

Southampton Voluntary Services

**(A Registered Charity &
Company Limited by Guarantee)**

**Trustees Report and Financial Statements
For the Year Ended 31 March 2023**

**Charity number 1068350
Company number 3515397**

Southampton Voluntary Services
(A Registered Charity and Company Limited by Guarantee)

Trustees Report and Financial Statements for the year ended 31 March 2023

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Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2023

The Executive Committee presents its report and the audited financial statements for the year ended 31 March 2023

Reference and administrative information

Charity name	Southampton Voluntary Services
Charity registration number	1068350
Company registration number	3515397
Registered office & operational address	Voluntary Action Centre Kingsland Square, St Mary Street Southampton, SO14 1NW

Executive Committee

The following, who are considered directors for the purposes of Company law and Trustees for the purposes of Charity law, have served in office between the start of the year (or date of appointment if later) and the date of this report:

S Ramsey*	Chair – Appointed 11/11/2022
K Liles*	Vice Chair
C Rogers *	Honorary Treasurer, Chair of Finance sub-Committee

J Noon (nominated SCC)

M J Carnegie

P C Keeley*	Resigned	13/02/2023
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S P Mantle	Resigned	11/11/2022
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D G Wrighton

P Hull	Appointed	11/11/2022
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K Rowlinson	Appointed	11/11/2022
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P Aubrey-Harris	Appointed	11/11/2022
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* Denotes member of Finance Sub-committee

Company secretary

R Kurn

Independent Examiner

Morris Crocker, Station House, North Street, Havant, PO9 1QU

Bankers

The Royal Bank of Scotland, 156 High Street, Southampton SO14 2NP

Barclays Bank UK plc, Eastleigh Bus Ctr, 20-25 Upper Market Street, Eastleigh, SO50 9FD

Virgin Money formally Clydesdale Bank plc, Bering House, Mariner Court, Clydebank G81 2NR

Close Brothers, 10 Crown Place, London, EC2A 4FT

Scottish Widows, PO Box 883, Leeds, LS1 9TY

Solicitor

Paris Smith, No. 1 London Road, Southampton SO15 2AE

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Report of the Executive Committee for the year ended 31 March 2023 (continued)

Our aims and objectives

Purposes and aims

SVS's purposes, our Charitable Objects, are stated in our Memorandum and Articles of Association and form the basis of our registration as a charity. These documents were prepared on incorporation in 1997 and two small amendments not affecting the Charitable Objects were made to the Articles of Association at the AGM in October 2007. Our Charitable Objects remain as set out in 1997, as follows:

"To promote any **charitable purposes** for the **benefit of the community** in the area of the administrative authorities comprising the historic county of Hampshire (including Portsmouth and Southampton) and in particular, the City of Southampton, and if the directors of the charity shall so decide, in any of the administrative authorities immediately adjoining, and in particular **the advancement of education, the protection of health and the relief of poverty, distress and sickness.**"

Ensuring our work delivers our aims

We review our aims, objectives and activities each year and normally carry out a comprehensive re-appraisal every three years in the preparation of our three year Forward Plan documents. The annual reviews look at what we achieved and the outcomes of our work in the previous twelve months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us to ensure that our aims, objectives and activities remain focused on our stated purposes. **We have paid due regard to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.**

The Charitable Objects are summarised in SVS's Vision, Organisational Values, Mission Statement and Key Aims which were reviewed and updated with input from trustees and stakeholders in early 2019. Whilst our established framework of three year forward planning has been less suited to the unprecedented levels of uncertainty we have been experiencing, in this reporting period we have commenced a process of Strategic Planning, to revisit and refresh our organisational strategic intentions, in line with our Charitable Objects and public benefit, with engagement with all organisational stakeholders. This set of strategic intentions will be published in late 2023, alongside a re-fresh of our organisational values, vision, and mission.

SVS's **Vision** is of *"Southampton is a city where everyone is inspired to make positive contributions to their communities."*

SVS's **Organisational Values** are defined as:

- **Passion** – SVS believes voluntary action is built on the passion of people and communities to make a positive difference;
- **Inclusiveness** – SVS believes that the voluntary ethic is best upheld when organisations promote equality and diversity and are open, democratic, accessible and accountable to their users, members and the wider community;
- **Independence** – SVS will be a strong and independent voice for the sector, supporting best practice in autonomous organisations;
- **Innovation** – SVS will support organisational resourcefulness, flexibility and adaptability, through innovative, original ideas and creative solutions;
- **Partnership** – SVS is committed to positive partnership work to create shared thinking and find solutions to meet local needs.

The **Mission Statement** is that "SVS aims to support a vibrant voluntary and community sector with a strong voice and the best of support. SVS actively promotes voluntary action and the provision of essential services to vulnerable communities."

The focus of our work

Our main objectives for the year are summarised in our strapline, "Promoting Voluntary Action", and in the eight **Key Aims** which are:

Voluntary Sector Support

- **Services and support** – SVS will promote the effectiveness of local voluntary and community groups by providing them with a range of services including access to practical facilities, such as meeting rooms, office services, and more involved support through general and specialist advice and information including regular newsletters, website, training and funding advice;

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Report of the Executive Committee for the year ended 31 March 2023 (continued)

- **Liaison** – as a focal point for the local voluntary and community sector in Southampton, SVS will encourage networking between individuals and groups within the sector, and between local groups and the statutory and private sectors. SVS will also help different communities to organise their own networking activity;
- **Representation** – with government encouraging involvement of voluntary and community groups in shaping and delivering services, SVS will enable the views of local groups to be represented strategically at local, regional and national levels;
- **Development work** – SVS will help identify gaps in service provision and work with groups to develop new and innovative services to meet these needs;
- **Strategic partnerships** – SVS will work in partnership with local government and other statutory agencies to shape and deliver services to meet city needs;
- **Promoting volunteering and voluntary action** – SVS will use its resources to promote volunteering in Southampton and to facilitate increased opportunity for voluntary action as an expression of active citizenship and civil society;
SVS Services
- **Quality Services** – SVS will deliver good quality services to meet the individual needs of vulnerable communities;
Governance
- **Governance and performance** – SVS will demonstrate best practice in governance by upholding the standards within the Good Governance Code for the Voluntary and Community Sector.

How our activities deliver public benefit

Our main activities and who we try to help are described in “who used and benefited from our services” and our achievements and performance in the year are assessed in the “review of the year”. **All our charitable activities are undertaken to further our charitable purposes, as embodied in our Charitable Objects, Vision and Mission Statement, for the public benefit.**

Who used and benefited from our services?

Our wide ranging Principal Activities are set out below together with the individuals and groups, mainly based within the city of Southampton, that benefit from these activities:

- **Voluntary Sector Support:** Developing, connecting, influencing and representing the voluntary and community sector through providing information, good practice and capacity building;
- **Promoting Volunteering and Voluntary Action:** Involving volunteers, promoting volunteering and voluntary action in all sectors;
- **Services to meet the needs of individuals:**
 - **Community Roots:** A recovery focused, allotment based horticultural project providing supported volunteering opportunities for people with additional support needs, including those who may have experienced mental health problems, substance and alcohol misuse, homelessness or a learning disability.
 - **Healthwatch Southampton:** The local consumer champion for health and social care. Healthwatch Southampton (HWS) listens to the views and experiences of the public and patients and uses its influence to affect commissioning and service provision decisions. HWS also offers independent complaints advocacy and an information, advice and signposting service.
 - **Shopmobility:** Provision of wheelchairs and scooters to people with limited mobility enabling them to access the city centre and access shops, amenities and services independently.
 - **SO:Linked:** contract enabling delivery of SVS community development functions alongside community navigation to enable members of the public to find the support they need in the community. This work is led by SVS and delivered through subcontract arrangements with our partners Alzheimer’s Society, Social Enterprise Link, Solent Mind, Spectrum CIL, and TWICS.

