

Company registration number: 3396688

Charity registration number: 1068647

# Harbour Place Grimsby

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2021

Forrester Boyd  
26 South Saint Mary's Gate  
Grimsby  
North East Lincolnshire  
DN31 1LW

# Harbour Place Grimsby

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## Harbour Place Grimsby

### Reference and Administrative Details

|  |   |
|--|---|
| <b>Trustees</b>                                | S Beasant   |
|  | A Brown   |
|  | A Burley  |
|  | J Hodson  |
|  | D Humphrey  |
|  | C Parkin  |
|  | S Shreeve   |
| <b>Senior Management /<br/>Leadership Team</b> | J Younger, (appointed 10 May 2021 and resigned 20 September 2022) |
|  | R Barr  |
|  | D Batty   |
| <b>Charity Registration Number</b>             | 1068647   |
| <b>Company Registration Number</b>             | 3396688   |
| <b>Registered Office</b>                       | The charity is incorporated in England.                           |
|  | The Hope Centre   |
|  | Hope Street   |
|  | Grimsby<br>DN32 7QL   |
| <b>Independent Examiner</b>                    | Forrester Boyd  |
|  | 26 South Saint Mary's Gate  |
|  | Grimsby   |
|  | North East Lincolnshire<br>DN31 1LW                               |
| <b>Solicitors:</b>                             | Wilkin Chapman LLP  |
|  | Cartergate House  |
|  | 26 Chantry Lane   |
|  | Grimsby   |
|  | North East Lincolnshire<br>DN31 2LJ                               |

## Harbour Place Grimsby

### Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 December 2021.

#### Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

|           |   |
|-----------|---|
| Trustees: | S Beasant   |
|           | A Brown   |
|           | A Burley  |
|           | J Hodson  |
|           | D Humphrey (appointed 12 April 2021)                              |
|           | C Parkin  |
|           | S Shreeve   |
|           | J Younger, (appointed 10 May 2021 and resigned 20 September 2022) |

|                                      |                                     |
|--------------------------------------|-------------------------------------|
| Senior Management / Leadership Team: | R Barr                              |
|                                      | D Batty (appointed 1 February 2022) |

#### Objectives and activities

##### Objects and aims

Harbour Place's core objectives remain unchanged from previous years; focussed upon improving health, well-being and employability skills of the homeless and disadvantaged people of North East Lincolnshire (NEL). As is set out in greater detail in this report, the activities of our charity include a full time Night Shelter facility, Street Outreach teams and other support services.

##### Public benefit

The Trustees have had due regard to guidance published by the Charity Commission (CC) on public benefit. Trustees believe that the Objectives and activities identified below, along with the outcomes achieved through the activities and support provided by staff and volunteers, demonstrate how the charity brings benefit to the public.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

##### Geographical Profile of the Project

HP operates in NEL, situated on the east coast of England at the mouth of the Humber Estuary, covering an area of 74 square miles (192 sq. km). It is an area that not only presents challenges, but also potential. It includes the port towns of Grimsby and Immingham, the seaside resort of Cleethorpes, a range of villages of varying size and composition, and the attractive landscape of the Lincolnshire Wolds. According to the 2011 Census, the population of NEL was 159,616, of which about 1.4% is from minority ethnic communities. Around 122,000 live in the Grimsby / Cleethorpes conurbation, 10,000 in Immingham, and the remainder in rural settlements. A lower percentage of the population is within the 20-34 age range when compared to national and regional averages. This indicates the difficulty of retaining younger adults and graduates within the area.

# Harbour Place Grimsby

## Trustees' Report

### Premises

Harbour Place is based at The Hope Centre, Hope Street Grimsby. These premises are secured by a long-term lease at a nominal annual rent, which is less than 5% of the commercial annual rental for such a property.

These premises include area set aside for Night Shelter accommodation, along with a shower block, a kitchen serving a café area, other areas for service users to relax and receive support, plus various other areas for staff use.

As reported in last year's review, the lease for premises at 42 Albert Street West expired on 18th September 2021 and was not renewed. Harbour Place issued all appropriate notices to the landlord and vacated the premises before the end of the lease.

The Trustees are currently considering plans for further adaptation and development of the Hope Centre premises in order to further enhance the service offering and present opportunities to develop additional income streams.

### Staff, Volunteers and Opening Hours

During 2021, the staff team consisted of:

- A full-time Project Director
- A full-time Project Manager (who is also our Rough sleeping Co-Ordinator)
- an Outreach/Support Team of 7 (5 full-time and 2 part-time)
- 4 Night Shelter supervisors (full-time on rotation)
- 1 full-time Project Administrator
- 1 part-time Volunteer Co-Ordinator (from September 2021)
- 1 part-time cleaner

Throughout the year, these staff were ably assisted by our team of volunteers, all of whom have been through a full induction and receive regular additional training. Over the year, the volunteer pool consisted of approximately 10 individuals.

