

**Black Bird/Red Rose Productions
Trustees Report and Financial Statements
Year to 31st March 2021**

Charity number: 1068789
Company number: 3312261

Black Bird/Red Rose Productions Trustees' Annual Report Year to 31st March 2021

CONTENTS

Page

- 2. Reference and Administrative Information
- 3. Structure, Governance and Management
- 3. Objects and Activities
- 4. Achievements and Performance
- 7. Financial Review
- 8. Statement of Responsibilities of Trustees
- 9. Independent Examiner's Report
- 10. Statement of Financial Activities
- 11. Balance Sheet
- 12. Notes to the Accounts

Reference and Administrative Information

Charity name: Black Bird/Red Rose Productions, trading as the
Mark Bruce Company

Charity registration number: 1068789

Company registration number: 3312261

Registered Office and Unit G, Vallis Mills Trading Estate, Robins Lane,
Operational Address: Frome BA11 3DT

Trustees 2020-21

Megan Farrow (Chair)

Paula Hammond (Company Secretary)

Ben Frith

Iain Harvey

Jeremy Newton

Jennifer Young (appointed 4th June 2020)

Dane Hurst (appointed 4th June 2020)

Structure, Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 4th February 1997 and registered as a charity on 24th March 1998. Its governing document is the Memorandum and Articles of Association dated 4th February 1997.

The Trustees of the charity are also Directors of the company for the purposes of company law. During the year the Trustees delegated the day to day operation of the company to the Executive Producer, Anne Hipperson.

Recruitment and Appointment of Trustees

All trustees are nominated by existing trustees, and elected by a simple majority vote at the AGM or other Trustees' Meetings. Trustees are invited to join the Board because they have something to contribute to the management of the organisation. When filling vacancies for the Board, the trustees aim to achieve a balance of professional skills, artistic knowledge and interests, and a cross section of age, gender, social/educational and cultural background.

Objects and Activities

Charitable Objects

The company is established to advance public education in the dramatic and visual arts, particularly by:

- (i) the production and performance of dance, ballet and similar choreographic arts;
- (ii) the promotion of the arts of dance, choreography, music, drama, mime, singing, literature, painting and film and video through the promotion of workshops and other educational training and
- (iii) the establishment of a multi-cultural theatre company.

Public Benefit

The company delivers public benefit by delivering its mission to create, perform and educate, in an original style of dance theatre that engages and communicates with a wide audience - rooted in a crafted and original choreographic language and incorporating other art forms and practices including music, design, theatre, film and new media. The Trustees have had regard to the Charity Commission's guidance on public benefit and endeavour to implement them in all the charity's work.

The majority of the charity's activity comprises the performance of dance theatre productions. In conjunction with this, the charity provides educational activities in the form of dance theatre workshops, particularly for young people. The charity's premises, BlackBird/RedRose Studios, benefit other arts and community organisations who use them for rehearsals, filming and other activities.

Achievements and Performance

Green Apples

In 2020-21 the company remounted an existing piece of repertoire, *Green Apples*, Bruce's highly popular commanding work choreographed to music by The White Stripes. The piece is a visceral and immediate live experience as two dancers perform within the confines of a rope circle, creating a space of powerful physical intensity and magnetic energy. This ten-minute piece will be performed by company dancers, Sharol Mackenzie and Christopher Thomas. It is intended that *Green Apples* will tour to schools and colleges as it requires minimal setup and touring overheads and is suitable for presentation with Covid-19 social distancing. To accompany these workshops, we have developed an education pack and online digital resources.

Green Apples has been booked into festivals in Frome and Milton Keynes during 21-22 and will form the first part of *Phantoms – a triple bill*.

R&D for Phantoms

The company has spent a large part of this year developing the next touring production scheduled for live performances in 2022. This includes the composition and performance of an original score where Mark has worked with musical collaborators pianist Gareth Williams and new-comer vocalist Eva Trodd. The music has been recorded at a local Frome studio with engineer John Kilroy.