Summary review of the year

This report covers the period **1st April 2022 – 31st March 2023**, a period during which the Covid-19 pandemic has been largely contained, although inequalities in communities have been amplified by economic crisis and the rising cost-of-living, leading to numerous interventions detailed below to impact on our beneficiaries.

In year SVS’ Executive Committee, our charity trustees and company directors, has been refreshed. Following our AGM in November 2022 Stephanie Ramsey, Peter Hull, MBE, Phil Aubrey-Harris and Kirsty Rowlinson have been elected by our membership, with Stephanie Ramsey taking on the role of SVS Chairperson, Kevin Liles becoming Vice-Chairperson, and Carole Rodgers remaining as Honorary Treasurer. Simon Mantle and Peter Keeley have both retired from SVS’ Executive Committee, and SVS thanks them for their contribution and counsel over many years.

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2023 (continued)

The year can be characterised by several themes:

- **Cost-of-Living Crisis** – rising prices have impacted on individuals, communities, and organisations.
- **Increased demand, increased complexity** – organisations across the sector report not only an increase in volume, but also an increase in the complexity of issues presented by beneficiaries – particularly exasperated by the cost-of-living crisis.
- **Changing structures** – the move to an Integrated Care System covering Hampshire and the Isle of Wight has played out over the course of the year. It is still unclear how this will impact the voluntary, community and social enterprise sector. However, given the financial position of the Integrated Care Board, it is likely the sector will face financial cuts.
- **Public finances** - both local government and health are needing to make far reaching financial savings. This will impact on the local sector, and lead to further organisational uncertainty and hinder planning.
- **Digital** - in an effort to drive efficiency and do more with less digital transformation has remained a top priority.

The SVS led **SO:Linked programme** "*supporting Southampton's communities and people*", continues to be the main delivery vehicle for our community development work, alongside partners TWICS and Social Enterprise Link. The community navigation aspect of this integrated commissioning unit (NHS / local government) contract is delivered by partners Spectrum CIL, Solent Mind and Southampton Alzheimer's Society, and the model of these two strands working together has proved very successful in terms of helping people get to the community led support activities and in supporting the organisations who deliver those activities. The programme has attracted further investment, demonstrating its local value, which has enabled new strands of complimentary activity:

- **SO:LetsConnect** – This partnership project is helping to remove barriers to digital access, by upskilling individuals and providing low cost / no cost tech solutions. Our tech community partner in this work, Drop the Mask, have taken an enhanced role in this project, with administrative support provided through SVS business support team.
- **Domestic Navigation** – Working closely with Adult Social Care this strand of work enables clients to access domestic help (cleaning, shopping, etc) by working with local sector organisations, and free's up local domiciliary care workers' time to focus on personal care thereby reducing pressures on the local system, at a time when recruitment and retention of care workers has proved challenging. The project has worked with over 200 clients throughout the year.
- **Physical Navigation** – This strand is about helping people to get moving by connecting them with local initiatives that include an element of physical exercise, in the broadest sense. This can include activities such as gardening, or environmental work, and doesn't focus purely on sport, which some can find off-putting. This pilot project has now come to an end.
- **SO: LID** – Our Local Information Directory is providing a go to digital space to identify local services, support, activities, funding and more. This is an invaluable resource for our navigators, social prescribers in the city, the VCSE (Voluntary Community Social Enterprise sector), and statutory partners. We are now also using the directory to digitally broker volunteer placements for the public. During the year we have secured funding from a private sector organisation to print 500 copies of the information directory which have been distributed to frontline staff.
- **Southampton Green Network** – Co-ordinated by SVS and Solent Mind this network brings together over 50 organisations, of all sizes, to collaborate on the green / environmental agenda within Southampton. The network is now working closely with a researcher to develop impact measurement tools for green social prescribing.
- **Dementia Friendly Southampton** – SVS has continued to deliver this workstream, within SO:Linked, to raise awareness of dementia, and help ensure Southampton can be the best it can for people affected by dementia. Our model has provided co-ordination of the Dementia Network, whilst redistributing over 30% of the contract price in small grants to local VCSE organisations to undertake activities.
- **SO: Lotto** – our local lottery scheme with Gatherwell has steadily grown over the year and has raised a total revenue of £43,556 and 63 good causes have benefitted. £6,475 of prizes have been distributed to players.
- **Southampton Health and Care Alliance** – A series of events were held during the year to connect with the Southampton place-based system of the Integrated Care System. From these events it was decided to develop a local alliance of VCSE organisations, who could then make sector representation into governance of the Southampton system whilst also strengthening working and partnership arrangements both within the sector and with our ICS colleagues. A small grant from Wessex Public Involvement Network has enabled staff time to drive this work forward and the inaugural meeting will be held in the next reporting period.
- **Research Unit** – SVS has strengthened links with research organisations over the last three years, with a view to enabling further reach into local communities through community organisations and developing opportunities for local people to have a voice about what is important to them. This is germane given the UKRI (United Kingdom Research & Innovation) strategic focus on public engagement in research and the Civic University agenda. We have been involved in three main projects during the year:

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Report of the Executive Committee for the year ended 31 March 2023 (continued)

- **In-Residence** – with University of Southampton has entailed funding for one day a week of worker time to build connections within the university through the Public Engagement in Research Unit (PERu) to enable better reach into Southampton's communities. The work's focus this year has been on the Green Network and developing impact measurement tools for Green Social Prescribing, as mentioned above.
- **Community Participatory Action Research (CPAR)** – this project was commissioned by the Southampton Public Health Team and involved SVS working closely with research partner The Young Foundation, and five local VCSE organisations to recruit and train a team of peer researchers to explore questions about the community impact of the Covid-19 pandemic. We are now working with the participants and stakeholders to distribute £50k of funding to address the issues identified.
- **Wessex Public Involvement Network (PIN)** – this work has been to build stronger relationships between the PIN and SVS to enable further reach into local communities, particularly concerning health research, and has included a training module about understanding, and working with, the VCSE.
- **Volunteering development** – we have continued our volunteer brokerage offer through digital means and continue to work to raise the profile of volunteering and disseminate best practice. Given the ending of a local government grant in 2021 this has been challenging and funding bids have so far been unsuccessful. SVS therefore made the decision to invest a small amount of reserves to recruit a part-time Volunteer Development Worker for one year, whilst we sought further funds. This recruitment is currently underway.
- **Friday Forum** – we continue our monthly collaboration focused Friday Forum for the sector with a different theme each month. Topics have included safeguarding, place-making and Local Plan, warm spaces, meet the funder, Integrated Commissioning Unit review, volunteering, cost-of-living, meet SCC CEO, and others. The forum is well attended with between 15 – 65 organisations attending.
- **Leadership and Advocacy** – our strong networks mean we are well placed to ensure a strong, representative sector voice at the city's strategic partnerships. This includes Adults, and Children's, Safeguarding Boards, Safe City Partnership, Reducing Drug Harm Partnership, Children and Young People's Partnership Board, Health and Wellbeing Board (through Healthwatch Southampton), and Southampton Connect, amongst others, and various working groups. This enables the sector a level of influence in the local policy environment, and ensure the sector are well sighted on local developments and opportunities for collaboration.
- **Group Support** – supporting local organisations continues to be a key focus through training, acting as an election commissioner, helping to resolve conflict, finding funding, and all areas of governance and management of an organisation.
- **Grant Administration** – Throughout the course of the year, we have administered numerous grant streams for the sector. These have included Warm Spaces grants totalling £108,000, Grants for activities promoting good mental health totalling £40,000 and £16,000 supporting social prescribing activities for individuals.