As we reported last year, our facilities were adapted in December 2020, largely in response to the Covid-19 pandemic and our new 10 bed Night Shelter facility opened that month. Since then, our Night Shelter has once again been open every night of the year.

Clients using this facility receive an evening meal and breakfast, have the use of the shower facilities, access to clean clothing and receive ongoing support. They each have their own bedroom and have to abide by our Covid-19 protocol.

During the day, the centre is staffed during office hours on weekdays. All clients can visit during these hours for specific support from our staff and in order to register for the Night Shelter. Like the Night Shelter, client visits in the daytime are subject to our Covid-19 protocol, including a limit to the number of clients allowed in the Hope Centre at any one time.

Outreach tours continue to be conducted at varying times of the day and evening during the week and at weekends.

During the latter part of 2021 and into 2022, we have been able to relax some of the previous Covid restrictions and the more social aspects of the Hope Centre have returned for clients, providing a relaxed atmosphere where clients will then be more open to discussing further one to one support.

# **Harbour Place Grimsby**

## **Trustees' Report**

### **Volunteering**

The restrictions during the Covid 19 pandemic made it particularly challenging to work with volunteers in the usual way, but we ensured that we kept in regular contact with our team of volunteers.

In September 2021, we recruited a part-time Volunteer Co-ordinator, thereby designating the duties for volunteer recruitment, support and development into a new specific role. This has helped us bring new volunteers into Harbour Place and has also enabled us to develop more specific roles for some volunteers.

In addition to the 'traditional' volunteer, HP continues to encourage Service Users to volunteer and will support them as they develop their skills. Training opportunities are provided to all volunteers by HP whenever possible and we remain very focussed on providing positive and enriching experiences for our volunteers.

HP regularly provides Social Work placement opportunities over recent years for students from the University of Hull. HP continues to have a member of staff on the Practice Quality Assurance Panel and the Social Work Support and Suitability Panel at the University of Hull.

### **Staff Team**

2021 provided great challenge for our Staff Team as they continued to provide vital frontline services for vulnerable people during the ongoing pandemic. The team have been very flexible in adapting working arrangements when necessary and continue to work hard to enhance methods of providing support.

Our Project Director Robin Barr leads the way on this, also working closely with our Project Manager and our Chair of Trustees. Robin is in regular contact with colleagues at NELC and Public Health to ensure that we continue to adopt best practice as we have seen Covid restrictions ease.

We were very sorry to see Stacey Roberts leave in February 2022 due to poor health. We would like to thank Stacey for her service and wish her well for the future. Shaun Brown joined us on a temporary basis in October 2021 and subsequently took a full time role to replace Stacey within our Night Shelter team.

As referred to previously, Charlene Smaller joined in September 2021 as our Volunteer Co-Ordinator - a new role within our team to specifically recruit support and further develop our volunteer team.

In February 2022, Denny Batty joined Harbour Place in the role of Project Manager. Denny has a wealth of experience in the Social Housing Sector and is an important addition to our team. Denny has succeeded Dave Carlile in this role and Dave has stepped back into a part-time role, providing supervisory support to our Night Shelter team. Dave has been an excellent Project Manager and we are delighted that he has decided to take another role at Harbour Place so that we can continue to benefit from his experience and passion for the work that we do.

As ever, the Trustees would like to make clear that we are extremely proud of our staff team. Their flexibility, dedication and diligence is remarkable and they make such a positive difference to so many vulnerable people.

## Harbour Place Grimsby

### Trustees' Report

#### Trustees

Dan Humphrey joined as Trustee in April 2021. Dan is a lawyer, specialising in Planning and Development. Dan has previously served as a Board member for other local charities and community organisations and will be a great addition to our Board.

Jodie Younger joined as Trustee in May 2021, but unfortunately had to resign in September 2022 due to family commitments. During her time on the Board, Jodie took on the duties of Treasurer and the Trustees would like to thank her for her service and wish her well for the future.

Our Trustee Board continues to meet at least bi-monthly and we are keen to identify opportunities to enhance HP's service offering and to improve our long term financial stability.

#### Grant Funding

During 2021, Harbour Place received £327,460 under the Rough Sleeper Initiative (RSI). These funds are received as part of a joint proposal with North East Lincolnshire Council (NELC) to bid for funding made available via the Ministry of Housing, Communities and Local Government (MHCLG) to specifically tackle rough sleeping.

