

REGISTERED COMPANY NUMBER: 03537262 (England and Wales)  
REGISTERED CHARITY NUMBER: 1069236

CHARITY  
COMMISSION

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**  
**FOR**  
**BRIGHTON UNEMPLOYED CENTRE**  
**FAMILIES PROJECT**  
**(A COMPANY LIMITED BY GUARANTEE)**

**BRIGHTON UNEMPLOYED CENTRE**  
**FAMILIES PROJECT**

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**FOR THE YEAR ENDED 31 MARCH 2023**

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**BRIGHTON UNEMPLOYED CENTRE**  
**FAMILIES PROJECT (REGISTERED NUMBER: 03537262)**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The objects of the Charity are to relieve poverty, distress and hardship amongst unemployed and low paid people and their families living or staying in the Brighton area, regardless of race, sex, age, ability or sexual orientation.

The Centre aims to provide a package of practical, volunteer run services which help families and individuals to challenge the effects of poverty and disadvantage, including: playroom and family support, computing and education classes, access to computers, daily hot meal, safe and welcoming day centre space, housing advice, family support and practical support (laundry, clothes, food, equipment), volunteering opportunities, advice on benefits and social welfare issues and a wide range of groups, activities and events designed to engage the hardest to reach members of the community. The Centre has at its heart an ethos of empowerment through self-help; people disadvantaged by unemployment, poverty, ill-health, lack of opportunity and poor housing can access our integrated and practical services while at the same time coming together to work to improve both their own and others' quality of life.

**Public benefit**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in the planning of future activities.

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

**Response after COVID 19**

This year the Trustees worked with staff and volunteers to ensure that the charity could carry on its charitable activities after the pandemic and ensured all pre pandemic services were fully restored. We have continued to fundraise for crisis and immediate support for beneficiaries who have been badly affected by the pandemic. We have started some more social inclusion and healthy workshops to help people badly affected by isolation and increased poverty in recent times. The cost of living crisis has meant that we have had to continue much of the crisis food and other support services we provided over the pandemic.

We have 9 main projects run by teams of volunteers and co-ordinated by a small team of part time project workers. They are organised around a day centre setting, playroom and garden area and an off site allotments project. As well as these main projects we offer workshops and one off support services and activities, these are often developed through community engagement.

**Digital and Financial Inclusion Project** - Supporting people to have better digital and financial inclusion through our free on-line computer service and access to more affordable financial services and living costs. Help with grants and budgeting. Support with CV writing, job applications which also include, printing, photo copying and scanning service.

**Participation and Volunteering Project** - encouraging and supporting people into volunteering and work experience and providing activities, events and groups to engage the hardest to reach in our community. Offering a safe and welcoming space for all in the community including those who are homeless.

**Education and Skills Project** - range of courses aimed at breaking down barriers in returning to study, classes in healthy living, creative arts, languages and dance and movement and a range of computer courses, as well as volunteer supported computer access sessions.

**Food Project** - providing a daily vegan hot meal, a safe and welcoming social space, access to drinks, children's play area, user run whole food co-op and allotment project providing fresh produce for the Centre. An emergency food bank and volunteering and skills opportunities around food preparation and serving.

**Office Project** - providing a first point of contact, helping people to access services, assisting with complex queries, signposting, taking bookings and managing petty cash. Providing quality volunteer opportunities with excellent pre-employment training and confidence building.

**Welfare Rights Project and Housing Project**- qualified staff and trained volunteer advisors provide advice on benefits, housing and social welfare issues, appeals and tribunals.

**Temporary Housing and Homeless Project** - advice and information, laundry, equipment loan, free clothes, bedding, toys and equipment, help finding schools and sourcing furniture and equipment.

**Playroom Project** - providing family support and a structured environment for supervised play and learning that enables parents and carers to access services or volunteer. Offers a free Ofsted registered service for young children 0-8 years.

**Family Crisis Support** -provides immediate and on-going family support, both practically and emotionally, for families and individuals in severe poverty and with multiple issues.

