

**JAMIA MASJID E-BILAL**

I

**TRUSTEES' ANNUAL REPORT**

**31 MARCH 2021**

## Report of the trustees for the year ended 31 March 2021.

The Trustees present their annual report and audited financial statement for the year ended 31 March 2021 and confirm they comply with the charities Act 1993 as amended by the charity Act 2006, the trust deed and the charities SORP 2005.

### Reference and Administrative Information.

<b><u>CHAIRTY TRUSTEES:</u></b>		
	Mr Manzoor Hussain	
	Mr Kazi Mohammed Iqbal	
	Mr mohammed Jamil	
	Mr Mohammad Tanvir Malik	
<b><u>REGISTERED OFFICE:</u></b>	80 Evington Valley Road Leicester. LE5 5LJ	
<b><u>REGISTERED CHARITY NUMBER:</u></b>	1069001	
<b><u>INLAND REVENUE (CHARITIES) NUMBER:</u></b>	XR 74204	
<b><u>IMAMS:</u></b>		
Hafeez ur Rahman Cheshti		
Hafiz Iqbal		
<b><u>ACCOUNTANTS:</u></b>		
Mian & CO Accountants		
First floor Offices		
56-58 London Road Leicester.		
<b><u>BANKERS:</u></b>	NatWest Bank plc Evington Road Leicester LE1 9AA	

The Charity Trustees submit their annual report for the period ended 31<sup>st</sup> March 2021.

### **Governing document and constitution**

The charity is an unincorporated organisation formed by adoption of a constitution adopted 26 September 1997 as amended 28 February 1998. The charity is registered as a Charity with Charity Commission for England and Wales with effect from 2 April 1998.

### **Charity Trustees**

Trustee who served during the year are shown on page 1.

There is one trustee Mohammed Ashraf who had resigned due to personal reasons.

We will be looking at rebuilding our masjid in the future. We are taking views and looking at future funding and planning.

### **Governance**

The charity is governed by trustees, who are responsible for the effective management of the organisation.

Meetings are held on a regular basis. Training on first aid and safeguarding has also been delivered.

### **Objects of the Charity**

The principal objects of the charity are:

- To advance the religion of Islam, by means of, but not exclusively, promoting the teachings and tenets of Islam, in accordance with the Sunni Hanafi school of thought, provision of facilities for worship, and provision of facilities for Islamic education; the public celebration of religious festivals and the distribution of literature on the Islamic faith to enlighten others.
- To promote any other charitable purpose for the benefit of Muslims and the general public that the trustees from time to time may determine.
- Our dual aims remain to provide a facility where Muslims can worship and to provide a community facility for all the inhabitants of Leicester. Our long-term ambition is to help make our area a peaceful, vibrant and harmonious community.

### **Religious activities:**

In planning activities the trustees kept in mind the Charity Commissioner's guidance on public benefit at the meetings. Our Mosque provides a centre for worship and other activities associated with Islamic faith.

### **Daily Prayer:**

The charity has established a regular five time prayer facility led by an Imam for all people to participate in. These prayers are well attended by families who live in the neighbourhood of the charity. There are separate facilities available for women/young girls to perform their

prayers. The mosque is open all day for daily and Friday prayers. During the week over 100 people attend daily prayers and 400-450 regularly attend Friday prayers. The numbers attend to increase during the holiday period.

#### **Ramadan:**

During the holy month of Ramadan, special arrangements were made for the public to benefit from communal prayers throughout the day and to start and break-fast in accordance with Islamic traditions. The public took full advantage to avail themselves of the spiritual benefits of this holy month. During the last ten days of Ramadan over dozen worshipers stay in the mosque to obtain higher spiritual status and isolate them-selves from material world. On 27<sup>th</sup> Ramadan special ceremony of completing recitation of holy Quran is celebrated with special prayers for peace in the community and the world (although due to covid-19 such activity did not take place at the Mosque).

