

4th Canvey Island Sea Scout Group

**Trustees' Report and Financial
Statements**

For the Year Ended 31 March 2025

Legal and Administrative Information for year ended 31 March 2025

Trustees

Barbara Hardy	(Group Scout Leader)
Nicola Dorrington	(Chairperson)
Emma O'Connor	(Treasurer)
Jill Bennett	(Secretary)
Elizabeth Kemp	
Lorraine Byworth	

Scouters

B. Hardy	Group Scout Leader ("GSL")
D. Kell	Drake Beaver Colony
D. Kell	Nelson Beaver Colony
S. Edwards	Smokey Mountain Cub Pack
S. Edwards	Stone Mountain Cub Pack
J. Dulieu	Scout Troop
V. Goodhew	Columbus Explorers
V. Goodhew	Squirrels Dray

Committee Officers

B. Hardy	GSL
N. Dorrington	Chairperson
E. O'Connor	Treasurer
J. Bennett	Secretary
D. Kell	
L. Byworth	
E. Kemp	
J Dockerill	
J. Dulieu	
J. Dulieu	
S. Edwards	
V. Goodhew	
I. Goodhew	
F. Humphreys	
P. Coverley	
S. Baker	
A. Card	

Charity Number 1068037

Meeting/Contact Address

The Scouting Centre
23 Blackthorne Road
Canvey Island
Essex
SS8 7BJ

Independent Examiner

Ian Knott

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Trustees Report for the Year Ended 31 March 2025

The trustees present their report and accounts for the year ended 31 March 2025.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2015.

Structure, Governance & Management

The charity is registered with the Scout Association as a Sea Scout Group and was registered as a charity from 10th February 1998.

The trustees who served during the year were:

- B. Hardy GSL
- N. Dorrington Chairperson
- J. Bennett Secretary
- E. O'Connor Treasurer
- E. Kemp
- L. Byworth

The group's scouting activities are under the overall control of the GSL. Responsibility for the various age groups is delegated to the relevant section leaders, who report to the GSL.

The other activities and management are the responsibility of the Committee who are elected annually at the Annual General Meeting ("AGM").

The trustees have assessed the major risks to which the charity is exposed and are satisfied that there are systems in place to mitigate exposure to said risks.

Objectives & Activities

The charity's objective is to encourage the physical, mental and spiritual development of young people so that they may take a constructive place in society.

The aim to provide scouting activities to all of its group members.

Financial Review

The overall net worth of the Scout Group in the year under review shows a balance sheet value as at 31 March 2025 of £116,558.

- The cash held has increased by £4,883 compared to 2023/24. However, taking into consideration the settling of the creditor and recalling of the debtor position, the net current assets have decreased by £1,192.
- The asset register detailing the property held by the group in respect of the hall, compound, motor vehicles and camping equipment has continued to be updated during the year with some new equipment purchased for the benefit of the Group's members, primarily in respect of camping equipment.

- The Group's activities this year have continued well. Subscriptions are healthy and membership is strong with an increase in subscriptions of just over £5,000.
- Gift Aid totalling £3,024 has been reclaimed in the 2024/25 year. Parents need to be reminded to elect for gift aid as there appears to be scope for further revenue from this source.

Financial results show that the Group has sufficient funds available for the charity to continue with all its objectives for the foreseeable future due to the continuing hard work of the Management Committee. However, the Group will need to review its strategies to ensure that Group supported activities are sustainable.

It is the policy of the charity that unrestricted funds, those funds not designated for a specific purpose, should be maintained at a level equivalent to between three and six months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's activities whilst consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

On behalf of the board of trustees.

Trustee:

Dated:

Independent Examiner's Report to the Trustees of 4th Canvey Island Sea Scout Group

Statement of Financial Activities for the Year Ended 31 March 2025

		Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	Notes	£	£	£	£
Incoming Resources from generated funds					
Donations and Legacies	2	562	-	562	1,055
Activities for generating funds	3	3,937	-	3,937	5,793
Investment Income	4	234	-	234	260
		4,733	-	4,733	7,108
Incoming resources from charitable activities	5	36,678		36,678	26,991
Other incoming resources	6	3,024		3,024	2,514
Total Incoming Resources		44,435	-	44,435	36,640
Resources expended					
Costs of generating funds					
Costs of activities for generating funds		11,541	-	11,541	8,797
Charitable activities					
Direct charitable expenditure	7	5,129	-	5,129	6,813
Direct support costs	8	6,250	-	6,250	6,382
Admin costs		22,064	10,652	32,716	31,506
Total Charitable Expenditure		33,443	10,652	44,094	44,701
Total Resources Expended		(44,984)	(10,652)	(55,635)	(53,498)
Net Income for the year/net movement in funds		(549)	(10,652)	(11,200)	(16,891)
Fund balances as at 1 April 2024		22,186	105,523	127,758	127,758
Transfers		0	0	0	
Fund Balances as at 31 March 2025	14	21,637	94,871	116,558	

