

Company number: 3330301

Charity Number: 1068364

Skippko Arts Team

Report and financial statements

For the year ended 31st March 2023

Skipoko Arts Team
Reference and administrative information
for the year ended 31st March 2023

Company number 3330301

Charity number 1068364

Registered office and operational address 42 Barkston House
Croydon Street
Leeds
LS11 9RT

Known as 'Skipoko'

Management Committee Management Committee, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Emily Harvey	Chair
Jackie Hobson	Treasurer
Jayne Learoyd	Secretary
Gabrielle Hamilton	Trustee
Val Hewison	Trustee

Key management personnel Arthur Stafford Director

Bankers Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall WV1 9DG

Independent examiner

Catherine Hall FCCA DChA
Slade & Cooper Limited
Beehive Mill
Jersey Street
Manchester M4 6JG

Skipppo Arts Team
Management Committee's annual report
for the year ended 31st March 2023

The Management Committee presents their report and the unaudited financial statements for the year ended 31st March 2023. Included within the Management Committee's report is the directors' report as required by company law.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Objectives and activities

Skipppo aims to transform lives and empower people through exciting and innovative creative arts projects. Our charitable purpose is:

To advance the education of the public in creative and visual arts and crafts, and the techniques and practice thereof, and in particular to provide facilities and opportunities whereby older people, young people, people with learning disabilities, people with disabilities, people with mental health needs and people who are disadvantaged by reason of poverty, ill health or social circumstances may be afforded opportunities for personal development, through the experience and practice of such creative arts and crafts.

We do this by:

- Developing creative arts projects with community groups,
- Bringing people together through large- and small-scale workshop programmes,
- Running events,
- Hosting exhibitions and training.
- Blank Canvas; providing creative and community hubs in temporarily vacant commercial property.

Our arts workers act as group facilitators, using a wide range of arts techniques to increase people's confidence, skills and sense of self-worth. Skipppo's way of working gives the ownership of the creative process and the direction of the project to the group members themselves, giving people influence over how they are seen by others and the ideas they must share. This method has proved to be empowering for people who may not have the same control over other aspects of their lives, enabling them to grow in confidence and gain a huge sense of achievement.

The Trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The Trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the Trustees ensure the charity's aims; objectives and activities remained focused on its stated purposes.

Public benefit

The Trustees have referred to the Charity Commission's guidance on public benefit when planning Skipppo's work for the year to come and in the end of year evaluation.

Skipppo projects are reviewed regularly and evaluated upon completion with input at the end from all involved, including project participants. This helps to ensure that projects deliver planned outcomes and are responding to the previously identified needs amongst our beneficiaries.

This report covers the third year affected by the pandemic. Skipppo continued to remain open as far as a functioning organisation is concerned and worked directly with people in their own homes and face-to-face

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for the year ended 31st March 2023

sessions. Skipoko delivered 586 sessions comprised of 498 arts-in-home, 81 face-to-face and 7 online. In the event, we supported 188 direct participants and 1,205 as audiences. More than 90% were people officially described as "people with challenging lives".

Achievements and performance

Our charitable activity is focused on tackling disadvantage and marginalisation thus reflecting our primary aim; that of providing benefit to the public. Specific beneficiaries from our work vary from project to project, with much of our work being in areas within the most 5% deprived in England high indices. During 2022/23 we continued our work with parents and families, adult carers, young and older people, women from diverse communities and, communities with low rates of literacy and use of English as a second language.

Skipoko receives a small level of public subsidy (£4,600) from Leeds City Council as a member of the city's arts client portfolio; we receive no public subsidy from Arts Council England. We continued to generate 97% of our income needs through bespoke project funding bids and unrestricted income generated through our temporary space, property programme: Blank Canvas. Projects worked on during the year were:

