

Company registration number: 3396688

Charity registration number: 1068647

Harbour Place Grimsby

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2022

Forrester Boyd
26 South St. Mary's Gate
Grimsby
North East Lincolnshire
DN31 1LW

Harbour Place Grimsby

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Harbour Place Grimsby

Reference and Administrative Details

Trustees	A Brown
	A Burley
	J Hodson
	D Humphrey
	S Mill
	B Da'Silva
Senior Management / Leadership Team	D Hasthorpe
	R Barr
	D Batty
Charity Registration Number	1068647
Company Registration Number	3396688
Registered Office	The charity is incorporated in England.
	The Hope Centre Hope Street Grimsby DN32 7QL
Independent Examiner	Forrester Boyd 26 South St. Mary's Gate Grimsby North East Lincolnshire DN31 1LW
Solicitors:	Wilkin Chapman LLP Cartergate House 26 Chantry Lane Grimsby North East Lincolnshire DN31 2LJ

Harbour Place Grimsby

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 December 2022.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	S Beasant (resigned 17 October 2022)
	A Brown
	A Burley
	J Hodson
	D Humphrey
	C Parkin (resigned 14 June 2023)
	S Shreeve (resigned 3 March 2023)
	J Younger (resigned 20 September 2022)
	S Mill (appointed 18 September 2023)
	B Da'Silva (appointed 18 October 2022)
	D Hasthorpe (appointed 3 January 2023)

Senior Management / Leadership	R Barr
Team:	D Batty (appointed 1 February 2022)

Objectives and activities

Objects and aims

Harbour Place's core objectives remain unchanged from previous years; focussed upon improving health, well-being and employability skills of the homeless and disadvantaged people of North East Lincolnshire (NEL). As is set out in greater detail in this report, the activities of our charity include a full time Night Shelter facility, Street Outreach teams and other support services.

Public benefit

The Trustees have had due regard to guidance published by the Charity Commission (CC) on public benefit. Trustees believe that the Objectives and activities identified below, along with the outcomes achieved through the activities and support provided by staff and volunteers, demonstrate how the charity brings benefit to the public.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Geographical Profile of the Project

HP operates in North East Lincolnshire (NEL), situated on the east coast of England at the mouth of the Humber Estuary, covering an area of 74 square miles (192 sq. km). It is an area that not only presents challenges, but also potential. It includes the port towns of Grimsby and Immingham, the seaside resort of Cleethorpes, a range of villages of varying size and composition, and the attractive landscape of the Lincolnshire Wolds. According to the draft 2021 Census, the population of NEL was 156,900. Results around ethnicity and detailed age ranges are yet to be finalised for 2021, but the previous census indicated that approx. 77% of the population of NEL live in the Grimsby/Cleethorpes conurbation, with approx. 1.5% from ethnic minority communities. Previous results have also indicated that the proportion of the local population within the 20-34 age range is lower than the national average, indicating the difficulty of retaining younger adults and graduates within the area.

Harbour Place Grimsby

Trustees' Report

Premises

Harbour Place is based at The Hope Centre, Hope Street Grimsby. These premises are secured by a long-term lease at a nominal annual rent, which is less than 5% of the commercial annual rental for such a property.

These premises include an area set aside for the Night Shelter accommodation, along with shower facilities, a kitchen serving a café area, other areas for service users to relax and receive support, plus various other areas for staff use.

During 2023, there have been further adaptations to the Hope Centre in order to improve the Night Shelter facilities. This work is expected to be completed next month.

Furthermore, a planning application has been submitted for a proposed separate supported accommodation building in the grounds of the Hope Centre, which would provide a medium to long term home for 5 vulnerable adults. External funding has been secured to cover approx. 70% of the build cost of this project. This funding is of course conditional upon planning permission being granted.

Staff, Volunteers and Opening Hours

During 2022, the staff team consisted of:

- A full-time Project Director
- A full-time Project Manager (who is also our Rough sleeping Co-Ordinator)
- an Outreach/Support Team of 8 (5 full-time and 3 part-time)
- 4 Night Shelter supervisors (full-time on rotation)
- 1 full-time Project Administrator
- 1 part-time Volunteer Co-Ordinator
- 1 part-time cleaner

Throughout the year, these staff were ably assisted by our team of volunteers, all of whom have been through a full induction and receive regular additional training. Over the year, the volunteer pool consisted of approximately 12 individuals.

