

Trustees Report Year End 2023

Another year with positive feedback from all of our parents. The numbers were still lower than previous years but there are contributing factors in the local area that prevent them being higher.

The use of the equals card has definitely been a wise choice as we continue to use it for the purchase of snacks and resources. The amount of petty cash we receive now is minimal and allows us to not have a lot of cash within the setting. Most parents pay their bills and other items via internet banking. The cash we handle is normally from fundraising events.

Children can either purchase a school dinner or bring a packed lunch from home. We continue to provide daily snacks for them along with either water or milk to drink. We ensure we have a good range of snacks and promote healthy eating and table manners around snack and meal times.

If parents are using us outside of their government funded hours, we continue to charge £4.50 per hour. This same charge applies to anyone using our lunch club. We issue a bill breakdown each term to show the hours attended & funded and any additional hours to be charge. We also include a £15 contribution payment towards snacks, baking and forest school activities.

Once again, we used our Christmas performance as our main opportunity to raise funds. We asked local companies to donate raffle prizes and served refreshments on the day. We also raised funds from uniform and school photograph commissions and the design of childrens Christmas artwork.

We didn't go on any trips this year but we did arrange for our local Artventurers to come in voluntarily and host a day of art and play which we charged the parents for. All the children had a great time and it was a good way to raise some additional funds.

We employed a member of bank staff during this year. We updated all of the staff photos for the information boards and staff lanyards. Salaries were again reviewed to reflect the increase in national living minimum wage.

We had a company design us a new website which we can manage and update. It is really user friendly and has all the key information for parents to access.

Another good transition for all of our children into first school. They have enjoyed their learning, play, PE sessions and outdoor/forest school activities.

We remained mindful of our expenditure and kept the purchase of resources to a minimum. We ended the year with a minimal loss but have continued to mature our reserve account on a 42 day term.