Phantoms will be presented as a touring triple bill comprising

- *Green Apples* (see above)
- *Folk Tales*: Characters from the myths of our past dance to the evocative music of Martin Simpson. A collection of life affirming pieces; at once mysterious, fiery, and celebrational.
- *Phantoms*: A stunning cinematic dance theatre tale of love, tragedy and revenge in a land where our phantoms roam free. MBC presents its trademark cinematic dance theatre; a carousel of visually stunning design and dream-like characters in a beautifully tragic world falling into chaos.

At the end of the 2022 tour, *Phantoms* will be filmed for digital release.

Core Activities and CPD

During the year we gratefully received an unrestricted donation of £2,500 from the Gloriette Charitable Trust which contributed to the development of our next production. The next production is also supported by regular individual donations via our sponsorship scheme.

The Executive Producer booking on the National Arts Fundraising School was postponed to 21-22 and moved to delivery online. The team benefited from online training opportunities through bridge organisations such as Real Ideas and the Arts Marketing Association and NPO dance sector meetings initiated by Pavilion Dance South West.

We have welcomed two new board members with a range of diverse skills onto the board during this year and have received approval for an Arts Administration Assistant placement under the government initiative scheme, Kickstart, which aims to create employment opportunities for 16–24-year-olds on Universal Credit and at risk of long-term unemployment.

Digital Development in BlackBird RedRose Studios

Mark choreographed, filmed and edited a music video to the Martin Simpson track *Soldier's Joy*. This was released in November 2020 online on our YouTube and Vimeo channels, gaining over 500 views. We have seen steady growth in the number of supporters and followers on Instagram, Facebook and Twitter as well as our mailing list. Digital viewing figures over all our online content were 3274 over the year with the majority of user interaction via smart phones and tablets.

Our sister website BlackBird RedRose Productions was launched during the year to allow online class booking, sales of company merchandise and hiring functionality for the studio. Visitor numbers and engagement with the Mark Bruce Company website, containing core information about the company, our work and our latest news, have also grown over the year.

We are very grateful to Mendip District Council for their administration of financial support over the year with statutory lockdown funding and the suspension of business rates.

The studio hosted an increasing number of ongoing classes and hires over the year in between lockdowns including The Cohen Collective, Wise Children, regular visits from a Qigong practitioner, return visits from Little Bulb theatre company and assorted community events. Our own company dancers also used the studio to maintain their fitness when possible.

Initiatives from our environmental and sustainability plan continue alongside our Covid-safety requirements.

We have welcomed new online opportunities during this year which have allowed us to engage more deeply with governance organisations such as the Charity Commission who moved their Annual Public Meeting online in October. We have contributed to the Culture Restart industry-wide data collections programme.

Learning and Participation

Mark Bruce Company deliver a genuinely progressive Education Programme that has operated this year on a local, national and international basis, working with participants both online and face-to-face. In 2020-21 we engaged with over 600 individuals from 8 to 80 including local young people, vocational dance students from a range of backgrounds, professional dancers in lockdown and adults over 55.

Many of our usual educational activities could not take place this year due to Covid-19 including our flagship Vocational Residential Summer School and associated Junior programme. Scheduled workshops at The Place and activity at Frome Festival was also cancelled. A course of contemporary classes was postponed twice and is now scheduled to run in 21-22.

To support vocational and professional dancers in lockdown, Mark ran open Company Class from BlackBird RedRose Studio over Zoom attracting participants from all over the UK and globally from Paris to Reykjavik.

We continued to run Outreach workshops across the year. These included workshops and Q&A at Young Dancers Academy in London. Our Assistant Artistic Director teaches weekly classes for young people in collaboration with Tri-Art, a local dance school in Frome.

