

Harbour Place Grimsby

England & Wales · Charity number 1068647

Details

Other names HARBOUR PLACE DAY CENTRE

Status Registered

Legal form Charitable company

Company number [03396688](#)

Registered 1998-03-14

Register [View on the Charity Commission register](#)

Contact

Address The Hope Centre
Hope Street
Grimsby
DN32 7QL

Phone 01472240823

Email andrewbrown@harbourplacegrimsby.org.uk

Website www.harbourplacegrimsby.org.uk

Activities

Objects: TO RELIEVE PERSONS RESIDENT IN NORTH EAST LINCOLNSHIRE WHO ARE IN CONDITIONS OF NEED HARDSHIP OR DISTRESS BY REASON OF THEIR SOCIAL AND ECONOMIC CIRCUMSTANCES IN SUCH MANNER AS THE TRUSTEES IN THEIR ABSOLUTE DISCRETION THINK FIT

Activities: The companys principal activity during the year continued to be that of a charity acting to relieve persons resident in North East Lincolnshire who are in conditions of need,hardship or distress by reason of their social and economic circumstances in such a manner as the trustees in their absolute discretion think fit

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- **Area of benefit:** NORTH EAST LINCOLNSHIRE
- North East Lincolnshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£796,275	£680,630	£349,850	21
2023-12-31	£653,979	£622,389	£234,205	20
2022-12-31	£510,366	£508,100	£202,615	17
2021-12-31	£466,313	£442,903	-	-
2020-12-31	£492,882	£467,032	-	-

Trustees

Name	Role	Appointed
Andrew David Brown	Chair	2017-04-01
ALAN BURLEY		
Benedicto Ignatius Da Silva		2022-10-18
David Anthony Hasthorpe		2023-01-03
Joanne Elizabeth Hodson		2019-06-10
Matthew William Lewis		2024-01-27
Rebecca Wright		2024-01-27
Sheldon James Mill		2023-09-18
Stuart James Chapman		2024-01-27
Trevor Richard Crofts		2024-01-27

Harbour Place Grimsby

England & Wales - Charity number 1068647

Accounts

Company registration number: 3396688

Charity registration number: 1068647

Harbour Place Grimsby

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2024

Forrester Boyd
26 South Saint Mary's Gate
Grimsby
North East Lincolnshire
DN31 1LW

Harbour Place Grimsby

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Harbour Place Grimsby

Reference and Administrative Details

Trustees	A Brown A Burley S Chapman T Crofts B Da'Silva D Hasthorpe J Hodson M Lewis S Mill R Wright
Senior Management / Leadership Team	D Batty R Barr J Clayton
Charity Registration Number	1068647
Company Registration Number	3396688
Registered Office	The charity is incorporated in England. The Hope Centre Hope Street Grimsby DN32 7QL
Independent Examiner	Forrester Boyd 26 South Saint Mary's Gate Grimsby North East Lincolnshire DN31 1LW
Solicitors:	Wilkin Chapman Rollits Cartergate House 26 Chantry Lane Grimsby North East Lincolnshire DN31 2LJ
Bankers	TSB 9-10 Old Market Place Grimsby North East Lincolnshire DN31 1BN

Harbour Place Grimsby

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 December 2024.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

- A Brown
- A Burley
- S Chapman (appointed 27 January 2024)
- T Crofts (appointed 27 January 2024)
- B Da'Silva
- D Hasthorpe
- J Hodson
- D Humphrey (resigned 27 December 2024)
- M Lewis (appointed 27 January 2024)
- S Mill
- R Wright (appointed 27 January 2024)

Senior Management / Leadership Team:

- D Batty
- R Barr
- J Clayton

Objectives and activities

Objects and aims

Harbour Place's core objectives remain unchanged from previous years; focussed upon improving health, well-being and employability skills of the homeless and disadvantaged people of North East Lincolnshire (NEL). As is set out in greater detail in this report, the activities of our charity include a full time Night Shelter facility, Street Outreach teams and other support services.

Public benefit

The Trustees have had due regard to guidance published by the Charity Commission (CC) on public benefit. Trustees believe that the Objectives and activities identified below, along with the outcomes achieved through the activities and support provided by staff and volunteers, demonstrate how the charity brings benefit to the public.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Geographical Profile of the Project

Harbour Place operates in North East Lincolnshire (NEL), situated on the east coast of England at the mouth of the Humber Estuary, covering an area of 74 square miles (192 sq. km). It is an area that not only presents challenges, but also potential. It includes the port towns of Grimsby and Immingham, the seaside resort of Cleethorpes, a range of villages of varying size and composition, and the attractive landscape of the Lincolnshire Wolds. According to the draft 2021 Census, the population of NEL was 156,900. Results around ethnicity and detailed age ranges are yet to be finalised for 2021, but the previous census indicated that approx. 77% of the population of NEL live in the Grimsby/Cleethorpes conurbation, with approx. 1.5% from ethnic minority communities. Previous results have also indicated that the proportion of the local population within the 20-34 age range is lower than the national average, indicating the difficulty of retaining younger adults and graduates within the area.

Harbour Place Grimsby

Trustees' Report

Premises

Harbour Place is based at The Hope Centre, Hope Street Grimsby. These premises are secured by a long-term lease at a nominal annual rent, which is less than 5% of the commercial annual rental for such a property.

These premises include a self-contained Night Shelter area, including showers, a small kitchen and laundry facilities. The remainder of the building includes a large kitchen serving a café area, further showers, other areas for service users to relax and receive support, plus various other areas for staff use.

A planning application was approved in November 2023 for a proposed separate building in the grounds of the Hope Centre, to provide a medium to long term home for 5 vulnerable adults. A Tender process was completed during Summer 2024 and the Board then decided to investigate an alternative potential opportunity which may have presented greater potential. After a lengthy and complex negotiation process, it was apparent by Summer 2025 that this alternative project would not be viable and the Board are now committed to arriving at the most cost effective solution to deliver up move-on accommodation within the grounds of the Hope Centre and expect to have a deliverable scheme in the very near future.

Structure and Governance

The Harbour Place management structure features a Project Director as the senior paid executive. The Project Director heads up a team of staff with the Project Manager as the next in seniority.

The Project Director takes overall responsibility for all operational activities and how these are to be funded. He works closely with the Chair of Trustees to develop overall future strategy, to agree major funding decisions and to agree media and fundraising activities.

Our Chair of Trustees is unpaid, but contributes significant time to work with the Project Director to oversee strategic and financial planning, review performance via key indicators and oversee media and fundraising activities.

Our Trustee Board continues to meet at least bi-monthly and the Chair will regularly issue interim updates of any significant events in between these meetings. Whilst our Trustees are happy for the Chair to work with the Project Director on their behalf on a day to day basis, all major events and decisions are always subject to Board scrutiny and individual Trustees will often bring their skills and experience to specific areas.

Staff remuneration packages, recruitment decisions and annual reviews are overseen by our Trustee Finance Sub-Committee, who review submissions from the Project Director alongside financial budgets. Overall staff budgets and significant changes to staffing structure and/or senior management pay are then put before the full Trustee Board for their approval.

Our Board of Trustees are very engaged and remain committed to further developing HP's service offering and to improving our long term financial stability.

Trustees

As per our report last year, Stuart Chapman, Trevor Crofts, Matthew Lewis and Rebecca Wright all joined our Board in January 2024. All four new Trustees have made notable contributions in their first year and have brought invaluable skills and experience to Board Meetings and also to other projects.

Dan Humphrey resigned from our Board in December 2024 due to other commitments. The Trustees would like to thank Dan for his significant contribution during his three and a half years on the Board and also for his ongoing support for Harbour Place since leaving.

All of our Trustees are incredibly engaged and passionate about developing Harbour Place to further enhance the much-needed services that we provide to our community.

Harbour Place Grimsby

Trustees' Report

Staff, Volunteers and Opening Hours

During 2024, the staff team consisted of:

- 1 full-time Project Director
- 1 full-time Project Manager
- 7 full-time Outreach/Support workers (on rotation)
- 4 full-time Night Shelter supervisors (on rotation)
- 4 part-time support/relief workers (on rotation)
- 1 part-time Project Administrator
- 1 full-time Community Engagement Officer
- 1 part-time Grants Development Lead
- 1 part-time cleaner

Throughout the year, these staff were ably assisted by our team of volunteers (please see below).

Our Night Shelter has once again been open every night of the year and from July 2024 our renovated Night Shelter facility included 8 rooms that are available 24/7 on a medium term basis for the people allocated those rooms, with accompanying shared shower rooms, kitchen and laundry facilities. We also have 2 additional "crash" rooms available at night time only for those in the most urgent need. All Night Shelter service users receive an evening meal and breakfast, have the use of the shower facilities, access to clean clothing and receive ongoing support.

For the first half of 2024, the Hope Centre was staffed during office hours on weekdays, and mornings over weekends. Since July 2024, the Hope Centre has been staffed 24/7. There are specific times every morning when the Hope Centre Support Hub is open to everyone and service users can visit at other times for one to one appointments.

Outreach tours continue to be conducted at varying times of the day and evening during the week and at weekends.

Our facilities and the approach of our team remains focussed on ensuring that the Hope Centre provides a relaxed atmosphere where service users will then be amenable to further one to one support.

Volunteering

Our Community Engagement Officer is responsible for all volunteering and fundraising activities of the Organisation. She is responsible for volunteer recruitment, support and development. This role enables us to bring new volunteers into Harbour Place and to develop more specific roles for some volunteers.

In addition to the "traditional" volunteer, HP continues to encourage Service Users to volunteer and will support them as they develop their skills. Training opportunities are provided to all volunteers by HP whenever possible and we remain very focussed on providing positive and enriching experiences for our volunteers.

Our volunteers work alongside our staff team and this "blended" team is essential in providing the right environment for our service users.

Our volunteers have all been through a full induction and receive regular additional training. Over the year, the volunteer pool consisted of approximately 15 individuals, providing over 1,200 hours to our organisation.

Everyone at Harbour Place greatly appreciates the time that our volunteers give and the value that they bring to our service.

Harbour Place Grimsby

Trustees' Report

Staff Team

2024 saw us complete our progression to a 24/7 service offering. By July 2024, all staff had migrated to their new working arrangements.

Denny Batty took up the role of Project Director from 1st January 2024 as Robin Barr retired from that role. As noted in last year's Trustee Report, this succession had been planned for some time, with Denny having previously worked under Robin in the Project Manager role at Harbour Place. The Trustees were delighted that Robin agreed to remain at Harbour Place in the part-time Grants Development Lead role and were also delighted that James Clayton was promoted to the Project Manager role.

Having overseen the implementation to our new CRM system during 2023, Denny has led the migration to a 24/7 Night Shelter facility and the agreements for Supported Housing Benefit for the occupation of those rooms during 2024. James has also made a great start by leading the support team through those changes, so that we provide a service that best meets the needs of our service users.

In February 2024 we began recruiting for our anticipated migration to a 24/7 service, with Stephen Block and Zoe Hannan joining our support team. In May 2024, Susan Lawson and Tracey Smart also joined the team as we neared the migration date.

Sue Friday retired in March 2024, having been a stalwart of our Night Team since 2018. Our Night Shelter service users over the years really appreciated the support that they received from Sue and the Trustees would like to thank her for her incredible commitment to her role and wish her a happy retirement.

Ashley Phillips left our Night Team in February 2024, with Ian Coleman and Ruth Daly both joining the Night team in the same month. Paul Gardner left the Night team in July 2024 and Ian Coleman left in October 2024. After some short-term cover for these changes, Simon Duffy was recruited in October 2024 and Anna Blaszkiewicz joined us in January 2025. Since then, our Nights team has remained unchanged.

As ever, the Trustees would like to make clear that we are extremely proud of our staff team. They show great flexibility, dedication and diligence in their approach to their work and they make such a positive difference to so many vulnerable people. We thank them all for their fantastic work and wish those who have left Harbour Place the very best for the future.

Grant Funding

During 2024, Harbour Place received £369,034 under the Rough Sleeper Initiative (RSI). These funds are received as part of a joint proposal with North East Lincolnshire Council (NELC) to bid for funding made available via the Ministry of Housing, Communities and Local Government (MHCLG) to specifically tackle rough sleeping.

The structure of this bid is such that NELC submits the bid to MHCLG, with Harbour Place nominated as their designated key service provider. NELC also secured additional funding within their RSI bids to meet the cost of mental health and addiction support workers, based at The Hope Centre but employed by third party agencies.

The RSI funding during 2024 was part of a three-year award until 31st March 2025. Harbour Place received £1.096m of RSI funding during that three-year period. Whilst this funding does not cover the full cost of providing the services agreed under RSI, this award gives a good foundation around which we can build our financial model. Since the year end, RSI funding for 2025/26 was secured on similar terms for one year, with a more extensive review of RSI anticipated before March 2026.

In December 2022, Harbour Place was successful in a significant bid to MHCLG's Transformation Fund. The Transformation Fund has provided funding in excess of £140k across 2023/24 to cover the cost of significant adaptations to the Hope Centre in order to improve service provision and facilitate 24 hour opening of our Night Shelter facilities. The Transformation Fund has also provided revenue funding exceeding £200k for the period to January 2023 to March 2025 to meet additional staff costs as services are adapted. These changes to the physical environment and service offering have enabled us to generate new additional income streams for supported room occupancy as from July 2024.

Harbour Place Grimsby

Trustees' Report

The income recognised for the year ended 31st December 2024 from the Transformation Fund is £69,911 in respect of adaptation costs and £110,596 in respect of revenue funding.

Other grant funds received during 2024 include £25,000 from Lloyds Bank Foundation as part of a three-year award ending in 2025.

Harbour Place has submitted strong bids for further grant funding during 2025, with some bids already successful.

The Trustees would like to acknowledge that funding from these organisations is vital to us being able to continue to provide support to so many vulnerable people. It should also be acknowledged that the success of these bids can be attributed to the diligence of our Senior Management Team in preparing the bids and also the excellent outcomes for our service users which can be demonstrated over a number of years.

Fundraising and Donations

The Trustees are acutely aware that Harbour Place cannot rely on grant funding alone and we are fortunate to enjoy incredible support from local businesses and the wider community. The generosity of everyone who supports our organisation is greatly appreciated.

Income from donations was up 34.4% to £51,549 in 2024. This significant increase was largely driven by some very generous and sustained support from local businesses. However, a significant element of this will fall away in 2025 due to a corporate supporter now experiencing financial difficulties. There were also some incredibly generous donations from individuals during the year, but we very much appreciate every donation we receive, irrespective of the amount donated.

Many individuals and organisations within our local community also raised funds for us through their own activities, such as runs and other great initiatives. Income from general fundraising activities increased significantly to £21,314 in 2024. There were many fantastic initiatives and events that contributed to this, including support from Grimsby Town Football Club, Triton Knoll, contractors at Prax, The Grimsby Water Rats and participants in The Grimsby 10k, Tough Mudder and other running events.

In addition to the above, our two major annual events - our Annual Dinner and The Great Grimsby Sleep Out - contributed a further £28,000, net of costs.

The second Great Grimsby Sleep Out (GGSO) took place on 16th February 2024, with over 90 people spending the night in Freshney Place Car Park to raise funds and awareness. We received some excellent coverage in the local media and there were 790 donations, generating a gross income of £19,618. The event incurred costs of £2,245, giving a net amount raised of £17,373.

GGSO is now firmly established as a flagship event for Harbour Place, reaching so many people in our community. Not only does it generate a fantastic amount of money, but it also is vital in raising awareness and attracts excellent media coverage.

Our Annual Fundraising Dinner was held in November 2024 and was well supported once again. The evening generated incomes of £16,628, with a net contribution of £10,631 after costs of £5,997.

The total income generated from all donations and fundraising (excluding legacies) during 2024 was £109,109, compared to £78,902 in 2023. Event costs were £8,242, compared to £7,412. Overall, the contribution to reserves for 2024 was £100,867 - an increase of 41.1% on the previous year.

Income from legacies was £50,000 in 2024 compared to £1,000 in 2023. The amount received in 2024 was a single amount received from the estate of one of the founders of Harbour Place and the Trustees have agreed that this sum will be invested in the new accommodation project.

Harbour Place Grimsby

Trustees' Report

We are extremely thankful to our local community for such outstanding support - especially when so many people and businesses face their own financial challenges.

The Trustees believe that it is essential for Harbour Place to maintain a strong profile in the local community - both to enhance fundraising revenue and to further develop strong, positive awareness of Harbour Place and the difference that we make to so many lives.

Achievements and Performance

Across the UK, 2024 was a year where homelessness continued to increase at an alarming rate, reflecting record private rents, rising evictions and a lack of genuinely affordable social housing.

Nationally, homelessness increased by 14%, with over 350,000 people being in temporary accommodation or without any kind of accommodation at all. Furthermore, rough sleeping has increased by 27% over the past 2 years, whilst almost half of the people in temporary accommodation have been in that situation for over two years.

Public discourse around these issues in the media will often focus on cities, but these issues are just as prevalent in towns like Grimsby and Cleethorpes, where social and economic issues combined with shortages of social housing results in an ever worsening situation, with limited resources available locally to combat the multiple challenges that exist.

At Harbour Place we have seen increased demand for the full range of our services - from the provision of practical assistance (such as hot meals, showers, change of clothing) to the dedicated support, advice and advocacy which enables service users to address issues relating to benefits, housing, and health.

During 2024, we supported over **400** different people who were either homeless or vulnerably housed, providing over **12,000** individual acts of support.

Included within this number are **208** different individuals who have been seen sleeping on the streets of our area at some point during the year by our Outreach Team, who have been out in all weathers early mornings, late nights and over weekends during the year delivering **1,944** acts of support to those on our streets.

From July 2024, our improved Night Shelter block at the Hope Centre provided short term accommodation that was available 24/7 with 8 bedrooms plus shared bathroom, kitchen and laundry facilities. We continued to provide two emergency crash rooms in addition to the main Night Shelter rooms which were only accessible at night.

During the year, **74** individuals used the Night Shelter which operated with an occupancy level of **98%**. This is the lowest total number of individuals accessing the Night Shelter for many years and is despite demand for places being as high as ever. North East Lincolnshire is experiencing serious shortages of available accommodation suitable for people that have suffered the trauma of being homeless and this is seriously impacting the average length of stay in our Night Shelter (and thus reducing the number of individuals who have been able to benefit from the Night Shelter facility).

During 2024, we registered **220** new people to our service.

We are continuing to deliver more support than ever and have made significant improvements in the way we work, but we do not do this alone and we have continued to build relationships with partners. We have had many agencies working alongside us and this has fostered opportunities for engagement that have in the past been lost to those sleeping on the streets.

Harbour Place Grimsby

Trustees' Report

Partnership working is essential and during 2024 our partners included: -

NELC's Homelessness Prevention Service

We Are With You

NAVIGO

Open Door

A range of local Housing and Hostel providers including YMCA and Salvation Army

The Citizens Advice Bureau

Grimsby Job Centre Plus

Focus Adult Social Care

NEL Anti-Social Behaviour Team

NEL Community Safety Partnership

East Marsh United

We Are One Foundation

Humberside Police

We will continue to adapt and improve our service to meet future challenges and the provision of our own dedicated move-on accommodation remains a priority for Harbour Place, with significant progress expected in the near future.

