

## Trustees Annual Report

For the period from the 1.9.2022 to 31.8.2023

Charity Name: Lakenheath Little Fishes

Registered Charity Number: 1068028

Principle Address:

38 Sedge Fen

Lakenheath

Suffolk

IP27 9LG.

Names of trustees:

Pippa Horton - Chairman

Pippa Horton - Secretary

Karen Knight - Treasurer

### **Review**

Once again, our numbers have slightly grown with more children attending from out of the village and an increase of 2 year olds. We also had three children who needed attentional adult support for which we had to employ more staff. To help these children, we purchased equipment that met their additional needs. We have continued to use our online Learning Journal as a communication tool with parents as well as a valuable record of the children's achievements.

Along with the rest of the country, we reflected on the death of Queen Elizabeth II and used suitable activities and literature with the children. We also marched in the village's annual Remembrance Parade where two children were chosen to lay our wreath. We presented a packet of Poppy seeds and a certificate to each child who marched with us. We also held our own Remembrance ceremony at the playing fields memorial with all the older children.

Christmas saw a very successful Songs for Christmas performance from the children, followed by our Christmas Raffle. The children made a card and a present for their parents and also decorated a snowflake for the village Christmas tree. All children received a

book for Christmas, left for them by Father Christmas. At their Christmas Party, they were entertained by Crazy Corin.

Our fundraising continued at Easter with our annual Easter Egg Hunt. As is tradition, children made an Easter bonnet, which was then displayed on the day. We had great support from the village for one of our main fundraisers.

We were asked by the Parish Council to make something for the village's Coronation event. The children decided on a crown, made from every child's handprint. Even the staff were allowed to join in. We held our own Coronation picnic for all fishes children and parents and each child was presented with a Coronation medal as a keepsake.

Unfortunately, because of the weather, we did not attend the village Summer Fete as planned but will use the clay and materials bought for activities with the Fishes children. We finished the year with sports day and our leavers Pirate Party.

The staff have continually updated their training and we have also replaced worn or broken equipment. Unfortunately, a high level of rent continues to impact our finances along with an increase in the living wage and the cost of living.

### **Declaration**

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees

Signature .....

Full Name ...Karen Knight.....

Position ...Treasurer.....

Date .....14/08/24

**LAKENHEATH LITTLE FISHES**

**CHARITY NUMBER 1068028**

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**FINANCIAL ACCOUNTS FOR THE  
YEAR ENDED 31ST AUGUST 2023**

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**ANDREW BORLAND  
CHARTERED ACCOUNTANTS**

**LAKENHEATH LITTLE FISHES**  
**FINANCIAL ACCOUNTS**  
**FOR THE YEAR ENDED 31ST AUGUST 2023**

**CONTENTS**

1. Independent Examiners Report
2. Income and Expenditure Account
3. Balance Sheet

## LAKENHEATH LITTLE FISHES

### INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF LAKENHEATH LITTLE FISHES – Charity Number - 1068028

We report on the accounts of the Association for the year ended 31<sup>st</sup> August 2023, on pages 2 and 3.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts under section 145 of the Charities Act.
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report.-

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention: -

1. which gives me reasonable cause to believe that in, any material respect, the requirements:-

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A Borland F.C.A.  
75 Newnham Street  
Ely  
Cambs  
CB7 4PQ

Dated : \_\_\_\_\_

# LAKENHEATH LITTLE FISHES

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2023

	2023		2022	
	£	£	£	£
Income				
Sessions & Vouchers		106,982		118,626
Fundraising		3,022		2,525
Miscellaneous		-		46
Bank Interest		<u>562</u>		<u>15</u>
		110,566		121,212
<b>LESS OVERHEADS</b>				
Wages	103,887		89,969	
Food, Drink and Kitchen	4,160		3,655	
Telephone	246		80	
Postage and Stationery	3,131		2,466	
Training	284		1,196	
Fundraising Expenses	2,893		1,411	
Equipment	12,827		11,447	
Insurance	-		818	
Rent	11,250		10,967	
Birthday Cards etc	1,298		310	
Sundry Expenses	390		142	
Legal	103		217	
Repairs	-		1,660	
Electric	-		229	
Donations	<u>760</u>		<u>-</u>	
		<u>141,229</u>		<u>124,567</u>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>		<u>£(30,663)</u>		<u>£(3,355)</u>

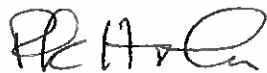
# LAKENHEATH LITTLE FISHES

## BALANCE SHEET AS AT 31<sup>ST</sup> AUGUST 2023

	2023		2022	
	£	£	£	£
<b>FIXED ASSETS</b>		40		40
<b>CURRENT ASSETS</b>				
Bank Account – Current	3,568		27,794	
Bank Account – Savings	98,720		105,157	
Debtors	—		—	
	102,288		132,951	
<b>CURRENT LIABILITIES</b>				
Sundry Creditor	—		—	
<b>NET CURRENT ASSETS</b>		<u>102,288</u>		<u>132,951</u>
		<u>£102,328</u>		<u>£132,991</u>
<b>REPRESENTED BY:</b>				
General Fund at 1 September 2022		132,991		136,346
Excess Income Over Expenditure for the Year		<u>(30,663)</u>		<u>(3,355)</u>
		<u>£102,328</u>		<u>£132,991</u>

Approved by the Board of Trustees on 23/07/2024 and signed on its behalf by –

Pippa Horton (Chairperson)



Pippa Horton (Secretary)



Karen Knight (Treasurer)



**LAKENHEATH LITTLE FISHES**

**CHARITY NUMBER 1068028**

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**FINANCIAL ACCOUNTS FOR THE  
YEAR ENDED 31ST AUGUST 2023**

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**ANDREW BORLAND  
CHARTERED ACCOUNTANTS**



**LAKENHEATH LITTLE FISHES**  
**FINANCIAL ACCOUNTS**  
**FOR THE YEAR ENDED 31ST AUGUST 2023**

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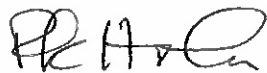
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