

REGISTERED COMPANY NUMBER: 03537262 (England and Wales)
REGISTERED CHARITY NUMBER: 1069236

CHARITY
COMMISSION

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021
FOR
BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT
(A COMPANY LIMITED BY GUARANTEE)

F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT

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FOR THE YEAR ENDED 31 MARCH 2021

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the Charity are to relieve poverty, distress and hardship amongst unemployed people and low paid and their families living or staying in the Brighton area, regardless of race, sex, age, ability or sexual orientation.

The Centre aims to provide a package of practical, volunteer run services, which help families and individuals to challenge the effects of poverty and disadvantage, including: playroom and family support, computing and education classes, access to computers, daily hot meal, safe and welcoming day centre space, housing advice, family support and practical support (laundry, clothes, food, equipment), volunteering opportunities, advice on benefits and social welfare issues and a wide range of groups, activities and events designed to engage the hardest to reach members of the community. The Centre has at its heart an ethos of empowerment through self-help; people disadvantaged by unemployment, poverty, ill-health, lack of opportunity and poor housing can access our integrated and practical services, while at the same time coming together to work to improve both their own and others' quality of life.

Public benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in the planning of future activities.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

COVID 19 response

The Trustees worked with staff and volunteers to ensure that the charity could carry on its charitable activities during the pandemic, services were adapted in line with government restrictions and recommendations and our own health and safety covid policy and risk assessments. Where funded services could not carry on as usual and in the case of restricted funds, funders were informed of all changes. Funds were diverted towards emergency crisis support for our beneficiaries and extra cleaning and personal protection equipment was arranged for the centre. Fundraising for crisis support became a priority for our service users with little or no access to food or money.

We have 9 main projects run by teams of volunteers and co-ordinated by a small team of part time project workers. They are organised around a day centre setting, playroom and garden area and an off site allotments project. While the centre could not be fully open due to the pandemic, some services were changed to zoom, phone or in person one to one. Crisis parcels and prepared meals were delivered to people isolating.

Digital and Financial Inclusion Project - Supporting people to have better digital and financial inclusion through our free on-line computer service and access to more affordable financial services and living costs. Help with grants and budgeting. Support with CV writing, job applications which also include, printing, photo copying and scanning service.

Participation and Volunteering Project - encouraging and supporting people into volunteering and providing activities, events and groups to engage the hardest to reach in our community. Offering a safe and welcoming space for all in the community including those who are homeless.

Education and Skills Project - range of courses aimed at breaking down barriers in returning to study, classes in healthy living, creative arts, languages and dance and movement and a range of computer courses, as well as volunteer supported computer access sessions.

Food Project - providing a daily vegan hot meal, a safe and welcoming social space, access to drinks, children's play area, user run whole food co-op and allotment project providing fresh produce for the Centre. An emergency food bank and volunteering and skills opportunities around food preparation and serving.

Office Project - providing a first point of contact, helping people to access services, assisting with complex queries, signposting, taking bookings and managing petty cash. Providing quality volunteer opportunities with excellent pre-employment training and confidence building.

Welfare Rights Project and Housing Project- qualified staff and trained volunteer advisors provide advice on benefits, housing and social welfare issues, appeals and tribunals.

Temporary Housing Project - advice and information, laundry, equipment loan, free clothes, bedding, toys and equipment, help finding schools and sourcing furniture and equipment.

Playroom Project - providing family support and a structured environment for supervised play and learning that enables parents and carers to access services or volunteer. Offers a free Ofsted registered service for young children 0-8 years.

Family Crisis Support -provides immediate and on-going family support, both practically and emotionally, for families and individuals in severe poverty and with multiple issues.

FINANCIAL REVIEW

Financial position

The Statement of Financial Activities shows expenditure for the period ended 31 March 2021 was £223,392 (2020: £228,994) against income of £268,621 (2020: 254,072) leaving a net surplus for the year of £45,229 (2020: surplus £25,078).