Our Silver Swans classes have continued throughout the year, moving fully online during lockdowns and now operating under a hybrid model so participants can attend face to face or online as they prefer. We are very grateful to the Somerset Community Foundation whose contribution of £1,500 helped to fund these classes and provide free places during the year.

"I am delighted to have such a great opportunity to have a class at home and be able to take part alongside others so easily."

Silver Swan

During the year, Mark contributed to an academic paper exploring how theatre directors present fear on stage.

Future plans and COVID-19

The trustees have considered the impact that the global COVID-19 pandemic will continue to have on the charity's financial position. The charity has a full detailed risk register in place but to summarise, the expected financial implications remain:

- Potential interruption to the availability of key staff due to their health and well-being or that of their families
- Reduction in fundraising capabilities as programmes change focus and competition for funds increases
- Increased demand for the charity to provide financial and in-kind help
- Reduced ability for people to pay for our services or to see our work
- Reduced studio income
- Change in public expectation around paying to see or engage with live performance; reduction in ticket sales income due to social distancing measures

The charity has taken the following steps to mitigate the threats that COVID-19 may pose to the organisation by:

- Adopting flexible work-from-home strategies and keep-in-touch planning to look after staff welfare.
- Implementing a Keep-in-Touch policy whilst the Executive Producer was on furlough and flexi-furlough.
- Identifying alternative funding streams which support new work in development i.e. music and digital
- Developing a new partnership with an international touring producer to maximise touring opportunities outside the UK
- Remounting smaller scale, short works which can be toured to festivals and into educational venues with fewer performers and minimal technical preparation and overhead
- Applying for multi-year funding from the Leverhulme Trust for our flagship Summer School programme from 2022 onwards to offer scholarships to all students and full bursaries to those in financial hardship
- Programming activities to support our local arts infrastructure and freelance community
- Exploring initiatives to help kick-start live performance when it is safe to do so both locally and nationally together with increased accessibility for new audiences
- Expanding the online commercial presence for BlackBird RedRose Studios, separated from the creative work of MBC via a dedicated website. This website promotes activities such as online class booking and the sale of merchandise
- Regularly reviewing the studio risk assessment and measures which have been put in place to ensure COVID-security in line with Government and NHS guidelines to encourage confidence for our studio hirers.

Financial Review

During the year, the charity recorded a surplus of £145,305 in unrestricted funds, due to the biennial cycle of the charities' activities and the pandemic restrictions placed on live performance. The production and touring activity planned for 2021-22 will result in an operating deficit which will be funded by the 2020-21 surplus. The trustees' long-term budgeting ensures that the charity plans for such peaks and troughs.

The trustees consider that the charity will continue as a going concern for a period of at least 12 months from the date on which these financial statements are approved for the following reasons:

- The charity holds unrestricted reserves of £232,548;
- The charity's key funder, Arts Council England have increased the current National Portfolio funding period to five years which will now end in 2023.

The trustees therefore consider it appropriate to adopt the going concern basis for the preparation of the accounts, as detailed in note 1(b) to the financial statements.

Reserves Policy

It is the Company's policy that unrestricted funds that have not been designated for a specific use should be maintained at levels that:

- ensure Black Bird/Red Rose Productions' activity could continue during a period of unforeseen difficulty and in-between funding periods, to allow for sufficient monies to enable further application for funds to support new activity.
- ensure that all costs associated with winding up all or part of the organisation's activity including redundancy, legal and accountancy costs and the time to expiry of leases on property and office equipment are covered.
- ensure that the organisation is not put at risk of trading insolvent.

We define operating costs as expected contractual and governance expenditure, therefore the reserves target based on 2021 expenditure figures is £42,000. As at 31 March 2021, unrestricted reserves are £232,548 so the trustees' reserves target is currently exceeded. However, as explained above, planned activity for 2021-22 is expected to significantly reduce the level of reserves over the next 12 months. The Trustees will review the level of unrestricted funds required to support these objectives on an annual basis. Accumulation of reserves is generally achieved by the generation of surplus at the end of the accounting year. This policy will be reviewed annually or when circumstances or the operation of the policy require it.