Broomeley Pre School												
Date	Details	Nursery		rebecca		lessons/	Transfer					
		Total	Grant/sponsor	Funds	Fee Income							
9/15/2022	NCC	15465.98	15465.98									
10/9/2022	LOWTON	189			189							
10/19/2022	DEBBIE YOUNG	31.27							31.27			
11/20/2022	LOWTON	609			609							
12/5/2022	BARBOUR	163.5			163.5							
	ROBLEY	217.5							217.5			
	CARTER	15			15							
12/8/2022	RUSSELL	15			15							
12/7/2022	MOIR	127			127							
	WATSON MOODY	15			15							
	WING	42			42							
	MACX	15			15							
12/8/2022	EDENRED	372			372							
12/12/22	ANDREWS	15			15							
	KITTY HARLOCK	15			15							
12/13/2022	WRATH	15			15							
12/13/2022	THRELETHWAITE	190.5			190.5							
	ROBSON	204			204							
12/14/2022	PARKER	3							3			
	CARTER	3							3			
12/15/2022	NCC	6588.22	6588.22									
	MACX	3							3			
	ATTOHSON	15			15							
	WILSTROP	15			15							
	MOIR	2							2			
	WRATH	3							3			
12/16/2022	WALTL	15			15							
12/16/2022	WANDLESS	3							3			
12/19/2022		50084	375.19						375.19			
	EDWARDS	783			783							
	EDWARDS	3							3			
12/22/2022	PARKER	15			15							
1/13/2023	NCC	14337.9	14337.9									
1/17/2023	CAULFLOWER GROUP	80.4							80.4			
1/24/2023	CLAIRE BATEY	15			15							
	BROOMLEY PTA	7							7			
1/26/2023	MOIR	27			27							
1/31/2023	LOWTON	200			200							
2/7/2023	ROBLEY	27			27							
3/1/2023	LOWTON	200			200							
3/6/2023	ROBLEY	27			27							
3/13/2023	ROBLEY	27			27							
3/23/2023	NCC	6221.1	6221.1									
4/24/2023	MACX	15			15							
	RUSSELL	15			15							
4/25/2023	MOIR	18.5			18.5							
	CARTER	15			15							
	WING	69			69							
	MUIR	15			15							
	WATSON MOODY	55.5			55.5							
4/26/2023	BATEY	15			15							
4/27/2023	ANDREWS	15			15							
4/28/2023	MOIR EDENRED	496			496							
	PARKER	15			15							
	ROBLEY	28.5			28.5							
5/2/2023	LOWTON	182			182							
5/9/2023	WANDLESS	15			15							
	ROBSON	163.5			163.5							
5/10/2023	WALTL	15			15							
5/11/2023	WILSTROP	15			15							
	WRATH	15			15							
6/5/2023	ROBLEY	27			27							
6/6/2023	MOIR	5							5			
	PARKER	5							5			
6/14/2023	ROBSON	113			113							
6/20/2023	LOWTON	200			200							
6/23/2023	PARKER	5							5			
6/30/2023	RUSSELL	10							10			
	LOWTON	250			250							
7/3/2023	WANDLESS	5							5			
	LOWTON	213			213							
	MUIR	82.5			82.5							
	WING	96			96							
	PARKER	15			15							
	MACX	15			15							
7/5/2023	MOIR	196.5			196.5							
	WATSON MOODY	15			15							
	CARTER	15			15							
7/6/2023	MOIR EDENRED	372			372							
	RUSSELL	15			15							
7/7/2023	WILSTROP	15			15							
7/10/2023	WRATH	15			15							
	ROBLEY	27			27							
7/11/2023	WALTL	15			15							
7/12/2023	THRELETHWAITE	244.5			244.5							
	MOIR	5							5			
	MOIR	2							2			
7/13/2023	CASH IN PRUDHOE	461.1							461.1			
7/14/2023	WANDLESS	15			15							
7/17/2023	ROBSON	226.5			226.5							
7/18/2023	ROBLEY	162			162							
7/20/2023	NCC	20500.08	20500.08									
	MOIR	27			27							
	BATEY	15			15							
7/24/2023	KMOTT	154.5			154.5							
8/31/2023	ROBLEY	150			150							
	Totals	71580.24	63113.28	7455.00	0.00	1011.96	0.00	0.00	0.00	0.00	0.00	0.00

