

Trustees Report Year End 2024

Numbers, once again were lower than previous years but data from the local authority is showing that birth rates are low nationwide and particularly in the area of our county.

Thankfully, parent feedback again remained positive.

We continued using the equals card for petty cash and for the purchasing of resources and snacks. This has simplified things for the manager and cash flow in the setting. Very few parents pay cash for their bills or activities so it also makes it simpler to check payments received when looking at the bank statement.

Regrettably, the first school that we rent our classroom from, are now part of an academic trust. This means they are now in control of the school building. The finance team approached us to discuss the possibility of increasing our rental costs. Whilst being appreciative that we were not being charged market value rental cost, we did request that to agree to this, we would wish for a tenancy agreement to be drawn up for our protection. This was not doable; therefore, the rent remained the same as previous years. The Cheviot Learning Trust then declared our children as visitors and imposed a VAT charge to school meals purchased by our children. This also means that we are now accountable for the number of school meals purchased and get invoiced from the trust every half term.

We kept our charges for any additional hours attended over and above those that are government funded at £4.50per hour. We offered a breakfast club to parents this year which allowed them to bring their child to our setting for 8am. The child would receive something healthy to eat and we charged a set fee of £5 for this service.

Our fundraising remained similar to previous years with Christmas proving the best time of year to bring funds in with designed artwork, Christmas performance and raffle. We tried a couple of different activities for the children for a minimal charge which also helped raise some funds. We had an after school movie treat and a carnival themed leaving party. Both were very much enjoyed by all the children.

We were very fortunate to be offered a generous donation of gravel from a local company, Thompsons of Prudhoe, to help improve our outdoor area.

Salaries were again reviewed to reflect the increase in national living minimum wage. We cancelled the landline telephone and now only use the preschool mobile which has been a good way to reduce an unnecessary cost. We ended the year with a slight loss but have continued to mature our reserve account.

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Date	chq/ref	Details	Total	Wages/ pension	lunches	Rent	Equipment/sPetty cash trips/Activicleaning	Transfer to Savings	dbs fees	Telephone	Insurance /licenses	K Chapman accountant	SLA/ staff fee training & reimburse wellbeing ment	Outdoor area	Day Nursery Membership	Early years fees snacks etc			
9/7/2023		NCC	5,744.30	5744.3															
		NCC	5,491.76	5,491.76															
		Michelle Dalton	75					75											
		Equals	1000				1000												
		Cosy	261.6				261.6												
9/12/2023		Nest	646.33	646.33															
9/27/2023		Vodafone	17.62							17.62									
10/5/2023		michelle dalton	90					90											
10/12/2023		NCC	5902.88	5902.88															
10/17/2023		Nest	338.78	338.78															
10/26/2023		vodafone	18.86							18.86									
11/2/2023		ICO	35									35							
11/9/2023		Michelle Dalton	70					70											
11/23/2023		NCC	6430.52	6430.52															
11/28/2023		vodafone	17.62							17.62									
		nest	366.73	366.73															
12/8/2023		Michelle Dalton	65					65											
		NCC	6718.81	6718.81															
12/13/2023		nest	403.7	403.7															
12/21/2023		NCC	5839.59	5839.59															
12/28/2023		nest	356.31	356.31															
12/29/2023		vodafone	17.62							17.62									
1/11/2024		ofsted	50									50							
1/18/2024		Michelle Dalton	84					84											
1/26/2024		vodafone	17.62							17.62									
2/8/2024		Michelle Dalton	84					84											
		NCC	5779.61	5779.61															
2/13/2024		nest	355.75	355.75															
2/15/2024		cheviot learning trust	637.44		637.44														
2/28/2024		vodafone	17.62							17.62									
2/29/2024		NCC	5881.24	5881.24															
		cheviot learning trust	617.76		617.76														
3/5/2024		nest	363.13	363.13															
3/14/2024		pplprs ltd	66.32								66.32								
3/20/2024		Michelle Dalton	91					91											
		tina gray mud kitchen	134				134												
		equals	1000				1000												
3/27/2024		Vodafone	17.62							17.62									
4/18/2024		morton michel	812.2								812.2								
		Michelle Dalton	140					140											
		NCC	5752.03	5752.03															
4/23/2024		nest	357.49	357.49															
4/26/2024		Vodafone	20.16							20.16									
5/8/2024		Michelle Dalton	56					56											
		NCC	6401.67	6401.67															
5/13/2024		nest	392.16	392.16															
5/21/2024		cheviot learning trust	381.6		381.6														
5/29/2024		vodafone	20.11							20.11									
6/7/2024		NCC	6261.13	6261.13															
		Michelle Dalton	112					112											
6/12/2024		nest	376.9	376.9															
6/26/2024		vodafone	19.02							19.02									
6/27/2024		clive rudd	75				75												
7/1/2024		NCC	6174.35	6174.35															
		heritage	912									912							
7/4/2024		ndna	177								177								
		nest	359.33	359.33															
		Michelle Dalton	112					112											
7/18/2024		cheviot learning trust	622.08		622.08														
7/26/2024		Vodafone	19.68							19.68									
8/19/2024		Michelle Dalton	77					77											
29/08/2024		Vodafone	19.33							19.33									
		TOTALS	84755.38	76694.50	2258.88	0.00	470.60	2000.00	0.00	1056.00	0.00	0.00	222.88	1140.52	912.00	0.00	0.00	0.00	84755.38