**FINANCIAL REVIEW**

**Financial position**

The Statement of Financial Activities shows expenditure for the period ended 31 March 2023 was £238,790 (2022: £232,292) against income of £240,954 (2022: £239,863) leaving a net surplus for the year of £2,164 (2022: surplus £7,571).

At the balance sheet date the Charity had sufficient funds to meet its obligations. The notes to the accounts gives further details of our funds.

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**FINANCIAL REVIEW**

**Investment policy and objectives**

In accordance with paragraph 4.17 of its Memorandum of Association, the charity can deposit or invest funds in any manner (but to invest only after obtaining advice from a financial expert and having regard to the suitability of investments and the need for diversification). At present any surplus funds are held on deposit at the Unity Trust Bank PLC.

**Reserves policy**

In line with charities business planning, Trustees are working with staff to ensure longevity of the charity through increases to reserves at every opportunity. Due to the end of some 3 year grants the Trustees have worked to reduce expenditure of running costs of the centre and through new donations increase the reserves to ensure the charity has the core costs it needs to help meet the shortfall in funding predicted over the next 3 years. The reserves currently represent 3 months running costs of the centre and its services (£50k), designated funds for employment contracts and redundancy (£30K), one year's rent and maintenance of the centre (£20k), and (£3k) to meet other contracts and agreements.

The Trustees recognise that in the current funding climate these reserves will be drawn on in future years (apart from already designated funds).

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is constituted as a company limited by guarantee, incorporated on 25 March 1998, and is therefore governed by its Memorandum and Articles of Association, as amended 8 March 2001, 10 July 2002, 16 October 2002, 12 November 2003, 16 October 2006 and 1 March 2021.

The company received charitable status on 22 April 1998.

**Recruitment and appointment of new trustees**

The Trustees, as Charity Trustees, have control of the charity and its property and funds. The Trustees aim to consist of at least 6 (currently 4 - the charity is currently recruiting for further trustees) and not more than 14 individuals, including co-optees, all of whom must be members. Those individuals shall be in the following categories and shall be appointed or elected in the following specified manner:

- Not more than 8 Trustees elected at the AGM (or in the case of a vacancy at an EGM) who must have acted in a voluntary capacity for the charity in the period since the last AGM and completed at least 15 volunteer sessions in that period.
- Not more than 5 Trustees appointed by the Trustees (co-optees) with proven expertise in the areas of personnel, finance, law, business or advice.
- Not more than 3 Trustees appointed by such other relevant local organisations as the Trustees shall decide.

Trustees attend training sessions organised internally and those offered externally. The Trustees meet together in person or virtually on a regular programme of meetings and all project co-ordinators meet at least fortnightly to manage and co-ordinate the centre's work. Additionally, all trustees and project co-ordinators meet together on Development Days (currently 4 per annum) to consider long term plans and any issues that the centre is facing.

Both project workers and trustees build partnerships with a large number of local organisations, both charities and statutory bodies, and have representation on committees, partnership boards and forums.

**BRIGHTON UNEMPLOYED CENTRE**  
**FAMILIES PROJECT (REGISTERED NUMBER: 03537262)**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Organisational structure**

Day to day running of the Centre is delegated to the paid workers on a joint and equal basis. The charity employs 6 project co-ordinators and 4 other workers on a part-time basis and is otherwise dependent on volunteers, approximately 200 in any given year. Without volunteers the Charity could not function in the way it does at present.

The charity is a living wage employer with effect from August 2023.

