



## Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	Sept	2022	To	31	Aug	2023

### Section A Reference and administration details

Charity name Liphook Infant School Friends Association

Other names charity is known by LISFA

Registered charity number (if any) 1069056

Charity's principal address Avenue Close

Liphook

Hampshire

Postcode GU30 7QE

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachael Clark	Co-Chair	Sep-22 to Aug-23	Charity members plus established nominated committee members
2	Catherine Lake	Co-Chair	Sep-22 to Aug-23	As above
3	Amy Campbell	Treasurer	Sep-22 to Aug-23	As above
4	Eliza Margrove	Secretary	Sep-22 to Aug-23	As above
5	Rebecca Martin	Secretary	Sep-23 onwards	As above
6	Rebecca Dolphin	Co-Chair	Sep-23 onwards	As above
7	Catherine Coppock	Co-Chair	Sep-23 onwards	As above
8	Charlotte Robbins	Treasurer	Sep-23 onwards	As above
9				
10				
11				
12				
13				
14				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Greg Braham (Head of School), Jacqueline Taylor (Executive Headteacher)

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution dated 27/03/1998. Last amended 30/09/2011.
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Every trustee must be nominated by charity trustees or committee members at a properly convened meeting.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

This charity raises funds from the public but does not work with professional fundraisers or commercial participants.

This charity does not have any trading subsidiaries.

All trustees give their time voluntarily and receive no remuneration, payments or other benefits. The charity runs entirely through volunteers giving their time to the organisation.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The charity objectives are as follows –

1. To advance the education of the pupils in the school and to develop relationships between the staff, parents and others associated to the school.
2. To engage in activities which support the school and advance the education of the pupils attending it.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

3. To provide and assist in the provision of agreed facilities or items for education at the school which are not provided from statutory funds.

The charity members and volunteers run events throughout the school year for pupils, families and the wider community – including fairs, quiz nights, discos and cake sales. These raised a large total with which to support the school, and also promote a sense of school community.

The charity also takes part in money raising initiatives such as Bag 2 School and Easy Fundraising.

Declaration: this is to confirm that the charity holds committee meetings every term in which all parents of pupils attending the school are invited to attend. The meetings allow the opportunity for all parties to feedback on how the funds will be spent.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

During the year September 22 to August 23 the charity raised over £30,000 for the school from the various fundraising activities. This enabled the purchase of essential items for pupils such as new books, theatre performances, wet-play resources and a refurbishment of outdoor areas.

The year end cash balance was £7,776 leaving the charity in a strong position as we moved into the new financial year.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Reserves are held at the end of the year in preparation for further transfers to the school as needed to fund activities, resources and equipment as required.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

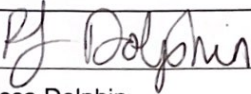
## Section F

## Other optional information

**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Rebecca Dolphin
Position	Co-Chair
Date	27/06/2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

LIPHOOK INFANT SCHOOL FRIENDS ASSOCIATION

1069056

## Receipts and payments accounts

CC16a

For the period  
from

9/1/2022

To

8/31/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Funds raised	30,055	-	-	30,055	18,101
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	30,055	-	-	30,055	18,101
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	30,055	-	-	30,055	18,101
<b>A3 Payments</b>					
Expenses	33,113			33,113	16,734
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
				-	-
<b>Sub total</b>	33,113	-	-	33,113	16,734
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	33,113	-	-	33,113	16,734
<b>Net of receipts/(payments)</b>	- 3,058	-	-	- 3,058	1,367
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	10,835	9,468
<b>Cash funds this year end</b>	- 3,058	-	-	7,776	10,835

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank	7,726	-	-
	Cash	50	-	-
		-	-	-
	<b>Total cash funds</b>	<b>7,776</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	





Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Liphook Infant School Friends Association

On accounts for the year  
ended

August-23	Charity no (if any)	1069056
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Set out on pages

1-5  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/23

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* *Please delete the words in the brackets if they do not apply.*

Signed:

Date: 30/09/23

Name:

Charlotte Robbins



Relevant professional qualification(s) or body (if any):

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**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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