Financial review

The Trustees are pleased to report a surplus of £115,645 for the year ended 31st December 2024.

This is clearly an exceptional surplus for our organisation and reflects some specific and notable financial circumstances during 2024, namely:

- A legacy of £50,000, which is intended for use on a future capital project
- An exceptional year for donations and fundraising, including some specific amounts that are not expected to sustain in future years (and which will also be used on the capital project)
- A new income source in terms of supported housing benefit following the conversion of the main Night Shelter area to provide a short-term living facility for 8 people.

The new income stream from supported housing benefit was received from July 2024 onwards and totalled £55,192 by 31st December 2024.

Revenue grant funding in the year totalled £508,546, compared to £495,115 in 2023.

Additional specific grant income of £69,911 was credited during the year, being the balance of funding previously secured for the Hope Centre Adaptations. This income relates to exceptional alteration costs of £71,464 shown within note 8 of the accounts.

Thus, revenue grants in 2023 represented 83.5% of running costs (excluding exceptional costs) compared to 91.8% of running costs in 2023.

Fundraising, donations, legacies and trading activities in 2024 generated a gross income of £159,556, which can be compared to a gross income of £80,775 in 2023. As highlighted above, this significant increase reflects the exceptional legacy of £50,000.

Bank interest received totalled £3,071 (2023: £606). The Trustees remain mindful that current reserves must remain liquid given the proposed property project.

Staff costs for the year totalled £512,637 – an increase of 9.7% on the 2023 figure of £467,276. This increase reflects growth to the staff team and a modest general pay increase.

Harbour Place Grimsby

Trustees' Report

Other expenditure remained comparable to levels in previous years.

The resultant surplus for 2024 has had a very positive impact upon reserves, which are at a sustainable level and meet our Reserves Policy.

Policy on reserves

Our aim is to build up income and expenditure reserves representing 6 months of expenditure to afford the charity contingency funds to continue with planned activities in the event of a major unforeseen interruption to income.

Reserves as at 31st December 2024 were £349,850. This represents 55% of ongoing annual expenditure levels at the Balance Sheet date.

The Trustees are satisfied with current levels and continue to look for opportunities to strengthen Harbour Place's long term financial strength in future years.

Plans for future periods

The Year Ahead

2025 has remained very challenging for everyone within our community as financial pressures affect both our service users and our supporters. Demand for our services remains very high and fundraising remains challenging.

That said, support from our community remains strong, as evidenced during GGSO2025 and other fundraising events during 2025.

The supported housing benefit revenue is making a very significant contribution to revenue streams and is helping us reduce our reliance on grant funding, but given the strong demand for our services and the challenges of fundraising, grant funding will remain vital to us maintaining our current levels of support.

Finding suitable move-on accommodation for some of our service users remains very challenging and we are often unable to find anywhere suitable for those who are ready to make the next step from our Night Shelter. This can be incredibly disheartening for the individuals affected and limits the level of support we can provide to others in need of a place. After a year of evaluating different projects, our Board now have a very clear vision for our preferred Supported Housing project and we are looking to make tangible progress with the build in the very near future.

As a Board of Trustees, we remain very focussed on strengthening the charity's ability to generate more funds itself and supported housing projects are key to making real progress on that front.

In financial terms, we are currently forecasting a surplus for 2025, but the final result is obviously dependent upon financial outcomes for the later months of the year.

The combined ongoing economic and social conditions in our area are likely to present challenges for some time to come. However, the Trustees are confident that our committed team will continue to find opportunities to adapt and fund services to meet the needs of our service users.

We would once again like to thank everyone who has supported us through these challenging times, including businesses and individuals within our local community, NELC's Homelessness Prevention Team and other partner agencies.

Finally, we would like to extend our most sincere thanks to our fellow Trustees, our Staff and our Volunteers for their hard work and commitment during the year.

Structure, governance and management

Nature of governing document

Harbour Place Grimsby is a company limited by guarantee governed by its Memorandum and Articles of Association dated 2nd July 1997 and updated in 1998.

Harbour Place Grimsby

Trustees' Report

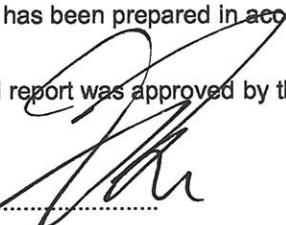
Induction and training of trustees

New Trustees undergo an informal induction which includes invitation to a Board Meeting prior to becoming a Trustee, visiting the registered office of the company to familiarise themselves in the way the organisation carries out its day to day duties and implements decisions. Business planning, the Memorandum and Articles of Association and financial performance are also covered. In addition, Trustees are encouraged to attend external training events which assist them in undertaking their role.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 29 September 2025 and signed on its behalf by:



.....
A Brown
Trustee

Harbour Place Grimsby

Independent Examiner's Report to the trustees of Harbour Place Grimsby ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Harbour Place Grimsby as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
C Jensen ACA
ICAEW

26 South Saint Mary's Gate
Grimsby
North East Lincolnshire
DN31 1LW

29 September 2025

Harbour Place Grimsby

Statement of Financial Activities for the Year Ended 31 December 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies	3	101,549	-	101,549
Charitable activities	4	55,192	578,457	633,649
Other trading activities	5	58,006	-	58,006
Investment income	6	3,071	-	3,071
Total income		217,818	578,457	796,275
Expenditure on:				
Raising funds		(9,267)	-	(9,267)
Charitable activities	7	(92,906)	(578,457)	(671,363)
Total expenditure		(102,173)	(578,457)	(680,630)
Net income		115,645	-	115,645
Net movement in funds		115,645	-	115,645
Reconciliation of funds				
Total funds brought forward		234,205	-	234,205
Total funds carried forward	19	349,850	-	349,850

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	3	39,364	-	39,364
Charitable activities	4	75,051	498,153	573,204
Other trading activities	5	40,805	-	40,805
Investment income	6	606	-	606
Total income		155,826	498,153	653,979
Expenditure on:				
Raising funds		(8,919)	-	(8,919)
Charitable activities	7	(115,317)	(498,153)	(613,470)
Total expenditure		(124,236)	(498,153)	(622,389)
Net income		31,590	-	31,590
Net movement in funds		31,590	-	31,590
Reconciliation of funds				
Total funds brought forward		202,615	-	202,615
Total funds carried forward	19	234,205	-	234,205

The notes on pages 15 to 23 form an integral part of these financial statements.

Harbour Place Grimsby
(Registration number: 3396688)
Balance Sheet as at 31 December 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	14	3,272	4,090
Current assets			
Debtors	15	14,076	110,463
Cash at bank and in hand	16	<u>445,004</u>	<u>296,590</u>
		459,080	407,053
Creditors: Amounts falling due within one year	17	<u>(112,502)</u>	<u>(176,938)</u>
Net current assets		<u>346,578</u>	<u>230,115</u>
Net assets		<u>349,850</u>	<u>234,205</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>349,850</u>	<u>234,205</u>
Total funds	19	<u>349,850</u>	<u>234,205</u>

For the financial year ending 31 December 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 12 to 23 were approved by the trustees, and authorised for issue on 29 September 2025 and signed on their behalf by:

.....
A Brown
Trustee

.....
S Mill
Trustee

The notes on pages 15 to 23 form an integral part of these financial statements.

Harbour Place Grimsby

Statement of Cash Flows for the Year Ended 31 December 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Net cash income		115,645	31,590
Adjustments to cash flows from non-cash items			
Depreciation		818	1,022
Investment income	6	<u>(3,071)</u>	<u>(606)</u>
		113,392	32,006
Working capital adjustments			
Decrease/(increase) in debtors	15	96,387	(98,165)
Increase/(decrease) in creditors	17	4,499	(2,262)
(Decrease)/increase in deferred income		<u>(68,935)</u>	<u>54,930</u>
Net cash flows from operating activities		145,343	(13,491)
Cash flows from investing activities			
Interest receivable and similar income	6	<u>3,071</u>	<u>606</u>
Net increase/(decrease) in cash and cash equivalents		148,414	(12,885)
Cash and cash equivalents at 1 January		<u>296,590</u>	<u>309,475</u>
Cash and cash equivalents at 31 December		<u><u>445,004</u></u>	<u><u>296,590</u></u>

The notes on pages 15 to 23 form an integral part of these financial statements.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2024

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

The Hope Centre
Hope Street
Grimsby
DN32 7QL

These financial statements were authorised for issue by the trustees on 29 September 2025.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Harbour Place Grimsby meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in sterling and rounded to the nearest pound.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2024

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

All resources expended are inclusive of irrecoverable VAT.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2024

Tangible fixed assets

Individual fixed assets costing £1,000.00 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Motor vehicles	20% reducing balance

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised at the transaction price.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme. Contributions are charges in the statement of financial activities as they become payable in accordance with the rules of the scheme.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2024

3 Income from donations and legacies

	Unrestricted funds General £	Total funds £
Donations and legacies;		
Donations from companies, trusts and similar proceeds	20,254	20,254
Donations from individuals	31,295	31,295
Legacies	50,000	50,000
Total for 2024	101,549	101,549
Total for 2023	39,364	39,364

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Outreach, support and night shelter	-	508,546	508,546
Grants for adaptations to premises	-	69,911	69,911
Housing Benefit	55,192	-	55,192
Total for 2024	55,192	578,457	633,649
Total for 2023	75,051	498,153	573,204

5 Income from other activities

	Unrestricted funds General £	Total funds £
Fundraising	57,759	57,759
Trading income;		
Sales of goods and services	247	247
Total for 2024	58,006	58,006
Total for 2023	40,805	40,805

6 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest on cash deposits	3,071	3,071
Total for 2024	3,071	3,071
Total for 2023	606	606

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2024

7 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Staff Costs	37,293	475,344	512,637
Allocated support costs	54,313	103,113	157,426
Governance costs	1,300	-	1,300
Total for 2024	92,906	578,457	671,363
Total for 2023	119,230	498,153	617,383

8 Analysis of governance and support costs

Support costs allocated to charitable activities

	Governance costs £	Administration costs £	Premises costs £	Other support costs £	Total 2024 £	Total 2023 £
Outreach, support and night shelter	1,300	25,837	33,798	26,327	87,262	78,018
Alteration costs of leased premises	-	-	71,464	-	71,464	72,089
	1,300	25,837	105,262	26,327	158,726	150,107

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	1,300	1,300
Total for 2024	1,300	1,300
Total for 2023	1,200	1,200

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2024

9 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	468,987	424,025
Social security costs	33,678	35,272
Pension costs	9,972	7,979
	<u>512,637</u>	<u>467,276</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2024 No	2023 No
Charitable activities	<u>21</u>	<u>20</u>

No employee received emoluments of more than £60,000 during the year.

The total employee benefits, including gross pay, employer's NI and employer's pension contributions, of the key management personnel of the charity were £113,933 (2023 - £118,718).

10 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

11 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	<u>818</u>	<u>1,022</u>

12 Independent examiner's remuneration

	2024 £	2023 £
Examination of the financial statements	<u>1,300</u>	<u>1,200</u>

13 Taxation

The charity is a registered charity and its activities are exempt from taxation.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2024

14 Tangible fixed assets

	Motor vehicles £	Total £
Cost		
At 1 January 2024	5,800	5,800
At 31 December 2024	5,800	5,800
Depreciation		
At 1 January 2024	1,710	1,710
Charge for the year	818	818
At 31 December 2024	2,528	2,528
Net book value		
At 31 December 2024	3,272	3,272
At 31 December 2023	4,090	4,090

15 Debtors

	2024 £	2023 £
Prepayments	6,611	4,022
Accrued income	-	9,256
Other debtors	7,465	97,185
	14,076	110,463

16 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	47	29
Cash at bank	444,957	296,561
	445,004	296,590

17 Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	766	-
Other taxation and social security	8,394	17,157
Other creditors	38	11
Accruals	19,550	7,081
Deferred income	83,754	152,689
	112,502	176,938

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2024

	2024 £	2023 £
Deferred income at 1 January	(152,689)	(97,759)
Resources deferred in the period	(12,566)	(64,981)
Amounts released from previous periods	81,501	10,051
Deferred income at year end	(83,754)	(152,689)

18 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £9,972 (2023 - £7,979).

19 Funds

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Balance at 31 December 2024 £
Unrestricted				
General	234,205	217,818	(102,173)	349,850
Restricted	-	578,457	(578,457)	-
Total funds	234,205	796,275	(680,630)	349,850
	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Balance at 31 December 2023 £
Unrestricted				
General	202,615	155,826	(124,236)	234,205
Restricted	-	498,153	(498,153)	-
Total funds	202,615	653,979	(622,389)	234,205

The specific purposes for which the funds are to be applied are as follows:

The general fund represents the free funds of the charity which are not designated for particular purposes. The restricted fund principally includes income received for the Rough Sleeping Initiative and funds received from the Transformation Fund.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2024

20 Analysis of net assets between funds

	Unrestricted funds General	Total funds at 31 December 2024
	£	£
Tangible fixed assets	3,272	3,272
Current assets	459,080	459,080
Current liabilities	<u>(112,502)</u>	<u>(112,502)</u>
Total net assets	<u>349,850</u>	<u>349,850</u>
	Unrestricted funds General	Total funds at 31 December 2023
	£	£
Tangible fixed assets	4,090	4,090
Current assets	407,053	407,053
Current liabilities	<u>(176,938)</u>	<u>(176,938)</u>
Total net assets	<u>234,205</u>	<u>234,205</u>

21 Related party transactions

During the year the charity made the following related party transactions:

Andrew Brown (Trustee)

Andrew Brown owns the land and buildings for the Hope Centre and this is held on a long term lease with the charity for no rent. During the year a charge was raised of £3,503 to Andrew Brown to cover the costs of insurance paid. At the balance sheet date the amount due to Andrew Brown was £3,503 (2023 - £Nil).

Mother Architects Limited

(Company owned by Jo Hodson, a Trustee)

Services were purchased from Mother Architects Limited at a total cost of £6,120. At the balance sheet date the amount due to/from Mother Architects Limited was £Nil (2023 - £Nil).

Harbour Place Grimsby

England & Wales - Charity number 1068647

Accounts

Company registration number: 3396688

Charity registration number: 1068647

Harbour Place Grimsby

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2023

Forrester Boyd
26 South St. Mary's Gate
Grimsby
North East Lincolnshire
DN31 1LW

Harbour Place Grimsby

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Harbour Place Grimsby

Reference and Administrative Details

Trustees	A Brown A Burley S Chapman T Crofts B Da'Silva D Hasthorpe J Hodson D Humphrey M Lewis S Mill R Wright
Senior Management / Leadership Team	R Barr D Batty J Clayton
Charity Registration Number	1068647
Company Registration Number	3396688
Registered Office	The charity is incorporated in England. The Hope Centre Hope Street Grimsby DN32 7QL
Independent Examiner	Forrester Boyd 26 South St. Mary's Gate Grimsby North East Lincolnshire DN31 1LW
Solicitors:	Wilkin Chapman LLP Cartergate House 26 Chantry Lane Grimsby North East Lincolnshire DN31 2LJ

Harbour Place Grimsby

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 December 2023.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

- A Brown
- A Burley
- S Chapman (appointed 27 January 2024)
- T Crofts (appointed 27 January 2024)
- B Da'Silva
- D Hasthorpe (appointed 3 January 2023)
- J Hodson
- D Humphrey
- C Parkin (resigned 14 June 2023)
- M Lewis (appointed 27 January 2024)
- S Shreeve (resigned 3 March 2023)
- S Mill (appointed 18 September 2023)
- R Wright (appointed 27 January 2024)

Senior Management / Leadership Team:

- R Barr
- D Batty
- J Clayton

Objectives and activities

Objects and aims

Harbour Place's core objectives remain unchanged from previous years; focussed upon improving health, well-being and employability skills of the homeless and disadvantaged people of North East Lincolnshire (NEL). As is set out in greater detail in this report, the activities of our charity include a full time Night Shelter facility, Street Outreach teams and other support services.

Public benefit

The Trustees have had due regard to guidance published by the Charity Commission (CC) on public benefit. Trustees believe that the Objectives and activities identified below, along with the outcomes achieved through the activities and support provided by staff and volunteers, demonstrate how the charity brings benefit to the public.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Geographical Profile of the Project

Harbour Place operates in North East Lincolnshire (NEL), situated on the east coast of England at the mouth of the Humber Estuary, covering an area of 74 square miles (192 sq. km). It is an area that not only presents challenges, but also potential. It includes the port towns of Grimsby and Immingham, the seaside resort of Cleethorpes, a range of villages of varying size and composition, and the attractive landscape of the Lincolnshire Wolds. According to the draft 2021 Census, the population of NEL was 156,900. Results around ethnicity and detailed age ranges are yet to be finalised for 2021, but the previous census indicated that approx. 77% of the population of NEL live in the Grimsby/Cleethorpes conurbation, with approx. 1.5% from ethnic minority communities. Previous results have also indicated that the proportion of the local population within the 20-34 age range is lower than the national average, indicating the difficulty of retaining younger adults and graduates within the area.

Harbour Place Grimsby

Trustees' Report

Premises

Harbour Place is based at The Hope Centre, Hope Street Grimsby. These premises are secured by a long-term lease at a nominal annual rent, which is less than 5% of the commercial annual rental for such a property.

These premises include area a self-contained Night Shelter area, including showers, a small kitchen and laundry facilities. The remainder of the building includes a large kitchen serving a café area, further showers, other areas for service users to relax and receive support, plus various other areas for staff use. A programme of adaptations and improvements to the Hope Centre was completed in Spring 2024.

A planning application was approved in November 2023 for a proposed separate building in the grounds of the Hope Centre, to provide a medium to long term home for 5 vulnerable adults. External funding has been secured to cover approx. 50% of the build cost of this project and a Tender process has just been completed. The Board are currently reviewing the proposed costs of this project to ensure it is delivered for best possible value.

Staff, Volunteers and Opening Hours

During 2023, the staff team consisted of:

- A full-time Project Director
- A full-time Project Manager (who is also our Rough sleeping Co-Ordinator)
- 7 full-time Outreach/Support workers
- 4 Night Shelter supervisors (full-time on rotation)
- 3 part-time support/relief workers
- 1 part-time Project Administrator
- 1 full-time Volunteer Co-Ordinator
- 1 part-time Fundraising Officer
- 1 part-time cleaner

Throughout the year, these staff were ably assisted by our team of volunteers, all of whom have been through a full induction and receive regular additional training. Over the year, the volunteer pool consisted of approximately 15 individuals.

Our Night Shelter has once again been open every night of the year. Night Shelter service users receive an evening meal and breakfast, have the use of the shower facilities, access to clean clothing and receive ongoing support. They each have their own bedroom.

During 2023, the Hope Centre was staffed during office hours on weekdays, and mornings over weekends. All service users can visit during these hours for specific support from our staff and to register for the Night Shelter.

From July 2024, most Night Shelter service users will have access to their rooms and the shared Night Shelter bathrooms, kitchen and laundry facilities 24/7.