The trustees are also volunteers and usually centre users: the system whereby the centre users voluntarily take part in its operation is the philosophy upon which the Charity runs and was originally founded.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

03537262 (England and Wales)

**Registered Charity number**

1069236

**Registered office**

Prior House  
6 Tilbury Place  
Brighton  
East Sussex  
BN2 0GY

**Trustees**

P A Burgess (resigned 27.1.23)  
J A Cheek (Treasurer)  
L Joseph  
M King (Chair)  
K M McCully  
G E Morrill (resigned 11.11.22)  
B Westwood (resigned 11.11.22)

**Independent Examiner**

Christopher Robert Tyler FCA DChA FCIE  
Institute of Chartered Accountants in England and Wales  
F1 CRT Limited  
Flat 24 Wellingtonia Court  
Laine Close  
Brighton  
East Sussex  
BN1 6TD

**Solicitors**

Mayo Wynne Baxter  
3 Bell Lane  
Lewes  
East Sussex  
BN7 1JU

**Bankers**

Unity Trust Bank PLC  
Nine Brindleyplace  
4 Oozells Square  
Birmingham  
B1 2HB

**BRIGHTON UNEMPLOYED CENTRE**  
**FAMILIES PROJECT (REGISTERED NUMBER: 03537262)**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Brighton Unemployed Centre Families Project for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on .....21/09/23..... and signed on its behalf by:



.....  
J A Cheek - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**BRIGHTON UNEMPLOYED CENTRE**  
**FAMILIES PROJECT**

**Independent examiner's report to the trustees of Brighton Unemployed Centre Families Project ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Robert Tyler FCA DChA FCIE  
Institute of Chartered Accountants in England and Wales  
F1 CRT Limited  
Flat 24 Wellingtonia Court  
Laine Close  
Brighton  
East Sussex  
BN1 6TD

Date: 21 October 2023

**BRIGHTON UNEMPLOYED CENTRE**  
**FAMILIES PROJECT**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

|                                    | Notes | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 2023<br>Total<br>funds<br>£ | 2022<br>Total<br>funds<br>£ |
|------------------------------------|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>INCOME AND ENDOWMENTS FROM</b>  |       |                            |                          |                             |                             |
| Donations and legacies             | 2     | 15,244                     | -                        | 15,244                      | 9,822                       |
| <b>Charitable activities</b>       |       |                            |                          |                             |                             |
| Centre Activities                  |       | 53,085                     | 165,958                  | 219,043                     | 223,294                     |
| Investment income                  | 3     | 6,667                      | -                        | 6,667                       | 6,747                       |
| <b>Total</b>                       |       | <u>74,996</u>              | <u>165,958</u>           | <u>240,954</u>              | <u>239,863</u>              |
| <b>EXPENDITURE ON</b>              |       |                            |                          |                             |                             |
| Raising funds                      | 5     | -                          | 7,004                    | 7,004                       | 6,668                       |
| <b>Charitable activities</b>       | 6     |                            |                          |                             |                             |
| Centre Activities                  |       | 72,832                     | 158,954                  | 231,786                     | 225,624                     |
| <b>Total</b>                       |       | <u>72,832</u>              | <u>165,958</u>           | <u>238,790</u>              | <u>232,292</u>              |
| <b>NET INCOME</b>                  |       | 2,164                      | -                        | 2,164                       | 7,571                       |
| <b>RECONCILIATION OF FUNDS</b>     |       |                            |                          |                             |                             |
| Total funds brought forward        |       | 183,817                    | -                        | 183,817                     | 176,246                     |
| <b>TOTAL FUNDS CARRIED FORWARD</b> |       | <u>185,981</u>             | <u>-</u>                 | <u>185,981</u>              | <u>183,817</u>              |

