

Company No: 3447823
Registered Charity No: 1069245

PORTICUS UK

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

Porticus UK

Company No: 3447823

Registered Charity No: 1069245

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Porticus UK

Company No: 3447823

Registered Charity No: 1069245

Legal and Administrative Information

Directors (Trustees)

M.C.L. Brenninkmeyer
D.R. Brenninkmeijer
L.W.M Brenninkmeijer
J.D. Drury

Registered Office

Michelin House, Fourth Floor
81 Fulham Road
London
SW3 6RD

Auditor

Ernst & Young LLP
1 More London Place
London
SE1 2AF

Bankers

HSBC Plc
16 King Street
Covent Garden
London
WC2E 8JF

Porticus UK

Company No: 3447823

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Trustees and Directors' report

The Directors present their report together with the financial statements for the year ended 31 December 2021.

Reference and Administration Information

The present Directors and any Directors who served during the year are given on page 8.

The Directors of the charitable company (the Charity) are its trustees for the purposes of charity law and throughout this report are collectively referred to as the Trustees.

Legal and administrative information set out on page 1 forms part of this report.

Structure, Governance and Management

The full name of the Charity is Porticus UK, which was incorporated on 10 October 1997 and commenced business on 1 January 1999. On 2 October 1997, the company was authorised to exclude the word "Limited" in its title. It is:

- A company limited by guarantee and not having a share capital, number 3447823.
- A charity registered in England and Wales, number 1069245.

The Charity's governing document is its Articles of Association dated 10 October 1997, as amended by Special Resolution dated 18 April 2008, 11 December 2012, and 13 March 2014.

The Charity is governed by a Board of Trustees, who as charity trustees have control of the Charity and its property and funds. New Trustees shall be appointed by the Members subject to the appropriate notice and particulars given to the Charity, and approved by existing Trustees.

The Trustees may at any time co-opt any person duly qualified to be appointed as a Trustee to fill a vacancy in their number or as an additional Trustee, but a co-opted Trustee holds office only until the next AGM.

All newly appointed Trustees receive a copy of the Charity Commission guidelines outlining the role of a trustee. Regular updates on charity governance and issues relating to the UK charity sector are sent to all Trustees. Training opportunities are offered when appropriate.

The Trustees meet to discuss policy and operational issues twice per year. In addition there are monthly meetings between staff and the chair.

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Trustees and Directors' report (continued)

Objectives and Activities

The objectives of the company are to advance the education of charity trustees and managers in charity law and administration and to improve the management of charities and to help charities in the most effective use of their resources for purposes which are exclusively charitable including (but without limiting the foregoing):

- i. making grants and guaranteeing bank or other loans made to charities;
- ii. handling and computerisation of applications for grants to corporate and business donors and grant-making trusts and advising charities on making a case for funds;
- iii. undertaking of investigations of appeals on behalf of donors and research and feasibility studies into areas of charitable activity and potential charitable activity;
- iv. advising charity trustees on matters of policy, including preparation of business plans, and financial control systems, organisational development, monitoring and evaluation, publication and marketing;
- v. running seminars, exhibitions and conferences directed towards improvement of the managerial effectiveness of charities.

The objectives for the year 2021 were to continue providing advice and support to charities, corporate and business donors and grant making trusts.

Achievements and Performance

The achievements during 2021 are summarised as follows:

- Assessment and investigative work for 116 grant applications (395 in 2020);
- Involved in partnerships to build the capacity of grant-holders and other charities through tailored consultancy support and practical workshops in Criminal Justice, Education and Child Protection.
- Collaboration with other funders to share sector knowledge.
- A further focus on Northern Ireland was developed with an evaluation of a community engagement grant scheme and a participative conflict analysis and programme proposal. Key learnings have been shared with the sector.
- Development of and adoption of safeguarding requirements for all grant holders was continued.
- Raising awareness of the issues of child protection and education exclusion with funders and policy makers.

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Trustees and Directors' report (continued)

In the opinion of the Directors, the aims and objectives of the Charity have been achieved during the year.

Public benefit

In furtherance of its objects, the Directors, as charity trustees have complied with the duty in s.4 of the Charities Act 2011 to have due regard to the guidance contained in the Charity Commission's published general and relevant sub-sector guidance concerning the operation of the public benefit requirement under the Act.