- In The Waiting Room – the main project was paused due to the pandemic but culminated with several public-facing performances; a first for Skipoko!
- Artists commissions – as part of our financial support for artists during the lockdown, Skipoko drew funds from reserves to commission all 18 of our artists to reflect on 'creativity at a time of isolation'. The exhibition (also a first for Skipoko) was held in the 1912 Building at Sunnybank Mills in Farsley, Leeds.
- Under the Canopy – the start of an environmentally-focused series of projects focusing on mindfulness and nature. These were specifically targeted to people struggling to come to terms with the post-pandemic situation and encouraged them to come outdoors and socialise.
- Library Research Team – Skipoko is developing the concept of self-sustaining, creative community hubs. This team arose from the Women Reflecting on Women project. The team provides much-needed capacity to undertake research for Skipoko projects; this work was supported by Leeds Philosophical and Literary Society in 2021/22 and by Arnold Clark in 2022/23.
- New Bowerley Community Primary – using clay and photography to re-engage children with additional needs and their families into school life.
- Studio 42 photography project – which started online and moved to face to face as people felt able to meet in person again, culminating in a public exhibition in December 22. The entire event (3 hours) was surprisingly attended by "our funding Officer" from National Lottery Community Fund which gave us the first inkling that our application (see below) was being positively assessed.
- Message in a Bottle – at home project for those who still felt unable to meet in person, sharing messages of advice and inspiration to other people, culminating in a public exhibition at Hollybush Conservation Centre.
- Tree of Hope – project followed on from an 'at home' project started during the first lockdown in 2020 for older people and families in Halton Moor and Osmondthorpe. Participants came to face to face sessions to design and make a sculptural tree at HOPE project's venue.

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- The major achievement which completely turned around Skipoko's fortunes came towards the end of the financial year (27 March). We were advised we had secured £371,745 from National Lottery Community Fund (NLCF) being paid at approximately £30,000 a quarter for the three years 2023/24, 2024/25 and 2025/26. Of each payment, one third is cost recovery which fundamentally turns the company around from the dark place it was at the year-end (more below). The first payment was made on April 11th.

Financial review

The year ending 31st March 2023 was extremely difficult for the company. Like many other organisations in our sector, we found that surviving the lockdown / pandemic years of 2020/21 and 2021/22 was one thing, getting through the so-called 'aftermath' of 2022/23 was something completely different. More than one long-established, core funded, organisation closed its doors during the year and another has planned to close at the end of 2023/24.

From September onwards we found the situation becoming increasingly testing as we experienced a significant lowering of income arising from the Blank Canvas property programme which, when coupled with the expenditure of restricted reserves carried over from 2021/22, gave way to a situation rightly described as 'precarious' by one of our trustees.

The ongoing situation was not helped by the decision made by Arts Council England (ACE) apropos our application for regular funding. Irritatingly, we received a strong assessment, feedback was great, and we were recommended for funding (£225,000 over three years) but, we didn't secure the grant apparently due to lack of funds. This situation was common across Leeds. We reached out to other organisations in our sector, and we now know that one of the organisations has closed, one will be closing and a third is losing its senior management team.

The situation relating to ACE had a major impact in that the funding of an enhanced finance and administration post formed part of our application. The previous part-time post holder (7-hrs per week) left the company in July and since then we have covered bookkeeping duties with freelance support from West Yorkshire Accounting Services (WYCAS). Trustees have decided to scale up the existing post to a 2, or 3 days per week post; this will require additional funding.

The situation at the end of the financial year was further exacerbated by [a] a drop in fundraising activity over a period of eighteen months due to funders change of focus and reduced staff resources needed to deliver projects and, [b] the long-term illness of our director due to covid-related infection.

That said, we were still converting smaller project applications, still securing funding from commissioning agencies and, on 27 March, we heard we were successful in securing a large grant from NLCF of £371,745 for our programme 'Home from Home' where we seek to place participants more at the heart of what we do. This provides Skipoko with three years guaranteed funding of £30,000 per quarter including a significant contribution to recovery of core costs.

The year ended with very tight resources available to the company but with a significant amount of income (£47,000) due in our account in the following 30 days (April 2023). This underscored the financial position of the company moving into the new financial year and provided a very positive financial landscape for the start of 2023/24.

