

**Trustees Annual Report 2024**  
Financial Year 2023/24

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## **Legal & Administrative Information**

Charity Name: Baitul Mukarram Mosque Trust  
Charity Registration Number: 1068370  
Principal Address: 22-26 St Stephens Road  
Leicester  
LE2 1DQ  
Tel: 0116 2546138  
Email: [b.m.m.trust@gmail.com](mailto:b.m.m.trust@gmail.com)  
Holding Trustees: Luthfur Rahman Choudhury  
Mohammed Hanif Ullah  
Aminul Rashid Talukdar  
Motiur Rahman Chowdhury  
Mohammed Junur Miah Gazi  
Mohammed Siftur Rahman  
Mohammed Hafizur Rahman

### **Management Committee**

Chairman: M Khayam  
Vice Chairman: M K Miah  
Secretary: T Ahmed  
Assistant Secretary: M A Mukith  
Treasurer: A Waqui  
Assistant Treasurer: N Hoque  
Employees: S MD Rahman  
Hafej MD Bodrul Alam  
Accountant: Sterlyn Ltd  
11 Main Street  
Barkby  
Leicester LE7 3QJ  
Bankers: Barclays Bank PLC  
Leicester

## **Officers Report 2024**

### **Chairman's Report**

I would like to thank each and every member of this prestigious Trust for supporting me over the last year. I have thoroughly enjoyed the experience.

There is lot of work to be done and we must continue to work diligently for the community. Finally if I have offended any one, I humbly ask for your forgiveness. Jazak Allah Khair.

### **Treasurer's Report**

Thank you for your support over the last two years. It has been a privilege to serve this Trust in managing its finances.

Total Income at the end of this period is £76,297 compared to £80,628 in the previous period. I firmly believe that our finances are and will remain strong.

Finally if I have offended any one I humbly ask of your forgiveness. JazakAllah Khair.

### **Secretary's Report**

On reflection the last year as a Secretary of this Trust has been a journey that I will remember for sometime.

Going forward I wish each and every member of the trust well and if I have offended any one at any point I am truly sorry and humbly request your forgiveness.

**Baitul Mukarram Mosque Trust**  
Registered Charity Number 1068370

**Membership List**

	<b>Name</b>
1	Mohammed Hafizur Rahman
2	Mohammed Abdul Kalam Azad
3	Mohammed Afzal Hussain
4	Mohammed Tipu Ahmed
5	Jahan Chowdhury
6	Mohammed Siftur Rahman
7	Lutfur Rahman Chowdhury
8	Mohammed Hanif Ullah
9	Mohammed Junur Miah Gazi
10	Mohammed Mottiur Rahman
11	Mohammed Aminur Rashid Talukdar
12	Mohammed Abu Bakkar Mukith
13	Mohammed Abdul Alam
14	Abdul Mannan Khan
15	Nazarul Khalique
16	Mohammed Abdul Muhit
17	Mohammed SR Chowdhury
18	Mohammed Abdul Khayam
19	Mohammed Siddiqur Rehman Khayam
20	Shafiqur Rahman
21	Munir Hossain
22	Mamon Chowdhury
23	Alif Uddin Gazi
24	Samad Khan
25	Abdus Sattar
26	Azizur Rahman
27	Mohammed Nurul Haque Shohel
28	Mohammed Monsor Ahmed
29	Abdul Awal Azad
30	Kosru Miah
31	Zahangir Ahmed
32	Fakrul Jaman
33	Oyes Ahmed
34	Abu Taher
35	Abul Hassan
36	Faruk Ahmed
37	Abdul Waqui
38	Shoukat Hussain

**Baitul Mukarram Mosque Trust**  
Registered Charity Number 1068370

**Executive Committee & Property Trustee List for Year ending 31/03/2024**

	<b>Name</b>	<b>Position</b>
	<b>Executive Committee</b>	
	M A Khayam	Chair
	M K Miah	Vice Chair
	A Waqui	Treasurer
	N Hoque	Assistant Treasurer
	T Ahmed	Secretary
	M A Mukith	Assistant Secretary
	<b>Trustees</b>	
1	Luthfur Rahman Choudhury	Executive Member
2	Mohammed Aminur Thalukdar	Executive Member
3	Hanif Ullah	Executive Member
4	Motiur Rahman Chowdhury	Executive Member
5	Mohammed Junur Ghazi Miah	Executive Member
6	Mohammed Siftur Rahman	Executive Member
7	Mohammed Hafizur Rahman	Executive Member

## **Foreword**

The Trustees Annual Report was produced in accordance with the reporting requirements of the Charity Commission SORP 2016.

