

CORAM LIFE EDUCATION HILLINGDON LIMITED

England & Wales · Charity number 1068047

Details

Other names	LIFE EDUCATION CENTRES (HILLINGDON) LTD, LIFE EDUCATION CENTRES HILLINGDON LTD
Status	Registered
Legal form	Charitable company
Company number	03494207
Registered	1998-02-11
Register	View on the Charity Commission register

Contact

Address	Hillingdon Shopmobility Unit 301 2nd Floor Car Park The Chimes Shopping Centre High Street UXBRIDGE Middlesex UB8 1GD
Phone	01895271510
Email	life.ed.hillingdon@hotmail.co.uk
Website	https://www.coramlifeeducation.org.uk

Activities

Objects: (1) TO ADVANCE THE EDUCATION OF CHILDREN AND YOUNG PEOPLE PARTICULARLY IN RESPECT OF THE DANGERS OF DRUGS AND ADDICTIVE MATERIALS AND SUBSTANCES PRIMARILY BY VIDEOS AND OTHER FORMS OF AUDIO VISUAL MATERIAL AND PUBLICATIONS AND BY USING ANY OTHER MEANS OF DISSEMINATION AND COMMUNICATION OF EDUCATIONAL MATERIAL AND INFORMATION; (11) TO PRESERVE AND PROTECT THE PHYSICAL AND MENTAL HEALTH OF THE PUBLIC WITH SPECIAL REFERENCE TO CHILDREN AND YOUNG PEOPLE; (111) TO PROVIDE RELIEF AND REHABILITATION FOR THE PUBLIC WITH SPECIAL REFERENCE TO CHILDREN AND YOUNG PEOPLE AFFECTED OR SUFFERING FROM ILLNESS, DISEASES OR SICKNESS WITH PARTICULAR REGARD TO CONDITIONS CONSEQUENT UPON DRUG AND ALCOHOL ABUSE AND SIMILAR SOCIAL PROBLEMS.

Activities: We aim to increase children's understanding about how the body works and how different drugs affect the body. We deliver sessions in our classroom with their teacher for a programme designed to suit their age. We aim to raise children's self-esteem & confidence, & help them develop skills needed for building good relationships & for resisting peer pressure. New programmes are added regularly.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Barnet
- Buckinghamshire
- Ealing
- Harrow
- Hillingdon
- Hounslow

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£40,297	£44,652	-	-
2024-03-31	£57,131	£46,634	-	-
2023-03-31	£35,617	£59,284	-	-
2022-03-31	£53,353	£46,991	-	-
2021-03-31	£65,658	£148,395	-	-

Trustees

Name	Role	Appointed
Colin Turfus		2022-11-21
DEREK JOHNSON		
ELIZABETH ROSEMARY WAKLING		2012-01-13
GILLIAN PEARCE		2013-06-23
John Connolly		2018-06-28
KEVIN FRANCIS MULLALLY		
Kevin Dupree		2018-06-28
NICHOLAS ANDREW SMITH		2003-06-21
SUE JOHNSON		2024-07-09

CORAM LIFE EDUCATION HILLINGDON LIMITED

England & Wales - Charity number 1068047

Accounts

CORAM LIFE EDUCATION HILLINGDON LIMITED
(A Company limited by guarantee)



FOR THE YEAR ENDED 31 MARCH 2025

CHARITY NO: 1068047

COMPANY REGISTERED IN ENGLAND NO: 3494207

CORAM LIFE EDUCATION HILLINGDON LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Status

The organisation is a charitable company limited by guarantee, incorporated on 16th January 1998 and registered as a charity on 11th February 1998.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under the Articles, one-third of the trustees retire by rotation at the AGM and are able to offer themselves for re-election.

Directors and Trustees

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout the report are collectively referred to as the trustees.

The trustees serving during the year were as follows:

Trustees

John Connolly
Nicholas Smith (Vice Chair)
Colin Turfus (Company Secretary)
Derek Johnson (Treasurer)
Kevin Mullally
Gillian Pearce
Liz Wakling
Susan Constant Resigned as trustee in November 2024
Sue Johnson Joined in July 2024

Chair

Kevin Dupree

Registered Office

Unit 301, Chimes Shopping Centre, Uxbridge, UB8 1GD

Accountants

Lewis Associates, Chartered Certified Accountants

75 Coniston Gardens
London
NW9 0BA

Bankers

Barclays Bank PLC, Leicester

Report of the trustees for the year ended 31 March 2025

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31st March 2025

Legal and administrative information set out on page 2 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Objects of the Charity

The objects of the charity are to advance the education of children and young people particularly in respect of the damages of drugs and addictive materials and substances. Primarily teaching is provided by specially trained Educators, through skills development, interactive participation, with the assistance of a range of audio visual material and publications and by using any other means of dissemination and communication of educational material and information primarily in the London Borough of Hillingdon.

Organisation

A board of trustees currently of nine members, who meet quarterly, administers the charity.

Investment powers

Under the Memorandum and Articles of Association, the charity has the power to make any investment as the trustees see fit.

Review of Activities and Future Developments

One of our Educators left in July 2024. We welcomed back a former Educator November 2024, who is r fully retrained and verified.

This year we have reached over 9,000 children. We have retained the majority of our bookings but schools are still operating in a very difficult financial climate. Where we have lost schools, it has been as a result of schools moving to different PSHE providers. Schools are also continuing to reduce the number of days of bookings to the bare minimum allocated in their SCARF license, as opposed to having full school visits, which is also having a financial impact. We have however, gained a couple of small new schools and are constantly looking at ways of promoting our work to schools.

Our involvement in Hillingdon Junior Citizens has given us the chance to promote our work amongst the majority of schools in the area, and also make regular contact with schools (both online on social media and in person) to offer support with PSHE.

Our workshop offer now includes over 20 workshops for ages 3-11, including Physical Health and Wellbeing, RSE, Mental Wellbeing and Online Behaviours. Next year we are hoping to develop our Early Years provision, to allow us to support private nursery for the first time.

Statement of Public Benefit

The aims of Coram Life Education Hillingdon Limited are to advance the education of children and young people, particularly in respect of the damaging effects of drugs and addictive materials and substances. Teaching is provided by specially trained Educators, using interactive teaching methods.

Ensuring our work delivers our aims

The aims and objectives for Coram Life Education Hillingdon Limited are set out above and are reviewed at the direction of the trustees, subject to our licence and when activities are changed.

