

Company number: 3330301

Charity Number: 1068364

Skipko Arts Team

Report and financial statements
For the year ended 31st March 2024

Skipko Arts Team

Reference and administrative information for the year ended 31st March 2024

Company number 3330301

Charity number 1068364

Registered office and operational address 42 Barkston House
Croydon Street
Leeds
LS11 9RT

Known as 'Skipko'

Management Committee Management Committee, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Emily Harvey	Chair
Jackie Hobson	Treasurer
Jayne Learoyd	Secretary
Gabrielle Hamilton	Trustee
Val Hewison	Trustee

Key management personnel Arthur Stafford Director

Bankers Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall WV1 9DG

Independent examiner

Catherine Hall FCCA DChA
Slade & Cooper Limited
Beehive Mill
Jersey Street
Manchester M4 6JG

Skipoko Arts Team
Management Committee's annual report
for the year ended 31st March 2024

The Management Committee presents their report and the unaudited financial statements for the year ended 31st March 2024. Included within the Management Committee's report is the directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Objectives and activities

Skipoko aims to transform lives and empower people through exciting and innovative creative arts projects. Our charitable purpose is:

To advance the education of the public in creative and visual arts and crafts, and the techniques and practice thereof, and in particular to provide facilities and opportunities whereby older people, young people, people with learning disabilities, people with disabilities, people with mental health needs and people who are disadvantaged by reason of poverty, ill health or social circumstances may be afforded opportunities for personal development, through the experience and practice of such creative arts and crafts.

We do this by:

- Developing creative arts projects with community groups,
- Bringing people together through large- and small-scale workshop programmes,
- Running events,
- Hosting exhibitions and training.
- Blank Canvas; providing creative and community hubs in temporarily vacant commercial property.

Our arts workers act as group facilitators, using a wide range of arts techniques to increase people's confidence, skills and sense of self-worth. Skipoko's way of working gives the ownership of the creative process and the direction of the project to the group members themselves, giving people influence over how they are seen by others and the ideas they must share. This method has proved to be empowering for people who may not have the same control over other aspects of their lives, enabling them to grow in confidence and gain a huge sense of achievement.

The Trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The Trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the Trustees ensure the charity's aims; objectives and activities remained focused on its stated purposes.

Public benefit

The Trustees have referred to the Charity Commission's guidance on public benefit when planning Skipoko's work for the year to come and in the end of year evaluation.

Skipoko projects are reviewed regularly and evaluated upon completion with input at the end from all involved, including project participants. This helps to ensure that projects deliver planned outcomes and are responding to the previously identified needs amongst our beneficiaries.

This report covers the third year affected by the pandemic. Skipoko continued to remain open as far as a functioning organisation is concerned and worked directly with people in their own homes and face-to-face

Skipkko Arts Team
Management Committee's annual report
for the year ended 31st March 2024

sessions. Skipkko delivered 595 sessions comprised of 493 arts-in-home, 107 face-to-face and 2 online. In the year across our entire programme of work, we provided 6,500 artist days in some 1,500 workshops. More than 90% were people officially described as “people with challenging lives”.

Achievements and performance

Our charitable activity is focused on tackling disadvantage and marginalisation thus reflecting our primary aim; that of providing benefit to the public. Specific beneficiaries from our work vary from project to project, with much of our work being in areas within the most 5% deprived in England high indices. During 2023/24 we continued our work with parents and families, adult carers, young and older people, women from diverse communities and, communities with low rates of literacy and use of English as a second language.

Skipkko received a slightly higher level of public subsidy (from £4,600 to £5,500) from Leeds City Council as a member of the city's arts client portfolio. We receive no public subsidy from Arts Council England. We continue to generate 97% of our income needs (2.5% - £5,500 through subsidy and 97.5% - £ 212,964 by our efforts) through bespoke project funding bids and unrestricted income generated through our temporary space, property programme, Blank Canvas.

Projects worked on during the year were as below. The majority were funded through the acquisition of a grant (£371,575) from National Lottery Community Foundation (NLCF) to be distributed across 2023/24 to 2025/26. The grant was to have a number of positive unintended consequences not only for Skipkko but also for the array of projects we could offer our participants:

- A Room in Leeds – a blend of face-to-face and ‘at home’ activities which lay the foundations for a major exhibition and performance in 2024/25
- Under the Canopy – the continuation of an environmentally-focused series of projects focusing on mindfulness and nature. These continued to be specifically targeted to people struggling to come to terms with the post-pandemic situation and encouraged them to come outdoors and socialise.
- Library Research Team – the continuing development of a self-sustaining, creative community hub. This team arose from the Women Reflecting on Women project. The team provides much-needed capacity to undertake research for Skipkko projects and is proving to be extraordinary popular and durable. We also arranged for the team to continue visits to the major libraries as well Leeds Museums and Galleries to examine issues surrounding curation.
- New Bowerley Community Primary – continuing our link with the school where we worked with 11 teachers as well as with pupils.
- Teacup Tales – tea became a popular focus for work across the year partly emerging from our work at TCV Hollybush environmental centre. We explored tea through poetry, story-telling and a visit to a tea blending event at Temple Newsam.
- Pages from Leeds – this project explored issues surrounding reading and culminated in a publication.
- Tales of Hope – this project followed an earlier project and was part funded by the Leeds Civic Trust. To celebrate the building of a new centre for this neighbourhood network organisation located in the Halton Moor and Osmondthorpe wards of Leeds.

Skipkko Arts Team
Management Committee's annual report
for the year ended 31st March 2024

- Camaraderie (the Cams) – this is a relatively well robust creative hub inspired by Skipkko and supported by us. This small community grew out of earlier photography projects and has grown to be a fledgling organisation in its own right. Skipkko continues to support the group with some funding and artists' time and it was great to see the Cams mount their own exhibition at Headingley Enterprise and Arts Centre during the year.
- Pop-ups – these are small, self-contained projects which at their heart are arts projects but also seek to gather intelligence or evidence for a potential larger project later on. In this respect we implemented a total of seven projects ranging from Mexican grievance, to stained glass windows, to explorations of tea and providing creative activities to one of Leeds' neighbourhood networks.

Financial review

The year ending 31st March 2024 was far brighter than the previous year. According to the Balance Sheet as of 31 March 2024, we closed the year with £24,354 in total funds reflecting the grant we have received from National Lottery Community Fund and the strengthening of unrestricted income arising from Blank Canvas.

As with the present year (2024/25), we were able to approve a budget with almost 80% of projected income between 90% and 100% secure. This in turn has led to a stable, secure company environment where we have been able to focus on our work, and preparations for future work as well consider increasing availability of training for staff, trustees and artists.

The focus of the trustees is fixed on [a] continuing the good progress made this year, [b] ensuring the company keeps to income and expenditure targets, [c] makes a strong application for enhanced annual subsidy from Leeds City Council in the 2024/25 round and [d], keep in mind, another major application will need to be made during the autumn of 2024 to National Lottery Community Fund (NLCF) for funding to dovetail the existing grant, in other words, to kick in spring 2026 through to spring 2029.

At the time of writing, we were advised that our annual subsidy from Leeds City Council was to be increased three-fold to a total of £ 14,000.

Reserves policy

The Trustees review the need for reserves in line with guidance from the Charity Commission and National Council of Voluntary Organisations (NCVO) . Company policy is to carry reserves optimally for three-to-five months trading or in extremis, sufficient to discharge statutory redundancy payments (around £19,000).

At the present, it costs around £84,000 a year to keep the lights on, rooms warm and salaries paid, all of which needs to be met through unrestricted income. For probably the first time, Skipkko is in a position of relative security in that [a] £14,000 comes from Leeds City Council, [b] £30,000 a year comes through the NLCF grant by way of cost recovery and [c], Blank Canvas is delivering around £55,000 a year. These three streams amount to £99,000, which means that from 2023/24, we can start re-building the reserves.

Skipko Arts Team
Management Committee's annual report
for the year ended 31st March 2024

Plan for the future.

By remaining open during the two plague years of 2020/21 and 2021/22 and surviving the so-called aftermath year of 2022/23, Skipko continues to generate a significant amount of interest and plaudits, our profile continues to become stronger. In 2023/24 we started delivering the three-year, Lottery funded 'Home from Home' programme wherein we focus on Skipko enabling participants taking leadership as we attempt to reach communities across the City.

We will continue to apply the lessons learned over the last three years and put in place a programme of work combining face-to-face and 'at-home' in a hybrid format.