Our Night Shelter has once again been open every night of the year. Clients using this facility receive an evening meal and breakfast, have the use of the shower facilities, access to clean clothing and receive ongoing support. They each have their own bedroom.

During the day, the centre is staffed during office hours on weekdays, but these hours will extend from this winter to include weekends. All clients can visit during these hours for specific support from our staff and in order to register for the Night Shelter.

Outreach tours continue to be conducted at varying times of the day and evening during the week and at weekends.

Our facilities and the approach of our team is focussed on ensuring that the Hope Centre provides a relaxed atmosphere where clients will then be amenable to further one to one support.

Harbour Place Grimsby

Trustees' Report

Volunteering

In September 2021, we recruited a part-time Volunteer Co-ordinator with responsibility for volunteer recruitment, support and development. This has helped us bring new volunteers into Harbour Place and has also enabled us to develop more specific roles for some volunteers.

In addition to the 'traditional' volunteer, HP continues to encourage Service Users to volunteer and will support them as they develop their skills. Training opportunities are provided to all volunteers by HP whenever possible and we remain very focussed on providing positive and enriching experiences for our volunteers.

HP regularly provides Social Work placement opportunities for students from the University of Hull. HP continues to have a member of staff on the Practice Quality Assurance Panel and the Social Work Support and Suitability Panel at the University of Hull.

In 2023, the Volunteer Co-ordinator role has become full time and we are looking to further develop our volunteer programme as we move forward.

Everyone at Harbour Place greatly appreciates the time that our volunteers give and the value that they bring to our service.

Staff Team

2022 provided new challenges for our Staff Team as demand for our services increased and as we explored flexible working arrangements so as to provide the most effective support.

Our Project Director Robin Barr continues to lead the way on this, also working closely with our Project Manager and our Chair of Trustees. Robin is in regular contact with colleagues at NELC and other partner agencies to ensure that support for our clients is the best it can be.

In February 2022, Denny Batty joined Harbour Place as our new Project Manager, bringing a wealth of experience in the Social Housing Sector. Denny works closely with Robin and is leading the way on many areas of development.

Our previous long-standing Project Manager, Dave Carlile took a new part-time role in April 2022 and his experience has provided invaluable support to Denny. The only other personnel change during 2022 was the addition of Andrew Carlile as a part-time support worker.

Since the year end, we have increased our support team hours, with Andrew Carlile progressing into a full-time role and former volunteer Hayley Laird also joining the staff team as a full-time support worker.

Shaun Brown left our Night Shelter team in May 2023 and has been replaced by Ashley Phillips. James Hill has also left our Night Shelter team after retiring this month and former volunteer Elliott Jennings joined the staff team in May 2023 in anticipation of this.

Our previous part-time Volunteer Co-Ordinator Charlene Smaller also left at the end of May 2023 and Jessica Burnette joined the team in this role on a full-time basis in July. Jessica has previous experience as a Volunteer Co-ordinator and is a great addition to our team.

Our previous Project Administrator Ann Patchitt also left in May 2023 and Kerry Burkitt joined as a part-time Administration Officer in August. Kerry has a wealth of experience in finance and administration and is a very strong addition to the team.

As ever, the Trustees would like to make clear that we are extremely proud of our staff team. Their flexibility, dedication and diligence is remarkable and they make such a positive difference to so many vulnerable people. We thank them all for their fantastic work and wish those who have left Harbour Place the very best for the future.

Harbour Place Grimsby

Trustees' Report

Trustees

Ben Da'Silva joined the Board in October 2022. Ben is the Spiritual Care Lead and Chaplain at St Andrews Hospice and is an active member of various community groups within Grimsby and Cleethorpes. Ben brings a passion for helping others, a great knowledge of other many other voluntary and charity organisations in our area and some strong connections within our community. He is a strong addition to our Board.

