

## Trustees Report Year End 2020

This became an interesting year as the pandemic of Covid-19 hit us. We had a good intake of children with most being eligible for the 30hour government funding. We continued to offer a lunch club and additional hours/sessions for those not entitled to the full 30hours.

Just a month before lockdown, we had a visit from Ofsted and were delighted to once again achieve a rating of 'outstanding'. Their report detailed how well staff knew the individual children, met their needs and had great relationships with them all.

Rather than handling cash payments we have encouraged most parents to pay for fees, activities and fundraising via bank transfer. With this in mind, we signed up to equals money to get a card we can deposit money onto and this can be used to purchase resources.

We ask the parents for a contribution of £15 towards the snacks and forest schools cooking. We continue to offer a healthy variety of snacks to the children.

This year instead of spending money on the outside learning area, we decided to invest in items needed for the classroom. We purchased a new rug and more natural resources. We also bought a sofa for the home corner and seating for our reading area.

We have employed an independent cleaner and bought a new Hoover for her to use in our classroom.

Our fundraising once again was reliant on the Christmas production and Christmas card design purchases.

As the 'Lingotot' sessions were such a success with the children the previous year, we invited them back to provide Spanish lessons to the children.

Salaries were again reviewed to reflect the increase in national living minimum wage. We always try to ensure our staff to child ratio operates to best practice and use our bank staff where possible to remain mindful of finances.

We had to close the setting in March 2020, due to lockdown. Home learning was put into place. Thankfully, as we still received funding, we were able to continue paying our staff who remained dedicated by doing courses online to continue with their professional development. We reopened the setting in June to children of key workers and all necessary measures/hygiene were adhered to. We have remained open since.

During lockdown, we sent all the children a personalised postcard and at the end of the academic year all children received a goody bag which contained memorabilia relating to the year that lockdown happened. Sadly, our normal transition process was not possible due to the restrictions of Covid-19.

We made a profit this year despite the increased costs for hygiene and PPE products. Our reserve account continues to mature on a 42 day term.