0.00	0.00	0.00	0.00	#REF!	#REF!	#REF!	#REF!	0	0	0
0.00	0.00	0.00	0.00	#REF!	#REF!	#REF!	#REF!	0.00	0.00	0.00

Date	chq/ref	Details	Total	Wages/ pension	marketing	Rent	Equipment/s	Petty cash	trips/Activi	cleaning	Transfer to Savings	dbs fees	Telephone	Insurance /licenses	K Chapman accountant	SLA/ staff training & wellbeing	fee reimburse ment	Outdoor area	Day Nursery Membership	Early years	fees	snacks	etc
9/8/2022		NCC	4935.42	4935.42																			
		NCC	4492.94	4492.94																			
9/13/2022		NEST	523.33	523.33																			
9/15/2022		HERITAGE ACCOUNTANTS	360													360							
9/28/2022		VODAFONE	16										16										
9/29/2022		YPO	270.92				270.92																
10/6/2022		NCC	3637.34	3637.34																			
		MICHELLE DALTON	180							180													
		TINA GRAY BAKER ROSS	47.77				47.77																
		EQUALS	500					500															
10/11/2022		NEST	250.44	250.44																			
10/27/2022		VODAFONE	16										16										
11/2/2022		ICO	35													35							
11/3/2022		DEBBIE YOUNG PHOTOGRAPHY	30.25			30.25																	
		NCC	4964.6	4964.6																			
11/8/2022		NEST	283.54	283.54																			
11/28/2022		VODAFONE	16										16										
11/30/2022		BT	131.84										131.84										
12/1/2022		MICHELLE DALTON	120							120													
		NCC	4485.5	4485.5																			
12/6/2022		NEST	270.67	270.67																			
12/15/2022		TCLT	88.75			88.75																	
12/30/2022		VODAFONE	16.55										16.55										
1/12/2023		OFSTED	50													50							
		NCC	4795.01	4795.01																			
1/17/2023		NEST	273.89	273.89																			
1/26/2023		VODAFONE	16										16										
		HERITAGE ACCOUNTANT	60																				
2/2/2023		MICHELLE DALTON	130							130													
		MELANIE CANT	100			100																	
2/9/2023		NCC	4306.59	4306.59																			
2/14/2023		NEST	265.15	265.15																			
2/28/2023		VODAFONE	15.45										15.45										
		EQUALS	500					500															
3/2/2023		BT	131.12										131.12										
		NCC	4734.51	4734.51																			
3/7/2023		NEST	272.51	272.51																			
3/23/2023		YELLOW DOOR LTD	41.99				41.99																
		PPLPRS LTD	59.59													59.59							
3/28/2023		VODAFONE	15.45										15.45										
3/31/2023		MORTON MICHEL	774.97													774.97							
4/19/2023		TCLT	88.75			88.75																	
		TCLT	88.75			88.75																	
		MICHELLE DALTON	195							195													
		NCC	4960.38	4960.38																			
4/24/2023		NCC	4573.63	4573.63																			
		NEST	472.33	472.33																			
4/26/2023		VODAFONE	17.52										17.52										
5/11/2023		NCC	4631.1	4631.1																			
5/16/2023		NEST	270.58	270.58																			
5/17/2023		EQUALS	500					500															
5/26/2023		VODAFONE	17.62										17.62										
5/30/2023		BT	156.85										156.85										
08/6/23		NCC	6198.83	6198.83																			
		MICHELLE DALTON	140							140													
6/13/2023		NEST	374.69	374.69																			
6/28/2023		VODAFONE	17.62										17.62										
7/6/2023		NDNA	173													173							
		NCC	5725.04	5725.04																			
		MICHELLE DALTON	95							95													
7/11/2023		NEST	335.74	335.74																			
7/13/2023		MELANIE CANT	550			550																	
		MACK	100																				
7/26/2023		VODAFONE	17.62						100														
8/29/2023		VODAFONE	17.62										17.62										
		TOTALS	71932.76	66033.76	680.25	266.25	360.68	1500.00	100.00	860.00	0.00	0.00	619.26	1092.56	420.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71932.76

7ALL PAYMENTS OUT OF THE A/C FROM
BANK STATEMENT?

30/08/2/2

Opening Balance **92666.23**

Receipts 71580.24

Payments 71932.76

Closing Balance **92313.71**

8/30/2022

164246.47	71932.76
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Bank Movement -352.52

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outgoings for Petty cash 22-23	Ref	date	Total	resources/equipmet for school	travel
spar	1	10/31/2022	2.78		
aldi	2	12/5/2022	20.63		
b&m	3	12/13/2022	5	£5.00	
amazon - disposable gloves	4	1/20/2023	17	£17.00	
amazon - mouse	5		8.99	£8.99	
spar	6	3/8/2023	2.77		
aldi	7	3/7/2023	4.06		
aldi	8	5/1/2023	2.38		
aldi	9	5/8/2023	11.71		
aldi	10	5/14/2023	5.88		
aldi	11	6/4/2023	8.44		
post office (no receipt)		6/12/2023	6		
petty cash banked	12	7/14/2023	461.1		
			556.74	30.99	0

Postage	training	staff perks/gifts	Snacks and Baking	cash banked	insurance	trips/activifees
			£2.78			
			£20.63			
			£2.77			
			£4.06			
			£2.38			
			£11.71			
			£5.88			
			£8.44			
£6.00				£461.10		
6	0	0	58.65	461.1	0	0

<u>0</u>	0
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2022 2023	Income	Donation	forest	fundraising
petty cash incoming	Petty cash		schools	