Statement of Responsibilities of the Trustees

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Independent examiners

Godfrey Wilson Ltd were re-appointed as the charitable company's independent examiners during the year and have expressed their willingness to act in that capacity.

Approved by the trustees on 11 November 2021 and signed on their behalf by:

Megan Farrow

..... Megan Farrow, Trustee

IHarvey

..... Iain Harvey, Trustee

Independent examiner's report to the trustees of Black Bird/Red Rose Productions

I report to the trustees on my examination of the accounts of Black Bird/Red Rose Productions (the charitable company) for the year ended 31st March 2021, which are set out on pages 10 to 20.

Respective responsibilities of trustees and examiner

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

William Guy Blake

..... 15 November 2021

William Guy Blake ACA (Member of the ICAEW)
For and on behalf of Godfrey Wilson Limited
Chartered Accountants and Statutory Auditors
5th Floor, Mariner House, 62 Prince Street,
Bristol, BS1 4QD

Black Bird/Red Rose Productions
Statement of Financial Activities
(incorporating Income & Expenditure Account)
Year to 31st March 2021

		Restricted funds 2021	Unrestricted funds 2021	Total funds 2021	Total funds 2020 [see Note 2]
	Notes	£	£	£	£
Income:					
Donations	[3]	-	38,307	38,307	207
Charitable activities	[4]	1,500	244,679	246,179	289,470
Other trading	[5]	-	1,875	1,875	1,917
Total Income		1,500	284,861	286,361	291,594
Expenditure:					
<i>Costs of raising funds:</i>					
Fundraising consultant's fee		-	-	-	5,000
<i>Charitable activities:</i>					
Touring and educational activity	[6]	299	139,556	139,855	351,027
Total Expenditure		299	139,556	139,855	356,027
Net Income / (Expenditure)		1,201	145,305	146,506	(64,433)
Transfers between funds	[12]	-	-	-	-
Net Movement in Funds		1,201	145,305	146,506	(64,433)
Total funds brought forward		-	87,243	87,243	151,676
Total funds carried forward		1,201	232,548	233,749	87,243

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 12 to the accounts.

Black Bird/Red Rose Productions

Balance Sheet

As at 31st March 2021

Company number: 3312261

	Notes	2021 £	2020 £
Fixed Assets	[8]	<u>11,373</u>	<u>15,164</u>
Current Assets			
Debtors and prepayments	[9]	10,526	26,877
Cash at bank and on hand		213,587	88,842
		<u>224,113</u>	<u>115,719</u>
Current Liabilities			
Creditors and accruals	[10]	1,737	43,640
Net Current Assets		<u>222,376</u>	<u>72,079</u>
Net Assets		<u>233,749</u>	<u>87,243</u>

The funds of the charity:

Unrestricted funds:

General funds	[12]	232,548	87,243
Restricted funds	[12]	1,201	-
		<u>233,749</u>	<u>87,243</u>

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477(2), and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors acknowledge their responsibilities for:

(i) ensuring that the Company keeps proper accounting records which comply with section 386 of the Act; and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board of Trustees on 11 November 2021
and signed on its behalf by

Megan Farrow

.....
Megan Farrow (Chair)

Black Bird/Red Rose Productions

Notes to the Accounts (continued)

Year to 31st March 2021

[1] Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of preparation

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Charities Act 2011 and the Companies Act 2006.

Black Bird / Red Rose Productions meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

(b) Preparation of the accounts on a going concern basis

The charity is in the third of five years' NPO funding from the Arts Council, supporting all the planned activities. Therefore the trustees are satisfied that the charity is a going concern on an ongoing basis.

(c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of activities is deferred until the criteria for income recognition have been met (see Note 10).