We refer to the guidance contained in the Charity Commission's documents on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

How our activities deliver public benefit

Our service is available to all primary school children in the London Borough of Hillingdon and in surrounding boroughs and adjoining educational authorities. We believe that by offering our service, Coram Life Education Hillingdon Limited gives young local people the chance to learn in a structured way so that they can make informed choices. This has had a positive effect locally and we continually evaluate the effectiveness of our service.

During the last financial year we have continued to extend our service to support parents and carers.

Report of the trustees for the year ended 31 March 2025 (continued)

Trustee's responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the trustees:

Nicholas Smith

.....
Nicholas Smith
Vice Chair of Trustees

15th July 2025

ACCOUNTANTS REPORT TO THE DIRECTORS ON THE UNAUDITED ACCOUNTS

OF CORAM LIFE EDUCATION HILLINGDON LIMITED

You are responsible for the preparation of the accounts for the year ended 31 March 2025 set out on pages 5 to 8, and you consider that the company is exempt from an audit under the provisions of Section 477(1) of the Companies Act 2006. In accordance with your instructions, we have compiled these unaudited accounts to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

A handwritten signature in black ink, appearing to be 'H. Lewis', is written over a dotted line. The signature is slanted upwards to the right.

.....
Lewis Associates
Chartered Certified Accountants
75 Coniston Gardens
London
NW9 0BA

CORAM LIFE EDUCATION HILLINGDON LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)
for the year ended 31st March 2025**

	Unrestricted Funds	Restricted Funds	Total Funds 2024/25	Total Funds 2023/24
	£	£	£	£
Incoming resources				
School fees	31,071		31,071	41,635
School Fees (Debtors who paid after 1/4/25)	6,311		6,311	7,733
Fundraising	575		575	1,557
Profit on sale Harold books	149		149	0
Bank Interest	326		326	171
donations	950		950	1,000
balance of unused a/c	0		0	
insurance refund	24		24	
Branch work for Coram	891	0	891	5,035
Total incoming resources	<u>40,297</u>	<u>0</u>	<u>40,297</u>	<u>57,131</u>
Resources expended				
Salaries, tax and NI and pensions	30,048	0	30,048	36,121
Educator travel	90		90	175
DBS	13		13	31
Legal and professional fees	763		763	139
software	0		0	76
Life Education licence fee	10,112		10,112	7,420
Training expenses	162	0	162	90
Insurance	878		878	836
Depreciation	540	0	540	798
display board	161		161	157
classroom expenses	312		312	157
printing	170		170	100
phone card	35		35	70
zoom	156		156	144
conference	635		635	0
job advert	577		577	320
Total resources expended	<u>44,652</u>	<u>0</u>	<u>44,652</u>	<u>46,634</u>
Net incoming resources for the year	-4,355	0	-4,355	10,497.00
Balance brought forward 1 April 2024	<u>32,866</u>		<u>32,866</u>	<u>22,369.00</u>
Bank Reconciliation Adjustment (see note 7)	-61		-61	
	<u>28,450</u>	<u>0</u>	<u>28,450</u>	<u>32,866.00</u>
Transfer between funds	-1,000	1,000		
Funds balance carried forward 31-Mar-25	<u>27,450</u>	<u>1,000</u>	<u>28,450</u>	<u>32,866</u>

The statement of financial activities indicates all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

CORAM LIFE EDUCATION HILLINGDON LIMITED
BALANCE SHEET AS AT 31 MARCH 2025

	Note	2024/25 £	2023/24 £
Fixed Assets			
Tangible fixed assets	4	1,081	1,621
Current Assets			
Current account 3490		1,911	1,867
BACS payments 8799		19,147	21,645
Debtors	6	6,311	7,733
Less Current Liabilities			
Creditors			0
Net Assets		<u>28,450</u>	<u>32,866</u>
Funds			
		2024/25	2023/24
		£	£
Unrestricted funds			
General purpose funds		27,450	32,866
Restricted funds			
		<u>1,000</u>	0
		<u>28,450</u>	<u>32,866</u>

For the year ended 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- * The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006
- * The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records at the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS102.

Approved by the Board on 15th July 2025 and signed on its behalf by:-

Nicholas Smith

Nicholas Smith
Vice Chair of Trustees

.....

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting Policies

(a) Basis of preparation of accounts

These accounts have been prepared under the historical cost convention with items recognised at cost or transactions value unless otherwise stated in relevant notes to these accounts.

The accounts have been prepared in accordance with:

- * the statement of recommended Practice : Accounting and Reporting by charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK issued on 16th July 2014

The charity constitutes a public benefit entity as defined by FRS 102

(b) Grants are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

(c) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

(d) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

(e) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.

(f) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

2 Trustees' Remuneration

No remuneration directly or indirectly out of the charity was paid or payable for the period to any trustee or any person or persons known to be connected with any of them in attendance of meetings or functions.

3 Taxation

The charitable company is exempt from corporation tax on its charitable activities.

4	Tangible Fixed Assets	Equipment
		£
	Cost	
	Balance Brought Forward 1 April 2024	1621.00
total		<u>1621.00</u>
	Depreciation	
	Charge for the year 33%	<u>540.33</u>
	Net Book Value	
	As at 31 March 2025	<u>1080.67</u>

5 Reserves Policy

Coram Life Education Hillingdon aims to maintain a minimum level of reserves as required in order to ensure prudence in its financial management. The reserves policy aims to provide working capital to cover operational costs for three months. The reserves also cover salary costs for key staff members of staff, for a period of three months. The free reserves required to achieve this objective total is estimated to be £17,500. This figure acknowledges that income will continue to be generated during any period where a given contract is being reduced or discontinued. The total level of reserves may vary, dependent on Coram Life Education Hillingdon's operational budget.

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025 (continued)

6	Debtors	
Schools visited before 1st April 2025 but paid after		
merchant taylor		£670.00
merchant taylor		£120.00
brookside		£1,386.00
frithwood		£1,925.00
grange park		£670.00
whiteheath		£1,540.00
total		£6,311.00

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7. Reconciliation Note — Year-End Bank Balance

As part of the 2024-25 year-end accounts preparation, all recorded income and expenditure for the financial year have been carefully checked and reconciled against the charity's bank statements.

During this process, a small discrepancy of £60.64 was identified between the bank statement closing balance and the total recorded on the charity's accounting spreadsheet.

All transactions have been reviewed, and every effort has been made to trace the source of this difference.

Given the modest size of the discrepancy, and after verifying that all major transactions are correctly recorded, the charity is satisfied that the accounts are accurate.