The public benefit provided by Porticus UK in 2021 is detailed below:

Statement of public benefit provided by Porticus UK in 2021

Charitable objective	Public benefit provided in 2021
To advance the education of charity trustees and managers in Charity Law and Administration.	
<ul style="list-style-type: none"> Improving the management of Charities. Advising charity trustees on matters of policy, including preparation of business plans and financial control systems, organisational development, monitoring and evaluation, impact, publication and marketing. 	<p>Support and advice were provided to:</p> <ul style="list-style-type: none"> Two family foundations Kulika Charitable Trust 1981 St Stephen's Green Charitable Trust <p>Transitioning to a programmatic way of working, looking at social challenges and systems change, has meant the grants advised on are significantly larger and clustered together, with mappings and evaluation built in.</p> <p>An Evidence and Gap Map and Guidebook on institutional responses to child abuse, commissioned by Porticus and carried out by Giving Evidence, was published, and shared in conferences, with implications being explored with a range of stakeholders.</p> <p>A Systematic Review and Evidence Gap Map on Interreligious Dialogue and Ecumenism studies was also commissioned, to understand and synthesise the effectiveness of these.</p> <p>A conference for Trustees and various stakeholders on monitoring, evaluation and impact was held in partnership with 3 charities.</p> <p>Partnerships were maintained with Social Finance, the Institute for Voluntary Action Research and Pro-Bono Economics to build the capacity of charities through tailored consultancy support and practical workshops.</p>

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Trustees and Directors' report (continued)

Public benefit (continued)

Charitable objective	Public benefit provided in 2021
<p>To help charities in the most effective use of their resources for purposes which are exclusively charitable including (but without limiting the foregoing):</p>	
<ul style="list-style-type: none"> Advising charity trustees on matters of policy (continued) 	<p>Advice was given on charity governance – including the provision of support to a group setting up a new charitable entity; the key aspects of organisational due diligence; and the funding landscape in general. Team members acted as a sounding board on these topics for stakeholders of the new initiatives.</p> <p>Safeguarding policy development and raising safeguarding due diligence standards for funding entities was undertaken. This included convening meetings and training sessions to build the capacity of Designated Safeguarding Officers. Through participating in various funder safeguarding groups, knowledge was developed and shared with the wider network of those funded.</p> <p>The concept and knowledge of Contextual Safeguarding was shared and promoted in new areas and with European networks, where it can be applied.</p> <p>Advice was given to a number of international sporting and faith-based organisations seeking to implement systematic change around the protection of children across complex multi-country organisations</p> <p>Active participation in the steering committees of university research projects in areas of study such as child protection within institutional settings.</p> <p>Participation in funder knowledge sharing events on other topics – including Criminal Justice; Education Exclusion; Community Development and Church and Faith.</p> <p>Raising awareness amongst voluntary and statutory sector organisations, on research report findings and the production of a free mapping tool, developed for use by and for those working in or alongside the Criminal Justice sector.</p> <p>Consultancy advice, guidance and networking introductions provided to a therapeutic support service for survivors of domestic abuse regarding charitable vehicle, structure, and governance.</p>

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Trustees and Directors' report (continued)

Charitable objective	Public benefit provided in 2021
To help charities in the most effective use of their resources for purposes which are exclusively charitable including (but without limiting the foregoing):	
<ul style="list-style-type: none"> Advising charity trustees on matters of policy (continued) 	<p>Advice was given to one charity on the winding up process, including due diligence and risk assessments on its final grant payment.</p>
<ul style="list-style-type: none"> Handling and computerisation of applications for grants to corporate and business donors and grant making trusts and advising charities on making a case for funds. 	<p>Consultancy advice, guidance and networking introductions were provided to a small charity, to strengthen its home-hosting network for beneficiaries fleeing abusive situations. Introductions were made to larger charities with greater experience in this field, willing to share their knowledge and expertise.</p>
<ul style="list-style-type: none"> Undertaking of investigations of appeals on behalf of donors and research and feasibility studies into areas of charitable activity and potential charitable activity. 	<p>116 grant applications were assessed in 2021 which resulted in the award of 72 grants.</p> <p><i>(2020: 395 grant applications assessed; 107 grants awarded).</i></p>
<ul style="list-style-type: none"> Running seminars, exhibitions and conferences directed towards improvement of the managerial effectiveness of charities. 	<p>Investigations of appeals on behalf of individual 4 donors were undertaken which resulted in 4 donations.</p> <p><i>(2020: Appeals were investigated on behalf of 8 individual donors which resulted in 44 donations)</i></p>
<ul style="list-style-type: none"> Making grants and guaranteeing bank or other loans made to charities. 	<p>Partner convenings were hosted as part of the Education IntegratED programme, Criminal Justice programme, Positive Pathways and Peacebuilding programme.</p> <p>No activity</p>