The structure of this bid is such that NELC submits the bid to MHCLG, with HP nominated as their designated key service provider. NELC also secured additional funding within their RSI bids to meet the cost of a drug and addiction worker, based at The Hope Centre but employed by a third party.

In June 2022, HP received confirmation that RSI funding has been secured until 31st March 2025 (on the proviso that agreed outcomes are achieved). HP will receive £1.096m of RSI funding during that 3 year period. Whilst this funding does not cover the full cost of providing the services agreed under RSI, this 3 year award gives a good foundation around which we can build our financial model.

Other grant funds received during 2021 include:

- £32,000 from Tudor Trust
- £25,000 from Garfield Weston
- £5,000 from NELC (Covid assistance)

HP has submitted strong bids for further grant funding during 2022, with some bids already successful and others in the latter stages of consideration by the potential grant funders. As ever, demand significantly exceeds availability of funds and we cannot expect every bid to be successful.

HP also has submitted two bids to different funders relating to separate projects, both of which (if successful) would present significant enhancement to HP's service offering and long- term financial stability.

The Trustees would like to acknowledge that funding from these organisations is vital to HP being able to continue to provide support to so many vulnerable people. It should also be acknowledged that the success of these bids can be attributed to the diligence of our Senior Management Team in preparing the bids and also the excellent outcomes for our clients which can be demonstrated over a number of years.

## Harbour Place Grimsby

### Trustees' Report

#### **Fundraising**

The Trustees are acutely aware that HP cannot rely on grant funding alone and we are fortunate to enjoy the continuing support of local businesses and the wider community. The generosity of everyone who supports our organisation is greatly appreciated.

Whilst Covid restrictions eased to some extent during 2021, the unpredictability around changes to restrictions were such that we were unable to plan any major fundraising events and once again this sadly included our Annual Dinner.

The pandemic also continued to present a significant financial challenge to our local business community and this had an inevitable impact upon fundraising by local businesses.

Many individuals within our local community did manage to fundraise for us through their own activities, such as runs, a sleep out and other great initiatives.

Income from fundraising and other trading activities increased slightly to £14,719 in 2021 (2020 = £14,099), but this remains much lower than the income generated pre-pandemic.

Fundraising has remained challenging into 2022 due to the Cost of Living crisis, but our Annual Dinner will return to the calendar this year as part of our 25 year celebrations.

On a more positive note, income from donations in 2021 was £55,718, compared to £40,153 in 2020, an increase of 39% over the prior year. This year on year increase was primarily due to two large donations received just before the year end. The money received from these two donations has been used to fund specific expenditure in 2022.

We are extremely thankful to our local community for such outstanding support. We also would like to thank our fundraising and social media team for ensuring that our local community remained very much aware of Harbour Place and the work that we were doing.

The Trustees continue believe that it is essential that HP continues to maintain a strong profile in the community - both to enhance fundraising revenue and also to further develop strong, positive awareness of HP and the difference that we make to so many lives.



# Harbour Place Grimsby

## Trustees' Report

### Achievements and Performance

2021 was another year of challenge and change for Harbour Place.

Along with many in the Sector, we have had to cope with the “aftermath” of the pandemic refreshing some elements of our service whilst dealing with a steady rising number of people relying upon our help. It is a testament to our Staff and Volunteers that whilst dealing with these our service has remained at the forefront of delivering support and assistance to those most in need.

Following temporary closure in March 2020 due to Covid, and the subsequent adaptations, the Night Shelter re-opened in the last week of 2020 and was busy throughout 2021.

Whilst reducing the capacity of the Night Shelter from 15 beds to a maximum of 10 (and more usually 9) post Covid was a real cause for concern, the single occupancy rooms and the enhanced dignity and privacy they provide were universally well received by the Clients and created a calmer and more homely environment. Furthermore, the adaptations undertaken provided an opportunity to improve bathroom facilities.

Over the 12 months of 2021, 140 individuals used the Night Shelter which operated with an average occupancy of over 85%. During the period working closely with partners we assisted 73 individuals to find accommodation.

Working closely with Colleagues from the Local Authority, we continued to provide support to 41 Clients who had been accommodated through the “Everyone In” initiative, a key element of the Homelessness Prevention Strategy.

Assertive Street Outreach remained an important part of our work. During 2021, we reviewed data collected over a 6-month period and consequently introduced increased late night and early morning Outreach in an attempt to increase engagement with Clients.

Over the year we registered 133 new Clients for our service, with a steady increase recorded in the last 3 months of the year. During 2021, we worked with 300 individuals including 84 Clients who were “new to the streets”.