Public Services

SVS continues to deliver a number of public services, whilst this is less of a strategic focus than in the past. Contracted services we continue to deliver include Healthwatch Southampton and City Shopmobility, with Community Roots independently funded.

- **Healthwatch Southampton (HWS)** – undertook successful recruitments in year to secure its full complement of staff, and has recently refreshed its Strategic Group with new members. HWS has delivered a number of proactive pieces of work in the last year, including Waiting for Hospital Care, GP Access, and Lived Experience of People Receiving Domiciliary Care. Following a public engagement exercise this year HWS has set its future priorities to include GP Access, Dentistry, and Mental Health.

Following a commissioning review HWS has been granted a two year contract extension to June 2025. A full HWS report is published on 30th June and will appear on the HWS website.

- **City Shopmobility** – continues to offer an essential lifeline to people needing mobility assistance to access city-centre amenities. This project has suffered from rising energy bills and the fallout from the pandemic, ending the year with a £16k deficit. Over the first two quarters of the next financial year we are focusing on project sustainability and a potential partnership with the private sector to ensure we can keep this essential offer.
- **Community Roots** – reopened in April 2022 with a partnership with local drug service CGL, who are part funding this allotment project. We hope to develop the project's activity in the next year to offer more group sessions.

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Report of the Executive Committee for the year ended 31 March 2023 (continued)

Finally, a massive thanks to all SVS staff, volunteers, and trustees for your respective contributions. You, our people, are SVS' biggest asset, and we couldn't do what we do without your teamwork, creativity and energy. Thanks, are also due to our partners, supporters and funders, and SVS looks forward to your ongoing support into the future.

The Role of Volunteers in our Service Provision

In all aspects of SVS work and service delivery we have teams of active volunteers who enhance our work and the services we offer to the public. Some of our SVS volunteers have themselves experienced unemployment, whilst others have additional support needs or are in recovery from addictions or health problems, so our experience in working with and involving them provides an excellent grounding for the work we do in encouraging others to actively involve volunteers.

SVS is proud and infinitely grateful for the commitment and contribution in terms of creativity, enthusiasm and the substantial donation of all our volunteers' time and effort, which to us is priceless. However, this contribution can be quantified in monetary value using the 2019 provisional median earnings from ASHE by Office of National Statistics. This means the sum of **1086** volunteer hours contributed by approximately **17** volunteers is equivalent to **£17,929**; a massive contribution and we thank each and every one of you.

Financial review

Financial overview

This is an increasingly challenging time within our sector with major funding uncertainties, a turbulent external environment and the increasing impact of procurement and tendering. We continue to face uncertainty over parts of our income and to deal with late decisions over funding income, but we plan recognising that these are aspects of the environment in which we operate. In this context, **SVS achieved a planned outcome for the year with a net increase in its unrestricted general fund of £ 8,616 (note 13).**

Restricted funding will by its nature involve situations where funds are received in one year and spent in a different year, resulting in situations where net surpluses or deficits arise. In the current year our total Restricted funding reserves increased by £964 (2022: increase £72,864). Our reserves policy is set out in more detail below.

Our continued requirement to recognise the deficit in the pension scheme has resulted in an decrease of liability £156,000 (2022: decrease £135,000) for the Hampshire County Council ("HCC") Pension Fund. Net service cost £9,000 (2022: £13,000) (in addition to £NIL (2022: £10,000) of normal contributions) and a gain of £165,000 relating to the total actuarial assumptions. (2022: gain £148,000). SVS exited the scheme on 31st December 2022.

The net movement in funds was £165,580 (2022:£202,917).

The SVS Balance Sheet remains appropriate for an organisation of our size, with appropriate liquidity.

Accounting for pensions

We have continued to account for pensions as required by FRS102. The pension fund actuaries have calculated SVS's share of the fund deficit to be £NIL (2022: £156,000). **We exited the scheme on the 31st December 2022 when our last remaining member retired. The fund actuaries calculated a surplus for us upon exit, however, this remains within the scheme. As a result we were able to exit the scheme at no cost.**

The actuaries advised that the disclosures under the required accounting can change dramatically depending on stock market and bond market conditions and this leads to volatility in the level of the year end deficit or surplus. While the Charity Commission, through SORP 2019, require compliance, they also recognise that a pension fund surplus or deficit is of a different nature to a charity's other assets or liabilities and stipulate that no impact on the level of free reserves and that instead a separate pension reserve is established.

Specifics

Total incoming resources amounted to £885,516 compared with £911,782 for 2022, a decrease of c3%. Total resources expended amounted to £884,936, an increase of c3% compared with the previous year's figure of £856,865 Total funds at the year end amounted to £1,761,873 (2022: £1,596,293) which is made up as follows:

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Report of the Executive Committee for the year ended 31 March 2023 (continued)

		2023	2022	£
	£			
Restricted reserves	- held for future project expenditure	375,570	374,606	
Designated reserves	- set aside for VAC depreciation and for essential future operating expenses	1,295,729	1,295,729	
General reserves	- see below	90,574	81,958	
Pension reserve	- as discussed above	-	(156,000)	
Total funds		1,761,873	1,596,293	

General reserves now stand at £90,574 (2022: £81,958). The increase of £8,616 comprises the unrestricted surplus before actuarial gains of £165,000 which are accounted within the Pension reserve movement. As shown below, general reserves are in the form of current assets (100%) and fixed assets (NIL).

	2023	2022
	£	£
Fixed assets	-	2,129
Current assets – free reserves	90,574	79,829
Total general reserves	90,574	81,958

The Charity's free reserves may decrease significantly, as future essential expenditure on fixed asset replacement becomes inevitable. Accordingly, these reserves are held principally to give some protection against future uncertainties and are not available for short-term expenditure.

Principal funding sources

Voluntary Sector Support and Promoting Volunteering and Voluntary Action are funded through contracts from **Southampton City Council (SCC)** together with sizeable contributions from the **Hampshire & Isle of Wight Integrated Commissioning Board**, and various smaller funding streams, some of which also derive from SCC. The SVS Services are primarily funded through a mix of grants, contracts and charitable trusts.

Fundraising policy

SVS welcomes donations and in kind contributions from business and other supporters, especially with respect to our service delivery work to the public. SVS undertakes limited fundraising from the general public to support its voluntary sector support work where it is compatible with our aims and supportive to the many of the voluntary and community groups that we exist to support. SVS Services maintain annual fundraising activities to sustain their basic services and these have been increased universally in the past year in response to the constraints of public funding in order to ensure their sustainability to meet public needs.

The Charity conducts all of its fundraising activity in line with the Fundraising Regulator Code of Fundraising Practice and is pleased to confirm that it has received no complaints in relation to its fundraising activity over the course of the 2022-23 year.