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Trustees and Directors' report (continued)

Financial Review

During the year income amounting to £1,064,309 (2020: £1,043,457) was received, all of which represented unrestricted income. The funds have been applied to the objectives of the Charity. The Directors expect the general level of activity to continue throughout the coming year.

The overall result for the year was a break even, with overall fund balances remaining at a surplus of £80,211.

Risk Management

The Directors have examined the major risks which the Charity faces and confirm that systems have been established to manage those risks. For example, the risk register was reviewed and updated for changes in risk settings. Management has assessed the impact of the COVID-19 pandemic on the operations and do not consider it to be a threat.

Reserves Policy

The Directors have considered the reserves of the Charity and are satisfied that, given their own close involvement and continued financial support from Porticus Amsterdam C.V., the charity reserves at the end of the year can be kept at an amount equivalent to one month's unrestricted expenditure.

Future Plans

Porticus UK will continue to carry out its principal activities of consultancy, grant assessment and management and advisory services to charities, including training. This has not been significantly impacted by the COVID-19 pandemic.

Strategic report

The company has taken advantage of the exemption under s414B of the Companies Act not to prepare a Strategic Report.

Going concern

No material uncertainties that cast significant doubt about the ability of the company to continue as a going concern have been identified by the directors. The Directors are also of the view that COVID-19 does not impact the Charity's ability to continue as a going concern. Further, Porticus Amsterdam CV (the "parent") through a letter of financial support has confirmed that if required they will assist the company in meeting their liabilities as and when they fall due, but only to the extent that money is not otherwise available to meet such liabilities. The parent has the ability to provide such support and will provide this support to the company, to the extent outlined above, for a period of 12 months from the date of approval of the company's balance sheet.

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Trustees and Directors' report (continued)

Directors

The directors who served the company during the year were as follows:

M.C.L. Brenninkmeyer
D.R. Brenninkmeijer
L.W.M Brenninkmeijer
C.F.S. Forder (resigned 23 June 2022)
J.D. Drury

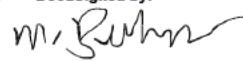
Statement as to Disclosure of Information to the Auditor

So far as each person who was a director at the date of approving this report is aware, there is no relevant audit information, being information needed by the auditor in connection with preparing its report, of which the auditor is unaware. Having made enquiries of fellow directors and the company's auditor, each director has taken all the steps that he/she is obliged to take as a director in order to make himself/herself aware of any relevant audit information and to establish that the auditor is aware of that information.

The company has taken advantage of the small company exemption in preparing the Directors' report.

By Order of the Board

DocuSigned by:


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M.C.L. Brenninkmeyer
Director
5 August 2022

Porticus UK

Company No: 3447823

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Statement of Trustees and Directors' Responsibilities

The directors are responsible for preparing the Trustees and Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) including FRS102. Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

The directors are responsible for keeping proper accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent auditor's report

to the member of Porticus UK

Opinion

We have audited the financial statements of Porticus UK ("charitable company") for the year ended 31 December 2021 which comprise Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes 1 to 15, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting standard applicable in the UK and Republic of Ireland".

In our opinion the financial statements:

- ▶ give a true and fair view of the state of the charitable company's affairs as at 31 December 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- ▶ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ▶ have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report below. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report. However, because not all future events or conditions can be predicted, this statement is not a guarantee as to the trustee's ability to continue as a going concern.

