

BRANCH INCOME

FOR YEAR 1 JANUARY TO 31 DECEMBER 2024

RNA BRANCH	Wallasey	Area	10
-------------------	-----------------	-------------	-----------

CHARITABLE GRANTS & DONATIONS RECEIVED BY THE BRANCH IN 2024	
Charity box	£ 534
	£
	£
	£
	£
	£
	£
	£ 534

Box 1

* more lines can be added to this table if required

OTHER BRANCH INCOME for 2024	
Sale of RNA Slops / Merchandise	£ 102
Debtors	£
Bank Interest	£
Investment Interest	£
Other Branch Income for the Year as summarised below:	
Lottery	£ 2,076
Bingo and Hoy	£ 23,686
Snooker	£ 445
Football card	£ 500
Other income	£ 564
TOTAL	£27,373

Box 2

* more lines can be added to this table if required

TOTAL BRANCH INCOME for 2024	
Charitable Grants & Donations received in 2024 (from Box 1)	£ 534
Other Income (from Box 2)	£ 27,373
TOTAL INCOME	£ 27,907

From
Box 1

From
Box 2

Box 3

* All transactions, including cash, must be included

BRANCH EXPENDITURE

FOR YEAR 1 JANUARY TO 31 DECEMBER 2024

RNA BRANCH	Wallasey	Area	10
-------------------	-----------------	-------------	-----------

CHARITABLE GRANTS & DONATIONS MADE BY THE BRANCH IN 2024	
Rna kids football team	£ 325
	£
	£
	£
	£
TOTAL	£ 325

Box 4

* more lines can be added to this table if required

OTHER BRANCH EXPENDITURE for 2024	
Life Membership Applications	£
Certificate of Appreciation Applications	£
Donations Paid to Area	£
Purchases of RNA Slops / Merchandise	£
Cover for Branch Standard (£5 to Central Office)	£
Public Liability Insurance	£
Pooled Fares to Central Office	£
Creditors	£
Bank Charges	£
Other Branch Expenditure for the Year as summarised below:	
Lottery prizes and expenses	£1739
Bingo and hoy prizes and expenses	£21456
Travel and transport costs rna events	£2674
General expenses	£248
Welfare expenditure	£80
Audit fee	£336
TOTAL	£ 26,533

Box 5

* more lines can be added to this table if required

TOTAL BRANCH EXPENDITURE for 2024	
Charitable Grants & Donations made by the Branch in 2024 (from Box 4)	£ 325
Other Expenditure (from Box 5)	£ 26,533
TOTAL INCOME	£ 26,858

From Box 4

From Box 5

Box 6

* All transactions, including cash, must be included

BRANCH BALANCE SHEET AS AT 31 DECEMBER 2024

RNA BRANCH	Wallasey	Area	10
Charity Commission Number*	1069076 (if applicable)		

BRANCH FUNDS

Balance B/Fwd from 31 December 2023		£ 6,048	See box 2 in 2023 returns
Add Total Branch Income	(+)	£ 27907	Box 3
Subtract Total Branch Expenditure	(-)	£ 26,858	Box 6
Balance C/Fwd as at 31 December 2024	TOTAL	£ 7097	Box 7
*Box 7 and Box 8 should agree			

LOCATION OF ALL BRANCH FUNDS

Investments		£	
Balance in Current Account		£ 6,710.45	
Balance in Deposit Account		£	
Balance in Welfare Account		£	
Balance in Social Account		£	
Balance in any other Bank Accounts		£	
Cash in Hand, including Petty Cash		£ 386.55	
Loans (outstanding), if any	(-)	£	
Un-Presented Cheques (Cheques written out 2023, cleared on Bank Statement 2024)	(-)	£	
*Box 7 and Box 8 should agree	TOTAL	7097	Box 8

The Balance Sheet is a snapshot of the worth of the Branch at 31 December (Financial Year End). It shows what the Branch owns (Bank, Cash etc) and what it owes (e.g. a Loan)

The Income & Expenditure Statements on the previous pages details the items in and out of the Branch accounts during the year.

It therefore explains charitable activity during the year and this information is used in the RNA report to the Charities Commission.

It is important that all donations are in accordance with the RNA's charitable objects.