The notes form part of these financial statements

**BRIGHTON UNEMPLOYED CENTRE**  
**FAMILIES PROJECT (REGISTERED NUMBER: 03537262)**

**BALANCE SHEET**  
**31 MARCH 2023**

|  | Notes | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 2023<br>Total<br>funds<br>£ | 2022<br>Total<br>funds<br>£ |
|--|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>FIXED ASSETS</b>                          |       |                            |                          |                             |                             |
| Tangible assets                              | 13    | 3,232                      | -                        | 3,232                       | 4,920                       |
| <b>CURRENT ASSETS</b>                        |       |                            |                          |                             |                             |
| Debtors                                      | 14    | 5,692                      | -                        | 5,692                       | 5,326                       |
| Cash at bank and in hand                     |       | 261,314                    | -                        | 261,314                     | 252,679                     |
|  |       | <u>267,006</u>             | <u>-</u>                 | <u>267,006</u>              | <u>258,005</u>              |
| <b>CREDITORS</b>                             |       |                            |                          |                             |                             |
| Amounts falling due within one year          | 15    | (84,257)                   | -                        | (84,257)                    | (79,108)                    |
| <b>NET CURRENT ASSETS</b>                    |       | <u>182,749</u>             | <u>-</u>                 | <u>182,749</u>              | <u>178,897</u>              |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | <u>185,981</u>             | <u>-</u>                 | <u>185,981</u>              | <u>183,817</u>              |
| <b>NET ASSETS</b>                            |       | <u>185,981</u>             | <u>-</u>                 | <u>185,981</u>              | <u>183,817</u>              |
| <b>FUNDS</b>                                 | 16    |                            |                          |                             |                             |
| Unrestricted funds                           |       |                            |                          | <u>185,981</u>              | <u>183,817</u>              |
| <b>TOTAL FUNDS</b>                           |       |                            |                          | <u>185,981</u>              | <u>183,817</u>              |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21.09.23 and were signed on its behalf by:



J A Cheek - Trustee

The notes form part of these financial statements

**BRIGHTON UNEMPLOYED CENTRE**  
**FAMILIES PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)', Financial Reporting Standard FRS102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The trustees/directors consider that there are no material uncertainties about the company's ability to continue as a going concern.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Donations**

Donations are recognised on the receipt of cash. The charity also benefits from many hours from its helpers. It would be impossible to place a value on this for which the charity is extremely grateful and without which much of the work undertaken could not be achieved.

**Grants**

Grants are recognised on an accruals basis, accounted for in relation to the period to which they relate. Where grants have been received for capital items the total grant has been disclosed in the SOFA and depreciation, in accordance with the accounting policies, has been charged against that income over the estimated useful economic life of the asset.

Where grants are received during the year under review but relate to a later period the amount is deferred under Grants in Advance in the Balance Sheet.

**Other income**

Other income, including investment income, is recorded on an accruals basis.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis including irrecoverable VAT and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Costs of generating funds includes the cost of persons employed to fundraise in the year.

Costs of charitable activities are split over each project areas on a percentage basis in order to give an accurate estimation of the resources used by each project.

Support costs comprise of governance costs associated with constitutional and statutory requirements.

**Tangible fixed assets**

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided in order to write off each asset over its estimated useful life as follows:

Equipment - over 3 years straight line.

**BRIGHTON UNEMPLOYED CENTRE**  
**FAMILIES PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**1. ACCOUNTING POLICIES - continued**

**Tangible fixed assets**

Leasehold Improvements - over the lease term which is 10 years.

It is the charity's policy to capitalise items with a value of £500 or more. Items below this threshold are expensed in the SOFA.

The charity undertakes regular impairment reviews of its fixed assets.

**Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK Corporation Tax purposes. Accordingly the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are unrestricted funds which have been earmarked by the trustees and set aside for specific purposes.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Operating leases**

Rentals payable under operating leases are charged on a straight line basis over the term of the leases.

**Retirement Benefits (Pension Scheme)**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The scheme is available to all eligible employees and is managed by The People's Pension. The employer contribution in 2021/22 was 5.0% and the employee contribution was 3.0%.

**2. DONATIONS AND LEGACIES**

|                     | 2023   | 2022  |
|---------------------|--------|-------|
|                     | £      | £     |
| Donations and gifts | 15,244 | 9,822 |

**BRIGHTON UNEMPLOYED CENTRE**  
**FAMILIES PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**3. INVESTMENT INCOME**

|                          | 2023         | 2022         |
|--------------------------|--------------|--------------|
|                          | £            | £            |
| Rents received           | 6,432        | 6,742        |
| Deposit account interest | 235          | 5            |
|                          | <u>6,667</u> | <u>6,747</u> |