Independent auditor's report (continued)

to the member of Porticus UK

Other information

The other information comprises the information included in the Report and Financial Statements, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained in the trustees and directors' report.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in this report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of the other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- ▶ the information given in the trustees' report, which includes the directors' report prepared for the purpose of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- ▶ The trustees and directors' report included within the trustees' report have been prepared in accordance with applicable legal requirements

Matters on which we are required to report by exception

In light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have identified no material misstatements in the trustees and directors' report included within the trustees' report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- ▶ adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- ▶ the financial statements are not in agreement with the accounting records and returns; or
- ▶ certain disclosures of trustees' remuneration specified by law are not made; or
- ▶ we have not received all the information and explanations we require for our audit; or
- ▶ the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the Strategic Report.

Independent auditor's report (continued)

to the member of Porticus UK

Responsibilities of trustees

As explained more fully in the trustees and directors' responsibilities statement set out on page 9, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the charitable company or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect irregularities, including fraud. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and management.

- We obtained an understanding of the legal and regulatory frameworks that are applicable to the charitable company and determined that the most significant are those that relate to the reporting framework (United Kingdom Accounting Standards including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice), the Statement of Recommended Practice for Charities, the Companies Act 2006, the Charities Act 2011 and relevant health and safety, data and tax laws and regulations.
- We understood how the charitable company is complying with those frameworks by making enquiries of management and those responsible for legal and compliance procedures. We corroborated our enquiries through our review of board minutes as well as consideration of the results of our audit procedures across the charitable company and we did not identify any contradictory evidence.
- We assessed the susceptibility of the charitable company's financial statements to material misstatement, including how fraud might occur by meeting with management to understand their risk assessment process and how these risks are being mitigated. We also considered performance targets and their influence on efforts made by management to manage expenditure. We also reviewed correspondence with relevant authorities.

Independent auditor's report (continued)

to the member of Porticus UK

Auditor's responsibilities for the audit of the financial statements (continued)

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud (continued)

- Based on this understanding we designed our audit procedures to identify noncompliance with such laws and regulations. Our procedures involved tailoring our audit procedures around expenditure testing to address the risk of management manipulation of expenditure. We tested specific transactions backing to source documentation or independent confirmation, ensuring appropriate authorisation of the transactions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Handwritten signature of Louise Pennell in black ink, reading "Ernst + Young LLP".

Louise Pennell (Senior statutory auditor)
for and on behalf of Ernst & Young LLP, Statutory Auditor
London
Date: 10 August, 2022

Statement of Financial Activities
(Including an Income and Expenditure Account)
for the year ended 31 December 2021

	Note	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
INCOME AND ENDOWMENTS FROM				
Charitable activities		1,064,235	1,064,235	1,043,451
Other interest receivable		74	74	6
TOTAL INCOME		<u>1,064,309</u>	<u>1,064,309</u>	<u>1,043,457</u>
EXPENDITURE ON:				
<i>Charitable activities:</i>				
Consultancy	3	1,064,244	1,064,244	1,043,401
Other interest payable		65	65	56
TOTAL EXPENDITURE		<u>1,064,309</u>	<u>1,064,309</u>	<u>1,043,457</u>
NET MOVEMENT IN FUNDS		-	-	-
TOTAL FUNDS AT 1 JANUARY		80,211	80,211	80,211
TOTAL FUNDS AT 31 DECEMBER	9	<u>80,211</u>	<u>80,211</u>	<u>80,211</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure related to continuing activities. The Charity has neither discontinued any operations nor acquired new operations during the year.

The accompanying notes are an integral part of this Statement of Financial Activities.

Porticus UK

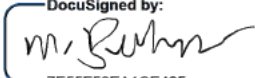
Balance sheet

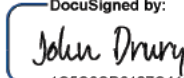
at 31 December 2021

	Notes	£	2021 £	£	2020 £
Fixed Assets					
Tangible fixed assets	6		5,539		15,633
Current Assets					
Debtors	7	179,541		103,570	
Cash at bank and in hand		17,933		30,588	
Total Current Assets		197,474		134,158	
Creditors: amounts falling due within one year					
Other creditors	8	(122,802)		(69,580)	
Net Current Assets			74,672		64,578
Net Assets			80,211		80,211
The funds of the charity:					
Unrestricted funds:					
General fund			80,211		80,211
Total Charity Funds	11		80,211		80,211

These financial statements have been prepared in accordance with the special provisions applicable to companies subject to the small company regime.

