

ABERDOUR PARENT'S ASSOCIATION

Accounts 31 August 2024

Aberdour Parent's Association
Registered charity No. 1068853
Brighton Road
Burgh Heath
Surrey, KT20 6AJ

ABERDOUR PARENT'S ASSOCIATION

Year ended 31 August 2024

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ABERDOUR PARENT'S ASSOCIATION

Annual reports for the year ended 31 August 2024

Secretary's Report

The Aberdour Parent's Association is a registered charity.

The object of the association is to advance the education and the social community of the pupils of Aberdour School.

Current Executive Committee Members as at 31st August 2024

Chairperson - Jacqueline Sanford (Resigned 12th November 2024)

Treasurer - Vivek Thiyagarajah

Secretary – Alison Gunn (Resigned 12th November 2024)

Coffee Shop – Tania Waring

Brummels Shop - Ilma Parums

Others Executive Committee Members served in the year

Coffee Shop – Ashley Doyle

The AGM was held on 7th November 2023 in the Association Coffee Shop and voting took place for committee members.

Class Reps for the Year 2023/24

The PA Class Reps for the year were confirmed as follows:

- Blossom & Blubell - Weronika Erotocritou (Irzenska), Eileen Burns
- Jasmine & Juniper - Ria Atkins, Isabel Paice
- Reception – Tania Waring, Alyona Nosova, Aisha Siddiqi, Kerry Barnett
- Year 1 - Sarah McNamara, Grace Aldred, Carmella Baker, Sonea Trehan
- Year 2 – Isabel Paice, Kerry Barnett, Claudia Ricci
- Year 3 – Cat Brittain, Kat Gayler, Mel Eales, Kersty Davis, Christina Basso-Warner
- Year 4 - Helen Panayiotou, Claire Georgiades, Kim Stafford, Serena Sothinathan, Alannah Portway, Athina Finding
- Year 5 - Cat Britten, Sally McCann, Fran Newman, Nic Cornet
- Year 6 – Danielle Timms, Kelly Sullivan, Lucy England, Ashley Doyle
- Treasury Assistance — Alice Kiddie

On behalf of the Executive Committee:

Mr. Vivek Thiyagarajah, Honorary Treasurer, acted in place of the Secretary following their resignation.

Date: 31st March 2025

ABERDOUR PARENT'S ASSOCIATION

Annual reports for the year ended 31 August 2024

Chairperson's Report

The Aberdour Parent's Association (TAPAs) key objectives are to:

- Foster an atmosphere of community amongst parents, pupils and staff; and
- Raise funds to pay for items outside of the school budget and in accordance with the charity's main aim: to advance the education of the pupils of Aberdour School.

The Committee Members for 2024/2025 focussed on the key principle of the charity, which is to foster a social community amongst parents, pupils and staff. All events and activities that were organised aligned to this principle's aim and where possible, raise funds.

During the year the Association made donations to support improvements to school facilities, including the purchase of outdoor seating, a mobile drinks and ice cream cart, and contributions towards refurbishment of the coffee shop. In the prior year, donations supported sports equipment, recycling initiatives, and charitable relief efforts.

On behalf of the Executive Committee:

Mr. Vivek Thiyagarajah, Honorary Treasurer, acted in place of the Chairperson following their resignation.

Date: 31st March 2025

ABERDOUR PARENT'S ASSOCIATION

Annual report for the year ended 31 August 2024

Treasurer's Report

The attached financial statements show the current state of the association's finances. The executive committee considers the financial condition to be sound and in accordance with the policy of retaining sufficient reserves, after direct charitable expenditure, both to fund its fundraising initiatives and to continue to manage and administer the association.

The activities of the Association generated a **net income of £15,001** during the year (2023: £13,299). This result was achieved after making donations totalling £7,896 towards the Aberdour School Activities. Donations in the current year were applied towards:

- Purchase of picnic benches – £1,962
- Purchase of a mobile drinks and ice cream cart – £2,994
- Contribution towards replacement of the coffee shop flooring – £2,940

For comparison, in 2023 donations of £6,336 were made to support:

- Purchase of cricket covers – £5,100
- Recycling bins – £972
- Ukraine fund – £264

Fundraising Events

Fundraising activities continued to provide an important source of income for the Association. Events during the year generated a **net surplus of £11,593** (2023: £8,411).