Investment policy

The Executive Committee, having regard to the liquidity requirements of the charity and the reserves policy, have reviewed and operated a policy of keeping available funds in competitive interest bearing deposit accounts and seek to achieve a rate of deposit interest which matches or exceeds inflation as measured by the retail prices index. However, due to the current economic climate, we have several fixed term bonds and are achieving slightly less than the current RPI inflation rate.

The Executive Committee, mindful of public concern regarding the liquidity of banking institutions, periodically review the allocation of funds to individual banks and have diversified the range of accounts held to maximise protection of funds under the banks guarantee system. The Executive Committee believes that SVS would be eligible to receive compensation through the Financial Services Compensation Scheme on the failure of a UK registered bank, and considers that investment in four banks both minimises the risk of losing charitable funds and the risk of losing liquidity due to bank failure.

Remuneration Policy

The Directors and the board of Trustees and the senior management team comprise the key management personnel of the Charity.

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Report of the Executive Committee for the year ended 31 March 2023 (continued)

The charity Trustees ultimately hold the responsibility for setting the remuneration levels for the staff within the organisation including the senior staff. The individual salaries of senior staff members still remain lower than £50,000.

In 2013 the Executive Committee elected to move away from the NJC pay scales and to adopt a more standardised approach to pay structures and allow the organisation to focus on narrowing the gap between the highest and lowest paid staff. They chose to review any salary increase/pay award on a fixed amount rather than the percentage increase previously used, thus reducing the gap to attract and keep appropriately qualified staff. In line with our commitment to our lowest paid staff we have also adopted the Living Wage scheme within the organisation.

As at the 31st March 2023 we calculated our gender pay gap as follows:-

Median and mean male & female hourly earnings :-

	Male Hly Earnings	Female Hly Earnings	Difference	Single Figure Pay gap %
Median	19.09	19.49	0.40	-2.10%
Mean	19.23	19.49	0.26	-1.37%

Mean male & female hourly earnings by quartile:-

	Mean Male Hly Earnings	Mean Female Hly Earnings	Difference	Mean single figure pay gap %	% Male	% Female
Quartile 1	24.94	0	24.94	-	100%	0%
Quartile 2	0	19.49	-18.71	-	0%	100%
Quartile 3	19.49	0	19.49	-	100%	0%
Quartile 4	13.25	0	13.25	-	100%	0%

Reserves policy

The Executive Committee has examined SVS's requirements for reserves in light of the main risks to the organisation and in line with its policy to do so on an annual basis following detailed scrutiny and recommendations by its Finance sub-committee which is itself guided by the Charity Commission guidance on charity reserves. In light of the increased uncertainty around public sector funding and the unprecedented times during the Pandemic, the Executive committee has reviewed its position and feel that due to recent experience and the prevailing climate, a more prudent approach is currently required and that its policy should be strengthened so that the unrestricted funds and restricted project funds not committed or invested in tangible fixed assets held by the charity, should be at least 6 and if possible 12 months of the expenditure together with our best estimate of future capital expenditure in order to provide sufficient time to seek alternative funding or to properly wind down services if absolutely necessary in the event of loss of public sector funds. This is consistent with our assessed risk register which the Executive Committee and senior staff jointly review overall on annual basis and as required when substantive changes or developments occur relevant to specific areas identified on the risk register.

The charity needs reserves to enable it to continue to operate as an ongoing concern. The Executive Committee consider the reserves held on the balance sheet to be at an adequate level, as set out further below, to meet their responsibilities and commitments, protect and advance its current activities.

Based on budgeted expenditure for the year commencing 1st April 2022, the target is for free reserves of between £75,000 and £150,000 in unrestricted funds and of between £375,000 and £750,000 in restricted project funds. The reserves are needed to meet the working capital requirements of the charity and the Executive Committee are confident that at this level they would be able to continue in the short term the current activities of the charity in the event of a significant drop in funding.

The present level of free unrestricted reserves, being the unrestricted reserves excluding those represented by fixed assets and those held for designated purposes, is £90,574 which falls within the target. The Executive Committee are satisfied that the level of free reserves is acceptable having taken note of SVS's policy of increasing reserves together

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Report of the Executive Committee for the year ended 31 March 2023 (continued)

with the existence of certain designated reserves, and also recognising SVS's expected future capital expenditure. The present level of free restricted reserves, being restricted reserves excluding those represented by fixed assets, is £375,570. The Executive Committee has concluded that these reserves are adequate based on the SVS Projects' policy of increasing reserves. In the short term the Executive Committee has also considered the extent to which existing activities could be curtailed, should such action be required. In volatile financial circumstances, having adequate reserves has meant that we have been able to avoid issuing precautionary redundancy notices linked to SCC or other bodies grants and tendering outcomes.

Future Sustainability and The Green Agenda

As part of our commitment to the Green Agenda we are now monitoring our carbon footprint. We currently have two buildings for which we will monitor. Our starting point this year is far less than normal due to the pandemic and the closure of both buildings for almost a year, however we will make direct comparisons in the next year. We also have solar panels which return to the grid.

Plans for the future period

Our established cycle of three year forward planning is currently less suited to the unprecedented level of uncertainty we are facing, as detailed elsewhere in this report. SVS Executive Committee are therefore taking a year by year approach to planning, supported by members' views articulated in the SVS membership survey.

Structure, governance and management

Governing document and member organisations

Southampton Voluntary Services (SVS) is a **charitable company** limited by guarantee. The company was established under a Memorandum of Association which stated the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are each required to contribute an amount not exceeding £1. There are currently over **470 members**, mainly voluntary and community organisations that operate in Southampton and the surrounding area.

Recruitment and Appointment of Executive Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Executive Committee. Under the requirements of the Memorandum and Articles of Association the members of the Executive Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting, at which time members also vote annually for the Chair, Vice Chair and Honorary Treasurer. There are two trustees who are Councillors nominated by Southampton City Council.

All members of the Executive Committee give their time voluntarily and received no benefits from the charity. Expenses reclaimed from the charity are set out in note 2 to the accounts.

The Executive Committee monitors the skill requirements for the trustee body and carries out periodic specific reviews of skills and sector experience. When additional trustees are required or a trustee retires, nominations for election are sought from member organisations and vacancies are filled by suitable co-options in the interregnum.

Trustee induction and training

New trustees receive a detailed induction pack (including the Memorandum and Articles, the latest financial statements and the Charity Commission's guide "the Essential Trustee") and have an induction meeting with the Chief Executive. Feedback from new trustees about their induction has been very positive. Additionally, new and existing trustees are invited and encouraged to attend the regular trustee training sessions available to trustees of all member organisations via the SVS Trustee Development Programme. An annual Financial Management briefing is provided for the whole Executive Committee. The Trustee induction pack has been reviewed and updated during the year.

Risk management

The **Risk Assessment Report** is updated and reviewed annually by the Executive Committee, focusing on the major external and internal risks to which the charity is exposed. The new Charity Commission guidance was used to prepare and review the risk assessment, alongside guidance on risk assessing different aspects and impact areas due to Covid-19.

The key risks identified in the 2022/23 risk assessment exercise were broadly in line with the previous reviews.

