Lomas, Peter Gunner and Paula Protheroe (Penny, Peter and Paula are also trustees and directors of CCS).

When Smart Communities Ltd was formed, the CCS consultancy team were seconded to it to deliver consultancy projects such as those described below. During 2021/2022 all staff in the Smart Communities Ltd team moved to joint contracts.

The Smart Communities Ltd team comprises the Manager, two Business Development officers, two Community Buildings officers, two Community Advisors, and a Social Enterprise Project officer.

The Smart Communities website was launched in November 2021. www.smartcommunities.online. The purpose of the website is to share the breadth of the work of the team and to increase the number of new customers as most of our work either comes from existing customers or by recommendation.

Larger Consultation projects

We were commissioned to carry out consultations with specific communities and over larger geographic areas including:

Sedgemoor District Council (SDC) commissioned Smart Communities Ltd (SCL) to undertake research to gain an understanding about the barriers ethnically diverse communities encounter in accessing services and community views on what they would like to see in place to remove barriers. The focus of the research was on housing, benefits, Council tax & revenues, and general access (i.e. visiting Council Offices). The council are now working to implement the recommendations from this report and also feed this learning into the new unitary authority.

The Community Council for Somerset Trustees' Report (continued)

2.3 Enterprise

Social Enterprise

Smart Communities has created the Somerset Social Enterprise Network, this was launched in January 2020 and now has over 281 members, (223 full members, 35 aspiring/new social enterprises and 23 supporters of the sector and anchor institutions (71 members recruited in the last 12 months). There are at least one meeting every month which are a mix of peer networking and training. There is also a monthly bulletin which is mailed to the members and the wider database of over 600 social enterprises. Smart Communities are partners in the Somerset Social Entrepreneurs Programme along with the School for School Entrepreneurs, Spark Somerset and Somerset Community Foundation. This has drawn over £600k of support for social enterprises into Somerset, this has been in match trading loans, training programmes, events and one to one support and has included support to develop both decarbonisation plans and innovation plans.

Community Buildings,

Community Buildings and Village Halls offer a common space where a wide range of social activities can support the local area and residents, thereby strengthening communities. Managed by volunteer committees, our role is vital in supporting these volunteers with many issues including legislation, funding, best practice and much more. To keep our halls up to date we distributed regular newsletters and bulletins, provided advice and support and ran training events on topics including Charitable Incorporated Organisations (CIO), Trustees roles and responsibilities, fundraising, planning a new development, and Safeguarding. We also ran regular sessions of the Covid rules and their impact on hall management very regularly throughout the pandemic.

Hallmark resumed this year, 12 halls achieved Hallmark awards, there were 5 renewals and 7 new awards.

The annual Communities buildings conference took place at Holford Village Hall in October and was also available online.

Over the year there were 14 online events and 2 in person events covering a wide variety of topics including safeguarding, trustee's roles and responsibilities, fire safety, celebrating the arts and fundraising as well as updates on Covid rules and implications for halls.

We also launched a new project in January 2022 called "Future Environmental Proofing for Community Buildings". This project has proved very popular with large numbers of trustees attending training events and requesting environmental audits. 3 events were run between January and March 2022 and had very high levels of attendance and views of the recording. 4 halls have completed DIY energy audits and 4 have had a professional energy audit undertaken by an energy consultant. We will be seeking additional funds to expand this project.

Communications

In November of 2021, saw the launch of the new Smart Communities website www.smartcommunities.online. This highlights the consultancy service which stands alongside the work of CCS and clearly shows the relationship between CCS and Smart Communities as its trading arm. The new site clearly shows the areas of work, offers, and resources available in Somerset and the South West. This includes several new pages: Blog, vacancies, and events page and a complete range of separate social media channels which are growing steadily.

CCS Social Media channels have continued to grow. Our Facebook likes have increased, although not as dramatically as the year before, with a further 358 new followers which is an 18% increase. Instagram has grown from 830 to 1005 which is a 21% increase.

The CCS website has remained consistent with over 22,400 unique visitors to the site, 900 more than the previous year. We have seen a decrease in referrals coming from Facebook which have reduced by half. This is likely due to several factors; a reduction following the pandemic as our lives are returning to the new normal and now our activities are not all online but some are face-to-face. Our levels of activity have dropped in some areas with fewer Talking Café Lives, and less urgent responses to Covid-19 related work. Our top-performing web pages are Vacancies, Somerset Diverse Communities and Community Buildings Members pages. Both the Community Buildings member area and Somerset Diverse Community pages were a vital support to our community groups and provide links to useful translated information so it isn't surprising that these are in the top three performing pages.

The Community Council for Somerset Trustees' Report (continued)

Somerset Agents

The Somerset Agents website had 18,105 individual visitors – a significant increase of 37%. The top pages in this period were identical to the 20/21 period: Find An Agent, Somerset Village Agents, & Talking Cafes. Ongoing training being given to Agents to upskill them on social media use to help push out messages and direct people to our websites. Traffic was mainly from organic searches, then direct link, then referrals, with the top 3 referrals coming from the main CCS website, then Somerset Community Connect and the county council websites. From socials, the main referral route to the website is Facebook.

Talking Cafe

2021/22 saw a reduction in the number of live sessions taking place each week, dropping from five to three in May '21, then to once per week from September 2021

104 Talking Cafes Facebook/YouTube live sessions took place during 2021/22 and have had 81,869 views, with 758 daily average views. The top 10 viewed session during the year were:

DATE	LOCALITY	VIEWS	TOPIC/GUEST	AGENT HOST
29-Jun	Taunton Deane	3700	Growing Minds	Mickey Scott
01-Jul	Home First	3000	2 Generations	Kizzy Marshall
15-Dec	Taunton Deane	2500	How the Fire Service can help you at home	Carrie Corfe
2-Mar	Hospital Team	2300	Get Outside in Somerset	Debi Slaiter & Emily Janas
17-Nov	Mendip	2100	Gambling & Kids	Bella Lapwood
12-Aug	South Somerset	2000	Ilminster Health Walks	Ellie Brunt
26-Aug	South Somerset	1900	Somerset Wildlife Photography	Jo Robinson
17-Jun	South Somerset	1900	Somerset Waste	Wendy Rudd
13-Oct	Home First	1800	Technology for Dementia with Debi	Debi Slaiter
16-Jun	Mendip	1700	Solar Energy & Grants for Renewable Energy	Melanie Kelly

Since launching in May 2020, there have been a total of 407,437 views, with a daily average of 1,192 views. The Facebook following growth has slowed since life has returned to normal and less people are tuning in, growing 14% to 1,226 page likes. Visits to the Talking Café website pages: 4001 – a huge 50% increase – mainly due to the venues opening again and people visiting to find their local Talking Café.

Somerset Carers

The Somerset Carers website had 13,774 unique visitors in 2021/22 – a 20% increase on 2020/21. The most popular pages are Micro-providers, What's On in Your Area and, pleasingly, the Carers Hub – which took over from What's on pages in November as a one-stop searchable database for Carers, which includes training, courses, respite, support services and much more. The main source of traffic was from organic searches, then direct link. The main referral route to the website from social media is Facebook. The social media following on Facebook has had a 28% increase to 410 page likes & Twitter has grown to 483 followers, an increase of 20%. Reach and engagement levels show a 2% - 10% increase respectively, with significant spikes of interaction around the special events such as Carers Week, Carers Rights Day and other targeted events such as Carer focussed Talking Cafes. Paid advertising is probably the way forward to reach outside of the existing pool to increase awareness and planned social media 'Thunderclap' days where we ask all partners, staff etc to all raise awareness of the service on the same day. Looking forward this will start during Carers Week on 6th June, as although it is good to see numbers growing, we are still only reaching a very small percentage of Carers in Somerset directly. Upcoming projects include a new Carers Pack that will be available in print form at Hospitals and GP practices, a Carer Aware campaign working with local businesses to be more Carer friendly to staff and customers, and a Carers Passport for discounts and other perks that are specifically for Carers to benefit from. This will hopefully encourage more people to register with the service.