An Extraordinary Meeting of the board was held on 2 May to discuss the implications of the NLCF grant. The trustees decided that whilst it was fantastic securing the NLCF grant, time and resources had to be spent on addressing issues around the generation of unrestricted income so that Skipoko avoids a similar year-end situation in future years. The result of this approach will feature in the Management Committee Report for the 2023/24 accounts.

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Reserves policy

The Trustees review the need for reserves in line with guidance from the Charity Commission. Company policy is to carry reserves optimally for three-to-five months trading or in extremis, sufficient to discharge statutory redundancy payments (around £10,000). Even given the situation at the close of the 2022/23 trading year, the present position indicates that we will comfortably trade during the coming year (2023/24) whilst incrementally building our reserves back to more comfortable levels.

Plan for the future.

By remaining open during the two plague years of 2020/21 and 2021/22 and surviving the so-called aftermath year of 2022/23, Skipko continues to generate a significant amount of interest and plaudits, our profile continues to become stronger. For 2023/24 we start delivering the three-year, Lottery funded 'Home from Home' programme wherein we focus on Skipko enabling participants taking the lead as we attempt to reach communities across the City.

We will continue to apply the lessons learned over the last three years and put in place a programme of work combining face-to-face and 'at-home' in a hybrid format whilst seeking funding to expand the existing finance post.

Programme of work for 2023/24

Organisational Development: continue the process of board development together with a review of policies and procedures and exploring a future Skipko with a divergent supply on unrestricted income.

Strategic Engagement: continue to build stronger relationships with the health and wellbeing sector as well as develop a closer relationship with Arts and Minds (NHS) through co-locating offices.

Arts Programme: the programme will be delivered according to yearly overarching themes, viz: 2023/24: place, 2024/25: older people and, 2025/26: identity. At the time of writing, the 2023/24 programme will include the following projects as a minimum:

A Room in Leeds
Pages from Leeds
Under the Canopy; connecting Leeds.
New Bowerley Community Primary School
Teacup Tales
A continuing series of small-scale, information-gathering, pop-ups projects.

Sustainable Community Hubs: continue working with the Library Research Team, Camera-aderie and now Under the Canopy as a means of understanding Asset Based Community Development and exploring the degree to which Skipko can promote this way of working in the future.

Blank Canvas: this is our property programme which generates unrestricted income. Our policy is to focus on securing property in our core area of West Yorkshire and pursue properties in other areas only if there is a compelling artistic reason. Now, we have multiple properties in York, Huddersfield, Shipley, Grimsby and Hull

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Structure, governance and management

Two artists conceived Skipoko Arts Team in 1988. It is a company limited by guarantee, incorporated on 10th March 1997 and registered now as a charitable company as of 28th February 1998. The company was established under a memorandum of association, which established the objects and powers of the charitable company and is governed under its articles of association.

Members of the charity guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up. The total number of such guarantees on 31st March 2023 was 5 (2022:5). The Trustees are members of the charity, but this entitles them only to voting rights. The Trustees have no beneficial interest in the charity.

A board of Trustees meet quarterly. The Director carries out day-to-day management of staff and resources. Trustees are recruited openly, and appointed as appropriate, with one-third of their number standing down, in rotation, at the Annual General Meeting.

During the year, the board established some working groups to ensure it maintains an appropriate level of oversight whilst providing support to the staff as together we explore future iterations of Skipoko. The sub-groups being:

- Recruitment: finance and administration post
- Policies and procedures: root and branch overhaul of existing policies in light of changing statutory and legal obligations.
- Partners: expanding the organisations and agencies with whom we collaborate.
- Strategic issues: longer term issues Skipoko needs to be aware of.

Periodically, Skipoko also carries out a skills audit of all Trustees, to address potential skills gap and remedy them with training or further recruitment.

There were no related-party transactions during the year, and Skipoko's Memorandum and Articles of Association precludes Trustee remuneration and other benefits, except for reimbursement of out-of-pocket expenses.

Remuneration policy for key management personnel

Senior staff are appointed on the NJC pay scale at a point appropriate to skills and experiences. This is periodically benchmarked against similar organisations. At a board meeting held in 2019, the decision was taken by Trustees to increase to 29 (from 25), the weekly hours for the director and arts project manager. Salaries remain unchanged from 2019.

