

## Trustees Annual Report

For the period from the 1.9.2021 to 31.8.2022

Charity Name: Lakenheath Little Fishes

Registered Charity Number: 1068028

Principle Address:

38 Sedge Fen

Lakenheath

Suffolk

IP27 9LG.

Names of trustees:

Pippa Horton - Chairman

Pippa Horton - Secretary

Karen Knight - Treasurer

### **Review**

This year our numbers slightly increased as confidence to return children to nursery slowly grew. Because of the closure of local nurseries, we have continued to accept more children from areas outside of our village. We continued to use the internet to correspond with parents, and certain covid procedures became woven into everyday life. It was decided to make the separation of the room into 2 separate groups permanent after bubbles were disbanded and equipment and furniture was purchased accordingly. Although we could not commit to all our usual fundraising, later in the school year we were able to hold our Easter Egg Hunt which was a great success and attended by many. The monies raised were used to replace our original garden fence which was starting to decay in places. We also started to up our used clothes collection, which in the past has been a good fund raiser.

To celebrate the Queen Elizabeth's Platinum Jubilee we presented the children with keepsake medals and celebrated as a group. We also make a giant flag that was on display during the village celebration.

All training was kept up to date and all training remained online. We were fully staffed

Inline with other childcare establishments, we decided to raise session fees to help with increasing over heads.

A high level of rent still continues to impact on our finances but as yet we have no solution to this.

### **Declaration**

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees

Signature .....

Full Name ...Karen Knight.....

Position ...Treasurer.....

Date .....25/9/23

**LAKENHEATH LITTLE FISHES**

**CHARITY NUMBER 1068028**

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**FINANCIAL ACCOUNTS FOR THE  
YEAR ENDED 31ST AUGUST 2022**

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**ANDREW BORLAND  
CHARTERED ACCOUNTANTS**

**LAKENHEATH LITTLE FISHES**  
**FINANCIAL ACCOUNTS**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**

**CONTENTS**

1. Independent Examiners Report
2. Income and Expenditure Account
3. Balance Sheet

## LAKENHEATH LITTLE FISHES

### INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF LAKENHEATH LITTLE FISHES – Charity Number - 1068028

We report on the accounts of the Association for the year ended 31<sup>st</sup> August 2022, on pages 2 and 3.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts under section 145 of the Charities Act.
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report.-

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention: -

1. which gives me reasonable cause to believe that in, any material respect, the requirements:-

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A Borland F.C.A.  
75 Newnham Street  
Ely  
Cambs  
CB7 4PQ

Dated : \_\_\_\_\_

# LAKENHEATH LITTLE FISHES

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2022

	2022		2021	
	£	£	£	£
Income				
Sessions & Vouchers		118,626		116,654
Fundraising		2,525		303
COVID-19		-		593
Donations				165
Miscellaneous		46		-
Bank Interest		15		11
		<u>121,212</u>		<u>117,726</u>
<b>LESS OVERHEADS</b>				
Wages	89,969		77,001	
Food, Drink and Kitchen	3,655		3,071	
Telephone	80		264	
Postage and Stationery	2,466		1,799	
Training	1,196		1,094	
Fundraising Expenses	1,411		-	
Equipment	11,447		9,869	
Insurance	818		623	
Rent	10,967		10,800	
Birthday Cards etc	310		346	
Sundry Expenses	142		506	
DBS checks	217		-	
Repairs	1,660		-	
Electric	<u>229</u>		<u>-</u>	
		<u>124,567</u>		<u>105,373</u>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>		<u>£(3,355)</u>		<u>£12,353</u>

# LAKENHEATH LITTLE FISHES

## BALANCE SHEET AS AT 31<sup>ST</sup> AUGUST 2022

	2022		2021	
	£	£	£	£
<b>FIXED ASSETS</b>		40		40
<b>CURRENT ASSETS</b>				
Bank Account – Current	27,794		30,764	
Bank Account – Savings	105,157		105,542	
Debtors	—		—	
	132,951		136,306	
<b>CURRENT LIABILITIES</b>				
Sundry Creditor	—		—	
<b>NET CURRENT ASSETS</b>		<u>132,951</u>		<u>136,306</u>
		<u>£132,991</u>		<u>£ 136,346</u>
<b>REPRESENTED BY:</b>				
General Fund at 1 September 2021		136,346		123,993
Excess Income Over Expenditure for the Year		(3,355)		<u>12,353</u>
		<u>£132,991</u>		<u>£136,346</u>

Approved by the Board of Trustees on \_\_\_\_\_ and signed on its behalf by –

Pippa Horton (Chairperson)

Pippa Horton (Secretary)

Karen Knight (Treasurer)

**LAKENHEATH LITTLE FISHES**

**CHARITY NUMBER 1068028**

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**FINANCIAL ACCOUNTS FOR THE  
YEAR ENDED 31ST AUGUST 2022**

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**ANDREW BORLAND  
CHARTERED ACCOUNTANTS**



**LAKENHEATH LITTLE FISHES**  
**FINANCIAL ACCOUNTS**  
**FOR THE YEAR ENDED 31ST AUGUST 2022**

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