

**CITY OF LONDON CRIME PREVENTION ASSOCIATION**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

# CITY OF LONDON CRIME PREVENTION ASSOCIATION

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	E E O'Mahony D Randall Ms C Critchley R C Wilson P Eskriett D Moody Ms E Shaw S Emmins
<b>Charity number</b>	1068671
<b>Principal address</b>	PO Box 1236 Bromley Kent United Kingdom BR1 9AE
<b>Independent examiner</b>	Nicholas Parrett FCA Azets 2nd Floor Regis House 45 King William Street London United Kingdom EC4R 9AN

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# CITY OF LONDON CRIME PREVENTION ASSOCIATION

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# CITY OF LONDON CRIME PREVENTION ASSOCIATION

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 MARCH 2021**

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The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

### **Objectives and activities**

#### **Objectives and aims**

The City of London Crime Prevention Association "CoLCPA" aim remains to promote crime prevention and crime reduction within the City of London by means of a series of workshops and regular liaison with law enforcement, city businesses and residential communities. The Association produces booklets in relation to current crime and security threats and a quarterly magazine distributed nationwide titled 'City Security'.

#### **Significant activities**

The charity delivers 10 formal meetings per annum focusing on current crime trends, counter terrorism updates and presentations relevant to current security issues facing the City of London and the remainder of the UK.

The charity holds an annual networking event for all the members each December.

The charity also supports other security related charities and initiatives by utilising any spare funds available once the charity's running costs have been paid.

All activities of the charity have been for the sole purpose of the 'public benefit', through the provision of information to help improve the safety of the public, and property, on a regular basis.

#### **Public benefit**

The publications prepared by the association are used to provide advice on security developments, used by security firms to protect the public.

#### **Grantmaking**

Charitable donations are all by committee vote.

### **Achievements and performance**

#### **Charitable activities**

The charity held 10 successful meetings, that were a mixture of online and face to face meetings due to the impact of Covid restrictions. All meetings were very well attended and succeeded in delivering topical advice on key security issues during the pandemic.

The annual networking event was postponed due to Covid restrictions in place at the time.

Membership remains strong and the number of attendees at each meeting remained high even when delivered online.

The charity used £3,300 (2019: £13,220) of residual funds to support other security related initiatives.

Four copies of 'City Security' magazine were produced and issued, one for each quarter, focusing on current security trends.

The charity also facilitated an initiative known as the 'Building Security Accreditation Scheme', involving security audits of buildings across the City of London.

# CITY OF LONDON CRIME PREVENTION ASSOCIATION

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### **Financial review**

#### ***Financial position***

The charity was funded through subscription payments and associated receipts.

Expenditure included costs related to the 10 meetings held throughout the year. The AGM was held online and the networking event postponed, resulting in reduced expenditure throughout the year.

As in previous years, a proportion of the costs were in relation to administration of the charity. The charity used £3,300 (2020: £13,220) of residual funds to support other security related initiatives.

#### ***Investment policy and objectives***

There is no investment policy as CoLCPA has no investments, operating only from subscriptions and associated receipts. The balance at bank represents full income less expenditure and administrative expenses.

#### ***Reserves policy***

All donations received during the year have been unrestricted. The minimum sum of £10,000 as unrestricted cash reserves will continue to be maintained.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### **Structure, governance and management**

#### ***Governing document***

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The trustees who served during the year and up to the date of signature of the financial statements were:

E E O'Mahony  
D Randall  
Ms C Critchley  
R C Wilson  
P Eskriett  
D Moody  
Ms E Shaw  
S Emmins

#### ***Trustee selection methods***

Executive Committee elected by the membership at the AGM.

#### ***Key management remuneration***

The trustees are considered key management personnel. No trustee receives a remuneration.

All members of the executive committee are experienced professionals in their own right adding extensive value to the objectives of the charity. The trustees are elected by the committee and have been involved in the charity for the whole year.

The charity has a membership structure with a subscription fee of £300/annum for each member.

The trustees are prepared to respond to major issues accordingly.

The trustees' report was approved by the Board of Trustees.

# CITY OF LONDON CRIME PREVENTION ASSOCIATION

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2021*

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D Randall

Trustee

Dated: 27 January 2022

A handwritten signature in dark ink, appearing to read 'D. Randall', written in a cursive style.