A key ingredient in Skipko's plan for the future is to secure another three-year funding from National Lottery Community Fund (NLCF). To that end we have

[a] secured the services of an external specialist evaluator who, is anticipated, will vindicate the delivery of the current three year programme and thus form a basis for the continuation of funding for a further three years,

[b] secured the services of an external specialist consultant who will facilitate a series of Away-days for trustees and staff focusing on future-thinking and the development of a series of strategies for the coming years,

[c] we will implement a plank of training and mentoring for artists and staff so they become better equipped to meet potential challenges.

Programme of work for 2024/25

Organisational Development: continue the process of board development together with a review of policies and procedures and exploring a future Skipko with a divergent supply on unrestricted income.

Strategic Engagement: continue to build stronger relationships with the health and wellbeing sector as well as develop a closer relationship with Arts and Minds (NHS) through co-locating offices and with academia, most notably University of Leeds.

Arts Programme: the programme will be delivered according to yearly overarching themes. In 2023/24 we explored notions of 'place', this year we ask, 'what is it like to be older in Leeds?' and next year, 2025/26 we shall look at how people self-identify as living in Leeds. The programme of work in 2024/25 looks something like

A Room in Leeds – the culmination of the project with an exhibition, publication and performances

Tales of HOPE – continuation of the pop-up consultation conducted in 2023/24

Winter at Home – a light-in-the-dark project which is becoming something of a tradition.

Under the Canopy – furthering the benefits to participants arising from creative activities in outdoor spaces.

A continuing series of small-scale, information-gathering, pop-ups projects.

Sustainable Community Hubs: continue working with the Library Research Team, Camera-aderie and now Under the Canopy as a means of understanding Asset Based Community Development and exploring the degree to which Skipko can promote this way of working in the future.

Blank Canvas: this is our property programme which generates unrestricted income. Our policy is to focus on securing property in our core area of West Yorkshire and pursue properties in other areas only if there is a compelling artistic reason. Now, we have multiple properties in York, Shipley, Skipton, Harrogate and Northallerton.

Skipkko Arts Team
Management Committee's annual report
for the year ended 31st March 2024

New Initiatives:

Monthly art club – driven by the calls from our participants, we will be starting a club wherein Skipkko participants can continue their creative work with the company and the benefits to mental health and wellbeing such activity brings.

Performance and making group – this has again been driven by participants, especially those who performed alongside a professional company during the public-facing performances in a commercial theatre: a first for Skipkko.

Structure, governance and management

Two artists conceived Skipkko Arts Team in 1988. It is a company limited by guarantee, incorporated on 10th March 1997 and registered now as a charitable company as of 28th February 1998. The company was established under a memorandum of association, which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up. The total number of such guarantees on 31st March 2024 was 5 (2023:5). The Trustees are members of the charity, but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

A board of Trustees meet quarterly. The Director carries out day-to-day management of staff and resources. Trustees are recruited openly, and appointed as appropriate, with one-third of their number standing down, in rotation, at the Annual General Meeting.

During the year, the board established some working groups to ensure it maintains an appropriate level of oversight whilst providing support to the staff as together we explore future iterations of Skipkko. The sub-groups being:

- Recruitment: finance and administration post
- Policies and procedures: root and branch overhaul of existing policies in light of changing statutory and legal obligations.
- Partners: expanding the organisations and agencies with whom we collaborate.
- Strategic issues: longer term issues Skipkko needs to be aware of.

Periodically, Skipkko also carries out a skills audit of all Trustees, to address potential skills gap and remedy them with training or further recruitment.

There were no related-party transactions during the year, and Skipkko's Memorandum and Articles of Association precludes Trustee remuneration and other benefits, except for reimbursement of out-of-pocket expenses.

Remuneration policy for key management personnel

Senior staff are appointed on the NJC pay scale at a point appropriate to skills and experiences. This is periodically benchmarked against similar organisations. At a board meeting held in 2019, the decision was taken by Trustees to increase to 29 (from 25), the weekly hours for the director and arts project manager. Salaries remain unchanged from 2019.

Skipko Arts Team
Management Committee's annual report
for the year ended 31st March 2024

Risk management

Every Skipko project is subject to a risk assessment and report. When considering larger projects, a report is formally presented to the board for sign off during the application stage. When funding is secured, risk management becomes the director's responsibility with Trustees being updated against a standing item on the board agenda for the duration of the project. The director reports on five areas of operational risk; [a] capacity, [b] progress, [c] financial management, [d] project management and [e] statutory and legal obligations. Against each of these areas, we define the risk, scoped worse case scenarios, described mitigation actions and recommended course of action.