#### **Festivals:**

As with other similar organisation, the charity celebrated all auspicious days of the Islamic calendar which were well attended by the public. During the Eid festival period our mosque is normally full and there is pressure to extend the Mosque to meet increasing demand of our community. Over 500 hundred people attend Eid festivals. We also annually celebrate Profit's birthday which again is well attended and provide occasion for families to come together to socialise and commemorate this holy day.

#### **Bereavement:**

The charity supports families to varying degrees in times bereavement by holding communal prayers at the families' request. The funeral prayer are also arranged by the mosque and families are supported during their difficult period. We have also supported homeless and some pensioners in covid period too.

#### **Civil marriage and Nikkah:**

The charity is licensed to solemnise Islamic marriages and we continue to provide this service. The marriage ceremony was arranged by the mosque for 30 couples in the year.

#### **Madrasah classes:**

The charity has established and runs subsidised after school classes (Madrasah) for children to learn Islamic tenets to develop a better understanding of Islam. The education is taught systemically to ensure children at different stages of learning attain appropriate benefit. The classes are attended by children who live in the neighbourhood of the charity. Nearly 100 boys and girls attend our madrasah classes daily (Monday – Thursday).

We believe that it is necessary to support, develop and nurture the skill and abilities of the students, to a level where they can fulfil their potential. This is where we place the upmost care, in matching the teacher's competency levels to the number of children in each class. With the help of some professional members our classes has been revived and start increasing the number of students together with the improved quality of education, with the help of Information technology as well.

We will continue to undertake review of our activities in conjunction with Federation of Muslim Organisation Leicestershire to identify further areas of improvements.

### **Womens zikar Groups:**

This group meets at weekend to discuss various topics and to learn Islamic solution to relevant issues. Guest speakers offer their views on given topics to teach/educate their audience. In addition members are taught how to read Quran with proper pronunciation. This group provide a forum for Muslim women to express their views and opinions, support each other and organise and promote future events. The elderly womens group meets on Tuesdays for social and religious activities.

### **Partnership working and performance review:**

In developing our community programs we are pleased to work in partnership with the following institutions:

- Federation of Muslim Organisation Leicester
- Crown Hills Community College
- Highfields Community Centre
- Leicester College
- Pakistan Youth and Community Association
- Somalia Community Association
- Madni safeguarding training

Our partners have provided us with invaluable support and advice, as to how to further improve our programmes to the benefit of society. A liaison meeting is held at regular intervals, with key staff from our partners, to ensure the programmes we provide, are designed to be both, efficient and effective. At the end of each meeting, the trustees then review the feedback, to ensure feasible viewpoints are incorporated into the programmes.

### **Volunteers**

Most of the charity's activities involve volunteers in the delivery of its activities. We are, as always, grateful to these volunteers in making the activities of our centre a spiritual and pleasant experience for the public.

### **Risk Management and Reserves**

The trustees actively review the major risks which the charity faces on a regular basis. The trustees frequently consider the nature of risks, the likelihood of the risks happening and the measures taken to manage them. The trustees are satisfied that the systems are in place, or arrangements are in hand, to manage the risks that have been identified. Insurance cover is in place and the finances of the mosque are appropriately managed. Appropriate Disclosure and Barring Service (DBS) checks are completed along with regularly reviewed policies, are made for all those who work with children or other vulnerable groups within the Mosque.

Approved by the Charity Trustees on **14. 05. 2021** and signed on their behalf:

**MANZOOR HUSSAIN**

**Honorary Chairman**

# **JAMIA**

## **MASJID - E - BILAL**

Income and Expenditure Account for year ended 31<sup>st</sup> March 2021.

We certify that the attached Income and Expenditure Account and Balance Sheet have been prepared in accordance with records information and explanation provided by Treasurer and Chair of Jamia Masjid-e-Bilal.

**Mian & Co Accountants**  
2nd Floor Offices  
5 Faraday Court  
Conduit Street  
Leicester.

**Jamia Masjid-E-Bilal****Contents**

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Charity Name:

**Jamia Masjid-E-Bilal**

Charity Number:

1069001

Address:

80 Evington Valley Road  
Leicester.  
LE5 5LJ

Trustees:

Mr Manzoor Hussain  
Mr Mohammed Iqbal Kazi  
Mr Mohammed Jamil  
Mr M T MalikIncome and Expenditure Account for year ended 31<sup>st</sup> March 2021.