The Carers website has undergone a large restructure and update of content, making it a much better, user-friendly experience. Hopefully, this will show in the stats in months to come.

The Community Council for Somerset Trustees' Report (continued)

Somerset Diverse Communities (SDC) has continued to grow its audience with a new Podcast channel with regular podcasts covering a wide range of topics. From April 2021 – to March 2022, the SDC Facebook page followers have steadily increased from 794 – to 944. SDC continues to be a vital link and connecting communities and contributed to the CCS Ukrainian refugee crisis by creating the Ukrainian Language connect service to help anyone from the Ukraine arriving in Somerset improve their spoken English. This will be supported with a webpage coming soon.

Highlights in the year were:

- Somerset Village Agents are supporting Somerset County Council with Ukrainian Refugee Welfare checks – the social media post was our most successful post of the year reaching 7,737 individuals.
- Agents: Christmas Event Listings once again proved popular

Somerset Food Resilience – Agents and Smart Communities continued to support Somerset to secure food to reach the most vulnerable. The task force has delivered food and set up community-based food storage to help those in need. This ended on 31/03/21 and in total we distributed 1,355,050 food items.

Frontline workers day on the 5th July – arranged for a huge sand mural to be made in honour of our team and colleagues we work with across ASC and the NHS https://fb.watch/cfquFJ_xei/

Rehome a Phone and the Bike projects social media campaigns resulted in donations and uptake by people in need.

Community Connect event organised was very well attended and valued by all participants.

SDC – Launched the New Diverse Young Somerset group that created a survey. This is an important piece of research as young people from ethnic minority groups in Somerset were never asked about their experiences of discrimination relating to education and mental health.

SDC – New Interfaith & Belief worker joined the team to create a Somerset Network

Community Building – New Eco Project to support facilities to plan for NET Zero carbon emissions launched in January.

Community Buildings – series 11 Workshops and trainings.

Carers: Positive reception to the new Carers Hub.

Carers: The Raise your Hand video created for Carers Week was well received by professionals and the public. It is now showing in many GP practices thanks to Fiona's work with the Carers Champions.

Carers: Positive reaction to the new look Carers newsletter.

At least 9 interviews on local BBC radio & Glastonbury FM, and many of our CCS's 95th birthday, Young Diverse Somerset, Community Buildings, and Smart Communities work. We have kept a good relationship with the BBC, Glastonbury FM, Tone FM, ITV, and BBC Points West often contact us for information on what is happening in communities or signposting to a group.

SSEN – all SSEN content has moved over to the Smart Communities website with a new events page.

SSEN – promo seemed to work well in attracting the required numbers to events.

SSEN – Christmas Shopping Directory of Members

Links with other agencies

CCS's CEO attends regular Voluntary, Community and Social Enterprise (VCSE) forum meetings and is a member of the advisory board helping to set strategy and direction. CCS enjoys excellent partnership relationships with the County Council, Somerset's CCG and other partners in health, social care and the third sector.

Organisational Changes

Following the departure of the Quality and Performance Manager in September 2020 further development of the Data Capture system and reporting to funders was allocated to Kristy Hirons to sit alongside her role of Agent Team Lead. From April 2022 she will be Data Manager full time, having relinquished her Team Lead role, and will concentrate on the development of the CCS group data capture and reporting.

Brigitte Kuipers became Operations Manager in November 2021.

The Community Council for Somerset Trustees' Report (continued)

Greg Rochester joined in April 2021 as Human Resources Manager and has made a positive impact, supporting the Senior Management Team and other staff with managerial responsibilities with training and development. He has introduced a staff SharePoint which is a one stop training and information area for all staff and trustees.

Matthew Byrne was appointed as Development Manager in June 2021.

LOOKING AHEAD

Our strategic focus for the forthcoming year does not differ to that of the last year and hence will remain as priorities in people, place and enterprise. CCS will examine closely what the future structure of the organisation should be. We will consolidate our existing projects and services to ensure high quality delivery and continue to build on the enhanced reputation we have created over the last 3 years. Therefore, our work will centre on the following themes:

CCS moved to larger office accommodation in Viney Court, Viney Street, Taunton in May 2019, on a five year lease. As well as offering larger, more suitable working space, the office suite has a meeting room, storage space and breakout area. As Covid 19 restrictions eased during the year, the office space is being used more regularly, complying with national and internal restrictions.

3.1 People

Village, Community and Carers' Agents.

At year end funding for all agent posts was secured through to the end of 2022/23. In addition, during the year we secured funding for three new agent specialisms:

At year end funding for all agent posts was secured through to the end of 2022/23. In addition, during the year we secured funding for three new agent specialisms:

1. A Children and Families support agent, in the West Somerset opportunity area
2. A homelessness agent, in South Somerset.
3. Two enterprise agents – supporting new micro-providers across Somerset.

Agent training was improved during the year, with the introduction of new training opportunities around GDPR, HR and CCS policies; use of (the improved) QV system; and (from partners) use of Eclipse and RIO.

This will continue through 2022/23, with plans in place for training including trauma awareness and suicide prevention.

Finally, an evaluation of the agent service was undertaken and learning will be taken forward to further develop CCS and improve Agent Services over the next year.

Food Resilience

The Somerset Food Resilience Taskforce was set up during the pandemic. CCS's work (primarily at the Glastonbury 'warehouse') grew to include

- weekly donations of pallets of ambient food from FareShare and HIS Church;
- provision of food and support to community food groups countywide; and
- establishment of two large freezers to provide healthy pre-prepared meals.

By the end of March 2022 more than 1.3 million units of food had been distributed across Somerset. Although the distribution of food was stood down at that point, work around food resilience has been sustained. Overall, more than 50 groups have been supported with food and/or advice/funding to continue to operate independently.

Somerset Diverse Communities

We will continue to support groups to develop skills, deal with issues around governance and source funding. We will be focusing some of our efforts on helping new groups to develop from communities which have historically not had formal community support, such as the Ukrainian community. We are looking forward to the challenge of supporting and enabling large multicultural events to happen across the County, whether that is in person or online. We will continue to innovate to find new ways to support community groups to make things happen. Our Somerset Diverse Communities fund will again open to applications. We will also be welcoming Hinkley Point C workers and their families to the County. We are always looking for ways to integrate Hinkley Point C workers into the wider community in meaningful ways.

The Community Council for Somerset Trustees' Report (continued)

We will continue our work with other organisations in preparing pre and post arrival support for refugees. We will expand the reach of our work and help to develop an Interfaith & Belief Network in Somerset. We will identify potential obstacles in accessing health services by ethnically diverse communities and deliver presentations about services available. We will look to work closer with statutory bodies and increase funding from these sources to enhance their understanding of ethnically diverse communities in Somerset.

3.2 Place

Smart Communities Ltd.

The Smart Communities team have delivered a wider range of projects and have demonstrated huge creativity about how to deliver them despite the covid restrictions. Smart Communities Ltd has been the vehicle for delivering consultancy services since 2018.

3.3 Enterprise

Community Buildings Support

CCS has continued to support and provide the advice service, delivering a number of training and networking events on topics. Due to the fast-changing situation due to the Covid rules and the impact on community building's ability to open and what services can be provided, we have provided a large number of webinars and bulletins to keep both members and non-members informed. We have also provided one-to-one support to hall trustees as required to interpret the rules for their situation. We also established and manage a very popular Facebook group for members which is great for sharing ideas and asking questions. For current information & updates visit: <https://ccslovesomerset.org/community-buildings/>

Communications and Marketing

Our communications and marketing team has spent this year adapting to a mixture of digital and face-to-face marketing activities. Our services and projects continue to adapt to living life with Covid-19 which can change very quickly from month to month. The new Canva account has firmly become the tool to create quick, fully accessible materials for the organisation, from professional HR documents, videos, and animations it has become the more dominant creative tool for the team.