Balance Sheet as at 31 March 2025

		2025		2024	
	Notes	£	£	£	£
Fixed Assets					
Tangible Assets	11		95,810		105,722
Current Assets					
Cash at bank and in hand		21,158		16,275	
Other Debtors		-		6,075	
			<u>21,158</u>		<u>22,350</u>
Current Liabilities					
Creditors: amounts falling due within one year	12	(410)		(396)	
			<u>(410)</u>		<u>(396)</u>
Net current assets			<u>20,748</u>		<u>21,954</u>
Total assets less current liabilities			<u>116,558</u>		<u>127,676</u>
Income Funds					
Restricted funds	13		95,400		105,605
Unrestricted Funds	14		21,158		22,153
			<u>116,558</u>		<u>127,758</u>

Notes to the Accounts for the Year Ended 31st March 2025

1. Accounting Policies

1.1 Basis of Preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with the applicable accounting standards, the Statement of Recommended Practice, Accounting & Reporting by Charities", issued in October 2019 and the Charities Act 2011.

1.2 Incoming Resources

Investment income is accounted for on a received basis.

Donations, gifts and lottery funds capable of financial measurement are accounted for when receivable.

1.3 Resources Expended

Resources used are allocated to direct charitable expenditure, support costs and administration on a specific basis.

1.4 Tangible Fixed Assets and Depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold property	Over a 28 year term
Camping equipment	10% reducing balance
Boating equipment	10% reducing balance
Motor vehicles	10% reducing balance

1.5 Taxation

The Group is exempt from income and capital gains tax. The group benefits from claiming gift aid where applicable.

2. Donations and Legacies

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	£	£	£	£
Donations & gifts	562	-	562	1,055

3. Activities for Generating Funds

2025	2024
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	£	£
Activities for generating funds	3,937	5,793
Receipts from activities for generating funds	3,937	5,793

4. Investment Income

	2025	2024
	£	£
Interest receivable	234	260

5. Incoming Resources from Charitable Activities

	2025	2024
	£	£
Subscriptions	25,271	20,157
Camps & other activities	8,444	2,892
Other	110	8
Sale of goods	2,862	3,934
	36,678	26,991

6. Other Incoming Resources

	2025	2024
	£	£
Net gain on disposal of fixed assets	-	-
Income tax recovered/gift aid	3,024	2,541
	3,024	2,541

7. Total Resources Expended

	Total 2025	Total 2024
	£	£
Cost of generating funds		
Costs of activities for generating funds	11,541	8,797

Charitable activities

Direct Charitable expenditure

Activities undertaken directly	5,129	6,831
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Direct Support Costs

Support Costs	6,250	6,382
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Admin Costs

Support Costs	32,716	31,506
	44,095	44,719
	55,635	53,516

8. Support Costs

	Direct Support Costs	Admin Costs	Total	Total
	£		2025	2024
		£	£	£
Vehicle Expenses	75	2,966	3,041	3,495
Boat Expenses	53	1,920	1,973	4,378
Insurance	-	3,221	3,221	4,080
Depreciation	-	10,652	10,652	11,753
Other Costs	443	2,479	2,922	2,195
Building	-	9,729	9,729	10,745
Activities	5,679	1,750	7,429	1,242
	6,250	32,716	38,966	37,888

9. Trustees

None of the trustees (or any person connected with them) received any remuneration during the year.

10. Employees

There were no employees during the year.

11. Tangible Fixed Assets

	Land & Buildings	Boating/Other Equipment	Camping Equipment	Motor Vehicles	Furniture & Equipment	Total
	£	£	£	£	£	£
Cost						
At 1 April 2024	238,686	50,906	19,429	26,700	3,774	339,495
Additions	-	-	700	-	40	740
Disposals	-	-	-	-	-	-
At 31 March 2025	238,686	50,906	20,129	26,700	3,814	340,235
Depreciation						
At 1 April 2024	168,670	39,013	12,431	12,664	962	233,740
On disposals	-	-	-	-	-	-
Charge for the year	7,002.00	1,190.00	770.00	1,404.00	286.00	10,652
At 31 March 2025	175,672	40,203	13,201	14,068	1,248	244,392
Net book value						
At 31 March 2025	63,014	10,703	6,998	12,632	2,566	95,912