This figure has been noted as a Bank Reconciliation Adjustment in the accounts for transparency.

The charity will continue to monitor future reconciliations carefully to ensure all income and expenditure is accounted for.

CORAM LIFE EDUCATION HILLINGDON LIMITED

England & Wales - Charity number 1068047

Accounts

CORAM LIFE EDUCATION HILLINGDON LIMITED
(A Company limited by guarantee)



FOR THE YEAR ENDED 31 MARCH 2024

CORAM LIFE EDUCATION HILLINGDON LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

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Directors and Trustees

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout the report are collectively referred to as the trustees.

The trustees serving during the year were as follows:

Trustees

John Connolly
Nicholas Smith
Colin Turfus (Company Secretary)
Derek Johnson (Treasurer)
Kevin Mullally
Gillian Pearce
Liz Wakling
Susan Constant

Chair

Kevin Dupree

Registered Office

Unit 301, Chimes Shopping Centre, Uxbridge, UB8 1GD

Accountants

Lewis Associates, Chartered Certified Accountants

75 Coniston Gardens
London
NW9 0BA

Bankers

Barclays UK PLC Leicester LE87 2BB

CORAM LIFE EDUCATION HILLINGDON LIMITED

Report of the trustees for the year ended 31 March 2024

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31st March 2024

Legal and administrative information set out on page 2 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Objects of the Charity

The objects of the charity are to advance the education of children and young people particularly in respect of the damages of drugs and addictive materials and substances. Primarily teaching is provided by specially trained Educators, through skills development, interactive participation, with the assistance of a range of audio visual material and publications and by using any other means of dissemination and communication of educational material and information primarily in the London Borough of Hillingdon.

Organisation

A board of trustees currently of nine members, who meet quarterly, administers the charity.

Investment powers

Under the Memorandum and Articles of Association, the charity has the power to make any investment as the trustees see fit.

Review of Activities and Future Developments

2023/2024 has been a challenging financial year as charities are still being impacted by the impacts of Covid 19. Our customers, the Schools have had financial cutbacks, resulting reduced bookings from Schools. Due to this Sarah and Karen started completing some work for CLE and we invoiced CLE for hours completed. As insufficient bookings continued we operated a voluntary wage reduction programme for a few months we educator days reducing from 3 to 2 days. We were sorry to see Karen resign from us in October 2023 and thankful for her input over a difficult period.

As a result of a program of intense effort by Kay and Sarah, the financial situation of CLEH is much improved and bookings are Sarah and Kay both took part in the informative talks at Junior Citizens to numerous Year 5 children at Brunel University, promoting online safety. This raised the profile of CLEH to schools in Hillingdon. Lots of positive feedback received. This year to date Sarah and Kay have visited over 9,000 children with all (Core, RSE and KS1 Mental Wellbeing) workshops. There have also been several pilots for KS2 Mental Wellbeing Workshops and Sarah is ready to confidently roll these out on site in the next academic year. St. Laurence at Cowley and Belmore were very helpful in allowing them to 'practice' with their willing KS2 children. All were very well received.

Statement of Public Benefit

The aims of Coram Life Education Hillingdon Limited are to advance the education of children and young people, particularly in respect of the damaging effects of drugs and addictive materials and substances. Teaching is provided by specially trained Educators, using interactive teaching methods.

Ensuring our work delivers our aims

The aims and objectives for Coram Life Education Hillingdon Limited are set out above and are reviewed at the direction of the trustees, subject to our licence and when activities are changed. We refer to the guidance contained in the Charity Commission's documents on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

How our activities deliver public benefit

Our service is available to all primary school children in the London Borough of Hillingdon and in surrounding boroughs and adjoining educational authorities. We believe that by offering our service, Coram Life Education Hillingdon Limited gives young local people the chance to learn in a structured way so that they can make informed choices. This has had a positive effect locally and we continually evaluate the effectiveness of our service. During the last financial year we have continued to extend our service to support parents and carers.

CORAM LIFE EDUCATION HILLINGDON LIMITED

Report of the trustees for the year ended 31 March 2024 (continued)

Trustee's responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the trustees:

Nicholas Smith

.....
Nicholas Smith
Vice-Chair of Trustees

9th July 2024

OF CORAM LIFE EDUCATION HILLINGDON LIMITED

You are responsible for the preparation of the accounts for the year ended 31 March 2024 set out on pages 5 to 8, and you consider that the company is exempt from an audit under the provisions of Section 477(1) of the Companies Act 2006. In accordance with your instructions, we have compiled these unaudited accounts to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Lewis Associates

.....

Lewis Associates
Chartered Certified Accountants
75 Coniston Gardens
London
NW9 0BA

9th July 2024

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CORAM LIFE EDUCATION HILLINGDON LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account) for the year ended 31st March 2024

	Unrestricted Funds	Restricted Funds	Total Funds 2022/23	Total Funds 2022/23
	£	£	£	£
Incoming resources				
School fees	41,635		41,635	30,532
School Fees (Debtors who paid after 1/4/24)	7,733		7,733	2,455
Fundraising	1,557		1,557	2,345
Profit on sale Harold books	0		0	22
Bank Interest	171		171	32
Donations	1,000		1,000	0
Branch work for Coram	5,035	0	5,035	231

Total incoming resources	<u>57,131</u>	<u>0</u>	<u>57,131</u>	<u>35,617</u>
Resources expended				
Salaries, tax and NI and pensions	36,121	0	36,121	38,590
Educator travel	175		175	143
DBS	31		31	61
Legal and professional fees	139		139	488
Software	76		76	518
Life Education licence fee	7,420		7,420	8,597
Training expenses	90	0	90	6,074
Insurance	836		836	1,107
Recruitment	0		0	476
IT sundries	0	0	0	316
Depreciation	798	0	798	860
Carry bags	0	0	0	388
Display board	157		157	0
Classroom expenses	157		157	533
Printing	100		100	232
Phone card	70		70	
Zoom Licence	144		144	144
Conference	0		0	220
Write-off of Workbooks	320		320	
Cover from Coram	0		0	538
Total resources expended	<u>46,634</u>	<u>0</u>	<u>46,634</u>	<u>59,285</u>
Net incoming resources for the year	10,497	0	10,497	-23,668
Balance brought forward 1 April 2023	<u>22,369</u>		<u>22,369</u>	<u>46,037</u>
Funds balance carried forward				
31-Mar-24	<u>32,866</u>	<u>0</u>	<u>32,866</u>	<u>22,369</u>