In March 2022 the marketing team has grown with two new members working on the Somerset Enterprise Network advisor's project. Niki Torkington and Katie White share this work and have four hours each to support the day-to-day workload that Nicola and Hannah share. This will increase the marketing team ability and give more general coverage to our projects and services.

REFERENCE AND ADMINISTRATIVE DETAILS

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31 March 2022. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association (updated and agreed September 2011), Amended Articles of Association (adopted December 2020) and the Charities SORP (FRS 102).

Charity Details

The full name of the charity is The Community Council for Somerset, Charity Number: 1069260.

The Community Council for Somerset Trustees' Report (continued)

Trustees

The Board Members who served during the year and up to the date of this report were as follows:

Names	Title	Date of Appointment (Co-opted /Elected/ Re-elected)	Date of Resignation
Peter Claydon (Jim)	Chair	Re-elected 22 October 2020	Resigned as Chair 1 January 2022
Penny James	Chair	1 January 2022	
Peter Claydon (Jim)	Individual Trustee	From 1 January 2022	
Peter Gunner	Honorary Treasurer	Re-elected 22 October 2020	
Patrick Keating	Individual Trustee		22 April 2022
Rachel Syrett	Individual Trustee		22 June 2021
Eillean Tipper	Individual Trustee		
Peter Fox	Individual Trustee		4 April 2022
Penny James	Individual Trustee	28 September 2021	
Kate Butler	Individual Trustee		
Paula Protheroe	Individual Trustee	7 December 2021	

Chief Executive: Keeley Rudd

Company Secretary: Keeley Rudd

Registered Office: Viney Court, Viney Street, Taunton, TA1 3FB

Bankers: Santander, 62 High Street, Weston-Super-Mare, North Somerset BS23 1JB

Auditors: A.C. Mole, Stafford House, Blackbrook Park Avenue, Taunton, Somerset TA1 2PX

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Community Council for Somerset was incorporated on 1 April 1998, and is governed by the Memorandum and Articles of Association as amended 20th September 2011.

On 3 December 2020, a General Meeting of Members was held at which amended Articles of Association were adopted, changing to a Foundation model of Governance.

The charity is a company limited by guarantee, Company Number: 3541219.

Membership

Membership of the company is by application to the office and will involve a guarantee for a contribution of £1 in the event of a shortfall of assets on winding up.

The Community Council for Somerset Trustees' Report (continued)

Directors and Trustees

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees. Trustees are elected at the Annual General Meeting. At each AGM one third of the Trustees who are subject to retirement by rotation shall retire from office. Unless notified in writing by the Trustee, the date of appointment of a new Trustee is taken as the date of resignation of the previous Trustee. The Chair is nominated from existing Trustees where possible, but if there are no interested candidates then this would be advertised externally. The Chair's role was advertised externally and Penny James, previously a Trustee, was appointed. The other candidate joined the Board as a Trustee.

The President

The General Meeting is empowered to elect a President, who may elect to be a trustee as a result of being so elected.

Policies and Procedures for the Recruitment, Selection, Induction and Training of Trustees

Trustee vacancies are advertised on the CCS website and through social media, and we use a website to match with volunteer Trustees. Potential candidates first meet with the Chief Executive then have an interview with the Chair and one other Trustee. They are invited to meet other Trustees either as an observer at a Board meeting or at a more informal event. There is a person specification for Trustees and tailored versions for the Chair and Honorary Treasurer. An application form is submitted and considered by the Board. The decision to co-opt a new Trustee is put to the Board to vote.

The procedure for the induction of new trustees includes providing a comprehensive induction pack at their first meeting which includes key Community Council and charity and company documents. They also meet other members of staff, and receive information about entitlement to and reimbursement of any approved expenses incurred in undertaking the role of a Board member. Trustees' skills audits are periodically undertaken.

Management arrangements

The Board delegate day to day management of the charity to the Chief Executive and Senior Management Team. The staffing and pay structure and framework adopted in 2018, to ensure that CCS salaries are consistent with similar local organisations, was used during the year. For staff employed on projects salaries are set out in the bid for funding and any changes are agreed with the funder. A pay policy has been updated and approved by the Trustees.

The Board delegate day to day management of the charity to the Chief Executive and Senior Management Team. The staffing and pay structure and framework adopted in 2018, to ensure that CCS salaries are consistent with similar local organisations, was used during the year. For staff employed on projects salaries are set out in the bid for funding and any changes are agreed with the funder. A pay policy has been updated and approved by the Trustees.

FINANCIAL REVIEW

6.1 Income and Expenditure

During 2021/22 CCS secured a further three-year extension to continue delivering the Village Agents Service for the Somerset CCG contracted under the name SPLW. Community Agents, Home First Community Agents and those working with hospitals throughout Somerset to facilitate discharge have received funding to the end of March 2023. The total income has increased by 10.4% from £2,340,523 in 2020/21 to £2,583,523 in 2021/22. 93% of our funding comes from grant funding to deliver projects. Our funding from Defra through ACRE has remained at the same level and been approved for 2022/23. Consultancy income is now received through Smart Communities Ltd who contributed covenanted income of £18,887 during the year. Other income includes subscriptions, commission, bank interest and donations.

Total expenditure has increased by around 9% from £2,286,071 during 2020/21 to £2,491,113 in 2021/22. The majority of our costs are staff salaries for direct delivery which makes up 63% of expenditure. Unrestricted staff costs include those of the Consultancy team and the Chief Executive and her staff who provide support to the organisation. Support costs include overheads, such as rent. Grants made are awards distributed from funding provided by other organisations for individuals.

The Community Council for Somerset Trustees' Report (continued)

6.2 Investment Performance

The CCS investment policy states that the Charity seeks to produce the best financial return within an acceptable level of risk. We have little scope for reducing our costs and it is vital that we maintain the value of grants and income received in order to cover expenditure commitments for the duration of projects, and to deliver our charitable objectives. A significant proportion of our balances are being held to deliver projects over the next year or two and so we need to have regard to cash flow projections.

The £77,022 of investments (including the St Margaret's Fund) is currently invested in a CCLA COIF charities fixed interest fund. The value of these investments has reduced by £5,901 compared with the previous year. During 2021/22 CCS used Flagstone Investment platform to place investments. This offers choice of interest rates and flexibility of investment term to ensure funds are invested to maximise interest while maintaining sufficient cashflow. The finance subcommittee approves investments and each individual investment is within the FSCS limit of £85,000 per financial institution.

6.3 Reserves

The Community Council's policy is to "maintain sufficient unrestricted reserves (excluding the designated fund for project development) to cover redundancy, loss of grant income and operating costs for at least six months but not more than 12 months." The Trustees estimate this to be in the range of £200,000 and £400,000. This is to ensure that funds are not held unnecessarily when they could be used to help the Charity achieve its objectives, but also that the Charity is financially sustainable and viewed as a 'going concern'.

CCS's total reserves have decreased by £86,509. Funds are held to deliver projects during 2022/2023.

Restricted reserves have increased from £682,970 in 2020/21 to £757,292 in 2021/22 which is due to grant funding received or accounted for in advance to deliver projects.

Designated reserves have decreased from £189,844 to £109,699 in 2021/22. The Carers' Agent designated fund has decreased to £105,335 which will be spent on delivering support to unpaid Carers over the remainder of the agreement.

Unrestricted reserves have increased from £324,626 to £416,998, however it should be noted that this includes the St Margaret's fund which is yet to be designated by the Trustees. The balance of unrestricted reserves would be sufficient to cover unrestricted expenditure for up to one year.