Opening Bal	£77.53			
agatha fees	£27.00			
rafferty fubdraiser	£3.00			£3.00
tina pay back aldi receiot	£5.14			
nott fees	£15.00			
thistlethwaite fees	£163.50			
robson fees	£163.50			
robson fees	£54.00			
artventurers fundraiser	£100.37			£100.37
graduation coffee morning	£30.00			£30.00
parent donations for artventurer party	£87.50	87.5		
	£649.01	£87.50	£0.00	£133.37
openin balannce	£77.53			
cash incoming	£649.01			
cash out	£556.74			
balance	£169.80			

staff	school	fees/	cash
perks	trips/Activity	snack	in

£27.00

5.14

£15.00

£163.50

£163.50

£54.00

£0.00	£0.00	£423.00	£5.14	£0.00
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Broomley Pre School

Accounts for the year ended 31st August 2023

Prepared by: Heritage Accountancy Ltd

76 Front Street
Prudhoe
Northumberland
NE42 5PU

Registered Charity Number 1069127

Broomley Pre School

Independent Examiner's Report to the Trustees of Broomley Pre School

We report on the accounts for the Charity "Broomley Pre School"; Registered Charity Number 1069127, for the year ended 31st August 2023.

The financial information set out in these accounts complies with all current statutory requirements, the memorandum of association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Respective Responsibilities of The Trustees and The Independent Examiner

As the charities trustees you are responsible for keeping accurate financial records which at any given point would disclose with reasonable accuracy the financial position of the Charity and that those records would enable you to comply with the Charities Act 2011 in producing financial statements.

The charities trustees are also responsible for the safeguarding of any assets of the Charity and hence take reasonable steps for the prevention and detection of fraud and other irregularities.

As the charities trustees you are responsible for the preparation of the accounts which make up this report; you consider that the audit requirement of section 43(2) of the Charities Act 2011 (The Act) does not apply. It is our responsibility to state, on the basis of procedures identified and specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act; whether particular matters have come to our attention.

Basis of Independent Examiners Report

This examination has been carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of Accounting Records kept by the Charity and a comparison of the accounts presented within those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and as a consequence we can not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with the independent examination of the records and accounts of the Charity: Broomley Pre School, no matter has come to our attention:

1. Which gives us reasonable cause to believe that any material respect, the requirement to keep accounting records in accordance with Section 41 of The Act; and to prepare the accounts which accord with the accounting records and to comply with the accounting requirements of The Act have not been met or;
2. which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



L Copple FCCA

Heritage Accountancy Ltd

76 Front Street, Prudhoe, Northumberland, NE42 5PU

Broomley Pre School

Receipts and Payment Accounts

	2023	2022
Resources Arising		
Parental Fees	7,878	7,316
Nursery Vouchers	63,113	44,498
Fundraising	772	136
Bank Interest	246	5
Sweatshirt and Name Tapes	0	0
	72,009	51,955
Direct Charitable Expenditure		
Salaries	66,034	55,099
Training	180	331
Repairs and Renewals	-	0
Telephone	619	937
Snacks and Sundries	303	211
Equipment and Resources	1,471	1,532
Outings and Activities	156	0
Rent	266	266
Insurance	1,093	772
Accountancy	420	360
Advertising and Stationery	884	7
Professional Fees and Subscriptions	47	315
Cleaning	860	845
Depreciation	-	0
	72,331	60,675
Changes in Resources in the year	-322	-8,720