At the balance sheet date the Charity had sufficient funds to meet its obligations. The notes to the accounts gives further details of our funds.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW

Investment policy and objectives

In accordance with paragraph 4.17 of its Memorandum of Association the charity can deposit or invest funds in any manner (but to invest only after obtaining advice from a financial expert and having regard to the suitability of investments and the need for diversification). At present any surplus funds are held on deposit at the Unity Trust Bank PLC.

Reserves policy

In line with the charities business planning Trustees are working with staff to ensure longevity of the charity through increases to reserves at every opportunity. Due to the end of some 3 year grants the Trustees have worked to reduce expenditure of running costs of the centre and through new donations increase the reserves to ensure the charity had the core costs it needed to help meet the shortfall in funding predicted over the next 3 years. The reserves currently represent 3 months running costs of the centre and its services (£50k) designated funds for employment contracts and redundancy (£30K) one year's rent and maintenance of the centre (£30k) and (£3k) to meet other contracts and agreements.

The Trustees recognise that in the current funding climate these reserves will be drawn on in future years (apart from already designated funds)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is constituted as a company limited by guarantee, incorporated on 25 March 1998, and is therefore governed by its Memorandum and Articles of Association, as amended 8 March 2001, 10 July 2002, 16 October 2002, 12 November 2003 and 16 October 2006.

The company received charitable status on 22 April 1998.

Recruitment and appointment of new trustees

The Trustees, as Charity Trustees, have control of the charity and its property and funds.

The Trustees aim to consist of at least 7 (currently 6) and not more than 14 individuals, including co-optees, all of whom must be members. Those individuals shall be in the following categories and shall be appointed or elected in the following specified manner:

- Not more than 8 Trustees elected at the AGM (or in the case of a vacancy at an EGM) of whom at least 7 must be people who have acted in a voluntary capacity for the charity for at least the last 4 months and have completed at least 15 volunteer sessions in that period.
- Not more than 3 Trustees appointed by the Trustees (co-optees) with proven expertise in the areas of personnel, finance, law, business or advice.
- Not more than 3 Trustees appointed by such other relevant local organisations as the Trustees shall decide.

New trustees receive an induction pack which includes details on the structure for deciding things, doing things and how we are organised. In addition, they attend training sessions organised internally and those offered externally. The management committee meets once a month.

All project co-ordinators meet weekly to manage and co-ordinate the centre's work.

All trustees and project co-ordinators meet together on Development Days (4 per annum) to consider long term plans and to consider any issues that the centre is facing.

Both project workers and trustees build partnerships with a large number of local organisations, both charities and statutory bodies, and have representation on committees, partnership boards and forum

BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT (REGISTERED NUMBER: 03537262)

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

Day to day running of the Centre is delegated to the paid workers on a joint and equal basis. The charity employs 6 project co-ordinators and 4 other workers on a part-time basis and is otherwise dependent on volunteers, approximately 200 in any given year. Without volunteers the Charity could not function in the way it does at present.

The trustees are also voluntary and usually centre users: the system whereby the centre users voluntarily take part in its operation is the philosophy upon which the Charity runs and was originally founded

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03537262 (England and Wales)

Registered Charity number

1069236

Registered office

Prior House
6 Tilbury Place
Brighton
East Sussex
BN2 2GY

Trustees

P A Burgess
J A Cheek (Treasurer)
L Joseph
M King (Chair)
K M McCully
G E Morrill (appointed 16.3.21)
B Westwood (appointed 16.3.21)
K Doward (resigned 16.3.21)

Independent Examiner

Christopher Robert Tyler FCA DChA FCIE
Institute of Chartered Accountants in England and Wales
F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