Outreach tours continue to be conducted at varying times of the day and evening during the week and at weekends.

Our facilities and the approach of our team remains focussed on ensuring that the Hope Centre provides a relaxed atmosphere where service users will then be amenable to further one to one support.

Harbour Place Grimsby

Trustees' Report

Volunteering

Our Volunteer Co-ordinator has responsibility for volunteer recruitment, support and development. This role enables us to bring new volunteers into Harbour Place and to develop more specific roles for some volunteers.

In July 2023, the Volunteer Co-Ordinator role became full-time, further increasing our commitment to volunteer support and development.

In addition to the "traditional" volunteer, HP continues to encourage Service Users to volunteer and will support them as they develop their skills. Training opportunities are provided to all volunteers by HP whenever possible and we remain very focussed on providing positive and enriching experiences for our volunteers.

Our volunteers work alongside our staff team and this "blended" team is essential in providing the right environment for our service users.

Everyone at Harbour Place greatly appreciates the time that our volunteers give and the value that they bring to our service.

Staff Team

2023 provided further challenges for our Staff Team as we further developed flexible working arrangements and undertook a programme of building alterations at the Hope Centre whilst ensuring continuity of services. We also introduced a new CRM software system in the last quarter 2023, with significant staff training for the new system.

Robin Barr retired from the role of Project Director at the end of December 2023 and the Trustees unanimously approved the promotion of Denny Batty to that role. This was a succession that had been planned for some time. Denny led the development and introduction of our new CRM software and had been involved in strategic discussions for some time leading up to Robin's retirement from the role of Project Director. The Trustees believe that Denny has all the skills, qualities and experience to be an excellent Project Director and wish him every success in this role.

Robin has been an outstanding Project Director. He has been the public face of Harbour Place since 2016 and was instrumental in the establishment of our Night Shelter, our move to the Hope Centre and our involvement in the Rough Sleeper Initiative. The Trustees would like to thank Robin for his incredible passion and commitment in that role and are delighted that he will remain at Harbour Place in a part-time capacity in the role of Grants and Development Lead, working closely with Denny and our Chair of Trustees.

Denny's promotion created a vacancy for a Project Manager and this resulted in another internal promotion, with James Clayton taking up this role. James has been with Harbour Place since 2018, working in Support and Outreach and he has also worked intensively with entrenched rough sleepers. He has developed an excellent range of skills and was an outstanding candidate for the role and the Trustees also wish James every success.

In January 2023 we increased our support team hours, with Andrew Carlile progressing into a full-time role and former volunteer Hayley Laird also joining the staff team as a full-time support worker.

Long-term employees Dave Carlile and Sue Davidson-Lamb retired in October 2023 and December 2023 respectively. The Trustees would like to thank them both for their considerable service and wish them happy retirements.

Elliott Jennings and Paul Gardener joined our Night Team in May 2023 and July 2023 respectively. Stacey Brown joined us in October 2023 as a part-time cover worker.

Since the Year End, Zoe Hannan has joined our Outreach and Support Team (as a result of James Clayton's promotion) and Ruth Daly and Ian Coleman have joined our Night Team. We have also welcomed Stephen Block, Susan Lawson and Tracey Smart into the team in part-time roles.

As ever, the Trustees would like to make clear that we are extremely proud of our staff team. Their flexibility, dedication and diligence is remarkable and they make such a positive difference to so many vulnerable people. We thank them all for their fantastic work and wish those who have left Harbour Place the very best for the future.

Harbour Place Grimsby

Trustees' Report

Trustees

As per our report last year, David Hasthorpe and Sheldon Mill joined our Board in January 2023 and September 2023 respectively and Sheldon has taken up the role of Treasurer.

Our Board has been further strengthened by four outstanding additions in January 2024.

Stuart Chapman has been an independent mediator since 2008, having previously practiced as a solicitor, specialising in commercial dispute resolution and litigation. Stuart is based in the York area, but grew up in North East Lincolnshire and is regularly back in town to visit friends and family. Stuart has supported Harbour Place prior to joining the Board and has a keen interest in mental health and wellbeing.

Trevor Crofts is a retired Project Manager and local councillor. Trevor is incredibly passionate about homelessness and has taken part in fundraising activities for us prior to joining the Board. He also brings his career skills of organisation and project delivery to our Board, which will be incredibly valuable as we look to develop supported housing solutions for some of our service users.

Matthew Lewis is Senior Development Manager at Network Rail. Matthew has undertaken multiple fundraising activities for Harbour Place over recent years and has also volunteered at the Hope Centre. Matthew has excellent links within the local volunteer community through his involvement with Grimsby in Bloom and also brings his skills in project delivery and fundraising to our Board.

Rebecca Wright is Managing Director at Holidays By Design in Cleethorpes. Like our other new Trustees, Rebecca has supported Harbour Place prior to joining our Board and has also delivered major fundraising events for other charities in the past. Rebecca brings incredible marketing skills and experience to our Board and is providing valuable support to our fundraising and social media activities.

All of our Trustees are incredibly engaged and passionate about developing Harbour Place to further enhance the much-needed services that we provide to our community.

Harbour Place Grimsby

Trustees' Report

Grant Funding

During 2023, Harbour Place received £341,558 under the Rough Sleeper Initiative (RSI). These funds are received as part of a joint proposal with North East Lincolnshire Council (NELC) to bid for funding made available via the Department for Levelling Up Housing and Communities (DLUHC) to specifically tackle rough sleeping.

The structure of this bid is such that NELC submits the bid to DLUHC, with Harbour Place nominated as their designated key service provider. NELC also secured additional funding within their RSI bids to meet the cost of mental health and addiction support workers, based at The Hope Centre but employed by third party agencies.

The current RSI funding is a three year award until 31st March 2025. Harbour Place will receive £1.096m of RSI funding during that 3 year period. Whilst this funding does not cover the full cost of providing the services agreed under RSI, this 3 year award gives a good foundation around which we can build our financial model. Our Senior Management Team are very mindful that it is now only just over 6 months until this funding expires and we will be making representations to our contacts at NELC and DLUHC very soon.

In December 2022, Harbour Place was successful in a significant bid to DLUHC's Transformation Fund. The Transformation Fund has provided funding in excess of £140k across 2023/24 to cover the cost of significant adaptations to the Hope Centre in order to improve service provision and facilitate 24 hour opening of our Night Shelter facilities. The Transformation Fund has also provided revenue funding exceeding £200k for the period to January 2023 to March 2025 to meet additional staff costs as services are adapted. These changes to the physical environment and service offering have enabled us to generate new additional income streams for supported room occupancy as from July 2024.

The income recognised for the year ended 31st December 2023 from the Transformation Fund is £72,089 in respect of adaptation costs and £78,506 in respect of revenue funding.

Other grant funds received during 2023 include:

- £30,000 from Lloyds Bank Foundation
- £20,000 from Tudor Trust
- £10,000 from National Lottery
- £6,000 from NELC (as a contribution to the new CRM software)
- £5,000 from Sisters of St Josephs of Peace

As mentioned earlier in this report, Harbour Place has also submitted a successful bid for significant capital funding for the proposed new accommodation building which is currently in Tender evaluation stage. This project will present a significant enhancement to our service offering and long-term financial stability.

Harbour Place has submitted strong bids for further grant funding during 2024, with some bids already successful.

The Trustees would like to acknowledge that funding from these organisations is vital to us being able to continue to provide support to so many vulnerable people. It should also be acknowledged that the success of these bids can be attributed to the diligence of our Senior Management Team in preparing the bids and also the excellent outcomes for our service users which can be demonstrated over a number of years.

Harbour Place Grimsby

Trustees' Report

Fundraising and Donations

The Trustees are acutely aware that Harbour Place cannot rely on grant funding alone and we are fortunate to enjoy incredible support from local businesses and the wider community. The generosity of everyone who supports our organisation is greatly appreciated.

Income from donations was up 2.7% to £38,364 in 2023. This modest increase represents sustained support from a community which continues to face its own financial challenges in the face of significant Cost of Living increases in recent years.

There were some incredibly generous donations during the year and many individuals within our local community raised funds for us through their own activities, such as runs and other great initiatives. Income from general fundraising activities was up 8% to £6,111 in 2023.

In addition to the above, there was a significant additional boost to our donations and fundraising income in the form of our Annual Dinner plus the inaugural Great Grimsby Sleep Out.

The Great Grimsby Sleep Out (GGSO) took place on 17th February 2023, with over 80 people spending the night in Freshney place Car Park to raise funds and awareness. We received some excellent coverage in the local media and there were over 750 donations, generating a gross income of £16,155. The event incurred costs of £2,409, giving a net amount raised of £13,746.

Not only did GGSO raise a fantastic sum of money, it is now established as a flagship event for Harbour Place, reaching many new supporters. GGSO2024 was held in February 2024 and raised over £3,000 more than GGSO2023.

Our Annual Fundraising Dinner was held in November 2023 and was well supported once again. The evening generated incomes of £18,272, with a net contribution of £13,266 after costs of £5,006.

The total income generated from all donations and fundraising (excluding legacies) was £78,902, compared to £68,950 in 2022. Event costs were £7,412, compared to £5,846. Overall, the contribution to reserves for 2023 was £71,490 - an increase of 13.2% on the previous year.

Income from legacies was £1,000 in 2023 compared to £18,122 in 2022.

We are extremely thankful to our local community for such outstanding support - especially when so many people and businesses face their own financial challenges.

The Trustees believe that it is essential for Harbour Place to maintain a strong profile in the local community - both to enhance fundraising revenue and to further develop strong, positive awareness of Harbour Place and the difference that we make to so many lives.

Harbour Place Grimsby

Trustees' Report

Achievements and Performance

2023 saw a continuation of the Cost of Living crisis that has increased pressure on people at risk of Homelessness and people already experiencing Homelessness.

Published data has shown that we are experiencing the UK's highest homeless rate, with 16 people in every 100,000 people living on the streets and 410 per 100,000 living in temporary accommodation or shelters.

At Harbour Place we have seen sustained demand for the full range of our services - both the provision of practical assistance (such as hot meals, showers, change of clothing) and also the dedicated support, advice and advocacy which enables service users to address issues relating to benefits, housing, and health.

Added to this, North East Lincolnshire is experiencing serious shortages of available accommodation suitable for people that have suffered the trauma of being homeless. This has particularly affected the average length of stay in our Night Shelter and the number of individuals who have been able to benefit from the Night Shelter facility.

Over the 12 months of the year, 154 individuals used the Night Shelter which operated with an occupancy level of 92%. During the year we worked closely with partner agencies and directly assisted 48 individuals to find accommodation. Finding suitable move-on accommodation remains extremely challenging and this significantly impacts those using or wishing to use our Night Shelter facility.

We have continued to develop our assertive Outreach Service, undertaking Outreach early morning, late night and over the weekend in an effort to engage with more individuals who were rough sleeping.

We registered 151 new service users each month for our services. We worked with 340 service users in total, including 53 who were 'new to the streets'.

Partnership working remains a key objective of ours and during 2023 we continued to co-work with agencies that offer support to our service users. These included: -

- NEL's Homelessness Prevention Service
- We Are With You
- NAViGO
- MIND
- A range of local Housing and Hostel providers including YMCA and Salvation Army
- The Citizens Advice Bureau
- Grimsby Job Centre Plus
- Focus Adult Social Care
- NEL Anti-Social Behaviour Team
- NEL Community Safety Partnership
- East Marsh United
- Foresight
- Humberside Police

Our successful bid for Transformation Funding from DLUCH in 2022 has seen further significant developments at the Hope Centre during 2023 and into Spring 2024, improving the facilities available to service users and enabling us to provide 24-hour accommodation for up to 8 Night Shelter rooms from July 2024 onwards. This is a further step towards our primary ambition to reduce and ultimately end rough sleeping in our community.

Harbour Place Grimsby

Trustees' Report

Financial review

The Trustees are pleased to report a surplus of £31,590 for the year ended 31st December 2023.

The surplus for this year is a result of Harbour Place securing strong levels of grant funding combined with some outstanding financial support from our local community.

Total revenue grant funding in the year totalled £495,115, compared to £419,908 in 2022.

We also secured additional grant income of £78,809 relating to direct costs incurred for the Hope Centre Adaptations and the IT upgrades. This income relates to reciprocal exceptional costs within running costs totals for 2023.

Thus, revenue grants in 2023 represented 91.8% of running costs (excluding exceptional costs) compared to 83.6% of running costs in 2022.

Fundraising, donations, legacies and trading activities in 2023 generated a gross income of £80,775. This compares to a gross income of £90,458 in 2022.

Bank interest received totalled £606 (2022: £100). Deposit interest has improved in FY2024 and the Trustees remain mindful that current reserves must remain liquid given the proposed property project.

Staff costs for the year totalled £467,276 – an increase of 9.9% on the 2022 figure of £425,174. This increase reflects some growth to the staff team and a modest general pay increase.

Other expenditure remained comparable to levels in previous years.

The resultant surplus for 2023 has had a positive impact upon reserves, which remain at a sustainable level, although we shall continue our efforts to strengthen them further over future years in order to meet our Reserves Policy.

Policy on reserves

Our aim is to build up income and expenditure reserves representing 6 months of expenditure to afford the charity contingency funds to continue with planned activities in the event of a major unforeseen interruption to income.

Reserves as at 31st December 2023 were £234,205. This represents 43% of annual expenditure levels at the Balance Sheet date.

Given the challenges of recent years and the increased demand for services, it is clearly difficult to achieve significant growth to Reserves, but the Trustees are satisfied with current levels and continue to look for opportunities to strengthen HP's financial position in the future.

Harbour Place Grimsby

Trustees' Report

Plans for future periods

The Year Ahead

2024 has remained very challenging for everyone within our community as Cost of Living pressures affect both our service users and our supporters. Demand for our services remains very high and fundraising remains challenging.

That said, support from our community remains strong and we have seen increased revenue from GGSO2024 and other fundraising within the community.

The adaptations to the Hope Centre were completed in Spring 2024 and as from July 2024 we have been able to offer 24-7 access to 8 Night Shelter rooms, offering service users a real break from life on the streets. This has also enabled us to generate a new income stream via supported housing benefit, reducing our future reliance on grant income.

Finding suitable move-on accommodation for some of our service users remains very challenging and we are looking to make progress on our own project for Supported Housing so that we can provide supported accommodation later in 2025.

As a Board of Trustees, we remain very focussed on strengthening the charity's ability to generate more funds itself and these projects are key to making real progress on that front.

In financial terms, we are currently forecasting a significant surplus for 2024, primarily as a result of a large legacy received in January 2024, but the final result is obviously dependent upon financial outcomes for the later months of the year.

The combined ongoing economic and social conditions in our area are likely to present challenges for some time to come. However, the Trustees are confident that our committed team will continue to find opportunities to adapt and fund services to meet the needs of our service users.

We would once again like to thank everyone who has supported us through these challenging times, including businesses and individuals within our local community, NELC's Homelessness Prevention Team and other partner agencies.

Finally, we would like to extend our most sincere thanks to our fellow Trustees, our Staff and our Volunteers for their hard work and commitment during the year.

Structure, governance and management

Nature of governing document

Harbour Place Grimsby is a company limited by guarantee governed by its Memorandum and Articles of Association dated 2nd July 1997 and updated in 1998.

Induction and training of trustees

New Trustees undergo an informal induction which includes invitation to a Board Meeting prior to becoming a Trustee, visiting the registered office of the company to familiarise themselves in the way the organisation carries out its day to day duties and implements decisions. Business planning, the Memorandum and Articles of Association and financial performance are also covered. In addition, Trustees are encouraged to attend external training events which assist them in undertaking their role.

Harbour Place Grimsby

Trustees' Report

Structure and Governance

The Harbour Place management structure features a Project Director as the senior paid executive. The Project Director heads up a team of staff with the Project Manager as the next in seniority.

The Project Director takes overall responsibility for all operational activities and how these are to be funded. He works closely with the Chair of Trustees to develop overall future strategy, to agree major funding decisions and to agree media and fundraising activities.

Our Chair of Trustees is unpaid, but contributes significant time to work with the Project Director to oversee strategic and financial planning, review performance via key indicators and oversee media and fundraising activities.

Our Trustee Board continues to meet at least bi-monthly and the Chair will regularly issue interim updates of any significant events in between these meetings. Whilst our Trustees are happy for the Chair to work with the Project Director on their behalf on a day to day basis, all major events and decisions are always subject to Board scrutiny and individual Trustees will often bring their skills and experience to specific areas.

Staff remuneration packages, recruitment decisions and annual reviews are overseen by our Trustee Finance Sub-Committee, who review submissions from the Project Director alongside financial budgets. Overall staff budgets and significant changes to staffing structure and/or senior management pay are then put before the full Trustee Board for their approval.

Our Board of Trustees are very engaged and remain committed to further developing HP's service offering and to improving our long term financial stability.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 9 September 2024 and signed on its behalf by:



.....
A Brown
Trustee

Harbour Place Grimsby

Independent Examiner's Report to the trustees of Harbour Place Grimsby ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Harbour Place Grimsby as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
C Jensen ACA
ICAEW

26 South St. Mary's Gate
Grimsby
North East Lincolnshire
DN31 1LW

9 September 2024

Harbour Place Grimsby

Statement of Financial Activities for the Year Ended 31 December 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	3	39,364	-	39,364
Charitable activities	4	75,051	498,153	573,204
Other trading activities	5	40,805	-	40,805
Investment income	6	606	-	606
Total income		<u>155,826</u>	<u>498,153</u>	<u>653,979</u>
Expenditure on:				
Raising funds		(8,919)	-	(8,919)
Charitable activities	7	<u>(115,317)</u>	<u>(498,153)</u>	<u>(613,470)</u>
Total expenditure		<u>(124,236)</u>	<u>(498,153)</u>	<u>(622,389)</u>
Net income		<u>31,590</u>	<u>-</u>	<u>31,590</u>
Net movement in funds		31,590	-	31,590
Reconciliation of funds				
Total funds brought forward		<u>202,615</u>	<u>-</u>	<u>202,615</u>
Total funds carried forward	18	<u><u>234,205</u></u>	<u><u>-</u></u>	<u><u>234,205</u></u>

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies	3	55,461	-	55,461
Charitable activities	4	52,620	367,288	419,908
Other trading activities	5	34,897	-	34,897
Investment income	6	100	-	100
Total income		<u>143,078</u>	<u>367,288</u>	<u>510,366</u>
Expenditure on:				
Raising funds		(5,846)	-	(5,846)
Charitable activities	7	<u>(134,399)</u>	<u>(367,288)</u>	<u>(501,687)</u>
Other expenditure		<u>(567)</u>	<u>-</u>	<u>(567)</u>
Total expenditure		<u>(140,812)</u>	<u>(367,288)</u>	<u>(508,100)</u>
Net income		<u>2,266</u>	<u>-</u>	<u>2,266</u>
Net movement in funds		2,266	-	2,266
Reconciliation of funds				
Total funds brought forward		<u>200,349</u>	<u>-</u>	<u>200,349</u>
Total funds carried forward	18	<u><u>202,615</u></u>	<u><u>-</u></u>	<u><u>202,615</u></u>

The notes on pages 16 to 24 form an integral part of these financial statements.