The statement of financial activities indicates all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

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**CORAM LIFE EDUCATION HILLINGDON LIMITED
BALANCE SHEET AS AT 31 MARCH 2024**

	Note	2023/24	2022/23
		£	£
Fixed Assets			
Tangible fixed assets	4	1,621	2,419
Current Assets			
Current account 3490		1,867	2,083
BACS payments 8799		21,645	15,092
Stock	5	-	320
Debtors	7	7,733	2,455
Less Current Liabilities			
Creditors			-
Net Assets		<u>32,866</u>	<u>22,369</u>

	2023/24	2022/23
Funds	£	£
Unrestricted funds		
General purpose funds	32,866	22,369
Restricted funds		
	<u>0</u>	<u>0</u>
	<u>32,866</u>	<u>22,369</u>

For the year ended 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- * The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006
- * The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records at the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies *subject to the small companies' regime and in accordance with FRS102.*

Approved by the Board on 9th July 2024 and signed on its behalf by:-

Nicholas Smith

.....
 Nicholas Smith
 Vice-Chair of Trustees

CORAM LIFE EDUCATION HILLINGDON LIMITED

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting Policies

(a) Basis of preparation of accounts

These accounts have been prepared under the historical cost convention with items recognised at cost or transactions value unless otherwise stated in relevant notes to these accounts.

The accounts have been prepared in accordance with:

- * the statement of recommended Practice : Accounting and Reporting by charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK issued on 16th July 2014

The charity constitutes a public benefit entity as defined by FRS 102

(b) Grants are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

(c) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

(d) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

(e) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.

(f) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

2 Trustees' Remuneration

No remuneration directly or indirectly out of the charity was paid or payable for the period to any trustee or any person or persons known to be connected with any of them in attendance of meetings or functions.

3 Taxation

The charitable company is exempt from corporation tax on its charitable activities.

4 Tangible Fixed Assets

Equipment

	£	£
Cost		
Balance Brought Forward 1 April 2023	2,419	
total	<u>2,419</u>	
Depreciation		
Charge for the year	798	
Net Book Value		
As at 31 March 2024	<u>1,621</u>	

CORAM LIFE EDUCATION HILLINGDON LIMITED

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024 (continued)

		2023/24	2022/23
		£	£
5	Stock		
	Books	<u>nil</u>	<u>320</u>

6 **Reserves Policy**

Coram Life Education Hillingdon aims to maintain a minimum level of reserves as required in order to ensure prudence in its financial management. The reserves policy aims to provide working capital to cover operational costs for six months. The reserves also cover salary costs for key staff members of staff, for a period of six months.

The free reserves required to achieve this objective total is estimated to be £25,000. This figure acknowledges that income will continue to be generated during any period where a given contract is being reduced or discontinued.

The total level of reserves may vary, dependent on Coram Life Education Hillingdon's operational budget. The current level of free reserves is just short of the reserve policy set out.

7 **Debtors**

Schools visited before 1st April 2024 but paid after

coteford	£563.00
frithwood	£1,875.00
grange park	£1,125.00
hillside	£520.00
minet	£1,500.00
robertswood	£650.00
whiteheath	£1,500.00

total **£7,733.00**

CORAM LIFE EDUCATION HILLINGDON LIMITED

England & Wales - Charity number 1068047

Accounts

CORAM LIFE EDUCATION HILLINGDON LIMITED
(A Company limited by guarantee)



FOR THE YEAR ENDED 31 MARCH 2023

CHARITY NO: 1068047

COMPANY REGISTERED IN ENGLAND NO: 3494207

CORAM LIFE EDUCATION HILLINGDON LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Status

The organisation is a charitable company limited by guarantee, incorporated on 16th January 1998 and registered as a charity on 11th February 1998.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under the Articles, one-third of the trustees retire by rotation at the AGM and are able to offer themselves for re-election.

Directors and Trustees

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout the report are collectively referred to as the trustees.

The trustees serving during the year were as follows:

Trustees

John Connolly

Nicholas Smith (retired as Chair in November 2022 and became Vice Chair)

Sue Johnson (Company Secretary - retired in November 2022)

Derek Johnson (Treasurer)

Kevin Mullally

Gillian Pearce

Liz Wakling

Colin Turfus (became Company Secretary in November 2022)

Susan Constant (joined in November 2022)

Chair

Kevin Dupree (Retired as Vice-Chair in November 2022 and became Chair)

Registered Office

Unit 301, Chimes Shopping Centre, Uxbridge, UB8 1GD

Accountants

Lewis Associates, Chartered Certified Accountants

75 Coniston Gardens

London

NW9 0BA

Bankers

Barclays Bank PLC, Building 315, Hatton Cross, Heathrow Airport,
Hounslow, Middlesex TW6 2JJ

Report of the trustees for the year ended 31 March 2023

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31st March 2023

Legal and administrative information set out on page 2 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Objects of the Charity

The objects of the charity are to advance the education of children and young people particularly in respect of the damages of drugs and addictive materials and substances. Primarily teaching is provided by specially trained Educators, through skills development, interactive participation, with the assistance of a range of audio visual material and publications and by using any other means of dissemination and communication of educational material and information primarily in the London Borough of Hillingdon.

Organisation

A board of trustees currently of nine members, who meet quarterly, administers the charity.

Investment powers

Under the Memorandum and Articles of Association, the charity has the power to make any investment as the trustees see fit.

Review of Activities and Future Developments

We operated with one Educator until September 2022. In March 2022 we recruited two new Educators. One started delivering in September 2022 and the other in January 2023. Many schools have delayed booking us and some have withdrawn altogether. This caused a cash flow problem but some fund raising plus additional project work from Coram have ensured our solvency. We visited 34 schools and we started a marketing campaign to recruit more schools. The administration which was being done by trustees is now being carried out by an Educator.

Statement of Public Benefit

The aims of Coram Life Education Hillingdon Limited are to advance the education of children and young people, particularly in respect of the damaging effects of drugs and addictive materials and substances. Teaching is provided by specially trained Educators, using interactive teaching methods.

Ensuring our work delivers our aims

The aims and objectives for Coram Life Education Hillingdon Limited are set out above and are reviewed at the direction of the trustees, subject to our licence and when activities are changed. We refer to the guidance contained in the Charity Commission's documents on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

How our activities deliver public benefit

Our service is available to all primary school children in the London borough of Hillingdon and in surrounding boroughs and adjoining educational authorities. We believe that by offering our service, Coram Life Education Hillingdon Limited gives young local people the chance to learn in a structured way so that they can make informed choices. This has had a positive effect locally and we continually evaluate the effectiveness of our service. During the last financial year we have continued to extend our service to support parents and carers.