Solicitors

Wynne Baxter Godfree
Dial House
221 High Street
Lewes
East Sussex
BN7 2AE

Bankers

Unity Trust Bank PLC
Nine Brindleyplace
4 Oozells Square
Birmingham
B1 2HB

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES

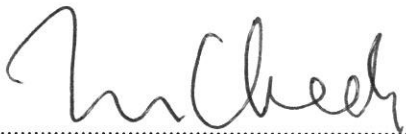
The trustees (who are also the directors of Brighton Unemployed Centre Families Project for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 1 November 2021 and signed on its behalf by:



.....
J A Cheek - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT

Independent examiner's report to the trustees of Brighton Unemployed Centre Families Project ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Robert Tyler FCA DChA FCIE
Institute of Chartered Accountants in England and Wales
F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

Date: 5th November 2021

BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	15,060	-	15,060	17,060
Charitable activities	4				
Centre Activities		35,093	212,152	247,245	232,290
Investment income	3	6,316	-	6,316	4,722
Total		56,469	212,152	268,621	254,072
EXPENDITURE ON					
Raising funds	5	-	6,743	6,743	6,069
Charitable activities	6				
Centre Activities		11,240	205,409	216,649	222,925
Total		11,240	212,152	223,392	228,994
NET INCOME		45,229	-	45,229	25,078
RECONCILIATION OF FUNDS					
Total funds brought forward		131,017	-	131,017	105,939
TOTAL FUNDS CARRIED FORWARD		176,246	-	176,246	131,017

The notes form part of these financial statements

BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT (REGISTERED NUMBER: 03537262)

BALANCE SHEET
31 MARCH 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	13	-	-	-	1,920
CURRENT ASSETS					
Debtors	14	5,358	-	5,358	3,907
Cash at bank and in hand		248,762	-	248,762	215,960
		<u>254,120</u>	<u>-</u>	<u>254,120</u>	<u>219,867</u>
CREDITORS					
Amounts falling due within one year	15	(77,874)	-	(77,874)	(90,770)
NET CURRENT ASSETS		<u>176,246</u>	<u>-</u>	<u>176,246</u>	<u>129,097</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>176,246</u>	<u>-</u>	<u>176,246</u>	<u>131,017</u>
NET ASSETS		<u>176,246</u>	<u>-</u>	<u>176,246</u>	<u>131,017</u>
FUNDS	16				
Unrestricted funds				176,246	131,017
TOTAL FUNDS				<u>176,246</u>	<u>131,017</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

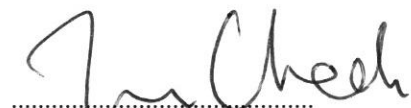
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 1 November 2021 and were signed on its behalf by:



J A Cheek - Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)', Financial Reporting Standard FRS102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The trustees/directors consider that there are no material uncertainties about the company's ability to continue as a going concern. The trustees have taken advantage of the various sources of Government support during the COVID-19 pandemic and consider that it will not have a significant impact on the company's ability to continue trading. Income from trading activities is expected to reduce due to the lockdown conditions and steps are being taken to make cost savings. The trustees regard any impact to be short term rather than affecting the company's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations

Donations are recognised on the receipt of cash. The charity also benefits from many hours from its helpers. It would be impossible to place a value on this for which the charity is extremely grateful and without which much of the work undertaken could not be achieved.

Grants

Grants are recognised on an accruals basis, accounted for in relation to the period to which they relate. Where grants have been received for capital items the total grant has been disclosed in the SOFA and depreciation, in accordance with the accounting policies, has been charged against that income over the estimated useful economic life of the asset.

Where grants are received during the year under review but relate to a later period the amount is deferred under Grants in Advance in the Balance Sheet.

Other income

Other income, including investment income, is recorded on an accruals basis.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis including irrecoverable VAT and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Costs of generating funds includes the cost of persons employed to fundraise in the year.

Costs of charitable activities are split over each project areas on a percentage basis in order to give an accurate estimation of the resources used by each project.

Support costs comprise of governance costs associated with constitutional and statutory requirements.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation is provided in order to write off each asset over its estimated useful life as follows:

Equipment - written off in full in year of purchase.
Leasehold Improvements - over the lease term which is 10 years.