We the undersigned confirm that we have made available all the books and records  
necessary to produce the annual Accounts.

Signed:-----

Chair – M Hussain

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Treasurer – Aqduş Ghafar

We certify that the attached Income and Expenditure Accounts and Balance Sheet for  
year ended 31.03.2021 have been prepared **without carrying out an audit** in  
accordance with the accounting records information and explanations supplied by  
officers of Jamia Masjid-E-Bilal.



**Jamia Masjid-E-Bilal**

**Income and Expenditure Account for year ended 31<sup>st</sup> March 2021.**

	2021		2020
	£	£	£
Donations	40,118		135,674
Other Income	24,350		600
<b>Total Income</b>	<b>64,468</b>		<b>136,274</b>
 <b><u>Less Overheads</u></b>			
Employee Costs	27,579		28,129
Premises Costs	9,099		16,949
Repairs	396		1,148
General Admin Costs	421		82
Legal and Professional Costs	-		1,359
Depreciation	17,924		18,355
	55,419		67,238
<b>Net Surplus</b>	<b>£ 9,049</b>		<b>£ 25,895</b>

**Jamia Masjid-E-Bilal****Balance Sheet as at 31<sup>st</sup> March 2021.**

	<b>2021</b>		<b>2020</b>	
	£	£	£	£
<b><u>Fixed Assets</u></b>				
As per attached Schedule		666,000		683,924
<b><u>Current Assets</u></b>				
Debtors / Prepayments	1,674		-	
Bank – Natwest	232,229		203,702	
Cash in Hand	-		767	
	<u>233,903</u>		<u>204,469</u>	
<b><u>Current Liabilities</u></b>				
Creditors / Accruals	2,519		4,102	
Other Liabilities	15,872		14,778	
	<u>18,391</u>		<u>18,880</u>	
		215,512		185,589
		<u>881,512</u>		<u>869,513</u>
Less				
Interest Free Loan o/s	<u>143,350</u>		<u>140,400</u>	
		(143,350)		(140,400)
		<u>£ 738,162</u>		<u>£ 729,113</u>
<b><u>Financed By</u></b>				
Balance b/f		729,113		667,092
Add Net Surplus b/d		9,049		62,021
Balance c/f		<u>£ 738,162</u>		<u>£ 729,113</u>

**Jamia Masjid-E-Bilal****Schedule of Movement of Fixed Assets as at 31<sup>st</sup> March 2021.**

	<b>Freehold Building</b>	<b>Equipment</b>	<b>Total</b>
<b><u>Cost:</u></b>			
At 1 <sup>st</sup> April 2020	830,951	25,275	856,226
Additions in the year	-	-	-
At 31 <sup>st</sup> March 2021	<u>830,951</u>	<u>25,275</u>	<u>856,226</u>
<b><u>Depreciation:</u></b>	<b>2%</b>	<b>30%</b>	
At 1 <sup>st</sup> April 2020	151,378	20,924	172,302
Charge for the year	<u>16,619</u>	<u>1,305</u>	<u>17,924</u>
At 31 <sup>st</sup> March 2021	<u>167,997</u>	<u>22,229</u>	<u>190,226</u>
<b><u>Net Book Value:</u></b>			
At 31 <sup>st</sup> March 2021	<u><u>662,954</u></u>	<u><u>3,046</u></u>	<u><u>666,000</u></u>
At 31 <sup>st</sup> March 2020	<u><u>679,573</u></u>	<u><u>4,351</u></u>	<u><u>683,925</u></u>