Risk management

Every Skipoko project is subject to a risk assessment and report. When considering larger projects, a report is formally presented to the board for sign off during the application stage. When funding is secured, risk management becomes the director's responsibility with Trustees being updated against a standing item on the board agenda for the duration of the project. The director reports on five areas of operational risk; [a] capacity, [b] progress, [c] financial management, [d] project management and [e] statutory and legal obligations. Against each of these areas, we define the risk, scoped worse case scenarios, described mitigation actions and recommended course of action.

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Funds held as custodian trustee on behalf of others.

None.

Statement of responsibilities of the Management Committee

The Management Committee (who are also directors of Skipkko Arts Team for the purposes of company law) are responsible for preparing the Management Committee's annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Management Committee to prepare financial statements for each financial year, which give a true and fair view of the situation of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Management Committee is required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Management Committee are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime of the Companies Act 2006.

The Management Committee's annual report has been approved by the Management Committee on 12 /12 /2023 and signed on their behalf by

Emily Harvey

Chair

Independent examiner's report
to the Trustees of
Skipkko Arts Team

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2023 which are set out on pages 9 to 23.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Catherine Hall FCCA DChA
Slade & Cooper Limited
Beehive Mill, Jersey Street
Manchester, M4 6JG

Date: 20/12/2023

Skipko Arts Team
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2023

	Note	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	33,803	-	33,803	81,521
Charitable activities:	4	58,902	9,086	67,988	103,538
Total income		92,705	9,086	101,791	185,059
Expenditure on:					
Charitable activities:	5	138,806	18,191	156,997	205,461
Total expenditure		138,806	18,191	156,997	205,461
Net income/(expenditure) for the year	6	(46,101)	(9,105)	(55,206)	(20,402)
Transfer between funds		-	-	-	-
Net movement in funds for the year		(46,101)	(9,105)	(55,206)	(20,402)
Reconciliation of funds					
Total funds brought forward		42,502	17,690	60,192	80,594
Total funds carried forward		(3,599)	8,585	4,986	60,192

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Skipko Arts Team
Company number 3330301
Balance sheet as at 31 March 2023

	Note	2023	2022
		£	£
Current assets			
Debtors	11	7,539	10,971
Cash at bank and in hand		4,558	54,695
Total current assets		12,097	65,666
Liabilities			
Creditors: amounts falling due in less than one year	12	(7,111)	(5,474)
Net current assets		4,986	60,192
Total assets less current liabilities		4,986	60,192
Net assets		4,986	60,192
The funds of the charity:			
Restricted income funds	13	8,585	17,690
Unrestricted income funds	14	(3,599)	42,502
Total charity funds		4,986	60,192

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 12 to 23 form part of these accounts.

Approved by the management committee on 12/12/23 and signed on their behalf by:

.....
Jackie Hobson (Treasurer)

Skipko Arts Team
Statement of Cash Flows
for the year ending 31 March 2023

	Note	2023 £	2022 £
Cash provided by/(used in) operating activities	17	(50,137)	(23,039)
Cash and cash equivalents at the beginning of the year		54,695	77,734
Cash and cash equivalents at the end of the year		4,558	54,695

Skipkko Arts Team

Notes to the accounts for the year ended 31 March 2023

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), second edition - October 2019 (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Skipkko Arts Team meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

Notes to the accounts for the year ended 31 March 2023 (continued)

d Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

e Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

f Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

g Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs of projects undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

Notes to the accounts for the year ended 31 March 2023 (continued)

i Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

j Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

k Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

l Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

m Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 8. There were no outstanding contributions at the year end. The costs of the defined contribution scheme are included within staff costs in note 6.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The registered office address is disclosed on page 1.