Cllr David Hasthorpe joined the Board in January 2023. David had a long career in sales and since retirement has been an active local councillor. David was NELC Mayor in 2021/22 and raised funds for Harbour Place in this role. David also brings great experience and many connections to our Board and we are very pleased to have him with us.

In September 2023, Sheldon Mill became the latest addition to our Board. Sheldon is a Certified Accountant and Divisional Finance Manager for Northern Lincolnshire & Goole NHS Trust. Sheldon also has previous experience as a local councillor and is passionate about bringing positive change to our community. His skills and experience will no doubt further strengthen our Board

Jodie Younger resigned in September 2022 due to family commitments. During her time on the Board, Jodie took on the duties of Treasurer.

Cllr Steve Beasant also resigned from our Board in October 2022 due to various other demands on his time. Steve was a Trustee for almost 8 years and had also regularly raised funds for Harbour Place.

Cllr Stan Shreeve resigned in January 2023 after almost 5 years on the Board of Trustees. Stan had taken on the role of Deputy Leader of NELC and also some very sizeable portfolios at NELC, so felt unable to continue on our Board. Stan also raised significant funds for Harbour Place and nominated David Hasthorpe as his successor on our Board.

Charli Parkin resigned in June 2023, also due to other demands upon her time. Charli remains a great supporter of Harbour Place.

The Trustees would like to thank Jodie, Steve, Stan and Charli for their service and ongoing support for Harbour Place. It is very much appreciated.

Grant Funding

During 2022, Harbour Place received £347,288 under the Rough Sleeper Initiative (RSI). These funds are received as part of a joint proposal with North East Lincolnshire Council (NELC) to bid for funding made available via the Department for Levelling Up Housing and Communities (DLUHC) to specifically tackle rough sleeping.

The structure of this bid is such that NELC submits the bid to DLUHC, with HP nominated as their designated key service provider. NELC also secured additional funding within their RSI bids to meet the cost of mental health and addiction support workers, based at The Hope Centre but employed by third party agencies.

The current RSI funding is a three year award until 31st March 2025 (on the proviso that agreed outcomes are achieved). HP will receive £1.096m of RSI funding during that 3 year period. Whilst this funding does not cover the full cost of providing the services agreed under RSI, this 3 year award gives a good foundation around which we can build our financial model.

Other grant funds received during 2022 include:

- £33,270 from other NELC grant funds
- £30,000 from Tudor Trust
- £4,500 from the Bishop's Social Fund
- £2,850 from Longhurst Group
- £2,000 from Fine and Country

Harbour Place Grimsby

Trustees' Report

In December 2022, HP was successful in a significant bid to DLUHC's Transformation Fund. The Transformation Fund will provide capital funds in excess of £100k to cover the cost of the adaptations to the Hope Centre and revenue funding exceeding £200k for the period to March 2025 to meet additional staff costs as services are adapted. The changes to the physical environment and service offering will enable HP to eventually generate new additional income streams for supported room occupancy.

As mentioned earlier in this report, HP has also submitted a successful bid for significant capital funding for the proposed new accommodation building which is currently awaiting planning permission. If this project is approved, it will present a significant enhancement to HP's service offering and long-term financial stability.

HP has submitted strong bids for further grant funding during 2023, with some bids already successful.

The Trustees would like to acknowledge that funding from these organisations is vital to HP being able to continue to provide support to so many vulnerable people. It should also be acknowledged that the success of these bids can be attributed to the diligence of our Senior Management Team in preparing the bids and also the excellent outcomes for our clients which can be demonstrated over a number of years.

Fundraising and Donations

The Trustees are acutely aware that HP cannot rely on grant funding alone and we are fortunate to enjoy the continuing support of local businesses and the wider community. The generosity of everyone who supports our organisation is greatly appreciated.

Income from donations and general fundraising activities was up 1% in 2022 from 2021. Whilst this is only a very modest increase, it was the result of much hard work and represents support from a community which was very much facing its own financial challenges in the aftermath of Covid and with the significant Cost of Living increases that arose during the early part of 2022.