The Board of Trustees reviews finance and policy issues in detail at Board Meetings which are held five times a year. They receive up to date management accounts at each meeting summarising the actual costs and year end projections for each project and fund. The budget is approved at the start of the year and variances are highlighted during the year.

6.4 Risk

The Community Council Board has identified the key risks facing the organisation and has produced a risk register. Risks are RAG rated and the probability and impact are assessed as high, medium or low. Risk owners have been identified for all risks and mitigating action has been considered and documented. The risk register is reviewed at every Board meeting to consider whether the assessments have changed, whether mitigating action is still appropriate, and to identify any new and emerging risks. CCS is currently reviewing its Risk Management Policy and developing a group risk register. The latest risk register reviewed in March 2022 highlighted the following 'red' risks;

Insufficient staff capacity

Loss of key members of staff

Withdrawal of funding

During the year the Covid 19 impact was clearly identified as a serious risk both in terms of impact on staff health and wellbeing and capacity but also the potential for lost revenue due to statutory commissioners prioritising support for people. The reality was in fact the opposite and CCS secured considerable additional funding due to the nature of our support for vulnerable people. The Covid 19 situation remains a potential "red" risk however and the senior managers and Trustees keep this under constant review.

The Community Council for Somerset Trustees' Report (continued)

Statement of Trustees' Responsibilities

The trustees (who are also directors of the Community Council for Somerset for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The trustees (who are also directors of the Community Council for Somerset for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and group and of the income and expenditure of the charitable group for that period.

In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP,
- make judgments and accounting estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

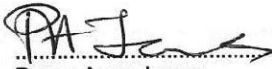
In so far as the trustees are aware:

there is no relevant audit information of which the charitable company's auditors are unaware, and
the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The annual report was approved by the trustees of the charity on 27.11.22 and signed on its behalf by:


Penny Anne James
Chair

**The Community Council for Somerset
Independent Auditor's Report to the Members of The Community Council for
Somerset**

Opinion

We have audited the financial statements of The Community Council for Somerset (the 'charitable parent company') and its subsidiaries (the 'group') for the year ended 31 March 2022, which comprise the Consolidated Statement of Financial Activities, Consolidated Balance Sheet, Balance Sheet, Consolidated Statement of Cash Flows and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

The Community Council for Somerset
Independent Auditor's Report to the Members of The Community Council for
Somerset (continued)

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the group and the parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the (set out on page), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The Community Council for Somerset
Independent Auditor's Report to the Members of The Community Council for
Somerset (continued)

We considered the following when identifying and assessing risks of material misstatement due to irregularities, including fraud and non-compliance with laws and regulations:

- the legal and regulatory framework in which the group operates
- the nature of the sector in which the group operates
- the control environment and controls established to mitigate such risks
- the results of our enquiries of management about their identification and assessment of risks of irregularities
- discussions with the audit engagement team about where fraud might occur
- the incentives for fraud.

Laws and regulations which are considered to be significant to the group include those relating to the requirements of financial reporting framework FRS102, the Companies Act 2006, the Charities Act 2011, UK tax legislation, employment law and health and safety. In addition we consider other laws and regulation which may not directly impact the financial statements but may impact on the operation of the group.

As a result of these procedures we concluded, in accordance with International Auditing Standards, that a risk in relation to the potential for management override of controls existed.

Audit responses to risks identified

We undertook audit procedures to respond to the risks identified, and designed our audit testing to respond to these risks. The additional procedures we undertook included the following:

- gaining an understanding of the group's procedures for ensuring compliance with laws and regulations
- testing the appropriateness of journal entries and other adjustments
- considering whether accounting estimates were indicative of potential bias
- considering whether any transactions arose outside the normal course of business
- making enquiries of management
- corroborating our enquiries through review of Board Minutes and correspondence.

We also communicated relevant laws and regulations and potential fraud risks to all engagement team members and remained alert to any indicators of fraud or non-compliance with laws and regulations throughout the audit.

A further description of our responsibilities is available on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable parent company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the group's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable parent company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Alexandra Shore

.....
Alexandra Shore FCA DChA (Senior Statutory Auditor)
For and on behalf of A C Mole, Statutory Auditor

Stafford House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: *27th September 2022*

The Community Council for Somerset
Consolidated Statement of Financial Activities for the Year Ended 31 March 2022
(Including Consolidated Income and Expenditure Account)

	Note	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2022 £	Total 2021 £
Income						
Donations	3	-	46	36,888	36,934	16,338
Charitable activities	4	130,098	377,222	1,901,525	2,408,845	2,203,904
Other trading activities	5	117,248	-	15,400	132,648	112,545
Investment income	6	5,062	34	-	5,096	5,877
Other income	7	-	-	-	-	1,859
Total income		<u>252,408</u>	<u>377,302</u>	<u>1,953,813</u>	<u>2,583,523</u>	<u>2,340,523</u>
Expenditure						
Raising funds	8	(21,483)	-	-	(21,483)	(13,344)
Charitable activities	9	<u>(132,597)</u>	<u>(457,477)</u>	<u>(1,879,556)</u>	<u>(2,469,630)</u>	<u>(2,272,727)</u>
Total expenditure		(154,080)	(457,477)	(1,879,556)	(2,491,113)	(2,286,071)
(Losses)/gains on investment assets		<u>(5,901)</u>	<u>-</u>	<u>-</u>	<u>(5,901)</u>	<u>(1,144)</u>
Net income/(expenditure)		92,427	(80,175)	74,257	86,509	53,308
Transfers between funds		<u>(65)</u>	<u>-</u>	<u>65</u>	<u>-</u>	<u>-</u>
Net movement in funds		92,362	(80,175)	74,322	86,509	53,308
Reconciliation of funds						
Total funds brought forward		<u>324,626</u>	<u>189,844</u>	<u>682,970</u>	<u>1,197,440</u>	<u>1,144,132</u>
Total funds carried forward	22	<u>416,988</u>	<u>109,669</u>	<u>757,292</u>	<u>1,283,949</u>	<u>1,197,440</u>

The notes on pages 25 to 47 form an integral part of these financial statements.

The Community Council for Somerset
Consolidated Statement of Financial Activities for the Year Ended 31 March 2022
(continued)
(Including Consolidated Income and Expenditure Account)

	Note	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2021 £
Income					
Donations and legacies	3	2,748	-	13,590	16,338
Charitable activities	4	134,943	377,222	1,691,739	2,203,904
Other trading activities	5	97,335	-	15,210	112,545
Investment income	6	5,877	-	-	5,877
Other income	7	1,859	-	-	1,859
Total income		242,762	377,222	1,720,539	2,340,523
Expenditure					
Raising funds	8	(13,344)	-	-	(13,344)
Charitable activities	9	(149,810)	(343,894)	(1,779,023)	(2,272,727)
Total expenditure		(163,154)	(343,894)	(1,779,023)	(2,286,071)
Gains/(losses) on investment assets		(1,144)	-	-	(1,144)
Net income/(expenditure)		78,464	33,328	(58,484)	53,308
Net movement in funds		78,464	33,328	(58,484)	53,308
Reconciliation of funds					
Total funds brought forward		246,162	156,516	741,454	1,144,132
Total funds carried forward	22	324,626	189,844	682,970	1,197,440


The notes on pages 25 to 47 form an integral part of these financial statements.