Partnership working remains a key objective of ours and during 2021 we continued to co-work with agencies that offer support to our Service Users. These included: -

- NEL’s Homelessness Prevention Service
- We Are With You
- NAViGO
- MIND
- A range of local Housing and Hostel providers including YMCA and Salvation Army
- The Citizens Advice Bureau
- Grimsby Job Centre Plus
- Focus Adult Social Care
- NEL Anti-Social Behaviour Team
- NEL Community Safety Partnership
- East Marsh United
- Foresight
- Humberside Police

We believe that rough sleeping is dangerous and damaging to both mental health and physical wellbeing, and that better options can be found. We will continue to offer Clients support to find a safe and lasting route off the streets.

# Harbour Place Grimsby

## Trustees' Report

### Financial review

The Trustees are pleased to report a surplus of £23,410 for the year ended 31st December 2021. This surplus should be viewed in the context of earlier comments regarding two large donations received just before the year end, with that money being spent on initiatives in 2022.

The surplus for this year is a result of us securing good levels of grant funding combined with some outstanding financial support from our local community.

Total revenue grant funding in the year totalled £394,460, compared to £399,936 in 2020. However, it should be noted that the 2020 figure includes a £35,000 grant towards the costs of adapting the Hope Centre so that we could re-open our Night Shelter in December 2020.

Thus, revenue grants in 2021 represented 89% of running costs compared to 86% of running costs in 2020.

Fundraising, donations and trading activities in 2021 generated a gross income of £70,437. This compares to a gross income of £54,252 in 2020. As highlighted earlier in the report, this increase is almost entirely attributable to the two large donations received at the end of the year.

Bank interest rates remain low and interest received totalled £90 (2020: £51). The Trustees remain committed to exploring alternative investment strategies, but these are obviously limited because any investment must be on the strict provision that any investment does not present any risk to the capital sum invested and must be relatively liquid. The Trustees are continuing to develop a new investment strategy, but liquidity is particularly important as significant new projects are currently under consideration.

Income for 2021 also includes funding received from the Coronavirus Job Retention Scheme (CJRS), totalling £1,326 (2020 = £38,643).

Staff costs continue to represent around 80% of our regular ongoing expenditure and totalled £354,409 in 2021, compared to £361,339 in 2020.

Other expenditure in 2021 included £12,579 for further adaptations to the Hope Centre, with £36,908 spent on adaptations in 2020.

Other expenditure remained comparable to levels in previous years.

The Trustees are pleased to report that HP has contracted for Gas & Electricity supplies prior to the recent exceptional price increases. These contracts expire in Spring 2025.

The resultant surplus for 2021 has had a positive impact upon reserves, which remain at a sustainable level, although we shall continue our efforts to strengthen them further over future years in order to meet our Reserves Policy.

### Policy on reserves

Our aim is to build up income and expenditure reserves representing 6 to 12 months of expenditure to allow the charity to continue with planned activities.

# **Harbour Place Grimsby**

## **Trustees' Report**

### **Plans for future periods**

#### **The Year Ahead**

2022 has remained very challenging for everyone within our community as the financial after-effects of the pandemic have then been exacerbated by the Cost of Living crisis.

This has resulted in a significant increase in demands for our services and has also negatively impacted the funds being raised from our local community.

On a more positive note, the relaxation of Covid restrictions has enabled the Hope Centre to be a proper Community Hub once again and it has been great to see the more social aspects of the Centre return for clients.

Whilst the enhancements to Night Shelter facilities have clearly enhanced the client experience, there is a strong demand for Night Shelter spaces and so it is vital that clients can progress into their own accommodation in order to free spaces for others. We are very mindful of this and continue to work proactively with local housing providers.

As a Board of Trustees, we remain very focussed on strengthening the charity's ability to generate more funds itself. The Board and management are actively progressing two specific projects in this regard and hope to report significant developments in the near future.

In financial terms, 2022 is currently running at a deficit, but we are hopeful that this deficit will be modest for the year.

We would once again like to thank everyone who has supported us through these challenging times, including businesses and individuals within our local community, NELC's Homelessness Prevention Team and other partner agencies.

The combined ongoing economic and social impact of Covid-19 and the Cost of Living crisis is likely to present challenges for some time to come. However, the Trustees are confident that our committed team will continue to find opportunities to adapt and fund services to meet the needs of our client group.

Finally, we would like to extend our most sincere thanks to our fellow Trustees, our Staff and our Volunteers for their hard work and commitment during the year.