There were some incredibly generous donations during the year and many individuals within our local community raised funds for us through their own activities, such as runs, swims and other great initiatives. We also generated great support from the local business community from our Lock Up Your Boss event.

In addition to the above, there was a significant additional boost to our donations and fundraising income. 2022 saw the return of our Annual Fundraising Dinner for the first time since 2019 and this happily coincided with our 25th anniversary. It was wonderful to be able to have so many supporters together again and this evening raised over £12,000.

Once the results of the Annual Dinner are taken into account, this gives us an overall total of £81,226 raised from donations and fundraising activities. This is an increase of 19.2% from our 2021 revenues and is testament to the hard work put in by our fundraising team and the many volunteers and supporters without whom this would not be possible.

We are extremely thankful to our local community for such outstanding support - especially when so many people and businesses face their own financial challenges.

The Trustees continue to believe that it is essential that HP continues to maintain a strong profile in the community - both to enhance fundraising revenue and to further develop strong, positive awareness of HP and the difference that we make to so many lives.

Harbour Place Grimsby

Trustees' Report

Achievements and Performance

2022 was a year marked by a cost-of-living crisis that increased pressure on people at risk of Homelessness and people already experiencing Homelessness.

As the Homelessness Sector emerged from the last of the pandemic related interventions, there were some signs of real concern - with increases in numbers of people rough sleeping and in temporary accommodation.

At Harbour Place this was reflected in a steady increase in demand for the full range of our services - both the provision of practical assistance (such as hot meals, showers, change of clothing) and also the dedicated support, advice and advocacy which enables clients to address issues relating to benefits, housing, and health.

Over the 12 months of the year, 138 individuals used the Night Shelter which operated with an occupancy level of 83%. During the year we worked closely with a number of partner agencies and directly assisted 57 individuals to find accommodation. However, finding suitable move-on accommodation remains challenging and this often results in clients remaining in the Night Shelter for longer than should be necessary.

We continued to develop our assertive Outreach Service, undertaking Outreach early morning, late night and over the weekend in an effort to engage with more individuals who were rough sleeping. As part of this ongoing engagement, we identified a need for additional resource to work more intensively with entrenched rough sleepers and have developed plans and funding to deliver this over the next 12 months.

During 2022, we registered 144 new clients for our services - an increase from 133 in the previous year. Over the 12 months we worked with 315 clients in total, including 77 who were 'new to the streets'.

Partnership working remains a key objective of ours and during 2021 we continued to co-work with agencies that offer support to our Service Users. These included: -

- NEL's Homelessness Prevention Service
- We Are With You
- NAViGO
- MIND
- A range of local Housing and Hostel providers including YMCA and Salvation Army
- The Citizens Advice Bureau
- Grimsby Job Centre Plus
- Focus Adult Social Care
- NEL Anti-Social Behaviour Team
- NEL Community Safety Partnership
- East Marsh United
- Foresight
- Humberside Police

The success of our bid for Transformation Funding from DLUH in 2022 will see further significant developments at the Hope Centre - improving the facilities available to our clients and enabling us to provide some 24-hour accommodation, a further step towards our primary ambition to reduce and ultimately end rough sleeping in our community.

Harbour Place Grimsby

Trustees' Report

Financial review

The Trustees are pleased to report a surplus of £2,266 for the year ended 31st December 2022.

The surplus for this year is a result of us securing good levels of grant funding combined with some outstanding financial support from our local community.

Total revenue grant funding in the year totalled £419,908, compared to £389,460 in 2021. Thus, revenue grants in 2022 represented 83.6% of running costs compared to 89.2% of running costs in 2021.

Fundraising, donations and trading activities in 2022 generated a gross income of £90,458. This compares to a gross income of £71,853 in 2021.

Bank interest rates remain low and interest received totalled £100 (2021: £90). The Trustees remain committed to exploring alternative investment strategies, but these are obviously limited because any investment must be on the strict proviso that any investment does not present any risk to the capital sum invested and must be relatively liquid. The Trustees are continuing to develop a new investment strategy, but liquidity is particularly important as significant new projects are currently under consideration.