Harbour Place Grimsby
(Registration number: 3396688)
Balance Sheet as at 31 December 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	13	4,090	5,112
Current assets			
Debtors	14	110,463	12,298
Cash at bank and in hand	15	<u>296,590</u>	<u>309,475</u>
		407,053	321,773
Creditors: Amounts falling due within one year	16	<u>(176,938)</u>	<u>(124,270)</u>
Net current assets		<u>230,115</u>	<u>197,503</u>
Net assets		<u>234,205</u>	<u>202,615</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>234,205</u>	<u>202,615</u>
Total funds	18	<u>234,205</u>	<u>202,615</u>

For the financial year ending 31 December 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 13 to 24 were approved by the trustees, and authorised for issue on 9 September 2024 and signed on their behalf by:

.....
A Brown
Trustee

.....
J Hodson
Trustee

The notes on pages 16 to 24 form an integral part of these financial statements.

Harbour Place Grimsby

Statement of Cash Flows for the Year Ended 31 December 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash income		31,590	2,266
Adjustments to cash flows from non-cash items			
Depreciation		1,022	870
Investment income	6	(606)	(100)
Loss on disposal of tangible fixed assets		-	567
		32,006	3,603
Working capital adjustments			
(Increase)/decrease in debtors	14	(98,165)	2,899
(Decrease)/increase in creditors	16	(2,262)	10,086
Increase in deferred income		54,930	89,834
		(13,491)	106,422
Net cash flows from operating activities			
Cash flows from investing activities			
Interest receivable and similar income	6	606	100
Purchase of tangible fixed assets	13	-	(5,800)
Sale of tangible fixed assets		-	1,000
		606	(4,700)
Net cash flows from investing activities			
Net (decrease)/increase in cash and cash equivalents		(12,885)	101,722
Cash and cash equivalents at 1 January		309,475	207,753
Cash and cash equivalents at 31 December		296,590	309,475

The notes on pages 16 to 24 form an integral part of these financial statements.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2023

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

The Hope Centre
Hope Street
Grimsby
DN32 7QL

These financial statements were authorised for issue by the trustees on 9 September 2024.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Harbour Place Grimsby meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in sterling and rounded to the nearest pound.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2023

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

All resources expended are inclusive of irrecoverable VAT.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2023

Tangible fixed assets

Individual fixed assets costing £1,000.00 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Motor vehicles	20% reducing balance

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised at the transaction price.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme. Contributions are charges in the statement of financial activities as they become payable in accordance with the rules of the scheme.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2023

3 Income from donations and legacies

	Unrestricted funds General £	Total funds £
Donations and legacies;		
Donations from companies, trusts and similar proceeds	8,701	8,701
Donations from individuals	23,671	23,671
Legacies	1,000	1,000
Donations from community groups	5,992	5,992
Total for 2023	39,364	39,364
Total for 2022	55,461	55,461

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Outreach, support and night shelter	75,051	426,064	501,115
Grants for adaptations to premises	-	72,089	72,089
Total for 2023	75,051	498,153	573,204
Total for 2022	52,620	367,288	419,908

5 Income from other activities

	Unrestricted funds General £	Total funds £
Fundraising	40,538	40,538
Trading income; Other Trading Income	267	267
Total for 2023	40,805	40,805
Total for 2022	34,897	34,897

6 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income; Interest on cash deposits	606	606
Total for 2023	606	606
Total for 2022	100	100

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2023

7 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Staff Costs	73,742	393,534	467,276
Allocated support costs	44,288	104,619	148,907
Governance costs	1,200	-	1,200
Total for 2023	<u>119,230</u>	<u>498,153</u>	<u>617,383</u>
Total for 2022	<u>134,399</u>	<u>367,288</u>	<u>501,687</u>

8 Analysis of governance and support costs

Support costs allocated to charitable activities

	Governance costs £	Administration costs £	Premises costs £	Other support costs £	Total 2023 £	Total 2022 £
Outreach, support and night shelter	1,200	25,579	28,745	22,494	78,018	75,343
Alteration costs of leased premises	-	-	72,089	-	72,089	-
	<u>1,200</u>	<u>25,579</u>	<u>100,834</u>	<u>22,494</u>	<u>150,107</u>	<u>75,343</u>

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	1,200	1,200
Total for 2023	<u>1,200</u>	<u>1,200</u>
Total for 2022	<u>1,170</u>	<u>1,170</u>

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2023

9 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	424,025	389,195
Social security costs	35,272	28,634
Pension costs	7,979	7,345
	<u>467,276</u>	<u>425,174</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2023 No	2022 No
Charitable activities	<u>20</u>	<u>17</u>

No employee received emoluments of more than £60,000 during the year.

The total employee benefits, including gross pay, employer's NI and employer's pension contributions, of the key management personnel of the charity were £118,718 (2022 - £110,751).

10 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2023 £	2022 £
Loss on disposal of tangible fixed assets	-	567
Depreciation of fixed assets	1,022	870

11 Independent examiner's remuneration

	2023 £	2022 £
Examination of the financial statements	<u>1,200</u>	<u>1,170</u>

12 Taxation

The charity is a registered charity and its activities are exempt from taxation.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2023

13 Tangible fixed assets

	Motor vehicles £	Total £
Cost		
At 1 January 2023	5,800	5,800
At 31 December 2023	<u>5,800</u>	<u>5,800</u>
Depreciation		
At 1 January 2023	688	688
Charge for the year	<u>1,022</u>	<u>1,022</u>
At 31 December 2023	<u>1,710</u>	<u>1,710</u>
Net book value		
At 31 December 2023	<u>4,090</u>	<u>4,090</u>
At 31 December 2022	<u>5,112</u>	<u>5,112</u>

14 Debtors

	2023 £	2022 £
Prepayments	4,022	2,929
Accrued income	9,256	8,529
Other debtors	<u>97,185</u>	<u>840</u>
	<u>110,463</u>	<u>12,298</u>

15 Cash and cash equivalents

	2023 £	2022 £
Cash on hand	29	7
Cash at bank	<u>296,561</u>	<u>309,468</u>
	<u>296,590</u>	<u>309,475</u>

16 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	17,157	18,204
Other creditors	11	2,327
Accruals	7,081	5,980
Deferred income	<u>152,689</u>	<u>97,759</u>
	<u>176,938</u>	<u>124,270</u>

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2023

	2023 £	2022 £
Deferred income at 1 January	(97,759)	(7,925)
Resources deferred in the period	(64,981)	(97,759)
Amounts released from previous periods	<u>10,051</u>	<u>7,925</u>
Deferred income at year end	<u>(152,689)</u>	<u>(97,759)</u>

17 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £7,979 (2022 - £7,345).

18 Funds

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Balance at 31 December 2023 £
Unrestricted				
General	202,615	155,826	(124,236)	234,205
Restricted	<u>-</u>	<u>498,153</u>	<u>(498,153)</u>	<u>-</u>
Total funds	<u>202,615</u>	<u>653,979</u>	<u>(622,389)</u>	<u>234,205</u>
	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Balance at 31 December 2022 £
Unrestricted				
General	200,349	143,078	(140,812)	202,615
Restricted	<u>-</u>	<u>367,288</u>	<u>(367,288)</u>	<u>-</u>
Total funds	<u>200,349</u>	<u>510,366</u>	<u>(508,100)</u>	<u>202,615</u>

The specific purposes for which the funds are to be applied are as follows:

The general fund represents the free funds of the charity which are not designated for particular purposes.

The restricted fund principally includes income received for the Rough Sleeping Initiative and funds received from the Transformation Fund.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2023

19 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 December 2023 £
Tangible fixed assets	4,090	4,090
Current assets	407,053	407,053
Current liabilities	<u>(176,938)</u>	<u>(176,938)</u>
Total net assets	<u>234,205</u>	<u>234,205</u>

	Unrestricted funds General £	Total funds at 31 December 2022 £
Tangible fixed assets	5,112	5,112
Current assets	321,773	321,773
Current liabilities	<u>(124,270)</u>	<u>(124,270)</u>
Total net assets	<u>202,615</u>	<u>202,615</u>

20 Related party transactions

There were no related party transactions in the year.

21 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Harbour Place Grimsby

England & Wales - Charity number 1068647

Accounts

Company registration number: 3396688

Charity registration number: 1068647

Harbour Place Grimsby

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2022

Forrester Boyd
26 South St. Mary's Gate
Grimsby
North East Lincolnshire
DN31 1LW

Harbour Place Grimsby

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Harbour Place Grimsby

Reference and Administrative Details

Trustees	A Brown A Burley J Hodson D Humphrey S Mill B Da'Silva D Hasthorpe
Senior Management / Leadership Team	R Barr D Batty
Charity Registration Number	1068647
Company Registration Number	3396688
Registered Office	The charity is incorporated in England. The Hope Centre Hope Street Grimsby DN32 7QL
Independent Examiner	Forrester Boyd 26 South St. Mary's Gate Grimsby North East Lincolnshire DN31 1LW
Solicitors:	Wilkin Chapman LLP Cartergate House 26 Chantry Lane Grimsby North East Lincolnshire DN31 2LJ

Harbour Place Grimsby

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 December 2022.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	S Beasant (resigned 17 October 2022)
	A Brown
	A Burley
	J Hodson
	D Humphrey
	C Parkin (resigned 14 June 2023)
	S Shreeve (resigned 3 March 2023)
	J Younger (resigned 20 September 2022)
	S Mill (appointed 18 September 2023)
	B Da'Silva (appointed 18 October 2022)
	D Hasthorpe (appointed 3 January 2023)
Senior Management / Leadership Team:	R Barr
	D Batty (appointed 1 February 2022)

Objectives and activities

Objects and aims

Harbour Place's core objectives remain unchanged from previous years; focussed upon improving health, well-being and employability skills of the homeless and disadvantaged people of North East Lincolnshire (NEL). As is set out in greater detail in this report, the activities of our charity include a full time Night Shelter facility, Street Outreach teams and other support services.

Public benefit

The Trustees have had due regard to guidance published by the Charity Commission (CC) on public benefit. Trustees believe that the Objectives and activities identified below, along with the outcomes achieved through the activities and support provided by staff and volunteers, demonstrate how the charity brings benefit to the public.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Geographical Profile of the Project

HP operates in North East Lincolnshire (NEL), situated on the east coast of England at the mouth of the Humber Estuary, covering an area of 74 square miles (192 sq. km). It is an area that not only presents challenges, but also potential. It includes the port towns of Grimsby and Immingham, the seaside resort of Cleethorpes, a range of villages of varying size and composition, and the attractive landscape of the Lincolnshire Wolds. According to the draft 2021 Census, the population of NEL was 156,900. Results around ethnicity and detailed age ranges are yet to be finalised for 2021, but the previous census indicated that approx. 77% of the population of NEL live in the Grimsby/Cleethorpes conurbation, with approx. 1.5% from ethnic minority communities. Previous results have also indicated that the proportion of the local population within the 20-34 age range is lower than the national average, indicating the difficulty of retaining younger adults and graduates within the area.

Harbour Place Grimsby

Trustees' Report

Premises

Harbour Place is based at The Hope Centre, Hope Street Grimsby. These premises are secured by a long-term lease at a nominal annual rent, which is less than 5% of the commercial annual rental for such a property.

These premises include an area set aside for the Night Shelter accommodation, along with shower facilities, a kitchen serving a café area, other areas for service users to relax and receive support, plus various other areas for staff use.

During 2023, there have been further adaptations to the Hope Centre in order to improve the Night Shelter facilities. This work is expected to be completed next month.

Furthermore, a planning application has been submitted for a proposed separate supported accommodation building in the grounds of the Hope Centre, which would provide a medium to long term home for 5 vulnerable adults. External funding has been secured to cover approx. 70% of the build cost of this project. This funding is of course conditional upon planning permission being granted.

Staff, Volunteers and Opening Hours

During 2022, the staff team consisted of:

- A full-time Project Director
- A full-time Project Manager (who is also our Rough sleeping Co-Ordinator)
- an Outreach/Support Team of 8 (5 full-time and 3 part-time)
- 4 Night Shelter supervisors (full-time on rotation)
- 1 full-time Project Administrator
- 1 part-time Volunteer Co-Ordinator
- 1 part-time cleaner

Throughout the year, these staff were ably assisted by our team of volunteers, all of whom have been through a full induction and receive regular additional training. Over the year, the volunteer pool consisted of approximately 12 individuals.

Our Night Shelter has once again been open every night of the year. Clients using this facility receive an evening meal and breakfast, have the use of the shower facilities, access to clean clothing and receive ongoing support. They each have their own bedroom.

During the day, the centre is staffed during office hours on weekdays, but these hours will extend from this winter to include weekends. All clients can visit during these hours for specific support from our staff and in order to register for the Night Shelter.

Outreach tours continue to be conducted at varying times of the day and evening during the week and at weekends.

Our facilities and the approach of our team is focussed on ensuring that the Hope Centre provides a relaxed atmosphere where clients will then be amenable to further one to one support.

Harbour Place Grimsby

Trustees' Report

Volunteering

In September 2021, we recruited a part-time Volunteer Co-ordinator with responsibility for volunteer recruitment, support and development. This has helped us bring new volunteers into Harbour Place and has also enabled us to develop more specific roles for some volunteers.

In addition to the 'traditional' volunteer, HP continues to encourage Service Users to volunteer and will support them as they develop their skills. Training opportunities are provided to all volunteers by HP whenever possible and we remain very focussed on providing positive and enriching experiences for our volunteers.

HP regularly provides Social Work placement opportunities for students from the University of Hull. HP continues to have a member of staff on the Practice Quality Assurance Panel and the Social Work Support and Suitability Panel at the University of Hull.

In 2023, the Volunteer Co-ordinator role has become full time and we are looking to further develop our volunteer programme as we move forward.

Everyone at Harbour Place greatly appreciates the time that our volunteers give and the value that they bring to our service.

Staff Team

2022 provided new challenges for our Staff Team as demand for our services increased and as we explored flexible working arrangements so as to provide the most effective support.

Our Project Director Robin Barr continues to lead the way on this, also working closely with our Project Manager and our Chair of Trustees. Robin is in regular contact with colleagues at NELC and other partner agencies to ensure that support for our clients is the best it can be.

In February 2022, Denny Batty joined Harbour Place as our new Project Manager, bringing a wealth of experience in the Social Housing Sector. Denny works closely with Robin and is leading the way on many areas of development.

Our previous long-standing Project Manager, Dave Carlile took a new part-time role in April 2022 and his experience has provided invaluable support to Denny. The only other personnel change during 2022 was the addition of Andrew Carlile as a part-time support worker.

Since the year end, we have increased our support team hours, with Andrew Carlile progressing into a full-time role and former volunteer Hayley Laird also joining the staff team as a full-time support worker.

Shaun Brown left our Night Shelter team in May 2023 and has been replaced by Ashley Phillips. James Hill has also left our Night Shelter team after retiring this month and former volunteer Elliott Jennings joined the staff team in May 2023 in anticipation of this.

Our previous part-time Volunteer Co-ordinator Charlene Smaller also left at the end of May 2023 and Jessica Burnette joined the team in this role on a full-time basis in July. Jessica has previous experience as a Volunteer Co-ordinator and is a great addition to our team.

Our previous Project Administrator Ann Patchitt also left in May 2023 and Kerry Burkitt joined as a part-time Administration Officer in August. Kerry has a wealth of experience in finance and administration and is a very strong addition to the team.

As ever, the Trustees would like to make clear that we are extremely proud of our staff team. Their flexibility, dedication and diligence is remarkable and they make such a positive difference to so many vulnerable people. We thank them all for their fantastic work and wish those who have left Harbour Place the very best for the future.

Harbour Place Grimsby

Trustees' Report

Trustees

Ben Da'Silva joined the Board in October 2022. Ben is the Spiritual Care Lead and Chaplain at St Andrews Hospice and is an active member of various community groups within Grimsby and Cleethorpes. Ben brings a passion for helping others, a great knowledge of other many other voluntary and charity organisations in our area and some strong connections within our community. He is a strong addition to our Board.

Cllr David Hasthorpe joined the Board in January 2023. David had a long career in sales and since retirement has been an active local councillor. David was NELC Mayor in 2021/22 and raised funds for Harbour Place in this role. David also brings great experience and many connections to our Board and we are very pleased to have him with us.

In September 2023, Sheldon Mill became the latest addition to our Board. Sheldon is a Certified Accountant and Divisional Finance Manager for Northern Lincolnshire & Goole NHS Trust. Sheldon also has previous experience as a local councillor and is passionate about bringing positive change to our community. His skills and experience will no doubt further strengthen our Board

Jodie Younger resigned in September 2022 due to family commitments. During her time on the Board, Jodie took on the duties of Treasurer.

Cllr Steve Beasant also resigned from our Board in October 2022 due to various other demands on his time. Steve was a Trustee for almost 8 years and had also regularly raised funds for Harbour Place.

Cllr Stan Shreeve resigned in January 2023 after almost 5 years on the Board of Trustees. Stan had taken on the role of Deputy Leader of NELC and also some very sizeable portfolios at NELC, so felt unable to continue on our Board. Stan also raised significant funds for Harbour Place and nominated David Hasthorpe as his successor on our Board.

Charli Parkin resigned in June 2023, also due to other demands upon her time. Charli remains a great supporter of Harbour Place.

The Trustees would like to thank Jodie, Steve, Stan and Charli for their service and ongoing support for Harbour Place. It is very much appreciated.

Grant Funding

During 2022, Harbour Place received £347,288 under the Rough Sleeper Initiative (RSI). These funds are received as part of a joint proposal with North East Lincolnshire Council (NELC) to bid for funding made available via the Department for Levelling Up Housing and Communities (DLUHC) to specifically tackle rough sleeping.

The structure of this bid is such that NELC submits the bid to DLUHC, with HP nominated as their designated key service provider. NELC also secured additional funding within their RSI bids to meet the cost of mental health and addiction support workers, based at The Hope Centre but employed by third party agencies.

The current RSI funding is a three year award until 31st March 2025 (on the proviso that agreed outcomes are achieved). HP will receive £1.096m of RSI funding during that 3 year period. Whilst this funding does not cover the full cost of providing the services agreed under RSI, this 3 year award gives a good foundation around which we can build our financial model.

Other grant funds received during 2022 include:

- £33,270 from other NELC grant funds
- £30,000 from Tudor Trust
- £4,500 from the Bishop's Social Fund
- £2,850 from Longhurst Group
- £2,000 from Fine and Country

Harbour Place Grimsby

Trustees' Report

In December 2022, HP was successful in a significant bid to DLUHC's Transformation Fund. The Transformation Fund will provide capital funds in excess of £100k to cover the cost of the adaptations to the Hope Centre and revenue funding exceeding £200k for the period to March 2025 to meet additional staff costs as services are adapted. The changes to the physical environment and service offering will enable HP to eventually generate new additional income streams for supported room occupancy.

As mentioned earlier in this report, HP has also submitted a successful bid for significant capital funding for the proposed new accommodation building which is currently awaiting planning permission. If this project is approved, it will present a significant enhancement to HP's service offering and long-term financial stability.