Report of the trustees for the year ended 31 March 2023 (continued)

Trustee's responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the trustees:

Nicholas Smith

.....
Nicholas Smith
Vice Chair of Trustees

10th July 2023

ACCOUNTANTS REPORT TO THE DIRECTORS ON THE UNAUDITED ACCOUNTS

OF CORAM LIFE EDUCATION HILLINGDON LIMITED

You are responsible for the preparation of the accounts for the year ended 31 March 2023 set out on pages 5 to 8, and you consider that the company is exempt from an audit under the provisions of Section 477(1) of the Companies Act 2006. In accordance with your instructions, we have compiled these unaudited accounts to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Lewis associates

Lewis Associates
Chartered Certified Accountants
75 Coniston Gardens
London
NW9 0BA

10th July 2023

CORAM LIFE EDUCATION HILLINGDON LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)
for the year ended 31st March 2023**

	Unrestricted Funds	Restricted Funds	Total Funds 2022/23	Total Funds 2021/22
	£	£	£	£
Incoming resources				
Hillingdon Community Trust	0	0	0	7,193
School fees	30,532		30,532	30,147
School Fees (Debtors being paid after 1/4/22)	2,455		2,455	9,770
Fundraising	2,345		2,345	2,500
Profit on sale Harold books	22		22	1,019
Bank Interest	32		32	3
donations	0		0	52
furlough	0	0	0	2,438
Income from Coram	231	0	231	0
insurance rebate	<u>0</u>		<u>0</u>	<u>231</u>
Total incoming resources	<u>35,617</u>	<u>0</u>	<u>35,617</u>	<u>53,353</u>
Resources expended				
Salaries, tax and NI and pensions	38,590	0	38,590	32,694
Educator travel	143		143	210
DBS	61		61	0
Legal and professional fees	488		488	323
software	518		518	0
Life Education licence fee	8,597		8,597	11,021
Training expenses	6,074	0	6,074	0
Insurance	1,107		1,107	1,384
recruitment	476		476	0
IT sundries	316	0	316	0
Depreciation	0	860	860	600
carry bags	388	0	388	20
classroom expenses	533		533	0
printing	232		232	0
zoom	144		144	144
safeguarding training	0		0	25
conference	220		220	0
Job Advertisement	0		0	150
SCARF fee refund	0		0	238
Cover from Coram	<u>538</u>		<u>538</u>	<u>172</u>
Total resources expended	<u>58,424</u>	<u>860</u>	<u>59,284</u>	<u>46,981</u>
Net incoming resources for the year	-22,807	-860	-23,667	6,372
Balance brought forward 1 April 2022	<u>24,302</u>	<u>21,734</u>	<u>46,037</u>	<u>39,676</u>
Funds balance carried forward 31-Mar-23	<u>1,495</u>	<u>20,874</u>	<u>22,369</u>	<u>46,048</u>
transfer of restricted reserves	20874	-20874		
	22369		22369	

The statement of financial activities indicates all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

CORAM LIFE EDUCATION HILLINGDON LIMITED
BALANCE SHEET AS AT 31 MARCH 2023

	Note	2022/23 £	2021/22 £
Fixed Assets			
Tangible fixed assets	4	2,419	1,663
Current Assets			
Current account 3490		2,083	2,154
BACS payments 8799		15,092	32,129
Stock	5	320	320
Debtors	7	2,455	9,770
Less Current Liabilities			
Creditors		-	-
Net Assets		<u>22,369</u>	<u>46,036</u>
Funds			
		2022/23	2021/22
		£	£
Unrestricted funds			
General purpose funds		22,369	24,302
Restricted funds			
		0	<u>21,734</u>
		<u>22,369</u>	<u>46,036</u>

For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- * The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006
- * The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records at the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies *subject to the small companies' regime and in accordance with FRS102.*

Approved by the Board on 10th July 2023 and signed on its behalf by:-

Nicholas Smith
Nicholas Smith
Vice-Chair of Trustees

CORAM LIFE EDUCATION HILLINGDON LIMITED

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023 (continued)

		2022/23	2021/22
		£	£
5	Stock		
	Books	<u>320</u>	<u>320</u>

6 Reserves Policy

Coram Life Education Hillingdon aims to maintain a minimum level of reserves as required in order to ensure prudence in its financial management. The reserves policy aims to provide working capital to cover operational costs for six months. The reserves also cover salary costs for key staff members of staff, for a period of six months. The free reserves required to achieve this objective total is estimated to be £25,000. This figure acknowledges that income will continue to be generated during any period where a given contract is being reduced or discontinued. The total level of reserves may vary, dependent on Coram Life Education Hillingdon's operational budget. The current level of free reserves is just short of the reserve policy set out.

7 Debtors

Schools visited before 1st April 2023 but paid after

Chalfont	£325.00
Heathrow	£750.00
Robertswood	£630.00
St George	£750.00

total **£2,455.00**

CORAM LIFE EDUCATION HILLINGDON LIMITED

England & Wales - Charity number 1068047

Accounts

CORAM LIFE EDUCATION HILLINGDON LIMITED
(A Company limited by guarantee)



FOR THE YEAR ENDED 31 MARCH 2022

CHARITY NO: 1068047

COMPANY REGISTERED IN ENGLAND NO: 3494207

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LEGAL AND ADMINISTRATIVE INFORMATION

Status

The organisation is a charitable company limited by guarantee, incorporated on 16th January 1998 and registered as a charity on 11th February 1998.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under the Articles, one-third of the trustees retire by rotation at the AGM and are able to offer themselves for re-election.

Directors and Trustees

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout the report are collectively referred to as the trustees.

The trustees serving during the year were as follows:

Trustees

John Connolly
Kevin Dupree (Vice-Chair)
Sue Johnson (Company Secretary)
Derek Johnson (Treasurer)
Kevin Mullally
Gillian Pearce
Pauline Seston (resigned Summer 2021)
Liz Wakling

Chair

Nicholas Smith

Registered Office

Unit 301, Chimes Shopping Centre, Uxbridge, UB8 1GD

Accountants

Lewis Associates, Chartered Certified Accountants
75 Coniston Gardens
London
NW9 0BA

Bankers

Barclays Bank PLC, Building 315, Hatton Cross, Heathrow Airport,
Hounslow, Middlesex TW6 2JJ

Report of the trustees for the year ended 31 March 2022

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31st March 2022

Legal and administrative information set out on page 2 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Objects of the Charity

The objects of the charity are to advance the education of children and young people particularly in respect of the damages of drugs and addictive materials and substances. Primarily teaching is provided by specially trained Educators, through skills development, interactive participation, with the assistance of a range of audio visual material and publications and by using any other means of dissemination and communication of educational material and information primarily in the London Borough of Hillingdon.