- short-term initiatives, arrears / outcome funding, late signing of contracts, delayed payments and adequacy of reserves to meet obligations diminishing funding pots and increased competition;

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2023 (continued)

- the loss of a key contracts from the increased pressures associated with tendering and procurement practices and reduced public expenditure and the associated reduction of services being commissioned
- changed political priorities from national and local government;
- demographic and social changes with poverty and social exclusion, high deprivation and an increasing strain on SVS's scarce resources including capacity to fully harness changes in the volunteering profile and enquiries;
- the charity's financial planning being adversely impacted by funding uncertainties and the impact of the other key risks set out here;
- increases in cost of living affecting beneficiaries and the financial stability of the charity, particularly in relation to longer term fixed-price contracts.
- reliance on key staff and impact on organisational memory in case of leaving;
- data security and safety; risk of cyberattack and potential for inadvertent breaches of GDPR;
- staff health and wellbeing in light of remote working during the pandemic;
- ability to deliver on contracts due to pandemic;
- financial pressures due to decreased revenue and fundraising opportunities;
- robustness of digital systems to safely operate in a remote working environment;

The Executive Committee ensures, where appropriate, that systems or procedures are in place to mitigate the risks the charity faces as identified through the comprehensive risk review process, including both the key risks set out above and other lesser risks.

Organisational Structure and Governance

The organisational governance and management is headed up by an **Executive Committee** which meets five times a year. The Executive Committee consists of elected and nominated trustees. The Executive Committee is responsible for the strategic management of all current work and for the oversight of development in line with its Vision, Mission Statement and Charitable Objects. At present the Committee has ten members from a variety of professional backgrounds relevant to the work of the charity. The Company Secretary also attends the Committee but has no voting rights. The Committee has adopted the Good Governance Code for the Voluntary and Community Sector.

The Executive Committee is supported by the **Finance sub-committee** who scrutinise the details of the management accounts, look at relevant financial issues and make recommendations to the full Executive Committee, including in respect of the Executive Committee's annual review of financial policies. This Committee also communicate with SVS's external Independent Examiner and make recommendations in respect of the external Independent Examiner appointment, reporting back to the Executive Committee; receiving an unqualified examination opinion from a reputable accountancy firm is a key ongoing priority. The work of the Finance sub-committee includes an annual review of the Charity Commission internal financial control self-checklist for charities.

The day to day **management** of the organisation is delegated to the Chief Executive, Mr R Kurn, who reports regularly to the Executive Committee and is also the Company Secretary. Line management arrangements through team leaders are in place as is regular supervision for staff and volunteers as well as a Joint Progress Review process.

Related parties

The relationships between the charity and related parties, together with details of any related party disclosures, are set out in note 2 to the financial statements.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with the Companies Act 2006 and for being satisfied that the financial statements give a true and fair view. The Trustees are also responsible for preparing the financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

Southampton Voluntary Services

Report of the Executive Committee for the year ended 31 March 2023 (continued)

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that show and explain the charity's transactions, disclose with reasonable accuracy at any time the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial statements are published on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements, which may vary from legislation in other jurisdictions. The maintenance and integrity of the charity's website is the responsibility of the Trustees. The Trustees' responsibility also extends to the ongoing integrity of the financial statements contained therein.

Members of the Executive Committee

Members of the Executive Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

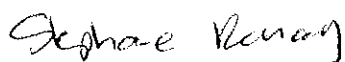
In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant financial information of which the company's independent examiner is unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant independent examiners' information and to establish that the charity's independent examiner is aware of that information.

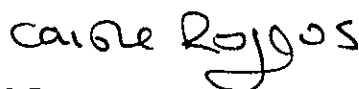
The financial statements have been prepared in accordance with Accounting & Reporting Charities:

Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS102) (Effective 1 January 2019) – (Charities SORP(FRS102)), Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Approved by the Executive Committee on 21st September 2023 and signed on its behalf by:



S Ramsey
Chair



C Rogers
Treasurer

Southampton Voluntary Services

Independent Examiner's Report to the Trustees of Southampton Voluntary Services For the year ended 31 March 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTHAMPTON VOLUNTARY SERVICES

Independent examiner's report to the trustees of Southampton Voluntary Services ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

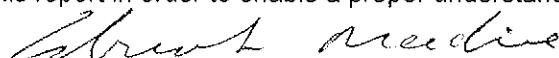
Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S Mackie FCA
Morris Crocker
Chartered Accountants
Station House
North Street
Havant
Hampshire
PO9 1QU



Date: 6th October 2023

Southampton Voluntary Services

Statement of financial Activities (including Income & Expenditure Account)

For the year ended 31 March 2023

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income					
<i>Income from charitable activities</i>	10	12,961	869,106	882,067	910,424
<i>Income from other generated funds:</i>					
Investment income	11	2,940	-	2,940	1,171
Other income		509	-	509	187
		3,449	-	3,449	1,358
Total income	19	16,410	869,106	885,516	911,782
Expenditure					
<i>Charitable activities:</i>					
<i>General expenditure</i>	12	7,794	868,142	875,936	843,865
<i>Pension scheme net service cost</i>	3h	9,000	-	9,000	13,000
<i>Charitable activities expenditure</i>		16,794	868,142	884,936	856,865
Total expenditure	19	16,794	868,142	884,936	856,865
Net (expenditure)		(384)	964	580	54,917
Other recognised gains and losses					
<i>Actuarial gains on defined benefit pension schemes</i>	3m	165,000	-	165,000	148,000
Net movement in funds		164,616	964	165,580	202,917
Reconciliation of funds					
Total funds brought forward		1,221,687	374,606	1,596,293	1,393,376
Total funds carried forward	13, 14	1,386,303	375,570	1,761,873	1,596,293

The notes on pages 18 to 28, incorporating the Accounting Policies on pages 17 to 18, form part of these accounts.

The Statement of Financial Activities includes all gains and losses recognised in the year.

All amounts relate to continuing activities.

Southampton Voluntary Services
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	4	559,442	588,101
Current assets			
Debtors	5	106,354	119,876
Cash at bank and in hand		1,181,621	1,131,636
		1,287,975	1,251,512
Liabilities			
Creditors: amounts falling due within one year	6	85,544	87,320
Net current assets		1,202,431	1,164,193
Net assets excluding pension liability		1,761,873	1,752,294
Defined benefit pension scheme liability	3g	0	156,000
Net assets including pension liability		1,761,873	1,596,293
The funds of the charity			
<i>Restricted funds</i>	14	375,570	374,606
<i>Unrestricted funds:</i>			
Designated	13	1,295,729	1,295,729
General	13	90,574	81,958
Unrestricted income funds excluding pension reserve		1,386,303	1,377,687
Pension reserve	3g, 13	-	(156,000)
Total unrestricted funds	13	1,386,303	1,221,687
Total charity funds		1,761,873	1,596,293

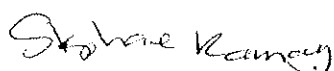
The notes on pages 17 to 26, incorporating the Accounting Policies on pages 18 to 19, form part of these accounts.