At 31 March 2024	70,016	11,893	6,998	14,036	2,812	105,754
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12. Debtors

	2025	2024
Sections	-	6,075
	-	6,075

12. Creditors: amount falling due within one year

	2025 £	2024 £
Unit funds	410	396
	410	396

13. Restricted Funds

The income funds of the charity include restricted funds comprising the following unexpended balance of donations and grants held on trust for specific purposes:

Movement in Funds

	Balance at 1 April 2024 £	Incoming Resources £	Resources Expended £	Depreciation £	Balance at 31 March 2025 £
Property	69,981	-	-	7,002	62,979
Boats/equipment	22,502	740	-	2,246	20,996
Motor vehicle	13,239	-	-	1,404	11,835
	105,722	740	-	10,652	95,810

14. Analysis of Net Assets between Funds

	Unrestricted Funds £	Restricted Funds £	Total £
Funds balance at 31 March 2025 are represented by			
Tangible fixed assets	-	95,810	95,810
Current assets	21,158	-	21,158
Debtors	-	-	-

Creditors	<hr/>		
	-	(410)	(410)
	<hr/>		
	21,15	95,4	116,55
	8	00	8
	<hr/>		

Reallocation from I&E to SoFA

Incoming Resources from generating fu	£	£	Reported £	Variance £	
Donations & Legacies					
Hall Hire	212.00				
Bootsale Proceeds	200.00				
Mini Bus Usage Donation	150.00				
		562.00	562.00	0.00	Accept

Activities for generating funds

End Of Term Fantasy Island	40.00				
Fathers Day Event	125.00				
Quiz Night Oct 2024	835.00				
Sailing Family Fun Day 2024	70.00				
Xmas Bazaar	2,867.30				
		3,937.30	3,937.00	(0.30)	Accept

Investment Income

Savings Acct	234.18	234.00	(0.18)	Accept
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Incoming Resources from Charitable Activities

Subscriptions

- Per I&E Acct	25,270.68
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Camps & Other Activities

Jamboree	6,100.00	
CUBs ROP Camp Fees	404.25	
Skreens Park March Camp	1,940.00	
	8,444.25	

Other

Sailing Training	100.00	
Barclay Card Machine Charges/Banking	1.00	
	101.00	

Sale of Goods

Adventure Uniform Tickets	2,232.00				
purchased/sold	630.00				
	2,862.00				
	36,677.93	36,678.00	0.07	Accept	

Other Incoming Resources

ft Aid claims HMRC Charities Commissi	3,024.27				
	3,024.27	3,024.00	(0.27)	Accept	
Total Income	44,435.68	44,435.00	(0.68)	Accept	

Resources Expended

Costs of Generating Funds

Cost of activities for generating funds

Capitation fees	7,708.00				
Youth Leaders Capitation 2025	799.00				
Online Scout Manager Subscriptions	443.00				
Beavers Collected into Group Account	1,036.00				
Squirrels	50.00	10,036.00	11,541.00	1,505.00	

Charitable Activities

Direct charitable expenditure

- Per I&E Acct	5,129.01				
	5,129.01	5,129.00	(0.01)	Accept	

Note 8 - Direct support costs

Vehicle Fuel	20.38				
		20.38			
Boat Expenses					
Fuel	53.01				direct support costs
		53.01			
Other Costs					
Camping Equip General/Repairs	131.38				
Gas Refills/Regulators/spares/gas etc	12.00				
		143.38			
Building					