HP has submitted strong bids for further grant funding during 2023, with some bids already successful.

The Trustees would like to acknowledge that funding from these organisations is vital to HP being able to continue to provide support to so many vulnerable people. It should also be acknowledged that the success of these bids can be attributed to the diligence of our Senior Management Team in preparing the bids and also the excellent outcomes for our clients which can be demonstrated over a number of years.

Fundraising and Donations

The Trustees are acutely aware that HP cannot rely on grant funding alone and we are fortunate to enjoy the continuing support of local businesses and the wider community. The generosity of everyone who supports our organisation is greatly appreciated.

Income from donations and general fundraising activities was up 1% in 2022 from 2021. Whilst this is only a very modest increase, it was the result of much hard work and represents support from a community which was very much facing its own financial challenges in the aftermath of Covid and with the significant Cost of Living increases that arose during the early part of 2022.

There were some incredibly generous donations during the year and many individuals within our local community raised funds for us through their own activities, such as runs, swims and other great initiatives. We also generated great support from the local business community from our Lock Up Your Boss event.

In addition to the above, there was a significant additional boost to our donations and fundraising income. 2022 saw the return of our Annual Fundraising Dinner for the first time since 2019 and this happily coincided with our 25th anniversary. It was wonderful to be able to have so many supporters together again and this evening raised over £12,000.

Once the results of the Annual Dinner are taken into account, this gives us an overall total of £81,226 raised from donations and fundraising activities. This is an increase of 19.2% from our 2021 revenues and is testament to the hard work put in by our fundraising team and the many volunteers and supporters without whom this would not be possible.

We are extremely thankful to our local community for such outstanding support - especially when so many people and businesses face their own financial challenges.

The Trustees continue to believe that it is essential that HP continues to maintain a strong profile in the community - both to enhance fundraising revenue and to further develop strong, positive awareness of HP and the difference that we make to so many lives.

Harbour Place Grimsby

Trustees' Report

Achievements and Performance

2022 was a year marked by a cost-of-living crisis that increased pressure on people at risk of Homelessness and people already experiencing Homelessness.

As the Homelessness Sector emerged from the last of the pandemic related interventions, there were some signs of real concern - with increases in numbers of people rough sleeping and in temporary accommodation.

At Harbour Place this was reflected in a steady increase in demand for the full range of our services - both the provision of practical assistance (such as hot meals, showers, change of clothing) and also the dedicated support, advice and advocacy which enables clients to address issues relating to benefits, housing, and health.

Over the 12 months of the year, 138 individuals used the Night Shelter which operated with an occupancy level of 83%. During the year we worked closely with a number of partner agencies and directly assisted 57 individuals to find accommodation. However, finding suitable move-on accommodation remains challenging and this often results in clients remaining in the Night Shelter for longer than should be necessary.

We continued to develop our assertive Outreach Service, undertaking Outreach early morning, late night and over the weekend in an effort to engage with more individuals who were rough sleeping. As part of this ongoing engagement, we identified a need for additional resource to work more intensively with entrenched rough sleepers and have developed plans and funding to deliver this over the next 12 months.

During 2022, we registered 144 new clients for our services - an increase from 133 in the previous year. Over the 12 months we worked with 315 clients in total, including 77 who were 'new to the streets'.

Partnership working remains a key objective of ours and during 2021 we continued to co-work with agencies that offer support to our Service Users. These included: -

- NEL's Homelessness Prevention Service
- We Are With You
- NAViGO
- MIND
- A range of local Housing and Hostel providers including YMCA and Salvation Army
- The Citizens Advice Bureau
- Grimsby Job Centre Plus
- Focus Adult Social Care
- NEL Anti-Social Behaviour Team
- NEL Community Safety Partnership
- East Marsh United
- Foresight
- Humberside Police

The success of our bid for Transformation Funding from DLUCH in 2022 will see further significant developments at the Hope Centre - improving the facilities available to our clients and enabling us to provide some 24-hour accommodation, a further step towards our primary ambition to reduce and ultimately end rough sleeping in our community.

Harbour Place Grimsby

Trustees' Report

Financial review

The Trustees are pleased to report a surplus of £2,266 for the year ended 31st December 2022.

The surplus for this year is a result of us securing good levels of grant funding combined with some outstanding financial support from our local community.

Total revenue grant funding in the year totalled £419,908, compared to £389,460 in 2021. Thus, revenue grants in 2022 represented 83.6% of running costs compared to 89.2% of running costs in 2021.

Fundraising, donations and trading activities in 2022 generated a gross income of £90,458. This compares to a gross income of £71,853 in 2021.

Bank interest rates remain low and interest received totalled £100 (2021: £90). The Trustees remain committed to exploring alternative investment strategies, but these are obviously limited because any investment must be on the strict proviso that any investment does not present any risk to the capital sum invested and must be relatively liquid. The Trustees are continuing to develop a new investment strategy, but liquidity is particularly important as significant new projects are currently under consideration.

Staff costs for the year totalled £425,174 – an increase of 20% on the 2021 figure of £354,409. This increase reflects some growth to the staff team, a period of overlap with the change of Project Manager, a modest general pay increase plus two bonuses to help with cost of living pressures, plus some cost reductions in 2021 as a result of absences.

Other expenditure remained comparable to levels in previous years.

The resultant surplus for 2022 has had a positive impact upon reserves, which remain at a sustainable level, although we shall continue our efforts to strengthen them further over future years in order to meet our Reserves Policy.

Policy on reserves

Our aim is to build up income and expenditure reserves representing 6 months of expenditure to afford the charity contingency funds to continue with planned activities in the event of a major unforeseen interruption to income.

Reserves as at 31st December 2022 were £202,615. This represents 40% of annual expenditure levels at the Balance Sheet date. Of these reserves, £5,112 can only be realised by disposing of tangible fixed assets which leaves free reserves of £197,503.

Given the challenges of recent years and the increased demand for services, it is clearly difficult to achieve significant growth to Reserves, but the Trustees are satisfied with current levels and continue to look for opportunities to strengthen HP's financial position in the future.

Harbour Place Grimsby

Trustees' Report

Plans for future periods

The Year Ahead

2023 has remained very challenging for everyone within our community as Cost of Living pressures affect both our clients and our supporters. Demand for our services remains very high and fundraising remains challenging.

That said, support from our community remains strong and this was particularly evidenced in February when the first Great Grimsby Sleep Out (GGSO) saw around 80 people spend a night sleeping out and generating donations totalling £16,000 from over 750 different donors!

The current adaptations to the Hope Centre are almost complete and this will enable us to offer 24-7 access to many of the Night Shelter rooms, offering clients a real break from life on the streets.

Finding suitable move-on accommodation for some of our clients remains very challenging and we are hopeful that there will be positive outcome at next month's Planning Committee meeting and we can then commence work on the proposed new supported accommodation.

As a Board of Trustees, we remain very focussed on strengthening the charity's ability to generate more funds itself and these projects are key to making real progress on that front.

In financial terms, we are currently forecasting a small surplus for 2023, but this is obviously dependent upon the outcome for the later months of the year.

The combined ongoing economic and social conditions in our area are likely to present challenges for some time to come. However, the Trustees are confident that our committed team will continue to find opportunities to adapt and fund services to meet the needs of our client group.

We would once again like to thank everyone who has supported us through these challenging times, including businesses and individuals within our local community, NELC's Homelessness Prevention Team and other partner agencies.

Finally, we would like to extend our most sincere thanks to our fellow Trustees, our Staff and our Volunteers for their hard work and commitment during the year.

Structure, governance and management

Nature of governing document

Harbour Place Grimsby is a company limited by guarantee governed by its Memorandum and Articles of Association dated 2nd July 1997 and updated in 1998.

Induction and training of trustees

New Trustees undergo an informal induction which includes invitation to a Board Meeting prior to becoming a Trustee, visiting the registered office of the company to familiarise themselves in the way the organisation carries out its day to day duties and implements decisions. Business planning, the Memorandum and Articles of Association and financial performance are also covered. In addition, Trustees are encouraged to attend external training events which assist them in undertaking their role.

Harbour Place Grimsby

Trustees' Report

Structure and Governance

The Harbour Place management structure features a Project Director as the senior paid executive. The Project Director heads up a team of staff with the Project Manager as the next in seniority.

The Project Director takes overall responsibility for all operational activities and how these are to be funded. He works closely with the Chair of Trustees to develop overall future strategy, to agree major funding decisions and to agree media and fundraising activities.

Our Chair of Trustees is unpaid, but contributes significant time to work with the Project Director to oversee strategic and financial planning, review performance via key indicators and oversee media and fundraising activities.

Our Trustee Board continues to meet at least bi-monthly and the Chair will regularly issue interim updates of any significant events in between these meetings. Whilst our Trustees are happy for the Chair to work with the Project Director on their behalf on a day to day basis, all major events and decisions are always subject to Board scrutiny and individual Trustees will often bring their skills and experience to specific areas.


Staff remuneration packages, recruitment decisions and annual reviews are a joint decision of the Project Director and Chair of Trustees. Overall staff budgets and significant changes to staffing structure and/or senior management pay are put before the Board for their approval.

Our Board of Trustees are very engaged and remain committed to identifying opportunities to further develop HP's service offering and to improve our long term financial stability.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 25 September 2023 and signed on its behalf by:



.....
A Brown
Trustee

Harbour Place Grimsby

Independent Examiner's Report to the trustees of Harbour Place Grimsby ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Harbour Place Grimsby as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
C Jensen ACA
ICAEW

26 South St. Mary's Gate
Grimsby
North East Lincolnshire
DN31 1LW

25 September 2023

Harbour Place Grimsby

Statement of Financial Activities for the Year Ended 31 December 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies	3	55,461	-	55,461
Charitable activities	4	52,620	367,288	419,908
Other trading activities	5	34,897	-	34,897
Investment income	6	100	-	100
Total income		<u>143,078</u>	<u>367,288</u>	<u>510,366</u>
Expenditure on:				
Raising funds		(5,846)	-	(5,846)
Charitable activities	8	(134,399)	(367,288)	(501,687)
Other expenditure		(567)	-	(567)
Total expenditure		<u>(140,812)</u>	<u>(367,288)</u>	<u>(508,100)</u>
Net income		<u>2,266</u>	<u>-</u>	<u>2,266</u>
Net movement in funds		2,266	-	2,266
Reconciliation of funds				
Total funds brought forward		<u>200,349</u>	<u>-</u>	<u>200,349</u>
Total funds carried forward	19	<u>202,615</u>	<u>-</u>	<u>202,615</u>

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies	3	55,718	-	55,718
Charitable activities	4	67,000	327,460	394,460
Other trading activities	5	14,719	-	14,719
Investment income	6	90	-	90
Other income	7	1,326	-	1,326
Total income		<u>138,853</u>	<u>327,460</u>	<u>466,313</u>
Expenditure on:				
Charitable activities	8	(115,443)	(327,460)	(442,903)
Total expenditure		<u>(115,443)</u>	<u>(327,460)</u>	<u>(442,903)</u>
Net income		<u>23,410</u>	<u>-</u>	<u>23,410</u>
Net movement in funds		23,410	-	23,410
Reconciliation of funds				
Total funds brought forward		<u>176,939</u>	<u>-</u>	<u>176,939</u>
Total funds carried forward	19	<u>200,349</u>	<u>-</u>	<u>200,349</u>

The notes on pages 15 to 23 form an integral part of these financial statements.

Harbour Place Grimsby

(Registration number: 3396688) Balance Sheet as at 31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	14	5,112	1,749
Current assets			
Debtors	15	12,298	15,197
Cash at bank and in hand	16	<u>309,475</u>	<u>207,753</u>
		321,773	222,950
Creditors: Amounts falling due within one year	17	<u>(124,270)</u>	<u>(24,350)</u>
Net current assets		<u>197,503</u>	<u>198,600</u>
Net assets		<u>202,615</u>	<u>200,349</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>202,615</u>	<u>200,349</u>
Total funds	19	<u>202,615</u>	<u>200,349</u>


For the financial year ending 31 December 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

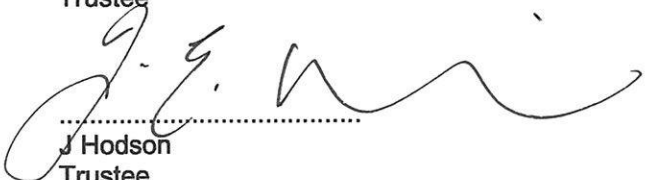
Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 12 to 23 were approved by the trustees, and authorised for issue on 25 September 2023 and signed on their behalf by:


.....
A Brown
Trustee


.....
J Hodson
Trustee

The notes on pages 15 to 23 form an integral part of these financial statements.

Harbour Place Grimsby

Statement of Cash Flows for the Year Ended 31 December 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash income		2,266	23,410
Adjustments to cash flows from non-cash items			
Depreciation		870	437
Investment income	6	(100)	(90)
Loss on disposal of tangible fixed assets		567	-
		3,603	23,757
Working capital adjustments			
Decrease in debtors	15	2,899	23,665
Increase/(decrease) in creditors	17	10,086	(34,512)
Increase/(decrease) in deferred income		89,834	(2,000)
Net cash flows from operating activities		106,422	10,910
Cash flows from investing activities			
Interest receivable and similar income	6	100	90
Purchase of tangible fixed assets	14	(5,800)	-
Sale of tangible fixed assets		1,000	-
Net cash flows from investing activities		(4,700)	90
Net increase in cash and cash equivalents		101,722	11,000
Cash and cash equivalents at 1 January		207,753	196,753
Cash and cash equivalents at 31 December		309,475	207,753

The notes on pages 15 to 23 form an integral part of these financial statements.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2022

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

The Hope Centre
Hope Street
Grimsby
DN32 7QL

These financial statements were authorised for issue by the trustees on 25 September 2023.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Harbour Place Grimsby meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in sterling and rounded to the nearest pound.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2022

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £1,000.00 or more are initially recorded at cost.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2022

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Motor vehicles	20% reducing balance

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised at the transaction price.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme. Contributions are charges in the statement of financial activities as they become payable in accordance with the rules of the scheme.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2022

3 Income from donations and legacies

	Unrestricted funds General £	Total funds £
Donations and legacies;		
Donations from companies, trusts and similar proceeds	4,400	4,400
Donations from individuals	25,490	25,490
Legacies	18,122	18,122
Donations from community groups	7,449	7,449
Total for 2022	55,461	55,461
Total for 2021	55,718	55,718

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Outreach, support and night shelter	52,620	367,288	419,908
Total for 2022	52,620	367,288	419,908
Total for 2021	67,000	327,460	394,460

5 Income from other activities

	Unrestricted funds General £	Total funds £
Fundraising	31,611	31,611
Trading income;		
Other Trading Income	3,286	3,286
Total for 2022	34,897	34,897
Total for 2021	14,719	14,719

6 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest on cash deposits	100	100
Total for 2022	100	100
Total for 2021	90	90

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2022

7 Other income

	Unrestricted funds General £	Total funds £
Total for 2021	<u>1,326</u>	<u>1,326</u>

8 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Staff Costs	91,600	333,574	425,174
Allocated support costs	41,629	33,714	75,343
Governance costs	1,170	-	1,170
Total for 2022	<u>134,399</u>	<u>367,288</u>	<u>501,687</u>
Total for 2021	<u>115,443</u>	<u>327,460</u>	<u>442,903</u>

9 Analysis of governance and support costs

Support costs allocated to charitable activities

	Governance costs £	Administration costs £	Premises costs £	Other support costs £	Total 2022 £	Total 2021 £
Outreach, support and night shelter	1,170	18,446	25,469	30,258	75,343	75,915
Alteration costs of leased premises	-	-	-	-	-	12,579
	<u>1,170</u>	<u>18,446</u>	<u>25,469</u>	<u>30,258</u>	<u>75,343</u>	<u>88,494</u>

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	<u>1,170</u>	<u>1,170</u>
Total for 2022	<u>1,170</u>	<u>1,170</u>
Total for 2021	<u>1,200</u>	<u>1,200</u>

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2022

10 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	389,195	325,442
Social security costs	28,634	23,321
Pension costs	7,345	5,646
	<u>425,174</u>	<u>354,409</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2022 No	2021 No
Charitable activities	<u>17</u>	<u>16</u>

No employee received emoluments of more than £60,000 during the year.

The total employee benefits, including gross pay, employer's NI and employer's pension contributions, of the key management personnel of the charity were £110,751 (2021 - £98,049).

11 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2022 £	2021 £
Loss on disposal of tangible fixed assets	567	-
Depreciation of fixed assets	<u>870</u>	<u>437</u>

12 Independent examiner's remuneration

	2022 £	2021 £
Examination of the financial statements	<u>1,170</u>	<u>1,200</u>

13 Taxation

The charity is a registered charity and its activities are exempt from taxation.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2022

14 Tangible fixed assets

	Motor vehicles £	Total £
Cost		
At 1 January 2022	4,495	4,495
Additions	5,800	5,800
Disposals	(4,495)	(4,495)
At 31 December 2022	5,800	5,800
Depreciation		
At 1 January 2022	2,746	2,746
Charge for the year	870	870
Eliminated on disposals	(2,928)	(2,928)
At 31 December 2022	688	688
Net book value		
At 31 December 2022	5,112	5,112
At 31 December 2021	1,749	1,749

15 Debtors

	2022 £	2021 £
Prepayments	2,929	2,444
Accrued income	8,529	12,753
Other debtors	840	-
	12,298	15,197

16 Cash and cash equivalents

	2022 £	2021 £
Cash on hand	7	45
Cash at bank	309,468	207,708
	309,475	207,753

17 Creditors: amounts falling due within one year

	2022 £	2021 £
Other taxation and social security	18,204	7,759
Other creditors	2,327	1,150
Accruals	5,980	7,516
Deferred income	97,759	7,925
	124,270	24,350

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2022

	2022 £	2021 £
Deferred income at 1 January	(7,925)	(9,925)
Resources deferred in the period	(97,759)	(3,000)
Amounts released from previous periods	<u>7,925</u>	<u>5,000</u>
Deferred income at year end	<u>(97,759)</u>	<u>(7,925)</u>

18 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £7,345 (2021 - £5,646).

19 Funds

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Balance at 31 December 2022 £
Unrestricted				
General	200,349	143,078	(140,812)	202,615
Restricted	<u>-</u>	<u>367,288</u>	<u>(367,288)</u>	<u>-</u>
Total funds	<u>200,349</u>	<u>510,366</u>	<u>(508,100)</u>	<u>202,615</u>
	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Balance at 31 December 2021 £
Unrestricted				
General	176,939	138,853	(115,443)	200,349
Restricted	<u>-</u>	<u>327,460</u>	<u>(327,460)</u>	<u>-</u>
Total funds	<u>176,939</u>	<u>466,313</u>	<u>(442,903)</u>	<u>200,349</u>

The specific purposes for which the funds are to be applied are as follows:

The general fund represents the free funds of the charity which are not designated for particular purposes. The restricted fund principally includes income received for the Rough Sleeping Initiative.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2022

20 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 December 2022 £
Tangible fixed assets	5,112	5,112
Current assets	321,773	321,773
Current liabilities	<u>(124,270)</u>	<u>(124,270)</u>
Total net assets	<u>202,615</u>	<u>202,615</u>

	Unrestricted funds General £	Total funds at 31 December 2021 £
Tangible fixed assets	1,749	1,749
Current assets	222,950	222,950
Current liabilities	<u>(24,350)</u>	<u>(24,350)</u>
Total net assets	<u>200,349</u>	<u>200,349</u>

21 Related party transactions

There were no related party transactions in the year.