The financial statements were approved by the Directors on 5 August 2022 and were signed on their behalf by:

DocuSigned by:

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M.C.L. Brenninkmeyer
 Director

DocuSigned by:

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J.D. Drury
 Director

The accompanying notes form an integral part of this balance sheet.

Notes to the financial statements

for the year ended 31 December 2021

1. Company Status

Porticus UK (the 'company') is a company limited by guarantee (company no: 3447823) and not having a share capital. Its registration number as a charity is 1069245. The address of its registered office is 4th Floor Michelin House, 81 Fulham Road, London SW3 6RD.

2. Accounting Policies

The principal accounting policies are summarised below. They have all been applied consistently throughout the year.

(a) Basis of preparation

The financial statements of Porticus UK have been prepared on a going concern basis and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS 102)) and Update Bulletin 1, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Porticus UK meets the definition of public benefit entity under FRS 102.

(b) Going concern

No material uncertainties that cast significant doubt about the ability of the company to continue as a going concern have been identified by the directors. The Directors are also of the view that COVID-19 does not impact the Charity's ability to continue as a going concern. Further, Porticus Amsterdam CV (the "parent") through a letter of financial support has confirmed that if required they will assist the company in meeting their liabilities as and when they fall due, but only to the extent that money is not otherwise available to meet such liabilities. The parent has the ability to provide such support and will provide this support to the company, to the extent outlined above, for a period of 12 months from the date of approval of the company's balance sheet.

(c) Cash flow statement

The company has taken advantage of the exemption in FRS102 from the requirement to produce a cash flow statement on the grounds that it is a small company.

(d) Income

All income is accounted for on a receivable basis and exclusive of Value Added Tax.

(e) Other interest receivable

Other interest receivable is accounted for when receivable and the amount can be measured reliably by the company.

(f) Expenditure and irrecoverable VAT

Resources expended are included in the Statement of Financial Activities on an accrual basis inclusive of any VAT which cannot be recovered. They are recognised when there is a legal or constructive obligation to pay for expenditure.

Notes to the financial statements (continued)

for the year ended 31 December 2021

2. Accounting Policies (Continued)

(g) Allocation of expenditure

Expenditure is allocated under functional headings on a direct cost basis. Where expenditure is shared between more than one functional heading then costs are allocated according to space occupied per staff numbers or time spent.

(h) Governance costs

Governance costs include those costs of governance arrangements which relate to the general running of the trust which allows the trust to operate and to generate the information required for public accountability.

(i) Restricted funds

Restricted funds are used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

(j) Unrestricted funds

Unrestricted funds are income received or generated for the objects of the company without specified purposes and are available as unrestricted funds.

(k) Fixed assets and depreciation

Fixed assets are stated at cost or valuation less accumulated depreciation. Depreciation is provided at the following rates which aim to write off the cost of the assets over their expected lives:

Office equipment - 33⅓% straight line

(l) Cash and cash equivalents

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less.

(m) Short term debtors and creditors

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the income statement in other operating expenses.

(n) Pension costs

Contributions to defined contribution schemes are recognised in the Statement of Financial Activities in the period which they become payable.

(o) Employee benefits

Short term benefits, including holiday pay and other similar non-monetary benefits are recognised as an expense in the period in which the service is received.

(p) Foreign currencies

Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are retranslated at the rate of exchange ruling at the balance sheet date. All differences are taken to the profit and loss account.

Notes to the financial statements

for the year ended 31 December 2021

2. Accounting Policies (Continued)

(q) Financial instruments

Financial assets and liabilities held by the company are qualified as basic financial instruments. Basic Financial instruments are initially recognised at transaction values and subsequently measured at settlement values.

3. Analysis of Expenditure on Charitable Activities

	2021 £	2020 £
Activities undertaken directly	965,216	953,179
Support costs (Note 4)	99,028	90,222
	<u>1,064,244</u>	<u>1,043,401</u>

4. Analysis of Support Costs

	2021 £	2020 £
Governance	99,028	90,222
	<u>99,028</u>	<u>90,222</u>

5. Analysis of Staff Costs

	2021 £	2020 £
Salaries and wages	429,941	410,111
Social security costs	44,955	43,235
Pension costs	38,897	58,191
	<u>513,793</u>	<u>511,537</u>

As indicated above, the pension cost charges for the year were £38,897 (2020: £58,191). No pension costs were accruing or prepaid at 31 December 2021 (2020: £Nil).