For the financial year in question the company (03515397) was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These financial statements were approved by the Board on 21st September 2023 and were signed on its behalf by:



S Ramsey
Chair



C Rogers
Treasurer

Southampton Voluntary Services

Cash Flows as at 31 March 2023

Statement of cash flows for the year ended 31st March 2023

	Note 17	2023 £	2022 £
Cash used in operating activities		47,045	144,567
Cash flows from investing activities			
Investment Income		2,940	1,171
Cash provided by investing activities		2,940	1,171
Increase/(Decrease) in cash in the year		49,985	145,738
Cash at the beginning of the year		1,131,636	985,898
Total cash at the end of the year		1,181,621	1,131,636

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2023

1 Accounting policies

1(a) Basis of preparation

Southampton Voluntary Services is a charitable Company limited by Guarantee. The company is registered in England and Wales and its registered office is set out on page 2

The financial statements have been prepared in accordance with Accounting and Reporting by charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

The charity is a public benefit entity and considered by the Trustees to be a going concern.

1(b) Funds structure

Funds held by the charity are either:

- Unrestricted general funds - these are funds which can be used in accordance with the objects at the discretion of the trustees;
- Designated funds - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects; or
- Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are given for particular restricted purposes or where the funder requires any surpluses under services agreements to be retained for that specific project.

1(c) Income

Income from charitable activities arises solely in the UK and includes income received under grants, contracts and service level agreements. Amounts related to future periods are shown as deferred income.

Incoming resources are recognised when the charity's entitlement to the resources is confirmed, it is probable that the resources will be received and they can be measured with reliability.

1(d) Expenditure – direct charitable, governance and support costs

Expenditure is recognised on an accruals basis.

Most expenditure is directly categorised as expenditure on charitable activities. The benefit of this direct categorisation of resources expended is that there is no unallocated expenditure or 'support costs'.

1(e) Tangible fixed assets

Tangible fixed assets are depreciated on a straight line basis over their estimated useful lives as follows:

Asset category	Useful life
Voluntary Action Centre (VAC)	40 years
Office & project equipment	5 - 20 years
Computer equipment	2 years

No depreciation is provided on the land element of the Voluntary Action Centre.

All assets of £1k are capitalised and full year depreciation is applied on year of acquisition.

1(f) Impairment of assets

Assets that are subject to depreciation are assessed at each reporting date to determine whether there is an indication that the assets are impaired. Where there is an indication that an asset may be impaired, an impairment loss is recognised for the amount by which the assets net book value exceeds its recoverable amount. The recoverable amount is the higher of its fair value or its value in use. As the assets are held for the charitable service potential to its beneficiaries, it is appropriate to regard value in its use as the assets service potential measured by its replacement value. The replacement cost is the lowest economic cost that would be incurred in replacing the assets service potential.

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2023

1(g) Pensions

Contributions to defined contribution schemes are charged to the SOFA in the year payable.

The difference between the fair value assets in the defined benefit pension scheme (see note 3) and the scheme liabilities measured on an actuarial basis are recognised in the Charity's balance sheet as a pension asset or liability as appropriate.

Changes in the defined benefit pension scheme asset or liability arising from factors other than the cash contribution by the charity are charged to the Statement of Financial Activities as charitable expenditure or other recognised gains and losses in accordance with FRS102.

1(h) Flow through funding

The charity deals with the onward payment of costs on behalf of some other organisations. These sums are excluded from both incoming and expended resources on the basis that they do not represent incoming or expended resources for the charity itself. The amount of flow through incoming and outgoing funds during the year were £169,164 (2022: £169,280) and £177,346 (2022: £98,679) respectively and the funding held at the year end was £95,081 (2022: £103,263).

1(i) Debtors

Trade and other debtors, relating mainly to grant monies due, are recognised on the Balance sheet. Prepayments are valued at the amount prepaid.

1(j) Cash and Bank

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account

1(K) Creditors

Creditors are recognised where the charity has the present obligation resulting from a past event will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

1(l) Financial instruments

The charity has the financial assets or financial liabilities of a kind that qualify as basic financial instruments. The basic financial instruments are recognised at transaction value and recognised at their settlement value.

1(m) Judgements and applying accounting policies and key sources of estimation uncertainty.

In preparing these financial statements, the directors have made the following judgements

- Determine whether there are indicators of impairments if fixed assets. Factors taken into consideration in reaching a decision include the service potential of the property and its underlying replacement cost.

In preparing the accounts key areas of estimation have been made

- Tangible fixed assets are depreciated over their useful lives taking into account residual values, where appropriate. The actual lives of the assets and the residual values are assessed annually and may vary depending on a number of factors. In reassessing asset lives, factors such as charitable use and maintenance programmes are taken into account.
- A provision is made for the deficit arising on the charity's share of the Local Government Pension Scheme. The trustees review the underlying actuarial assumptions and make the appropriate judgments and changes required as suitable to the charity.

2 Related party disclosures

2(a) Control of the charity

Throughout the year, the charity was controlled ultimately by its members who meet annually at the Annual General Meeting. The directors elected by the members govern the affairs of the charitable company between Annual General Meetings.

2(b) Directors / trustees remuneration and expenses

No remuneration was paid to any directors / trustees in the year and no director / trustee waived the right to any remuneration in the year. Trustee expenses have been reimbursed in the year to the value of £Nil (2021: £Nil).

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2023

3 Pension disclosures

One of the permanent employees of this charity are members of the Hampshire County Council pension fund. This is a contributory defined benefit pension scheme. The detailed disclosures in connection with this fund required by FRS 102 are given below, and the impact of including FRS 102 in these accounts is commented on in the Trustees Report. This employee has subsequently retired and SVS exited the scheme on 31st December 2022.

The remaining SVS staff are not admitted to the HCC scheme and have been offered stakeholder pensions since October 2001. Since April 2009 staff have been offered the opportunity to benefit from matched pension contribution funding whereby SVS match employee contributions to the stakeholder scheme up to 5% pa.

FRS 102 disclosures

3(a) Introduction

The disclosures below relate to the funded liabilities within the Hampshire County Council Pension Fund (the "Fund") which is part of the Local Government Pension Scheme (the "LGPS"). The funded nature of the LGPS requires Southampton Voluntary Services and its employees to pay contributions into the Fund, calculated at a level intended to balance the pensions liabilities with investment assets.

The fund is a multi-employer scheme and the assets are not formally allocated to the employers within the fund and are not the legal property of any employer in the Fund. The assets of the group are notionally allocated to the group in proportion to each members liabilities in the latest funding valuation. The notional asset is updated following each triennial actuarial valuation. In the intervening years the valuation is rolled forward based upon the known and estimated investment returns since the valuation and known and estimated cashflows used to roll forward the value of the liabilities since the valuation. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projection unit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent currency and term to scheme liabilities. The actuarial valuations are obtained triennially and are updated at the balance sheet date. The resulting defined benefit asset or liability is presented separately after other net assets on the face of the balance sheet. For the defined contribution schemes the amounts charged to the statement of comprehensive income in respect of pension costs and other post-retirement benefits represent the contributions payable in the period. Differences between contributions payable in the period and contributions actually paid are shown as either accruals or prepayments in the balance sheet.

In accordance with Financial Reporting Standards, disclosures of certain information concerning assets, liabilities, income and expenditure relating to pension schemes is required.

3(b) Contributions for the accounting period ending 31 March 2023

The Employer's regular contributions to the Fund for the accounting period ending 31 March 2024 are estimated to be £NIL as the employer exited the scheme on the 31 December 2022.