The Community Council for Somerset
(Registration number: 03541219)
Consolidated Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	15	-	-
Investments	16	77,022	82,923
Current assets			
Debtors	17	128,477	264,819
Cash at bank and in hand	18	1,246,180	1,001,131
		1,374,657	1,265,950
Creditors: Amounts falling due within one year	19	(164,696)	(138,143)
Net current assets		1,209,961	1,127,807
Total assets less current liabilities		1,286,983	1,210,730
Defined pension benefit scheme		(3,034)	(13,290)
Net assets		1,283,949	1,197,440
Funds of the group:			
Unrestricted funds			
General Funds		416,988	324,626
Designated Funds		109,669	189,844
Total unrestricted funds		526,657	514,470
Restricted funds		757,292	682,970
Total funds	22	1,283,949	1,197,440

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements on pages 20 to 47 were approved by the trustees, and authorised for issue on 29.10.22 and signed on their behalf by:


Penny Anne James
Chair



Mr Peter John Gunner
Trustee


The Community Council for Somerset
(Registration number: 03541219)
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	15	-	-
Investments		77,022	82,923
Current assets			
Debtors	17	219,956	335,911
Cash at bank and in hand	18	1,155,561	925,795
		1,375,517	1,261,706
Creditors: Amounts falling due within one year	19	(165,556)	(133,899)
Net current assets		1,209,961	1,127,807
Total assets less current liabilities		1,286,983	1,210,730
Defined pension benefit scheme		(3,034)	(13,290)
Net assets		1,283,949	1,197,440
Funds of the charity:			
Unrestricted funds			
General Funds		416,987	324,626
Designated Funds		109,669	189,844
Total unrestricted funds		526,656	514,470
Restricted funds		757,293	682,970
Total funds	22	1,283,949	1,197,440

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements on pages 20 to 47 were approved by the trustees, and authorised for issue on 27/9/22 and signed on their behalf by:


Penny Anne James
Chair


Mr Peter John Gunner
Trustee

The Community Council for Somerset
Consolidated Statement of Cash Flows for the Year Ended 31 March 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash income		86,509	53,308
Adjustments to cash flows from non-cash items			
Investment income	6	(5,096)	(5,877)
Revaluation of investments		<u>5,901</u>	<u>1,144</u>
		87,314	48,575
Working capital adjustments			
Decrease/(increase) in debtors	17	136,342	(96,310)
(Decrease)/increase in creditors	19	(4,962)	5,880
Increase in deferred income		31,515	73,245
(Decrease) in defined benefit pension scheme liability		<u>(10,256)</u>	<u>(2,457)</u>
Net cash flows from operating activities		239,953	28,933
Cash flows from investing activities			
Interest receivable and similar income	6	<u>5,096</u>	<u>5,877</u>
Net increase in cash and cash equivalents		245,049	34,810
Cash and cash equivalents at 1 April		<u>1,001,131</u>	<u>966,321</u>
Cash and cash equivalents at 31 March		<u><u>1,246,180</u></u>	<u><u>1,001,131</u></u>

The notes on pages 25 to 47 form an integral part of these financial statements.

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022

1 Charity status

The charity is limited by guarantee, incorporated in England and Wales. The liability of the guarantors, who are the members, is limited to £1 per guarantor. At 31 March 2022 the charity had 6 members.

The address of its registered office is:

Viney Court
Viney Street
Taunton
Somerset
TA1 3FB

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance and basis of preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless stated otherwise within these notes. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Community Council for Somerset meets the definition of a public benefit entity under FRS 102.

The presentation currency of the financial statements is the Pound Sterling (£).

Basis of consolidation

The financial statements consolidate the results of the Charity and its wholly owned subsidiary, Smart Communities Ltd, on a line by line basis. The "Group" heading within the balance sheet refers to the consolidated accounts of The Community Council for Somerset and Smart Communities Ltd.

In the parent company financial statements the investment in the trading subsidiary is accounted for at cost.

No statement of financial activities is presented for the charity as permitted by section 408 of the Companies Act 2006. The charity made a profit after tax for the financial year of £86,509 (2021 - profit of £53,308).

Going concern

The trustees consider that there are no material uncertainties about the group's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the group.

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

2 Accounting policies (continued)

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and grants

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

If there is a Service Level Agreement or Contract in place income from administration charges is taken into account in the period to which it relates.

Income from subscriptions is recognised in the period to which it relates.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Grant provisions

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

Support costs

Support costs include central functions and have been allocated to activity cost categories based on staff time spent on each activity as detailed in the notes.

Governance costs

Governance costs are included within support costs and comprise all costs associated with meeting the constitutional and statutory requirements of the charity and include professional fees and costs linked to the strategic management of the charity.

Irrecoverable VAT

Irrecoverable VAT is charged against the category expenditure for which it was incurred.

Taxation

The charity is a registered charity and is, therefore, exempt from liability to taxation on its income and capital gains, to the extent that such income or gains are applied exclusively to charitable purposes.

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

2 Accounting policies (continued)

Tangible fixed assets

Tangible fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Minor additions costing below £1,500 are not capitalised.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	20% pa on cost
Computer equipment	33% pa on cost

Fixed asset investments

Listed investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at fair value at the balance sheet date using the closing quoted market price. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the period. The group does not acquire or use put options, derivatives or other complex financial instruments.

Realised gains and losses

All gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the period end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Provisions

Provisions are recognised when the charity has an obligation at the reporting date as a result of a past event, it is probable that the charity will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the charitable objects.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Operating leases

Leases in which substantially all the risks and rewards of ownership are retained by the lessor are classified as operating leases. Rentals payable under operating leases are charged in the Statement of Financial Activities on a straight line basis over the lease term.

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

2 Accounting policies (continued)

Pensions and other post retirement obligations

Employees of the charity are entitled to join a defined contribution pension scheme. In addition CCS participates in a multi-employer pension scheme managed by the Pensions Trust which provides benefits to members on a defined benefit basis.

Defined contribution scheme

Pension contributions in relation to defined contribution schemes are recognised as an expense in the Statement of Financial Activities as incurred.

Defined benefit scheme

As set out in note 20, CCS is unable to identify its share of net assets and liabilities of this scheme. Accordingly, this scheme is accounted for as a defined contribution scheme and contributions are recognised as an expense as incurred.

There is an agreed Deficit Recovery Plan in place for this scheme. In accordance with FRS 102 CCS has recognised a liability for the net present value of contributions payable by CCS under this plan.

The unwinding of this discount is a finance cost.

Financial instruments

The group only enters into basic financial instruments that result in the recognition of financial assets and liabilities such as trade and other debtors and creditors together with loans to related parties. Debt instruments, such as trade debtors and creditors, are initially measured at transaction price and subsequently measured at amortised cost.

Financial assets are assessed at the end of each reporting period for objective evidence of impairment. If objective evidence of impairment is found, an impairment loss is recognised in the income statement.

Critical accounting judgements and estimation uncertainty

The preparation of the financial statements in conformity with FRS 102 requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income, and expenses.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The group makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The Trustees consider that there are no critical accounting estimates and judgements have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

3 Income from donations

	Unrestricted funds £	Restricted funds £	Total funds £
Donations	46	36,888	36,934
Total for 2022	<u>46</u>	<u>36,888</u>	<u>36,934</u>
Donations	2,748	13,590	16,338
Total for 2021	<u>2,748</u>	<u>13,590</u>	<u>16,338</u>

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

4 Income from charitable activities

	2022 £	2021 £
Restricted funds		
Surviving Winter - Somerset Community Foundation	29,681	46,000
Community Buildings - Somerset West and Taunton	2,700	-
Children & Families Project - Somerset County Council	26,766	-
Village Agents		
Big Lottery Fund Grant	-	122,123
Somerset County Council	-	41,000
Taunton Deane Borough Council	-	20,000
South Petherton Parish Council	10,257	10,257
Living Better Federation	8,875	35,375
Click Federation	-	99,400
Symphony	-	6,888
PCN	-	204,697
North Sedgemoor GP Federation	-	71,000
Macmillan	-	45,064
Taunton Federation	20,000	110,052
SPOC - Somerset Foundation Trust	25,000	-
Positive Lives Innovation Fund - Somerset County Council	13,415	-
Community Agents inc Home First - Somerset County Council	587,500	576,000
Interfaith & Belief - Somerset County Council	18,752	-
Food Resilience - Somerset County Council	67,948	-
Living Better WS	28,500	-
Health Inequalities SDC - Somerset County Council	14,000	-
Microenterprise Project - Somerset County Council (COMF funding)	173,000	-
SPLW		
Somerset County Council	604,702	-
Yeovil Social Prescribing Worker	54,792	-
Click Federation	74,117	-
Crisis Fund		
Grants on Behalf of Clients	11,568	13,329
Somerset County Council	-	60,000
Other	21,512	15,456
CCG Cancer Support		
Somerset NHS CCG - Living Beyond Cancer	71,000	-