### **Structure, governance and management**

#### **Nature of governing document**

Harbour Place Grimsby is a company limited by guarantee governed by its Memorandum and Articles of Association dated 2nd July 1997 and updated in 1998.

#### **Induction and training of trustees**

New Trustees undergo an informal induction which includes invitation to a Board Meeting prior to becoming a Trustee, visiting the registered office of the company to familiarise themselves in the way the organisation carries out its day to day duties and implements decisions. Business planning, the Memorandum and Articles of Association and financial performance are also covered. In addition, Trustees are encouraged to attend external training events which assist them in undertaking their role.

#### **Statement of trustees' responsibilities**

The trustees (who are also the directors of Harbour Place Grimsby for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

## Harbour Place Grimsby

### Trustees' Report

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

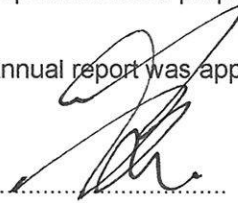
The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 28 September 2022 and signed on its behalf by:



.....  
A Brown  
Trustee

## Harbour Place Grimsby

### Independent Examiner's Report to the trustees of Harbour Place Grimsby ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Harbour Place Grimsby as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



C Jensen ACA  
ICAEW

26 South Saint Mary's Gate  
Grimsby  
North East Lincolnshire  
DN31 1LW

28 September 2022



## Harbour Place Grimsby

### Statement of Financial Activities for the Year Ended 31 December 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

|                                    | Note | Unrestricted funds<br>£ | Restricted funds<br>£ | Total<br>2021<br>£    |
|------------------------------------|------|-------------------------|-----------------------|-----------------------|
| <b>Income and Endowments from:</b> |      |                         |                       |                       |
| Donations and legacies             | 3    | 55,718                  | -                     | 55,718                |
| Charitable activities              | 4    | 67,000                  | 327,460               | 394,460               |
| Other trading activities           | 5    | 14,719                  | -                     | 14,719                |
| Investment income                  | 6    | 90                      | -                     | 90                    |
| Other income                       | 7    | 1,326                   | -                     | 1,326                 |
| Total income                       |      | <u>138,853</u>          | <u>327,460</u>        | <u>466,313</u>        |
| <b>Expenditure on:</b>             |      |                         |                       |                       |
| Charitable activities              | 8    | <u>(115,443)</u>        | <u>(327,460)</u>      | <u>(442,903)</u>      |
| Total expenditure                  |      | <u>(115,443)</u>        | <u>(327,460)</u>      | <u>(442,903)</u>      |
| Net income                         |      | <u>23,410</u>           | <u>-</u>              | <u>23,410</u>         |
| Net movement in funds              |      | 23,410                  | -                     | 23,410                |
| <b>Reconciliation of funds</b>     |      |                         |                       |                       |
| Total funds brought forward        |      | <u>176,939</u>          | <u>-</u>              | <u>176,939</u>        |
| Total funds carried forward        | 19   | <u><u>200,349</u></u>   | <u><u>-</u></u>       | <u><u>200,349</u></u> |

|                                    | Note | Unrestricted funds<br>£ | Restricted funds<br>£ | Total<br>2020<br>£    |
|------------------------------------|------|-------------------------|-----------------------|-----------------------|
| <b>Income and Endowments from:</b> |      |                         |                       |                       |
| Donations and legacies             | 3    | 40,153                  | -                     | 40,153                |
| Charitable activities              | 4    | 46,954                  | 352,982               | 399,936               |
| Other trading activities           | 5    | 14,099                  | -                     | 14,099                |
| Investment income                  | 6    | 51                      | -                     | 51                    |
| Other income                       | 7    | 38,643                  | -                     | 38,643                |
| Total income                       |      | <u>139,900</u>          | <u>352,982</u>        | <u>492,882</u>        |
| <b>Expenditure on:</b>             |      |                         |                       |                       |
| Charitable activities              | 8    | <u>(114,050)</u>        | <u>(352,982)</u>      | <u>(467,032)</u>      |
| Total expenditure                  |      | <u>(114,050)</u>        | <u>(352,982)</u>      | <u>(467,032)</u>      |
| Net income                         |      | <u>25,850</u>           | <u>-</u>              | <u>25,850</u>         |
| Net movement in funds              |      | 25,850                  | -                     | 25,850                |
| <b>Reconciliation of funds</b>     |      |                         |                       |                       |
| Total funds brought forward        |      | <u>151,089</u>          | <u>-</u>              | <u>151,089</u>        |
| Total funds carried forward        | 19   | <u><u>176,939</u></u>   | <u><u>-</u></u>       | <u><u>176,939</u></u> |

The notes on pages 14 to 22 form an integral part of these financial statements.