3(c) Assumptions

The latest actuarial valuation of Southampton Voluntary Services' liabilities took place as at 31 December 2022. Any surpluses or liabilities have been calculated by the independent qualified actuary on an actuarial basis using the projected unit credit method. The principal assumptions used by the actuary in updating the latest valuation of the Fund for FRS 102 purposes were:

3(d) Key assumptions (% per annum)

	2023	2022	2021	2020
Discount rate for liabilities	4.8	2.8	2.1	2.3
RPI Inflation				
CPI Inflation	2.6	3.1	2.7	2.1
Pension Increases	2.6	3.1	2.7	2.1
Pension accounts revaluation rate	2.6	3.1	2.7	3.1
Salary increases	3.6	4.1	2.7	0.9

3(e) Mortality assumption

The mortality assumptions are based on the recent actual mortality experience of member within the Fund and allow for expected future mortality improvements. Sample life expectancies resulting from these mortality assumptions are shown below.

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2023

	2023	2022
Males		
Member aged 65 at accounting date	23.2	22.9
Member aged 45 at accounting date	23.7	24.7
Females		
Member aged 65 at accounting date	25.6	25.4
Member aged 45 at accounting date	26.6	27.1

3(f) Asset allocation

The approximate split of assets for the Fund as a whole (based on data supplied by the Fund Administering Authority) is shown in the table below. Also shown are the assumed rates of return adopted by the Employer for the purposes of FRS17.

Value % per annum

	2023	2022	2021	2020	2019
Equities	57.6	55.7	57.0	52.7	60.4
Property	6.8	6.9	6.1	7.3	7.6
Government Bonds	16.5	18.0	17.3	21.8	22.7
Corporate Bonds	0.0	0.0	0.0	0.0	5.2
Multi Asset Credit	0.0	9.2	0.0	0.0	0.0
Cash	1.1	0.9	1.4	2.0	2.3
Other	18.0	9.3	18.2	16.2	1.8
Total	100.0	100.0	100.0	100.0	100.0

3(g) Reconciliation of funded status to balance sheet

	2023 £000	2022 £000	2021 £000
Fair value of assets	-	1,288	1,367
Present value of liabilities	-	1,444	1,658
Pension (liability)	-	(156)	(291)

3(h) Amount recognised in income statement

	2023 £000	2022 £000
Current service cost	3	16
Settlement Cost	(29)	
Interest cost		23
Interest income on assets	4	(16)
Expense recognised	(22)	23
Expense recognised in:		
Charitable activities – general expenditure	(31)	10
Charitable activities – pension scheme net service cost	9	13
	(22)	23

3(i) Changes to the present value of the defined benefit obligation

	2023 £000	2022 £000
Opening defined benefit obligation	1,444	1,658
Current service cost	3	16
Interest expense on defined benefit obligation	30	34
Contributions by participants	-	6
Actuarial (gains)/losses on liabilities	(412)	(83)
Net benefits paid out	(78)	(187)
Settlements	(987)	
Closing defined benefit obligation	-	1,444

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2023

3(j) Changes to the fair value of assets

	2023	2022
	£000	£000
Opening fair value of assets	1,288	1,367
Interest income on assets	26	27
Remeasurement gains on assets	(247)	65
Contributions by the employer	2	10
Contributions by participants	-	6
Net benefits paid out	(78)	(187)
Settlements	(991)	
Closing fair value of assets	-	1,288

3(k) Actual return on assets

	2023	2022
	£000	£000
Interest Income on assets	26	27
Actuarial gain/(losses) on assets	(247)	65
Actual return on assets	(221)	92

3(l) History of asset values, present value of liabilities and gains/(losses)

	2023	2022	2021	2020	2019
	£000	£000	£000	£000	£000
Fair value of assets	-	1,288	1,367	1,100	1,227
Present value of liabilities	-	1,444	1,658	1,461	1,472
Deficit	-	(156)	(291)	(361)	(245)

3(m) Amount recognised in as actuarial gains in pension scheme

	2023	2022
	£000	£000
Asset gains/(losses) in the year	(247)	65
Liability losses/(gains) in the year	(412)	(83)
Amount recognised in SOFA	165	148

4 Tangible fixed assets

	Voluntary Action Centre	Office & project equipment	Computer equipment	Total
	£	£	£	£
Cost:				
As at 1 April 2021	1,220,093	151,767	119,635	1,491,495
Additions	-	-	-	-
As at 31 March 2023	1,220,093	151,767	119,635	1,491,495
Depreciation:				
As at 1 April 2022	634,121	149,638	119,635	903,394
Charged in the year	26,530	2,129	-	28,659
As at 31 March 2022	660,651	151,767	119,635	932,053
Net book value:				
As at 1 April 2022	585,972	2,129	-	588,101
As at 31 March 2023	559,442	-	-	559,442

All fixed assets are held at historic cost. Included in Voluntary Action Centre is £159,000 of freehold land which has not been depreciated.

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2023

5 Debtors

	2023	2022
	£	£
Grants receivable	103,393	117,664
Other debtors	2,961	2,212
	106,354	119,876

All amounts are due within one year from the balance sheet date.

6 Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	8,822	4,847
Accruals & Deferred Income	76,722	82,473
	85,544	87,320

Deferred Income

	2023	2022
	£	£
Brought Forward	-	65,000
Amount released to Income Resources	-	(65,000)
Amount Deferred in the year	-	-
	-	-

7 Analysis of Net Assets between funds

		Fixed assets	Net current assets	Pension scheme liability	Total
		£	£	£	£
Restricted funds	14	-	375,570	-	375,570
Unrestricted funds:					
Designated funds	13	559,442	736,287	-	1,295,729
General funds	13	-	90,574	-	90,574
Pension reserve	3g	-	-	-	-
At 31 March 2023		559,442	1,202,431		1,761,873

		Fixed assets	Net current assets	Pension scheme liability	Total
		£	£	£	£
Restricted funds	14	-	374,606	-	374,606
Unrestricted funds:					
Designated funds	13	585,972	709,757	-	1,295,729
General funds	13	2,129	79,829	-	81,958
Pension reserve	3g	-	-	(156,000)	(156,000)
At 31 March 2022		588,101	1,164,192	(156,000)	1,596,293

8 Net (expenditure) for the year

	2023	2022
	£	£
Net (expenditure) for the year is stated after charging:		
Depreciation	28,659	28,659
Independent Examination (including VAT)	1,100	1,100

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2023

9	Staff Costs	2023 £	2022 £
	Salaries and wages	368,953	347,178
	Social security costs	30,353	27,560
	Pension costs:		
	HCC Pension Fund – cash basis	4,481	9,456
	Stakeholder scheme – matched contributions	9,686	10,383
		<u>413,473</u>	<u>394,577</u>

Due to a one off cost of living payment one employee received remuneration in excess of £50,000 (2022: nil), however, all salaries remain lower than £50,000.

Key Management personnel comprise of the Chief Executive Officer, the Senior Manager Business & Finance and the Senior Manager Operations & Programmes. The total benefits received by key management was £144,363 (2022: £133,708)

Average number of employees:

	2023	2022
Project workers (full time)	2	2
Management and administration (full time)	3	3
Project workers (part time)	8	8
Management & Administration (part time)	5	5
	<u>18</u>	<u>18</u>

10	Income	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
	Unrestricted income:				
	Southampton City Council	-	-	-	-
	Office & Other	16,410	-	16,410	7,166
	Restricted income (note 14):				
	Restricted Projects	-	823,163	823,163	850,129
	Shopmobility	-	45,943	45,943	53,129
		<u>16,410</u>	<u>869,106</u>	<u>885,516</u>	<u>910,424</u>

11 Investment income

All of the charity's investment income arises from interest bearing deposit accounts.