Staff costs for the year totalled £425,174 – an increase of 20% on the 2021 figure of £354,409. This increase reflects some growth to the staff team, a period of overlap with the change of Project Manager, a modest general pay increase plus two bonuses to help with cost of living pressures, plus some cost reductions in 2021 as a result of absences.

Other expenditure remained comparable to levels in previous years.

The resultant surplus for 2022 has had a positive impact upon reserves, which remain at a sustainable level, although we shall continue our efforts to strengthen them further over future years in order to meet our Reserves Policy.

Policy on reserves

Our aim is to build up income and expenditure reserves representing 6 months of expenditure to afford the charity contingency funds to continue with planned activities in the event of a major unforeseen interruption to income.

Reserves as at 31st December 2022 were £202,615. This represents 40% of annual expenditure levels at the Balance Sheet date. Of these reserves, £5,112 can only be realised by disposing of tangible fixed assets which leaves free reserves of £197,503.

Given the challenges of recent years and the increased demand for services, it is clearly difficult to achieve significant growth to Reserves, but the Trustees are satisfied with current levels and continue to look for opportunities to strengthen HP's financial position in the future.

Harbour Place Grimsby

Trustees' Report

Plans for future periods

The Year Ahead

2023 has remained very challenging for everyone within our community as Cost of Living pressures affect both our clients and our supporters. Demand for our services remains very high and fundraising remains challenging.

That said, support from our community remains strong and this was particularly evidenced in February when the first Great Grimsby Sleep Out (GGSO) saw around 80 people spend a night sleeping out and generating donations totalling £16,000 from over 750 different donors!

The current adaptations to the Hope Centre are almost complete and this will enable us to offer 24-7 access to many of the Night Shelter rooms, offering clients a real break from life on the streets.

Finding suitable move-on accommodation for some of our clients remains very challenging and we are hopeful that there will be positive outcome at next month's Planning Committee meeting and we can then commence work on the proposed new supported accommodation.

As a Board of Trustees, we remain very focussed on strengthening the charity's ability to generate more funds itself and these projects are key to making real progress on that front.

In financial terms, we are currently forecasting a small surplus for 2023, but this is obviously dependent upon the outcome for the later months of the year.

The combined ongoing economic and social conditions in our area are likely to present challenges for some time to come. However, the Trustees are confident that our committed team will continue to find opportunities to adapt and fund services to meet the needs of our client group.

We would once again like to thank everyone who has supported us through these challenging times, including businesses and individuals within our local community, NELC's Homelessness Prevention Team and other partner agencies.

Finally, we would like to extend our most sincere thanks to our fellow Trustees, our Staff and our Volunteers for their hard work and commitment during the year.

Structure, governance and management

Nature of governing document

Harbour Place Grimsby is a company limited by guarantee governed by its Memorandum and Articles of Association dated 2nd July 1997 and updated in 1998.

Induction and training of trustees

New Trustees undergo an informal induction which includes invitation to a Board Meeting prior to becoming a Trustee, visiting the registered office of the company to familiarise themselves in the way the organisation carries out its day to day duties and implements decisions. Business planning, the Memorandum and Articles of Association and financial performance are also covered. In addition, Trustees are encouraged to attend external training events which assist them in undertaking their role.

Harbour Place Grimsby

Trustees' Report

Structure and Governance

The Harbour Place management structure features a Project Director as the senior paid executive. The Project Director heads up a team of staff with the Project Manager as the next in seniority.

The Project Director takes overall responsibility for all operational activities and how these are to be funded. He works closely with the Chair of Trustees to develop overall future strategy, to agree major funding decisions and to agree media and fundraising activities.

Our Chair of Trustees is unpaid, but contributes significant time to work with the Project Director to oversee strategic and financial planning, review performance via key indicators and oversee media and fundraising activities.

Our Trustee Board continues to meet at least bi-monthly and the Chair will regularly issue interim updates of any significant events in between these meetings. Whilst our Trustees are happy for the Chair to work with the Project Director on their behalf on a day to day basis, all major events and decisions are always subject to Board scrutiny and individual Trustees will often bring their skills and experience to specific areas.

