

CORAM LIFE EDUCATION HILLINGDON LIMITED
(A Company limited by guarantee)



FOR THE YEAR ENDED 31 MARCH 2025

CHARITY NO: 1068047

COMPANY REGISTERED IN ENGLAND NO: 3494207

CORAM LIFE EDUCATION HILLINGDON LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Status

The organisation is a charitable company limited by guarantee, incorporated on 16th January 1998 and registered as a charity on 11th February 1998.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under the Articles, one-third of the trustees retire by rotation at the AGM and are able to offer themselves for re-election.

Directors and Trustees

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout the report are collectively referred to as the trustees.

The trustees serving during the year were as follows:

Trustees

John Connolly
Nicholas Smith (Vice Chair)
Colin Turfus (Company Secretary)
Derek Johnson (Treasurer)
Kevin Mullally
Gillian Pearce
Liz Wakling
Susan Constant Resigned as trustee in November 2024
Sue Johnson Joined in July 2024

Chair

Kevin Dupree

Registered Office

Unit 301, Chimes Shopping Centre, Uxbridge, UB8 1GD

Accountants

Lewis Associates, Chartered Certified Accountants

75 Coniston Gardens
London
NW9 0BA

Bankers

Barclays Bank PLC, Leicester

Report of the trustees for the year ended 31 March 2025

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31st March 2025

Legal and administrative information set out on page 2 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Objects of the Charity

The objects of the charity are to advance the education of children and young people particularly in respect of the damages of drugs and addictive materials and substances. Primarily teaching is provided by specially trained Educators, through skills development, interactive participation, with the assistance of a range of audio visual material and publications and by using any other means of dissemination and communication of educational material and information primarily in the London Borough of Hillingdon.

Organisation

A board of trustees currently of nine members, who meet quarterly, administers the charity.

Investment powers

Under the Memorandum and Articles of Association, the charity has the power to make any investment as the trustees see fit.

Review of Activities and Future Developments

One of our Educators left in July 2024. We welcomed back a former Educator November 2024, who is fully retrained and verified.

This year we have reached over 9,000 children. We have retained the majority of our bookings but schools are still operating in a very difficult financial climate. Where we have lost schools, it has been as a result of schools moving to different PSHE providers. Schools are also continuing to reduce the number of days of bookings to the bare minimum allocated in their SCARF license, as opposed to having full school visits, which is also having a financial impact. We have however, gained a couple of small new schools and are constantly looking at ways of promoting our work to schools.

Our involvement in Hillingdon Junior Citizens has given us the chance to promote our work amongst the majority of schools in the area, and also make regular contact with schools (both online on social media and in person) to offer support with PSHE.

Our workshop offer now includes over 20 workshops for ages 3-11, including Physical Health and Wellbeing, RSE, Mental Wellbeing and Online Behaviours. Next year we are hoping to develop our Early Years provision, to allow us to support private nursery for the first time.

Statement of Public Benefit

The aims of Coram Life Education Hillingdon Limited are to advance the education of children and young people, particularly in respect of the damaging effects of drugs and addictive materials and substances. Teaching is provided by specially trained Educators, using interactive teaching methods.

Ensuring our work delivers our aims

The aims and objectives for Coram Life Education Hillingdon Limited are set out above and are reviewed at the direction of the trustees, subject to our licence and when activities are changed.

We refer to the guidance contained in the Charity Commission's documents on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

How our activities deliver public benefit

Our service is available to all primary school children in the London Borough of Hillingdon and in surrounding boroughs and adjoining educational authorities. We believe that by offering our service, Coram Life Education Hillingdon Limited gives young local people the chance to learn in a structured way so that they can make informed choices. This has had a positive effect locally and we continually evaluate the effectiveness of our service.

During the last financial year we have continued to extend our service to support parents and carers.

Report of the trustees for the year ended 31 March 2025 (continued)

Trustee's responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the trustees:

Nicholas Smith

.....
Nicholas Smith
Vice Chair of Trustees

15th July 2025

ACCOUNTANTS REPORT TO THE DIRECTORS ON THE UNAUDITED ACCOUNTS

OF CORAM LIFE EDUCATION HILLINGDON LIMITED

You are responsible for the preparation of the accounts for the year ended 31 March 2025 set out on pages 5 to 8, and you consider that the company is exempt from an audit under the provisions of Section 477(1) of the Companies Act 2006. In accordance with your instructions, we have compiled these unaudited accounts to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.