***If Branch annual income regularly exceeds £5,000 then you should be registered with the Charity Commission.**

***If your Branch is currently a registered charity but your income from all sources is regularly less than £5,000, then you should consider de-registering with the Charity Commission. Remove a charity from the charities register - GOV.UK (www.gov.uk)**

Accounts scrutiny (by a competent finance person)

I certify that:

- a. All Branch accounts and supporting records have been scrutinised and, as far as appears from my scrutiny of these, proper books of accounts have been maintained by the Branch.
- b. All Bank Statements pertaining to Branch accounts have been witnessed and signed.
- c. The above Balance Sheet and attached Income & Expenditure Account have been prepared from the books and records of the Branch, and according to the information and explanations given to me by Branch Officers, and in my opinion, these are in accordance therewith.

ACCOUNTS SCRUTINY	
Name	VICTORIA WHITE
Signature	
Date	31/7/25
Qualification	CIPP LEVEL 5 HR CHAIR WBC

*Point 6 within the guidance notes at the beginning of this form details the level of scrutiny that the Branch must adhere to relative to the value of assets (Box 7/8)

BRANCH BANK ACCOUNTS

RNA BRANCH	Wallasey	Area	10
-------------------	-----------------	-------------	-----------

Branch Account

Name and Address of Bank:	Barclays		
Name of Account:	Community Account		
Account Number:	70411809	Sort Code:	20-50-36
Name of Authorised Signatory 1	Barry Davies	Branch Position:	Secretary
Name of Authorised Signatory 2	Kevin Cosgrove	Branch Position:	Chairman
Name of Authorised Signatory 3		Branch Position:	
Name of Authorised Signatory 4		Branch Position:	
Other Comments:	(including how many signatories are required to sign)		

Branch Account


Name and Address of Bank:			
Name of Account:			
Account Number:		Sort Code:	
Name of Authorised Signatory 1		Branch Position:	
Name of Authorised Signatory 2		Branch Position:	
Name of Authorised Signatory 3		Branch Position:	

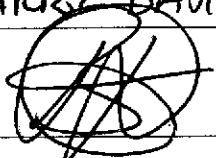
Name of Authorised Signatory 4		Branch Position:	
Other Comments:	(including how many signatories are required to sign)		

* more tables can be added to this document if required to cover all accounts

Committee Check List before signature:

1. Balance B/Fwd from 31 December 2023 entered in Branch Funds Box is equivalent to the amount declared on the 2023 Branch Returns Form last year.
2. All Income and Expenditure has been correctly and clearly declared
3. All Branch Funds (including all cash) have been declared in the 'Location of Branch Funds' Table and correlate with bank statements
4. All Bank Account Details are correctly listed
5. Bank Statements are available for the 31st December 2024 for each Branch Bank Account / Investment Fund
6. Accounts have been correctly audited relative to point 6 in the guidance notes and in any case is not one of, or related to any committee member of the Branch.

BRANCH CHAIRMAN	
Name	KEVIN COSAROVIS
Signature	
Date	21/7/25

BRANCH SECRETARY	
Name	BARRY DAVIES
Signature	
Date	21.7.25

BRANCH TREASURER	
Name	ENA GRAVLI ANTROBUS
Signature	Ena Gravli Antrobus
Date	21/7/25

Branches that own or lease Buildings or Land

Does your Branch own a Building?	Yes	No	Name & Address of Building	Who holds the Deeds?
	x			

Does your Branch own Land?	Yes	No	Location of Land	Who holds the Deeds?
	x			

Does your Branch lease a Building?	Yes	No	How much per year does this cost?	How many years remaining on the Lease?	Who holds the Lease?
		x	£		

Does your Branch lease the Land?	Yes	No	How much per year does this cost?	How many years remaining on the Lease?	Who holds the Lease
		x	£		

Who is responsible for maintenance of the Property/Land?	Branch	Other (Name)
	x	

Who holds the Public Liability for the Insurance on your Property/Land?	Branch	Other (Name)
		Club

What is the cost of Depreciation on the Land / Building	£

Does your Branch rent a room in a ...	Club	RBL Building	Pub	Other	How much per year does this cost?
					£

Do you employ staff?	Yes	No	Do you hold Employers Liability?	Yes	No
		x			x