



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	08	2021	To	31	07	2022

Section A Reference and administration details

Charity name

LITTLE OAKS PRE-SCHOOL

Other names charity is known by

Registered charity number (if any)

1068134

Charity's principal address

47 WRETTON ROAD

STOKE FERRY

KINGS LYNN

Postcode

PE33 9QJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lucy Skinner	Chair		
2	Carol McMahon	Treasurer		
3	Sarah Whistler	Secretary		
4				
5				
6				
7				
8				
9				
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13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	LITTLE OAKS CONSTITUTION
How the charity is constituted (eg. trust, association, company)	COMMITTEE TRUSTEES
Trustee selection methods (eg. appointed by, elected by)	ELECTED AT AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The policies and procedures that govern Little Oaks Pre-School Stoke Ferry are reviewed annually and updated when necessary in line with Government and OFSTED recommendations.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Little Oaks prides itself in offering the highest standard of childcare facilities and education.

- To enhance and develop the education of the children in our care by following our robust policies and procedures.

- The provision of appropriate play facilities, indoor and outdoor.
- Close parental contacts.
- Training opportunities in place for committee members and staff, reviewed at annual appraisals.
- Committee meets monthly to discuss Fundraising, new equipment required, repairs needed to the building, any staffing issues and finances.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Fundraising events this year have enabled us to pay for the children to have:

- Christmas party and presents.
- Christmas Party
- Hold parent involved activity days with arts and crafts.
- Repairs to the building and fencing.
- Summer outing to Church Farm
- Sponsored walk to fundraise.

Section E

Financial review

Brief statement of the charity's policy on reserves

Little Oaks holds an unrestricted cash bank balance whose figure never/rarely falls below £10000. We currently have some contingency money in the bank balance in case of staff redundancies and any unforeseen eventualities. We have a separate account for the contingency money to be put into.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The higher number of children on the register throughout the year has seen a marked increase in funding received and has enabled us to maintain the higher levels of standards on offer, from staffing to equipment and Educational learning.

We hold yearly Quiz nights, bingo nights, raffles and do a sponsored activity for the children once a year. We also participate in Bags 2 Schools program (a clothing donation where Little Oaks receives a portion of the proceeds). We are also looking into various grants to update our outside play area, and revamp 'tired' equipment indoors.

Section F

Other optional information

Each year Little Oaks maintains a strong fundraising calendar so we can buy new equipment and keep the facility up to date with very high standards.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Lucy Skinner

Position (eg Secretary, Chair, etc)

Chair

Date

13/01/2023

Registered Number:1068134

England and Wales

Little Oaks Pre-School Stoke Ferry

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 July 2022

Little Oaks Pre-School Stoke Ferry
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For the year ended 31 July 2022

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Little Oaks Pre-School Stoke Ferry
Charity Information
For the year ended 31 July 2022

Directors Lucy Skinner (Chair)
Carol McMahon (Treasurer)
Sarah Whistler (Secretary)

Registered Number 1068134

Registered Office 47 Wretton Road
Stoke Ferry
Kings Lynn
Norfolk
PE33 9QJ

Accountants Simark & Co
Belmont House
20 King Street
Thetford
Norfolk
IP24 2AP

Little Oaks Pre-School Stoke Ferry
Trustees' Report
For the year ended 31 July 2022

The trustees present their report and accounts for the year ended 31 July 2022.

Principal activities

The principal activity of the charity during the period under review continued to be the provision of pre school educational facilities

Trustees

The trustees who served the company throughout the year were as follows:

Lucy Skinner (Chair)

Carol McMahon (Treasurer)

Sarah Whistler (Secretary)

Signed on behalf of the board of trustees

Lucy Skinner (Chair)

Director

Date:

Little Oaks Pre-School Stoke Ferry
Independent Accountants' Report
For the year ended 31 July 2022

I report to the trustees on my examination of the accounts of the charity for the year ended 31 July 2022.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simark & Co
Belmont House
20 King Street
Thetford
Norfolk
IP24 2AP

Little Oaks Pre-School Stoke Ferry
Statement of Financial Position
As at 31 July 2022

	Notes	2022 £	2021 £
Fixed assets			
Property, plant and equipment	2	19,099	20,104
		19,099	20,104
Current assets			
Trade and other receivables	3	-	4,932
Cash and cash equivalents		35,328	22,678
		35,328	27,610
Trade and other payables: amounts falling due within one year	4	(180)	(180)
Net current assets		35,148	27,430
Total assets less current liabilities		54,247	47,534
Net assets		54,247	47,534
Capital and reserves			
Retained earnings		54,247	47,534
		54,247	47,534

These financial statements were approved and authorised for issue by the Board on _____
and were signed by:

Lucy Skinner (Chair)
Director

Carol McMahon (Treasurer)
Director

The notes form part of these financial statements

Little Oaks Pre-School Stoke Ferry
Notes to the Financial Statements
For the year ended 31 July 2022

Statutory Information

Little Oaks Pre-School Stoke Ferry is a Charity with registration number 1068134.

Registered address:

47 Wretton Road

Stoke Ferry

Kings Lynn

Norfolk

PE33 9QJ

1. Accounting policies

Basis of preparing the financial statements

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

2. Property, plant and equipment

	Land and buildings	Fixtures and fittings	Total
Cost or valuation	£	£	£
At 01 August 2021	13,414	27,273	40,687
At 31 July 2022	13,414	27,273	40,687
Provision for depreciation and impairment			
At 01 August 2021	-	20,583	20,583
Charge for year	-	1,005	1,005
At 31 July 2022	-	21,588	21,588
Net book value			
At 31 July 2022	13,414	5,685	19,099
At 31 July 2021	13,414	6,690	20,104

3. Trade and other receivables

	2022	2021
	£	£
Trade debtors	-	4,932

Little Oaks Pre-School Stoke Ferry
Notes to the Financial Statements Continued
For the year ended 31 July 2022

4. Trade and other payables: amounts falling due within one year

	2022	2021
	£	£
Other creditors	180	180

5. Average number of persons employed

During the year the average number of employees was 6 (2021 : 5)

Little Oaks Pre-School Stoke Ferry
Trading and Profit and Loss Account
For the year ended 31 July 2022

	2022 £	2021 £
Turnover		
Fees Receivable	26,708	19,490
Vouchers & Funding	80,062	55,771
Uniform	489	91
Fundraising (net)	1,851	1,124
Lunches	319	186
	109,429	76,662
Cost of Sales		
Refreshments	3,769	2,126
Consumable Items & Sundries	1,943	861
Uniform	822	-
School Trips	342	291
	(6,876)	(3,278)
Gross Profit	102,553	73,384
Administrative Expenses		
Wages & Salaries	86,431	76,885
Pension Contributions	1,667	1,459
Staff Training	(276)	355
Rates & Water	121	622
Light, Heat & Power	780	876
Insurance	1,052	823
Licence & Fees	468	503
Repairs & Maintenance	471	1,029
Cleaning of Premises	1,079	508
Depreciation Charge: Fixtures & Fittings	1,005	1,180
Accountancy	504	520
Advertising	792	792
Stationery & Postage	1,073	627
Telephone, Fax & Internet	466	466
Sundry Expenses	187	140
Subscriptions	35	35
	(95,855)	(86,820)

Little Oaks Pre-School Stoke Ferry
Trading and Profit and Loss Account Continued
For the year ended 31 July 2022

Other Operating Income

Government Grants	-	5,041	
		-	5,041

Investment Income

Deposit Account Interest	15	-	
	15		-

Profit for the Financial Year

<u>6,713</u>	<u>(8,395)</u>
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