Broomley Pre School						lessons/ac Transfer							
Date	Details	Total	Nursery Grant/support funds	Fee Income	commission	Fundraisin snacks	tivities/ri from ps	Deposit	Transfers	EYPS	Grant	Broomley Donation	
09/04/2019	maturity deposit money	31122.43											
09/13/2019	NCC funding	17082		17082									
11/11/2019	easy fundraising	37.37				37.37							
11/21/2019	simpson	5.5											
11/25/2019	dobson cards	2.5				2.5							
11/27/2019	hucklesby cards	23.5				23.5							
	hucklesby fees	15		15									
11/28/2019	soulsby cards	5.5				5.5							
	hart fees	15		15									
11/29/2019	debbie young photography	80				80							
	tiarks fees	15		15									
12/02/2019	willis fees	30		30									
	wear fees	15		15									
	murray fees	15		15									
	murray cards	5.5				5.5							
12/03/2019	national savings fees	771		771									
12/04/2019	maturity deposit money	31176.75						31176.75					
12/05/2019	arnot fees	15		15									
12/06/2019	NCC funding	5839.27		5839.27									
	hope fees	15		15									
	hart lingtots	24						24					
12/09/2019	barrett fees	87		87									
	mcveigh fees	42		42									
	fern hollow fees	960		960									
	murray lingtots	24						24					
12/10/2019	soulsby fees	42		42									
12/11/2019	national savings fees	15		15									
	hucklesby lingtots	24						24					
	hunter fees	15		15									
	tuzcuoglu fees	15		15									
12/13/2019	kiddivouchers lingtots	24						24					
	mcveigh lingtots	24						24					
12/18/2019	tuzcuoglu lingtots	24						24					
	mcarthur fees	258		258									
	mcarthur lingtots	24						24					
	barker fees	163.5		163.5									
12/24/2019	mcveigh cards	6.75				6.75							
	binns fees	384		384									
01/02/2020	comp vchr fees and lingotot	39		15				24					
01/06/2020	chatterjee lingtots	24						24					
	chatterjee fees	15		15									
	wear lingtots	24						24					
01/08/2020	binns fees	330		330									
01/09/2020	nation savings lingtots	24						24					
01/10/2020	soulsby lingtots	24						24					
01/16/2020	NCC funding	15416.4		15416.4									
01/22/2020	xmas fundraiser	147.75				147.75							
03/04/2020	maturity deposit money	31231.16						31231.16					
03/11/2020	murray lingtots	24						24					
03/12/2020	hucklesby fees	15		15									
	hucklesby lingtots	24						24					
03/13/2020	brown lingtots	24						24					
03/16/2020	chatterjee fees	42		42									
03/18/2020	mcveigh fees	87		87									
03/19/2020	NCC funding	7309.15		7309.15									
04/01/2020	comp vchr fees and lingotot	39		15				24					
04/15/2020	hope fees	15		15									
04/16/2020	NCC funding	22852.56		22852.56									
05/27/2020	easy fundraising	59.95				59.95							
05/27/2020	maturity deposit money	0.36						0.36					
06/18/2020	tuxulguo fees	15		15									
	kendrick fees	15		15									
	wear fees	15		15									
06/19/2020	lowdon fees	15		15									
06/22/2020	tiarks fees	28.5		28.5									
	kiddivoucher fees	15		15									
	mcarthur fees	231		231									
	barratt fees	114		114									
06/23/2020	soulsby fees	15		15									
06/24/2020	brown fees	15		15									
06/25/2020	barker fees	177		177									
06/30/2020	arnot fees	15		15									
07/01/2020	comp bvchr fees	15		15									
07/02/2020	binns fees	15		15									
07/03/2020	national savings fees	15		15									
	willis fees	30		30									
07/07/2020	eden red fees	42		42									
07/09/2020	lowery fees	15		15									
08/28/2020	NCC funding	19648.76		19648.76									
Totals		186661.16	88148.14	4224.00	0.00	374.32	0.00	384.00	93530.70	0.00	0.00	0.00	186661.16

0.00	0.00	0.00	0.00	#REF!	#REF!	#REF!	#REF!	0	0	0		
0.00	0.00	0.00	0.00	#REF!	#REF!	#REF!	#REF!	0.00	0.00	0.00	0.00	0.00

**Profit and Loss Accounts for the  
Year end Aug 2014**

**08/14**

**Resources arising**

Parental fees	4512.05
Nursery vouchers	31963.00
EYPS	
Bank interest	153.88
Donations	
Fundraising	
Contribution from Broomley School	
Grant for outdoor area	
Gross Resources Arising in year	<u>36628.93</u>

**Resources used Direct charitable expenditure**

Salaries	36001.32
Fees subs and Training	1307
Sweatshirts and name tapes	
Telephone	323.91
Stationery	
Postage	
Equipment	145.8
Playgroup outings and entertainment	695.25
Rent	381
Insurance	402.95
Outdoor area	
Whiteboard and projector	
Accountancy	150
Advert	42
Sundry	526.58
Trips	
refund overpayment ncc	
Other petty cash expenses	130
	<u>40105.81</u>

Change in resources	<u>-3476.88</u>
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Movement in bank	27047.42
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Movement in dep	-30318.15
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Movement in petty cash	<u>-3270.73</u>
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**04/14**

