

# ***Burford School Fund (Marlow Bottom)***

*Registered Charity No. 1068470*

## **TRUSTEES' ANNUAL REPORT** **FOR THE YEAR ENDED 31 AUGUST 2020**

Name of Charity: Burford School Fund (Marlow Bottom)

Registered Number: 1068470

Legal Form: Unincorporated charitable organisation

Governing Document: Declaration of Trust dated 2<sup>nd</sup> February 1998, supplemental deed dated 16.3.2006 and 4.11.2012

Address: C/o Burford School Marlow Bottom Marlow SL7 3PQ

Trustees: The charity trustees at the time of this report were:

Mr I Garner	Head Teacher & Trustee & Chairman
Mrs T Marshall	Deputy Head Teacher & Trustee
Mr Jason Batten	Member of the Management Committee & Trustee
Mr David Caldwell	Member of the Management Committee & Trustee

Method of Appointment: The trustees shall hold office for the period of their election to the position of employees or Governing Body of Burford School.

Officers: As shown above

Bankers: Lloyds Bank High Street Marlow Bucks

Independent Examiner: Mr C Whiteley,

Objects: The objects of the charity are:

1. The advancement of the education of the pupils at Burford School by providing funds, items, services and facilities that it is not the obligation of any statutory authority to provide;
2. The furtherance of such other general charitable purposes as the Trustees may from time to time decide, through the provision of grants.

Area of Benefit: The area of benefit is determined as Marlow Bucks

### **Report of the Trustees on the Activities of the Charity**

The Trustees present the Independently Examined Income and Expenditure Account of the Charity, on pages 3, 4, 5, 6, and 7 in accordance with the adopted accounting policy, for the year ended 31<sup>st</sup> August 2020.

Fund raising events were limited this year due to COVID pandemic. The majority of the income was received via Gift of Opportunity donations.

School clubs were limited due to COVID restrictions.  
The closing balance of the Fund is £83,430

It is felt that the Burford School Fund has met the Public benefit need by operating within its objects.

### **Trustees Responsibilities**

The Trustees are required to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus or deficit for that period. In preparing those Financial Statements, the Trustees are required to: -

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the Financial Statements.
- Prepare the Financial Statements on the going basis unless it is inappropriate to presume that the Trust will continue.

The Trustees are responsible for:

- Keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust.
- Safeguarding the Charity's assets and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on ..... 10<sup>th</sup> day of June 2021 and signed on their behalf by:

..... I. Garner ..... Mr I Garner Head Teacher and Chairperson

	2020 £	2020 £	2019 £	2019 £
<b>Receipts</b>				
<b>Fund Raising Events</b>				
Charitable activities	343		1,511	
Christmas Bazaar			4,469	
Big Noise			114	
Donations and legacies	38,143		13,509	
Wish List Donations			10	
Summer Fair			5,947	
Burford Bolt			3,259	
Year 6 Play				
Books			557	
Photos				
Uniform commission			1,079	
Easyfundraising			284	
Music Room			12,560	
Initial Teacher Training			350	
Reserve			6,794	
		<u>38,486</u>		<u>50,444</u>
<b>Other</b>				
Services		3,937		
Legal & Professional			125	
		<u>-</u>		<u>125</u>
<b>Bank Interest</b>	31	31	23	23
<b>In House Activities &amp; Clubs</b>				
Clic Sargent			5,876	
Burford Uke Troupe				
Running Club / After School Sports Clubs			12,431	
		<u>-</u>		<u>18,307</u>
<b>TOTAL RECEIPTS</b>		<u>42,454</u>		<u>68,899</u>

	2019 £	2019 £	2018 £	2018 £
<b>Payments</b>				
<b>Fund Raising Events</b>				
Raising funds	2,627			
Christmas Bazaar			1,274	
Summer Fair			1,688	
Burford Bolt			3,609	
Year 6 Play			859	
Buy a Brick				
Staff Social Fund			422	
Books			439	
		<u>2,627</u>		<u>8,292</u>
<b>Charitable objectives</b>				
Charity donations			492	
Gift of Opportunities			85	
Wish list				
Music Room			11,418	
Nursery			34,583	
Reserve			460	
Resources	12,992			
		<u>12,992</u>		<u>47,037</u>
<b>Other</b>				
Food				
Legal & Professional			2,104	
Lost library books			109	
Travel and accommodation	775			
Equipment	175			
Office and general admin	- 150			
		<u>800</u>		<u>2,213</u>
<b>In House Activities &amp; Clubs</b>				
Clic Sargent			6,837	
Burford Uke Troupe				
Running Club / After School Sports Clubs			7,261	
		<u>-</u>		<u>14,098</u>
<b>TOTAL PAYMENTS</b>		<u><b>16,420</b></u>		<u><b>71,641</b></u>
<b>Net surplus/(deficit)</b>		<u><b>26,035</b></u>		<u><b>(2,742)</b></u>
Funds in Hand as at 31st of August		57,395		60,137
Add Surplus/(deficit) for the year		26,035		(2,742)
Funds in Hand as at 1st of September		<u><b>83,430</b></u>		<u><b>57,395</b></u>

**Statement of Assets and Liabilities as at 31st August 2020**

	<b>31/08/2020</b>	<b>31/08/2019</b>
School Fund	83,430	57,395
Cheques in Hand	-	-
	<u>83,430</u>	<u>57,395</u>
Unpaid cheques		
Funds in hand	<u><u>83,430</u></u>	<u><u>57,395</u></u>



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Burford School Fund ( Marlow Bottom )

On accounts for the year  
ended

31<sup>st</sup> August 2020

Charity no  
(if any)

1068470

Set out on pages

1 to 5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/08/2020.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

10/6/2021

Name:

Christopher Whiteley

Relevant professional  
qualification(s) or body

Chartered Accountant ( SA )

(if any):

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Address:

93 New Road, Marlow Bottom, Bucks, SL7 3NN

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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