22 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Harbour Place Grimsby

England & Wales - Charity number 1068647

Accounts

Company registration number: 3396688

Charity registration number: 1068647

Harbour Place Grimsby

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2021

Forrester Boyd
26 South Saint Mary's Gate
Grimsby
North East Lincolnshire
DN31 1LW

Harbour Place Grimsby

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Harbour Place Grimsby

Reference and Administrative Details

Trustees	S Beasant A Brown A Burley J Hodson D Humphrey C Parkin S Shreeve J Younger, (appointed 10 May 2021 and resigned 20 September 2022)
Senior Management / Leadership Team	R Barr D Batty
Charity Registration Number	1068647
Company Registration Number	3396688
Registered Office	The charity is incorporated in England. The Hope Centre Hope Street Grimsby DN32 7QL
Independent Examiner	Forrester Boyd 26 South Saint Mary's Gate Grimsby North East Lincolnshire DN31 1LW
Solicitors:	Wilkin Chapman LLP Cartergate House 26 Chantry Lane Grimsby North East Lincolnshire DN31 2LJ

Harbour Place Grimsby

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 December 2021.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

- S Beasant
- A Brown
- A Burley
- J Hodson
- D Humphrey (appointed 12 April 2021)
- C Parkin
- S Shreeve
- J Younger, (appointed 10 May 2021 and resigned 20 September 2022)

Senior Management / Leadership Team:

- R Barr
- D Batty (appointed 1 February 2022)

Objectives and activities

Objects and aims

Harbour Place's core objectives remain unchanged from previous years; focussed upon improving health, well-being and employability skills of the homeless and disadvantaged people of North East Lincolnshire (NEL). As is set out in greater detail in this report, the activities of our charity include a full time Night Shelter facility, Street Outreach teams and other support services.

Public benefit

The Trustees have had due regard to guidance published by the Charity Commission (CC) on public benefit. Trustees believe that the Objectives and activities identified below, along with the outcomes achieved through the activities and support provided by staff and volunteers, demonstrate how the charity brings benefit to the public.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Geographical Profile of the Project

HP operates in NEL, situated on the east coast of England at the mouth of the Humber Estuary, covering an area of 74 square miles (192 sq. km). It is an area that not only presents challenges, but also potential. It includes the port towns of Grimsby and Immingham, the seaside resort of Cleethorpes, a range of villages of varying size and composition, and the attractive landscape of the Lincolnshire Wolds. According to the 2011 Census, the population of NEL was 159,616, of which about 1.4% is from minority ethnic communities. Around 122,000 live in the Grimsby / Cleethorpes conurbation, 10,000 in Immingham, and the remainder in rural settlements. A lower percentage of the population is within the 20-34 age range when compared to national and regional averages. This indicates the difficulty of retaining younger adults and graduates within the area.

Harbour Place Grimsby

Trustees' Report

Premises

Harbour Place is based at The Hope Centre, Hope Street Grimsby. These premises are secured by a long-term lease at a nominal annual rent, which is less than 5% of the commercial annual rental for such a property.

These premises include area set aside for Night Shelter accommodation, along with a shower block, a kitchen serving a café area, other areas for service users to relax and receive support, plus various other areas for staff use.

As reported in last year's review, the lease for premises at 42 Albert Street West expired on 18th September 2021 and was not renewed. Harbour Place issued all appropriate notices to the landlord and vacated the premises before the end of the lease.

The Trustees are currently considering plans for further adaptation and development of the Hope Centre premises in order to further enhance the service offering and present opportunities to develop additional income streams.

Staff, Volunteers and Opening Hours

During 2021, the staff team consisted of:

- A full-time Project Director
- A full-time Project Manager (who is also our Rough sleeping Co-Ordinator)
- an Outreach/Support Team of 7 (5 full-time and 2 part-time)
- 4 Night Shelter supervisors (full-time on rotation)
- 1 full-time Project Administrator
- 1 part-time Volunteer Co-Ordinator (from September 2021)
- 1 part-time cleaner

Throughout the year, these staff were ably assisted by our team of volunteers, all of whom have been through a full induction and receive regular additional training. Over the year, the volunteer pool consisted of approximately 10 individuals.

As we reported last year, our facilities were adapted in December 2020, largely in response to the Covid-19 pandemic and our new 10 bed Night Shelter facility opened that month. Since then, our Night Shelter has once again been open every night of the year.

Clients using this facility receive an evening meal and breakfast, have the use of the shower facilities, access to clean clothing and receive ongoing support. They each have their own bedroom and have to abide by our Covid-19 protocol.

During the day, the centre is staffed during office hours on weekdays. All clients can visit during these hours for specific support from our staff and in order to register for the Night Shelter. Like the Night Shelter, client visits in the daytime are subject to our Covid-19 protocol, including a limit to the number of clients allowed in the Hope Centre at any one time.

Outreach tours continue to be conducted at varying times of the day and evening during the week and at weekends.

During the latter part of 2021 and into 2022, we have been able to relax some of the previous Covid restrictions and the more social aspects of the Hope Centre have returned for clients, providing a relaxed atmosphere where clients will then be more open to discussing further one to one support.

Harbour Place Grimsby

Trustees' Report

Volunteering

The restrictions during the Covid 19 pandemic made it particularly challenging to work with volunteers in the usual way, but we ensured that we kept in regular contact with our team of volunteers.

In September 2021, we recruited a part-time Volunteer Co-ordinator, thereby designating the duties for volunteer recruitment, support and development into a new specific role. This has helped us bring new volunteers into Harbour Place and has also enabled us to develop more specific roles for some volunteers.

In addition to the 'traditional' volunteer, HP continues to encourage Service Users to volunteer and will support them as they develop their skills. Training opportunities are provided to all volunteers by HP whenever possible and we remain very focussed on providing positive and enriching experiences for our volunteers.

HP regularly provides Social Work placement opportunities over recent years for students from the University of Hull. HP continues to have a member of staff on the Practice Quality Assurance Panel and the Social Work Support and Suitability Panel at the University of Hull.

Staff Team

2021 provided great challenge for our Staff Team as they continued to provide vital frontline services for vulnerable people during the ongoing pandemic. The team have been very flexible in adapting working arrangements when necessary and continue to work hard to enhance methods of providing support.

Our Project Director Robin Barr leads the way on this, also working closely with our Project Manager and our Chair of Trustees. Robin is in regular contact with colleagues at NELC and Public Health to ensure that we continue to adopt best practice as we have seen Covid restrictions ease.

We were very sorry to see Stacey Roberts leave in February 2022 due to poor health. We would like to thank Stacey for her service and wish her well for the future. Shaun Brown joined us on a temporary basis in October 2021 and subsequently took a full time role to replace Stacey within our Night Shelter team.

As referred to previously, Charlene Smaller joined in September 2021 as our Volunteer Co-Ordinator - a new role within our team to specifically recruit support and further develop our volunteer team.

In February 2022, Denny Batty joined Harbour Place in the role of Project Manager. Denny has a wealth of experience in the Social Housing Sector and is an important addition to our team. Denny has succeeded Dave Carlile in this role and Dave has stepped back into a part-time role, providing supervisory support to our Night Shelter team. Dave has been an excellent Project Manager and we are delighted that he has decided to take another role at Harbour Place so that we can continue to benefit from his experience and passion for the work that we do.

As ever, the Trustees would like to make clear that we are extremely proud of our staff team. Their flexibility, dedication and diligence is remarkable and they make such a positive difference to so many vulnerable people.

Harbour Place Grimsby

Trustees' Report

Trustees

Dan Humphrey joined as Trustee in April 2021. Dan is a lawyer, specialising in Planning and Development. Dan has previously served as a Board member for other local charities and community organisations and will be a great addition to our Board.

Jodie Younger joined as Trustee in May 2021, but unfortunately had to resign in September 2022 due to family commitments. During her time on the Board, Jodie took on the duties of Treasurer and the Trustees would like to thank her for her service and wish her well for the future.

Our Trustee Board continues to meet at least bi-monthly and we are keen to identify opportunities to enhance HP's service offering and to improve our long term financial stability.

Grant Funding

During 2021, Harbour Place received £327,460 under the Rough Sleeper Initiative (RSI). These funds are received as part of a joint proposal with North East Lincolnshire Council (NELC) to bid for funding made available via the Ministry of Housing, Communities and Local Government (MHCLG) to specifically tackle rough sleeping.

The structure of this bid is such that NELC submits the bid to MHCLG, with HP nominated as their designated key service provider. NELC also secured additional funding within their RSI bids to meet the cost of a drug and addiction worker, based at The Hope Centre but employed by a third party.

In June 2022, HP received confirmation that RSI funding has been secured until 31st March 2025 (on the proviso that agreed outcomes are achieved). HP will receive £1.096m of RSI funding during that 3 year period. Whilst this funding does not cover the full cost of providing the services agreed under RSI, this 3 year award gives a good foundation around which we can build our financial model.

Other grant funds received during 2021 include:

- £32,000 from Tudor Trust
- £25,000 from Garfield Weston
- £5,000 from NELC (Covid assistance)

HP has submitted strong bids for further grant funding during 2022, with some bids already successful and others in the latter stages of consideration by the potential grant funders. As ever, demand significantly exceeds availability of funds and we cannot expect every bid to be successful.

HP also has submitted two bids to different funders relating to separate projects, both of which (if successful) would present significant enhancement to HP's service offering and long-term financial stability.

The Trustees would like to acknowledge that funding from these organisations is vital to HP being able to continue to provide support to so many vulnerable people. It should also be acknowledged that the success of these bids can be attributed to the diligence of our Senior Management Team in preparing the bids and also the excellent outcomes for our clients which can be demonstrated over a number of years.

Harbour Place Grimsby

Trustees' Report

Fundraising

The Trustees are acutely aware that HP cannot rely on grant funding alone and we are fortunate to enjoy the continuing support of local businesses and the wider community. The generosity of everyone who supports our organisation is greatly appreciated.

Whilst Covid restrictions eased to some extent during 2021, the unpredictability around changes to restrictions were such that we were unable to plan any major fundraising events and once again this sadly included our Annual Dinner.

The pandemic also continued to present a significant financial challenge to our local business community and this had an inevitable impact upon fundraising by local businesses.

Many individuals within our local community did manage to fundraise for us through their own activities, such as runs, a sleep out and other great initiatives.

Income from fundraising and other trading activities increased slightly to £14,719 in 2021 (2020 = £14,099), but this remains much lower than the income generated pre-pandemic.

Fundraising has remained challenging into 2022 due to the Cost of Living crisis, but our Annual Dinner will return to the calendar this year as part of our 25 year celebrations.

On a more positive note, income from donations in 2021 was £55,718, compared to £40,153 in 2020, an increase of 39% over the prior year. This year on year increase was primarily due to two large donations received just before the year end. The money received from these two donations has been used to fund specific expenditure in 2022.

We are extremely thankful to our local community for such outstanding support. We also would like to thank our fundraising and social media team for ensuring that our local community remained very much aware of Harbour Place and the work that we were doing.

The Trustees continue believe that it is essential that HP continues to maintain a strong profile in the community - both to enhance fundraising revenue and also to further develop strong, positive awareness of HP and the difference that we make to so many lives.

Harbour Place Grimsby

Trustees' Report

Achievements and Performance

2021 was another year of challenge and change for Harbour Place.

Along with many in the Sector, we have had to cope with the "aftermath" of the pandemic refreshing some elements of our service whilst dealing with a steady rising number of people relying upon our help. It is a testament to our Staff and Volunteers that whilst dealing with these our service has remained at the forefront of delivering support and assistance to those most in need.

Following temporary closure in March 2020 due to Covid, and the subsequent adaptations, the Night Shelter re-opened in the last week of 2020 and was busy throughout 2021.

Whilst reducing the capacity of the Night Shelter from 15 beds to a maximum of 10 (and more usually 9) post Covid was a real cause for concern, the single occupancy rooms and the enhanced dignity and privacy they provide were universally well received by the Clients and created a calmer and more homely environment. Furthermore, the adaptations undertaken provided an opportunity to improve bathroom facilities.

Over the 12 months of 2021, 140 individuals used the Night Shelter which operated with an average occupancy of over 85%. During the period working closely with partners we assisted 73 individuals to find accommodation.

Working closely with Colleagues from the Local Authority, we continued to provide support to 41 Clients who had been accommodated through the "Everyone In" initiative, a key element of the Homelessness Prevention Strategy.

Assertive Street Outreach remained an important part of our work. During 2021, we reviewed data collected over a 6-month period and consequently introduced increased late night and early morning Outreach in an attempt to increase engagement with Clients.

Over the year we registered 133 new Clients for our service, with a steady increase recorded in the last 3 months of the year. During 2021, we worked with 300 individuals including 84 Clients who were "new to the streets".

Partnership working remains a key objective of ours and during 2021 we continued to co-work with agencies that offer support to our Service Users. These included: -

- NEL's Homelessness Prevention Service
- We Are With You
- NAViGO
- MIND
- A range of local Housing and Hostel providers including YMCA and Salvation Army
- The Citizens Advice Bureau
- Grimsby Job Centre Plus
- Focus Adult Social Care
- NEL Anti-Social Behaviour Team
- NEL Community Safety Partnership
- East Marsh United
- Foresight
- Humberside Police

We believe that rough sleeping is dangerous and damaging to both mental health and physical wellbeing, and that better options can be found. We will continue to offer Clients support to find a safe and lasting route off the streets.

Harbour Place Grimsby

Trustees' Report

Financial review

The Trustees are pleased to report a surplus of £23,410 for the year ended 31st December 2021. This surplus should be viewed in the context of earlier comments regarding two large donations received just before the year end, with that money being spent on initiatives in 2022.

The surplus for this year is a result of us securing good levels of grant funding combined with some outstanding financial support from our local community.

Total revenue grant funding in the year totalled £394,460, compared to £399,936 in 2020. However, it should be noted that the 2020 figure includes a £35,000 grant towards the costs of adapting the Hope Centre so that we could re-open our Night Shelter in December 2020.

Thus, revenue grants in 2021 represented 89% of running costs compared to 86% of running costs in 2020.

Fundraising, donations and trading activities in 2021 generated a gross income of £70,437. This compares to a gross income of £54,252 in 2020. As highlighted earlier in the report, this increase is almost entirely attributable to the two large donations received at the end of the year.

Bank interest rates remain low and interest received totalled £90 (2020: £51). The Trustees remain committed to exploring alternative investment strategies, but these are obviously limited because any investment must be on the strict provision that any investment does not present any risk to the capital sum invested and must be relatively liquid. The Trustees are continuing to develop a new investment strategy, but liquidity is particularly important as significant new projects are currently under consideration.

Income for 2021 also includes funding received from the Coronavirus Job Retention Scheme (CJRS), totalling £1,326 (2020 = £38,643).

Staff costs continue to represent around 80% of our regular ongoing expenditure and totalled £354,409 in 2021, compared to £361,339 in 2020.

Other expenditure in 2021 included £12,579 for further adaptations to the Hope Centre, with £36,908 spent on adaptations in 2020.

Other expenditure remained comparable to levels in previous years.

The Trustees are pleased to report that HP has contracted for Gas & Electricity supplies prior to the recent exceptional price increases. These contracts expire in Spring 2025.

The resultant surplus for 2021 has had a positive impact upon reserves, which remain at a sustainable level, although we shall continue our efforts to strengthen them further over future years in order to meet our Reserves Policy.

Policy on reserves

Our aim is to build up income and expenditure reserves representing 6 to 12 months of expenditure to allow the charity to continue with planned activities.

Harbour Place Grimsby

Trustees' Report

Plans for future periods

The Year Ahead

2022 has remained very challenging for everyone within our community as the financial after-effects of the pandemic have then been exacerbated by the Cost of Living crisis.

This has resulted in a significant increase in demands for our services and has also negatively impacted the funds being raised from our local community.

On a more positive note, the relaxation of Covid restrictions has enabled the Hope Centre to be a proper Community Hub once again and it has been great to see the more social aspects of the Centre return for clients.

Whilst the enhancements to Night Shelter facilities have clearly enhanced the client experience, there is a strong demand for Night Shelter spaces and so it is vital that clients can progress into their own accommodation in order to free spaces for others. We are very mindful of this and continue to work proactively with local housing providers.

As a Board of Trustees, we remain very focussed on strengthening the charity's ability to generate more funds itself. The Board and management are actively progressing two specific projects in this regard and hope to report significant developments in the near future.

In financial terms, 2022 is currently running at a deficit, but we are hopeful that this deficit will be modest for the year.

We would once again like to thank everyone who has supported us through these challenging times, including businesses and individuals within our local community, NELC's Homelessness Prevention Team and other partner agencies.

The combined ongoing economic and social impact of Covid-19 and the Cost of Living crisis is likely to present challenges for some time to come. However, the Trustees are confident that our committed team will continue to find opportunities to adapt and fund services to meet the needs of our client group.

Finally, we would like to extend our most sincere thanks to our fellow Trustees, our Staff and our Volunteers for their hard work and commitment during the year.

Structure, governance and management

Nature of governing document

Harbour Place Grimsby is a company limited by guarantee governed by its Memorandum and Articles of Association dated 2nd July 1997 and updated in 1998.

Induction and training of trustees

New Trustees undergo an informal induction which includes invitation to a Board Meeting prior to becoming a Trustee, visiting the registered office of the company to familiarise themselves in the way the organisation carries out its day to day duties and implements decisions. Business planning, the Memorandum and Articles of Association and financial performance are also covered. In addition, Trustees are encouraged to attend external training events which assist them in undertaking their role.