Net income from key fundraising events included:

- Fireworks – £5,178 (2023 - £3,335)
- Disco & Panto – £3,053 (2023 – £2,185)
- Quiz Night – £841 (2023 - £1,672)
- Sports Dinner - £2,885 (2023 – 2,925)
- Bags for School – £180 (2023 – 351)

Trading Activities

The Association's trading operations also made a positive contribution:

- The coffee shop generated **net income of £8,220** (2023: £6,131).
- Sales of second-hand uniform through "Brummels" raised **£2,737** (2023: £5,132).

Fixed Assets

In November 2022, the Charity purchased a **Nespresso coffee machine** at a cost of £1,848. The asset is being depreciated over its useful life, with a depreciation charge of **£370 recognised in the current year** (2023: £308). No disposals of fixed assets were made during the year.

Reserves and Ring-Fenced Funds

The Charity retained a significant level of cash balances during the year. In line with the Association's objectives, certain amounts have been **ring-fenced to support future projects within the school community**. These reserves ensure funds are available for both planned commitments and unforeseen needs, while also providing stability for the ongoing activities of the Association.

The accumulated cash balance at the year-end was £60,510 (2023 - £45,138)

The association's bankers are National Westminster Bank.

The Independent Examiner is Ewan Reid FCA CTA.

On behalf of the Executive Committee:

Mr Vivek Thiyagarajah, Honorary Treasurer

Date: 31st March 2025

Aberdour Parents Association
Year Ended 31 August 2024
Statement of Financial Activities

		2024	2023
INCOMING RESOURCES			
Voluntary Income			
Donated assets for sale		0	0
Donated cash		0	0
		<u>0</u>	<u>0</u>
Activities for Generating Funds			
Fundraising Events	Note 1	33,347	22,183
Coffee Shop Takings	Note 2	15,752	13,591
Brummels Uniform Shop	Note 3	3,016	5,193
		<u>52,115</u>	<u>40,967</u>
Deposit Interest and bank fees		<u>716</u>	<u>270.07</u>
Total incoming Resource		<u><u>52,831</u></u>	<u><u>41,237</u></u>
RESOURCES EXPENDED			
Charitable Activities			
Specific Donations	Note 4	(7,896)	(6,336)
		<u>(7,896)</u>	<u>(6,336)</u>
Costs of Generating Funds			
Fundraising Events	Note 1	(21,754)	(13,772)
Coffee Shop cost of sales	Note 2	(7,532)	(7,460)
Coffee Shop movement of stock	Note 2		
Brummels cost of uniforms	Note 3	(279)	(61)
Depreciation of fixed assets	Note 6	(370)	(308)
		<u>(29,934)</u>	<u>(21,601)</u>
Total Resources Expended		<u><u>(37,830)</u></u>	<u><u>(27,937)</u></u>
Net income/(expense) for the year		15,001	13,299
Fund Balance brought forward		<u>46,679</u>	<u>33,380</u>
		<u><u>61,680</u></u>	<u><u>46,679</u></u>

Aberdour Parents Association
Year Ended 31 August 2024
Balance Sheet - As at 31 August 2024

		2024	2024	2023	2023
		£	£	£	£
Fixed Assets					
Coffee Shop	Note 7		1,170		1,540
Brumnels	Note 7		0		0
Deposit Account		55,510		34,794	
Current Account		4,900		10,244	
Petty Cash		100		100	
Cash at Bank			60,510		45,138
Accrual	Note 8		-		-
Net Assets			<u>61,680</u>		<u>46,679</u>
Represented By:					
<i>Unrestricted Income Fund</i>			<u>61,680</u>		<u>46,679</u>

Note 1**Fundraising Events**

	2024	2023
Gross Income	33,347	22,183
Expenses	(21,754)	(13,772)
Net Income	<u>11,593</u>	<u>8,411</u>

