

Clifford C Palmer & Co
Chartered Accountants & Registered Auditors

THE FRIENDS OF RSPCA SOUTHRIDGE ANIMAL CENTRE

Charity Registration No : 1068731

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2021**

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Steve Reynolds B.A. F.C.A. Director
VAT registration No: 102 0066 47 Company Registration No: 1068728

**THE FRIENDS OF RSPCA SOUTHRIDGE ANIMAL CENTRE
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021**

The Trustees present their report and financial statements for the year ended 31 December 2021.

Objects of the charity:

The Friends of RSPCA Southridge Animal Centre is constituted under a deed dated 23 April 1997 and is a registered charity number 1068731. The charity is also known as 'Friends of Southridge'.

The objects of the charity are to further the charitable work of the animal establishment by making grants or providing such other assistance to the animal establishment as the executive committee shall, after prior consultation with the animal establishment from time to time, decide.

Organisation:

Trustees are appointed by the board of trustees.

Review of transactions and financial position of the charity:

Total income for the year was **£70,031** up from £54,833, this increase was due to a rise in general donations, but significantly from eBay sales of £36,510. The Friends of Southridge charity shop in Borehamwood closed permanently on 27 April 2021 and, as a result of the Covid lockdowns, generated revenue of only £2,551 in the year. Total charitable expenditure fell from £76,961 (2020) to **£41,632**. Veterinary and shop costs were significantly lower by £24,865 and £7,371 respectively, compared to 2020. This with deposit interest resulted in a surplus in the year of £29,958 in the general unrestricted funds.

The charity pays expenses on behalf of the RSPCA Animal Centre. Requests for funding are approved by the committee.

Achievements:

The principal achievements in 2021 were funds raised from donations from the public and eBay sales receipts.

Grants totalling £22,434 were made to cover Veterinary treatment for the animals under the care of the Southridge animal centre and a further £778 was spent on various improvements projects and on new equipment for the centre.

Plans for the future:

Our plans for the future are to raise more money so that we can further the charitable work of Southridge by making grants or providing such other assistance to them at their request.

Reserves policy:

The Trustees do not currently have a formal reserves policy but hold a level of reserves, which is sufficient for the charity to meet future costs such as vets' bills and equipment.

**THE FRIENDS OF RSPCA SOUTHRIDGE ANIMAL CENTRE
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021**

Statement of trustees' responsibilities:

Charity law requires the trustees to prepare Financial Statements for each financial year. In preparing these financial statements the trustees are required to select suitable accounting policies and then apply them consistently.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993.

They are also responsible for safeguarding the assets of the Charity and hence take reasonable step for the prevention and detection of fraud and other irregularities.

**THE FRIENDS OF RSPCA SOUTHRIDGE ANIMAL CENTRE
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021**

Independent Examiner:

The charity has approved Clifford C Palmer & Co to be independent examiner.

Administrative Information:

The name of the Charity is The Friends of Southridge Animal Centre and the registered number is 1068731.

The registered office is Packhorse Lane, Potters Bar, Hertfordshire EN6 3LZ.

The Trustees who have served from 1 January 2021 until the date this report was approved are:

Mrs A White
Ms M Jorgensen
Ms C Hoffman
Ms S King (resigned May 2021)
Mr D Leach (resigned May 2021)
Mr T Lovas
Mr J Loveday
Mrs V Miner
Mrs M Briscoe (appointed May 2021)
Mr C Shepherd (appointed May 2021)

Approved by the Trustees on
And signed on their behalf by:

V. G. Miner Trustee

**THE FRIENDS OF RSPCA SOUTHRIDGE ANIMAL CENTRE
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

RECEIPTS AND PAYMENTS ACCOUNT	Unrestricted Funds 2021	Unrestricted Funds 2020
RECEIPTS	£	£
Regular giving		
Receipts from Donors: Donations	66,120	23,289
Subscriptions	1,360	1,280
Other Voluntary Receipts		
Event fundraising net of expenditure	0	(1,039)
Receipts from Shop	<u>2,551</u>	<u>31,303</u>
Total receipts	<u>70,031</u>	<u>54,833</u>
PAYMENTS		
Building Maintenance	689	2,029
Equipment	89	1,444
Veterinary Treatment	22,433	47,299
Printing, Stationery & Postage	1,657	2,985
Professional Fees	564	264
Miscellaneous	<u>1,486</u>	<u>855</u>
	<u>26,918</u>	<u>54,876</u>
Shop costs		
Rent	11,563	19,500
Insurance	322	322
Utilities	1,352	2,263
Wages	1,477	0
Miscellaneous	<u>0</u>	<u>0</u>
	<u>14,714</u>	<u>22,085</u>
Total Payments	<u>41,632</u>	<u>76,961</u>
EXCESS OF PAYMENTS OVER RECEIPTS	28,399	(22,128)
Fixed deposit interest	1,237	4,882
Adjustments	<u>322</u>	<u>0</u>
SURPLUS	29,958	(17,246)
Bank accounts at 1 January 2021 / January 2020	<u>611,537</u>	<u>628,783</u>
Bank accounts at 31 December 2021 / December 2020	<u>641,495</u>	<u>611,537</u>
STATEMENT OF ASSETS AND LIABILITIES		
CASH FUNDS:		
Current Account	484,663	455,531
Fixed Deposit Account	156,144	154,907
Petty Cash	<u>688</u>	<u>1,099</u>
	<u>641,495</u>	<u>611,537</u>
ASSETS RETAINED FOR CHARITY USE	<u>641,495</u>	<u>611,537</u>

Approved by the Trustees on: 5/10/2022

and signed on their behalf by:

V.G. Muner Trustee

The attached notes form part of these financial statements

THE FRIENDS OF RSPCA SOUTHRIDGE ANIMAL CENTRE
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

- a) The accounts have been prepared under the historical convention and in accordance with the applicable standards of the Statement of Recommended Practice – Accounting and reporting by charities (SORP 2005) issued in March 2005.
- b) Income and expenditure are inclusive of VAT which is not recoverable.
- c) The accounts have been prepared on a receipts and payments basis.
- d) The charity's reserve consists of general unrestricted fund which the trustees are free to use for any purpose in furtherance of the charitable objectives: this is spent in accordance with the charity's reserves policy detailed in the trustees report.

2. STAFF

There are no employees of the charity, and no trustee remuneration was incurred during the year.

3. TAXATION

The charity is exempt from taxation.

4. FIXED ASSETS

All assets costing more than £1,000 with an expected useful life exceeding one year are capitalised. It is the opinion of the trustees that any assets currently exceeding this value are the property of the RSPCA Southridge Animal Centre branch, having been donated.

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF 'FRIENDS OF SOUTHRIDGE'

We report on the accounts of 'Friends of Southridge' for the year ended 31 December 2021, which are set out on pages 4 and 5.

Respective responsibilities of trustees and examiner:

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) as amended by S28 of the Charities Act 2006) and that an independent examination is needed.

It is our responsibility to:

- Examine the accounts (under section 43 of the Act)
- To follow the procedures laid down in the general directions given by the Charity Commission (under section 43(7)(b) of the Act and,
- To state whether particular matters have come to my attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of our examination, no matter has come to our attention:

1. Which gives us reasonable cause to believe that in, any material respect, the requirements;
 - To keep proper accounting records in accordance with section 41 of the Act and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met., or
2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Clifford C Palmer & Co

Signed: Clifford C Palmer & Co, 61 – 67 Rectory Road, Wivenhoe, Colchester, CO7 9ES

Dated: