

# CHRISTIAN SCIENCE SOCIETY SCARBOROUGH

Independent Examiner's Report to the Trustees of the Christian Science Society

I report on the accounts of the Society for the year ended 31 December 2021.

Respective Responsibilities of Trustees and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 437 of the Charities Act 1993 and that an independent examination is needed.

## CHRISTIAN SCIENCE SOCIETY SCARBOROUGH

It is my responsibility to:

Examine the accounts (under Section 43(3)(a) of the Charities Act 1993) and follow the procedures laid down in the General Guidance given by the Charity Commissioners (under Section 43(3)(b) of the 1993 Act) and

State whether particular matters have come to my attention.

### Financial Statements

For the year ended 31 December 2021

State of Independent Examiner's Report  
My examination was carried out in accordance with the General Guidance given by the Charity Commissioners. An examination involves a review of the accounting records kept by the charity and a comparison of the accounts presented with those recorded. It also involves consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The record and explanation do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention.

(1) Which gives the necessary basis to believe that, in any material respect, the requirements

To keep accounting records in accordance with section 41 of the 1993 Act and

To prepare accounts which accord with the accounting records and in conformity with the

accounting requirements of the 1993 Act

Have not been met or

(2) To which in my opinion, attention should be drawn in order to enable a proper understanding of

the accounts be reached.

Alan Moss  
A J Bookkeeping  
4 Cornwell Road  
Scarborough  
North Yorkshire  
YO11 1JY  
Signed 17 January 2022

# **CHRISTIAN SCIENCE SOCIETY SCARBOROUGH**

## **Independent Examiner's Report to the Trustees of the Christian Science Society**

I report on the accounts of the charity for the year ended 31 December 2021.

### **Respective Responsibilities of Trustees and Examiner**

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43(3)(a) of the 1993 Act)
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43(7)(b) of the 1993 Act: and
- State whether particular matters have come to my attention

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that, in any material respect, the requirements:
  - To keep accounting records in accordance with section 41 of the 1993 Act: and
  - To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

Have not been met: or

- (2) To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts be reached.



Alan Moss  
A J Bookkeeping  
4 Cromwell Road  
Scarborough  
North Yorkshire  
Dated 17 January 2022

# CHRISTIAN SCIENCE SOCIETY SCARBOROUGH

## Receipts and Payments Account for the year ended 31 December 2021

	Unrestricted Total Funds 2021	Unrestricted Total Funds 2020
<b>Receipts</b>		
Collections	£ 677	£ 1,476
Donations	£ 13,374	£ 14,661
Bank Interest	£ 1	£ 17
Rents Received	£ 12,000	£ 11,970
Tax Refunds	£ 1,482	£ 1,450
Grants Received	£ 15,183	£ 65,877
Reading Room Receipts	£ 2,761	£ 3,410
	<u>£ 45,478</u>	<u>£ 98,861</u>
<b>Expenses</b>		
Bank Charges	£ 61	£ 89
Cleaning	£ 560	£ 388
Printing Stationery Advertising	£ 35	£ 71
Lighting & Heating	£ 1,388	£ 1,177
Telephone & Internet	£ 407	£ 349
Insurance	£ 2,368	£ 2,586
Rates & Water	£ 249	£ 150
Reading Room Expenses	£ 250	£ 356
Pianist/Soloist	£ 245	£ 300
Donations Made	£ 367	£ 300
Committee on Publication	£ 163	£ 125
Lecture Expenses	£ 2,992	£ 2,452
Repairs & Maintenance	£ 14,013	£ 83,409
Librarian's Fees/Technical Host	£ 2,592	£ 2,525
Letting Agent Fees	£ 1,637	£ 1,923
Legal & Accounting	£ 1,963	£ 1,204
Sundry Expenses	£ 117	£ 65
Website		£ 61
Information Technology	£ 9,166	£ 6,303
Dues & Subscriptions	£ 604	£ 288
Monies to Reading Rooms	£ 1,500	£ 1,200
Reading Room Expenditure	£ 3,092	£ 3,712
	<u>£ 43,769</u>	<u>£ 109,033</u>
Excess of Receipts over Payments	£ 1,709	-£ 10,172
Balance Brought Forward	£ 31,511	£ 41,683
Retained Earnings		
Balance Carried Forward	<u>£ 33,220</u>	<u>£ 31,511</u>

# CHRISTIAN SCIENCE SOCIETY SCARBOROUGH

## Statement of Assets and Liabilities as at 31 December 2021

	Unrestricted Total Funds 2021	Unrestricted Total Funds 2020
<b>Monetary Assets</b>		
Bank Current Account	£ 18,273	£ 16,198
Management Account	£ 14,012	£ 14,509
Undeposited Funds	£ 672	£ 148
Reading Room Account	£ 263	£ 656
	<b>£ 33,220</b>	<b>£ 31,511</b>

### Non Monetary Assets

#### Freehold Property

The freehold property at 60 Ramshill Road, Scarborough is owned by the charity and was purchased from unrestricted funds

#### Fixtures Fittings and Equipment

The Charity owns various fixtures, fittings and equipment, including tables chairs, soft furnishings and electrical equipment, all of which were purchased from unrestricted funds and are used for the charity's ongoing activities.

