



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Trustees' Annual Report for the period

From 1 January 2023

To 31 December 2023

Charity name: Friends of St Nicholas Church Arundel

Charity registration number: 1068120

## Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	The charity exists for the restoration, preservation, repair, maintenance and reconstruction of the Church of St. Nicholas, Arundel.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p>Fundraising events are organised and run by the Trustees – in 2023 three events were held.</p> <p>The charity runs a 100 club which had 67 members in 2023 paying a monthly subscription of £10. Prizes of £250, £100 and £50 are paid out four times per year. The net income from the 100 club for 2023 was £6,610.</p> <p>The Swallow Club meets about three times a year for dinner at an Arundel restaurant, to hear an interesting and distinguished national or local speaker. Friends of St Nicholas receive a discount on tickets with an equivalent sum going to the Friends from full price tickets.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policy on grant making	Grants are made solely to The Church of St. Nicholas Arundel for restoration and preservation of The Church

Policy on social investment including program related investment		
Contribution made by volunteers		The Charity relies on the voluntary services of an Hon Treasurer and on the contribution of other volunteers who help in the running of fundraising events.
Other		

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>The public benefits from the preservation of the architectural and historically important building that is St Nicholas Church, Arundel.</p> <p>The Charity has been able to donate funds to the value of £162,517 to date. This has contributed to the maintenance and restoration of the tower, the roof and the north wall of the Church including damp proofing and electrical work.</p> <p>The fundraising activities in 2023 have contributed to the reserves available for the purposes of the Charity and in themselves attract visitors to the building as the events are held within it.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set		
Performance of fundraising activities against objectives set		
Investment performance against objectives		



## Financial Review

Review of the charity's financial position at the end of the period		<p><b>The excess of income over expenditure in 2023 was £16,577 on unrestricted funds (2022 £178,611) and £31,509 on restricted funds (2022 - £20,328)</b></p> <p><b>In 2023 we received donations of £1,418 to unrestricted funds and donations of £24,000 plus £6,000 gift aid for future work on the Church's South Aisle.</b></p> <p><b>In 2023 no requests for funding were received and, therefore, no donations were made to St. Nicholas Church Arundel (in 2021 £10,000 was donated).</b></p> <p><b>At 31st December 2023 Unrestricted Reserves were £202,745 (2022 £186,168) and Restricted Reserves £67,138 (2022 £35,629).</b></p>
Statement explaining the policy for holding reserves stating why they are held		<b>Reserves are held for the benefit of The Church and called upon when required for specific building and or restoration work.</b>
Amount of reserves held		<b>At 31st December 2023 Unrestricted Reserves were £202,745 (2022 £186,168) and Restricted Reserves £67,138 (2022 £35,629).</b>
Reasons for holding zero reserves		<b>N/A</b>
Details of fund materially in deficit		<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern		<b>N/A</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)		
Investment policy and objectives including any social investment policy adopted		
A description of the principal risks facing the charity		<p><b>1. Financial success of organised fundraising events depends on ticket sales.</b></p> <p><b>2. Legacies have a potential for significant income of funds but it is not possible to predict future legacies.</b></p>
Other		

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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)		Trust deed.
How is the charity constituted? (e.g. unincorporated association, CIO)		Charitable Trust.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees		Trustees are appointed by existing Trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees		
The charity's organisational structure and any wider network with which the charity works		
Relationship with any related parties		
Other		

## Reference and Administrative details

Charity name	Friends of St. Nicholas Church Arundel
Other name the charity uses	
Registered charity number	1068120
Charity's principal address	Parish Office, The Church of St. Nicholas, London Road, Arundel BN18 9AT



# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Malcolm Farquharson	Chair	1 Jan – 5 April 2023 as Chair Resigned as trustee with effect from 4 November 2023	
2	David Chalk	Chair	From 5 April 2023	
3	Daniel Hodson			
4	Christine Penfold	Secretary	Secretary 1 Jan – 6 September 2023	
5	Graham Toole-Mackson			
6	Cathy Perry			
7	Mary Butler			
8	Fiona Maxwell			
9	Anna Fraser			
10	Poppy Butler			
11	Canon David Twinley			
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15				
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17				
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20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