It is the charity's policy to capitalise items with a value of £500 or more. Items below this threshold are expensed in the SOFA.

The charity undertakes regular impairment reviews of its fixed assets.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK Corporation Tax purposes. Accordingly the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are unrestricted funds which have been earmarked by the trustees and set aside for specific purposes.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Operating leases

Rentals payable under operating leases are charged on a straight line basis over the term of the leases.

Retirement Benefits (Pension Scheme)

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The scheme is available to all eligible employees and is managed by The People's Pension. The employer contribution in 2020/21 was 2.0% and the employee contribution was 2.4%.

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations and gifts	15,060	17,060

BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

3. INVESTMENT INCOME

	2021	2020
	£	£
Rents received	6,305	4,677
Deposit account interest	11	45
	<u>6,316</u>	<u>4,722</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2021	2020
		£	£
Kitchen income	Centre Activities	450	5,266
Courses and room hire	Centre Activities	72	2,852
Laundry service	Centre Activities	65	1,218
Other income	Centre Activities	4,000	3,083
Grants	Centre Activities	242,658	219,871
		<u>247,245</u>	<u>232,290</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
BBC Children in Need	45,131	39,000
Tudor Trust	26,000	38,500
Henry Smith	12,500	25,000
Lloyds TSB Foundation	29,128	24,156
Garfield Weston	19,995	20,000
Brighton & Hove City Council - Financial Inclusion	12,710	12,750
Hyde Trust	-	10,000
Hopegar	10,000	10,000
Awards for All	10,000	10,000
Infinity Foods	4,800	4,800
Morrisons	-	4,000
Sussex Community Foundation	-	3,615
Brad Phillips Charitable Trust	-	2,200
Community of the Blessed Virgin Mary	2,000	2,000
Ernest Kleinwort	3,000	2,000
Brighton & Hove Food Partnership	6,000	850
Brighton and Hove City Council	75	-
Crisis Fund	5,000	-
Education Partnership	10,354	-
HMRC - Job Retention Scheme	1,631	-
J & H Rousing	14,000	-
Peoples Postcode	12,000	-
SED Partnership	7,334	-
Brighton and Hove City Council - Tarner Childrens Services	11,000	11,000
	<u>242,658</u>	<u>219,871</u>

The following grants were received in the year and deferred to the next year. These are shown under 'Grants in Advance'.

	2021	2020
	£	£
Lloyds TSB	5,000	24,518

BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

4. INCOME FROM CHARITABLE ACTIVITIES - continued

Henry Smith Trust	-	20,000
Garfield Weston	-	12,500
Big Lottery	-	10,000
Tudor Trust	12,000	6,000
BBC Children in Need	-	3,081
Ernest Kleinwort	-	3,000
SG KH London	5,000	-
Sussex Community Foundation	5,000	-
BHCC - Business Grant	10,700	-
BHCC - Winter Grant	3,000	-
Good Things Foundation	3,280	-
Hopegar	20,000	-
Infinity Foods	4,800	-
	<u>68,780</u>	<u>79,099</u>

5. RAISING FUNDS

Raising donations and legacies

	2021	2020
	£	£
Internal fundraisers salary	<u>6,743</u>	<u>6,069</u>

The Internal Fund Raisers salary represents 30% of the time worked by the Fundraising and Finance Co-ordinator.

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7) £	Support costs (see note 8) £	Totals £
Centre Activities	<u>214,549</u>	<u>2,100</u>	<u>216,649</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2021 £	2020 £
Playroom and early years support	36,573	41,122
Family crisis support	24,165	22,597
Information technology	1,184	1,529
Welfare rights and housing project	23,226	24,280
Education, participation and volunteering	96,376	95,836
Food project	33,025	35,581
	<u>214,549</u>	<u>220,945</u>

BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

8. SUPPORT COSTS

	Governance costs
	£
Centre Activities	2,100
	<u> </u>

Support costs, included in the above, are as follows:

	2021 Centre Activities	2020 Total activities
	£	£
Independent examiners fee	2,100	1,980
	<u> </u>	<u> </u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	1,920	2,451
Independent Examiners fee	1,400	1,980
	<u> </u>	<u> </u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

11. STAFF COSTS

Staff costs during the year were as follows:

	2021	2020
	£	£
Wages and salaries	141,820	136,810
Social security costs	9,908	9,075
Pension costs	3,361	3,309

No employee received emoluments above £60,000 during the year.