(d) Donated services and facilities

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and that economic benefit can be measured reliably. There were no such donations during the year in question. In accordance with the Charities SORP (FRS 102), the general volunteer time of trustees and volunteers is not recognised with any monetary value.

(e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

(f) Fund Accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds set aside by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Black Bird/Red Rose Productions

Notes to the Accounts (continued)

Year to 31st March 2021

(g) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is expressed exclusive of VAT, except for irrecoverable VAT which is charged as a cost against the activity for which the expenditure was incurred. Expenditure is classified under the following activity headings:

[i] Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.

[iii] Other expenditure represents those items not falling into any other heading. There were no such costs during the year in question.

(h) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These include office costs, finance, personnel, payroll and governance costs which support the charity's charitable activities.

(i) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

(j) Fixed Assets

Tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on the reducing balance method. Individual items costing less than £500 are not treated as fixed assets.

(k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

(l) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(m) Creditors

Creditors are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

(n) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

(o) Accounting estimates and key judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

Black Bird/Red Rose Productions

Notes to the Accounts (continued)

Year to 31st March 2021

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are described below.

Depreciation

As described in note 1j to the financial statements, depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life.

[2] Prior period comparatives: statement of financial activities

		Restricted funds 2020	Unrestricted funds 2020	Total funds 2020
	Notes	£	£	£
Income:				
Donations	[3]	-	207	207
Charitable activities	[4]	8,600	280,870	289,470
Other trading	[5]	-	1,917	1,917
		-----	-----	-----
Total Income		8,600	282,994	291,594
Expenditure:				
<i>Costs of raising funds:</i>				
Fundraising consultant's fee		-	5,000	5,000
<i>Charitable activities:</i>				
Touring and educational activity	[6]	36,886	314,141	351,027
		-----	-----	-----
Total Expenditure		36,886	319,141	356,027
		-----	-----	-----
Net Income / (Expenditure)		(28,286)	(36,147)	(64,433)
Transfers between funds	[12]	3,513	(3,513)	-
		-----	-----	-----
Net Movement in Funds		(24,773)	(39,660)	(64,433)

Black Bird/Red Rose Productions

Notes to the Accounts (continued)

Year to 31st March 2021

	2021	2020
	£	£
[3] <u>Income from donations</u>		
Individual donations	264	207
HMRC Job Retention Scheme grants	18,374	-
Mendip District Council	19,669	-
	-----	-----
	38,307	207

All income from donations is unrestricted in the current and prior year.

	Restricted funds	Unrestricted funds	2021 Total
	£	£	£
[4] <u>Income from charitable activities</u>			
Performance fees and sales	-	57	57
Educational activity	-	2,909	2,909
Arts Council England grant	-	203,680	203,680
Trusts and foundations	1,500	2,500	4,000
Theatre Tax Relief	-	35,533	35,533
	-----	-----	-----
	1,500	244,679	246,179

<u>Prior year comparative</u>	Restricted funds	Unrestricted funds	2020 Total
	£	£	£
Performance fees and sales	-	26,024	26,024
Educational activity	-	15,602	15,602
Arts Council England grant	3,000	200,000	203,000
Trusts and foundations	5,600	39,200	44,800
Theatre Tax Relief	-	44	44
	-----	-----	-----
	8,600	280,870	289,470

The charitable company receives government grants, defined as funding from Arts Council England, to support the charity's touring and educational activity. During 2020-21 it also received grants under the HMRC Job Retention Scheme, and from Mendip District Council. The total value of such grants in the period ending 31 March 2021 was £241,195 (2020: £203,000). There are no unfulfilled conditions or contingencies attaching to these grants in 2020-21.

	2021	2020
	£	£
[5] <u>Income from other trading activities</u>		
Studio hire	1,875	1,917
	-----	-----
	1,875	1,917

All income from other trading activities are unrestricted in the current and prior year.