**4. INCOME FROM CHARITABLE ACTIVITIES**

|                       |                   | 2023           | 2022           |
|-----------------------|-------------------|----------------|----------------|
|                       | Activity          | £              | £              |
| Kitchen income        | Centre Activities | 2,516          | 354            |
| Courses and room hire | Centre Activities | -              | 30             |
| Laundry service       | Centre Activities | 769            | 411            |
| Other income          | Centre Activities | 5,000          | 4,000          |
| Grants                | Centre Activities | 210,758        | 218,499        |
|                       |                   | <u>219,043</u> | <u>223,294</u> |

Grants received, included in the above, are as follows:

|  | 2023           | 2022           |
|--|----------------|----------------|
|  | £              | £              |
| Awards for All   | 10,000         | 10,000         |
| BBC Children in Need                                     | -              | 19,745         |
| Brighton & Hove City Council                             | -              | 27,948         |
| Brighton & Hove City Council - Financial Inclusion       | 12,710         | 12,710         |
| Brighton & Hove City Council - Household Support         | 7,000          | 5,000          |
| Brighton & Hove City Council - Tarner Childrens Services | 11,000         | 11,000         |
| Brighton & Hove City Council - Warm Welcome              | 350            | -              |
| Census Support   | -              | 5,240          |
| Community of the Blessed Virgin Mary                     | -              | 2,000          |
| Crisis Fund  | -              | 13,000         |
| Department of Work and Pensions                          | -              | 258            |
| Education Partnership                                    | 10,354         | 10,354         |
| Ernest Kleinwort   | 5,000          | 5,000          |
| Feed Britain Campaign                                    | 1,000          | -              |
| Garfield Weston Foundation                               | 25,000         | 25,000         |
| Hans J Riesling Charity                                  | 9,400          | -              |
| Henry Smith  | 20,000         | -              |
| Hopegar  | 20,000         | 15,000         |
| Infinity Foods   | 4,800          | 4,800          |
| Lacy Tate  | 200            | -              |
| Lloyds TSB Foundation                                    | -              | 5,000          |
| Rampion Fund   | -              | 6,000          |
| SED Partnership  | 7,444          | 7,444          |
| Sussex Community Foundation                              | 15,000         | 5,000          |
| Tudor Trust  | 51,500         | 28,000         |
|  | <u>210,758</u> | <u>218,499</u> |

**BRIGHTON UNEMPLOYED CENTRE**  
**FAMILIES PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**4. INCOME FROM CHARITABLE ACTIVITIES - continued**

The following grants were received in the year and deferred to the next year. These are shown under 'Grants in Advance'.

|                                  | 2023          | 2022          |
|----------------------------------|---------------|---------------|
|                                  | £             | £             |
| Henry Smith                      | 20,000        | -             |
| Trust for Developing Communities | 5,177         | 5,000         |
| Riverstone Management            | -             | 20,000        |
| Tudor Trust                      | 17,500        | 14,000        |
| Sussex Community Foundation      | -             | 5,000         |
| Crowdfunder                      | 3,674         | -             |
| Hopegar                          | 30,000        | 20,000        |
| Infinity                         | -             | 4,800         |
|                                  | <u>76,351</u> | <u>68,800</u> |

**5. RAISING FUNDS**

**Raising donations and legacies**

|                             | 2023         | 2022         |
|-----------------------------|--------------|--------------|
|                             | £            | £            |
| Internal fundraisers salary | <u>7,004</u> | <u>6,668</u> |

The Internal Fund Raisers salary represents 30% of the time worked by the Fundraising and Finance Co-ordinator.