**08/13  
2013**

2283.80  
20082.00

4524.00  
38264.00

300.74  
75  
103.48

300.74  
75  
304.5

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22469.28

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43468.24

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24092.85  
1307

38548.46  
265

162.44

346.86

145.8  
789  
285.75  
472.94

741.95  
150  
381.00  
400.24

750.00

532.29

1749.37

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27788.07

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352  

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43684.88

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-5318.79

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-216.64

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-4625.05

-320.78

104.14

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-4625.05

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-216.64

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Date	chq/ref	Details	Total	Wages	reimburse	Rent	Equipment/s/Petty cash trips/Activicleaning	Transfer to Savings	db's fees	Telephone	Insurance	K Chapman	SLA/ staff training & wellbeing	uniform	Outdoor area	Day Nursery Membership	Early years fees etc	snacks				
09/04/2019		TTS group	323.74				323.74															
		TTS group	76.61				76.61															
		NCC	4895.38	4895.38																		
		NCC	3919.2	3919.2																		
		maturity transfer deposit	31122.43					31122.43														
09/25/2019		TTS group	44.22				44.22															
		YPO	197.05				197.05															
		V Hucklesby	11.96															11.96				
09/26/2019		vodafone	25.2								25.2											
10/02/2019		NCC	95.25			95.25																
		NCC	5315.04	5315.04																		
10/03/2019		v hucklesby	48.29							48.29												
10/16/2019		hope	376.03				376.03															
10/16/2019		tina gray	103.94				103.94															
10/17/2019		tina gray	48.29							48.29												
10/28/2019		vodafone	25.2								25.2											
11/06/2019		NCC	4640.34	4640.34																		
11/13/2019		robson services	104.28												104.28							
11/20/2019		tina gray	200																			
11/22/2019		v hucklesby	12																			
11/25/2019		v hucklesby	23.77															23.77				
11/27/2019		vodafone	25.2								25.2											
11/27/2019		TTS group	323.94				323.94															
12/02/2019		BT	107.95							107.95												
		V Hucklesby	14.38															14.38				
12/04/2019		maturity transfer deposit	31176.75					31176.75														
12/05/2019		NCC	3906.54	3906.54																		
12/10/2019		V Hucklesby	11.36															11.36				
12/17/2019		marsland languages	432							432												
12/30/2019		vodafone	25.2								25.2											
01/08/2020		ofsted	50														50					
		dalton	180					180														
		NCC	5192.33	5192.33																		
		tina gray	48.29							48.29												
		TCLT	72							72												
		cauliflower group	219							219												
01/15/2020		NCC	95.25			95.25																
01/28/2020		vodafone	31.57							31.57												
01/29/2020		tina gray	74.88				74.88															
02/05/2020		NCC	3868.62	3868.62																		
02/12/2020		TCLT	88.75			88.75																
02/26/2020		vodafone	25.2								25.2											
02/27/2020		michelle dalton	210					210														
03/02/2020		V Hucklesby	10.47															10.47				
		BT	114.02							114.02												
		V Hucklesby	120										120									
03/04/2020		NCC	4850.08	4850.08																		
		maturity transfer deposit	31231.16					31231.16														
03/17/2020		morton michael	472.94									472.94										
03/26/2020		vodafone	25.2							25.2												
03/31/2020		V Hucklesby	9.96															9.96				
		V Hucklesby	10.87															10.87				
04/28/2020		vodafone	25.75							25.75												
04/29/2020		tina gray	184.19				184.19															
05/04/2020		NCC	4075.51	4075.51																		
05/28/2020		Vodafone	25.75								25.75											
		tina gray	170.82				170.82															
		gompels cleaning	102.99				102.99															
06/01/2020		BT	114.53							114.53												
06/03/2020		NCC	4932.67	4932.67																		
06/15/2020		tina gray	101.87				101.87															
06/17/2020		CMUK	109.6				109.6															
		Brown lingotots	24			24																
		hucklesby lingtotos	24			24																
		murray lingotots	24			24																
06/26/2020		vodafone	25.75							25.75												
		national day nurseery	166													166						
06/30/2020		NCC	4576.19	4576.19																		
07/15/2020		debbie young	54					54														
07/28/2020		vodafone	25.75								25.75											
08/26/2020		vodafone	25.75								25.75											
		TOTALS	149421.25	50171.90	72.00	279.25	2189.88	200.00	789.00	390.00	93530.34	144.87	648.02	472.94	0.00	120.00	0.00	104.28	166.00	50.00	92.77	149421.25

ALL PAYMENTS OUT OF THE A/C FROM BANK STATEMENT?