			0.00	
Activities				
			0.00	
Note 8 - Total direct support costs	216.77	6,250.00	6,033.23	
Admin Costs				
Vehicle				
Van Road Tax	368.50			
Van MOT/ service/repairs/AA	642.00			
Van Insurance	662.80			
Minibus Insurance	1,023.09			
Minibus Road Tax	165.00			
Minibus MOT/repairs/ service/Air Con	83.99			
	2,945.38	2,966.00	20.62	vehicle fuel in support costs
Boat Expenses				
IYC memberships & Fee	1,919.66			
	1,919.66	1,920.00	0.34	Accept
Insurance				
Unity Marine Insurance	1,225.04			
Unity Marine Insurance 24/25				
Commercial Combined Buildings Insurance	1,230.12			
Unity Property & equipment insurance	713.88			
Unity Personal Accident & Medical Insurance	52.00			
	3,221.04	3,221.00	(0.04)	Accept
Depreciation	10,652.00	10,652.00	0.00	Accept
Other Costs				
Sup Account Auditing Fees/Thank For Gift	200.00			
Printing Sundries and stationery	181.01			
First Aid Supplies	88.87			
uniforms	2,952.71			
Engraving/Awards/Badges/medals	557.44			
flowers/In Memory (bouquets, wreaths etc)	30.99			
Sundries (tea, milk etc/ general items)	81.68			
	4,092.70	2,479.00	(1,613.70)	
Building				
Hall Land Lease CPBC.	850.00			
Hall Maintenance	20.00			
Hall Cleaning	2,080.00			
Stair Lift Maintenance	183.96			
E.on Electricity for hall.	3,541.85			
New folding chairs	727.07			
Fire Extinguishers check/Maintenance	212.40			
EE Hall Internet	652.40			
Anglian Water / Wave Sewage	1,460.89			
	9,728.57	9,729.00	0.43	Accept
Activities				
Training Expenses				
Climbing Assessment Training	25.00			
Minibus Training	895.00			
Archery Instructor Training/Licences	720.00			
Training courses/ travel to training	110.00			
	1,750.00	1,750.00	0.00	Accept
Total Admin Costs	34,309.35	32,717.00	(1,592.35)	
Total Resources Expended	49,691.13	55,637.00	5,945.87	
I&E Items not allocated				
Squirrels Section Start Up	80.79			
Granites Ocean Challenge	153.78			
Mini Bus Usage Donation	75.00			
	309.57			
Total Expenditure	50,000.70	55,637.00	5,636.30	

Canvey Sea Scouts - Accounts control

		Bank Summary			Saver	SOFA
		Expenditure	Income	Balance	Account	
		£	£	£	£	£
2023-24	As at 1-4-23			6,248.99		144,567.00
		55,798.69	57,298.09	1,499.40	21,766.85	
	Int. Act. T/frs	(6,000.00)	(19,500.00)		(13,500.00)	
	Interest		260.00		260.00	
	Cap. Expend.	(957.00)				
	Depreciation	11,753.00				
	Transfer	(1,020.00)	(1,020.00)			
	Debtors	(6,075.00)				
	Creditors		(396.00)			
	Total	53,499.69	36,642.09	7,748.39	8,526.85	(16,857.60)
	Posted	53,498.00	36,640.00			127,709.40
		1.69	2.09			
2023-24	Balance Sheet					
	Tangible Assets					
	Cash					
	Debtors					
	Creditors					
	Total					
	Restricted Funds					
	Unrestricted Funds					
	Roundings					
2024-25	As at 1-4-24			7,748.39		127,709.40
		51,963.40	48,611.50	(3,351.90)	8,526.85	
	Int. Act. T/frs	(12,000.00)	(4,000.00)		8,000.00	
	Interest		234.18		234.18	
	Cap. Expend.	(740.00)				
	Depreciation	10,652.00				
	Transfer	0.00	0.00			
	Debtors	0.00				
	Creditors	0.00	(410.00)			
	Total	49,875.40	44,435.68	4,396.49	16,761.03	(5,439.72)
	Posted	55,635.00	44,435.00			122,269.68
		(5,759.60)	0.68			
2024-25	Balance Sheet					

Tangible Assets

Cash

Debtors

Creditors

Total

Restricted Funds

Unrestricted Funds

Roundings

Balance Sheet	Capital Account
£	£
	116,551.00

957.00
(11,753.00)

6,075.00	
(396.00)	
16,275.24	105,755.00

105,755.00
16,275.24
6,075.00
(396.00)
<hr/>
127,709.24
<hr/>

105,556.00
22,153.00
0.24
<hr/>
127,709.24
<hr/>

105,755.00

740.00
(10,652.00)

0.00	
(410.00)	
21,157.52	95,843.00

95,843.00

21,157.52

0.00

(410.00)

116,590.52

95,433.00

21,157.52

116,590.52

0.00

Independent Examiner's Report to the Trustees of 4th Canvey Island Sea Scout Group

I report on the accounts of the charity for the year ended 31st March 2024, which are set out on pages XX – XX.

Responsibilities and basis of report.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement.

I have completed my examination, and I confirm that several matters have come to my attention in connection with the examination which gives me cause for concern involving:

- Proper processes, records, and working papers supporting the preparation of the final accounts we're not available or even completed.
- Headings in the Statement of Financial Activities were unable to be adequately vouched.
- A small balancing adjustment had to be made.

Overall, however, I have no concerns regarding the probity of the accounts and the financial standing of the group and have not come across any other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Ian Knott. CPFA.
69, Long Road,
Canvey Island,
Essex.
SS8 0JA.

Dated: XX January 2026.