**6. CHARITABLE ACTIVITIES COSTS**

|                   | Direct<br>Costs (see<br>note 7) | Support<br>costs (see<br>note 8) | Totals         |
|-------------------|---------------------------------|----------------------------------|----------------|
|                   | £                               | £                                | £              |
| Centre Activities | <u>230,046</u>                  | <u>1,740</u>                     | <u>231,786</u> |

**BRIGHTON UNEMPLOYED CENTRE**  
**FAMILIES PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**7. DIRECT COSTS OF CHARITABLE ACTIVITIES**

|   | 2023           | 2022           |
|---|----------------|----------------|
|   | £              | £              |
| Playroom and early years support          | 29,921         | 38,060         |
| Family crisis support                     | 23,804         | 25,499         |
| Information technology                    | 3,063          | 6,412          |
| Welfare rights and housing project        | 24,369         | 25,872         |
| Education, participation and volunteering | 107,662        | 97,711         |
| Food project                              | 41,227         | 30,670         |
|   | <u>230,046</u> | <u>224,224</u> |

**8. SUPPORT COSTS**

|                   |  | Governance costs |
|-------------------|--|------------------|
|                   |  | £                |
| Centre Activities |  | <u>1,740</u>     |

Support costs, included in the above, are as follows:

|                           | 2023<br>Centre Activities | 2022<br>Total activities |
|---------------------------|---------------------------|--------------------------|
|                           | £                         | £                        |
| Independent examiners fee | <u>1,740</u>              | <u>1,400</u>             |

**9. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

|                             | 2023         | 2022         |
|-----------------------------|--------------|--------------|
|                             | £            | £            |
| Depreciation - owned assets | 2,846        | 2,460        |
| Independent Examiners fee   | <u>1,740</u> | <u>1,400</u> |

**10. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

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**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**11. STAFF COSTS**

Staff costs during the year were as follows:

|                       | 2023    | 2022    |
|-----------------------|---------|---------|
|                       | £       | £       |
| Wages and salaries    | 146,287 | 137,620 |
| Settlement costs      | -       | 4,466   |
| Social security costs | 9,043   | 8,890   |
| Pension costs         | 3,004   | 3,009   |

No employee received emoluments above £60,000 during the year.

The average number of staff employed in direct charitable work during the year was 10 (2022 : 10).

The charity considers its trustees to be the key management personnel. As detailed in note 10 the trustees received no remuneration or other benefits.

The charity operates a stakeholder pension scheme available to all eligible employees managed by The People's Pension. The employer contribution in 2022/23 was 3.0% and the employee contribution was 5.0%.

**12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

|                                    | Unrestricted funds | Restricted funds | Total funds    |
|------------------------------------|--------------------|------------------|----------------|
|                                    | £                  | £                | £              |
| <b>INCOME AND ENDOWMENTS FROM</b>  |                    |                  |                |
| Donations and legacies             | 9,822              | -                | 9,822          |
| <b>Charitable activities</b>       |                    |                  |                |
| Centre Activities                  | 62,801             | 160,493          | 223,294        |
| Investment income                  | 6,747              | -                | 6,747          |
| <b>Total</b>                       | <u>79,370</u>      | <u>160,493</u>   | <u>239,863</u> |
| <b>EXPENDITURE ON</b>              |                    |                  |                |
| Raising funds                      | -                  | 6,668            | 6,668          |
| <b>Charitable activities</b>       |                    |                  |                |
| Centre Activities                  | 71,799             | 153,825          | 225,624        |
| <b>Total</b>                       | <u>71,799</u>      | <u>160,493</u>   | <u>232,292</u> |
| <b>NET INCOME</b>                  | 7,571              | -                | 7,571          |
| <b>RECONCILIATION OF FUNDS</b>     |                    |                  |                |
| Total funds brought forward        | 176,246            | -                | 176,246        |
| <b>TOTAL FUNDS CARRIED FORWARD</b> | <u>183,817</u>     | <u>-</u>         | <u>183,817</u> |

**BRIGHTON UNEMPLOYED CENTRE**  
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**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**13. TANGIBLE FIXED ASSETS**

|                       | Short<br>leasehold<br>£ | Equipment<br>& fittings<br>£ | Totals<br>£ |
|-----------------------|-------------------------|------------------------------|-------------|
| <b>COST</b>           |                         |                              |             |
| At 1 April 2022       | 5,334                   | 16,020                       | 21,354      |
| Additions             | -                       | 1,158                        | 1,158       |
| At 31 March 2023      | 5,334                   | 17,178                       | 22,512      |
| <b>DEPRECIATION</b>   |                         |                              |             |
| At 1 April 2022       | 5,334                   | 11,100                       | 16,434      |
| Charge for year       | -                       | 2,846                        | 2,846       |
| At 31 March 2023      | 5,334                   | 13,946                       | 19,280      |
| <b>NET BOOK VALUE</b> |                         |                              |             |
| At 31 March 2023      | -                       | 3,232                        | 3,232       |
| At 31 March 2022      | -                       | 4,920                        | 4,920       |