## **Aims & Objectives**

- ♣ To advance the Islamic religion amongst the Muslims prescribed by Islam
- ♣ To advance the education of the public including religious education
- ♣ To relieve poverty and sickness and to preserve and protect the good health of persons resident in Leicester
- ♣ To further such other charitable purposes as the Committee from time to time determines

## **Structure, Governance & Management**

The charity is un-incorporated, governed by constitution and its affairs managed by an Executive Committee from which six elected officers (Chairman, Vice Chairman, Treasurer, Asst Treasurer, Secretary, Asst Secretary) oversee its administration. The Property Trustees and Executive Committee volunteer their personal time, and receive no financial incentive or remuneration, and try to meet every two months.

## **Demonstrating Public Benefit**

The charity carries out a range of activities in pursuance of its charitable aims. The Trustees consider that these activities, summarised below provide benefit.

## **Summary of Achievements**

The Trusts main objective is to provide a place of worship, with Islamic education for the Muslim's of Leicester. The following is a summary of activities the Trust has delivered in line with Government guidance due to covid-19:

### **Daily Prayers**

Providing continuous access to prayer hall seven days a week all year round for Muslims wishing to perform daily prayers The daily prayers are led by Imam's employed by the Trust.

### **Friday Prayers**

Demand for praying facilities is at its highest during Friday Juma prayers, and now able to provide more space meeting current demand.

### **Evening Classes**

There are two paid employees for the purpose of teaching, both of whom are CRB/DBS certified and accredited with child safety induction certificates awarded by the Federation of Muslim Organisations, an affiliate of the Leicester City Council Child Protection Unit.

### **Ramadan**

Both Imams performed recitation of the Quran after Zuhr (mid-day) prayers attracting a sizeable audience, enabling those in attendance to improve their Arabic and reading of the Quran.

At sunset complimentary water and dates were provided to those breaking fast at the Mosque, attracting a sizeable number for Magrib (sunset) prayers. The water and dates were donated to the Mosque and members of the congregation helped organise and distribute the dates and water.

During the month of Ramadan the Taravi Prayers were performed twice each night at different time slots to accommodate those that work late. Religious talks were also delivered after the Taravi prayers.

### **Eid Prayers**

Two separate times for prayer were organised for both Eid-ul-Fitr & Eid-ul-Adha to meet the needs of the community.

### **Funeral Service**

Assistance given to bereaved families with the bathing and burial of dead bodies, in line with Islamic tradition. This service is delivered free of charge, with support and guidance from the Muslim Burial Council of Leicester (M.B.C.O.L).

M.B.C.O.L is a charitable organisation which the Trust is an affiliate to.

### **Financial Review**

For the period ending 31/03/2024 the Trusts financial statements were produced on the accruals basis in line with the reporting requirements of SORP 2016 applying accounting standard FRS102, confirmed by appointed accountant Sterlyn Ltd.

The Trustees deem that Baitul Mukarram Mosque Trust will continue to function as a going concern.

No expenses were claimed by any Trustees in relation to travelling, subsistence or entertainment during this financial period. No related party transactions that require reporting in this financial period have taken place.

### **Reserves Policy**

The Trustees are committed to using funds in pursuit of its charitable objects. The Trust allows for unrestricted cash reserves between a minimum of two months operating costs, up to a maximum of £62,000. This is deemed sufficient as the Trust would be able to carry on functioning in the event of:

- ♣ Losing a major income source
- ♣ Needing to carry out urgent repairs, as the main part of the building is more than hundred years old as well as
- ♣ Managing the repayment of long term liabilities



**Baitul Mukarram Mosque Trust**  
Registered Charity Number 1068370

Excess reserves held at the end of the 2023/24 financial year will be moved to the unrestricted funds for the following financial year.

Current Account funds of £9,389 as at 31/03/2024 will be carried forward to the unrestricted funds for 2024/25 financial year.

**Future Plans**

To continue to provide a comfortable place of worship, education and funeral service where possible. Explore further engagement within the wider community of Highfields.

Signed by: .....

Date: .....

M A Khayam (Chair)

Signed by: .....