12	Expenditure	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
	Core management & support costs	16,794	-	16,794	13,471
	Restricted expenditure (note 14):				
	Restricted Projects	-	810,178	810,178	782,148
	Shopmobility	-	57,964	57,964	48,246
		<u>16,794</u>	<u>868,142</u>	<u>884,936</u>	<u>843,865</u>

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2023

13 Unrestricted funds

	Note	At 1 Apr 2022	Movement	Transfers	At 31 Mar 2023
		£	£	£	£
<u>Designated funds</u>					
VAC		585,972	-	(26,527)	559,445
Property		484,121	-	26,527	510,648
Staffing reserve		142,636	-	-	142,636
Building maintenance		30,000	-	-	30,000
Computer and office equipment		20,000	-	-	20,000
Legal		33,000	-	-	33,000
		1,295,729	-	-	1,295,729
<u>General funds</u>					
General reserve		81,958	8,616	-	90,574
<u>Other funds</u>					
Pension reserve	3g	(156,000)	156,000	-	-
Total unrestricted funds		1,221,687	164,616	-	1,386,303

	Note	At 1 Apr 2021	Movement	Transfers	At 31 Mar 2022
		£	£	£	£
<u>Designated funds</u>					
VAC		612,499	-	(26,527)	585,972
Property		457,594	-	26,527	484,121
Staffing reserve		142,636	-	-	142,636
Building maintenance		30,000	-	-	30,000
Computer and office equipment		20,000	-	-	20,000
Legal		33,000	-	-	33,000
		1,295,729	-	-	1,295,729
<u>General funds</u>					
General reserve		86,905	(4,947)	-	81,958
<u>Other funds</u>					
Pension reserve	3g	(291,000)	135,000	-	(156,000)
Total unrestricted funds		1,091,634	130,053	-	1,221,687

The VAC depreciation reserve was set up when the Voluntary Action Centre was built in 2003 and represents the remaining net book value of the VAC. Each year a transfer is made to release from the reserve into the Property fund an amount equal to the annual property depreciation. The total of these two reserves equates to the cost price of the VAC less impairment provisions.

The other designated reserves are funds set aside for specific purposes essential for the future operation of the charity in the short to medium term. Transfers are made between these funds and the general reserve as required. The Pension reserve was set up as a result of the implementation of SORP 2005 and continued under SORP 2015. This introduced the new heading of "Defined benefit pension scheme liability" into the assets and liabilities section of the balance sheet, matched by the introduction of a specific negative Pension reserve in unrestricted funds.

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2023

14 Restricted funds

	At 1 Apr 2022	Incoming resources	Outgoing resources	Transfers	At 31 Mar 2023
	£	£	£	£	£
<u>Voluntary Sector Support</u>					
Community development /capacity building	74,625	57,527	(26,089)	-	106,063
Health	81,553	92,352	(100,333)	-	73,572
Voluntary sector training	9,988	-	-	-	9,988
Community Roots	25,599	3,703	(3,254)	-	26,048
Healthwatch	39,394	180,891	(180,003)	-	40,282
Fairness Commission	2,747	-	-	-	2,747
Pippa	5,061	-	-	-	5,061
VAC contributions	8,659	-	-	-	8,659
SO Linked	42,469	450,200	(464,463)	-	28,206
YPF Trust	-	10,000	(9,900)	-	100
SO Lets Connect	84,863	28,490	(26,136)	-	87,217
Buildings & Innovations	6,358	-	-	-	6,358
<i>Total – Voluntary Sector Support</i>	<i>381,316</i>	<i>823,163</i>	<i>(810,178)</i>	<i>-</i>	<i>394,301</i>
<u>Projects</u>					
Shopmobility – General fund	4,883	-	-	-	4,883
Shopmobility – Charitable and other funds	(11,593)	45,943	(57,964)	-	(23,614)
Subtotal – Shopmobility	(6,710)	45,943	(57,964)	-	(18,731)
<i>Total – Projects</i>	<i>(6,710)</i>	<i>45,943</i>	<i>(57,964)</i>	<i>-</i>	<i>(18,731)</i>
	<i>374,606</i>	<i>869,106</i>	<i>(868,142)</i>	<i>-</i>	<i>375,570</i>

	At 1 Apr 2021	Incoming resources	Outgoing resources	Transfers	At 31 Mar 2022
	£	£	£	£	£
<u>Voluntary Sector Support</u>					
Community development /capacity building	115,923	43,789	(85,087)	-	74,625
Health	49,428	65,826	(33,701)	-	81,553
Voluntary sector training	13,158	-	(3,170)	-	9,988
Community Roots	25,813	-	(214)	-	25,599
Healthwatch consultation	37,242	178,891	(176,739)	-	39,394
Fairness Commission	2,747	-	-	-	2,747
Pippa	5,061	-	-	-	5,061
VAC contributions	8,659	-	-	-	8,659
SO Linked	17,063	465,617	(440,211)	-	42,469
HMRC JRS	-	6,695	(6,695)	-	-
SO Lets Connect	13,402	89,000	(17,539)	-	84,863
Buildings & Innovations	24,839	311	(18,792)	-	6,358
<i>Total – Voluntary Sector Support</i>	<i>313,335</i>	<i>850,129</i>	<i>(782,148)</i>	<i>-</i>	<i>381,316</i>
<u>Projects</u>					
Shopmobility – General fund	-	53,129	(48,246)	-	4,883
Shopmobility – Charitable and other funds	(11,593)	-	-	-	(11,593)
Subtotal – Shopmobility	(11,593)	53,129	(48,246)	-	(6,710)

Southampton Voluntary Services

Notes to the Financial Statements for the year ended 31 March 2023

Total – Projects	(11,593)	53,129	(48,246)	-	(6,710)
	<u>301,742</u>	<u>903,258</u>	<u>(830,394)</u>	<u>-</u>	<u>374,606</u>

15 Government grants

Income from government contract/grants comprises performance related contract/grants by the local authority to fund the core activities and projects during the year. Revenue funding from the council amounted to £724,875 (2022: £849,278) Cash paid to Southampton City Council amounted to £10,377 (2022: £10,464). Balances included in debtors are £92,580 (2022: £108,863) & creditors are £54 (2022: £103).

16 Corporation Tax

The charity is exempt for tax on income and grants falling within Taxes Act to the extent that there are applied to its charitable objects.

17 Reconciliation of net movement in funds to the net cash flow from operating activities

	2023 £	2022 £
Net Movement in funds	165,580	202,917
Add back depreciation charge	28,659	28,659
Less Investment income	(2,940)	(1,171)
Pension Movement	(156,000)	(135,000)
Decrease/(Increase) in debtors	13,522	39,356
(Decrease)/Increase in creditors	(1,776)	9,806
Net cash used in operating activities	<u>47,045</u>	<u>144,567</u>

18 Financial Instruments

	2023 £	2022 £
Financial assets		
Financial assets that are measured at amortised cost	<u>1,287,975</u>	<u>1,251,513</u>
Financial liabilities		
Financial liabilities measured at amortised cost	<u>85,544</u>	<u>87,320</u>

19 Prior year income & expenditure

	Unrestricted Funds	Restricted Funds	Total Funds 2022
Total Income	8,524	903,258	911,782
Total Expenditure	26,471	830,394	856,865