**14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|             | 2023<br>£ | 2022<br>£ |
|-------------|-----------|-----------|
| Prepayments | 5,692     | 5,326     |

**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                                 | 2023<br>£ | 2022<br>£ |
|---------------------------------|-----------|-----------|
| Trade creditors                 | 4,835     | 3,763     |
| Social security and other taxes | 387       | 3,891     |
| Other creditors                 | 584       | 554       |
| Accrued expenses                | 2,100     | 2,100     |
| Grants in advance               | 76,351    | 68,800    |
|                                 | 84,257    | 79,108    |

**16. MOVEMENT IN FUNDS**

|  | At 1.4.22<br>£ | Net<br>movement<br>in funds<br>£ | Transfers<br>between<br>funds<br>£ | At<br>31.3.23<br>£ |
|--|----------------|----------------------------------|------------------------------------|--------------------|
| <b>Unrestricted funds</b>                                |                |                                  |                                    |                    |
| General fund   | 130,817        | 2,164                            | (3,000)                            | 129,981            |
| Designated Fund - Contracts and<br>agreements            | 3,000          | -                                | -                                  | 3,000              |
| Designated Fund - Redundancy and<br>employment contracts | 30,000         | -                                | 3,000                              | 33,000             |
| Designated Fund - Rent and maintenance<br>provision      | 20,000         | -                                | -                                  | 20,000             |
|  | 183,817        | 2,164                            | -                                  | 185,981            |
| <b>TOTAL FUNDS</b>                                       | 183,817        | 2,164                            | -                                  | 185,981            |

**BRIGHTON UNEMPLOYED CENTRE  
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**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023**

**16. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

|   | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b>                                   |                            |                            |                           |
| General fund  | 74,996                     | (72,832)                   | 2,164                     |
| <b>Restricted funds</b>                                     |                            |                            |                           |
| Awards for All  | 10,000                     | (10,000)                   | -                         |
| Brighton & Hove City Council - Financial<br>Inclusion       | 12,710                     | (12,710)                   | -                         |
| Brighton & Hove City Council - Household<br>Support         | 7,000                      | (7,000)                    | -                         |
| Brighton & Hove City Council - Turner<br>Childrens Services | 11,000                     | (11,000)                   | -                         |
| Brighton & Hove City Council - Warm<br>Welcome              | 350                        | (350)                      | -                         |
| Education Partnership                                       | 10,354                     | (10,354)                   | -                         |
| Ernest Kleinwort  | 5,000                      | (5,000)                    | -                         |
| Feed Britain Campaign                                       | 1,000                      | (1,000)                    | -                         |
| Garfield Weston Foundation                                  | 25,000                     | (25,000)                   | -                         |
| Hans J Riesling Charity                                     | 9,400                      | (9,400)                    | -                         |
| Henry Smith   | 20,000                     | (20,000)                   | -                         |
| Lacy Tate   | 200                        | (200)                      | -                         |
| SED Partnership   | 7,444                      | (7,444)                    | -                         |
| Sussex Community Foundation                                 | 15,000                     | (15,000)                   | -                         |
| Tudor Trust   | 31,500                     | (31,500)                   | -                         |
|   | <u>165,958</u>             | <u>(165,958)</u>           | <u>-</u>                  |
| <b>TOTAL FUNDS</b>  | <u>240,954</u>             | <u>(238,790)</u>           | <u>2,164</u>              |