Black Bird/Red Rose Productions

Notes to the Accounts (continued)

Year to 31st March 2021

[6] Analysis of expenditure on charitable activities

	Production and touring £	Educational activities £	Support costs £	Governance costs £	Total 2021 £
Fees	48,089	2,055	-	-	50,144
Sets, props, costumes etc	1,339	-	-	-	1,339
Travel and subsistence	3,362	-	384	-	3,746
Premises costs	900	-	23,843	-	24,743
Marketing & publicity	400	-	20	-	420
Administration fees	-	-	12,184	-	12,184
Administration salaries	28,589	5,045	3,737	-	37,371
General office costs	-	11	3,805	-	3,816
Organisational development	-	-	50	-	50
Legal & professional fees	-	-	800	576	1,376
Independent Examiner's fee	-	-	-	875	875
Depreciation	-	-	3,791	-	3,791
	82,679	7,111	48,614	1,451	139,855
Allocation of support costs	42,555	7,510	(48,614)	(1,451)	-
	125,234	14,621	-	-	139,855

The charity initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. The support costs and governance costs are then apportioned between the two charitable activities undertaken during the year. Support and governance costs are apportioned to these activities based on the proportion of staff time attributable to each activity:

Production and touring	85%
Educational activities	15%

Black Bird/Red Rose Productions

Notes to the Accounts (continued)

Year to 31st March 2021

[6] Analysis of expenditure on charitable activities
Prior year comparative

	Production and touring £	Educational activities £	Support costs £	Governance costs £	Total 2020 £
Fees	146,299	5,885	-	-	152,184
Sets, props, costumes etc	51,545	136	-	-	51,681
Travel and subsistence	24,279	2,872	2,257	-	29,408
Premises costs	69	-	28,119	-	28,188
Marketing & publicity	16,772	60	-	-	16,832
Administration fees	-	-	13,710	-	13,710
Administration salaries	27,706	4,889	5,706	-	38,301
General office costs	22	50	4,550	-	4,622
Organisational development	-	-	3,563	-	3,563
Staff training	-	-	5,059	-	5,059
Legal & professional fees	-	-	1,549	-	1,549
Independent Examiner's fee	-	-	-	875	875
Depreciation	-	-	5,055	-	5,055
	266,692	13,892	69,568	875	351,027
Allocation of support costs	59,877	10,566	(69,568)	(875)	-
	326,569	24,458	-	-	351,027

[7] Summary analysis of expenditure and related income for charitable activities

	Production and touring £	Educational activities £	Total 2021 £	Total 2020 £
Costs	(82,679)	(7,111)	(89,790)	(280,584)
Earned income	57	2,909	2,966	41,626
Direct grants and donations	-	-	-	-
Net cost funded from other income	(82,622)	(4,202)	(86,824)	(238,958)

Black Bird/Red Rose Productions

Notes to the Accounts (continued)

Year to 31st March 2021

[8] <u>Tangible Fixed Assets</u>	Equipment	Improvements to property	Total
<u>Cost</u>	£	£	£
Opening balance	1,840	34,600	36,440
Additions during the year	-	-	-
	-----	-----	-----
	1,840	34,600	36,440
<u>Depreciation</u>			
Opening balance	1,512	19,764	21,276
Charge for the year	82	3,709	3,791
	-----	-----	-----
	1,594	23,473	25,067
	-----	-----	-----
Net Book Value at 31/03/21:	246	11,127	11,373
Net Book Value at 31/03/20:	328	14,836	15,164
 [9] <u>Debtors and prepayments</u>	2021	2020	
	£	£	
Accrued income	-	11,013	
Prepayments	4,509	8,179	
Rent deposit	4,500	4,500	
VAT refund due	1,517	3,185	
	-----	-----	
	10,526	26,877	
 [10] <u>Creditors</u>	2021	2020	
	£	£	
Amounts due within 12 months:			
Trade creditors	702	1,245	
Accruals	1,035	875	
Prepaid income	-	1,520	
Private loan	-	40,000	
	-----	-----	
	1,737	43,640	

Prepaid income consisted of deposits for the 2020 Summer School invoiced before 31/03/2020.