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

4 Income from charitable activities (continued)

	2022 £	2021 £
BME Engagement		
Somerset Community Foundation - Hinkley	16,515	66,895
Somerset Community Foundation	-	27,634
Somerset County Council - Equality Innovation	5,000	-
SSDC	14,500	-
Somerset County Council	-	3,000
Other	1,425	7,082
Ubuntu	-	93,487
Transport Agent	-	17,000
	<u>1,901,525</u>	<u>1,691,739</u>
Unrestricted funds		
ACRE - NL Community Fund	1,000	1,000
Defra through ACRE	44,060	44,060
Consultancy BFEF	17,500	19,500
Good Neighbours	-	21,412
SWT - West Somerset Bike Project	-	7,044
Food Resilience Plan	-	6,000
Food Resilience Continuation Funding	12,000	-
Somerset Skills and Learning	18,854	12,167
Get Outside Campaign	2,500	-
SCF - Home Online	-	1,000
Sedgemoor DLA	6,000	-
CRF Match Funding	10,000	-
Home in Sedgemoor	-	1,000
VCSE	1,500	3,000
Sedgemoor District Council	-	6,000
SCF - Surviving Winter	5,500	2,760
Somerset West and Taunton	2,700	-
Diverse Communities	8,484	-
Covid-19 Business Support Grant	-	10,000
	<u>130,098</u>	<u>134,943</u>
Designated funds		
Carers		
Somerset County Council	<u>377,222</u>	<u>377,222</u>
	<u>377,222</u>	<u>377,222</u>
Total Income from charitable activities	<u><u>2,408,845</u></u>	<u><u>2,203,904</u></u>

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

5 Income from other trading activities

	Unrestricted funds £	Restricted funds £	Total funds £
Events income	295	10	305
Membership subscriptions	-	15,390	15,390
Smart Communities Limited	116,953	-	116,953
Total for 2022	<u>117,248</u>	<u>15,400</u>	<u>132,648</u>
Membership subscriptions	-	15,210	15,210
Lettings	160	-	160
Smart Communities Limited	97,175	-	97,175
Total for 2021	<u>97,335</u>	<u>15,210</u>	<u>112,545</u>

6 Investment income

	Unrestricted funds £	Restricted funds £	Total funds £
Interest received	5,096	-	5,096
Total for 2022	<u>5,096</u>	<u>-</u>	<u>5,096</u>
Interest received	5,877	-	5,877
Total for 2021	<u>5,877</u>	<u>-</u>	<u>5,877</u>

7 Other income

	Unrestricted funds £	Restricted funds £	Total funds £
Total for 2022	<u>-</u>	<u>-</u>	<u>-</u>
Other income	104	-	104
Covid-19 JRS Grants	1,755	-	1,755
Total for 2021	<u>1,859</u>	<u>-</u>	<u>1,859</u>

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

8 Expenditure on raising funds

	Total 2022 £	Total 2021 £
Trading subsidiary costs	21,483	13,344
	<u>21,483</u>	<u>13,344</u>

All trading subsidiary costs were unrestricted in 2022 and 2021.

9 Expenditure on charitable activities

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Activities Undertaken					
Directly		547,113	1,625,898	2,173,011	1,931,353
Grants to individuals		267	98,485	98,752	143,992
Allocated support costs	10	<u>42,694</u>	<u>155,173</u>	<u>197,867</u>	<u>197,382</u>
		<u>590,074</u>	<u>1,879,556</u>	<u>2,469,630</u>	<u>2,272,727</u>

The Community Council for Somerset

10 Analysis of support costs

	BME Community Engagement £	CCG Cancer Support £	Children & Families Project £	Somerset Community Agents £	Community Buildings £	Village Agents £	Ubuntu £	Health Inequalities SDC £	Interfaith and Belief £	Living Better WS £
General Office	4,469	3,922	1,303	33,239	1,289	4,495	4,319	369	636	952
HR	582	512	170	4,328	168	584	562	48	83	124
Audit & Accountancy	386	339	113	2,873	111	389	373	32	55	82
Subscriptions	795	698	233	5,914	230	800	769	66	113	169
IT	951	835	277	7,077	274	957	919	79	135	203
	7,183	6,306	2,096	53,431	2,072	7,225	6,942	594	1,022	1,530

	Transport Agents £	Micro enterprise Project £	Positive Lives Innovation Fund £	SPLW £	SPOC £	Carers £	Total 2022 £
General Office	712	350	539	39,738	200	26,559	123,091
HR	93	46	70	5,174	26	3,458	16,028
Audit & Accountancy	62	30	47	3,435	17	2,296	10,640
Subscriptions	127	63	96	7,071	32	4,726	21,902
IT	152	75	115	8,460	42	5,655	26,206
	1,146	564	867	63,878	317	42,694	197,867

All costs have been apportioned on the basis of staff contracted hours to each activity.

10 Analysis of support costs (continued)

General Office	Taunton Federation £	Carers £	Total 2021 £
HR	8,111	18,361	112,429
Audit & Accountancy	2,656	6,012	36,811
Subscriptions	969	2,193	13,427
IT	804	1,819	11,140
	<u>1,701</u>	<u>3,850</u>	<u>23,575</u>
	14,241	32,235	197,382

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The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

11 Grants paid in the year

	2022 £	2021 £
Surviving Winter	43,867	26,437
Crisis Fund	37,928	110,629
Food Resilience	13,256	-
Other	3,701	6,926
	<u>98,752</u>	<u>143,992</u>

12 Net income/expenditure

Net income for the year includes:

	2022 £	2021 £
Auditors' remuneration		
Audit fees	5,322	7,194
Accountancy fees	4,722	6,234
Other services	<u>360</u>	<u>-</u>

13 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the group during the year (2021: £Nil).

No trustees have received any reimbursed expenses from the charity during the year (2021: £Nil).

14 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Salaries and Wages	1,800,968	1,622,276
Social Security Costs	149,074	131,705
Pension Contributions	62,679	55,241
	<u>2,012,721</u>	<u>1,809,222</u>

The average number of staff during the year was 87 (2021:78).

There are no employees with emoluments exceeding £60,000 (2021: none).

The charity considers its key management personnel to comprise the Trustees, the Chief Executive, the Development Manager, the Operations Manager, Human Resources Manager, the Finance Manager and Smart Communities Manager. Total remuneration of key management was £250,043 (2021:£227,291).