Skippko Arts Team

Notes to the accounts for the year ended 31 March 2023 (continued)

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Donations	33,803	-	33,803	36,521
Arts Council England	-	-	-	30,000
Leeds Community Foundation	-	-	-	15,000
Total	33,803	-	33,803	81,521
<i>Total by fund 31 March 2022</i>	<i>81,521</i>	<i>-</i>	<i>81,521</i>	

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2023 £	Total 2022 £
Grants				
Leeds City Council	4,560	1,080	5,640	7,980
Wade's Charity	-	3,000	3,000	-
Arts Council England	-	1,776	1,776	-
Arnold Clark	-	1,000	1,000	-
Awards for All	-	-	-	9,400
Leeds Philosophical and Literary Society	-	-	-	1,000
Other Grant Income	-	-	-	-
	4,560	6,856	11,416	18,380
Fees & other income				
Fees	6,748	2,230	8,978	23,943
Other income	47,594	-	47,594	61,215
	54,342	2,230	56,572	85,158
Total	58,902	9,086	67,988	103,538
<i>Total by fund 31 March 2022</i>	<i>93,138</i>	<i>10,400</i>	<i>103,538</i>	

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Notes to the accounts for the year ended 31 March 2023 (continued)

Income from charitable activities continued...

Previous reporting period

	Unrestricted £	Restricted £	Total 2022 £
Grants			
<i>Awards for All</i>	-	9,400	9,400
<i>Leeds City Council</i>	7,980	-	7,980
<i>Leeds Philosophical and Literary Society</i>	-	1,000	1,000
	<hr/>	<hr/>	<hr/>
	7,980	10,400	18,380
Fees & other income			
<i>Fees</i>	23,943	-	23,943
<i>Other income</i>	61,215	-	61,215
	<hr/>	<hr/>	<hr/>
	85,158	-	85,158
	<hr/>	<hr/>	<hr/>
<i>Total by fund 31 March 2022</i>	93,138	10,400	103,538
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Skipko Arts Team

Notes to the accounts for the year ended 31 March 2023 (continued)

5 Analysis of expenditure on charitable activities

	Total 2023 £	Total 2022 £
Staff costs	61,726	68,785
Staff travel & training	234	261
Premises	23,652	20,662
Office costs	2,563	2,630
Publications, subscriptions & resources	487	250
Equipment	11	1,847
Miscellaneous	374	412
Freelance fees & expenses	23,060	39,607
Materials	2,971	7,334
Other project costs	7,374	7,948
Business rates for empty properties	31,404	53,184
Governance costs	3,141	2,541
	<hr/>	<hr/>
	156,997	205,461
	<hr/>	<hr/>
	2023 £	2022 £
Restricted expenditure	18,191	18,389
Unrestricted expenditure	138,806	187,072
	<hr/>	<hr/>
	156,997	205,461
	<hr/>	<hr/>

6 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2023 £	2022 £
Operating lease rentals:		
equipment	553	415
Independent examiner's fee:		
accountancy	1,205	1,210
independent examination	230	230
	<hr/>	<hr/>

Skippko Arts Team

Notes to the accounts for the year ended 31 March 2023 (continued)

7 Staff costs

Staff costs during the year were as follows:

	2023 £	2022 £
Wages and salaries	29,663	31,756
Freelance staff	31,414	36,380
Pension costs	649	649
	<hr/>	<hr/>
	61,726	68,785
	<hr/>	<hr/>

No employees has employee benefits in excess of £60,000 (2022: Nil).

The average number of staff employed during the period was 2 (2022: 3).

The average full time equivalent number of staff employed during the period was 1.3 (2022: 1.8).

The key management personnel of the charity comprise the trustees and the Director. The total employee benefits of the key management personnel of the charity were £31,414 (2022: £33,380).

8 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2022: Nil).

No members of the management committee received travel and subsistence expenses during the year (2022: £Nil).

Aggregate donations from related parties were £Nil (2022: £Nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2022: nil).

Skippko Arts Team

Notes to the accounts for the year ended 31 March 2023 (continued)

9 Government grants

The government grants recognised in the accounts were as follows:

	2023 £	2022 £
Arts Council England	1,776	30,000
Leeds City Council	5,640	7,980
	<hr/>	<hr/>
	7,416	37,980
	<hr/>	<hr/>

There were no unfulfilled conditions and contingencies attaching to the grants.