#### Stock

The charity maintains a small stock of books and church literature for sale to the public.

Approved by the Board on

and signed on its behalf by:

Approved by the members at AGM  
President: Jane Dickinson - 14/3/22

14/03/22

# **SCARBOROUGH CHRISTIAN SCIENCE SOCIETY**

**Registered Charity Number 1068941**

## **Trustees Annual Report & Financial Statement**

**For the period 1<sup>st</sup> January – 31<sup>st</sup> December 2021**

**(incorporating the Financial Statement for the same time period)**

**(to be attached after the AGM in March 2022)**

**Christian Science Society**

**60 Ramshill Road**

**Scarborough**

**YO11 2QG**

**Website: [www.scarboroughchristianscience.com](http://www.scarboroughchristianscience.com)**



This report is the Trustees report and covers the activities of Scarborough Christian Science Society for the year 2021 and the financial statement covering the same period.

## **Reference & Administration Details**

### **Charity Details**

**Name:** Scarborough Christian Science Society

**Registered Charity Number:** 1068941

**Address:** 60 Ramshill Road, Scarborough, N. Yorks, YO11 2QG

### **Names of the Trustees who manage the Charity for the calendar year 2021**

<b>Name</b>	<b>Office</b>
Carol Daniel	Chair of the Executive Board
Jane Leigh	Board member
Ilona McGivern	Board member

Note 1. There were no resignations in the period covered by this report

### **Name of Bookkeeper**

Alan Moss  
AJ Bookkeeping  
4 Cromwell Road  
Scarborough  
YO11 2DR

### **Names of others with delegated responsibilities**

Peter Daniel – Clerk and Librarian  
Kevin Ashdown – Health & Safety Officer  
Carol Daniel – Treasurer and Safeguarding remit  
Jane Dickinson Scott – President (Members Meetings)  
First Reader – Rosemary French  
Second Reader – Ilona McGivern

Note 2. The Charity has no employees. All activities are carried out by volunteers or self-employed persons.

## **Structure, Government and Management**

### **Description of the Charity's Objects**

To maintain, practise and raise awareness of the Truth as set forth in the Bible and in Science and Health with Key to the Scriptures by Mary Baker Eddy, the Discoverer and Founder of Christian Science.

This is done through church activities including, but not limited to, providing regular church services and testimony meetings, offering Sunday School classes, maintaining a public Reading Room and sponsoring Christian Science talks – all for the public benefit.

### **Type of Governing Document**

The Society is governed by an official set of Bye-Laws. Originally adopted in 2005 and amended (according to the rules laid down at each amendment date) in 2015 and December 2020.

### **How the Charity is Constituted**

Scarborough Christian Science Society is a non-incorporated charity under the advancement of religion designation.

### **Trustee Selection Method**

The Executive Board is elected by the Society membership annually by ballot and may have 3-5 members. This Board constitutes the Charity Trustees. The rules are set out in the Bye-laws.

### **How New Trustees are inducted and Trained**

New Trustees are given access to recent minutes of Trustee/Board meetings and all policies in place are available to them. A joint meeting of the retiring Board and the new Board is scheduled before the new Trustee period begins. All Trustees are given access to the Charity Commission document concerning expectations of Charity Trustees and on public benefit.

### **Statutory Declaration on Public Benefit**

The Trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.



## **Executive Summary and Reports of Activities, Achievements and Performance**

The Executive Board/Charity Trustees have continued to meet regularly via Zoom because the Government restrictions surrounding Covid 19 remained in place for much of the year.

At all the Trustees meetings a report on the current finances was provided by the Treasurer.

During this period, the following policies were reviewed and appropriately amended. Safeguarding; Financial Reserves; Complaints; Conflicts of Interest Policy and Declaration; Data Privacy; Health & Safety Policy and a Financial Oversight Policy was introduced.

The Trustees are also able to report that the correct mailing address has now been officially registered at the Land Registry to avoid any confusion with addresses held by tenants in the flats within the same building.