Pension costs paid for employees earning above £60,000 totalled £12,640 (2020: £37,745).

Notes to the financial statements

for the year ended 31 December 2021

5. Analysis of Staff Costs (continued)

The number of employees whose emoluments exceeded £60,000 was:

	2021	2020
£ 60,001 - £ 70,000	2	2
£ 80,001 - £ 90,000	-	1
	<u> </u>	<u> </u>

Their retirement benefits are accruing under Money Purchase Schemes.

The average number of staff employed during the year was nine (2020: nine). The full-time equivalent number for the year was eight (2020: eight).

6. Tangible Fixed Assets

	Office Equipment £
Cost:	
At 1 January 2021	36,920
Additions	<u>1,699</u>
At 31 December 2021	<u>38,619</u>
Depreciation	
At 1 January 2021	21,287
Charge for the year	<u>11,793</u>
At 31 December 2021	<u>33,080</u>
Net book value:	
At 31 December 2021	<u>5,539</u>
At 1 January 2021	<u>15,633</u>

7. Debtors

	2021 £	2020 £
Amounts owed by group undertakings	139,235	54,433
Prepayments and other debtors	6,058	13,206
VAT receivable	<u>34,248</u>	<u>35,931</u>
	<u>179,541</u>	<u>103,570</u>

Notes to the financial statements

for the year ended 31 December 2021

8. Creditors

	2021 £	2020 £
Amounts owed to group undertakings	932	15,497
Trade creditors	32,678	19,947
Accruals and other creditors	89,192	34,136
	<u>122,802</u>	<u>69,580</u>

9. Analysis of Net Assets between Funds

	Unrestricted £	2021 £	2020 £
Tangible fixed assets	5,539	5,539	15,633
Current Assets			
Debtors	179,541	179,541	103,570
Cash at bank and in hand	17,933	17,933	30,588
Creditors			
Amounts falling due within one year	(122,802)	(122,802)	(69,580)
Net current assets	<u>74,672</u>	<u>74,672</u>	<u>64,578</u>
Total Assets less Current Liabilities	<u>80,211</u>	<u>80,211</u>	<u>80,211</u>

10. Net movement in funds is stated after charging

	2021 £	2020 £
Depreciation of owned fixed assets	11,793	12,361
Audit fee	<u>10,500</u>	<u>7,200</u>

11. Statement of Funds

	2020 £	Income £	Expenditure £	2021 £
Unrestricted	<u>80,211</u>	<u>1,064,309</u>	<u>1,064,309</u>	<u>80,211</u>

12. Directors

The requirement to disclose directors' remuneration in the financial statements of a small company was repealed by Statutory Instrument 2015 No. 980. The directors do not consider there have been any transactions which have 'not been concluded under normal market conditions' in accordance with FRS 102 (paragraph 1AC3.35).

Notes to the financial statements (continued)

for the year ended 31 December 2021

13. Capital Commitments

There were no capital commitments at 31 December 2021 (2020: £Nil).

14. Related Party Transactions

COFRA G.B. Limited, a related party by virtue of one or more common directors, invoiced the company £224,575 (2020: £169,961) for rental, facilities and other expenses of the office. The amount owed by the company at the Balance Sheet date was £932 (2020: £Nil). Fees of £4,700 were invoiced by COFRA G.B. Limited for payroll and related services during the year (2020: £5,050). Accounting services are provided by COFRA G.B. Limited at no cost.

The company received income of £1,064,235 (2020: £1,043,451) from Porticus Amsterdam C.V., its sole member, including deferred income of £Nil (2020: £15,497). There was an amount of £139,235 (2020: £35,534) owed to the company at the Balance Sheet date in relation to an invoice issued at the year end.

Due to the restructure of the ultimate parent undertaking on 15 February 2021, there are no related party transactions for Fairmark Sarl in the current year. Interest of £6 was received from, and interest of £56 was paid to Fairmark Sarl during the prior year and there was a balance of £18,899 owed to the company at 31 December 2020 from Fairmark Sarl.

15. Ultimate parent undertaking

The company's ultimate parent undertaking is Stiftung Constanter, a Swiss based foundation. The company's immediate parent undertaking is Porticus Amsterdam C.V., a limited partnership registered in the Netherlands.