10 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

11 Debtors

	2023 £	2022 £
Trade debtors	3,834	5,841
Other debtors	-	-
Prepayments	3,705	5,130
	<hr/>	<hr/>
	7,539	10,971
	<hr/>	<hr/>

12 Creditors: amounts falling due within one year

	2023 £	2022 £
Other creditors and accruals	6,635	5,035
Taxation and social security costs	476	439
	<hr/>	<hr/>
	7,111	5,474
	<hr/>	<hr/>

Skipko Arts Team

Notes to the accounts for the year ended 31 March 2023 (continued)

13 Analysis of movements in restricted funds

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2023 £
A4A Studio 42	7,479	-	(3,990)		3,489
In the Waiting Room	10,211	1,776	(9,573)	-	2,414
Home from Home	-	-	(200)		(200)
Tree of HOPE	-	1,730	(144)	-	1,586
Message in a Bottle	-	1,580	(177)	-	1,403
Under the Canopy	-	3,000	(3,292)	-	(292)
Community Research	-	1,000	(815)	-	185
Total	17,690	9,086	(18,191)	-	8,585

Analysis of movements in restricted funds (Continued)

<i>Previous Reporting Period</i>	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
A4A Studio 42	-	9,400	(1,921)	-	7,479
In the Waiting Room	16,035	-	(5,824)	-	10,211
Philosophical and Literary Society, Comm Research	-	1,000	(1,000)	-	-
Shutter Stories	573	-	(2,695)	2,122	-
Women Reflecting on Women	6,949	-	(6,949)	-	-
Total	23,557	10,400	(18,389)	2,122	17,690

Name of	Description, nature and purposes of the fund
A4A Studio 42	A photography project for carers in Leeds.
In the Waiting Room	A collaboration with 8 community groups.
Home from Home	Overarching programme for the year.
Tree of HOPE	Project featuring a neighbourhood network organisation.
Message in a Bottle	Project with community group.
Under the Canopy	Project focusing on environmental concerns.
Community Research	A group of people undertaking research for Skipko.

Skippko Arts Team

Notes to the accounts for the year ended 31 March 2023 (continued)

14 Analysis of movement in unrestricted funds

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	As at 31 March 2023 £
General fund	42,502	92,705	(138,806)	-	(3,599)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	42,502	92,705	(138,806)	-	(3,599)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Name of	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds

Previous reporting period

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	As at 31 March 2022 £
General fund	57,037	174,659	(187,072)	(2,122)	42,502
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	57,037	174,659	(187,072)	(2,122)	42,502
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Skippko Arts Team

Notes to the accounts for the year ended 31 March 2023 (continued)

15 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Net current assets/(liabilities)	(3,599)	-	8,585	4,986
Total	(3,599)	-	8,585	4,986
Previous reporting period				
	General fund £	Designated funds £	Restricted funds £	Total £
Net current assets/(liabilities)	42,502	-	17,690	60,192
Total	42,502	-	17,690	60,192

16 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as

	Equipment	
	2023 £	2022 £
Less than one year	553	553
One to five years	967	1,520
	1,520	2,073

17 Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £	2022 £
Net income/(expenditure) for the year	(55,206)	(20,402)
Adjustments for:		
Decrease/(increase) in debtors	3,432	(3,577)
Increase/(decrease) in creditors	1,637	940
Net cash provided by/(used in) operating	(50,137)	(23,039)

Skipko Arts Team
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2022

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	<i>Total funds 2021 £</i>
Income from:				
Donations and legacies	81,521	-	81,521	95,324
Charitable activities:	93,138	10,400	103,538	92,865
Total income	174,659	10,400	185,059	188,189
Expenditure on:				
Charitable activities:	187,072	18,389	205,461	153,878
Total expenditure	187,072	18,389	205,461	153,878
Net income/(expenditure) for the year	(12,413)	(7,989)	(20,402)	34,311
Transfer between funds	(2,122)	2,122	-	-
Net movement in funds for the year	(14,535)	(5,867)	(20,402)	34,311
Reconciliation of funds				
Total funds brought forward	57,037	23,557	80,594	46,283
Total funds carried forward	42,502	17,690	60,192	80,594

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.