Statement of trustees' responsibilities

The trustees (who are also the directors of Harbour Place Grimsby for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Harbour Place Grimsby

Trustees' Report

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

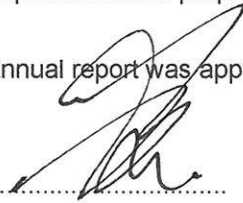
The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 28 September 2022 and signed on its behalf by:



.....
A Brown
Trustee

Harbour Place Grimsby

Independent Examiner's Report to the trustees of Harbour Place Grimsby ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Harbour Place Grimsby as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



C Jensen ACA
ICAEW

26 South Saint Mary's Gate
Grimsby
North East Lincolnshire
DN31 1LW

28 September 2022

Harbour Place Grimsby

Statement of Financial Activities for the Year Ended 31 December 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies	3	55,718	-	55,718
Charitable activities	4	67,000	327,460	394,460
Other trading activities	5	14,719	-	14,719
Investment income	6	90	-	90
Other income	7	1,326	-	1,326
Total income		<u>138,853</u>	<u>327,460</u>	<u>466,313</u>
Expenditure on:				
Charitable activities	8	<u>(115,443)</u>	<u>(327,460)</u>	<u>(442,903)</u>
Total expenditure		<u>(115,443)</u>	<u>(327,460)</u>	<u>(442,903)</u>
Net income		<u>23,410</u>	<u>-</u>	<u>23,410</u>
Net movement in funds		23,410	-	23,410
Reconciliation of funds				
Total funds brought forward		<u>176,939</u>	<u>-</u>	<u>176,939</u>
Total funds carried forward	19	<u><u>200,349</u></u>	<u><u>-</u></u>	<u><u>200,349</u></u>

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	3	40,153	-	40,153
Charitable activities	4	46,954	352,982	399,936
Other trading activities	5	14,099	-	14,099
Investment income	6	51	-	51
Other income	7	38,643	-	38,643
Total income		<u>139,900</u>	<u>352,982</u>	<u>492,882</u>
Expenditure on:				
Charitable activities	8	<u>(114,050)</u>	<u>(352,982)</u>	<u>(467,032)</u>
Total expenditure		<u>(114,050)</u>	<u>(352,982)</u>	<u>(467,032)</u>
Net income		<u>25,850</u>	<u>-</u>	<u>25,850</u>
Net movement in funds		25,850	-	25,850
Reconciliation of funds				
Total funds brought forward		<u>151,089</u>	<u>-</u>	<u>151,089</u>
Total funds carried forward	19	<u><u>176,939</u></u>	<u><u>-</u></u>	<u><u>176,939</u></u>

The notes on pages 14 to 22 form an integral part of these financial statements.

Harbour Place Grimsby
(Registration number: 3396688)
Balance Sheet as at 31 December 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	14	1,749	2,186
Current assets			
Debtors	15	15,197	38,862
Cash at bank and in hand	16	<u>207,753</u>	<u>196,753</u>
		222,950	235,615
Creditors: Amounts falling due within one year	17	<u>(24,350)</u>	<u>(60,862)</u>
Net current assets		<u>198,600</u>	<u>174,753</u>
Net assets		<u>200,349</u>	<u>176,939</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>200,349</u>	<u>176,939</u>
Total funds	19	<u>200,349</u>	<u>176,939</u>

For the financial year ending 31 December 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 12 to 22 were approved by the trustees, and authorised for issue on 28 September 2022 and signed on their behalf by:

.....
A Brown
Trustee

.....
J Hodson
Trustee

The notes on pages 14 to 22 form an integral part of these financial statements.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2021

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

The Hope Centre
Hope Street
Grimsby
DN32 7QL

These financial statements were authorised for issue by the trustees on 28 September 2022.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Harbour Place Grimsby meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in sterling and rounded to the nearest pound.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Specifically in connection with the current economic climate, the trustees have considered the impact of COVID-19 on the charity and they are satisfied that the company has sufficient financial headroom to continue operating for at least the next twelve months. For this reason the financial statements have been prepared on a going concern basis.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2021

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £1,000.00 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Motor vehicles	20% reducing balance

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2021

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised at the transaction price.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme. Contributions are charges in the statement of financial activities as they become payable in accordance with the rules of the scheme.

3 Income from donations and legacies

	Unrestricted funds General £	Total funds £
Donations and legacies;		
Donations from companies, trusts and similar proceeds	20,487	20,487
Donations from individuals	31,569	31,569
Donations from community groups	3,662	3,662
Total for 2021	55,718	55,718
Total for 2020	40,153	40,153

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2021

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Outreach, support and night shelter	67,000	327,460	394,460
Total for 2021	67,000	327,460	394,460
Total for 2020	46,954	352,982	399,936

The total figure of £352,982 in 2020 relating to outreach, support and night shelter also includes £35,000 relating to Funding for the alterations to the Hope Centre.

5 Income from other activities

	Unrestricted funds General £		Total funds £
Fundraising	12,407		12,407
Trading income; Other Trading Income	2,312		2,312
Total for 2021	14,719		14,719
Total for 2020	14,099		14,099

6 Investment income

	Unrestricted funds General £		Total funds £
Interest receivable and similar income; Interest on cash deposits	90		90
Total for 2021	90		90
Total for 2020	51		51

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2021

7 Other income

	Unrestricted funds General £	Total funds £
Furlough income	1,326	1,326
Total for 2021	1,326	1,326
Total for 2020	38,643	38,643

8 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Staff Costs	64,324	290,085	354,409
Allocated support costs	49,919	37,375	87,294
Governance costs	1,200	-	1,200
Total for 2021	115,443	327,460	442,903
Total for 2020	114,050	352,982	467,032

9 Analysis of governance and support costs

Support costs allocated to charitable activities

	Governance costs £	Administration costs £	Premises costs £	Other support costs £	Total 2021 £	Total 2020 £
Outreach, support and night shelter	1,200	14,981	27,798	31,936	75,915	68,785
Alteration costs of leased premises	-	-	12,579	-	12,579	36,908
	1,200	14,981	40,377	31,936	88,494	105,693

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	1,200	1,200
Total for 2021	1,200	1,200
Total for 2020	1,200	1,200

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2021

10 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	325,442	332,202
Social security costs	23,321	23,489
Pension costs	5,646	5,648
	<u>354,409</u>	<u>361,339</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2021 No	2020 No
Charitable activities	<u>16</u>	<u>16</u>

No employee received emoluments of more than £60,000 during the year.

The total employee benefits, including gross pay, employer's NI and employer's pension contributions, of the key management personnel of the charity were £98,049 (2020 - £97,417).

11 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2021 £	2020 £
Operating leases - other assets	2,145	3,000
Depreciation of fixed assets	437	547

12 Independent examiner's remuneration

	2021 £	2020 £
Examination of the financial statements	<u>1,200</u>	<u>1,200</u>

13 Taxation

The charity is a registered charity and its activities are exempt from taxation.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2021

14 Tangible fixed assets

	Motor vehicles £	Total £
Cost		
At 1 January 2021	4,495	4,495
At 31 December 2021	<u>4,495</u>	<u>4,495</u>
Depreciation		
At 1 January 2021	2,309	2,309
Charge for the year	437	437
At 31 December 2021	<u>2,746</u>	<u>2,746</u>
Net book value		
At 31 December 2021	<u>1,749</u>	<u>1,749</u>
At 31 December 2020	<u>2,186</u>	<u>2,186</u>

15 Debtors

	2021 £	2020 £
Prepayments	2,444	1,951
Accrued income	12,753	36,522
Other debtors	-	389
	<u>15,197</u>	<u>38,862</u>

16 Cash and cash equivalents

	2021 £	2020 £
Cash on hand	45	48
Cash at bank	<u>207,708</u>	<u>196,705</u>
	<u>207,753</u>	<u>196,753</u>

17 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	7,759	7,361
Other creditors	1,150	1,145
Accruals	7,516	42,431
Deferred income	7,925	9,925
	<u>24,350</u>	<u>60,862</u>

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2021

	2021 £	2020 £
Deferred income at 1 January	(9,925)	(79,861)
Resources deferred in the period	(3,000)	(5,000)
Amounts released from previous periods	5,000	74,936
Deferred income at year end	(7,925)	(9,925)

18 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £5,646 (2020 - £5,648).

19 Funds

	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Balance at 31 December 2021 £
Unrestricted				
General	176,939	138,853	(115,443)	200,349
Restricted	-	327,460	(327,460)	-
Total funds	176,939	466,313	(442,903)	200,349
	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Balance at 31 December 2020 £
Unrestricted				
General	151,089	139,900	(114,050)	176,939
Restricted	-	352,982	(352,982)	-
Total funds	151,089	492,882	(467,032)	176,939

The specific purposes for which the funds are to be applied are as follows:

The general fund represents the free funds of the charity which are not designated for particular purposes. The restricted fund principally includes income received for the Rough Sleeping Initiative.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2021

20 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 December 2021 £
Tangible fixed assets	1,749	1,749
Current assets	222,950	222,950
Current liabilities	<u>(24,350)</u>	<u>(24,350)</u>
Total net assets	<u>200,349</u>	<u>200,349</u>

	Unrestricted funds General £	Total funds at 31 December 2020 £
Tangible fixed assets	2,186	2,186
Current assets	235,615	235,615
Current liabilities	<u>(60,862)</u>	<u>(60,862)</u>
Total net assets	<u>176,939</u>	<u>176,939</u>

21 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Harbour Place Grimsby

England & Wales - Charity number 1068647

Accounts

Company registration number: 3396688

Charity registration number: 1068647

Harbour Place Grimsby

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2020

Forrester Boyd
26 South Saint Mary's Gate
Grimsby
North East Lincolnshire
DN31 1LW

Harbour Place Grimsby

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Harbour Place Grimsby

Reference and Administrative Details

Trustees	S Beasant A Brown A Burley J Hodson C Parkin S Shreeve D Humphrey J Younger
Senior Management Team	R Barr D Carlile
Principal Office	The Hope Centre Hope Street Grimsby DN32 7QL The charity is incorporated in England.
Company Registration Number	3396688
Charity Registration Number	1068647
Solicitors	Wilkin Chapman LLP Cartergate House 26 Chantry Lane Grimsby North East Lincolnshire DN31 2LJ
Independent Examiner	Forrester Boyd 26 South Saint Mary's Gate Grimsby North East Lincolnshire DN31 1LW

Harbour Place Grimsby

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 December 2020.

Trustees

S Beasant

A Brown

A Burley

J Eatock (resigned 28 September 2020)

D Hampson (appointed 13 January 2020 and resigned 14 June 2021)

J Hodson

C Parkin (appointed 27 February 2020)

S Shreeve

D Humphrey (appointed 12 April 2021)

J Younger (appointed 10 May 2021)

Objectives and activities

Objects and aims

Harbour Place's core objectives remain unchanged from previous years; focussed upon improving health, well-being and employability skills of the homeless and disadvantaged people of North East Lincolnshire (NEL). As is set out in greater detail later in this report, the activities of our charity have extended following the move to new premises and now include a full time Night Shelter facility, Street Outreach teams and other support services.

Public benefit

The Trustees have had due regard to guidance published by the Charity Commission (CC) on public benefit. Trustees believe that the objectives and activities identified below, along with the outcomes achieved through the activities and support provided by staff and volunteers, demonstrate how the charity brings benefit to the public.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Geographical Profile of the Project

HP operates in NEL situated on the east coast of England at the mouth of the Humber Estuary, covering an area of 74 square miles (192 sq. km). It is an area that not only presents challenges, but also potential. It includes the port towns of Grimsby and Immingham, the seaside resort of Cleethorpes, a range of villages of varying size and composition, and the attractive landscape of the Lincolnshire Wolds. According to the 2011 Census, the population of NEL was 159,616, of which about 1.4% is from minority ethnic communities. Around 122,000 live in the Grimsby / Cleethorpes conurbation, 10,000 in Immingham, and the remainder in rural settlements. A lower percentage of the population is within the 20-34 age range when compared to national and regional averages. This indicates the difficulty of retaining younger adults and graduates within the area.

Harbour Place Grimsby

Trustees' Report

Premises

Harbour Place is based at The Hope Centre, Hope Street Grimsby. These premises are secured by a long-term lease at a nominal annual rent, which is less than 5% of the commercial annual rental for such a property.

These premises include areas set aside for Night Shelter accommodation, along with a shower block, a kitchen serving a café area, other areas for service users to relax and receive support, plus various other areas for staff use.

During the period of reporting, Harbour Place continued to lease premises at 42 Albert Street West, which were used for additional storage plus specific project work. This lease expired on 18th September 2021 and was not renewed. Harbour Place issued all appropriate notices to the landlord and vacated the premises before the end of the lease. The Trustees believe that there is further potential at the Hope street premises and will consider further adaptation and development of these premises in the future

Harbour Place Grimsby

Trustees' Report

Staff, Volunteers and Opening Hours

During 2020, the staff team consisted of:

- A full-time Project Director
- A full-time Project Manager (who is also our Rough sleeping Co-Ordinator)
- an Outreach/Support Team of 8 (6 full-time and 2 part-time)
- 4 Night Shelter supervisors (full-time on rotation)
- 1 part-time administrator and 1 part-time cleaner

In late 2020, the Outreach/Support Team reduced by 1 full-time person.

Throughout the year, these staff were ably assisted by our team of volunteers, all of whom have been through a full induction and receive regular additional training. Over the year, the volunteer pool consisted of approximately 10 individuals.

Since opening in September 2018, our 15 bed Night Shelter facility operated every night of the year (including Christmas), but Government Guidance due to the Covid-19 pandemic resulted in this facility being forced to close. The way in which we adapted our services and the facilities at the Hope Centre are covered later in this report, but we are pleased to report that our new 10 bed Night Shelter facility opened in December 2020 and once again is open every night of the year.

Clients using this facility receive an evening meal and breakfast, have the use of the shower facilities, access to clean clothing and receive ongoing support. They each now have their own bedroom and have to abide by our Covid-19 protocol.

During the day, the centre is staffed during office hours on weekdays. Clients can visit during these hours for specific support from our staff and in order to register for the Night Shelter. Like the Night Shelter, client visits in the daytime are subject to our Covid-19 protocol, including a limit to the number of clients allowed in the Hope Centre at any one time.

Outreach tours continue to be conducted at varying times of the day and evening during the week and at weekends.

During 2021, we have continued to review our Covid-19 protocol, always prioritising the safety of staff, volunteers and clients. Whilst this continues to affect the more social aspects of the Hope Centre for clients, our team has worked very hard to ensure that it has not compromised one-to-one support for our clients during a very challenging period.

Harbour Place Grimsby

Trustees' Report

Volunteering

There has been a steady increase in volunteer numbers in the first quarter of 2020 due to a campaign to increase volunteer numbers, but many of these volunteers were unable to attend the Hope Centre from April onwards due to the risks presented by the Covid-19 pandemic. We have kept in contact with our volunteers and most have returned to the Hope Centre during summer 2021.

In addition to the 'traditional' volunteer, HP continues to encourage Service Users to volunteer and will support them as they develop their skills. Training opportunities are provided to all volunteers by HP whenever possible and we remain very focussed on providing positive and enriching experiences for our volunteers.

After an extremely challenging period for so many people during this pandemic, we are very much focussed on building volunteer numbers and enhancing the volunteer experience and have just recruited a new Volunteer Co-Ordinator.

HP has regularly provided Social Work placement opportunities over recent years for students from the University of Hull. We did not have any student placements during 2020, but these have resumed in 2021. HP continues to have a member of staff on the Practice Quality Assurance Panel and the Social Work Support and Suitability Panel at the University of Hull.

Staff Team

2020 provided great challenge for our Staff Team. They continued to provide vital frontline services for vulnerable people during a pandemic. Whilst we have taken every measure possible to mitigate risk for both staff and clients, this was undoubtedly a frightening time and the team took every challenge in their stride. They also were extremely flexible in adapting working hours and developing new methods of providing support.

Our Project Director Robin Barr has very much led the way on this, also working closely with our Project Manager Dave Carlile and our Chair of Trustees. Robin has been in regular contact with colleagues at NELC and Public Health to ensure that we developed the best practice possible to enable staff to provide vital support with minimal risk.

Elizabeth Robinson left Harbour Place in August 2020 and Kathryn Atkinson left in October 2020. We would like to thank them both for their service and wish them well in their future careers.

As a result of these changes, former volunteer Robert Ridley progressed from relief work to a part-time role and Robert has since progressed to a full-time role in 2021. We also welcomed Jordan Bowles to our team in December 2020 as a relief worker.

More than ever, the Trustees would like to reaffirm that we are extremely proud of our staff team. Their flexibility, dedication and diligence remains clear for all to see and they make such a positive difference to so many people.

Harbour Place Grimsby

Trustees' Report

Trustees

Jane Eatock resigned as Trustee at the end of September 2020. During her time on the Board, Jane was a strong contributor as Harbour Place transformed its structure and service offering. Jane left due to other commitments, particularly as Managing Partner at Wilkin Chapman Solicitors.

David Hampson resigned as Trustee in June 2021, also due to other commitments.

Jane and David remain keen supporters of Harbour Place and the Board would like to place on record their heartfelt thanks for their service as Trustees.

Dan Humphrey joined as Trustee in April 2021. Dan is a lawyer, specialising in Planning and Development. Dan has previously served as a Board member for other local charities and community organisations and will be a great addition to our Board.

Jodie Younger joined as Trustee in May 2021. Jodie is a Chartered Accountant and Director of Finance at Enquire Learning Trust. Jodie is very passionate about the local community and will further enhance the Financial and Strategic skills base on the Board.

Grant Funding

During 2020, Harbour Place received £305,503 under the Rough Sleeper Initiative (RSI). These funds are received as part of a joint proposal with North East Lincolnshire Council (NELC) to bid for funding made available via the Ministry of Housing, Communities and Local Government (MHCLG) to specifically tackle rough sleeping.

The structure of this bid is such that NELC submits the bid to MHCLG, with HP nominated as their designated key service provider. NELC also secured additional funding within their RSI bids to meet the cost of a drug and addiction worker, based at The Hope Centre but employed by a third party.

RSI funding has been secured until 31st March 2022 (on the provision that agreed outcomes are achieved) and HP will receive £329,750 of RSI funding for that year.

Other grant funds received during 2020 include:

- £30,000 from Tudor Trust
- £35,000 from Homeless Link for Covid-19 adaptations to the Hope Centre
- £10,000 from Big Lottery
- £5,500 from NELC as part of the 'Everyone In' initiative

HP has submitted strong bids for further significant grant funding during 2021 and a couple of these are in the latter stages of consideration by the potential grant funders. All grant funders are reporting that demand exceeds availability of funds by significant multiples, but the two funders who we are currently in the latter stages with have been very positive about our proposals.

The Trustees would like to acknowledge that funding from these organisations is vital to HP being able to continue to provide support to so many vulnerable people. It should also be acknowledged that the success of these bids can be attributed to the diligence of our Senior Management Team in preparing the bids and also the excellent outcomes for our clients which can be demonstrated over a number of years.

Harbour Place Grimsby

Trustees' Report

Fundraising

The Trustees are very aware that HP cannot rely on grant funding alone and we are fortunate to enjoy the continuing support of local businesses and the wider community. The generosity of everyone who supports our organisation is greatly appreciated.

Having significantly developed our fundraising activities in 2019, the national restrictions arising due to the Covid-19 pandemic resulted in the cancellation of all our planned fundraising events. Sadly, included within our cancelled events was the Annual Fundraising Dinner.

The pandemic provided an unprecedented financial challenge to our local business community, which understandably resulted in a significant reduction in fundraising by local businesses.

As a result of these challenges, our income from fundraising and other trading activities fell 70% from £46,433 in 2019 to £14,099.

On a more positive note, the pandemic resulted in a strong focus from within communities on supporting local charities and this resulted in a significant increase in donations. During 2020, HP received donations totalling £40,153 compared to £29,314 in 2019, an increase of 37% over the prior year.

We are extremely thankful to our local community for such outstanding support. We also would like to thank our fundraising and social media team for ensuring that our local community remained very much aware of Harbour Place and the work that we were doing.

2021 is proving equally as challenging in terms of fundraising. The combination of the lockdown in the first half of 2021 and continued challenges in terms of the risk presented by large gatherings along with the financial impact of the pandemic within our local community has made it very difficult to plan any major events. We are more optimistic about 2022, when we will be celebrating our 25th anniversary and we are planning multiple events to mark this significant milestone.