Funds held as custodian trustee on behalf of others.

None.

Statement of responsibilities of the Management Committee

The Management Committee (who are also directors of Skipko Arts Team for the purposes of company law) are responsible for preparing the Management Committee's annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Management Committee to prepare financial statements for each financial year, which give a true and fair view of the situation of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Management Committee is required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Management Committee are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Management Committee's annual report has been approved by the Management Committee on 20 / 12 / 2024 and signed on their behalf by

Emily Harvey

Chair

Independent examiner's report
to the Trustees of
Skipko Arts Team

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2024 which are set out on pages 9 to 23.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Catherine Hall FCCA DChA
Slade & Cooper Limited
Beehive Mill, Jersey Street
Manchester, M4 6JG

Date: 22/01/2025

Skippko Arts Team
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2024

	Note	Unrestricted funds £	Restricted funds £	Total funds 2024 £	<i>Total funds 2023 £</i>
Income from:					
Donations and legacies	3	28,265	-	28,265	33,803
Charitable activities:	4	53,536	135,405	188,941	67,988
Total income		81,801	135,405	217,206	101,791
Expenditure on:					
Charitable activities:	5	104,555	93,283	197,838	156,997
Total expenditure		104,555	93,283	197,838	156,997
Net income/(expenditure) for the year	6	(22,754)	42,122	19,368	(55,206)
Transfer between funds		-	-	-	-
Net movement in funds for the year		(22,754)	42,122	19,368	(55,206)
Reconciliation of funds					
Total funds brought forward		(3,599)	8,585	4,986	60,192
Total funds carried forward		(26,353)	50,707	24,354	4,986

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Skippko Arts Team
Company number 3330301
Balance sheet as at 31 March 2024

	Note	2024	2023
		£	£
Current assets			
Debtors	11	4,998	7,539
Cash at bank and in hand		22,845	4,558
Total current assets		27,843	12,097
Liabilities			
Creditors: amounts falling due in less than one year	12	(3,489)	(7,111)
Net current assets		24,354	4,986
Total assets less current liabilities		24,354	4,986
Net assets		24,354	4,986
The funds of the charity:			
Restricted income funds	13	50,707	8,585
Unrestricted income funds	14	(26,353)	(3,599)
Total charity funds		24,354	4,986

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 12 to 23 form part of these accounts.

Approved by the management committee on 22/01/2025 and signed on their

Jackie Hobson (Treasurer)

Skiippo Arts Team
Statement of Cash Flows
for the year ending 31 March 2024

	Note	2024 £	2023 £
Cash provided by/(used in) operating activities	17	18,287	(50,137)
Cash and cash equivalents at the beginning of the year		4,558	54,695
Cash and cash equivalents at the end of the year		22,845	4,558

Skipko Arts Team

Notes to the accounts for the year ended 31 March 2024

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Skipko Arts Team meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

The trustees note the deficit in the unrestricted account at the end of the reporting period. The trustees have put in place financial targets aimed at increasing unrestricted income from the Blank Canvas programme. Early indications are encouraging and place Skipko in a more robust position than at the close of 2023/24 to the extent that at the point of writing (18 December 2024) the unrestricted account continues in surplus and the trustees have every expectation that this trend will continue throughout the 2024/25 reporting period. In order to ensure the charity's continuing solvency, trustees will monitor unrestricted cashflow projections on a quarterly basis with the Director reporting on such as part of his regular board reporting procedures.

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

Skipko Arts Team

Notes to the accounts for the year ended 31 March 2024 (continued)

d Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs of projects undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

Notes to the accounts for the year ended 31 March 2024 (continued)

i Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

j Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

k Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

l Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

m Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 8. There were no outstanding contributions at the year end. The costs of the defined contribution scheme are included within staff costs in note 6.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The registered office address is disclosed on page 1.