[11] <u>Analysis of net assets between funds</u>	Restricted funds £	Unrestricted funds £	Total funds 2021 £
Tangible fixed assets	-	11,373	11,373
Current assets	1,201	222,912	224,113
Current liabilities	-	(1,737)	(1,737)
	-----	-----	-----
Net assets at 31 March 2021	1,201	232,548	233,749

Black Bird/Red Rose Productions

Notes to the Accounts (continued)

Year to 31st March 2021

[11] Analysis of net assets between funds
Prior year comparative

	Restricted funds £	Unrestricted funds £	Total funds 2020 £
Tangible fixed assets	-	15,164	15,164
Current assets	-	115,719	115,719
Current liabilities	-	(43,640)	(43,640)
Net assets at 31 March 2020	-	87,243	87,243

[12] <u>Movements in funds</u>	Balance at 31/03/2020	Income	Expenditure	Transfers between funds	Balance at 31/03/2021
<u>Restricted Funds:</u>					
Somerset Community Foundtn	-	1,500	(299)	-	1,201
Total Restricted Funds:	-	1,500	(299)	-	1,201
<u>Unrestricted Funds:</u>					
General Funds	87,243	284,861	(139,556)	-	232,548
Total Unrestricted Funds:	87,243	284,861	(139,556)	-	232,548
Total Funds:	87,243	286,361	(139,855)	-	233,749

The Somerset Community Foundation funds are for the provision of online dance classes.

<u>Prior year comparative</u>	Balance at 31/03/2019	Income	Expenditure	Transfers between funds	Balance at 31/03/2020
<u>Restricted Funds:</u>					
ACE Catalyst Fund	14,773	3,000	(21,286)	3,513	-
Cockayne	-	5,000	(5,000)	-	-
Foyle Foundation	10,000	-	(10,000)	-	-
Thistle Trust	-	600	(600)	-	-
Total Restricted Funds:	24,773	8,600	(36,886)	3,513	-
<u>Unrestricted Funds:</u>					
General Funds	126,903	282,994	(319,141)	(3,513)	87,243
Total Unrestricted Funds:	126,903	282,994	(319,141)	(3,513)	87,243
Total Funds:	151,676	291,594	(356,027)	-	87,243

Black Bird/Red Rose Productions

Notes to the Accounts (continued)

Year to 31st March 2021

[13] Payments to trustees and related party transactions

No trustees received remuneration during the year (2020 nil).

There were no payments to trustees during the year (2020 nil).

There were no other related party transactions during the year.

[14] <u>Staff costs</u>	2021	2020
	£	£
Salaries	37,000	37,339
Employer's National Insurance	-	962
Employer pension	371	-
	-----	-----
	37,371	38,301

The charity employed one full time member of staff for the whole year (2020: 1).

The average number of employees during the year was 1 (2020 1), full time equivalent 1 (2020 1).

No employee earned over £60,000 per annum during the year.

Net employer's National Insurance contributions during the year totalled £nil (2020 £962).

The key management personnel of the charity comprise the trustees, artistic director and executive producer. The total employee benefits paid to the key management personnel during the year was £37,000 (2020 £37,338). The total freelance fees paid to key management personnel during the year was £23,352 (2020 - £40,000).