	2024 £ Gross Income	2024 £ Expenses	2024 £ Net Income	2023 £ Net Income
Fundraising Events Year Ended 31 August 2024				
Fireworks	10,092	(4,915)	5,178	3,335
Xmas Fair				
Christmas Tree	500	(425)	75	90
Disco & Panto	5,921	(2,868)	3,053	2,185
PA Supplies	-	(524)	(524)	(1,242)
Sports Day	1,088	(1,185)	(97)	66
McMillan - Coffee day	219	(179)	40	(142)
Bags2School	180	-	180	351
Circus		-	-	(821)
Film Night		-	-	-
Quiz Night	2,196	(1,355)	841	1,672
Summer Fair				
Sports Dinner	12,427	(9,542)	2,885	2,925
Aberdour Ashes	725	(762)	(38)	(8)
	<u>33,347</u>	<u>(21,754)</u>	<u>11,593</u>	<u>8,411</u>

Note 2**Coffee Shop**

	2024	2023
Takings	15,752	13,591
less: cost of sales	(7,532)	(7,460)
Stock movement	-	-
Net Coffee Shop income	<u>8,220</u>	<u>6,131</u>

Note - Overheads comprising rent, rates, insurance, water and electricity are borne by Aberdour School

Note 3**Brummels Uniform Shop**

	2024	2023
Takings	3,016	5,193
less: cost of uniforms	(279)	(61)
	<u>2,737</u>	<u>5,132</u>

Note 4**Specific Donations**

	2024	2023
Paid in the year	(7,896)	(6,336)
	<u>(7,896)</u>	<u>(6,336)</u>

During the year the association donated a total of £7,896 for purchase of picnic benches £1,962 paid 07th May, purchase of mobile drinks\icecream cart £2,994 27th June and payment to replace coffee shop flooring £2,940 paid 23rd Oct 2023. (2023 - £6,336 - Cricket Covers - £5,100, Recycling Bins £972 and Ukraine Fund £264)

Note 5**Designated Donations**

	2024	2023
	-	-
	<u>-</u>	<u>0</u>

Note 6**Depreciation of fixed assets**

	2024	2023
Coffee Shop	(370)	(308)
Brummels	-	0
	<u>(370)</u>	<u>(308)</u>

Depreciation in the year £370

Note 7**Fixed Assets**

	Coffee Shop Equipment £	Coffee Shop Fixtures & Fittings £	Brummels Fixtures & Fittings £	Other equipment £	Fixed Assets Total £
Cost					
Opening	1,848	0	0	0	0
Additions	-	0	0	0	0
Disposals	0	0	0	0	0
Closing	<u>1,848</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Depreciation					
Opening	(308)	0	0	0	0
Charged in the year	(370)	0	0	0	0
Disposals	-	0	0	0	0
Closing	<u>(678)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Netbook Value					
Opening	<u>1,540</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Closing	<u>1,170</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Notes

2023 - Purchased Nespresso Coffee Machine £1,848 in November 2022. Asset Depreciated in line with Depreciation policy in the year.
Fixed assets are shown on the balance sheet at historical cost less depreciation. Depreciation is calculated to write off the cost less residual value of each asset over its expected useful life.

Depreciation Policy

Coffee Shop Equipment - written off over 5 years using straight line method
Coffee Shop Fixtures & Fittings - written off over 7 years using straight line method
Brummels Fixtures & Fittings - written off over 5 years using straight line
Other Equipment - written off over 5 years using straight line
Only Assets costing more than £200 will be capitalised

Note 7**Accruals**

	2024	2023
School Fees paid in error to parents association bank account	-	0
	<u>-</u>	<u>0</u>

Independent Examiner's Report to the Trustees of The Aberdour Parents Association

I report to the Trustees on my examination of the accounts of the Aberdour Parents Association ('the charity') for the year ended 31st August 2024 which comprise the summary of receipts and payments and the statement of assets and liabilities.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no audit opinion on the accounts and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- The accounts do not accord with those records,

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ewan Reid

Ewan Reid FCA CTA
Independent Examiner

31st March 2025

Date