The new Bye-laws adopted at the end of 2020 had made it possible to include members from more distant locations and so some protocols were introduced to help with holding member meetings online and giving everyone access to decision making. We have welcomed 3 new members this year. One of them is based in Italy and through using Zoom for our services and testimony meetings, we maintained contact with interested people in different parts of the UK and other countries such as Sweden, the Netherlands and the USA. We are so happy to report that the lockdown has, in fact, enabled us to widen our outreach in these ways.

A large renovation of our church, Reading Room and Sunday School area was the focus for much of the year. The work was begun in 2020 but during 2021 the Trustees oversaw the completion of many needed works. This has included improving the damp proofing in certain parts of the premises. We now have new furnishings in the Reading Room, bright and colourful decorations and carpeting throughout the main public areas. There has also been a considerable amount of "decluttering"!

During the year, The Trustees and members appointed a Health and Safety Officer to assist with keeping on track with such issues on behalf of the Society. We thank Kevin Ashdown for his advice and experience in such matters, which has enabled us to update our Health and Safety Policy and ensure we follow all guidelines and recording procedures. Following a survey of fire safety measures, we have now cleared our storage cupboard of any combustible items and increased our signage. A new thumb-lock has been put into the back door, our secondary fire escape route, to make exit immediately available in an emergency.

### **Church Services**

For most months earlier in the year, all our services took place online via Zoom. Our congregation grew to include visitors from Sweden, the Netherlands and Switzerland as well as those in Northern Counties of the UK who were not able to attend their own local services. In September we felt ready to return to Sunday services in church and with considerable grant assistance from the CS Trust in Great Britain we have been able to live stream these services in order to reach those who cannot attend church in person. The live stream services can be easily accessed through our website where there is an immediate link available. We are especially grateful to our member Margaret Perry Scott who has been our "Technical Host" for this facility and are thankful for the expertise of those connected with the UK Online Christian Science Reading Room who sourced the required equipment and ensured it was all installed correctly.



We have also been holding an in-person testimony meeting on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month. Alongside this we have continued providing an online Zoom meeting in the evenings on the same Wednesdays and it is encouraging to report that these meetings are attracting 3 times the usual attendance at in-person meetings in the past.

We continue to prayerfully support the idea of welcoming children into the now refurbished Sunday School.

### **Reading Room**

The activity in the Reading Room was clearly curtailed during the lock down periods, but we thank our Librarian, Peter Daniel, for continuing to monitor the state of the premises and maintaining outreach via the window displays during those times. He also ensured that all the subscribers to the Christian Science literature distributed from the Reading Room still received it either by post or personal delivery.

Once lockdown restrictions were lifted, it was possible to re-start in person Reading Room activities and we have welcomed several very sincere and thoughtful people to engage with the ideas we have to share. We have re-instated the large display screen and produced new posters that keep the windows active and provide ongoing outreach to the public. We have also begun some regular Bible Reading activity in the Reading Room on a Wednesday afternoon and have made this available to join online via Zoom. In the recent readings of the Sermon on the Mount we have had people joining us online from other parts of Yorkshire, Italy, Canada, Switzerland and New York USA!

At all times we observed the recommendations for Covid 19 protection.

### **Lecture**

An important activity for our outreach is that of providing a lecture to the public on Christian Science. This year we again decided to have an online lecture. This was given by Alexandre Fischer CSB from France on 6<sup>th</sup> May 2021 and was hosted by the Online Reading Room website [spirituality4.me](https://spirituality4.me). The lecture was entitled "Finding the Light that Frees Us from Fear". Visitors reported that it was easy to understand and contained helpful ideas. We thank our Lecture Committee Lead, Anne Mephram, for the work she put in to ensure there was powerful prayerful support for this activity. Members and other supporters around the County joined the 3 day prayer rota for the lecture.

Some feedback figures were reported at our Members' Meeting later that month. 217 people attended via the web player; 106 people via Facebook, 58 people via You Tube and 2 people attended via the telephone. We also express our thanks to those who organised local advertising, posters, handbills etc to advertise the lecture. The lecture would also be available to revisit online for a limited period.

We are so pleased that this event reached so many people and give our thanks to Trust Brit who gave us a 75% grant towards this activity.

The Financial Review for the period covered by this Trustees Annual Report will be prepared by our bookkeeper for presentation at the Members Annual Meeting in March 2022. It will be approved and signed off at that meeting by all members, including the Trustees and sent to the Charity Commission.

This Trustees Annual Report was agreed by the retiring Board of Trustees

Signed: Carol Daniel

Date: 14<sup>th</sup> February 2022

Chair person for 2021 Board