Organisation

A board of trustees currently of eight members, who meet quarterly, administers the charity.

Investment powers

Under the Memorandum and Articles of Association, the charity has the power to make any investment as the trustees see fit.

Review of Activities and Future Developments

The Covid pandemic resulted in the closure of schools for some of the year.

Nevertheless we visited 45 schools.

The Educators were furloughed for periods and the Educator Manager resigned in October 2021.

All delivery is carried out within the school premises, either in classrooms or halls. Demand from schools is high.

Our one remaining Educator has worked extra days to meet the demand.

In March 2022 we recruited two new Educators. One will start training in April 2022 and the other in September 2022.

The administration which was undertaken by the Educator Manager is, for now, being carried out by two trustees.

The trustees are considering the options for how to manage the admin on a long-term basis.

Statement of Public Benefit

The aims of Coram Life Education Hillingdon Limited are to advance the education of children and young people, particularly in respect of the damaging effects of drugs and addictive materials and substances. Teaching is provided by specially trained Educators, using interactive teaching methods.

Ensuring our work delivers our aims

The aims and objectives for Coram Life Education Hillingdon Limited are set out above

and are reviewed at the direction of the trustees, subject to our licence and when activities are changed.

We refer to the guidance contained in the Charity Commission's documents on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

How our activities deliver public benefit

Our service is available to all primary school children in the London borough of Hillingdon and in surrounding boroughs and adjoining educational authorities. We believe that by offering our service, Coram Life Education Hillingdon Limited gives young local people the chance to learn in a structured way so that they can make informed choices. This has had a positive effect locally and we continually evaluate the effectiveness of our service.

During the last financial year we have continued to extend our service to support parents and carers.

Report of the trustees for the year ended 31 March 2022 (continued)

Trustee's responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the trustees:



.....
Nicholas Smith
Chair of Trustees

21st November 2022

ACCOUNTANTS REPORT TO THE DIRECTORS ON THE UNAUDITED ACCOUNTS

OF CORAM LIFE EDUCATION HILLINGDON LIMITED

You are responsible for the preparation of the accounts for the year ended 31 March 2022 set out on pages 5 to 8, and you consider that the company is exempt from an audit under the provisions of Section 477(1) of the Companies Act 2006. In accordance with your instructions, we have compiled these unaudited accounts to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.



21st November 2022

.....
Lewis Associates
Chartered Certified Accountants
75 Coniston Gardens
London
NW9 0BA

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)
for the year ended 31st March 2022

	Unrestricted Funds	Restricted Funds	Total Funds 2021/22	Total Funds 2020/21
	£	£	£	£
Incoming resources				
Hillingdon Community Trust	0	7,193	7,193	1,373
School fees	30,147		30,147	20,250
School Fees (Debtors being paid after 1/4/22)	9,770		9,770	0
Fundraising	2,500		2,500	5,816
Sale of Harold books	1,019		1,019	55
Bank Interest	3		3	10
donations	52		52	1,300
furlough	2,438	0	2,438	34,355
sale of mobile classrooms	0	0	0	2,500
insurance rebate	231		231	0
Total incoming resources	<u>46,160</u>	<u>7,193</u>	<u>53,353</u>	<u>65,659</u>
Resources expended				
Salaries, tax and NI and pensions	32,694	0	32,694	50,598
Educator travel	210		210	0
Mobile unit repairs and maintenance	0		0	0
Legal and professional fees	323		323	513
Towing of mobile unit	0		0	0
Life Education licence fee	11,021		11,021	10,169
Training expenses	0	0	0	25
Insurance	1,384		1,384	2,458
Purchase of Harold books and stickers	0		0	0
Loss on asset disposal		0	0	83,563
Depreciation	0	600	600	752
Stationery	20	0	20	0
classroom expenses	0		0	231
Sundry Expenses	0		0	85
DBS	11		11	0
zoom	144		144	0
safeguarding training	25		25	0
	0		0	0
Job Advertisement	150		150	0
SCARF fee refund	238		238	0
Cover from Coram	172		172	0
Total resources expended	<u>46,391</u>	<u>600</u>	<u>46,991</u>	<u>148,394</u>
Net incoming resources for the year	-231	6,593	6,362	-82,735
Balance brought forward 1 April 2021	<u>24,533</u>	<u>15,141</u>	<u>39,675</u>	<u>122,411</u>
Funds balance carried forward				
31-Mar-22	<u>24,302</u>	<u>21,734</u>	<u>46,037</u>	<u>39,676</u>

The statement of financial activities indicates all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

**CORAM LIFE EDUCATION HILLINGDON LIMITED
BALANCE SHEET AS AT 31 MARCH 2021**

	Note	2020/22	2020/21
		£	£
Fixed Assets			
Tangible fixed assets	4	1,063	1,504
Current Assets			
Current accounts 3480		2,154	8,539
BACS payments 8799		32,129	29,656
Stock	5	120	1,370
Debtors	6	9,770	7,642
Less Current Liabilities			
Debtors		-	-
Net Assets		<u>46,036</u>	<u>39,671</u>
		2021/22	2020/21
Funds		£	£
Unrestricted funds			
General purpose funds		24,302	24,533
Restricted funds			
		<u>21,734</u>	<u>15,138</u>
		<u>46,036</u>	<u>39,671</u>

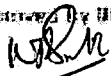
For the year ended 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- * The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006
- * The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records at the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS102.

Approved by the Board on 21st November 2022 and signed on its behalf by:



Nicholas Smith
Chair of Trustees



Derek Johnson
Honorary Treasurer

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting Policies**(a) Basis of preparation of accounts**

These accounts have been prepared under the historical cost convention with items recognised at cost or transactions value unless otherwise stated in relevant notes to these accounts.

The accounts have been prepared in accordance with:

- * the statement of recommended Practice : Accounting and Reporting by charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK issued on 16th July 2014

The charity constitutes a public benefit entity as defined by FRS 102

(b) Grants are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

(c) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

(d) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

(e) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.