**Jamia Masjid-E-Bilal****Notes to the Accounts year ended 31<sup>st</sup> March 2021.****Income:**

	2021		2020	
	Unrestricted Funds £	Restricted Funds £	Unrestricted Funds £	Restricted Funds £
<b><u>Donations</u></b>				
Collections	40,118	-	135,674	-
Zakat	-	-	-	-
Madrassa Fees	-	-	-	-
Nikah Fees	-	-	-	-
		-		-
	<b>40,118</b>	<b>-</b>	<b>135,674</b>	<b>-</b>
<b><u>Other Income</u></b>				
HMRC CJR Scheme Grants	18,895	-	-	-
Government Grants (LCC)	5,000	-	-	-
Rental Income	455	-	600	-
	<b>24,350</b>	<b>-</b>	<b>600</b>	<b>-</b>
	<b>£ 64,468</b>	<b>-</b>	<b>£ 136,274</b>	<b>-</b>

**Creditors & Accruals**

Smith Hannah	1,600	
NEST Pension	-	
Wages - PAYE	289	
Water Plus	166	
Zurich Insurance	87	
Wages Accrues	377	
		<b>£ 2,519</b>

**Depreciation**

Depreciation is provided for at the following rate over the useful life of the assets.

Land & Building	2%
Equipment	30%

**Jamia Masjid-E-Bilal****Income and Expenditure Account for year ended 31<sup>st</sup> March 2021.**

	2021	2020
	£	£
Donations	40,118	135,674
Rental Income	455	600
Government Grants	23,895	-
<b>Total Income</b>	<b>64,468</b>	<b>136,274</b>
 <b><u>Less Overheads</u></b>		
<b><u>Employee Costs</u></b>		
Wages & Salaries	26,547	27,170
Pensions	1,032	959
Staff Training & Welfare	-	-
	<u>27,579</u>	<u>28,129</u>
 <b><u>Premises Costs</u></b>		
Cleaning	784	1,207
Insurance	-	1,011
Licence Fee	-	100
Light & Heat	7,404	12,030
Ramadan Food	-	21
Rates	911	2,580
	<u>9,099</u>	<u>16,949</u>
 <b><u>Repairs</u></b>		
Repairs & Maintenance	<u>396</u>	<u>1,148</u>
 <b><u>General Admin Expenses</u></b>		
Postage Printing & Stationery	160	17
Telephone	261	65
Donations	-	-
Bank Charges	-	-
	<u>421</u>	<u>82</u>
 <b><u>Professional and Legal Costs</u></b>		
Accountancy Fees	-	1,600
Legal Fees	-	-
	<u>-</u>	<u>1,359</u>
 <b><u>Depreciation</u></b>		
Provision for Depreciation	<u>17,924</u>	<u>18,355</u>
 <b>Net Surplus</b>	<u>55,419</u> <b>£ 9,049</b>	<u>67,238</u> <b>£ 25,895</b>

**Jamia Masjid-E-Bilal****Notes to the Accounts year ended 31<sup>st</sup> March 2021.****Interest Free Loans**

A Razak – Pak Foods	24,000	
Irfan – Pak Foods	20,000	
Adeeb Akhtar – Pak Foods	15,000	
M Safdar	49,000	
Mrs Bashir	400	
Zaida A Karim	11,950	
M I Sacranie	10,000	
Ibrahim Memon	2,000	
Ahssan Matloob	3,000	
Hamida Bibi	3,000	
Bibi Matloob	5,000	
<b>Total</b>		<b>£ 143,350</b>

**Independent Examiners Report**

**To Jamia Masjid-E-Bilal**

I report on the accounts of Jamia Masjid-E-Bilal for year ended 31<sup>st</sup> March 2021

**Respective responsibilities of trustees and examiner**

The Charity's trustees are responsible for the preparation of accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and an independent examination is needed.

It is my responsibility to: examine the accounts under section 145 of the 2011 Act: to follow the procedures laid down in the General Directions given by Charity Commission under Section 145(5)(b) of the 2011 Act: and to state whether particular matters have come to my attention.

**Basis of Independent Examiners report**

My examination was carried out in accordance with General Directions given by the Charity Commission. An Examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention: i) which gives me reasonable cause to believe in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act: and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met: or ii) to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

I Ul-Haq FFA

Mian & Co Accountants

5 Faraday Court

Conduit Street

Leicester

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