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

15 Tangible fixed assets

Group

	Furniture and equipment £	Computer equipment £	Total £
Cost			
At 1 April 2021	22,355	56,116	78,471
At 31 March 2022	22,355	56,116	78,471
Depreciation			
At 1 April 2021	22,355	56,116	78,471
At 31 March 2022	22,355	56,116	78,471
Net book value			
At 31 March 2022	-	-	-
At 31 March 2021	-	-	-

Charity

	Furniture and equipment £	Computer equipment £	Total £
Cost			
At 1 April 2021	22,355	56,116	78,471
At 31 March 2022	22,355	56,116	78,471
Depreciation			
At 1 April 2021	22,355	56,116	78,471
At 31 March 2022	22,355	56,116	78,471
Net book value			
At 31 March 2022	-	-	-
At 31 March 2021	-	-	-

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

16 Fixed asset investments

Group

COIF Charities Fixed Interest Fund

	Total £
Cost or Valuation	
At 1 April 2021	82,923
Revaluation	<u>(5,901)</u>
At 31 March 2022	<u>77,022</u>
Net book value	
At 31 March 2022	<u>77,022</u>
At 31 March 2021	<u>82,923</u>

Subsidiaries

Smart Communities Ltd (company no 11480430) was incorporated on 24 July 2018 as a wholly owned trading subsidiary of Community Council for Somerset. Smart Communities Ltd is a company limited by guarantee with the parent charity holding 100% of the voting rights of the subsidiary trading company. The principal activities of the company was that of a consultancy company. The trading subsidiary gift aids its taxable profits to The Community Council for Somerset. The registered office is Viney Street, Taunton, TA1 3FB.

	2022 £	2021 £
Turnover	127,581	97,175
Administrative expenses	<u>(108,694)</u>	<u>(61,823)</u>
	<u>18,887</u>	<u>35,352</u>
Current assets	111,614	76,346
Current liabilities	<u>(111,614)</u>	<u>(76,346)</u>
	<u>-</u>	<u>-</u>

The above results of Smart Communities Ltd are included in the consolidated accounts of the group.

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

16 Fixed asset investments (continued)

Charity

COIF Charities Fixed Interest Fund

	Total £
Cost or Valuation	
At 1 April 2021	82,923
Revaluation	<u>(5,901)</u>
At 31 March 2022	<u>77,022</u>
Net book value	
At 31 March 2022	<u>77,022</u>
At 31 March 2021	<u>82,923</u>

17 Debtors

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Smart Communities Ltd	-	-	18,886	30,263
Prepayments	12,239	7,209	12,239	6,278
Accrued income	1,725	61,062	-	61,062
Other debtors	<u>114,513</u>	<u>196,548</u>	<u>188,831</u>	<u>238,308</u>
	<u>128,477</u>	<u>264,819</u>	<u>219,956</u>	<u>335,911</u>

18 Cash and cash equivalents

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Santander	554,295	718,556	463,676	643,220
CCLA	79,430	79,396	79,430	79,396
CAF	100,943	203,179	100,943	203,179
Flagstone Investment	<u>511,512</u>	<u>-</u>	<u>511,512</u>	<u>-</u>
	<u>1,246,180</u>	<u>1,001,131</u>	<u>1,155,561</u>	<u>925,795</u>

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

19 Creditors: amounts falling due within one year

	Group		Charity	
	2022	2021	2022	2021
	£	£	£	£
Trade creditors	22,772	11,965	29,148	11,965
Other taxation and social security	919	498	919	498
VAT	4,861	3,627	-	-
Accruals	18,454	35,878	17,799	35,261
Deferred income	117,690	86,175	117,690	86,175
	<u>164,696</u>	<u>138,143</u>	<u>165,556</u>	<u>133,899</u>

Grants received in advance

	2022	2021
	£	£
Opening balance	86,175	12,930
Resources deferred in the period	117,690	86,175
Amounts released from previous periods	(86,175)	(12,930)
Balance as at year end	<u>117,690</u>	<u>86,175</u>

20 Pension and other schemes

Defined benefit pension schemes

The charity participates in a multi-employer pension scheme managed by The Pensions Trust which provides benefits to some 638 non-associated participating employers. The scheme is a defined benefit scheme in the UK. It is not possible for the charity to obtain sufficient information to identify its share of assets and liabilities of the scheme to enable it to account for the scheme as a defined benefit scheme and it therefore accounts for the scheme as a defined contribution scheme.

A full actuarial valuation for the total scheme was carried out at 30 September 2020. This valuation showed assets of £800.3m, liabilities of £831.9m and a deficit of £31.6m.

To eliminate this funding shortfall participating employers have been asked to pay additional contributions to the scheme. The estimated present value of the future contributions required from the charity over the next six years to meet its share of the deficit is £3,034 (2021: £13,290) and this has been provided for in the accounts in accordance with FRS102. The liability has been discounted using a discount rate of 2.35% (2021: 0.66%) based on a full AA corporate bond yield. The resulting expense is recognised in the statement of financial activities.

The scheme is classified as a 'last-man standing arrangement'. Therefore, the charity is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the scheme.

If there were no members in the scheme the employer's liability would become due for payment. This was last estimated on 30 September 2019 at a cost of £51,851. The charity currently has 73 members in a connected defined contribution scheme. If all members left the scheme there would be a 12 month grace period to find new members before the employer's liability becomes due.

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

20 Pension and other schemes (continued)

	2022 £	2021 £
Provision at 1 April	13,290	15,747
Unwinding of discount figure	77	354
Deficit contributions paid	(3,363)	(3,265)
Remeasurement - impact of any change on assumptions	(70)	454
Remeasurement - amendments to the contribution schedule	(6,900)	-
	<u>3,034</u>	<u>13,290</u>

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

21 Commitments

Capital commitments

The group had the following future minimum lease payments under non-cancellable operating leases for each of the following periods:

	2022 £	2021 £
Within one year	4,084	21,312
Due one to five years	-	4,084
	<u>4,084</u>	<u>25,396</u>

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

22 Funds - Group & Charity

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Other gains/ (losses) £	Balance at 31 March 2022 £
Unrestricted	324,626	252,408	(154,080)	(65)	(5,901)	416,988
Designated						
Carers' Agents	185,544	377,268	(457,477)	-	-	105,335
Project Development	4,300	34	-	-	-	4,334
	<u>189,844</u>	<u>377,302</u>	<u>(457,477)</u>	<u>-</u>	<u>-</u>	<u>109,669</u>
Total unrestricted funds	514,470	629,710	(611,557)	(65)	(5,901)	526,657
Restricted funds						
Village Agents	112,533	19,132	(87,197)	(10,628)	-	33,840
Surviving Winter	30,208	29,681	(43,867)	-	-	16,022
Diversity	71,776	52,361	(79,845)	-	-	44,292
Ubuntu	73,948	-	(77,958)	4,010	-	-
Adult Social Care Community Hub	179,545	587,500	(593,278)	-	-	173,767
Crisis Fund	-	55,047	(37,928)	-	-	17,119
Taunton Federation	57	20,000	-	-	-	20,057
Transport Agent	4,821	-	(13,314)	8,493	-	-
Macmillan Agent	10,901	-	(175)	(1,810)	-	8,916
Community Buildings	34,781	18,100	(21,783)	-	-	31,098
CCG Cancer	6,013	71,000	(69,731)	-	-	7,282
Somerset Society	1,608	-	-	-	-	1,608
Village Hall	3,766	-	-	-	-	3,766
Digital Engagement	36,075	-	(1,536)	-	-	34,539
Mendip Car Scheme	12,986	-	-	-	-	12,986
Transform Ageing	26,716	-	-	-	-	26,716
Food Resilience	-	67,948	(67,948)	-	-	-
Children and Families Project	-	26,766	(23,385)	-	-	3,381
Health Inequalities SDC	-	14,000	(6,527)	-	-	7,473
Interfaith and Belief	-	18,752	(11,061)	-	-	7,691
Living Better WS	-	28,500	(17,866)	-	-	10,634
Microenterprise Project	-	173,000	(6,124)	-	-	166,876
Positive Lives Innovation Fund	-	13,415	(10,050)	-	-	3,365
SPLW	77,236	733,611	(706,531)	-	-	104,316
SPOC	-	25,000	(3,452)	-	-	21,548
Total restricted funds	682,970	1,953,813	(1,879,556)	65	-	757,292
Total funds	1,197,440	2,583,523	(2,491,113)	-	(5,901)	1,283,949

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

22 Funds - Group & Charity (continued)

Village Agents - The Big Lottery Fund Reaching Communities programme exceptionally awarded a third, three year grant to fund Village Agent work until 2021, and funding was also received from the Bernard Herridge Trust (Hastoe Group). During 2019/20 additional funding has been secured from other sources including GP federations and Parish Councils.