Skippko Arts Team

Notes to the accounts for the year ended 31 March 2024 (continued)

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2024 £	Total 2023 £
Donations	28,265	-	28,265	33,803
Total	28,265	-	28,265	33,803
<i>Total by fund 31 March 2023</i>	33,803	-	33,803	

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2024 £	Total 2023 £
Grants				
Leeds City Council	5,500	7,320	12,820	5,640
Wade's Charity	-	3,000	3,000	3,000
National Lottery Community Fund	-	119,115	119,115	-
Leeds Community Foundation	-	5,000	5,000	-
Arts Council England	-	-	-	1,776
Arnold Clark	-	-	-	1,000
Other Grant Income	-	970	970	-
	5,500	135,405	140,905	11,416
Fees & other income				
Fees	10,919	-	10,919	8,978
Other income	37,117	-	37,117	47,594
	48,036	-	48,036	56,572
Total	53,536	135,405	188,941	67,988
<i>Total by fund 31 March 2023</i>	58,902	9,086	67,988	

Skippko Arts Team

Notes to the accounts for the year ended 31 March 2024 (continued)

Income from charitable activities continued...

Previous reporting period

	Unrestricted £	Restricted £	Total 2023 £
Grants			
<i>Leeds City Council</i>	4,560	1,080	5,640
<i>Wade's Charity</i>	-	3,000	3,000
<i>Arts Council England</i>	-	1,776	1,776
<i>Arnold Clark</i>	-	1,000	1,000
	<hr/>	<hr/>	<hr/>
	4,560	6,856	11,416
Fees & other income			
<i>Fees</i>	6,748	2,230	8,978
<i>Other income</i>	47,594	-	47,594
	<hr/>	<hr/>	<hr/>
	54,342	2,230	56,572
	<hr/>	<hr/>	<hr/>
<i>Total by fund 31 March 2023</i>	58,902	9,086	67,988
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Skippko Arts Team

Notes to the accounts for the year ended 31 March 2024 (continued)

5 Analysis of expenditure on charitable activities

	Total 2024 £	Total 2023 £
Staff costs	59,847	61,726
Staff travel & training	437	234
Premises	23,637	23,652
Office costs	6,163	2,563
Publications, subscriptions & resources	264	487
Equipment	-	11
Miscellaneous	374	374
Freelance fees & expenses	47,313	23,060
Materials	5,751	2,971
Other project costs	11,526	7,374
Legal & professional	6,664	-
Business rates for empty properties	33,030	31,404
Governance costs	2,832	3,141
	<hr/>	<hr/>
	197,838	156,997
	<hr/>	<hr/>
	2024 £	2023 £
Restricted expenditure	93,283	18,191
Unrestricted expenditure	104,555	138,806
	<hr/>	<hr/>
	197,838	156,997
	<hr/>	<hr/>

6 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2024 £	2023 £
Operating lease rentals:		
equipment	553	553
Independent examiner's fee:		
accountancy	1,205	1,205
independent examination	230	230
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Skipko Arts Team

Notes to the accounts for the year ended 31 March 2024 (continued)

7 Staff costs

Staff costs during the year were as follows:

	2024 £	2023 £
Wages and salaries	27,752	29,663
Freelance staff	31,450	31,414
Pension costs	645	649
	<hr/>	<hr/>
	59,847	61,726
	<hr/>	<hr/>

No employees has employee benefits in excess of £60,000 (2023: Nil).

The average number of staff employed during the period was 2 (2023: 3).

The average full time equivalent number of staff employed during the period was 1.59 (2023: 1.3).

The key management personnel of the charity comprise the trustees and the Director. The total employee benefits of the key management personnel of the charity were £31,450 (2023: £31,414).

8 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2023: Nil).

No members of the management committee received travel and subsistence expenses during the year (2023: £Nil).

Aggregate donations from related parties were £Nil (2023: £Nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2023: nil).

Skippko Arts Team

Notes to the accounts for the year ended 31 March 2024 (continued)

9 Government grants

The government grants recognised in the accounts were as follows:

	2024 £	2023 £
Arts Council England	-	1,776
Leeds City Council	12,820	5,640
	<hr/>	<hr/>
	12,820	7,416
	<hr/>	<hr/>

There were no unfulfilled conditions and contingencies attaching to the grants.