**Harbour Place Grimsby**  
**(Registration number: 3396688)**  
**Balance Sheet as at 31 December 2021**

|   | Note | 2021<br>£       | 2020<br>£       |
|---|------|-----------------|-----------------|
| <b>Fixed assets</b>                                   |      |                 |                 |
| Tangible assets                                       | 14   | 1,749           | 2,186           |
| <b>Current assets</b>                                 |      |                 |                 |
| Debtors   | 15   | 15,197          | 38,862          |
| Cash at bank and in hand                              | 16   | <u>207,753</u>  | <u>196,753</u>  |
|   |      | 222,950         | 235,615         |
| <b>Creditors: Amounts falling due within one year</b> | 17   | <u>(24,350)</u> | <u>(60,862)</u> |
| <b>Net current assets</b>                             |      | <u>198,600</u>  | <u>174,753</u>  |
| <b>Net assets</b>                                     |      | <u>200,349</u>  | <u>176,939</u>  |
| <b>Funds of the charity:</b>                          |      |                 |                 |
| <b>Unrestricted income funds</b>                      |      |                 |                 |
| Unrestricted funds                                    |      | <u>200,349</u>  | <u>176,939</u>  |
| <b>Total funds</b>                                    | 19   | <u>200,349</u>  | <u>176,939</u>  |

For the financial year ending 31 December 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 12 to 22 were approved by the trustees, and authorised for issue on 28 September 2022 and signed on their behalf by:

.....  
A Brown  
Trustee

.....  
J Hodson  
Trustee

The notes on pages 14 to 22 form an integral part of these financial statements.

## Harbour Place Grimsby

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### 1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

The Hope Centre  
Hope Street  
Grimsby  
DN32 7QL

These financial statements were authorised for issue by the trustees on 28 September 2022.

#### 2 Accounting policies

##### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

##### Basis of preparation

Harbour Place Grimsby meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in sterling and rounded to the nearest pound.

##### Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Specifically in connection with the current economic climate, the trustees have considered the impact of COVID-19 on the charity and they are satisfied that the company has sufficient financial headroom to continue operating for at least the next twelve months. For this reason the financial statements have been prepared on a going concern basis.

##### Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.



## Harbour Place Grimsby

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### **Donations and legacies**

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### **Deferred income**

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £1,000.00 or more are initially recorded at cost.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

| <b>Asset class</b> | <b>Depreciation method and rate</b> |
|--------------------|-------------------------------------|
| Motor vehicles     | 20% reducing balance                |

## Harbour Place Grimsby

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised at the transaction price.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme. Contributions are charges in the statement of financial activities as they become payable in accordance with the rules of the scheme.

### 3 Income from donations and legacies

|   | Unrestricted<br>funds<br>General<br>£ | Total<br>funds<br>£ |
|---|---------------------------------------|---------------------|
| Donations and legacies;                               |                                       |                     |
| Donations from companies, trusts and similar proceeds | 20,487                                | 20,487              |
| Donations from individuals                            | 31,569                                | 31,569              |
| Donations from community groups                       | 3,662                                 | 3,662               |
| <b>Total for 2021</b>                                 | <b>55,718</b>                         | <b>55,718</b>       |
| <b>Total for 2020</b>                                 | <b>40,153</b>                         | <b>40,153</b>       |

## Harbour Place Grimsby

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### 4 Income from charitable activities

|                                     | Unrestricted<br>funds<br>General<br>£ | Restricted<br>funds<br>£ | Total<br>funds<br>£ |
|-------------------------------------|---------------------------------------|--------------------------|---------------------|
| Outreach, support and night shelter | 67,000                                | 327,460                  | 394,460             |
| <b>Total for 2021</b>               | <u>67,000</u>                         | <u>327,460</u>           | <u>394,460</u>      |
| <b>Total for 2020</b>               | <u>46,954</u>                         | <u>352,982</u>           | <u>399,936</u>      |

The total figure of £352,982 in 2020 relating to outreach, support and night shelter also includes £35,000 relating to Funding for the alterations to the Hope Centre.