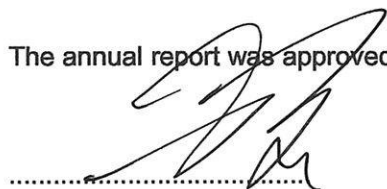
Staff remuneration packages, recruitment decisions and annual reviews are a joint decision of the Project Director and Chair of Trustees. Overall staff budgets and significant changes to staffing structure and/or senior management pay are put before the Board for their approval.

Our Board of Trustees are very engaged and remain committed to identifying opportunities to further develop HP's service offering and to improve our long term financial stability.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 25 September 2023 and signed on its behalf by:



.....
A Brown
Trustee

Harbour Place Grimsby

Independent Examiner's Report to the trustees of Harbour Place Grimsby ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Harbour Place Grimsby as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



C Jensen ACA
ICAEW

26 South St. Mary's Gate
Grimsby
North East Lincolnshire
DN31 1LW

25 September 2023

Harbour Place Grimsby

Statement of Financial Activities for the Year Ended 31 December 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies	3	55,461	-	55,461
Charitable activities	4	52,620	367,288	419,908
Other trading activities	5	34,897	-	34,897
Investment income	6	100	-	100
Total income		<u>143,078</u>	<u>367,288</u>	<u>510,366</u>
Expenditure on:				
Raising funds		(5,846)	-	(5,846)
Charitable activities	8	(134,399)	(367,288)	(501,687)
Other expenditure		<u>(567)</u>	<u>-</u>	<u>(567)</u>
Total expenditure		<u>(140,812)</u>	<u>(367,288)</u>	<u>(508,100)</u>
Net income		<u>2,266</u>	<u>-</u>	<u>2,266</u>
Net movement in funds		2,266	-	2,266
Reconciliation of funds				
Total funds brought forward		<u>200,349</u>	<u>-</u>	<u>200,349</u>
Total funds carried forward	19	<u>202,615</u>	<u>-</u>	<u>202,615</u>

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies	3	55,718	-	55,718
Charitable activities	4	67,000	327,460	394,460
Other trading activities	5	14,719	-	14,719
Investment income	6	90	-	90
Other income	7	1,326	-	1,326
Total income		<u>138,853</u>	<u>327,460</u>	<u>466,313</u>
Expenditure on:				
Charitable activities	8	<u>(115,443)</u>	<u>(327,460)</u>	<u>(442,903)</u>
Total expenditure		<u>(115,443)</u>	<u>(327,460)</u>	<u>(442,903)</u>
Net income		<u>23,410</u>	<u>-</u>	<u>23,410</u>
Net movement in funds		23,410	-	23,410
Reconciliation of funds				
Total funds brought forward		<u>176,939</u>	<u>-</u>	<u>176,939</u>
Total funds carried forward	19	<u>200,349</u>	<u>-</u>	<u>200,349</u>

The notes on pages 15 to 23 form an integral part of these financial statements.

Harbour Place Grimsby

(Registration number: 3396688)
Balance Sheet as at 31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	14	5,112	1,749
Current assets			
Debtors	15	12,298	15,197
Cash at bank and in hand	16	<u>309,475</u>	<u>207,753</u>
		321,773	222,950
Creditors: Amounts falling due within one year	17	<u>(124,270)</u>	<u>(24,350)</u>
Net current assets		<u>197,503</u>	<u>198,600</u>
Net assets		<u>202,615</u>	<u>200,349</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>202,615</u>	<u>200,349</u>
Total funds	19	<u>202,615</u>	<u>200,349</u>

For the financial year ending 31 December 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

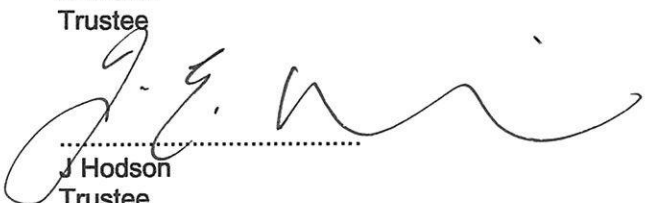
Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 12 to 23 were approved by the trustees, and authorised for issue on 25 September 2023 and signed on their behalf by:


A Brown
Trustee


J Hodson
Trustee

The notes on pages 15 to 23 form an integral part of these financial statements.