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### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

Hon. Treasurer – Michael Blakely, 10 Maxwell Road, Arundel BN18 9EU
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>DD Chalk</i>	<i>Daniel Hodson</i>
Full name(s)	David Chalk	Daniel Hodson
Position (eg Secretary, Chair, etc)	Chairman	<i>Trustee</i>
Date	<i>5 July 2024</i>	

**FRIENDS OF ST NICHOLAS CHURCH ARUNDEL**  
**Registered Charity No 1068120**  
**RECEIPTS & PAYMENTS ACCOUNT**

**FOR THE YEAR TO 31 DECEMBER 2023**

	<b>2023 Unrestricted funds</b>	<b>2023 Restricted funds</b>	<b>2022 Unrestricted funds</b>	<b>2022 Restricted funds</b>
<b>RECEIPTS</b>				
100 CLUB (net)	6610		7160	
MEMBERSHIP FEES	1230		1430	
FUNDRAISING EVENTS	4526		3265	
DONATIONS	1418	24000	1946	16000
LEGACIES	0		164059	
BOOK SALES	0		0	
GIFTAID RECOVERED		6000	816	4000
INTEREST ON CCLA DEPOSITS	5605	1509	992	328
		<u>19389</u>	<u>31509</u>	<u>179668</u>
<b>PAYMENTS</b>				
FUNDRAISING EVENTS EXPENSES	1088		666	
DONATIONS TO ST NICHOLAS CHURCH PCC	0		0	
INDEPENDENT EXAMINER'S FEE	1320			
INSURANCE	346		332	
LOTTERY LICENCE	20		20	
MISCELLANEOUS EXPENSES	38	<u>2812</u>	39	
			<u>1057</u>	<u>0</u>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>		16577	178611	20328
<b>UNRESTRICTED RESERVES AT 1 JANUARY 2023</b>	186168		7557	
<b>UNRESTRICTED RESERVES AT 31 DECEMBER 2023</b>	202745		186168	
<b>RESTRICTED RESERVES AT 1 JANUARY 2023</b>			35629	15301
<b>RESTRICTED RESERVES AT 31 DECEMBER 2023</b>			67138	35629

Notes: The Accounts have been prepared on a Receipts and Payments basis



FRIENDS OF ST NICHOLAS CHURCH ARUNDEL  
Registered Charity No 1068120  
BALANCE SHEET AT 31 DECEMBER 2023

	2023 Unrestricted funds	2023 Restricted funds	2022 Unrestricted funds	2022 Restricted funds
Cash at Bank	21148		10176	
Deposit	181597	67138	175992	35629
	<u>202745</u> =====	<u>67138</u> =====	<u>186168</u> =====	<u>35629</u> =====
<b>Representing:</b>				
<b>Unrestricted Reserves</b>	202745		186168	
<b>Restricted Reserves</b>		67138		35629
	<u>202745</u> =====	<u>67138</u> =====	<u>186168</u> =====	<u>35629</u> =====
	0			

Note: Restricted Reserves relate to funds held for repairs to  
St Nicholas Church West Window and the South Aisle

Approved by the Trustees on 13 March 2024

David Chalk  
Trustee

chairman

*David Chalk*

Signed 23.07.2024

**Friends of St Nicholas Church Arundel  
Independent Examiner's Report  
for the year ended 31 December 2023**

**Independent examiner's report to the Trustees of the Friends of St Nicholas Church Arundel  
(the 'charity')**

I report to the charity's Trustees on my examination of the accounts of the charity for the year ended 31 December 2023.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

**Responsibilities and basis of report**

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 24.07.2024

James Peach FCA

**Kreston Reeves LLP**  
Chartered Accountants  
Springfield House  
Springfield Road  
Horsham  
West Sussex  
RH12 2RG