**08/30/2019**

Opening Balance

**89456.32**

Receipts

186661.16

Payments

149421.25

Closing Balance

**126696.23**

**08/28/2020**

276117.48

149421.25

balancing

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Bank Movement

37239.91

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## **Lloyds money on deposit**

Date

09/01/2017	Opening Bal	30779.33	
12/01/2017	paid in		30796.21
	interest	16.88	
03/01/2018	paid in	0	30834.18
	interest	37.97	
06/01/2018	paid in	0.00	30869.15
01/06/2015	trf c/a	34.97	
		30869.15	

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outgoings for  
Petty cash 19-20

	Ref	date	Total	s/equipmet for travel
SLA	1	09/04/2019	180	
amazon	2	09/11/2019	3.99	£3.99
NDNA	3	09/19/2019	12.6	
amazon	4	09/25/2019	24.52	£24.52
ICO	5	09/26/2019	40	
amazon	6	09/27/2019	19.99	£19.99
amazon	7	10/21/2019	2.99	£2.99
amazon	8	10/23/2019	12.58	£12.58
prestige flowers	9	11/02/2019	31.29	
amazon	10	11/05/2019	6.38	£6.38
amazon	11		9.99	£9.99
book people	12	11/13/2019	31.98	£31.98
spar	13		2.89	
baker ross	14	11/14/2019	44.94	£44.94
amazon	15	11/20/2019	59.42	£59.42
tina gray	16	11/12/2019	13	
post office	17	11/18/2019	4.55	
amazon	18	11/28/2019	14.49	£14.49
post office	19	12/03/2019	1.5	
m&s	20	12/09/2019	30	
coop	21	12/16/2019	7.5	
argos	22	12/17/2019	28.94	£28.94
coop	23	12/18/2019	5	
aramee	24	12/19/2019	105	
calendar club	25	01/07/2020	6.59	£6.59
amazon	26	01/09/2020	50.23	£50.23
baker ross	27	01/12/2020	35.46	£35.46
amazon	28	01/17/2020	13.99	£13.99
amazon	29	01/22/2020	39.2	£39.20
costco	30	02/07/2020	7.98	
amazon	31	02/19/2020	30.9	£30.90
sensory direct	32	02/23/2020	29.35	£29.35
amazon	33	02/24/2020	55.95	£55.95
amazon	34	03/05/2020	52.95	£52.95
g&s electricals	35	03/13/2020	10	£10.00
amazon	36	03/13/2020	5.9	£5.90
amazon	37		5.45	£5.45
amazon	38		29.99	£29.99
amazon	39		45.98	£45.98
ebay	40	04/17/2020	15.96	£15.96
post office	41	04/18/2020	22.11	
post office	42	06/15/2020	14.76	
spar	43		5.2	
aldi	44	06/19/2020	16.95	£16.95
amazon	45	06/22/2020	16.98	£16.98
spar	46	06/29/2020	6.71	
amazon	47	06/30/2020	18.77	£18.77
post office and spar	48	07/06/2020	13.8	

<b>1244.7</b>	<b>740.81</b>	<b>0</b>
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Postage	training	staff perks/gifts,	Snacks and Baking	db's	insurance	trips/activi
	180					
	12.6					
					£40.00	
		31.29				
			£2.89			
				£13.00		
£4.55						
£1.50						
		30				
			£7.50			
			£5.00			
		105				
			£7.98			
£22.11						
£14.76						
			£5.20			
			£6.71			
£9.20			£4.60			

<b>52.12</b>	<b>192.6</b>	<b>166.29</b>	<b>39.88</b>	<b>13</b>	<b>40</b>	<b>0</b>
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fees