Date: .....

T Ahmed (secretary)

# BAITUL-MUKARRAM

## MOSQUE TRUST

*Income and Expenditure Account for year ended 31<sup>st</sup> March 2024*

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**Sterlyn Ltd**  
11 Main Street  
Barkby  
Leicester.  
LE7 3QG

**Baitul-Mukarram Mosque Trust****Contents**

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Trust Name: **Baitul-Mukarram Mosque Trust**

Address: 22-24 St Stephens Road  
Leicester.  
LE2 1DQ

Trustees: Mr Lutfur Rahman Choudhury  
Mohammed Aminur R Thalukdar  
Hanif Ullah  
Motiur Rahman  
Junur Gazi Miah  
Mohammed Siftur Rahman  
Mohammed Hafizur Rahman

Income and Expenditure Account for year ended 31<sup>st</sup> March 2024.

We the undersigned confirm that we have made available all the books and records necessary to produce the annual Accounts.

Signed:-----  
Chair – M A Khayam

-----  
Treasurer – A Waqui

We certify that the attached Income and Expenditure Account and Balance Sheet have been prepared in accordance with the accounting records and the information and explanations supplied **without carrying out an audit.**

**Baitul-Mukarram Mosque Trust**

**Income and Expenditure Account for year ended 31<sup>st</sup> March 2024.**

	2024		2023	
	£	£	£	£
Donations		44,826		64,428
Specific Fund		4,405		-
Other Income		27,066		16,200
<b>Total Income</b>		<b>76,297</b>		<b>80,628</b>
<b><u>Less Overheads</u></b>				
Employee Costs	43,796		36,272	
Premises Costs	14,710		8,227	
Repairs	1,650		9,802	
General Admin Costs	4,761		6,629	
Legal and Professional Costs	1,175		1,165	
Depreciation	451		506	
		<u>66,543</u>		<u>62,601</u>
<b>Net Profit</b>		<b><u>£ 9,754</u></b>		<b><u>£ 18,027</u></b>

**Baitul-Mukarram Mosque Trust**

**Balance Sheet as at 31<sup>st</sup> March 2024.**

	2024		2023
	£	£	£
<b><u>Fixed Assets</u></b>			
As per attached Schedule	649,791		631,596
<b><u>Current Assets</u></b>			
Debtors / Prepayments	1,164		1,111
Bank – C/A	9,389		10,993
Bank – Relief Fund	208		3,428
Cash in Hand	1,192		-
	<u>11,953</u>		<u>-</u>
			<u>15,532</u>
<b><u>Current Liabilities</u></b>			
Creditors / Accruals	5,096		234
Rental Deposits	-		-
	<u>5,096</u>		<u>234</u>
	6,857		15,298
	<u>£ 656,648</u>		<u>£ 646,894</u>
<b><u>Financed By</u></b>			
Balance b/f	646,894		628,867
Profit for the Year b/d	9,754		18,027
	<u>£ 656,648</u>		<u>£ 646,894</u>

**Baitul-Mukarram Mosque Trust**

**Schedule of Movement of Fixed Assets as at 31<sup>st</sup> March 2024.**

	<b>Properties £</b>	<b>Equipment £</b>	<b>Total £</b>
<b>Cost:</b>			
At 1.04.2023	680,023	8,640	688,663
Additions in the year	18,358	288	18,646
At 31.03.2024	<u>698,381</u>	<u>8,928</u>	<u>707,309</u>
 <b>Depreciation:</b>			
At 1.04.2023	49,942	7,125	57,067
Charge for the year	-	451	451
At 31.03.2024	<u>49,942</u>	<u>7,576</u>	<u>57,518</u>
 <b>N.B.V:</b>			
At 31.03.2024	<u>648,439</u>	<u>1,352</u>	<u>649,791</u>
At 31.03.2023	<u>630,081</u>	<u>1,515</u>	<u>631,596</u>

**Baitul-Mukarram Mosque Trust**

**Income:**

	<b>2024</b>		<b>2023</b>	
	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>
<b><u>Donations</u></b>				
Collections	35,611	-	47,798	-
Zakat	510	-	6,020	-
Madrassa Fees	4,145	-	5,250	-
Membership Fees	4,560	-	4,560	-
Donations Recei – Al Khid	-	-	800	-
	<b>44,826</b>	<b>-</b>	<b>64,428</b>	<b>-</b>
<b><u>Other Income</u></b>				
Specific Funds	-	4,405	-	-
Government Grants (LCC)	-	-	-	-
Rental Income	27,066	-	16,100	-
	<b>27,066</b>	<b>4,405</b>	<b>16,200</b>	<b>-</b>
	<b>£ 71,892</b>	<b>4,405</b>	<b>£ 80,628</b>	<b>-</b>