#### 5 Income from other activities

|   | Unrestricted<br>funds<br>General<br>£ | Total<br>funds<br>£ |
|---|---------------------------------------|---------------------|
| Fundraising                             | 12,407                                | 12,407              |
| Trading income;<br>Other Trading Income | <u>2,312</u>                          | <u>2,312</u>        |
| <b>Total for 2021</b>                   | <u>14,719</u>                         | <u>14,719</u>       |
| <b>Total for 2020</b>                   | <u>14,099</u>                         | <u>14,099</u>       |

#### 6 Investment income

|  | Unrestricted<br>funds<br>General<br>£ | Total<br>funds<br>£ |
|--|---------------------------------------|---------------------|
| Interest receivable and similar income;<br>Interest on cash deposits | <u>90</u>                             | <u>90</u>           |
| <b>Total for 2021</b>  | <u>90</u>                             | <u>90</u>           |
| <b>Total for 2020</b>  | <u>51</u>                             | <u>51</u>           |

## Harbour Place Grimsby

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### 7 Other income

|                       | Unrestricted<br>funds<br>General<br>£ | Total<br>funds<br>£ |
|-----------------------|---------------------------------------|---------------------|
| Furlough income       | 1,326                                 | 1,326               |
| <b>Total for 2021</b> | <b>1,326</b>                          | <b>1,326</b>        |
| <b>Total for 2020</b> | <b>38,643</b>                         | <b>38,643</b>       |

#### 8 Expenditure on charitable activities

|                         | Unrestricted<br>funds<br>General<br>£ | Restricted<br>funds<br>£ | Total<br>funds<br>£ |
|-------------------------|---------------------------------------|--------------------------|---------------------|
| Staff Costs             | 64,324                                | 290,085                  | 354,409             |
| Allocated support costs | 49,919                                | 37,375                   | 87,294              |
| Governance costs        | 1,200                                 | -                        | 1,200               |
| <b>Total for 2021</b>   | <b>115,443</b>                        | <b>327,460</b>           | <b>442,903</b>      |
| <b>Total for 2020</b>   | <b>114,050</b>                        | <b>352,982</b>           | <b>467,032</b>      |

#### 9 Analysis of governance and support costs

##### Support costs allocated to charitable activities

|                                     | Governance<br>costs<br>£ | Administration<br>costs<br>£ | Premises<br>costs<br>£ | Other<br>support<br>costs<br>£ | Total<br>2021<br>£ | Total<br>2020<br>£ |
|-------------------------------------|--------------------------|------------------------------|------------------------|--------------------------------|--------------------|--------------------|
| Outreach, support and night shelter | 1,200                    | 14,981                       | 27,798                 | 31,936                         | 75,915             | 68,785             |
| Alteration costs of leased premises | -                        | -                            | 12,579                 | -                              | 12,579             | 36,908             |
|                                     | <b>1,200</b>             | <b>14,981</b>                | <b>40,377</b>          | <b>31,936</b>                  | <b>88,494</b>      | <b>105,693</b>     |

##### Governance costs

|   | Unrestricted<br>funds<br>General<br>£ | Total<br>funds<br>£ |
|---|---------------------------------------|---------------------|
| Independent examiner fees               |                                       |                     |
| Examination of the financial statements | 1,200                                 | 1,200               |
| <b>Total for 2021</b>                   | <b>1,200</b>                          | <b>1,200</b>        |
| <b>Total for 2020</b>                   | <b>1,200</b>                          | <b>1,200</b>        |

## Harbour Place Grimsby

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### 10 Staff costs

The aggregate payroll costs were as follows:

|  | 2021<br>£      | 2020<br>£      |
|--|----------------|----------------|
| <b>Staff costs during the year were:</b> |                |                |
| Wages and salaries                       | 325,442        | 332,202        |
| Social security costs                    | 23,321         | 23,489         |
| Pension costs                            | 5,646          | 5,648          |
|  | <u>354,409</u> | <u>361,339</u> |

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

|                       | 2021<br>No | 2020<br>No |
|-----------------------|------------|------------|
| Charitable activities | <u>16</u>  | <u>16</u>  |

No employee received emoluments of more than £60,000 during the year.

The total employee benefits, including gross pay, employer's NI and employer's pension contributions, of the key management personnel of the charity were £98,049 (2020 - £97,417).

#### 11 Net incoming/outgoing resources

Net outgoing resources for the year include:

|                                 | 2021<br>£  | 2020<br>£  |
|---------------------------------|------------|------------|
| Operating leases - other assets | 2,145      | 3,000      |
| Depreciation of fixed assets    | <u>437</u> | <u>547</u> |

#### 12 Independent examiner's remuneration

|   | 2021<br>£    | 2020<br>£    |
|---|--------------|--------------|
| Examination of the financial statements | <u>1,200</u> | <u>1,200</u> |

#### 13 Taxation

The charity is a registered charity and its activities are exempt from taxation.