# CITY OF LONDON CRIME PREVENTION ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF CITY OF LONDON CRIME PREVENTION ASSOCIATION

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I report to the trustees on my examination of the financial statements of City of London Crime Prevention Association (the charity) for the year ended 31 March 2021.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Nicholas Parrett FCA  
Azets  
2nd Floor  
Regis House  
45 King William Street  
London  
EC4R 9AN  
United Kingdom

Dated: 28 February 2022

# CITY OF LONDON CRIME PREVENTION ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds 2021 £	Unrestricted funds 2020 £
<b><u>Income and endowments from:</u></b>			
Donations and legacies	3	57,746	65,300
Other income	4	934	6,460
<b>Total income</b>		<u>58,680</u>	<u>71,760</u>
<b><u>Expenditure on:</u></b>			
Raising funds	5	<u>1,142</u>	<u>22,857</u>
Charitable activities	6	<u>15,289</u>	<u>22,217</u>
Other	10	<u>37,610</u>	<u>36,200</u>
<b>Total resources expended</b>		<u>54,041</u>	<u>81,274</u>
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		4,639	(9,514)
Fund balances at 1 April 2020		<u>41,988</u>	<u>51,502</u>
<b>Fund balances at 31 March 2021</b>		<u><u>46,627</u></u>	<u><u>41,988</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.



# CITY OF LONDON CRIME PREVENTION ASSOCIATION

## BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
<b>Current assets</b>					
Cash at bank and in hand		49,037		44,458	
<b>Creditors: amounts falling due within one year</b>	<b>11</b>	<u>(2,410)</u>		<u>(2,470)</u>	
Net current assets			<u>46,627</u>		<u>41,988</u>
<b>Income funds</b>					
Unrestricted funds			<u>46,627</u>		<u>41,988</u>
			<u>46,627</u>		<u>41,988</u>

The financial statements were approved by the Trustees on 27 January 2022

D Randall  
Trustee



# CITY OF LONDON CRIME PREVENTION ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2021**

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### **1 Accounting policies**

#### **1.1 Accounting convention**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **1.2 Financial reporting standard 102 - reduced disclosure exemptions**

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

#### **1.3 Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **1.4 Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### **1.5 Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment	33% on cost
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#### **1.6 Taxation**

The charity is exempt from tax on its charitable activities.

#### **1.7 Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

# CITY OF LONDON CRIME PREVENTION ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Donations and gifts	470	-
Membership fees	57,276	65,300
	<u>57,746</u>	<u>65,300</u>

### 4 Other income

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
AGM Lunch Receipts	-	4,560
Building Accreditation	934	1,900
	<u>934</u>	<u>6,460</u>

### 5 Raising funds

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
<u>Fundraising and publicity</u>		
Other fundraising costs	1,142	22,857
	<u>1,142</u>	<u>22,857</u>

# CITY OF LONDON CRIME PREVENTION ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 6 Charitable activities

	Crime prevention expenditure 2021 £	Crime prevention expenditure 2020 £
Publication Costs	11,989	8,997
Grant funding of activities (see note 7)	3,300	13,220
	<u>15,289</u>	<u>22,217</u>

### 7 Grants payable

	Crime prevention expenditure 2021 £	Crime prevention expenditure 2020 £
Grants to institutions:		
Livery Hall Donations	300	1,000
Cross Sector Safety and Security Communications	500	500
City of London Police Family Event	-	2,000
Modern Slavery Conference	-	468
City of London Police Signage	-	2,902
Security Institute and EY Foundation	-	1,500
Starfish	-	2,000
City of London Police Snow Hill Event	-	600
City of London Police Awards	-	2,250
City Security Council (CSC) Event	2,500	-
	<u>3,300</u>	<u>13,220</u>

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### 8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

# CITY OF LONDON CRIME PREVENTION ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 9 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Sub contractor wages	1	1

There were no employees whose annual remuneration was £60,000 or more.

### 10 Other

	Unrestricted funds 2021	Unrestricted funds 2020
Independent Examination Fee	1,680	1,200
Wages	35,930	35,000
	37,610	36,200

### 11 Creditors: amounts falling due within one year

	2021 £	2020 £
Other creditors	970	1,270
Accruals and deferred income	1,440	1,200
	2,410	2,470

### 12 Related party transactions

#### Transactions with related parties

During the year the charity entered into the following transactions with related parties:

	Grant paid 2021 £	2020 £
Entities with control, joint control or significant influence over the company	500	500
	500	500