ALL PAYMENTS OUT OF THE A/C FROM
BANK STATEMENT?

Opening Balance	92313.71	
Receipts	<u>80198.55</u>	
Payments		84755.38
Closing Balance		87756.88
8/29/2024		
	<u>172512.26</u>	<u>84755.38</u>
Bank Movement	-4556.83	
.		

outgoings for Petty cash 23-24	Ref	date	Total	resources/equipmet for school	travel
amazon	1	9/7/2023	32.9	£32.90	
amazon	2	9/2/2023	15.99	£15.99	
costco	3	9/10/2023	16.98		
amazon	4	10/13/2023	10.99	£10.99	
aldi	5	11/5/2023	13.76		
amazon	6	11/6/2023	24	£24.00	
amazon	7	11/10/2023	14.99	£14.99	
b&m	8	11/12/2023	10	£10.00	
aldi	9	11/12/2023	8.64		
alsi	10	11/18/2023	9.53		
studio	11	11/12/2023	34.99	£34.99	
amazon	12	11/20/2023	11.99	£11.99	
amazon	13	11/20/2023	12.59	£12.59	
the works	14	12/4/2023	20		
b&m	15	1/22/2024	2	£2.00	
ebek	16	1/24/2024	29.98	£29.98	
hobbycraft	17	1/29/2024	18.25	£18.25	
tesco	18	2/12/2024	3.45		
wowcher	19	3/5/2024	33.18	£33.18	
homebase	20	3/5/2024	17	£17.00	
spar	21	5/5/2024	2.24		
aldi	22	5/7/2024	3.08		
aldi	23	5/11/2024	5.66		
aldi	24	5/19/2024	4.75		
spar	25	6/2/2024	4.24		
aldi	26	6/3/2024	2.98		
ALDI	27	6/9/2024	7.6		
aldi	28	6/15/2024	9.95		
gl's	29	6/17/2024	41.9	£41.90	
aldi	30	6/22/2024	8.8		
b&m	31	6/22/2024	3.09	£3.09	
aldi	32	6/30/2024	7.89		
baler ross	33	7/1/2024	67.26	£67.26	
anna party refund		7/18/2024	5		
anna lunch refund		7/18/2024	8.88		
			524.53	£381.10	£0.00

Postage	training	staff perks/gifts	Snacks and Baking	lunches	insurance	trips/activifees
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£16.98

£13.76

£8.64

£9.53

20

£3.45

£2.24

£3.08

£5.66

£4.75

£4.24

£2.98

£7.60

£9.95

£8.80

£7.89

5

£8.88

£0.00	£0.00	£0.00	£109.55	£8.88	£0.00	£25.00
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2023 2024	Income	forest	fundraising
petty cash incoming	Petty cash fees	schools	

Opening Bal	£169.80			
minnie lunches	£9.60			
carter lunches	£60.00			
otis lunches	£15.00			
minnie lunch	£2.40			
evie lunches	£12.00			
joanne lunches	£4.80			
otis fees	£20.00	£20.00		
ridley lunch	£2.88			
ridley lunch	£6.00			
ridley lunch	£10.00			
sadie party	£5.00			
cater various	£60.00	£13.00		
carter lunch	£20.00			
ridley lunch	£5.00			
ridley lunch	£4.00			
carter lunch	£30.00			
christmans party food	£30.00			
christmas fundraiser	£42.90			£42.90
carter lunch	£20.00			
ridley lunch	£10.00			
carter lunch	£40.00			
carter lunch	£50.00			
evie party	£5.00			
finley party	£5.00			
otis party	£5.00			
minnie party	£5.00			
	£479.58	£33.00	£0.00	£42.90
openin balannce	£169.80	from 22-23		
cash incoming	£479.58			
cash out	£524.53			
balance	£124.85			

staff	school	fees/ snack/ lunch	cash
perks	trips/Activity	in	

£9.60

£60.00

£15.00

£2.40

£12.00

£4.80

£2.88

£6.00

£10.00

£5.00

£5.00 £42.00

£20.00

£5.00

£4.00

£30.00

£30.00

£20.00

£10.00

£40.00

£50.00

£5.00

£5.00

£5.00

£5.00

£0.00	£60.00	£343.68	£0.00	£0.00
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Broomley Pre School

Accounts for the year ended 31st August 2024

Prepared by: Heritage Accountancy Ltd

76 Front Street
Prudhoe
Northumberland
NE42 5PU

Registered Charity Number 1069127

Broomley Pre School

Independent Examiner's Report to the Trustees of Broomley Pre School

We report on the accounts for the Charity "Broomley Pre School"; Registered Charity Number 1069127, for the year ended 31st August 2024.