The average number of staff employed in direct charitable work during the year was 10 (2020 : 10).

The charity considers its key management personnel comprises the trustees. As detailed in note 9 the trustees received no remuneration or other benefits.

The charity operates a stakeholder pension scheme available to all eligible employees managed by The People's Pension. The employer contribution in 2020/21 was 2.0% and the employee contribution was 2.4%.

BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	17,060	-	17,060
Charitable activities			
Centre Activities	12,419	219,871	232,290
Investment income	4,722	-	4,722
Total	34,201	219,871	254,072
EXPENDITURE ON			
Raising funds	-	6,069	6,069
Charitable activities			
Centre Activities	8,592	214,333	222,925
Total	8,592	220,402	228,994
NET INCOME/(EXPENDITURE)	25,609	(531)	25,078
RECONCILIATION OF FUNDS			
Total funds brought forward	105,408	531	105,939
TOTAL FUNDS CARRIED FORWARD	131,017	-	131,017

13. TANGIBLE FIXED ASSETS

	Short leasehold £	Equipment & fittings £	Totals £
COST			
At 1 April 2020 and 31 March 2021	5,334	8,640	13,974
DEPRECIATION			
At 1 April 2020	5,334	6,720	12,054
Charge for year	-	1,920	1,920
At 31 March 2021	5,334	8,640	13,974
NET BOOK VALUE			
At 31 March 2021	-	-	-
At 31 March 2020	-	1,920	1,920

BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade debtors	3,798	-
Prepayments	1,560	3,907
	<u>5,358</u>	<u>3,907</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	1,865	5,583
Social security and other taxes	3,696	2,316
Other creditors	841	672
Accrued expenses	2,692	3,100
Grants in advance	68,780	79,099
	<u>77,874</u>	<u>90,770</u>

16. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	Transfers between funds	At 31.3.21
	£	£	£	£
Unrestricted funds				
General fund	76,097	47,149	(10,000)	113,246
Designated Fund - Redundancy and employment contracts	30,000	-	-	30,000
Designated Fund - Rent and maintenance provision	20,000	-	10,000	30,000
Designated Fund - Contracts and agreements	3,000	-	-	3,000
Designated Fund - Boiler replacement	1,920	(1,920)	-	-
	<u>131,017</u>	<u>45,229</u>	<u>-</u>	<u>176,246</u>
TOTAL FUNDS	<u>131,017</u>	<u>45,229</u>	<u>-</u>	<u>176,246</u>

BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	56,469	(9,320)	47,149
Designated Fund - Boiler replacement	-	(1,920)	(1,920)
	<hr/> 56,469	<hr/> (11,240)	<hr/> 45,229
Restricted funds			
BBC Children in Need	45,131	(45,131)	-
Brighton & Hove City Council - Financial Inclusion	12,710	(12,710)	-
Brighton & Hove City Council - Tarner Childrens Services	11,000	(11,000)	-
Henry Smith	12,500	(12,500)	-
Awards for All	10,000	(10,000)	-
Garfield Weston Foundation	19,995	(19,995)	-
Tudor Trust	26,000	(26,000)	-
Brighton & Hove Food Partnership	6,000	(6,000)	-
Lloyds TSB Foundation	29,128	(29,128)	-
Ernest Kleinwort	3,000	(3,000)	-
Crisis Fund	5,000	(5,000)	-
Education Partnership	10,354	(10,354)	-
J & H Rousing	14,000	(14,000)	-
SED Partnership	7,334	(7,334)	-
	<hr/> 212,152	<hr/> (212,152)	<hr/> -
TOTAL FUNDS	<hr/> <hr/> 268,621	<hr/> <hr/> (223,392)	<hr/> <hr/> 45,229

BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	58,568	27,529	(10,000)	76,097
Designated Fund - Redundancy and employment contracts	30,000	-	-	30,000
Designated Fund - Rent and maintenance provision	10,000	-	10,000	20,000
Designated Fund - Contracts and agreements	3,000	-	-	3,000
Designated Fund - Boiler replacement	3,840	(1,920)	-	1,920
	<hr/> 105,408	<hr/> 25,609	<hr/> -	<hr/> 131,017
Restricted funds				
Tudor Trust	531	(531)	-	-
	<hr/> 105,939	<hr/> 25,078	<hr/> -	<hr/> 131,017
TOTAL FUNDS	<hr/> <hr/> 105,939	<hr/> <hr/> 25,078	<hr/> <hr/> -	<hr/> <hr/> 131,017

BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	34,201	(6,672)	27,529
Designated Fund - Boiler replacement	-	(1,920)	(1,920)
	<hr/> 34,201	<hr/> (8,592)	<hr/> 25,609
Restricted funds			
BBC Children in Need	39,000	(39,000)	-
Brighton & Hove City Council - Financial Inclusion	12,750	(12,750)	-
Brighton & Hove City Council - Tarner Childrens Services	11,000	(11,000)	-
Brad Phillips Charitable Trust	2,200	(2,200)	-
Henry Smith	25,000	(25,000)	-
Awards for All	10,000	(10,000)	-
Garfield Weston Foundation	20,000	(20,000)	-
Tudor Trust	38,500	(39,031)	(531)
Infinity Foods	4,800	(4,800)	-
Sussex Community Foundation	3,615	(3,615)	-
Brighton & Hove Food Partnership	850	(850)	-
Lloyds TSB Foundation	24,156	(24,156)	-
Community of the Blessed Mary	2,000	(2,000)	-
Hyde Trust	10,000	(10,000)	-
Hopegar	10,000	(10,000)	-
Morrisons	4,000	(4,000)	-
Ernest Kleinwort	2,000	(2,000)	-
	<hr/> 219,871	<hr/> (220,402)	<hr/> (531)
TOTAL FUNDS	<hr/> <hr/> 254,072	<hr/> <hr/> (228,994)	<hr/> <hr/> 25,078

The purpose of each restricted fund was as follows:

- 1.BBC Children in Need Appeal - Playroom and early years support.
- 2.Brighton & Hove City Council Financial Inclusion - Money works project.
- 3.Henry Smith Trust - Core funding.
- 4.Awards for All - Social inclusion and wellbeing activities.
- 5.Garfield Weston - Core funding and Family support.
- 6.Tudor Trust - Core funding and Family support.
- 7.Brighton & Hove Food Partnership - Food project and Crisis support.
- 8.Lloyds TSB - Volunteering.
- 9.Ernest Kleinwort - Crisis family support.
- 10.Brighton and Hove City Council - Tarner Childrens Services - The Playroom.
- 11.Crisis Fund - Crisis food support and welfare rights.
- 12.Education Partnership - Education.
- 13.J & H Rousing - Core funding.
- 14.SED Partnership - Social inclusion and wellbeing activities.

**BRIGHTON UNEMPLOYED CENTRE
FAMILIES PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

18. STATUTORY INFORMATION

Brighton Unemployed Centre Families Project is a charitable company, limited by guarantee, registered in England and Wales and has no share capital. No one member has overall control of the charity.

In accordance with section 7 of its Memorandum of Association each member may be liable to pay up to £1 towards the costs of dissolution and the liabilities incurred by the charity while the contributor was a member.

The company's registered number and registered office address can be found in the 'Legal and Administrative Information' section of the accounts.