**Comparatives for movement in funds**

|  | At 1.4.21<br>£ | Net<br>movement<br>in funds<br>£ | Transfers<br>between<br>funds<br>£ | At<br>31.3.22<br>£ |
|--|----------------|----------------------------------|------------------------------------|--------------------|
| <b>Unrestricted funds</b>                                |                |                                  |                                    |                    |
| General fund   | 113,246        | 7,571                            | 10,000                             | 130,817            |
| Designated Fund - Contracts and<br>agreements            | 3,000          | -                                | -                                  | 3,000              |
| Designated Fund - Redundancy and<br>employment contracts | 30,000         | -                                | -                                  | 30,000             |
| Designated Fund - Rent and maintenance<br>provision      | 30,000         | -                                | (10,000)                           | 20,000             |
|  | <u>176,246</u> | <u>7,571</u>                     | <u>-</u>                           | <u>183,817</u>     |
| <b>TOTAL FUNDS</b>                                       | <u>176,246</u> | <u>7,571</u>                     | <u>-</u>                           | <u>183,817</u>     |

**BRIGHTON UNEMPLOYED CENTRE**  
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**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**16. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

|  | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|--|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b>                                |                            |                            |                           |
| General fund   | 79,370                     | (71,799)                   | 7,571                     |
| <b>Restricted funds</b>                                  |                            |                            |                           |
| Awards for All   | 10,000                     | (10,000)                   | -                         |
| BBC Children in Need                                     | 19,745                     | (19,745)                   | -                         |
| Brighton & Hove City Council - Financial Inclusion       | 12,710                     | (12,710)                   | -                         |
| Brighton & Hove City Council - Household Support         | 5,000                      | (5,000)                    | -                         |
| Brighton & Hove City Council - Tarner Childrens Services | 11,000                     | (11,000)                   | -                         |
| Census Support   | 5,240                      | (5,240)                    | -                         |
| Crisis Fund  | 10,000                     | (10,000)                   | -                         |
| Education Partnership                                    | 10,354                     | (10,354)                   | -                         |
| Garfield Weston Foundation                               | 25,000                     | (25,000)                   | -                         |
| Lloyds TSB Foundation                                    | 5,000                      | (5,000)                    | -                         |
| Rampion Fund   | 6,000                      | (6,000)                    | -                         |
| SED Partnership  | 7,444                      | (7,444)                    | -                         |
| Sussex Community Foundation                              | 5,000                      | (5,000)                    | -                         |
| Tudor Trust  | 28,000                     | (28,000)                   | -                         |
|  | 160,493                    | (160,493)                  | -                         |
| <b>TOTAL FUNDS</b>                                       | <b>239,863</b>             | <b>(232,292)</b>           | <b>7,571</b>              |

The purpose of each restricted fund was as follows:

- 1.Awards for All - project costs
- 2.Brighton & Hove City Council - Financial Inclusion - digital and financial education
- 3.Brighton & Hove City Council - Household Support - crisis support and food project
- 4.Brighton & Hove City Council - Tarner Childrens Services - playroom
- 5.Brighton & Hove City Council - Warm Welcome - running costs
- 6.Education Partnership - Education
- 7.Ernest Kleinwort - Core costs and increased running costs
- 8.Feed Britain Campaign - Food project
- 9.Garfield Weston Foundation - Core costs
- 10.Hans J Riesling Charity - Crisis and family support
- 11.Henry Smith - Core costs
- 12.Lacy Tate - Family support and well-being
- 13.SED Partnership - Well-being and social inclusion activities
- 14.Sussex Community Foundation - project costs
- 15.Tudor Trust - Core costs

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**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2023**

**17. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2023.

**18. STATUTORY INFORMATION**

Brighton Unemployed Centre Families Project is a charitable company, limited by guarantee, registered in England and Wales and has no share capital. No one member has overall control of the charity.

In accordance with section 7 of its Memorandum of Association each member may be liable to pay up to £1 towards the costs of dissolution and the liabilities incurred by the charity while the contributor was a member.

The company's registered number and registered office address can be found in the 'Legal and Administrative Information' section of the accounts.