Primary Care Network VAS - Clinical Commissioning Group funding for the provision of Village Agent support for GP patients with long-term health problems in the North Sedgemoor area. We are working with GPs and other healthcare professionals using a social prescribing models.

Surviving Winter - funding from Somerset Community Foundation collected through donations of winter fuel allowances which our staff in the communities award to individuals in fuel poverty, or who need support to address feelings of isolation.

Diversity - BAME Engagement - funding was received from Somerset Community Foundation to employ two BAME Community Engagement workers covering the whole county. They engage with individuals and groups offering support and organising cultural awareness events. Funding has been received from Somerset Skills and Learning for delivery of English as a Second Language classes.

Ubuntu - a test and learn project until December 2021 to support High Intensity users in acute hospital A&E departments.

Adult Social Care Community Hubs -funding from Somerset County Council to collaborate with the Adult Social Care teams and support people with their social care needs. The pilot project using a practical, solution focused and personalised model was successful in improving quality of life and preventing individuals reaching crisis point, and has now been rolled out across Somerset until March 2021.

Crisis Fund - Funds have been received through donations and grants to enable Village, Carers, Community and Home First Agents to pay for essential items for individuals of all age who are in crisis.

Taunton Federation - funding from the Taunton Federation of GP Practices for Village Agents to work with individuals referred by the practices.

Transport Agent - funded by SCC West Somerset Opportunities Area grant to develop transport solutions in West Somerset.

Macmillan Agent - a project to employ a specialist Agent to work with Macmillan and its volunteers, supporting individuals affected by a cancer diagnosis and their families in Mendip and South Somerset.

Community Buildings support is funded by membership subscriptions and SLA funding from Taunton Deane Borough Council and Sedgemoor District Council to provide advice and support to Community Building's management committees on a wider range of issues including legislation, licensing and governance. This includes access to model documents and co-ordinating volunteers who undertake Hallmark accreditation.

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

22 Funds - Group & Charity (continued)

CCG Cancer - funded by the CCG to support individuals and their families affected by cancer.

The **Somerset Society Fund** represents the residual funds of another charity and is held on specific trusts for Training and Education Initiatives.

The **Village Hall Loan Fund** represents funds available for loans at interest to Village Halls. With Board approval this fund has also been used during the year to fund Community Buildings Support. £3,000 will be held available for loans.

Digital Engagement - funding from the CCG towards their Digital Roadmap programme which has been used to purchase laptops for staff that comply with NHS requirements, and the balance will be promote digital skills in the community in partnership with ITHelp@Home.

The **Mendip Car Scheme** is a grant fund which develops car schemes or alternative ways of accessing services in the Mendip area. There are no active projects using this funding.

Transform Ageing - this is a match funded project with the Design Council to transform the experience of ageing for people in the South West and is being delivered with existing staff.

Mental Health Agents - a one year project funded by the CCG covering Sedgemoor and West Somerset, employing specialist Agents to support individuals with Mental Health conditions, referred by GPs.

Food Resilience - funding from SCC to support individuals in need during the pandemic with emergency food supplies and to give grants to community food groups to enable them to source sustainable solutions.

Children & Families Project - one year test and learn project in West Somerset, supporting Families at risk, in liaison with local schools.

Health Inequalities SDC - working with minority groups in Somerset to look at health inequalities with particular focus on Mental Health, Sexual Health, Domestic Violence and Vaccine engagement.

Interfaith and Belief - to establish an Interfaith forum in Somerset with the aim of fostering community cohesion between faith groups, understand the role faith and belief groups have in times of crisis, support faith groups supporting people affected by Covid and to map faith groups in Somerset.

Living Better WS - to provide Agent services in the Living Better Primary Care network in West Somerset.

Microenterprise Project - to address the backlog of people interested in becoming microproviders, to raise awareness of the microprovider project, align with Carers engagement work to build relationships.

Positive Lives Innovation Fund - test and learn project in South Somerset to support people who are either homeless, newly housed or are at risk of becoming homeless.

SPLW - previously Primary Care Network VAS but renamed during the year to SPLW (Social Prescribing Link Workers). Clinical Commissioning Group funding for the provision of Village Agent support for GP patients with long-term health problems in the North Sedgemoor area. We are working with GPs and other healthcare professionals using a social prescribing model.

SPOC (Single Point of Contact) - funding to support the Hospital Discharge Teams in the Acute hospitals, working with staff and agencies in those settings to support discharge of medically fit patients.

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

22 Funds - Group & Charity (continued)

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Other gains/ (losses) £	Balance at 31 March 2021 £
Unrestricted funds						
Unrestricted Funds	246,162	242,762	(163,154)	-	(1,144)	324,626
Designated						
Carers' Agents	152,216	377,222	(343,894)	-	-	185,544
Project Development	4,300	-	-	-	-	4,300
	<u>156,516</u>	<u>377,222</u>	<u>(343,894)</u>	<u>-</u>	<u>-</u>	<u>189,844</u>
Total unrestricted funds	<u>402,678</u>	<u>619,984</u>	<u>(507,048)</u>	<u>-</u>	<u>(1,144)</u>	<u>514,470</u>
Restricted funds						
Village Agents	266,254	335,043	(490,082)	1,318	-	112,533
Primary Care Network						
VAS	-	275,697	(198,461)	-	-	77,236
Surviving Winter	10,795	46,000	(26,587)	-	-	30,208
Diversity	40,018	104,812	(73,054)	-	-	71,776
Ubuntu	-	93,487	(19,539)	-	-	73,948
Adult Social Care						
Community Hub	208,373	576,000	(604,828)	-	-	179,545
Crisis Fund	12,225	99,474	(111,699)	-	-	-
Taunton Federation	26,896	110,052	(136,891)	-	-	57
Transport Agent	35,035	17,000	(47,214)	-	-	4,821
Macmillan Agent	-	45,064	(34,163)	-	-	10,901
Community Buildings	38,994	17,910	(22,123)	-	-	34,781
CCG Cancer	20,000	-	(13,987)	-	-	6,013
Somerset Society	1,608	-	-	-	-	1,608
Village Hall	3,766	-	-	-	-	3,766
Digital Engagement	36,374	-	(299)	-	-	36,075
Mendip Car Scheme	12,986	-	-	-	-	12,986
Transform Ageing	26,716	-	-	-	-	26,716
Mental Health Agents	1,414	-	(96)	(1,318)	-	-
	<u>741,454</u>	<u>1,720,539</u>	<u>(1,779,023)</u>	<u>-</u>	<u>-</u>	<u>682,970</u>
Total funds	<u>1,144,132</u>	<u>2,340,523</u>	<u>(2,286,071)</u>	<u>-</u>	<u>(1,144)</u>	<u>1,197,440</u>

The Community Council for Somerset
Notes to the Financial Statements for the Year Ended 31 March 2022 (continued)

23 Analysis of net assets between funds

Group & Charity

	Unrestricted funds £	Restricted funds £	Total funds at 31 March 2022 £
Fixed asset investments	77,022	-	77,022
Current assets	444,982	929,675	1,374,657
Current liabilities	(47,005)	(117,691)	(164,696)
Provisions	(3,034)	-	(3,034)
Total net assets	471,965	811,984	1,283,949

	Unrestricted funds £	Restricted funds £	Total funds at 31 March 2021 £
Fixed asset investments	82,923	-	82,923
Current assets	505,680	760,270	1,265,950
Current liabilities	(60,843)	(77,300)	(138,143)
Provisions	(13,290)	-	(13,290)
Total net assets	514,470	682,970	1,197,440