[15] Operating lease commitments

The charity had operating leases at the year end with total future minimum lease payments as follows:

	2021	2020
	£	£
Amount falling due:		
Within 1 year	18,000	18,000
Within 1 - 5 years	6,750	24,750
	-----	-----
	24,750	42,750

BLACKBIRD RED ROSE PRODUCTIONS



BlackBird RedRose Studios
Unit G, Vallis Mills Trading Estate, Robins Lane, Frome, Somerset BA11 3DT

William Guy Blake ACA
Godfrey Wilson Limited
Chartered Accountants & Statutory Auditors
5th Floor Mariner House
62 Prince Street
Bristol
BS1 4QD

11 November 2021

Dear Guy

Letter of Representations on the Financial Statements for the Year Ended 31 March 2021

We confirm that the following representations are made on the basis of enquiries of the trustees, management and staff with relevant knowledge and experience (and, where appropriate, of inspection of supporting documentation) sufficient to satisfy ourselves that we can properly make each of the following representations to you:

1. We have fulfilled our responsibilities as trustees, as set out in the terms of your engagement letter dated 24 August 2021, under the Companies Act 2006 for preparing financial statements, in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

We confirm that in our opinion the financial statements give a true and fair view and in particular that where any additional information must be disclosed in order to give a true and fair view that information has in fact been disclosed. We confirm that the selection and application of the accounting policies used in the preparation of the financial statements are appropriate, and we approve these accounts for the year ended 31 March 2021.

2. We confirm that all accounting records have been made available to you for the purpose of your examination, in accordance with your terms of engagement, and that all the transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all management, trustees' and members' meetings, have been made available to you. We have given you unrestricted access to persons within the charity in order to obtain evidence and have provided any additional information that you have requested for the purposes of your examination.
3. We confirm the charity has satisfactory title to all assets and there are no liens or encumbrances on the assets, except for those disclosed in the financial statements.
4. We confirm that significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable. We confirm that we have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

5. We confirm that the charity has no liabilities or contingent liabilities other than those disclosed in the financial statements.
6. We confirm that all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements have been disclosed to you and accounted for and disclosed in accordance with the applicable financial reporting framework.
7. We confirm that there have been no events since the balance sheet date which require disclosing or which would materially affect the amounts in the financial statements, other than those already disclosed or included in the financial statements.
8. We confirm that we are aware that a related party of the charity is a person or organisation which either (directly or indirectly) controls, has joint control of, or significantly influences the charity or vice versa and as a result will include: trustees/directors, other key management, close family and other business interests of the previous. We confirm that all related party relationships and transactions have been accounted for and disclosed in accordance with the applicable financial reporting framework.
9. We confirm that the charity neither had, at any time during the year, any arrangement, transaction or agreement to provide credit facilities (including advances and credits granted by the charity) for trustees, nor provided guarantees of any kind on behalf of the trustees except as disclosed in the financial statements.
10. We confirm that the charity has not contracted for any capital expenditure other than as disclosed in the financial statements.
11. We confirm that the charity has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance.
12. We confirm that we are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its activities and which are central to the charity's ability to conduct its activities, except as explained to you and as disclosed in the financial statements.
13. We acknowledge our responsibility for the design, implementation and maintenance of internal controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our risk assessment of the risk of fraud in the organisation. There have been no deficiencies in internal control of which we are aware.
14. We confirm that there have been no actual or suspected instances of fraud involving trustees, management or employees who have a significant role in internal control or that could have a material effect on the financial statements. We also confirm that we are not aware of any allegations of fraud by trustees, former trustees, employees, former employees, regulators or others.
15. We confirm that, in our opinion, the charity's financial statements should be prepared on the going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. In reaching this conclusion, we have taken into account all relevant matters of which we are aware, and have considered a period of at least one year from the date on which the financial statements will be approved.
16. We confirm that in our opinion the effects of uncorrected misstatements are immaterial, both individually and in aggregate, to the financial statements as a whole.

17. We confirm that we are not aware of any matters of material significance that should be reported to regulators. We confirm that all correspondence with the Charity Commission has been made available to you.
18. We confirm that all grants, donations and other income, including those subject to special terms or conditions or received for restricted purposes, have been notified to you. There have been no breaches of terms or conditions during the period regarding the application of such income.

Yours sincerely

Megan Farrow

Megan Farrow – Trustee
For and on behalf of the Trustees of Black Bird/Red Rose Productions