(f) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

2 Trustees' Remuneration

No remuneration directly or indirectly out of the charity was paid or payable for the period to any trustee or any person or persons known to be connected with any of them in attendance of meetings or functions.

3 Taxation

The charitable company is exempt from corporation tax on its charitable activities.

4 Tangible Fixed Assets	Equipment £
Balance Brought Forward 1 April 2021	1,504
New laptop end of oct	759
total	2,263
	Depreciation
Charge for the year	<u>600</u>
	Net Book Value
As at 31 March 2022	<u>1,663</u>

CORAM LIFE EDUCATION HILLINGDON LIMITED

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022 (continued)

5	Stock			2021/22	2020/21
				£	£
	Books			<u>320</u>	<u>1,339</u>
6	Statement of Funds				
		At 1 April			At 31 March
		2020	Income	Expenditure	2021
		£	£	£	£
	Unrestricted Funds:				
	General Purpose Fund	<u>-</u>	<u>-</u>	<u>64,080</u>	<u>- 64,080</u>
	Designated Fund:				
	Mobile Units, equipment & HCT grant	<u>98,083</u>	<u>1,373</u>	<u>-</u>	<u>99,456</u>

7 Reserves Policy

Coram Life Education Hillingdon aims to maintain a minimum level of reserves as required in order to ensure prudence in its financial management. The reserves policy aims to provide working capital to cover operational costs for six months. The reserves also cover salary costs for key staff members of staff, for a period of six months. The free reserves required to achieve this objective total is estimated to be £25,000. This figure acknowledges that income will continue to be generated during any period where a given contract is being reduced or discontinued. The total level of reserves may vary, dependent on Coram Life Education Hillingdon's operational budget. The current level of free reserves is just short of the reserve policy set out.

8 Debtors

Schools visited before 1st april 2022 but paid after

oak farm infants	£900.00
grange park	£730.00
st josephs	£1,625.00
brookside	£1,200.00
frithwood	£1,070.00
the breakspear	£1,800.00
beavers	£975.00
heathrow	£730.00
oak farm juniors	£740.00
total	£9,770.00

CORAM LIFE EDUCATION HILLINGDON LIMITED

England & Wales - Charity number 1068047

Accounts

CORAM LIFE EDUCATION HILLINGDON LIMITED
(A Company limited by guarantee)



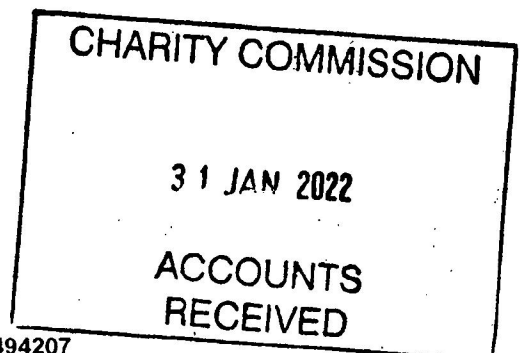
REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

CHARITY NO: 1068047

COMPANY REGISTERED IN ENGLAND NO: 3494207

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CORAM LIFE EDUCATION HILLINGDON LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Status

The organisation is a charitable company limited by guarantee, incorporated on 16th January 1998 and registered as a charity on 11th February 1998.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under the Articles, one-third of the trustees retire by rotation at the AGM and are able to offer themselves for re-election.

Directors and Trustees

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout the report are collectively referred to as the trustees.

The trustees serving during the year were as follows:

Trustees

John Connolly
Kevin Dupree (Vice-Chair)
Sue Johnson (Company Secretary)
Derek Johnson (Treasurer)
Kevin Mullally
Gillian Pearce
Pauline Seston
Liz Wakling

Chair

Nicholas Smith

Registered Office

Unit 301, Chimes Shopping Centre, Uxbridge, UB8 1GD

Accountants

Lewis Associates, Chartered Certified Accountants
75 Coniston Gardens
London
NW9 0BA

Bankers

Barclays Bank PLC, Building 315, Hatton Cross, Heathrow Airport,
Hounslow, Middlesex TW6 2JJ

Report of the trustees for the year ended 31 March 2021

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31st March 2021

Legal and administrative information set out on page 2 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Objects of the Charity

The objects of the charity are to advance the education of children and young people particularly in respect of the damages of drugs and addictive materials and substances. Primarily teaching is provided by specially trained educators, through skills development, interactive participation, with the assistance of DVDs, and other forms of audio visual material and publications and by using any other means of dissemination and communication of educational material and information primarily in the London Borough of Hillingdon.

Organisation

A board of trustees currently of nine members, who meet quarterly, administers the charity.

Investment powers

Under the Memorandum and Articles of Association, the charity has the power to make any investment as the trustees see fit.

Review of Activities and Future Developments

The Covid pandemic resulted in the closure of schools for much of the year. As a consequence we visited only 14 schools when we normally visit around 50. The educators were furloughed for long periods and one educator resigned in December 2020. The mobile classrooms we used to deliver the sessions are very enclosed spaces with limited ventilation and surfaces that are difficult to clean. For this reason Coram advised all Delivery Partners to stop using them. Along with many other Delivery Partners across the country, we decided to sell our mobile classrooms and change to in-school delivery in classrooms and school halls (called Lifebase) Coram have developed a remote format (SCARF online) where the educators do not have to enter the school. If required by our schools our educators will be trained to deliver in this format.

Statement of Public Benefit

The aims of Coram Life Education Hillingdon Limited are to advance the education of children and young people, particularly in respect of the damaging effects of drugs and addictive materials and substances. Teaching is provided by specially trained educators, using interactive teaching methods.

Ensuring our work delivers our aims

The aims and objectives for Coram Life Education Hillingdon Limited are set out above and are reviewed at the direction of the trustees, subject to our licence and when activities are changed. We refer to the guidance contained in the Charity Commission's documents on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

How our activities deliver public benefit

Our service is available to all primary school children in the London borough of Hillingdon and in surrounding boroughs and adjoining educational authorities. We believe that by offering our service, Coram Life Education Hillingdon Limited gives young local people the chance to learn in a structured way so that they can make informed choices. This has had a positive effect locally and we continually evaluate the effectiveness of our service. During the last financial year we have continued to extend our service to support parents and carers.