The financial information set out in these accounts complies with all current statutory requirements, the memorandum of association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Respective Responsibilities of The Trustees and The Independent Examiner

As the charities trustees you are responsible for keeping accurate financial records which at any given point would disclose with reasonable accuracy the financial position of the Charity and that those records would enable you to comply with the Charities Act 2011 in producing financial statements.

The charities trustees are also responsible for the safeguarding of any assets of the Charity and hence take reasonable steps for the prevention and detection of fraud and other irregularities.

As the charities trustees you are responsible for the preparation of the accounts which make up this report; you consider that the audit requirement of section 43(2) of the Charities Act 2011 (The Act) does not apply. It is our responsibility to state, on the basis of procedures identified and specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act; whether particular matters have come to our attention.

Basis of Independent Examiners Report

This examination has been carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of Accounting Records kept by the Charity and a comparison of the accounts presented within those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and as a consequence we can not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with the independent examination of the records and accounts of the Charity: Broomley Pre School, no matter has come to our attention:

1. Which gives us reasonable cause to believe that any material respect, the requirement to keep accounting records in accordance with Section 41 of The Act; and to prepare the accounts which accord with the accounting records and to comply with the accounting requirements of The Act have not been met or;
2. which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



L Copple FCCA
Heritage Accountancy Ltd
76 Front Street, Prudhoe, Northumberland, NE42 5PU

Broomley Pre School

Receipts and Payment Accounts

	2024	2,023
Resources Arising		
Parental Fees	10,370	7,878
Nursery Vouchers	68,780	63,113
Fundraising	1,432	772
Bank Interest	529	246
Trips/Activites	60	0
	81,171	72,009
 Direct Charitable Expenditure		
Salaries	76,695	66,034
Training	0	180
Repairs and Renewals	-	0
Lunches	2268	0
Telephone	187	619
Snacks and Sundries	442	303
Equipment and Resources	2,026	1,471
Outings and Activities	25	156
Rent	0	266
Insurance	1,141	1,093
Accountancy	912	420
Advertising and Stationery	146	884
Professional Fees and Subscriptions	0	47
Cleaning	1,056	860
Depreciation	-	0
	84,897	72,331
 Changes in Resources in the year	-3,726	-322

BROOMLEY PRE SCHOOL		1069127		CC16a
Receipts and Payments Accounts				
For the period from	Period start date 01/09/2023	To	Period end date 31/08/2024	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Parental Fees	£ 10,370	£ -	£ -	£ 10,370	£ 7,878
Nursery Vouchers	£ 68,780	£ -	£ -	£ 68,780	£ 63,113
Fundraising	£ 1,432	£ -	£ -	£ 1,432	£ 772
Bank Interest	£ 529	£ -	£ -	£ 529	£ 246
Trips/Activities	£ 60	£ -	£ -	£ 60	£ -
Sub total (Gross income for AR)	£ 81,171	£ -	£ -	£ 81,171	£ 72,009
A2 Asset and investment sales, (see table).					
	£ -	£ -	£ -	£ -	£ -
Sub total	£ -	£ -	£ -	£ -	£ -
Total receipts	£ 81,171	£ -	£ -	£ 81,171	£ 72,009
A3 Payments					
Salaries	£ 76,695	£ -	£ -	£ 76,695	£ 66,034
Training	£ -	£ -	£ -	£ -	£ 180
Repairs & Renewals	£ -	£ -	£ -	£ -	£ -
Lunches	£ 2,268	£ -	£ -	£ 2,268	£ -
Telephone	£ 187	£ -	£ -	£ 187	£ 619
Snacks	£ 441	£ -	£ -	£ 441	£ 303
Equipment / Resources	£ 2,026	£ -	£ -	£ 2,026	£ 1,471
Playgroup Outings & Entertainment	£ 25	£ -	£ -	£ 25	£ 156
Rent payable	£ -	£ -	£ -	£ -	£ 266
Insurance	£ 1,141	£ -	£ -	£ 1,141	£ 1,093
Accountancy Fees	£ 912	£ -	£ -	£ 912	£ 420
Advertising & Stationary	£ 146	£ -	£ -	£ 146	£ -
Professional Fees and Subscriptions	£ -	£ -	£ -	£ -	£ 884
Travel & Subsistence	£ -	£ -	£ -	£ -	£ 47
Cleaning	£ 1,056	£ -	£ -	£ 1,056	£ 860
Sub total	£ 84,896	£ -	£ -	£ 84,896	£ 72,330
A4 Asset and investment purchases, (see table)					
Fixed Asset Equipment Purchases	£ -	£ -	£ -	£ -	£ -
Sub total	£ -	£ -	£ -	£ -	£ -
Total payments	£ 84,896	£ -	£ -	£ 84,896	£ 72,330
Net receipts/(payments)	£ (3,725)	£ -	£ -	£ (3,725)	£ (321)
A5 Transfers between funds	£ -	£ -	£ -	£ -	£ -
A6 Cash funds b/fwd	£ 124,244	£ -	£ -	£ 124,244	£ 124,565
Cash funds this year end	£ 120,519	£ -	£ -	£ 120,519	£ 124,244