.....
Lewis Associates
Chartered Certified Accountants
75 Coniston Gardens
London
NW9 0BA

CORAM LIFE EDUCATION HILLINGDON LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)
for the year ended 31st March 2025**

	Unrestricted Funds	Restricted Funds	Total Funds 2024/25	Total Funds 2023/24
	£	£	£	£
Incoming resources				
School fees	31,071		31,071	41,635
School Fees (Debtors who paid after 1/4/25)	6,311		6,311	7,733
Fundraising	575		575	1,557
Profit on sale Harold books	149		149	0
Bank Interest	326		326	171
donations	950		950	1,000
balance of unused a/c	0		0	
insurance refund	24		24	
Branch work for Coram	891	0	891	5,035
Total incoming resources	<u>40,297</u>	<u>0</u>	<u>40,297</u>	<u>57,131</u>
Resources expended				
Salaries, tax and NI and pensions	30,048	0	30,048	36,121
Educator travel	90		90	175
DBS	13		13	31
Legal and professional fees	763		763	139
software	0		0	76
Life Education licence fee	10,112		10,112	7,420
Training expenses	162	0	162	90
Insurance	878		878	836
Depreciation	540	0	540	798
display board	161		161	157
classroom expenses	312		312	157
printing	170		170	100
phone card	35		35	70
zoom	156		156	144
conference	635		635	0
job advert	577		577	320
Total resources expended	<u>44,652</u>	<u>0</u>	<u>44,652</u>	<u>46,634</u>
Net incoming resources for the year	-4,355	0	-4,355	10,497.00
Balance brought forward 1 April 2024	<u>32,866</u>		<u>32,866</u>	<u>22,369.00</u>
Bank Reconciliation Adjustment (see note 7)	-61		-61	
	<u>28,450</u>	<u>0</u>	<u>28,450</u>	<u>32,866.00</u>
Transfer betwwen funds	-1,000	1,000		
Funds balance carried forward	<u>27,450</u>	<u>1,000</u>	<u>28,450</u>	<u>32,866</u>

31-Mar-25

The statement of financial activities indicates all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

CORAM LIFE EDUCATION HILLINGDON LIMITED
BALANCE SHEET AS AT 31 MARCH 2025

	Note	2024/25	2023/24
		£	£
Fixed Assets			
Tangible fixed assets	4	1,081	1,621
Current Assets			
Current account 3490		1,911	1,867
BACS payments 8799		19,147	21,645
Debtors	6	6,311	7,733
Less Current Liabilities			
Creditors			0
Net Assets		<u>28,450</u>	<u>32,866</u>
		2024/25	2023/24
Funds		£	£
Unrestricted funds			
General purpose funds		27,450	32,866
Restricted funds			
		<u>1,000</u>	0
		<u>28,450</u>	32,866

For the year ended 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors ' responsibilities:

- * The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006
- * The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records at the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies *subject to the small companies' regime and in accordance with FRS102.*

Approved by the Board on 15th July 2025 and signed on its behalf by:-

Nicholas Smith

Nicholas Smith
Vice Chair of Trustees

.....

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting Policies**(a) Basis of preparation of accounts**

These accounts have been prepared under the historical cost convention with items recognised at cost or transactions value unless otherwise stated in relevant notes to these accounts.

The accounts have been prepared in accordance with:

- * the statement of recommended Practice : Accounting and Reporting by charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK issued on 16th July 2014

The charity constitutes a public benefit entity as defined by FRS 102

(b) Grants are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

(c) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

(d) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

(e) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.

(f) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

2 Trustees' Remuneration

No remuneration directly or indirectly out of the charity was paid or payable for the period to any trustee or any person or persons known to be connected with any of them in attendance of meetings or functions.

3 Taxation

The charitable company is exempt from corporation tax on its charitable activities.

4	Tangible Fixed Assets	Equipment
	Cost	£
	Balance Brought Forward 1 April 2024	1621.00
total		<u>1621.00</u>
	Depreciation	
	Charge for the year 33%	<u>540.33</u>
	Net Book Value	
	As at 31 March 2025	<u>1080.67</u>

5 Reserves Policy

Coram Life Education Hillingdon aims to maintain a minimum level of reserves as required in order to ensure prudence in its financial management. The reserves policy aims to provide working capital to cover operational costs for three months. The reserves also cover salary costs for key staff members of staff, for a period of three months. The free reserves required to achieve this objective total is estimated to be £17,500. This figure acknowledges that income will continue to be generated during any period where a given contract is being reduced or discontinued. The total level of reserves may vary, dependent on Coram Life Education Hillingdon's operational budget.

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025 (continued)

6	Debtors	
Schools visited before 1st April 2025 but paid after		
merchant taylor		£670.00
merchant taylor		£120.00
brookside		£1,386.00
frithwood		£1,925.00
grange park		£670.00
whiteheath		£1,540.00
total		£6,311.00

7**7. Reconciliation Note — Year-End Bank Balance**

As part of the 2024-25 year-end accounts preparation, all recorded income and expenditure for the financial year have been carefully checked and reconciled against the charity's bank statements.

During this process, a small discrepancy of £60.64 was identified between the bank statement closing balance and the total recorded on the charity's accounting spreadsheet.

All transactions have been reviewed, and every effort has been made to trace the source of this difference.

Given the modest size of the discrepancy, and after verifying that all major transactions are correctly recorded, the charity has accepted the bank statement as correct.

This figure has been noted as a Bank Reconciliation Adjustment in the accounts for transparency.

The charity will continue to monitor future reconciliations carefully to ensure all income and expenditure is accurately accounted for.