Harbour Place Grimsby

Statement of Cash Flows for the Year Ended 31 December 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash income		2,266	23,410
Adjustments to cash flows from non-cash items			
Depreciation		870	437
Investment income	6	(100)	(90)
Loss on disposal of tangible fixed assets		567	-
		<u>3,603</u>	<u>23,757</u>
Working capital adjustments			
Decrease in debtors	15	2,899	23,665
Increase/(decrease) in creditors	17	10,086	(34,512)
Increase/(decrease) in deferred income		89,834	(2,000)
Net cash flows from operating activities		<u>106,422</u>	<u>10,910</u>
Cash flows from investing activities			
Interest receivable and similar income	6	100	90
Purchase of tangible fixed assets	14	(5,800)	-
Sale of tangible fixed assets		1,000	-
Net cash flows from investing activities		<u>(4,700)</u>	<u>90</u>
Net increase in cash and cash equivalents		101,722	11,000
Cash and cash equivalents at 1 January		<u>207,753</u>	<u>196,753</u>
Cash and cash equivalents at 31 December		<u><u>309,475</u></u>	<u><u>207,753</u></u>

The notes on pages 15 to 23 form an integral part of these financial statements.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2022

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

The Hope Centre
Hope Street
Grimsby
DN32 7QL

These financial statements were authorised for issue by the trustees on 25 September 2023.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Harbour Place Grimsby meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in sterling and rounded to the nearest pound.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

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Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £1,000.00 or more are initially recorded at cost.

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Notes to the Financial Statements for the Year Ended 31 December 2022

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Motor vehicles	20% reducing balance

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised at the transaction price.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme. Contributions are charges in the statement of financial activities as they become payable in accordance with the rules of the scheme.

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Notes to the Financial Statements for the Year Ended 31 December 2022

3 Income from donations and legacies

	Unrestricted funds General £	Total funds £
Donations and legacies;		
Donations from companies, trusts and similar proceeds	4,400	4,400
Donations from individuals	25,490	25,490
Legacies	18,122	18,122
Donations from community groups	7,449	7,449
Total for 2022	55,461	55,461
Total for 2021	55,718	55,718

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Outreach, support and night shelter	52,620	367,288	419,908
Total for 2022	52,620	367,288	419,908
Total for 2021	67,000	327,460	394,460

5 Income from other activities

	Unrestricted funds General £	Total funds £
Fundraising	31,611	31,611
Trading income;		
Other Trading Income	3,286	3,286
Total for 2022	34,897	34,897
Total for 2021	14,719	14,719

6 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest on cash deposits	100	100
Total for 2022	100	100
Total for 2021	90	90

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Notes to the Financial Statements for the Year Ended 31 December 2022

7 Other income

	Unrestricted funds General £	Total funds £
Total for 2021	<u>1,326</u>	<u>1,326</u>

8 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Staff Costs	91,600	333,574	425,174
Allocated support costs	41,629	33,714	75,343
Governance costs	<u>1,170</u>	<u>-</u>	<u>1,170</u>
Total for 2022	<u>134,399</u>	<u>367,288</u>	<u>501,687</u>
Total for 2021	<u>115,443</u>	<u>327,460</u>	<u>442,903</u>

9 Analysis of governance and support costs

Support costs allocated to charitable activities

	Governance costs £	Administration costs £	Premises costs £	Other support costs £	Total 2022 £	Total 2021 £
Outreach, support and night shelter	1,170	18,446	25,469	30,258	75,343	75,915
Alteration costs of leased premises	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,579</u>
	<u>1,170</u>	<u>18,446</u>	<u>25,469</u>	<u>30,258</u>	<u>75,343</u>	<u>88,494</u>

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	<u>1,170</u>	<u>1,170</u>
Total for 2022	<u>1,170</u>	<u>1,170</u>
Total for 2021	<u>1,200</u>	<u>1,200</u>

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Notes to the Financial Statements for the Year Ended 31 December 2022

10 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	389,195	325,442
Social security costs	28,634	23,321
Pension costs	7,345	5,646
	<u>425,174</u>	<u>354,409</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2022 No	2021 No
Charitable activities	<u>17</u>	<u>16</u>

No employee received emoluments of more than £60,000 during the year.