## Harbour Place Grimsby

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### 14 Tangible fixed assets

|                       | Motor<br>vehicles<br>£ | Total<br>£ |
|-----------------------|------------------------|------------|
| <b>Cost</b>           |                        |            |
| At 1 January 2021     | 4,495                  | 4,495      |
| At 31 December 2021   | 4,495                  | 4,495      |
| <b>Depreciation</b>   |                        |            |
| At 1 January 2021     | 2,309                  | 2,309      |
| Charge for the year   | 437                    | 437        |
| At 31 December 2021   | 2,746                  | 2,746      |
| <b>Net book value</b> |                        |            |
| At 31 December 2021   | 1,749                  | 1,749      |
| At 31 December 2020   | 2,186                  | 2,186      |

#### 15 Debtors

|                | 2021<br>£ | 2020<br>£ |
|----------------|-----------|-----------|
| Prepayments    | 2,444     | 1,951     |
| Accrued income | 12,753    | 36,522    |
| Other debtors  | -         | 389       |
|                | 15,197    | 38,862    |

#### 16 Cash and cash equivalents

|              | 2021<br>£ | 2020<br>£ |
|--------------|-----------|-----------|
| Cash on hand | 45        | 48        |
| Cash at bank | 207,708   | 196,705   |
|              | 207,753   | 196,753   |

#### 17 Creditors: amounts falling due within one year

|                                    | 2021<br>£ | 2020<br>£ |
|------------------------------------|-----------|-----------|
| Other taxation and social security | 7,759     | 7,361     |
| Other creditors                    | 1,150     | 1,145     |
| Accruals                           | 7,516     | 42,431    |
| Deferred income                    | 7,925     | 9,925     |
|                                    | 24,350    | 60,862    |

## Harbour Place Grimsby

### Notes to the Financial Statements for the Year Ended 31 December 2021

|  | 2021<br>£      | 2020<br>£      |
|--|----------------|----------------|
| Deferred income at 1 January           | (9,925)        | (79,861)       |
| Resources deferred in the period       | (3,000)        | (5,000)        |
| Amounts released from previous periods | <u>5,000</u>   | <u>74,936</u>  |
| Deferred income at year end            | <u>(7,925)</u> | <u>(9,925)</u> |

#### 18 Pension and other schemes

##### Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £5,646 (2020 - £5,648).

#### 19 Funds

|                     | Balance at 1<br>January 2021<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Balance at 31<br>December<br>2021<br>£ |
|---------------------|-----------------------------------|----------------------------|----------------------------|--|
| <b>Unrestricted</b> |                                   |                            |                            |  |
| General             | 176,939                           | 138,853                    | (115,443)                  | 200,349                                |
| <b>Restricted</b>   | <u>-</u>                          | <u>327,460</u>             | <u>(327,460)</u>           | <u>-</u>                               |
| <b>Total funds</b>  | <u>176,939</u>                    | <u>466,313</u>             | <u>(442,903)</u>           | <u>200,349</u>                         |
|                     | Balance at 1<br>January 2020<br>£ | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Balance at 31<br>December<br>2020<br>£ |
| <b>Unrestricted</b> |                                   |                            |                            |  |
| General             | 151,089                           | 139,900                    | (114,050)                  | 176,939                                |
| <b>Restricted</b>   | <u>-</u>                          | <u>352,982</u>             | <u>(352,982)</u>           | <u>-</u>                               |
| <b>Total funds</b>  | <u>151,089</u>                    | <u>492,882</u>             | <u>(467,032)</u>           | <u>176,939</u>                         |

The specific purposes for which the funds are to be applied are as follows:

The general fund represents the free funds of the charity which are not designated for particular purposes.  
The restricted fund principally includes income received for the Rough Sleeping Initiative.

## Harbour Place Grimsby

### Notes to the Financial Statements for the Year Ended 31 December 2021

#### 20 Analysis of net assets between funds

|                       | Unrestricted<br>funds<br>General<br>£ | Total funds<br>at 31<br>December<br>2021<br>£ |
|-----------------------|---------------------------------------|---|
| Tangible fixed assets | 1,749                                 | 1,749   |
| Current assets        | 222,950                               | 222,950                                       |
| Current liabilities   | (24,350)                              | (24,350)                                      |
| Total net assets      | <u>200,349</u>                        | <u>200,349</u>                                |

|                       | Unrestricted<br>funds<br>General<br>£ | Total funds<br>at 31<br>December<br>2020<br>£ |
|-----------------------|---------------------------------------|---|
| Tangible fixed assets | 2,186                                 | 2,186   |
| Current assets        | 235,615                               | 235,615                                       |
| Current liabilities   | (60,862)                              | (60,862)                                      |
| Total net assets      | <u>176,939</u>                        | <u>176,939</u>                                |

#### 21 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.