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted Funds	Restricted Funds	Endowment Funds																																				
B1 Cash funds	<table border="1"> <tr><td>Current Bank</td><td>£ 87,757</td></tr> <tr><td>Savings Bank</td><td>£ 32,031</td></tr> <tr><td>Petty Cash</td><td>£ 731</td></tr> <tr><td>Total cash funds</td><td>£ 120,519</td></tr> </table> <p>(agree balances with receipts and payments account(s))</p>	Current Bank	£ 87,757	Savings Bank	£ 32,031	Petty Cash	£ 731	Total cash funds	£ 120,519	<table border="1"> <tr><td>£ 87,757</td></tr> <tr><td>£ 32,031</td></tr> <tr><td>£ 731</td></tr> <tr><td>£ 120,519</td></tr> </table> <p>OK</p>	£ 87,757	£ 32,031	£ 731	£ 120,519	<table border="1"> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> </table> <p>OK</p>	£ -	£ -	£ -	£ -	<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>£ -</td></tr> </table> <p>OK</p>	-	-	-	£ -																
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		Unrestricted funds	Restricted funds	Endowment funds																																				
	Details	to nearest £	to nearest £	to nearest £																																				
B2 Other monetary assets	<table border="1"> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>								<table border="1"> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> </table>	£ -	£ -	£ -	£ -	£ -	£ -	£ -	<table border="1"> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> </table>	£ -	£ -	£ -	£ -	£ -	£ -	£ -	<table border="1"> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> </table>	£ -	£ -	£ -	£ -	£ -	£ -	£ -								
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B3 Investment assets	<table border="1"> <tr><td>Details</td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Details						<table border="1"> <tr><td>Fund to which asset belongs</td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Fund to which asset belongs						<table border="1"> <tr><td>Cost (optional)</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> </table>	Cost (optional)	£ -	£ -	£ -	£ -	£ -	<table border="1"> <tr><td>Current value (optional)</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> </table>	Current value (optional)	£ -	£ -	£ -	£ -	£ -												
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B4 Assets retained for the charity's own use	<table border="1"> <tr><td>Details</td></tr> <tr><td>Cash at Current Account</td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td>Cash at Deposit Account</td></tr> <tr><td>Cash in Hand</td></tr> <tr><td>Total</td></tr> </table>	Details	Cash at Current Account					Cash at Deposit Account	Cash in Hand	Total	<table border="1"> <tr><td>Fund to which asset belongs</td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Fund to which asset belongs									<table border="1"> <tr><td>Cost (optional)</td></tr> <tr><td>£ -</td></tr> <tr><td></td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> </table>	Cost (optional)	£ -		£ -	£ -	£ -	£ -	£ -	£ -	<table border="1"> <tr><td>Current value (optional)</td></tr> <tr><td>£ -</td></tr> <tr><td></td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> </table>	Current value (optional)	£ -		£ -	£ -	£ -	£ -	£ -	£ -
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B5 Liabilities	<table border="1"> <tr><td>Details</td></tr> <tr><td>Accruals</td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Details	Accruals						<table border="1"> <tr><td>Fund to which liability relates</td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Fund to which liability relates							<table border="1"> <tr><td>Amount due (optional)</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> </table>	Amount due (optional)	£ -	£ -	£ -	£ -	£ -	£ -	<table border="1"> <tr><td>When due (optional)</td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	When due (optional)														
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Signed by one or two trustees on behalf of all the trustees	<table border="1"> <tr><td>Signature</td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Signature			<table border="1"> <tr><td>Print Name</td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Print Name			<table border="1"> <tr><td>Date of approval</td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Date of approval																														
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