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**0**

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**1244.7**

2019	2020	Income	Donation	forest
petty cash incoming		Petty cash		schools

Opening Bal	<b>£423.29</b>			
Commission debbie young		£100.00		
break the rules day		£34.00		
petty cash in		£200.00		
christmas		£197.50		
goodhall lingtots		£24.00		
thomas lingtots		£48.00		
stewart lingtots		£24.00		
moores fees		£54.00		
coates fees		£9.00		
kendrick lingotots		£24.00		
coates fees		£33.00		
kendrick fees		£15.00		
lowery fees		£15.00		
moores fees		£19.50		
card fundraiser		£94.30		
jewitt feess		£15.00		
coates fees		£15.00		
		<b>£921.30</b>	<b>£0.00</b>	<b>£0.00</b>
<b>openin balannce</b>	<b>£423.29</b>			
<b>cash incoming</b>	<b>£921.30</b>			
<b>cash out</b>	<b>£1,244.70</b>			
<b>balance</b>	<b>£99.89</b>			

fundraising	staff	school	fees/	cash
	perks	trips/Activity	snack	in

£100.00

£34.00

200

£197.50

24

48

24

£54.00

£9.00

24

£33.00

£15.00

£15.00

£19.50

£94.30

£15.00

£15.00

**£425.80**

**£0.00**

**£120.00**

**###**

**£200.00**

£921.30



**Broomley Pre School**  
**Accountancy Report**

**Accounts For The Year Ended**  
**31 August 2020**

Registered Charity Number 1069127

## Broomley Pre-School

### **Independent Examiner's Report to the Trustees of Broomley Pre-School**

I report on the accounts of the charity for the year ended 31 August 2020, which are set out on pages 3 to 4.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention :

- 1 Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met; or
2. which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K.Chapman F.C.P.A. B.Sc. (Hons.)  
Accountancy and Bookkeeping Services  
1 Leazes Terrace  
Corbridge  
Northumberland  
NE45 5HS

**Broomley Pre-School**  
**Statement of Financial Activities for the Year Ended 31 August 2020**

	<b><u>2020</u></b>	<b><u>2019</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<b><u>Resources Arising</u></b>		
Parental fees	4,224	12,902
Nursery vouchers	88,149	61,132
Fundraising	1,406	1,762
Bank interest	180	198
Sweatshirts and name tapes	—	—
<b><u>Gross Resources Arising in the Year</u></b>	<b><u>93,959</u></b>	<b><u>75,994</u></b>
<b><u>Resources used</u></b>		
<b><u>Direct charitable expenditure</u></b>		
Salaries	50,172	46,063
Training	313	537
Repairs & renewals	495	3,064
Telephone	648	765
Sundries	673	443
Equipment	2,876	4,639
Playgroup outings and entertainment	789	1,359
Rent	279	381
Insurance	513	513
Accountancy	360	162
Advertising & stationery	52	669
Depreciation	179	224
	<b><u>57,349</u></b>	<b><u>58,819</u></b>
<b><u>Resources Used in the Year</u></b>	<b><u>57,349</u></b>	<b><u>58,819</u></b>
<b><u>Changes in Resources</u></b>	<b><u>36,610</u></b>	<b><u>17,175</u></b>

**Broomley Pre-School**  
**Statement of Assets and Liabilities as at 31 August 2020**

	<b><u>2020</u></b>	<b><u>2019</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<b><u>Fixed Assets</u></b>	717	896
 <b><u>Assets</u></b>		
Cash at Current account	126,696	89,456
Cash at deposit account	31,246	31,068
Cash in hand	100	369
	<u>158,042</u>	<u>120,893</u>
 <b><u>Liabilities</u></b>		
Accruals	522	162
<b><u>Total assets minus liabilities</u></b>	<u>158,237</u>	<u>121,627</u>
 <b><u>Represented By</u></b>		
<b><u>General Fund</u></b>		
Balance b/f	121,627	104,452
Add: Surplus/deficit for year	36,610	17,175
	<u>158,237</u>	<u>121,627</u>