The Trustees continue to believe that it is essential that HP continues to maintain a strong profile in the community - both to enhance fundraising revenue and also to further develop strong, positive awareness of HP and the difference that we make to so many lives.

Harbour Place Grimsby

Trustees' Report

Achievements and Performance

2020 has been a challenging year and the pandemic clearly impacted significantly on the way we could deliver services, particularly in relation to the Night Shelter. Whilst the Night Shelter operated with over 90% occupancy during the first 2 months of the year, "lock-down" and specific guidance from the Government effectively closed our Night Shelter on 23rd March.

Initially, we provided temporary accommodation for a small group of Clients, with the Hope Centre being staffed on a 24/7 basis. However, these individuals were all allocated alternative accommodation by early May and thereafter the Night Shelter remained closed until 21st December.

Throughout the period that the Night Shelter was closed, our Night Staff sadly had to be furloughed. However, in every other respect our entire staff team remained at work throughout the pandemic and went above and beyond the call of duty to support our Clients. Our team worked closely with Partners to find innovative and effective ways to support Clients throughout this challenging period.

Throughout the crisis, we worked as close partners of the Local Authority to identify accommodation for all Rough Sleepers as part of the essential "Everyone In" initiative. Our Support Workers provided comprehensive support to individuals placed in temporary accommodation, including assistance liaising with harm reduction services, re-engaging with health services and families. The focus of the support was to assist individuals to maintain their accommodation long-term and to create an environment that enabled them to make positive changes in their lives.

From late March onwards, our Team were supporting over 50 individuals in temporary accommodation each month, and in June alone, completed 168 appointments / support sessions with Clients. Throughout the whole of 2020, support remained consistently high.

Further, despite huge efforts made to accommodate all Rough Sleepers, our Outreach Team supported a small but significant number of Rough Sleepers who were unwilling or unable to fully utilise or maintain the accommodation offered to them.

Sadly, numbers back on the streets increased during late summer, so we allocated our services over 2 sites, keeping Colleagues separate as part of our Covid precautions and based our Outreach Team at our Albert Street West site. Adhering to safe working practices at all times, our Outreach Team provided services to this group, facilitating showers, providing hot meals and access to harm reduction and health services. The core aim being to keep both Clients and the wider Community safe, working to encourage Clients "off the streets" and into accommodation.

Harbour Place Grimsby

Trustees' Report

During the last quarter of the year, the Outreach Team saw 77 different Clients, providing support on benefits, housing and mental health. Further, a colleague from WAWY who was co-located with Harbour Place was able to provide face to face support which had previously only been available over the phone.

Of these 77 Clients seen, 45 were Rough Sleeping and 32 were sofa surfing.

During a period when most other services were still unable to operate, we were able to provide over 140 showers and 339 hot meals to some of the most vulnerable in the Community.

Following a successful bid to MHCLG for funding and an enormous "Team" effort from the Trustee Board, Volunteers and Staff, significant adaptations were made to the Hope Centre during November and December, so that the Night Shelter was able to open again on 21st December.

Whilst sadly we had to reduce the capacity from 15 to 10, the accommodation is now provided in single occupancy rooms, and the feedback from Clients has been universally positive. Over the course of the year, over 140 new Clients registered with Harbour Place, and during the 7 months the Night Shelter was closed, Staff undertook an average of 180+ Client appointments / support visits / interactions a month.

During 2020, in addition to chairing fortnightly Providers Meetings, we maintained and further strengthened our co-working with other Key Agencies within the Sector, including:

- NEL's Homelessness Prevention Service
- Navigo
- We Are With You (WAWY)
- CAB
- Focus Adult Social Care
- Grimsby Job Centre Plus
- YMCA
- Salvation Army
- Humberside Police

Harbour Place Grimsby

Trustees' Report

Financial review

The Trustees are pleased to report a surplus of £25,850 for the year ended 31st December 2020. Whilst we have recorded a surplus for the second consecutive year, this should be viewed in the context of a significant deficit in 2018, plus ongoing financial challenges resulting from the Covid-19 pandemic, as described earlier within this report.

The surplus for this year has resulted from a combination of factors: the ability to adapt our service provision under RSI whilst the Night Shelter was closed; furloughing our Night Shelter team for several months; securing other grant funding and the exceptional financial support from our local community.

Total revenue grant funding in the year totalled £399,936, compared to a 2019 total of £374,635. However, it should be noted that the 2020 figure includes a £35,000 grant towards the costs of adapting the Hope Centre so that we could re-open our Night Shelter in December 2020. The cost of these adaptations was £36,908. Thus, revenue grants in 2020 represented 86% of running costs compared to 87% of running costs in 2019.

Fundraising, donations and trading activities in 2020 generated a gross income of £54,252. This compares to a gross income of £75,747 in 2019 (less direct expenditure of £6,922 in respect of the Annual Fundraising Dinner).

Bank interest rates remain low and interest received totalled £51 (2019: £51). The Trustees remain committed to exploring alternative investment strategies, but these are obviously limited because any investment must be on the strict proviso that any investment does not present any risk to the capital sum invested and must be relatively liquid. The Trustees have been very cognisant of the need for strong liquidity during this challenging period, but we expect a significant new investment strategy to commence by the end of 2021.

Income for 2020 also includes funding received from the Coronavirus Job Retention Scheme (CJRS), totalling £38,643.

Staff costs continue to represent around 85% of our regular ongoing expenditure and totalled £361,339 in 2020, compared to £369,589 in 2019. This slight reduction reflects a small reduction to pay for those staff members who were furloughed for around 7 months during the year. Staff cost for 2020 net of CJRS funding totalled £322,696.

As highlighted above, expenditure in 2020 also included £36,908 for the adaptations to the Hope Centre. These adaptations included the creation of 8 separate bedrooms within the previous dormitory areas, ventilation improvements and the creation of an additional wet room with shower and WC.

Other expenditure remained comparable to levels in previous years.

The resultant surplus for 2020 has had a positive impact upon reserves, which remain at a sustainable level, although we shall continue our efforts to strengthen them further over future years in order to meet our Reserves Policy.

Policy on reserves

Our aim is to build up income and expenditure reserves representing 6 to 12 months of expenditure to allow the charity to continue with planned activities.

Harbour Place Grimsby

Trustees' Report

Plans for future periods

The Year Ahead

2021 has remained very challenging for everyone within our community as we began the year with another national lockdown. However, the success of the vaccination programme has given us a more optimistic outlook for 2022 and beyond.

The re-opening of the Night Shelter has been a great success and the adaptations necessary due to Covid-19 have enhanced the client experience. It is clear to see how clients really enjoy and appreciate having their own private space and this is clearly a more positive start to their journey off the streets. The downside of these adaptations is that it has reduced our bed capacity from 15 to 10, but this more progressive environment will result in many clients moving on from the Night Shelter sooner than would have been the case with the dormitories.

In terms of the outlook on the streets, the removal of the ban on evictions and the financial impact of the pandemic is resulting in increased numbers of rough sleepers. We expect our services to be very much in demand this coming winter.

As a Board of Trustees, we remain very focussed on strengthening the charity's ability to generate more funds itself. After a period where we were very much focussed on the challenges of the pandemic, the Board and management are once again actively progressing projects in this regard and hope to report significant developments in the near future.

In financial terms, 2021 is currently running at a deficit, but we are optimistic about a strong fourth quarter and a final position that is relatively close to break even.

We would once again like to thank everyone who has supported us through these challenging times and in particular we would like to record our appreciation of NELC's Homelessness Prevention Team, who have been very diligent and supportive to us and our client group.

The ongoing economic and social impact of Covid-19 is likely to present challenges for some time to come. However, the Trustees are confident that our committed team will continue to find opportunities to adapt and fund services to meet the needs of our client group.

Finally, we would like to extend our most sincere thanks to our fellow Trustees, our Staff and our Volunteers for their hard work and commitment during the year.

Structure, governance and management

Nature of governing document

Harbour Place Grimsby is a company limited by guarantee governed by its Memorandum and Articles of Association dated 2nd July 1997 and updated in 1998.

Induction and training of trustees

New Trustees undergo an informal induction which includes invitation to a Board Meeting prior to becoming a Trustee, visiting the registered office of the company to familiarise themselves in the way the organisation carries out its day to day duties and implements decisions. Business planning, the Memorandum and Articles of Association and financial performance are also covered. In addition, Trustees are encouraged to attend external training events which assist them in undertaking their role.

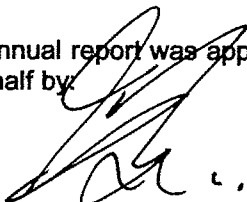
Harbour Place Grimsby

Trustees' Report

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 27 September 2021 and signed on its behalf by


.....
A Brown
Trustee
.....
S Shreeve
Trustee

Harbour Place Grimsby

Independent Examiner's Report to the trustees of Harbour Place Grimsby

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 14 to 27.

Respective responsibilities of trustees and examiner

As the charity's trustees of Harbour Place Grimsby (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Harbour Place Grimsby are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.


Independent examiner's statement

Since Harbour Place Grimsby's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Harbour Place Grimsby as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
C Jensen ACA
ICAEW

26 South Saint Mary's Gate
Grimsby
North East Lincolnshire
DN31 1LW

27 September 2021

Harbour Place Grimsby

Statement of Financial Activities for the Year Ended 31 December 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	3	40,153	-	40,153
Charitable activities	4	46,954	352,982	399,936
Other trading activities	5	14,099	-	14,099
Investment income	6	51	-	51
Other income	7	38,643	-	38,643
Total income		<u>139,900</u>	<u>352,982</u>	<u>492,882</u>
Expenditure on:				
Charitable activities	9	<u>(114,050)</u>	<u>(352,982)</u>	<u>(467,032)</u>
Total expenditure		<u>(114,050)</u>	<u>(352,982)</u>	<u>(467,032)</u>
Net income		<u>25,850</u>	-	<u>25,850</u>
Net movement in funds		25,850	-	25,850
Reconciliation of funds				
Total funds brought forward		<u>151,089</u>	-	<u>151,089</u>
Total funds carried forward	21	<u>176,939</u>	-	<u>176,939</u>

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £
Income and Endowments from:				
Donations and legacies	3	29,314	-	29,314
Charitable activities	4	83,850	290,785	374,635
Other trading activities	5	46,433	-	46,433
Investment income	6	51	-	51
Total income		<u>159,648</u>	<u>290,785</u>	<u>450,433</u>
Expenditure on:				
Raising funds	8	(6,922)	-	(6,922)
Charitable activities	9	<u>(137,794)</u>	<u>(290,785)</u>	<u>(428,579)</u>
Total expenditure		<u>(144,716)</u>	<u>(290,785)</u>	<u>(435,501)</u>
Net income		<u>14,932</u>	-	<u>14,932</u>
Net movement in funds		14,932	-	14,932

The notes on pages 17 to 27 form an integral part of these financial statements.

Harbour Place Grimsby

Statement of Financial Activities for the Year Ended 31 December 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £
Reconciliation of funds				
Total funds brought forward		<u>136,157</u>	<u>-</u>	<u>136,157</u>
Total funds carried forward	21	<u>151,089</u>	<u>-</u>	<u>151,089</u>

The notes on pages 17 to 27 form an integral part of these financial statements.

Harbour Place Grimsby
(Registration number: 3396688)
Balance Sheet as at 31 December 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	16	2,186	2,733
Current assets			
Debtors	17	38,862	76,135
Cash at bank and in hand	18	<u>196,753</u>	<u>171,869</u>
		235,615	248,004
Creditors: Amounts falling due within one year	19	<u>(60,862)</u>	<u>(99,648)</u>
Net current assets		<u>174,753</u>	<u>148,356</u>
Net assets		<u>176,939</u>	<u>151,089</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>176,939</u>	<u>151,089</u>
Total funds	21	<u>176,939</u>	<u>151,089</u>

For the financial year ending 31 December 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 14 to 27 were approved by the trustees, and authorised for issue on 27 September 2021 and signed on their behalf by:

.....

A Brown
Trustee

.....

S Shreeve
Trustee

The notes on pages 17 to 27 form an integral part of these financial statements.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2020

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

The Hope Centre

Hope Street

Grimsby

DN32 7QL

These financial statements were authorised for issue by the trustees on 27 September 2021.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Harbour Place Grimsby meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are presented in sterling and rounded to the nearest pound.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Specifically in connection with the current economic climate, the trustees have considered the impact of COVID-19 on the charity and they are satisfied that the company has sufficient financial headroom to continue operating for at least the next twelve months. For this reason the financial statements have been prepared on a going concern basis.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2020

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2020

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £1,000.00 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Motor vehicles	20% reducing balance

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised at the transaction price.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2020

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme. Contributions are charges in the statement of financial activities as they become payable in accordance with the rules of the scheme.

3 Income from donations and legacies

	Unrestricted funds General £	Total funds £
Donations and legacies;		
Donations from companies, trusts and similar proceeds	12,945	12,945
Donations from individuals	16,231	16,231
Donations from community groups	<u>10,977</u>	<u>10,977</u>
Total for 2020	<u><u>40,153</u></u>	<u><u>40,153</u></u>
Total for 2019	<u><u>29,314</u></u>	<u><u>29,314</u></u>

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2020

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Outreach, support and night shelter	46,954	352,982	399,936
Total for 2020	46,954	352,982	399,936
Total for 2019	83,850	290,785	374,635

The total figure of £352,982 (2019: £290,785) relating to outreach, support and night shelter also includes £35,000 (2019: £0) relating to Funding for the alterations to the Hope Centre.

5 Income from other activities

	Unrestricted funds General £	Total funds £
Fundraising	10,912	10,912
Trading income; Other Trading Income	3,187	3,187
Total for 2020	14,099	14,099
Total for 2019	46,433	46,433

6 Investment Income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income; Interest on cash deposits	51	51
Total for 2020	51	51
Total for 2019	51	51

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2020

7 Other income

	Unrestricted funds General £	Total funds £
Other Income	38,643	38,643
Total for 2020	38,643	38,643

The total of £38,643 relating to other income is all from CJRS income received within the year.

8 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted funds General £	Total funds £
Total for 2020		-	-
Total for 2019		6,922	6,922

9 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Staff Costs	77,306	284,033	361,339
Allocated support costs	35,544	68,949	104,493
Governance costs	1,200	-	1,200
Total for 2020	114,050	352,982	467,032
Total for 2019	137,794	290,785	428,579

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2020

10 Analysis of governance and support costs

Support costs allocated to charitable activities

	Governance costs £	Administration costs £	Premises costs £	Other support costs £	Total 2020 £	Total 2019 £
Outreach, support and night shelter	1,200	12,276	25,302	30,007	68,785	58,990
Alteration costs of leased premises	-	-	36,908	-	36,908	-
	<u>1,200</u>	<u>12,276</u>	<u>62,210</u>	<u>30,007</u>	<u>105,693</u>	<u>58,990</u>

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	1,200	1,200
Total for 2020	<u>1,200</u>	<u>1,200</u>
Total for 2019	<u>1,200</u>	<u>1,200</u>

11 Net Incoming/outgoing resources

Net outgoing resources for the year include:

	2020 £	2019 £
Operating leases - other assets	3,000	3,000
Depreciation of fixed assets	<u>547</u>	<u>683</u>

12 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2020

13 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Staff costs during the year were:		
Wages and salaries	332,202	337,935
Social security costs	23,489	26,394
Pension costs	5,648	5,260
	<u>361,339</u>	<u>369,589</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2020 No	2019 No
Charitable activities	<u>16</u>	<u>16</u>

No employee received emoluments of more than £60,000 during the year.

The total employee benefits, including gross pay, employer's NI and employer's pension contributions, of the key management personnel of the charity were £97,417 (2019 - £97,351).

14 Independent examiner's remuneration

	2020 £	2019 £
Examination of the financial statements	<u>1,200</u>	<u>1,200</u>

15 Taxation

The charity is a registered charity and its activities are exempt from taxation.

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2020

16 Tangible fixed assets

	Motor vehicles £	Total £
Cost		
At 1 January 2020	4,495	4,495
At 31 December 2020	<u>4,495</u>	<u>4,495</u>
Depreciation		
At 1 January 2020	1,762	1,762
Charge for the year	<u>547</u>	<u>547</u>
At 31 December 2020	<u>2,309</u>	<u>2,309</u>
Net book value		
At 31 December 2020	<u>2,186</u>	<u>2,186</u>
At 31 December 2019	<u>2,733</u>	<u>2,733</u>

17 Debtors

	2020 £	2019 £
Prepayments	1,951	2,215
Accrued income	36,522	71,232
Other debtors	<u>389</u>	<u>2,688</u>
	<u>38,862</u>	<u>76,135</u>

18 Cash and cash equivalents

	2020 £	2019 £
Cash on hand	48	33
Cash at bank	<u>196,705</u>	<u>171,836</u>
	<u>196,753</u>	<u>171,869</u>

19 Creditors: amounts falling due within one year

	2020 £	2019 £
Other taxation and social security	7,361	11,521
Other creditors	1,145	1,207
Accruals	42,431	7,059
Deferred income	<u>9,925</u>	<u>79,861</u>
	<u>60,862</u>	<u>99,648</u>

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2020

	2020 £	2019 £
Deferred income at 1 January	(79,861)	(76,014)
Resources deferred in the period	(5,000)	(79,861)
Amounts released from previous periods	<u>74,936</u>	<u>76,014</u>
Deferred income at year end	<u>(9,925)</u>	<u>(79,861)</u>

20 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £5,648 (2019 - £5,260).

21 Funds

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Balance at 31 December 2020 £
Unrestricted				
General	151,089	139,900	(114,050)	176,939
Restricted	<u>-</u>	<u>352,982</u>	<u>(352,982)</u>	<u>-</u>
Total funds	<u>151,089</u>	<u>492,882</u>	<u>(467,032)</u>	<u>176,939</u>
	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Balance at 31 December 2019 £
Unrestricted				
General	136,157	159,648	(144,716)	151,089
Restricted	<u>-</u>	<u>290,785</u>	<u>(290,785)</u>	<u>-</u>
Total funds	<u>136,157</u>	<u>450,433</u>	<u>(435,501)</u>	<u>151,089</u>

Harbour Place Grimsby

Notes to the Financial Statements for the Year Ended 31 December 2020

The specific purposes for which the funds are to be applied are as follows:

The general fund represents the free funds of the charity which are not designated for particular purposes.

The restricted fund principally includes income received for the Rough Sleeping Initiative.

22 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 December 2020 £
Tangible fixed assets	2,186	2,186
Current assets	235,615	235,615
Current liabilities	<u>(60,862)</u>	<u>(60,862)</u>
Total net assets	<u>176,939</u>	<u>176,939</u>

	Unrestricted funds General £	Total funds at 31 December 2019 £
Tangible fixed assets	2,733	2,733
Current assets	248,004	248,004
Current liabilities	<u>(99,648)</u>	<u>(99,648)</u>
Total net assets	<u>151,089</u>	<u>151,089</u>

23 Related party transactions

There were no related party transactions in the year.