Report of the trustees for the year ended 31 March 2021 (continued)

Trustee's responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so the trustees are required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the trustees:

Nicholas Smith
Chair of Trustees

16th September 2021

ACCOUNTANTS REPORT TO THE DIRECTORS ON THE UNAUDITED ACCOUNTS

OF CORAM LIFE EDUCATION HILLINGDON LIMITED

You are responsible for the preparation of the accounts for the year ended 31 March 2021 set out on pages 5 to 8, and you consider that the company is exempt from an audit under the provisions of Section 477(1) of the Companies Act 2006. In accordance with your instructions, we have compiled these unaudited accounts to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

16th September 2021

Lewis Associates
Chartered Certified Accountants
75 Coniston Gardens
London
NW9 0BA

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)
for the year ended 31st March 2021

	Unrestricted Funds	Restricted Funds	Total Funds 2020/21	Total Funds 2019/20
	£	£	£	£
Incoming resources				
Hillingdon Community Trust	0	1,373	1,373	7,651
School fees	20,250		20,250	75,370
Fundraising	5,816		5,816	3,722
Sale of Harold books	55		55	1,494
Bank Interest	10		10	27
donations	1,300		1,300	195
furlough	34,355	0	34,355	0
sale of mobile classrooms	2,500	0	2,500	0
insurance rebate	0		0	137
Total incoming resources	<u>64,285</u>	<u>1,373</u>	<u>65,658</u>	<u>88,596</u>
Resources expended				
Salaries, tax and NI and pensions	50,598	0	50,598	59,388
Educator travel	0		0	214
Mobile unit repairs and maintenance	0		0	90
Legal and professional fees	513		513	2,114
Towing of mobile unit	0		0	9,330
Life Education licence fee	10,169		10,169	9,970
Training expenses	25	0	25	27
Insurance	2,458		2,458	2,926
Purchase of Harold books and stickers	0		0	2,155
Loss on asset disposal		83,563	83,563	0
Depreciation	0	752	752	9,536
Stationery	0	0	0	265
fundraising expenses	0		0	125
Con club deposit	0		0	200
classroom expenses	231		231	182
Sundry Expenses	85		85	0
Total resources expended	<u>64,080</u>	<u>84,315</u>	<u>148,395</u>	<u>96,522</u>
Net incoming resources for the year	205	-82,942	-82,736	-7,926
Balance brought forward 1 April 2020	<u>24,328</u>	<u>98,083</u>	<u>122,411</u>	<u>130,336</u>
Funds balance carried forward				
31-Mar-21	<u>24,533</u>	<u>15,141</u>	<u>39,675</u>	<u>122,411</u>

The statement of financial activities indicates all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

CORAM LIFE EDUCATION HILLINGDON LIMITED
BALANCE SHEET AS AT 31 MARCH 2021

	Note	2020/21 £	2019/20 £
Fixed Assets			
Tangible fixed assets	4	1,504	85,819
Current Assets			
Current account 3490		8,539	7,639
Reserve for replacement mobile 2163		-	*
BACS payments 8799		20,650	*
General Reserve 5281		-	*
John Harden Bus 8950		-	*
Stock	5	1,339	1,339
Debtors	8	7,642	7,270
Less Current Liabilities			
Creditors		-	(1,386)
Net Assets		<u>39,674</u>	<u>122,411</u>

	2020/21 £	2019/20 £
Funds		
Unrestricted funds		
General purpose funds	24,533	24,328
Restricted funds		
	<u>15,141</u>	<u>98,083</u>
	<u>39,674</u>	<u>122,411</u>

For the year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- * The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006
- * The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records at the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies *subject to the small companies' regime and in accordance with FRS102.*

Approved by the Board on 16th September 2021 and signed on its behalf by:-

Nicholas Smith
 Chair of Trustees

Derek Johnson
 Honorary Treasurer

CORAM LIFE EDUCATION HILLINGDON LIMITED

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting Policies

(a) Basis of preparation of accounts

These accounts have been prepared under the historical cost convention with items recognised at cost or transactions value unless otherwise stated in relevant notes to these accounts.

The accounts have been prepared in accordance with:

- * the statement of recommended Practice : Accounting and Reporting by charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK issued on 16th July 2014

The charity constitutes a public benefit entity as defined by FRS 102

(b) Grants are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

(c) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

(d) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

(e) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.

(f) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

2 Trustees' Remuneration

No remuneration directly or indirectly out of the charity was paid or payable for the period to any trustee or any person or persons known to be connected with any of them in attendance of meetings or functions.

3 Taxation

The charitable company is exempt from corporation tax on its charitable activities.

4	Tangible Fixed Assets	Mobile Units £	Equipment £	Total £
	Balance Brought Forward 1 April 2020	83,563	2,256	
	All Mobile Units sold	-83,563	0	
	total	0	2,256	
	Depreciation			
	Charge for the year	<u>0</u>	<u>752</u>	752
	Net Book Value			
	As at 31 March 2021	<u>0</u>	<u>1,504</u>	<u>1,504</u>

CORAM LIFE EDUCATION HILLINGDON LIMITED

NOTES FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021 (continued)

5	Stock				2020/21 £	2019/20 £
	Books			<u>1,339</u>	<u>1,339</u>	
6	Statement of Funds					
		At 1 April				At 31 March
		2020	Income	Expenditure		2021
		£	£	£		£
	Unrestricted Funds:					
	General Purpose Fund	<u>24,328</u>	<u>64,285</u>	<u>64,080</u>		<u>24,533</u>
	Designated Fund:					
	Mobile Units, equipment & HCT grant	<u>98,083</u>	<u>1,373</u>	<u>84,315</u>		<u>15,141</u>

7 **Reserves Policy**

Coram Life Education Hillingdon aims to maintain a minimum level of reserves as required in order to ensure prudence in its financial management. The reserves policy aims to provide working capital to cover operational costs for six months. The reserves also cover salary costs for key staff members of staff, for a period of six months. The free reserves required to achieve this objective total is estimated to be £25,000. This figure acknowledges that income will continue to be generated during any period where a given contract is being reduced or discontinued. The total level of reserves may vary, dependent on Coram Life Education Hillingdon's operational budget. The current level of free reserves is just short of the reserve policy set out.

8 **Debtors**

Schools which were visited before 31-3-21 did not pay until after 1-4-21.

BWI	£475.00
Frithwood	£1,800.00
North London	£600.00
Robertswood	£710.00
St Georges	£710.00
St Josephs	£590.00
Warrender primary	£475.00
Whiteheath junior	£590.00
Yeading Junior	£710.00

total schools	<u>£6,660</u>
march 2021 furlough	£982

total	<u>£7,642</u>
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