**There were no Restricted Funds in this year**



**Baitul-Mukarram Mosque Trust**

**Income and Expenditure Account for year ended 31<sup>st</sup> March 2024.**

	2024	2023
	£	£
Donations	36,121	53,818
Donations from other Charities	-	800
Membership Fees	4,560	4,560
Madrassa Fees	4,145	5,250
Rental Income	27,066	16,100
Government Grants	-	100
Specific Funds	4,405	-
<b>Total Income</b>	<b>76,297</b>	<b>80,628</b>

**Less Overheads**

**Employee Costs**

Wages & Salaries	42,852	34,668
Pensions	944	1,604
Staff Training & Welfare	-	-
	<u>43,796</u>	<u>36,272</u>

**Premises Costs**

Cleaning	155	481
Insurance	1,382	400
Licence Fee	75	104
Light & Heat	12,834	6,837
Ramadan Food	-	-
Rates	264	405
	<u>14,710</u>	<u>8,227</u>

**Repairs**

Repairs & Maintenance	<u>1,650</u>	<u>9,802</u>
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**General Admin Expenses**

Postage Printing & Stationery	-	-
Telephone	861	604
Donations	3,900	6,000
Bank Charges	-	25
	<u>4,761</u>	<u>6,629</u>

**Professional and Legal Costs**

Accountancy Fees	1,175	1,165
Legal Fees	-	-
	<u>1,175</u>	<u>1,165</u>

**Depreciation**

Provision for Depreciation	<u>451</u>	<u>506</u>
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	66,543	62,601
<b>Net Profit</b>	<b><u>£ 9,754</u></b>	<b><u>£ 18,027</u></b>

**Baitul-Mukarram Mosque Trust**

**Notes to the Accounts for the year ended 31<sup>st</sup> March 2024.**

**Creditors & Accruals**

	<b>2024</b>	<b>2023</b>
British Gas	3,427	( 556 )
E-On	( 1,033 )	( 826 )
Nest Pension	-	33
PAYE	785	418
Wages	742	-
	<u><b>3,921</b></u>	<u><b>( 931 )</b></u>
 Accruals	 <u>1,175</u>	 <u>1,165</u>
	<u><b>1,175</b></u>	<u><b>1,165</b></u>
	 <u><b>£ 5,096</b></u>	 <u><b>£ 234</b></u>

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Holding Trustees:	Luthfur Rahman Choudhury Mohammed Hanif Ullah Aminul Rashid Talukdar Motiur Rahman Chowdhury Mohammed Junur Miah Gazi Mohammed Siftur Rahman Mohammed Hafizur Rahman

### **Management Committee**

Chairman:	M Khayam
Vice Chairman:	M K Miah
Secretary:	T Ahmed
Assistant Secretary:	M A Mukith
Treasurer:	A Waqui
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Employees	S MD Rahman Hafej MD Bodrul Alam
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## **Officers Report 2024**

### **Chairman's Report**

I would like to thank each and every member of this prestigious Trust for supporting me over the last year. I have thoroughly enjoyed the experience.

There is lot of work to be done and we must continue to work diligently for the community. Finally if I have offended any one, I humbly ask for your forgiveness. Jazak Allah Khair.

### **Treasurer's Report**

Thank you for your support over the last two years. It has been a privilege to serve this Trust in managing its finances.

Total Income at the end of this period is £76,297 compared to £80,628 in the previous period. I firmly believe that our finances are and will remain strong.

Finally if I have offended any one I humbly ask of your forgiveness. JazakAllah Khair.

### **Secretary's Report**

On reflection the last year as a Secretary of this Trust has been a journey that I will remember for sometime.

Going forward I wish each and every member of the trust well and if I have offended any one at any point I am truly sorry and humbly request your forgiveness.

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**Membership List**

	<b>Name</b>
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Signed by: .....

Date: .....

M A Khayam (Chair)

Signed by: .....

Date: .....

T Ahmed (secretary)