10 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

11 Debtors

	2024 £	2023 £
Trade debtors	1,293	3,834
Prepayments	3,705	3,705
	<hr/>	<hr/>
	4,998	7,539
	<hr/>	<hr/>

12 Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors and accruals	2,980	6,635
Taxation and social security costs	509	476
	<hr/>	<hr/>
	3,489	7,111
	<hr/>	<hr/>

Skippko Arts Team

Notes to the accounts for the year ended 31 March 2024 (continued)

13 Analysis of movements in restricted funds

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2024 £
A4A Studio 42	3,489	-	-		3,489
In the Waiting Room	2,414	-	-	-	2,414
Home from Home	(200)	135,285	(91,105)	(1,017)	42,963
Tree of HOPE	1,586	-	(749)	-	837
Message in a Bottle	1,403	120	(519)	-	1,004
Under the Canopy	(292)	-	-	292	-
Community Research	185	-	(910)	725	-
Total	8,585	135,405	(93,283)	-	50,707

Previous Reporting Period	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2023 £
A4A Studio 42	7,479	-	(3,990)		3,489
In the Waiting Room	10,211	1,776	(9,573)	-	2,414
Home from Home	-	-	(200)		(200)
Tree of HOPE	-	1,730	(144)	-	1,586
Message in a Bottle	-	1,580	(177)	-	1,403
Under the Canopy	-	3,000	(3,292)	-	(292)
Community Research	-	1,000	(815)	-	185
Total	17,690	9,086	(18,191)	-	8,585

Name of	Description, nature and purposes of the fund
A4A Studio 42	A photography project for carers in Leeds.
In the Waiting Room	A collaboration with 8 community groups.
Home from Home	Overarching programme for the year.
Tree of HOPE	Project featuring a neighbourhood network organisation.
Message in a Bottle	Project with community group.
Under the Canopy	Project focusing on environmental concerns.
Community Research	A group of people undertaking research for Skippko.

Skippko Arts Team

Notes to the accounts for the year ended 31 March 2024 (continued)

14 Analysis of movement in unrestricted funds

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	As at 31 March 2024 £
General fund	(3,599)	81,801	(104,555)	-	(26,353)
	<u>(3,599)</u>	<u>81,801</u>	<u>(104,555)</u>	<u>-</u>	<u>(26,353)</u>

Name of **Description, nature and purposes of the fund**

General fund The free reserves after allowing for all designated funds

Previous reporting period

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	As at 31 March 2023 £
General fund	42,502	92,705	(138,806)	-	(3,599)
	<u>42,502</u>	<u>92,705</u>	<u>(138,806)</u>	<u>-</u>	<u>(3,599)</u>

Skippko Arts Team

Notes to the accounts for the year ended 31 March 2024 (continued)

15 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Net current assets/(liabilities)	(26,353)	-	50,707	24,354
Total	(26,353)	-	50,707	24,354
<i>Previous reporting period</i>				
	<i>General fund £</i>	<i>Designated funds £</i>	<i>Restricted funds £</i>	<i>Total £</i>
<i>Net current assets/(liabilities)</i>	<i>(3,599)</i>	<i>-</i>	<i>8,585</i>	<i>4,986</i>
<i>Total</i>	<i>(3,599)</i>	<i>-</i>	<i>8,585</i>	<i>4,986</i>

16 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as

	Equipment	
	2024 £	2023 £
Less than one year	553	553
One to five years	414	967
	967	1,520

17 Reconciliation of net movement in funds to net cash flow from operating activities

	2024 £	2023 £
Net income/(expenditure) for the year	19,368	(55,206)
Adjustments for:		
Decrease/(increase) in debtors	2,541	3,432
Increase/(decrease) in creditors	(3,622)	1,637
Net cash provided by/(used in) operating	18,287	(50,137)

Skipko Arts Team

Notes to the accounts for the year ended 31 March 2024 (continued)

18 Prior year Statement of Financial Activities (including Income and Expenditure account)

	Unrestricted funds £	Restricted funds £	Total funds 2023 £	<i>Total funds 2022 £</i>
Income from:				
Donations and legacies	33,803	-	33,803	81,521
Charitable activities:	58,902	9,086	67,988	103,538
Total income	92,705	9,086	101,791	185,059
Expenditure on:				
Charitable activities:	138,806	18,191	156,997	205,461
Total expenditure	138,806	18,191	156,997	205,461
Net income/(expenditure) for the year	(46,101)	(9,105)	(55,206)	(20,402)
Transfer between funds	-	-	-	-
Net movement in funds for the year	(46,101)	(9,105)	(55,206)	(20,402)
Reconciliation of funds				
Total funds brought forward	42,502	17,690	60,192	80,594
Total funds carried forward	(3,599)	8,585	4,986	60,192

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.