The total employee benefits, including gross pay, employer's NI and employer's pension contributions, of the key management personnel of the charity were £110,751 (2021 - £98,049).

11 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2022 £	2021 £
Loss on disposal of tangible fixed assets	567	-
Depreciation of fixed assets	<u>870</u>	<u>437</u>

12 Independent examiner's remuneration

	2022 £	2021 £
Examination of the financial statements	<u>1,170</u>	<u>1,200</u>

13 Taxation

The charity is a registered charity and its activities are exempt from taxation.

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Notes to the Financial Statements for the Year Ended 31 December 2022

14 Tangible fixed assets

	Motor vehicles £	Total £
Cost		
At 1 January 2022	4,495	4,495
Additions	5,800	5,800
Disposals	(4,495)	(4,495)
At 31 December 2022	<u>5,800</u>	<u>5,800</u>
Depreciation		
At 1 January 2022	2,746	2,746
Charge for the year	870	870
Eliminated on disposals	(2,928)	(2,928)
At 31 December 2022	<u>688</u>	<u>688</u>
Net book value		
At 31 December 2022	<u>5,112</u>	<u>5,112</u>
At 31 December 2021	<u>1,749</u>	<u>1,749</u>

15 Debtors

	2022 £	2021 £
Prepayments	2,929	2,444
Accrued income	8,529	12,753
Other debtors	840	-
	<u>12,298</u>	<u>15,197</u>

16 Cash and cash equivalents

	2022 £	2021 £
Cash on hand	7	45
Cash at bank	<u>309,468</u>	<u>207,708</u>
	<u>309,475</u>	<u>207,753</u>

17 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	18,204	7,759
Other creditors	2,327	1,150
Accruals	5,980	7,516
Deferred income	<u>97,759</u>	<u>7,925</u>
	<u>124,270</u>	<u>24,350</u>

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Notes to the Financial Statements for the Year Ended 31 December 2022

	2022 £	2021 £
Deferred income at 1 January	(7,925)	(9,925)
Resources deferred in the period	(97,759)	(3,000)
Amounts released from previous periods	<u>7,925</u>	<u>5,000</u>
Deferred income at year end	<u>(97,759)</u>	<u>(7,925)</u>

18 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £7,345 (2021 - £5,646).

19 Funds

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Balance at 31 December 2022 £
Unrestricted				
General	200,349	143,078	(140,812)	202,615
Restricted	<u>-</u>	<u>367,288</u>	<u>(367,288)</u>	<u>-</u>
Total funds	<u>200,349</u>	<u>510,366</u>	<u>(508,100)</u>	<u>202,615</u>
	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Balance at 31 December 2021 £
Unrestricted				
General	176,939	138,853	(115,443)	200,349
Restricted	<u>-</u>	<u>327,460</u>	<u>(327,460)</u>	<u>-</u>
Total funds	<u>176,939</u>	<u>466,313</u>	<u>(442,903)</u>	<u>200,349</u>

The specific purposes for which the funds are to be applied are as follows:

The general fund represents the free funds of the charity which are not designated for particular purposes.
The restricted fund principally includes income received for the Rough Sleeping Initiative.

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Notes to the Financial Statements for the Year Ended 31 December 2022

20 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 December 2022 £
Tangible fixed assets	5,112	5,112
Current assets	321,773	321,773
Current liabilities	(124,270)	(124,270)
Total net assets	<u>202,615</u>	<u>202,615</u>

	Unrestricted funds General £	Total funds at 31 December 2021 £
Tangible fixed assets	1,749	1,749
Current assets	222,950	222,950
Current liabilities	(24,350)	(24,350)
Total net assets	<u>200,349</u>	<u>200,349</u>

21 Related party transactions

There were no related party transactions in the year.

22 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.