BROOMLEY PRE SCHOOL		1069127		CC16a
Receipts and Payments Accounts				
For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Parental Fees	£ 7,878	£ -	£ -	£ 7,878	£ 7,316
Nursery Vouchers	£ 63,113	£ -	£ -	£ 63,113	£ 44,498
Fundraising	£ 772	£ -	£ -	£ 772	£ 136
Bank Interest	£ 246	£ -	£ -	£ 246	£ 5
Sweatshirts and name tapes	£ -	£ -	£ -	£ -	£ -
Sub total (Gross income for AR)	£ 72,009	£ -	£ -	£ 72,009	£ 51,955
A2 Asset and investment sales, (see table).					
	£ -	£ -	£ -	£ -	£ -
Sub total	£ -	£ -	£ -	£ -	£ -
Total receipts	£ 72,009	£ -	£ -	£ 72,009	£ 51,955
A3 Payments					
Salaries	£ 66,034	£ -	£ -	£ 66,034	£ 55,099
Training	£ 180	£ -	£ -	£ 180	£ 311
Repairs & Renewals	£ -	£ -	£ -	£ -	£ -
Telephone	£ 619	£ -	£ -	£ 619	£ 937
Snacks	£ 302	£ -	£ -	£ 302	£ 211
Equipment / Resources	£ 1,471	£ -	£ -	£ 1,471	£ 1,539
Playgroup Outings & Entertainment	£ 156	£ -	£ -	£ 156	£ -
Rent payable	£ 266	£ -	£ -	£ 266	£ 266
Insurance	£ 1,093	£ -	£ -	£ 1,093	£ 772
Accountancy Fees	£ 420	£ -	£ -	£ 420	£ -
Advertising & Stationary	£ 884	£ -	£ -	£ 884	£ -
Professional Fees and Subscriptions	£ 47	£ -	£ -	£ 47	£ 675
Travel & Subsistence	£ -	£ -	£ -	£ -	£ 20
Cleaning	£ 860	£ -	£ -	£ 860	£ 845
Sub total	£ 72,330	£ -	£ -	£ 72,330	£ 60,675
A4 Asset and investment purchases, (see table)					
Fixed Asset Equipment Purchases	£ -	£ -	£ -	£ -	£ -
Sub total	£ -	£ -	£ -	£ -	£ -
Total payments	£ 72,330	£ -	£ -	£ 72,330	£ 60,675
Net receipts/(payments)	£ (321)	£ -	£ -	£ (321)	£ (8,720)
A5 Transfers between funds	£ -	£ -	£ -	£ -	£ -
A6 Cash funds b/fwd	£ 124,565	£ -	£ -	£ 124,565	£ 133,285
Cash funds this year end	£ 124,244	£ -	£ -	£ 124,244	£ 124,565

Section B Statement of assets and li.

Categories	Details	Unrestricted Funds	Restricted Funds	Endowment Funds																													
B1 Cash funds	<table border="1"> <tr><td>Current Bank</td><td>£ 92,314</td></tr> <tr><td>Savings Bank</td><td>£ 31,503</td></tr> <tr><td>Petty Cash</td><td>£ 428</td></tr> <tr><td>Total cash funds</td><td>£ 124,244</td></tr> </table> <p>(agree balances with receipts and payments account(s))</p>	Current Bank	£ 92,314	Savings Bank	£ 31,503	Petty Cash	£ 428	Total cash funds	£ 124,244	<table border="1"> <tr><td>£ 92,314</td></tr> <tr><td>£ 31,503</td></tr> <tr><td>£ 428</td></tr> <tr><td>£ 124,244</td></tr> </table>	£ 92,314	£ 31,503	£ 428	£ 124,244	<table border="1"> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> </table>	£ -	£ -	£ -	£ -	<table border="1"> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> <tr><td>-</td></tr> </table>	-	-	-	-									
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		OK	OK	OK																													
		Unrestricted funds	Restricted funds	Endowment funds																													
B2 Other monetary assets	<table border="1"> <tr><td>Details</td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> <tr><td></td></tr> </table>	Details							<table border="1"> <tr><td>to nearest £</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> </table>	to nearest £	£ -	£ -	£ -	£ -	£ -	£ -	<table border="1"> <tr><td>to nearest £</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> </table>	to nearest £	£ -	£ -	£ -	£ -	£ -	£ -	<table border="1"> <tr><td>to nearest £</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> <tr><td>£ -</td></tr> </table>	to nearest £	£ -	£ -	£ -	£ -	£ -	£ -	
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