



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/9/22 Period start date To 31/8/23 Period end date

Charity name: Manor Fields School Association

Charity registration number: 1069156

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | <p>The object of the Association is to advance the education of pupils in the school. In furtherance of this object the association may:</p> <ul style="list-style-type: none">a) Develop more extended relationships between the staff, parents and others associated with the school.b) Engage in activities which support the school and advance the education of the pupils attending it.c) Provide and assist in the provision of such facilities or items for education at the school (not provided from statutory funds) as the committee in consultation with Governing Body shall from time to time determine. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The Association run fundraising events to both raise funds and develop relationships. The key fundraisers during the period being reported were the Christmas and Summer Fayres, Disco and Gift rooms run for Christmas, Mother's and Father's Day.</p> <p>Funds raised (minus any expenses used during fundraising events) are used to provide facilities or items for education at the school. During this period this included funding for cycling proficiency training, Coram Life Education, Leavers books for the Year 6 children and building works on an outside classroom/eco greenhouse.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity | Para 1.18 | <p>The trustees have had regard for the Charity Commission guidance issued on public benefit. All activities run or funded by the Association benefit the</p> |

| | EVENT | INCOME | EXPENDITURE | Y/E 31.8.22 PROFIT/LOSS | NOTES |
|-----------|------------------------------|-----------|-------------|----------------------------|---|
| | Parentkind (Insurance) | - | 140.00 | - 140.00 | |
| | Bank charges | - | 88.15 | - 88.15 | |
| | | | | - | |
| Event | Sports Day | 144.80 | 6.80 | 138.00 | |
| | Car Wash | 88.47 | - | 88.47 | |
| | Costume Sale | 65.48 | - | 65.48 | |
| | Xmas Fayre | 4,892.69 | 1,687.17 | 3,205.52 | |
| | Xmas Gift Room | 1,754.52 | 712.98 | 1,041.54 | |
| | Xmas Raffle | 499.05 | - | 499.05 | |
| | Xmas Wreath Workshop | 239.47 | 120.00 | 119.47 | |
| | Santa Letter | 313.96 | 89.84 | 224.12 | |
| | Coronation | 326.61 | 187.03 | 139.58 | |
| | Bingo | 540.32 | 323.86 | 216.46 | |
| | Mothers Day | 1,017.52 | 257.76 | 759.76 | |
| | Easter Egg Hunt | 796.33 | 178.74 | 617.59 | |
| | Colour Run | 940.04 | 430.60 | 509.44 | |
| | Disco | 1,870.87 | 779.23 | 1,091.64 | |
| | Fathers Day | 920.94 | 613.10 | 307.84 | |
| | Uniform Sale | 77.17 | 17.50 | 59.67 | |
| | Year 6 Play Refreshments | 176.86 | - | 176.86 | |
| | Rainbow Raffle | 36.00 | - | 36.00 | Funds from text raffle will be paid in October 23 |
| | Summer Raffle | 225.00 | - | 225.00 | |
| | Summer Fayre | 6,773.84 | 3,188.12 | 3,585.72 | |
| | | | | - | |
| Donations | Hartland Hoodies | 57.60 | - | 57.60 | |
| | Wishlist Collection | 721.45 | 720.89 | 0.56 | Money funded classroom supplies and Year 2 chicks |
| | Fun Run with a Twist | 1,518.43 | 1,518.43 | - | Sponsored event run by school. Money was transferred. |
| | | | | - | |
| | | | | - | |
| Other | Amazon Smile | 251.28 | - | 251.28 | |
| | The Giving Machine | - | - | - | |
| | East Herts Lottery | 339.50 | - | 339.50 | |
| | Portrait Day | 223.44 | 40.00 | 183.44 | |
| | Christmas Cards | 740.35 | - | 740.35 | |
| | Clothing Collection | 207.00 | - | 207.00 | |
| | Stikins Labels | 85.04 | - | 85.04 | |
| Funded | Cycling Proficiency | - | 1,410.00 | - 1,410.00 | |
| | Welcome Drinks | - | 71.95 | - 71.95 | |
| | Dragon Dance Workshop | - | 250.00 | - 250.00 | |
| | Coram Life Education 2022 | - | 1,295.00 | - 1,295.00 | |
| | Coram Life Education 2023 | - | 1,975.00 | - 1,975.00 | |
| | Nursery books | - | 30.00 | - 30.00 | |
| | Xmas parties | - | 5.20 | - 5.20 | |
| | Greenhouse outdoor classroom | - | 4,026.72 | - 4,026.72 | |
| | Yr. 6 Leavers | - | 795.00 | - 795.00 | Left to pay from previous year |
| | | | | | |
| | | 25,844.03 | 20,959.07 | 4,884.96 | |
| Net | | 25,844.03 | 20,959.07 | 4,884.96 | |



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Manor Fields School Association

On accounts for the year
ended

31 August 2023

Charity no
(if any)

1069156

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 27/06/2024

Name:

Alex Graves

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

15 Lincoln Close

Bishop's Stortford

CM23 4EX

Section B Disclosure

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Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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